

EAST BETHEL ECONOMIC DEVELOPMENT AUTHORITY (EDA) MEETING  
February 21, 2023

MEMBERS PRESENT: President Julie Lux, Vice President Tom Schulzetenberg, Mayor Tim Harrington, Catherine Lancrain, Brian Bezanson, Suzanne Erkel, Council Member Brian Mundle

ALSO PRESENT: Jack Davis, City Administrator

**1.0 – Call to Order**

President Lux called the regular meeting of the EDA to order at 7:00 pm.

**2.0 – Oath of Office – Suzanne Erkel**

Suzanne Erkel recited the Oath of Office.

**3.0 Adopt Agenda**

**Bezanson moved and Erkel seconded to approve the agenda as presented.** Lux asked any discussion? To the motion, all in favor say aye. **All in favor.** Lux asked any opposed? That motion passes. **Motion passes unanimously.**

**4.0 – Approval of Meeting Minutes**

**Bezanson moved and Lancrain seconded to approve the January 17, 2023, meeting minutes.** Lux asked any discussion? Harrington noted on 5.0 Wanda McLaurin was not interviewed and should be removed. To the motion as amended, all in favor say aye. **All in favor.** Lux asked any opposed? Harrington abstained. That motion passes. **Motion passes 5-0-1.**

Mundle arrived at 7:03 p.m.

**5.0 – Election of Officers**

Davis recommended the EDA elect a President and Vice President, and elect/appoint a Secretary to serve on the EDA from January 21, 2022 through January 31, 2024 and designate the City Administrator to serve as Treasurer, the Finance Director as the Assistant Treasurer, and to re-appoint Carrie Frost as the Secretary.

Lux stated it has been an honor to serve and she should be happy to continue to serve as President of the EDA.

Schulzetenberg indicated he was willing to serve again as Vice President.

**Bezanson stated I'll make a motion to elect Julie Lux as President of the EDA January 21, 2023 through January 31, 2024. Erkel stated I'll second.** Lux asked any discussion? To the motion, all in favor say aye. **All in favor.** Lux asked any opposed? Lux abstained. That motion passes. **Motion passes 6-0-1.**

**Bezanson stated I'll make a motion to elect Tom Schulzetenberg as Vice President January 21, 2023 through January 31, 2024. Erkel stated I'll second.** Lux asked any discussion? To the motion, all in favor say aye. **All in favor.** Lux asked any opposed? Schulzetenberg abstained. That motion passes. **Motion passes 6-0-1.**

**Harrington stated I'll make a motion to designate Carrie Frost as Secretary from January 21, 2023 through January 31, 2024. Lux stated I'll second.** Lux asked any discussion? To the motion,

all in favor say aye. **All in favor.** Lux asked any opposed? That motion passes. **Motion passes unanimously.**

## 6.0 – Staff Report

Davis presented updates for the Business Retention and Expansion Program and noted this would be brought up again at the next EDA meeting for an in depth discussion.

Lux believed this would be a good idea.

Mundle stated they could not address issues if they were not aware of them. He noted they can also see if the improvements made the first time actually worked.

Lux recommended someone from Connexus also be present at the next meeting.

Mundle requested staff contact someone from the U of M to see if they have further program information and also invited them to the next meeting if they are interested. He suggested this be reviewed every five years also.

Bezanson stated this might help them attract the type of developments and businesses they wanted also. He indicated fire protection was a huge issue with businesses these days also.

Erkel asked if a copy of the previous study be sent to her. Davis responded he had sent it, but he would send it again.

Davis presented updates for the City Broadband Expansion and Improvement Initiative, and the Elevage project.

Lux asked if staff had received any additional applicants for the Community Development position. Davis responded they had received two additional applicants. He noted the application period had closed and he did not think it would do them any more good to readvertise the position again. He indicated the interviews would start soon with hopefully having something to the City Council at one of their March meetings.

Mundle asked who would be conducting the interviews. Davis responded it would be the Personnel Committee consisting of Harrington, Lewis, Jeziorski, and himself.

Mundle stated he knew they had talked to Ms. Hanson about inviting her back to interview her for that. He asked if the EDA President should be asked to do that as she assisted in interviews for the Anoka County position. Davis responded if Lux would like to do that, he would welcome her. Lux indicated if she was available, she would be happy to attend.

Davis noted Ms. Hanson knew a couple of the applicants and staff wanted someone who was more independent.

## 7.0 – Business Activity Report

Davis updated the EDA on Stone Group Commercial 2<sup>nd</sup> Addition (209<sup>th</sup> Ave and Highway 65); Holiday Station Stores Site Plan Review (1341 187<sup>th</sup> Ln NE); Thistle and Ivory (21126 Davenport St NE); the Commercial Lot Mapping; Kwik Trip (18755 Sandhill Parkway NE); A-Blast, Inc. Sandblasting (21473 Johnson Street NE); and Victoria Meadows – Outlot B (Johnson St).

### **8.0 – City Council Report**

Mundle noted the Town Hall meeting was scheduled for April at one of the last City Council meetings.

Erkel asked if the EDA would be having a booth at the Town Hall meeting. Lux responded that was possible or they could have an informational table. Davis stated they could put up a board listing the EDA accomplishments also.

### **9.0 – Adjournment**

**Bezanson moved and Mundle seconded to adjourn at 7:41 pm.** To the motion, all in favor say aye. **All in favor.** That motion passes. **Motion passes unanimously.**

Submitted by:

Kathy Altman

*TimeSaver Off Site Secretarial, Inc.*