

City of East Bethel

City Council Agenda

Regular Council Meeting – 7:30 p.m.

Date: February 1, 2012



- | | Item | |
|---------|-------------|--|
| 7:30 PM | 1.0 | Call to Order |
| 7:31 PM | 2.0 | Pledge of Allegiance |
| 7:32 PM | 3.0 | Adopt Agenda |
| 7:34 PM | 4.0 | Presentations |
| | Page 1 | A. Dale Voltin – For Service on Planning Commission |
| | Page 2 | B. Dan Butler – For Service on Park Commission |
| | Page 3 | C. Dan Kretchmar – For Service on Park Commission |
| | Page 4 | D. Introduction of Fire Fighters |
| 7:55 PM | 5.0 | Special Order of Business – Interview EDA Candidates |
| | Page 5-12 | A. Economic Development Authority (EDA) Interviews |
| | | 1. Dan Butler |
| | | 2. Greg Hunter |
| | Page 13 | B. Appoint EDA Member |
| 8:25 PM | 6.0 | Public Forum |
| 8:45 PM | 7.0 | Consent Agenda |
| | | <i>Any item on the consent agenda may be removed for consideration by request of any one Council Member and put on the regular agenda for discussion and consideration</i> |
| | Page 17-21 | A. Approve Bills |
| | Page 22-36 | B. Meeting Minutes, January 18, 2012, Regular Meeting |
| | Page 37 | C. Resolution 2012-15 Amending the Fee Schedule |
| | | D. Appoint Fire Fighters |
| | | E. Completion of Probation of Fire Fighters |
| | | F. GRE Mediation Representatives |
| | Page 38 | G. Resolution 2012-16 Approving an Application with No Waiting Period for An Exempt Permit for Cedar Creek Community School PTO to Hold a Raffle |
| | | New Business |
| | 8.0 | Commission, Association and Task Force Reports |
| | | A. Economic Development Authority |
| 8:50 PM | | B. Planning Commission |
| | Page 39-48 | 1. Linda Glaskow – IUP Amendment -20825 Tyler Street NE |
| | Page 49-52 | 2. Motor Vehicle Sales - Ryan DiMuzio & Jordan Valder - 18803 Hwy 65 |
| | | C. Park Commission |
| | | D. Road Commission |
| | 9.0 | Department Reports |
| | | A. Community Development |

- 9:20 PM B. Engineer
 Page 53-61 1. Pay Est. #9, S.R. Weidema, Project 1, Utilities
- C. Attorney
- D. Finance
- 9:30 PM E. Public Works
 Page 62-66 1. 2012 Joint Powers Agreement Street Maintenance Program
- 9:40 PM F. Fire Department
 Page 67-97 1. Annual Fire Department Report
- 9:55 PM G. City Administrator
 Page 98-102 1. Review City Code Chapter 6. Alcoholic Beverages
 Page 103 2. City Council Representatives for Local 320 Subcommittee Meeting
 Page 104-117 3. S.R. Weidema Contract Extension
- 10:15 PM **10.0 Other**
 A. Council Reports
 B. Other
 Page 118 C. Closed Session – Project 1, Utility Improvements
- 10:20 PM **11.0 Adjourn**



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 4.0 A

Agenda Item:

Dale Voltin - Recognition of Service on Planning Commission

Requested Action:

Recognize Dale Voltin for his service to the City of East Bethel on the Planning Commission.

Background Information:

Mr. Dale Voltin served the City of East Bethel as a Planning Commission member in 2011. We will be presenting him with a plaque in honor of his service to the City.

Fiscal Impact:

None at this time.

Recommendation(s):

City staff recommends City Council recognize Mr. Voltin's service to the City of East Bethel as a Planning Commission Member.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 4.0 B

Agenda Item:

Daniel Butler - Recognition of Service on Park Commission

Requested Action:

Recognize Daniel Butler for his service to the City of East Bethel on the Park Commission.

Background Information:

Mr. Daniel Butler served the City of East Bethel as a Park Commission member from 2009 until December 31, 2011. We will be presenting him with a plaque in honor of his service to the City.

Fiscal Impact:

None at this time.

Recommendation(s):

City staff recommends City Council recognize Mr. Butler's service to the City of East Bethel as a Park Commission Member.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 4.0 C

Agenda Item:

Daniel Kretchmar - Recognition of Service on Park Commission

Requested Action:

Recognize Daniel Kretchmar for his service to the City of East Bethel on the Park Commission.

Background Information:

Mr. Daniel Kretchmar served the City of East Bethel as a Park Commission member from 2009 until December 31, 2011. We will be presenting him with a plaque in honor of his service to the City.

Fiscal Impact:

None at this time.

Recommendation(s):

City staff recommends City Council recognize Mr. Kretchmar's service to the City of East Bethel as a Park Commission Member.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 4.0 D

Agenda Item:

Introduction of East Bethel Fire Fighters

Requested Action:

Information Only

Background Information:

Fire Chief DuCharme will introduce the 2012 East Bethel Fire Fighters.

Fiscal Impact:

None

Recommendation(s):

Information Only

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: X



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 5.0 A

Agenda Item:

Interview Economic Development Authority (EDA) Applicants

Requested Action:

Consider interviewing applicants for the Economic Development Authority (EDA).

Background Information:

The term for one EDA Ad-Hoc Member, Tom Larson, expired on January 31, 2012.

To fill this vacancy, we advertised on the City’s website, on our community bulletin board and on Channel 10. The City received applications from Dan Butler and Greg Hunter in response to our ads. We have included copies of the applications as part of your agenda materials.

Attachment(s):

- 1. Letters From Candidates
 - a. Dan Butler
 - b. Greg Hunter

Fiscal Impact:

None

Recommendation:

Staff is recommending Council interview the two candidates for the EDA vacancy.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 5.0 B

Agenda Item:

Appoint Economic Development Authority (EDA) Member

Requested Action:

Consider appointing a member to the EDA.

Background Information:

Council has interviewed candidates for the vacancy on the EDA and should consider an appointment of one of the applicants for a term that would run from February 1, 2012 to January 31, 2014.

Fiscal Impact:

None

Recommendation(s):

Staff is requesting Council direction on the appointment to the EDA.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



Payments for Council Approval February 1, 2012

2011 Bills to be Approved for Payment	\$45,723.85
2012 Bills to be Approved for Payment	\$68,374.64
Electronic Payroll Payments	\$25,079.24
Electronic Sales Tax Payments	\$1,052.00
Payroll Fire Dept - January 13, 2012	\$7,337.85
Payroll City Council - January 19, 2012	\$1,461.07
Payroll City Staff - January 19, 2012	\$31,008.14
Total to be Approved for Payment	\$180,036.79

