

BMP Summary Sheet

MS4 Name: City of East Bethel

Minimum Control Measure: 1-PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1a-1

<p>*BMP Title: Distribute Educational Materials</p>
<p>*BMP Description:</p> <p>The City of East Bethel will implement a public education program to distribute educational materials to the City or conduct equivalent outreach activities about the impacts of storm water discharges on water bodies and the steps that the public can take to reduce pollutants in storm water runoff. The program will inform individuals and households about the steps they can take to reduce storm water pollution, such as ensuring the proper septic system maintenance, ensuring the proper use and disposal of landscape and garden chemicals including fertilizers and pesticides, protecting and restoring riparian vegetation and properly disposing of used motor oil and household hazardous wastes. Initially, the City will need to obtain storm water educational materials provided by the EPA, the State, the County, University of Minnesota Extension, school districts, watershed management organizations, soil and water conservation districts, lake conservation districts, environmental organizations, public interest organizations, trade organizations and other MS4s.</p> <p>Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this BMP Summary Sheet is intended to meet all SWPPP requirements for this BMP.</p>
<p>*Measurable Goals:</p> <p>Prepare a listing of target audiences. Evaluate funding sources. Prepare a listing of cooperative governmental agencies and other organizations that have storm water educational material. Obtain educational materials, generate City educational materials, and implement the program.</p>
<p>*Timeline/Implementation Schedule:</p> <p>Year 1-Assemble existing educational materials and develop additional educational materials. Establish a preliminary budget and funding mechanism. Year 2 through 5-Implement the public education program. Adjust budget and program as necessary. Annually, prepare a summary report estimating the educational materials available and the number of materials distributed. The summary report will be included in the MS4 annual report.</p>
<p>Specific Components and Notes:</p> <p>The education program will provide the public with an awareness and knowledge regarding storm water and its connection to the water resources.</p>
<p>*Responsible Party for this BMP:</p> <p>Name: Jack Davis Department: Public Works Department Phone: 763-434-9569 E-mail: jack.davis@ci.east-bethel.mn.us</p>

**Indicates a REQUIRED field. Failure to complete any required field will result in rejection of the application due to incompleteness.*

BMP Summary Sheet

MS4 Name: City of East Bethel

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1b-1, 1c-1, 1c-2, 1c-3, 1c-4, 1c-5 and 1c-6.

<p>*BMP Title: Implement an Education Program</p>
<p>*BMP Description:</p> <p>The City of East Bethel will implement an education program that addresses each of the following minimum control measures (MCM):</p> <ol style="list-style-type: none">1) Public education and outreach (which is this MCM);2) Public participation/involvement (which is MCM 2, attached);3) Illicit discharge detection and elimination (which is MCM 3, attached);4) Construction site storm water runoff control (which is MCM 4, attached);5) Post construction storm water management in new development and redevelopment (which is MCM 5); and6) Pollution prevention/good housekeeping (which is MCM 6, attached). <p>Generally, the audience for the education program will include the general public including City residents, homeowners, business owners, and school children (students K-12). In addition, developers and contractors will be included in each education program.</p> <p>Location(s) in SWPPP of detailed information relating to this BMP:</p> <p>The information included or referenced on this BMP Summary Sheet is intended to meet all SWPPP requirements for this BMP.</p>
<p>*Measurable Goals:</p> <p>The goal of this MCM is to increase public awareness and understanding of storm water issues within the community through education. To achieve this goal, the City will inform and educate the public about the impacts of storm water runoff on water quality. The activities used to reach goals for each audience will be through the specific components shown below. The measure of success for this education program will be the number of volunteers for each activity, the quantity of educational materials generated and distributed and public response.</p>
<p>*Timeline/Implementation Schedule:</p> <p>Year 1-Identify and assemble a team to administer the community activities and programs, and to assemble and generate educational materials. Establish a preliminary budget and funding mechanism.</p> <p>Years 2 through 5-Implement the community activities and programs. Document the success of each program by recording the number of volunteers and solicit their response and input.</p> <p>Years 2 through 5-Assemble existing educational materials and develop additional educational materials and make them available to the public.</p>
<p>Specific Components and Notes:</p> <p>The City of East Bethel will use the following (volunteer) community activities and programs to increase public awareness and understanding of storm water issues: cleanup days; river, stream, and pond cleanup program; native tree and shrub planting program; and storm drain stencil program. The City will also assemble existing educational materials and develop additional educational materials, and make them available to the public. The materials will be provided at public places, put on the City web site, and included in City Newsletters. A summary of the education program will be included in the MS4 annual report.</p>
<p>*Responsible Party for this BMP:</p> <p>Name: Jack Davis</p> <p>Department: Public Works Department</p> <p>Phone: 763-434-9569</p> <p>E-mail: jack.davis@ci.east-bethel.mn.us</p>

