



East Bethel Community Development
 2241 221st Ave. NE • East Bethel, MN 55011
 Phone: (763) 367-7844 • Fax: (763) 434-9578

VACATION

APPLICANT IS REQUIRED TO MEET WITH CITY STAFF **PRIOR** TO SUBMITTAL OF THIS APPLICATION

APPLICATION FEE: \$200 ESCROW: \$1,000* FILING FEE: \$55
 *CONSULTING FEES ACCRUED FROM THE CITY ENGINEER, CITY ATTORNEY, ETC WILL BE TAKEN FROM THE ESCROW AMOUNT. THE REMAINING ESCROW WILL BE REFUNDED AFTER THE PROJECT IS FINISHED AND HAS MET ALL OF THE CONDITIONS DURING FINAL INSPECTION. THE APPLICATION FEE IS NON-REFUNDABLE.

NAME OF PROJECT (IF APPLICABLE): _____
 PROJECT ADDRESS: _____ PRESENT ZONING: _____
 LOCATION PID: _____ LOT: _____ BLOCK: _____ SUBDIVISION: _____
 DESCRIPTION OF PROJECT: _____

| <u>PROPERTY OWNER:</u> | <u>APPLICANT:</u> |
|------------------------|---|
| NAME: _____ | <input type="checkbox"/> SAME AS PROPERTY OWNER |
| PHONE: _____ | NAME: _____ |
| ADDRESS: _____ | PHONE: _____ |
| CITY/STATE/ZIP: _____ | ADDRESS: _____ |
| EMAIL: _____ | CITY/STATE/ZIP: _____ |
| | EMAIL: _____ |

I FULLY UNDERSTAND THAT I MUST MEET WITH CITY STAFF TO REVIEW ALL SUBMISSION REQUIREMENTS AND CONDITIONS PRIOR TO OFFICIAL SUBMISSION, AND THAT ALL OF THE REQUIRED INFORMATION MUST BE SUBMITTED AT LEAST THIRTY (30) DAYS PRIOR TO THE PLANNING/ZONING COMMISSION AND CITY COUNCIL SCHEDULED MEETING DATES TO ENSURE REVIEW BY CITY STAFF.

 PROPERTY OWNER SIGNATURE

 DATE

 APPLICANT SIGNATURE

 DATE

OFFICE USE ONLY

DATE SUBMITTED: _____

60 DAYS: _____

TOTAL FEE PAID: _____

120 DAYS: _____

ESCROW APPLICATION SUBMITTED: _____

SL PF LU

Sec. 62-166. - Right-of-way vacation.

- (a) *Reservation of right.* If the city vacates a right-of-way which contains the facilities of a registrant, and if the vacation does not require the relocation of a registrant's or permittee's facilities, the city shall reserve, to and for itself and all registrants having facilities in the vacated right-of-way, the right to install, maintain and operate any facilities in the vacated right-of-way and to enter upon such right-of-way at any time for the purpose of reconstructing, inspecting, maintaining or repairing the same.
- (b) *Relocation of facilities.* If the vacation requires the relocation of a registrant's or permittee's facilities and if the vacation proceedings are initiated by the registrant or permittee, the registrant or permittee must pay the relocation costs. If the vacation proceedings are initiated by the city, the registrant or permittee must pay the relocation costs unless, otherwise agreed to by the city and the registrant or permittee. If the vacation proceedings are initiated by a person other than the registrant or permittee, such other person must pay the relocation costs.

(Ord. No. 202, § 1(subd. AA), 2-1-2006)

SECTION 4 - [VACATION OF PUBLIC WAYS.]

The City shall give the Company at least two weeks prior written notice of a proposed vacation of a public way. Notice to Company shall be mailed to the Vice-president of Gas Utility thereof at 825 Rice Street, St. Paul, Minnesota 55117. Notice to City shall be mailed to the CITY CLERK. Except where required solely for a City improvement project in which Company's gas facilities interfere with the improvement project, which cost of relocating shall be borne by Company, the vacation of any public way, after the installation of gas facilities, shall not operate to deprive Company of its rights to operate and maintain such gas facilities, until the reasonable cost of relocating the same and the loss and expense resulting from such relocation are first paid to Company. In no case, however, shall City be liable to the Company for failure to specifically preserve a right-of-way under Minnesota Statutes, Section 160.29.

SECTION 6. - VACATION OF PUBLIC WAYS .

The City shall give Company at least two weeks prior written notice of a proposed vacation of a Public Way. The City and the Company shall comply with Minnesota Rules, 7819.3200 and applicable ordinances consistent with law. In no case shall the City be liable to Company for failure to specifically preserve a right-of-way, under Minnesota Statutes, Section 160.29.

SECTION 7. - VACATION OF PUBLIC WAYS .

The City shall give Company at least two weeks prior written notice of a proposed vacation of a Public Way. The City and the Company shall comply with Minnesota Rules, 7819.3200 and applicable ordinances consistent with law. In no case shall the City be liable to Company for failure to specifically preserve a right-of-way, under Minnesota Statutes, Section 160.29.