City of East Bethel
February 1, 2012
2011 Payment Summary

Department	Description	Invoice	Vendor	Fund	Dept	Amount
Arena Operations	Gas Utilities	311224509	Xcel Energy	615	49851	3,531.28
Building Inspection	Unemploy Benefit Payments	4th Qtr 11	MN Dept of Employment and	101	42410	5,251.61
Fire Department	Employer Paid Expenses	I110013387	Allina Hospitals & Clinic	231	42210	9,840.60
Fire Department	Gas Utilities	311224509	Xcel Energy	101	42210	1,909.38
Fire Department	Personnel Advertising	163578	Lee's Pro Shop	231	42210	2,880.00
Fire Department	Personnel/Labor Relations	106204	Viking Trophies	231	42210	2,249.34
Fire Department	Professional Services Fees	11112	City of East Bethel	231	42210	1,666.67
Fire Department	Small Tools and Minor Equip	11TA2173	Taho Sportswear, Inc.	231	42210	981.50
Fire Department	Unemploy Benefit Payments	4th Qtr 11	MN Dept of Employment and	101	42210	25.78
General Govt Buildings/Plant	Gas Utilities	311224509	Xcel Energy	101	41940	843.19
Park Maintenance	Commissions and Boards	2011	Bonnie Harvey	101	43201	90.00
Park Maintenance	Commissions and Boards	2011	Dan Butler	101	43201	80.00
Park Maintenance	Commissions and Boards	2011	Denise Lachinski	101	43201	70.00
Park Maintenance	Commissions and Boards	2011	Kenneth Langmade	101	43201	110.00
Park Maintenance	Commissions and Boards	2011	Sue Jefferson	101	43201	90.00
Park Maintenance	Commissions and Boards	2011	Tim Hoffman	101	43201	80.00
Recycling Operations	Gas Utilities	311224509	Xcel Energy	226	43235	264.50
Sewer Utility Capital Projects	Professional Services Fees	343501	Braun Intertec Corporation	434	49455	448.72
Sewer Utility Capital Projects	Professional Services Fees	344598	Braun Intertec Corporation	434	49455	447.82
Street Maintenance	Commissions and Boards	2011	Al Thunberg	101	43220	70.00
Street Maintenance	Commissions and Boards	2011	Brian Bezanson	101	43220	40.00
Street Maintenance	Commissions and Boards	2011	Dennis Murphy	101	43220	70.00
Street Maintenance	Commissions and Boards	2011	Jeff Jensen	101	43220	50.00
Street Maintenance	Commissions and Boards	2011	Kathy Paavola	101	43220	70.00
Street Maintenance	Commissions and Boards	2011	Tanner Balfany	101	43220	40.00
Street Maintenance	Gas Utilities	311224509	Xcel Energy	101	43220	971.25
Street Maintenance	Small Tools and Minor Equip	1096901	Acme Tools - Plymouth	101	43220	347.23
Street Maintenance	Street Maint Materials	13838	Bjorklund Trucking	101	43220	777.52
Water Utility Capital Projects	Professional Services Fees	346241	Braun Intertec Corporation	434		4,459.10
Water Utility Capital Projects	Professional Services Fees	343501	Braun Intertec Corporation	433	49405	1,001.10
Water Utility Capital Projects	Professional Services Fees	346241	Braun Intertec Corporation	433	49405	2,850.90
Water Utility Capital Projects	Professional Services Fees	344598	Braun Intertec Corporation	433	49405	447.81
	Professional Services Fees	344598	Braun Intertec Corporation	434		1,400.87
	Professional Services Fees	343501	Braun Intertec Corporation	434		2,267.68
						\$45,723.85

City of East Bethel
February 1, 2012
2012 Payment Summary

Department	Description	Invoice	Vendor	Fund	Dept	Amount
Payroll	Insurance Premium	4768990	Delta Dental	101		886.25
	Work Comp Insurance	21808	League of MN Cities Ins Trust	101		27,059.50
Payroll	Insurance Premium	26512592	Medica Health Plans	101		10,238.35
Arena Operations	Bldgs/Facilities Repair/Maint	11114	Access Lock & Key LLC	615	49851	185.42
Arena Operations	Concession for Resale	107458	Al's Coffee	615	49851	554.89
Arena Operations	Bldg/Facility Repair Supplies	92318-02	Class C Components	615	49851	167.75
Arena Operations	Bldg/Facility Repair Supplies	92318-01	Class C Components	615	49851	255.73
Arena Operations	Concession for Resale	158275824	Coca-Cola Refreshments	615	49851	709.20
Arena Operations	Concession for Resale	158275226	Coca-Cola Refreshments	615	49851	879.60
Arena Operations	Motor Fuels	1059993172	Ferrellgas	615	49851	358.33
Arena Operations	Concession for Resale	482329	Indianhead Foodservice Distrib	615	49851	552.00
Arena Operations	Repairs/Maint Machinery/Equip	49294-IN	R & R Specialities, Inc.	615	49851	55.50
Arena Operations	Concession for Resale	808243	The Watson Co, Inc.	615	49851	548.44
Arena Operations	Concession for Resale	808032	The Watson Co, Inc.	615	49851	231.62
Arena Operations	Refuse Removal	1566611	Walters Recycling, Inc.	615	49851	29.16
Arena Operations	Refuse Removal	1566616	Walters Recycling, Inc.	615	49851	162.13
Building Inspection	Telephone	332373310-122	Nextel Communications	101	42410	17.58
Central Services/Supplies	Legal Notices	IQ 01793789	ECM Publishers, Inc.	101	48150	71.75
Central Services/Supplies	Telephone	9231343	Integra Telecom	101	48150	223.33
Central Services/Supplies	Office Supplies	10590	Norseman Awards	101	48150	121.68
Central Services/Supplies	Office Supplies	592565719001	Office Depot	101	48150	54.65
Central Services/Supplies	Office Supplies	593118575001	Office Depot	101	48150	25.94
Central Services/Supplies	Office Supplies	11812	Wendy Warren	101	48150	23.89
City Administration	Travel Expenses	12412	Jack Davis	101	41320	101.30
City Clerk	Office Supplies	593118575001	Office Depot	101	41430	21.68
Economic Development Authority	Professional Services Fees	2517	Ady Voltedge	232	23200	9,649.00
Finance	Auditing and Acct g Services	287460	Abdo, Eick & Meyers, LLP	101	41520	3,500.00
Finance	Software Licensing	147362	Banyon Data Systems, Inc.	101	41520	1,561.20
Finance	Dues and Subscriptions	2012	Minnesota GFOA	101	41520	120.00
Fire Department	Small Tools and Minor Equip	27180	Ancom Communications	101	42210	3,833.58
Fire Department	Dues and Subscriptions	2012	Anoka County Fire	101	42210	210.00
Fire Department	Personnel Advertising	49793	Fire Safety USA, Inc.	231	42210	270.00
Fire Department	Telephone	9231343	Integra Telecom	101	42210	139.60
Fire Department	Professional Services Fees	42979	Metro Fire, Inc.	101	42210	2,052.50
Fire Department	Dues and Subscriptions	2012	MN State Fire Chiefs Assoc.	101	42210	291.00
Fire Department	Telephone	332373310-122	Nextel Communications	101	42210	103.92
Fire Department	Office Supplies	593319040001	Office Depot	101	42210	140.24
Fire Department	Refuse Removal	1566614	Walters Recycling, Inc.	101	42210	39.15
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	470766014	Cintas Corporation #470	101	41940	20.82
General Govt Buildings/Plant	Refuse Removal	1566612	Walters Recycling, Inc.	101	41940	27.64
Mayor/City Council	Dues and Subscriptions	12512	MN Mayors Association	101	41110	20.00
Park Maintenance	Clothing & Personal Equipment	470766015	Cintas Corporation #470	101	43201	71.25
Park Maintenance	Clothing & Personal Equipment	470762648	Cintas Corporation #470	101	43201	48.03
Park Maintenance	Telephone	9231343	Integra Telecom	101	43201	51.18
Park Maintenance	Telephone	332373310-122	Nextel Communications	101	43201	70.53
Park Maintenance	Office Supplies	593118575001	Office Depot	101	43201	32.30
Park Maintenance	General Operating Supplies	238441	S & S Industrial Supply	101	43201	265.09
Planning and Zoning	Legal Notices	IQ 01793790	ECM Publishers, Inc.	101	41910	46.13
Planning and Zoning	Telephone	332373310-122	Nextel Communications	101	41910	17.58
Police	Professional Services Fees	31799	Gopher State One-Call	101	42110	100.00
Recycling Operations	Refuse Removal	1566615	Walters Recycling, Inc.	226	43235	266.16
Sewer Operations	Bldgs/Facilities Repair/Maint	8741	Menards Cambridge	602	49451	63.91