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BMP Summary Sheet

MS4 Name: City of East Bethel

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1d-1

<p>*BMP Title: Coordination of Education Program</p>
<p>*BMP Description:</p> <p>To increase public awareness and understanding of storm water issues, the City of East Bethel will coordinate and make effective use of other storm water education programs conducted by cooperating groups and agencies. These groups and agencies will include, but not be limited to: the EPA, the State, the County, the University of Minnesota Extension, school districts, watershed management organizations, soil and water conservation districts, lake conservation districts, environmental organizations, public interest organizations, trade organizations and other MS4s. Besides obtaining educational materials (for Unique BMP Identification Number 1a-1), the City will sponsor speaking engagements before community groups, encourage and coordinate presentations at City Council meetings, and make available as many educational materials as possible for posting on the City web site and inclusion in City Newsletters. The programs will focus on informing and educating the public about the impacts of storm water runoff on water quality and what they can do to actively protect local lakes and streams from polluted storm water runoff. This is also an opportunity for the City to educate the public about how the City manages storm water runoff through the Storm Water Pollution Prevention Program (SWPPP).</p> <p>Location(s) in SWPPP of detailed information relating to this BMP:</p> <p>The information included or referenced on this BMP Summary Sheet is intended to meet all SWPPP requirements for this BMP.</p>
<p>*Measurable Goals:</p> <p>Determine the number of storm water education programs currently coordinated with other groups and agencies. Contact current and possible cooperating groups and agencies. Review their storm water education programs. Select and implement the appropriate programs to use. Prepare a summary report of the coordinated public education program and include in the MS4 annual report.</p>
<p>*Timeline/Implementation Schedule:</p> <p>Year 1-Contact cooperating groups and agencies, review their storm water education programs, and select the appropriate programs to use in the City of East Bethel. Develop additional educational materials. Establish a preliminary budget and funding mechanism. Year 2 through 5-Implement the coordinated public education program. Adjust budget and program as necessary. Annually, prepare a summary report estimating the educational materials obtained and the number of materials distributed. The summary report will be included in the MS4 annual report..</p>
<p>Specific Components and Notes:</p> <p>In addition to the City residents, homeowners, business owners, and school children; developers and contractors will be targeted and included in the appropriate storm water education programs.</p>
<p>*Responsible Party for this BMP:</p> <p>Name: Jack Davis Department: Public Works Department Phone: 763-434-9569 E-mail: jack.davis@ci.east-bethel.mn.us</p>

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BMP Summary Sheet

MS4 Name: City of East Bethel

Minimum Control Measure: PUBLIC EDUCATION AND OUTREACH

Unique BMP Identification Number: 1e-1

<p>*BMP Title: Annual Public Meeting</p>
<p>*BMP Description:</p> <p>The City of East Bethel will hold at least one public meeting per year addressing the Storm Water Pollution Prevention Program (SWPPP). The public meeting will be held prior to submittal of the annual report to the Commissioner, which is currently June 30th of each year.</p> <p>1) Location: Unless otherwise specified, the East Bethel City Hall is to be the location of the annual public meeting. If the City Hall is not available, the meeting must be held in the general vicinity of the MS4 that is the subject of the permit. The meeting must be held in a place that is generally convenient to persons expected to attend the meeting.</p> <p>2) Notice: The City must issue a notice of the public meeting at least 30 days prior to the meeting. The notice must contain a reference to the SWPPP, the date, time, and location of the meeting, a concise description of the manner in which the meeting will be conducted; and shall indicate the location where a copy of the SWPPP is available for public review. (Refer to Unique BMP Identification Number 2a-1 for additional notice information.)</p> <p>3) Distribution of notice: Publish the notice in the official City newspaper and make available a copy of the notice to the MPCA, the appropriate city and county officials, and all other persons who have requested that they be informed of public meetings for the SWPPP.</p> <p>4) Joint meetings: The City may consolidate two or more matters, issues, or related groups of issues, or hold joint MS4 public meetings with other permittees to meet the requirements of this part. These public meetings may be part of a larger public meeting, such as a city council meeting, provided that adequate public notice and opportunity to participate is provided.</p> <p>Location(s) in SWPPP of detailed information relating to this BMP: The information included or referenced on this BMP Summary Sheet is intended to meet all SWPPP requirements for this BMP.</p>
<p>*Measurable Goals:</p> <p>Prepare and issue a notice of the public meeting at least 30 days prior to the meeting. Hold a public meeting each year addressing the SWPPP. Document input questions and City responses. (Refer to Unique BMP Identification Number 2b-1 for additional input information.)</p>
<p>*Timeline/Implementation Schedule:</p> <p>30 days prior to the public meeting prepare and issue a notice of the meeting. Years 1 through 5-Annually, beginning in 2007, hold the public meeting regarding the SWPPP.</p>
<p>Specific Components and Notes:</p> <p>The results of the meeting will be discussed and reported upon in each annual report. This may require changes to the City SWPPP. Include a summary of the meeting minutes in the MS4 annual report.</p>
<p>*Responsible Party for this BMP:</p> <p>Name: Jack Davis Department: Public Works Department Phone: 763-434-9569 E-mail: jack.davis@ci.east-bethel.mn.us</p>

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