Land Use Escrow Application

Property Address: _____

Owner's Name: _____ Phone: _____

Email: _____

Type of Land Use Application: _____

| Person/Company paying the escrow | Person/Company receiving returned escrow (if different from the person/company paying the escrow than permission is needed) |
|--------------------------------------|--|
| Name: _____ | Name: _____ |
| Phone: _____ | Phone: _____ |
| Email: _____ | Phone: _____ |
| Mailing Address: _____ _____ | Address: _____ _____ |
| Amount entered into escrow: \$ _____ | Email: _____ |

| | Type of Land Use Application | Escrow Amount |
|--|--|-----------------------------------|
| | Tax Increment Financing | \$12,000 |
| | Preliminary Plat | \$5,000 |
| | Major Mining Permit | \$1,500 |
| | Admin. Subdivision, Comp Plan Amendment, Metes and Bounds Split, Minor Mining Permit, Site Plan Review, Vacation, Zoning Map Amendment | \$1,000 |
| | Final Plat | \$1,000 + \$50/Lot if new road |
| | Environmental Review | \$650 |
| | Concept Plan Review, Conditional Use Permit, Conditional Use Permit Amendment, Grading Permit, Planned Unit Development Amendment, Variance, Zoning Text Amendment | \$500 |
| | Interim Use Permit/Amendment | \$300 |

Escrow Information

Escrow is set aside for attorney, consulting, engineering, and other misc. fees. If the City of East Bethel is to acquire these fees while working on your Land Use Application, than you are authorizing the City to use this escrow to pay for those fees. The remaining escrow amount will be returned once the work has been approved by the Building and/or Community Development Director.

Escrow Payer Signature: _____ Date: _____

Community Development Staff: _____ Date: _____

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Application Deadlines for 2020

Planning staff has ten (10) business days to deem an application complete. The submittal dates pertain to applications deemed complete by Planning staff. These dates do not pertain to Subdivisions applications.

| Application Deadline To be submitted by 4pm (30 days prior to PC meeting) | Planning Commission Meeting |
|--|------------------------------------|
| Friday, December 27, 2019 | January 28, 2020 |
| Monday, January 27, 2020 | February 26, 2020 |
| Friday, February 21, 2020 | March 24, 2020 |
| Friday, March 27, 2020 | April 28, 2020 |
| Friday, April 24, 2020 | May 26, 2020 |
| Friday, May 22, 2020 | June 23, 2020 |
| Friday, June 26, 2020 | July 28, 2020 |
| Friday, July 24, 2020 | August 25, 2020 |
| Friday, August 21, 2020 | September 22, 2020 |
| Friday, September 25, 2020 | October 27, 2020 |
| Friday, October 23, 2020 | November 24, 2020 |
| Friday, November 20, 2020 | December 22, 2020 |

Planning Commission meetings are held on the 4th Tuesday of the month, unless a holiday falls on that day.

City Council meetings are held on the 2nd and 4th Mondays of the month, unless a holiday falls on that day.

Changes to meeting dates will be posted on the East Bethel City website.

CONTACT LISTS FOR REVIEW OF DEVELOPMENT PROJECT

If the box is checked, you must provide a letter of approval, copy of minutes, or other documentation as it relates to your project to the City of East Bethel Planning/Building Department as part of your application for submittal.

CITY

- City Attorney**
Eckberg Lammers
1809 Northwestern Ave. S.
Stillwater, MN 55082
(651) 967-7344
www.eckberglammers.com/

- City Engineer**
Hakanson Anderson
Attn: Craig Jochum
3601 Thurston Ave.
Anoka, MN 55303
763-427-5860
www.haa-inc.com/

HIGHWAY/TRANSPORTATION

- Traffic Engineering Manager**
Anoka County Highway Department
1440 Bunker Lake Blvd.
Andover, MN 55304
763-862-4231
www.anokacounty.us/307/Highway-Department

- Development Review Coordinator**
MN Dept of Transportation
Metro Division, Waters Edge
1500 West County Road B-2
Roseville, MN 55113
651-234-7500
metrodevreviews.dot@state.mn.us

JOINT APPLICATION REQUIRED (WETLANDS/WATERWAYS)

- Anoka Conservation District**
Attn: Wetland Specialist
1318 McKay Dr NE, Suite 300
Ham Lake, MN 55304
763-434-2030, ext. 14
<https://www.anokaswcd.org/>

- Area Hydrologist**
MN Dept of Natural Resources
1200 Warner Road
St. Paul, MN 55106-6796
651-259-5802
<https://www.dnr.state.mn.us/>

- Ecological Services**
MN Dept of Natural Resources
1200 Warner Road
763-200-2581
<https://www.dnr.state.mn.us/>

- Board of Water & Soil Resources**
651-296-6736
<http://www.bwsr.state.mn.us/>

- U.S. Army Corps of Engineers**
180 Fifth St East, Suite 700
St. Paul, MN 55101
651-290-5282
<https://www.mvp.usace.army.mil/>

- Sunrise Watershed Management Organization**
19511 E. Tri Oak Cir
Wyoming, MN 55092
763-434-9652
LAM3@ISD.net

- Upper Rum River Watershed Management Organization**
19900 Nightingale St. NW
Oak Grove MN 55011
651-259-5755
<http://www.urrwmo.org/>