City of East Bethel
February 1, 2012
2012 Payment Summary

Department	Description	Invoice	Vendor	Fund	Dept	Amount
Street Maintenance	Bldgs/Facilities Repair/Maint	470762648	Cintas Corporation #470	101	43220	26.49
Street Maintenance	Clothing & Personal Equipment	470762648	Cintas Corporation #470	101	43220	47.45
Street Maintenance	Bldgs/Facilities Repair/Maint	470766015	Cintas Corporation #470	101	43220	26.49
Street Maintenance	Clothing & Personal Equipment	470766015	Cintas Corporation #470	101	43220	47.45
Street Maintenance	Equipment Parts	FP145678	Crysteel Truck Equipment	101	43220	63.61
Street Maintenance	Telephone	9231343	Integra Telecom	101	43220	51.18
Street Maintenance	Sign/Striping Repair Materials	TI-0244065	Newman Signs	101	43220	822.67
Street Maintenance	Telephone	332373310-122	Nextel Communications	101	43220	141.02
Street Maintenance	General Operating Supplies	102882	River Country Cooperative	101	43220	32.13
Street Maintenance	Street Maint Materials	218126	Unique Paving Materials Corp	101	43220	257.84
Street Maintenance	Refuse Removal	1566613	Walters Recycling, Inc.	101	43220	133.23
Water Utility Operations	Gas Utilities	11812	CenterPoint Energy	601	49401	159.32
Water Utility Operations	Small Tools and Minor Equip	344587	Ham Lake Hardware	601	49401	19.28
						\$68,374.64

City of East Bethel

February 1, 2012

Payment Summary

	Electronic Payments	
	PERA	\$5,724.53
	Federal Withholding	\$5,415.07
	Medicare Withholding	\$1,695.72
	FICA Tax Withholding	\$6,081.38
	State Withholding	\$2,130.37
	MSRS	\$4,032.17
		\$25,079.24



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 7.0 A-G

Agenda Item:

Consent Agenda

Requested Action:

Consider approving Consent Agenda as presented

Background Information:

Item A

Bills/Claims

Item B

Meeting Minutes, January 18, 2012 Regular City Council

Meeting minutes from the January 18, 2012 Regular City Council Meeting are attached for your review and approval.

Item C

Resolution 2012-15 Modifying Fee Schedule

This resolution reduces the amount for a Cigarette License from \$300 to \$200. This reduced fee is effective for license applications approved after February 1, 2012.

Item D

Appoint Fire Fighters

The Fire Chief has recommended appointment of the following as probationary firefighters:

Brody Rodenaugh

Mike Howe

The interview and selection panel has interviewed these applicants and found them to meet the requirements for appointment as probationary members of the Fire Department. The applicants have also completed all of Firefighter I. These two applicants have passed their State Certification for Fire Fighter I and Haz Mat.

Each of these three applicants will be required to complete one year of service, attend the required drills and meetings. Each probationary firefighter will also be required to obtain their Class B license within 12 months.

Prior to the completion of the one year probationary period, the Fire chief will evaluate the performance of these probationary members and report to the Council which are recommended as regular members of the Fire Department.

With these appointments, the Fire Department will have a total of 38 Fire Fighters.

Item E

Completion of Probation for Fire Fighters

The following Fire Fighters have completed their one year probation and met all qualifications.

- Kalli Haapoja
- Stephanie Kirkham
- Wade Hoffman
- Ryan Henry
- Chad Fish
- William Folwarski

The Fire Chief recommends that these Fire Fighters be appointed as active Fire Fighter Status as of January 1, 2012.

Item F

GRE Mediation Representatives

Council Members Boyer and Moegerle represented the City of East Bethel at a court ordered mediation session with GRE regarding an IUP for the location of an electrical transmission line through the City on December 6, 2011. As a result of that meeting, a second session has been scheduled for February 6, 2012 at the Brooklyn Park City Hall. The purpose of the session will be to discuss potential settlement issues for Route "A".

Council Member Boyer has indicated that he will not be able to attend the session. Staff recommends that Mayor Richard Lawrence be designated as the City's second representative.

Item G

Resolution 2012-16 Approving an Application with No Waiting Period for An Exempt Permit for Cedar Creek Community School PTO to Hold a Raffle

This resolution approves an application with no waiting period for an exempt permit for Cedar Creek Community School PTO to hold a raffle on March 31, 2012 at the Cedar Creek Community School.

Staff recommends Council adopt Resolution 2012-16 Approving the Application with No Waiting Period for Cedar Creek Community School PTO to Hold a Raffle on March 31, 2012.

Fiscal Impact:

As noted above.

Recommendation(s):

Recommend approval of the Consent Agenda as presented.

City Council Action

Motion by: _____

Second by: _____

Vote Yes:_____

Vote No:_____

No Action Required:_____

EAST BETHEL CITY COUNCIL MEETING

January 18, 2012

The East Bethel City Council met on January 18, 2012 at 7:30 PM for their regular meeting at City Hall.

MEMBERS PRESENT: Bob DeRoche Richard Lawrence Heidi Moegerle
 Steve Voss

MEMBERS EXCUSED: Bill Boyer

ALSO PRESENT: Jack Davis, City Administrator
 Nicholas Vivian, Acting City Attorney
 Craig Jochum, City Engineer

Call to Order **The January 18, 2012 City Council meeting was called to order by Mayor Lawrence at 7:30 PM.**

Adopt Agenda **Voss made a motion to adopt the January 18, 2012 City Council agenda. Moegerle seconded; all in favor, motion carries.**

Public Hearing Davis explained that staff is recommending that Council conduct a public hearing to take
– Off Sale comments from the public regarding an Off Sale Liquor License for Minnesota Corp Inc. as
Liquor License required by East Bethel City Code, Article III, Intoxicating Liquors, Section 6-55. This was
– Minnesota also published in the Anoka County Union.
Corp, Inc.,

dba: Go For It The process should be that the Mayor opens the Public Hearing and invites members of the
 audience to step forward and provide comments.

Approve Off When there are no additional comments, a motion to close the hearing should be offered
Sale Liquor followed by a second and a vote on the motion.
License for

Minnesota Once the hearing is closed staff is recommending Council consider approval of an Off Sale
Corp, Inc., Liquor License for Minnesota Corp Inc dba: Go For It located at 3255 Viking Blvd. NE
dba: Go For It provided no reasons for denial come forth at the public hearing. All application materials
 and fees have been submitted for the Off Sale Liquor License. Anoka County Sheriff's
 Office (ACSO) has completed the background check and no issues were found.

License needs to be contingent on the following:

1. Owner shall submit application for a certificate of occupancy with the building official and schedule a final inspection one week prior to opening to the public.
2. Approval of State Commissioner of Public Safety

Staff recommends conducting the public hearing to receive comments on the Off Sale Liquor License for Minnesota Corp Inc dba: Go For It. Once the public hearing is closed and there are no reasons to deny the license, staff recommends Council consider approval of an Off Sale Liquor license for Minnesota with conditions as stated.

DeRoche made motion to close the public hearing. Moegerle seconded; all in favor,

motion carries.

Voss asked will the off-sale business occupy the entire building? Davis said it will be as the business was prior, half and half. Voss said the license application states it is for the entire building. Davis said they have to have physical separation, which is the reason for this. He said the intent of the owner is to open as a convenience store/liquor store. Moegerle asked when do they want to be open? Davis said by the end of the month.

Voss made a motion to approve the Off-Sale Liquor License for Minnesota Corp Inc dba: Go For It at 3255 Viking Blvd. NE, East Bethel, MN 55092 with the following conditions: 1) Owner shall submit application for a certificate of occupancy with the building official and schedule a final inspection one week prior to opening to the public; 2) Approval of State Commissioner of Public Safety. Moegerle seconded. DeRoche said he is okay with this, he just would like to meet them, and he would like to know who they are. Lawrence said he would like to suggest they card everyone. **All in favor, motion carries.** Davis said he will contact them and suggest they come to the next council meeting to introduce themselves.

Res. 2012-10
Blue Ribbon
Pines –
Alcohol Sales
Violation -
Licensee

Davis explained that on August 31, 2011, the Anoka County Sheriff's Office conducted a compliance inspection pursuant to City Code, Section 6-94. It is alleged that Mr. Richard Jordan sold alcoholic beverages to an individuals under the age of 21 in violation of City Code, Section 6-91, (1).

Under City Code, Section 6-93, the City is permitted to impose certain sanctions.

(1) A first violation will result in a \$500.00 administrative penalty to the licensee and a \$250.00 administrative penalty to the individual clerk, bartender, or employee involved in the violation. The penalty assessed to the licensee will be waived if the licensee was not the individual clerk, bartender, or employee involved directly in the violation and if the licensee can provide proof within 14 days of the date of the violation that the clerk, bartender or employee involved had attended RBS (responsible beverage service) staff training approved by the city prior to the alleged offense.

This is the first violation for this licensed establishment.

Staff recommends Council conduct the hearing as requested and then consider Resolution 2012-10 imposing sanctions against the licensee.

Investigator Mike Wahl explained he has been before you before, we have had this conversation. He said he sees this as up to your discretion. Wahl said at this violation the underage buyer was 17 and at the time the clerk that sold to the buyer was assisting the business and does not normally operate this type of business. He said the clerk was very forthcoming about what happened. Wahl said he was very apologetic. He said he also leaves it up to your discretion with the licensee. Moegerle asked Vivian do we have discretion? Vivian said yes, you do. He said what Vierling explained to him that he discussed with staff is simply that the employee received the criminal citation. The employee has been processed through the court system and paid a criminal fine and community service has been performed. The licensee is in a better position to be imposed a civil penalty. Moegerle said but the code reads that the first violation will result in a \$500 administrative penalty. She asked since it says "will" do we have discretion. Vivian said all he is going off is what Vierling has discussed with staff. Moegerle said the way it is in our write up, doesn't look

like we have discretion at all and in our code.

Lawrence asked in the past what have we done with this. Voss said he doesn't think we have reduced these. He thinks we might have stayed one on a clerk until the criminal proceedings were finished.

Ray Jordan of Blue Ribbon Pines Disc Golf at 1901 Klondike Drive NE said he wants to let you know what happened and what has transpired since. He said we have a landscape business that has been operating for many years. Jordan said then we built a disc golf business. He said part of that was the liquor license. Jordan said we have a gal that comes in and runs this for us. He said she comes in late on Tuesdays and Thursdays. Jordan said his Dad takes care of the duties for us until she comes in, but we didn't talk to him about serving beverages.

Jordan said since then we have gone to court. He said his dad was fined and he did community service, 8 hours. Jordan said we have been considering putting a full scale kitchen and bar in our facility, but we are having a hard time with the financing. He said in the back of his mind he has been thinking about hiring more employees and going through the full scale training.

Moegerle asked have you done the RBS training, is that on your horizon and do you know what that costs? Jordan said he is willing to do that but he doesn't know what it costs. Moegerle said she is inclined to say since the community service has already been done, if they get the RBS done, to stay the fine. Lawrence said he would recommend that you card everyone. Jordan said we are looking at it as a positive (learning experience) and then a negative in our family. He said it is one of those things where we weren't quite set up the right way. Jordan said it gave us a very heightened awareness. Voss asked don't we normally have both the license and the clerk for the hearing. Davis said that is correct, this is just the licensee. Jordan asked did you get the information from the attorney that we went through the court system? Richard Jordan said he went to court and he paid a fine \$500. He said he also was given 8 hours of community service and he has taken care of that.

Moegerle made a motion to adopt Res. 2012-10 Determining Findings of Fact, Conclusions of Law, and Administrative Penalties, Pursuant to City Code Article IV, Sections 6-93, Relative to Blue Ribbon Pines, Inc dba, Blue Ribbons Pines Disc Golf, 1901 Klondike Drive NE, East Bethel, Minnesota 55092, waiving the administrative fine provided they provide RBS training to all staff serving alcohol, eight (8) hours of community service which has already been completed. Vivian stated that under your city code, d) A community service penalty imposed upon a licensee that is not a natural person must be performed by an employee of the licensee before the next renewal date. He said so it has to be imposed on an individual anyways. Voss asked but can we designate it or does the business need to designate it? DeRoche said we should designate it. Moegerle said the question is the financial penalty, should we waive it or cut it in half if the business does the RBS. She said we could give them three months to complete this otherwise they pay the \$500 administrative fine. Moegerle said we charge Richard Jordan with the community service which he has already completed and cut the \$250 fine in half, with regard to the clerk fine. Voss said that is where he is not following you; he doesn't see the \$250 in the resolution. Moegerle said she is reading it from the ordinance and it is right in the ordinance. DeRoche said it is in the ordinance, just not in what is in front of us. Voss said he understands that, but no one was notified of that, we are not having a public hearing on that.

Davis asked Vivian to correct him if he is wrong, but he thinks the resolution was written in light of the fact that the clerk was already prosecuted in the court system. He said and this resolution is now just for the licensee. Vivian said he thinks that is likely, given the notes he has from Vierling and he indicates that ultimately for the licensee to get \$500 and for the clerk to receive a penalty of the \$500 through the court process and another \$250 wouldn't necessarily appear to be equitable. So he thinks this is provided against the licensee only to address that the licensee be assessed the penalty and that the clerk be assessed through the criminal process, which was the \$500 fine. He said now what he would also say; looking at your ordinance is he is not sure he would go so far as to say, "If they send their employees to the RBS training that the fee is going to be waived." Vivian said your ordinance specifically says that the fee is waived if they can provide proof that the employees have attended RBS training within 14 days of the violation. Moegerle asked can't we waive or stay the penalty at this level? Vivian said it is within the Council's discretion. He said you would want to be consistent with this going forward if that is the way you are going to apply it. Moegerle said or amend the ordinance to allow those types of alternatives. Vivian said that is correct. DeRoche said he thinks part of the problem is the time involved in this. He said this happened in August and you went to court when? Richard Jordan said November 10th. DeRoche said part of this is the notice process and the time it takes. Moegerle asked don't we have to exhaust our criminal remedies first or can we do it concurrently? Vivian said typically we would like to see a letter go out from the City Administrator saying we have been notified of a violation under city code 6-93 you are being assessed a penalty and you are to pay it by such date or the City Council will consider a penalty at its next meeting. He said there is some time lapse here and he does think it would be prudent for the Council due to the fact that the clerk has paid the fine, has done the community service and now you are presented with a resolution that does address the licensee. Vivian said he thinks the notice is an important factor here, if there were a notice and resolution that went out to the clerk that said he would be assessed another \$250 then that would be proper before this Council. But because there is not a separate notice, not a separate resolution, not a piece in that resolution that notifies the clerk that there is going to be a \$250 fee he thinks the Council should simply deal with the resolution as drafted. Vivian said the fee to be imposed on the licensee for the violation.

DeRoche asked for clarification of the motion.

Moegerle said her motion was to adopt the resolution as written except to waive the \$500 administrative fee if the licensee provide proof that all staff that serves alcohol go through the RBS training within 90 days and impose the eight (8) hours of community service which has already been completed and the administrative fee against Richard Jordan be waived. **DeRoche seconded.** Voss said he appreciates that Mr. "Richard" Jordan went through the process with county, reason why we set these ordinances up the way it is with the liquor licensees. He said it is because they are the ones that are ultimately responsible for every employee, everyone that works there. Voss said it is their responsibility to make sure they have the training. In terms of sales and laws. He said and really, at least in past councils, the emphasis has been of not selling liquor to kids. Voss said it is not like the law changed recently, not like the emphasis hasn't been there for quite a long time. He said it is the owners that are responsible for it, it is their license, and they signed on their applications that they are going to follow these rules. Voss said people make mistakes, he knows that, but there are also ramifications for making mistakes. He said the point he has made in the past is the county does these compliance checks on a very small percentage of these establishments. Voss said the question he always asks is if they caught one, how many

others happened that just didn't happen to get caught. He said it is safe to say this is likely not the first time it happened. Moegerle said really, she doesn't understand how you can come to that conclusion that this gentleman has done that. She said she just doesn't understand that. Voss said he didn't say that. He said the business.

DeRoche said he doesn't believe it is Council's intent to allow people to either sell cigarettes to minors or sell alcohol to minors because it just doesn't matter. He said he thinks everybody makes a mistake once. He said he doesn't think this gentleman has done it before and he has reason to believe that Ray Jordan is going to be diligent that it isn't going to happen again. And if it happens again he will be the first one to bring down the hammer. DeRoche said but he thinks every case is different and he just doesn't see where this was done with malicious or intent. He thinks a mistake was made and he thinks the last time we had someone up here it was pretty much the same rationale. DeRoche said he doesn't necessarily think slapping someone with a \$500 fine takes care of the problem. He said the people that do the compliance checks; it is great that they do. DeRoche said and he would hope that they don't think that we are looking at it that they do this work and now we are just going to let these people go. He said because anyone that knows him especially if he knows it has gone on more than once, it is just not going to happen.

Voss said he appreciates that, in the eight years he has been up here he doesn't know how many of the liquor violations we have had, at least a half dozen, maybe ten. He said and pretty much in every case it has been the first time. Voss said and pretty much in every case we have had that discussion that everybody makes mistakes. He said if Council's intent on the first mistake is not to fine anyone on the first case, then change the ordinance. There is a reason why it says will, there is a reason why it says shall. Voss said this was a violation of our laws. Moegerle said she appreciates that. She said and the will and the shall do present an issue, but it doesn't say that it can't be waived. It doesn't say zero tolerance. She said and quite frankly the investigating officer said they immediately took responsibility. Moegerle said if these were some people who didn't take responsibility, tried to cover up, make excuses, but that wasn't the case. They people took responsibility for the error, have paid criminal fines, have gone through that process, they are acting in a responsible way, they have seen what the issue is. She said if you are always shooting people down, first mistakes, have you ever made a mistake and were you thrown the hammer down real hard or did someone give you a break. Moegerle said in her view it is a learning experience, she hopes it doesn't happen again, she hopes you are going to take higher standards and greater care. That is the point why we have this. DeRoche said he would rather see this go towards training.

Voss asked along those lines, would you have the same thought process, if a minor bought alcohol and went out got a DWI and got in an accident. He said first time, that person made a first mistake. Voss asked would you make that same argument to the family that the kid just killed. Moegerle said these people have to take that responsibility when they have that business. She said they have got insurance and they have to take that responsibility. Moegerle said she thinks this sent cold chills down their spine because they envisioned exactly what you said and they are probably so grateful to this gentleman for pointing out the error in their procedure.

Lawrence asked to amend the motion to change the administrative fine to \$250 if the complete the RBS training within 90 days. He explained that way there is some penalty for the action caused and we still have them doing the training. **Moegerle accepted the amendment.** Lawrence said he thinks we have to have some type of financial impact with

this because it is a violation. **DeRoche seconded the amendment.** He said he doesn't understand the rationale, but he is okay with it. **All in favor, motion carries.**

Moegerle asked if the ordinance can be on a City Council agenda for review. She said she would like to address the issues that came up tonight and would like to have some alternatives to the sentencing. Davis said we will get that on an agenda. Vivian said he thinks that make sense, especially since you have criminal citations that you have to deal with the clerk or with the responsible party. They have community service and a fine they have to pay. If the Council is looking for discretion, it makes sense to look at this. Lawrence said card everybody, please, no matter how old they look.

Res. 2012-11
Coon Lake
Market –
Tobacco Sales
Violation -
Licensee

Davis said on August 26, 2011, the Anoka County Sheriff's Office conducted a compliance inspection pursuant to City Code, Section 18-178. It is alleged that Ms. Julie Ann Schumacher sold tobacco products to an individual under the age of 18 in violation of City Code, Section 18-176.

Under City Code, Section 18-181, the City is permitted to impose certain sanctions.

- 1) City Ordinance Section 18-181 provides for an administrative civil penalty for licensees whose employees sell tobacco products to persons under the age of 18 years, with a first violation being a civil fine in the amount of \$150 with the city also having the ability to suspend the license for up to 20 days. The City may also agree with the licensee to waive up to 10 days of the suspension at a rate of 2 days for every 8 hours of community work service performed by the licensee's employee.

This is the first violation for this licensee.

Staff recommends Council conduct the hearing as requested and then consider Resolution 2012-11 imposing sanctions against the licensee.

Deputy Chris Fahey said on the date in question, the 16 year old did go in the store and the clerk did sell him a pack of cigarettes. He said he the clerk did card him, he thinks she just did the math wrong. Fahey said she looked at the date and did the math the wrong way. He said she came out to the car afterwards because he left his ID in the store. Fahey said she was very cooperative, very remorseful. Lawrence asked isn't the license colored different for a provisional? Fahey said there is a band on the top of it and it is colored different and it says provisional and under 21. Voss said he thought it was for under 18? Fahey said provisional license shows the date they turn 18. Voss said on the license that was used it says 18. Fahey said it shows the date they turn 18. DeRoche said if he is not mistaken Julie Schumacher has been to court and has been assessed \$150 in court fees. Vivian said that is correct. Voss said that is the clerk. DeRoche said yes. Voss said this is the licensee.

DeRoche made a motion to adopt Resolution 2012-11 Determining Findings of Findings of Facts, Conclusions of Law, and Administrative Penalties, Pursuant to City Code Article 4, Sections 18-181, Relative to Mary Ann Schumacher dba Coon Lake Market, 515 Lincoln Drive NE, East Bethel, MN 55092 with an administrative fee of \$150 and no suspension and payable within one week and no community service. Moegerle seconded. Voss said he doesn't understand why we wouldn't have community service in there. DeRoche said it is the first time it has happened. Voss said he is more interested in them doing community service than paying a fine. Lawrence said part of the problem with the program is it costs more to run the community service program. DeRoche asked about community service, don't we have to have someone from the city with the person making

sure they are doing it? Davis said it depends on what is involved in it, sometimes there is excessive supervision required, sometimes very little, and it varies case-by-case. Moegerle asked can they do something like Habitat for Humanity, would that qualify for their community service or does it have to be with the city? Davis said it has to be with the city.

Vivian said but let him just add, as he reads your ordinance it doesn't impose community service, nor does it say that you should or that you have the authority to impose community service. He said it reads: The City may agree with the licensee to waive up to 10 days of the suspension at rate of 2 days for every 8 hours of community work service performed by the licensee's employee. Vivian said so the way your ordinance is written it doesn't give you the authority to impose community service on top of the fine, it only allows you to accept community service in lieu of waiving suspension of license. He said so really the appropriate penalty is the fine and if you are not going to suspend the license there would be no community service required because there is no community service to exchange for a reduction in suspension. Voss said not to say this is going to happen here again, but we have had a few establishments over the years that have had multiple violations. He asked did we look to see how we handled the first violation on those? Davis said not in this instance. Moegerle said but you weren't asked to do that after the packet was sent out. Davis said no, the only thing we checked was to see if this was a first violation. Voss said he didn't suggest that Davis should have checked this. DeRoche asked the Schumacher's how long they have been in business. Mary Ann Schumacher said two years. Moegerle said but how long have you been there? Schumacher said since 1982. Lawrence asked so there have been no violations since 1982? Davis said there have been no violations in their name in the past two years. Voss said there have been violations there in the past. **All in favor, motion carries.**

Park
Commission
Interview

Davis explained that terms for two of Park Commission members expired on January 1, 2012, Commissioner Dan Butler and Dan Kretchmar.

In response to these vacancies, city staff advertised at the Town Hall Meeting, on the City's website, on our community bulletin board and on Channel 10 for these positions. The City received a letter of interest from Stacy Voelker in response to our ads.

We have included a copy of her letter of interest with this write-up

If Ms. Voelker is appointed to the Parks Commission there would still be one more vacancy to fill on the Commission.

Staff is recommending Council interview Stacy Voelker for the opening on the Park Commission.

DeRoche made a motion to appoint Stacy Voelker to the Park Commission for the term beginning January 19, 2012 until January 31, 2015.

Moegerle asked Ms. Voelker to introduce herself and tell us a little about her background. Voelker said she has lived in the for about six years. She said she has two young boys, 6 and 8 years old. Voelker said since we have lived in the city, she and her husband have been highly involved in Cub Scouts, both leaders. She said we are active in outdoor activities, we love camping, fishing, anything that brings us outside. Voelker said she works for the City of St. Louis in the Parks and Recreation Department and has worked there for 17 years. She said she is one of the staff liaisons and the recording secretary for the Parks Advisory Commission in St. Louis Park. Voelker said recently she got her bachelor of applied science

so she wants to take the time she has now has, versus going to school, into applying it to her community. **Voss seconded; all in favor, motion carries.**

EDA
Interviews

Davis said that the term for one EDA Commission members expires on January 31, 2012, Commission Member Tom Larson. Larson was an ad-hoc member and was appointed to fill a position that was formerly held by the school superintendent. He said Larson is planning on retiring from his position at the school in June, so he has indicated he will serve at the city's pleasure. Davis said but he probably won't be available as he has been in the past.

So, in response to this vacancy, we advertised on the City's website, on our community bulletin board and on Channel 10. The City received applications from Dan Butler and Greg Hunter in response to our ads. We have included copies of the applications as part of your agenda materials.

Staff has received notification from both candidates that they will be unable to attend tonight's meeting. Both candidates have previously interviewed before this Council with Mr. Butler's interview being for a prior EDA position and Mr. Hunter being interviewed for a Planning Commission position.

Staff is recommending Council either appoint one of the two candidates for the EDA vacancy based on prior interviews or table the appointment until February 1, 2011.

Moegerle said she thinks we should go ahead and proceed, we are all familiar with the candidates. Voss said except we may all know them, but we haven't talked to them in the sense of this position. He asked when is the next EDA meeting? Moegerle said Saturday, February 11th. Voss said so February 1st is the next Council meeting, do we know if they can be at that meeting? Davis said they did not indicate if they would be there or not. Voss said he would like to see if they can be at our next meeting. Lawrence asked Davis to check with them and then we can table this to our next meeting. Voss said he is fine with tabling it to February 1st and if they can be there, fine, if not we will make a decision either way.

DeRoche asked is it his understanding that Mr. Larson has no interest or can we also bring him in and interview him at the same time? Moegerle said that is not quite how it was. She said historically, St. Francis School District has had an ad-hoc representative member of the EDA. Moegerle said since we reformatted the EDA he has been an ad-hoc member. She said when we changed that everybody is a real member, not ad-hoc members. Moegerle said he didn't know his term expired, so he didn't know to apply or to have someone from St. Francis apply to fill this position. She said he is willing to continue, but again, he is ending his position with St. Francis School system in June. Moegerle said what needs to be addressed is do we want to have someone from the St. Francis school system in the EDA as a regular member or ad-hoc. Voss asked we don't have a slot on EDA like this anymore, correct? Moegerle said not anymore and the question is do we want to have one. She said and do we want to have one for Forest Lake as well although there is a lessor proportion of our students that go to Forest Lake. Voss said when this was started we wanted an ad-hoc from the businesses and from the school district. He said we talked about the Forest Lake School District and it is actually a higher percentage of students than you think, but in terms of economic development impact on the schools, it was going to far greater impact the St. Francis School District than the Forest Lake. Voss said just because of the way development plans were drawn up, that is why St. Francis was included. He said and Superintendent Saxton was the first representative, but then Tom came in because it made more sense from their end. Moegerle said the question becomes one of philosophy and whether we want to

reserve a position for the schools or as an ad-hoc member. She said Larson himself has provided many valuable comments and contributions to the EDA over the past year. But it is the position, more than the person we have to weigh. Voss asked is Larson interested in applying for a position again? Moegerle said yes. Voss said if he didn't know about it, he would say again, we wait until February 1st. Moegerle said okay, but if we are going to allow him to throw his hat in, do we allow anyone to throw their hats in? Voss said yes. Moegerle said we re-advertise this. Voss said we can accept anyone that applies. DeRoche said he thinks it would be a good idea to have someone from the schools. Voss said but we don't have this in the by-laws, so we can't just select somebody because of this. Davis said we can appoint someone as an ad-hoc member. DeRoche said he doesn't know that they necessarily need to be a voting member, unless that is really big to them, but we could surely use the input. Voss said he would suggest we see what Larson would like to do. He said to him it is important that the school district is represented. Moegerle agreed. She said so we will let the two candidates know it has been continued and we have reopened this for applications. Lawrence said but even if Larson retired, he may still want to stay on. He said he would still be in touch with the school.

Lawrence made a motion to table the EDA interviews until the next City Council meeting on February 1st. DeRoche seconded; all in favor, motion carries.

Sheriff's Report

Lieutenant Orlando gave the December 2011 report as follows:

DWI Arrests: There were six DWI arrests in the month of December. Five arrests occurred as the result of driving violations. The highest blood alcohol level was a .19, which is over twice the legal limit.

Burglaries: There were three burglaries reported. One involved a theft from a motorhome that was in storage. One involved a bicycle taken from a garage. One involved a theft from a shed.

Property Damage: There were six reports of damage to property. Two reports involved mailboxes being damaged. One report involved a business which had a perimeter fence cut and a power meter removed. One house was egged. Two houses had been damaged as a result of doors attempted to be forcibly entered. No entry appeared to have been made.

Thefts: There were twelve theft reports. There was a wallet taken from a vehicle, where the victim was unaware until fraudulent charges appeared on a credit card. A purse was taken from a vehicle in a smash and grab incident. There were two thefts of money; one where a suspect was identified (who was an acquaintance). A portable ice-fishing house along with fishing related equipment was taken from a trailer. One report involved a juvenile male and a paintball gun that had been acquired under false pretenses. The paintball gun was sent back to the rightful owner.

There was a terroristic threats/ 2nd degree assault arrest that occurred at a business. One male was arrested in the incident, which involved a male being cut by a knife.

Follow up – Last week Lowell Friday was charged by formal complaint with 35 counts of animal neglect and cruelty by the East Bethel City Attorney.

Scams – The grandparent scam is still going on and we are seeing victims on a regular basis. This scam involves receiving a phone call from a grandchild, advising they are in need of

money for bail, or due to a car accident, etc. Another person will get on the line and advise they are with a law enforcement agency and tell them where to wire sums of money to. These destinations are generally out of the United States. Unfortunately, more often than not, the victim does not realize it is not their relative and will send money. These cases do not have a good ending for the victim.

Another scam that is on-going is the craigslist scam. This is where you have something for sale and receive an offer to buy your item, but the check will be substantially more than what the sale price is. Your instructions are to return part of the overpayment to another party, usually in another country. What ends up happening is the checks are fraudulent and you are out the entire sum of money that the check was for. Again, there is not a lot that local law enforcement can do in these types of cases.

Lawrence said he got one of those checks. He said he looked at the check and wondered why did they send me so much money. Lawrence said the item was for \$750 and they sent \$2,000. He said they told him to just take it to the bank and cash it. Lawrence said it was drawn on a Wells Fargo Bank and he took it to a Wells Fargo Bank. He told them he was very suspicious of the check and they said it was good check. They told him the funds are in the bank, it is drawn from a legitimate company. He asked them to double check. Lawrence said the manager came over and looked at it. Here it was a stolen check from the company. He said even though the bank had said the check was good, it was for payroll only and he would have been out \$2,000. Lt. Orlando said that is the way this happens, originally the check will clear. They will get the routing numbers and produce checks that that look legitimate and once that check gets to the company they find out it is fraudulent. She said then the person that cashed it is out the money that they cashed it for. Moegerle asked is that mail fraud? Lt. Orlando said yes. DeRoche said he sees the domestic arrests are up a little, is that because of the holidays, the stress? Lt. Orlando said it could have been. It wasn't too bad. Lawrence said his recommendation to people selling things on Craig's List is if they write you back about an item, have them call you. He said if they won't, then they are phony. Lt. Orlando said also beware of the Mystery Shopper Scam. This is where you can work from home being a mystery shopper. That is prevalent now too.

Public Forum Lawrence opened the Public Forum for any comments or concerns that were not listed on the agenda.

Ken Langmade said he would like the Council (all the Council) to use your microphones when you are discussing things. He said he has trouble hearing, he uses hearing aides, but if you don't use your microphones he has a problem picking up what you are saying. Langmade said and when people watch it on cable, they turn the volume way up on their TV and then when someone uses the microphones it blasts them out. He said so we would appreciate if you could use your microphones a little bit more. DeRoche said he thinks our sound system is being improved. Davis said that is correct. It is not necessarily your hearing, it is more the sound system in this room. Voss asked are we getting new microphones? Davis said no. Voss said because as soon as you turn away, the sound goes away. Lawrence said he appreciates your comments.

There were no more comments so the Public Forum was closed.

Consent
Agenda

Voss made a motion to approve the Consent Agenda including: A) Approve Bills; B) Meeting Minutes, January 4, 2012 Regular Meeting; C) January 4, 2012 Special Meeting; D) Approve Animal Control Contract; E) Water Treatment Plant No. 1

Materials Testing Contract; F) Approve Tobacco Licenses for Minnesota Corp, Inc. dba: Go For It at 3255 Viking Blvd. NE, East Bethel, MN; G) Res. 2012-12 Supporting Funding for Anoka County Meals on Wheels. DeRoche asked to pull Item H) Completion of Probation for Public Works Manager. Moegerle said she was also going to ask to pull this off the consent agenda. **DeRoche seconded; all in favor, motion carries.**

Item H –
Completion of
Probation for
Public Works
Manager

Moegerle said she read about how good Nate Ayshford, our Public Works Manager has been doing, words like exemplary, etc. She said he has done a fine job and she thinks we should take the time not just rubber stamp this. Moegerle said that he is off probation, a full-time employee status and recognize that he has done a fine job and he is a good employee and that we are glad to have him aboard. Davis thanked her for echoing those sentiments and he has done an outstanding job and we are very fortunate to have him on staff.

Moegerle made a motion to approve Item H) Completion of Probation for Public Works Manager. DeRoche seconded; all in favor, motion carries.

EDA By-Law
Amendment

Davis explained that on January 4, 2012 the EDA made a recommendation to staff to amend the EDA by-laws. The notes from the meeting have been attached for your review.

The EDA recommended amending by-laws to include a regularly scheduled monthly meeting on the fourth (4) Wednesday of each month and to address the composition of the EDA. The by-laws have been amended to read as follows:

Section 2.1c Members. The Board shall consist of seven (7) voting members to include two (2) City Council and five (5) members of the business and residential communities.

Section 3.2 Regular Meetings. The Board shall hold regular meetings the fourth Wednesday of each month at 6:30 PM and at such other time as the Board may determine and set.

Staff is also recommending the following amendments to ensure compliance with state statutes:

Section 2.6 Terms. Those commissioners appointed shall be appointed for terms of one, two, three, four, and five years respectively, and two members for six years. Thereafter, all commissioners shall be appointed for six-year terms.

Section 4.12 Compensation. A commissioner, including the president, shall be paid for attending each regular or special meeting of the East Bethel Economic Development Authority in an amount to be determined by City Council.

City Council passed resolution 2011-19 setting the compensation for EDA at \$20 for regular meetings and \$10 for work and special meetings.

Also, Ad-Hoc Members Sherry Allenspach and Mike Conner have not been appointed as full members of the EDA. Staff is recommending that Council consider their appointment to full member status with their positions to run concurrent with their existing Ad-Hoc terms which expire on January 31, 2013.

Staff requests City Council to consider adoption of the proposed amendments to the EDA By-Laws and to appoint Ad-Hoc Members Sherry Allenspach and Mike Conner as voting

commissioners of the EDA with terms expiring January 31, 2013.

Voss motion to approve the by-laws as presented with two changes, page 95, Section 4.12 he would like to add the Ad-Hoc members to be paid in case we add any. Moegerle asked since this is an authority should we be calling them commissioners? Vivian said he just did this for another city he works in and he thinks we titled them commissioners. **Voss said and the other change he would have is in section 3.2 Meeting Time. Take out 6:30 P.M. for the meeting time.** Moegerle said going back to 4.12 should that be all commissioners including ad-hoc. Voss said that is what he is stating. **Moegerle seconded the changes.** DeRoche said we just had discussion about Tom Larson, so are we going to go with seven members and one ad-hoc member. Voss said that is in this document. He said we already have the ability to add ad-hoc members. Moegerle said the question is are we going to specify that they are going to be from the school system. Lawrence said don't think you want to be this specific. Voss said we had it in here before. He said he would trust the school board will be involved. Moegerle said we should discuss whether they should be ad-hoc or voting members. Voss said when we set it up, the reason we had business and the school as ad-hoc was because of the potential that they weren't residents. Moegerle said but at the time the EDA was all Council too. Voss said but Sherry was on it. Moegerle said and she was ad-hoc. Davis said it would be his personal recommendation that we don't designate people that come from certain backgrounds, that we keep that open. He said if we want to appoint someone from the schools, then we can consult with the school district and see who they would like to have and appoint on that basis. Voss said he agrees. Moegerle reiterated the changes to Section 4.12 Compensation. All commissioners, including ad hoc commissioners and the president, shall be paid for attending each regular or special meeting of **All in favor, motion carries.** DeRoche asked if at some time will that compensation branch into the HRA? Moegerle asked so the Council would get compensated for serving on the HRA? DeRoche said here the president of the EDA is being compensated. He said he doesn't care himself with the HRA, but somewhere down the road will this need to be addressed. Voss said years ago we talked about commission meetings and whether liaisons should get paid because commissioners do. He said it is extra meetings. Moegerle said we should put this on the agenda for the future.

Voss made a motion to appoint Sherry Allenspach and Mike Connor as full members to the EDA. Moegerle seconded. Voss asked what are their terms? Davis said what we are recommending is they fulfill their current term of January 31, 2013. He said at that point we will begin to stagger their terms. **All in favor, motion carries.**

Res. 2012-13
Setting
Meeting Dates
for the EDA
for 2012

Davis explained that On January 4, 2012 the EDA made a recommendation to amend the by-laws to hold a regular EDA meeting on the fourth (4) Tuesday of each month.

Attached is Resolution 2012-13 setting the EDA meeting dates for 2012.

Staff recommends City Council to adopt Resolution 2012- 13 setting the regular meeting dates for Economic Development Authority as indicated in the EDA By-Law amendment.

Moegerle made a motion to adopt Resolution 2013-13 Setting the Regular Meeting Dates for the Economic Development Authority on the fourth Wednesday of the month, time not designated and other dates as needed. Lawrence seconded. All in favor, motion carries.

Davis explained that City staff has been contacted by residents and organizations looking to volunteer in the community by helping to clean and beautify our local parks. With the establishment of an Adopt-A-Park program, we can formally recognize these individuals and organizations, establish timeframes for suggested activities, and provide partnership opportunities for residents and city government.

Residents would be able to adopt any of our parks on a first come basis and would be required to perform maintenance and beautification activities 2-3 times a season. In recognition, City staff could provide a sign in each park that states who has adopted the park along with recognition in the City Newsletter.

This was discussed at the last Council meeting. There were certain provisions that the Council wanted reviewed by the City attorney. The City attorney has reviewed those provisions and made changes as noted in the write-up. At this time city staff is recommending adoption of the Adopt-A-Park program with the attached agreement as amended by the City attorney.

Moegerle made a motion to create the Adopt-A-Park program as included in the packet, except the terms in paragraph 4, put a *comma* after season and insert *and* after early summer *and* the second in the last summer or fall. Lawrence seconded.

DeRoche said just for a little clarification, we had heard after the last discussion on this that the Boy Scouts that were going to be the adopters. Moegerle said they had expressed an interest in adopting maybe one of the Booster Parks. DeRoche said that was a tidbit of information we didn't have at the time. Moegerle said we had three boys here at that meeting. DeRoche said right, so anyone with the Boy Scouts, we weren't blowing you off.

All in favor, motion carries.

Street Light
Installation at
Forest Road
and Lincoln
Drive

Davis explained that upon completion of the initial City of East Bethel Street Light Plan in 2010, the City Council and Road Commission determined that future street light installation requests will be reviewed on a case-by-case basis. Previous street lights were typically placed at intersections of major roadways (including county roads, MSA routes and City arterial streets), intersections with poor visibility, intersections with higher speed limits on approaching roads or intersections with high traffic volume.

Staff has received a request for a street light at the corner of Lincoln Drive and Forest Road. At the January 10th Road Commission meeting, commissioners discussed the request and voted to recommend placement of the street light by a vote of 5-1. The cost of the installation would be \$889.00. The annual cost for the operation and maintenance of each street light is approximately \$110.00. Funding for street light installation would come from the Street Maintenance Fund.

Based on traffic counts of 783 cars per day at this four-way intersection, the presence of local businesses, the adjacent fire station, Lincoln Street being a part of a proposed MSA route and the intersection being a major entry point to the Coon Lake Beach neighborhood, staff is recommending the placement of a street light at the intersection of Forest Road and Lincoln Drive.

DeRoche made a motion to approve the placement of a street light at the intersection of Forest Road and Lincoln Drive. Voss seconded. Voss said just an observation really, there are not residences at this corner, it is all businesses. Davis said if you look at the plan, one corner is Purple Rain, one corner is Coon Lake Market, one corner is the parking lot for

Purple Rain and the other corner is extra parking lot/vacant lot. DeRoche said at your request, Davis, he talked to the homeowner that is down the way. He said the only homeowner that is within 500 feet and he didn't have a problem with. DeRoche said he thought it was probably a good idea because it is so dark there at night. Voss asked these are downcast lights right? Davis said yes, they are. Voss asked is this purposed at southwest corner? Davis said yes. Voss asked is there an existing pole there? Davis said yes, there is. Voss said he is thinking about traffic hazards. DeRoche said at one point he thinks there was a traffic light there, and for whatever reason it was taken down. **All in favor, motion carries.**

Landborg
Wetland
Credits

Jochum explained that Mr. Tim Landborg has established 4.8 acres of wetland credits. The wetland was established because of impacts in the NW corner of Viking and TH 65. Landborg currently has a \$4,500 escrow account established at the City. Landborg's current outstanding development review costs are \$2,453. Landborg has requested that the City consider returning the \$4,500 escrow and forgiving the current development review cost in exchange for the excess wetland credits. There currently is an excess of approximately 1.5 acres in wetland credit.

This item was originally discussed at the December 21, 2011 City Council meeting. Since that time, the City Attorney has reviewed the property ownership and staff has had preliminary discussions with the Technical Evaluation Panel (TEP).

The City Attorney has confirmed that the City does have title to the property which is directly east city Ice Arena and is shown in the packet as Attachment 1.

Staff has outlined the following three options for Council consideration:

Option 1:

Landborg pays for costs incurred so far by the City, completes the work needed to finalize his wetland obligations on the Viking/TH 65 site, and keeps the right to bank the excess wetland credits. The City would not incur any costs with this option.

Option 2:

The City assists Landborg with the final wetland monitoring and finalizes the certificate of completion in order for him to receive credit for his wetland impacts on the Viking/TH 65 site. The City could then request the Technical Evaluation Panel (TEP) to allow the City to utilize the remaining credits on the City's Water Treatment Plant access road which will require approximately 0.9 acres of wetland replacement. The remaining 0.6 acres of available wetland credits would then expire.

We discussed this option with the TEP. The TEP appeared to support this option.

City-incurred costs would include approximately **\$5,553** as outlined below:

Monitoring Report: \$1,500

Certificate of Compliance: \$100

Additional TEP meetings/correspondence/permits: \$1,500

Current Landborg review costs: \$2,453

Estimated Cost to Purchase Water Treatment Plant Credits

\$49,000

Estimated Cost Option 2	<u>\$5,553</u>
Net Value of Option 2	\$43,447

Option 3:

The City assists Landborg with the final wetland monitoring and finalizes the certificate of completion in order for him to receive credit for his wetland impacts on the Viking/TH65 site. The City could then request the Technical Evaluation Panel (TEP) to allow the City to bank the remaining 1.5 acres of wetland credits which could in turn be used for the Water Treatment Plant project and future projects. This option would require dedication of a conservation easement over the wetland bank. A sample copy of the easement is included as Attachment 3.

We discussed this option with the TEP. The TEP indicated that the banking application would need to start over. The credits would only be eligible for isolated wetland impacts because of new Army Corps of Engineer requirements. The Corps only recognizes banks that are larger than 5 acres. BWSR has also developed new fees and increased others.

City-incurred costs would include approximately **\$25,853** as outlined below:

Monitoring Report: \$3,500
 Certificate of Compliance: \$100
 Additional TEP meetings/correspondence/permits: \$3,500
 Current Landborg review costs: \$2,453
 Additional vegetative management of wetland bank: \$3,000
 Conservation easement: \$2,000
 Deposit fee: \$1,000
 Annual maintenance fee (Assume 10 years): \$5,000
 Withdrawal fees (6.5% of value of credits): \$5,300

Estimated Value of the Wetland Bank Credits	\$81,675
Estimated Cost Option 3	<u>\$25,853</u>
Net Value of Option 3	\$55,822

Given the fact that the application process would need to start over and the wetland bank credits would only be applicable to isolated wetlands, staff recommends that Council consider Option 2 as outlined above.

Voss asked is that largely because of the cost of redoing the application? Jochum said yes. Voss said that is not in your calculation. Jochum said it is our calculation. He said but it also opens the door to this being a new application and then they could deny it. Jochum said you don't know how they would go with it. He said the biggest thing is the Corp, they won't go through this whole process for a bank less than five acres. So you would have to go buy credits for this anyways. Jochum said they are pretty liberal with their authority, very few wetlands that are isolated. He said then you have an annual fee until the bank is gone, \$500 at least (it could go up) and the estimate is at least 10 years. It isn't worth the .68 acres. Voss said you said the TEP appeared to support can you explain that. Jochum said we are ready to replace the credits, the plans are done, the permits are in place. He thinks we can sell it, if that wasn't the case we would of course bring this back to Council.

DeRoche asked we had some questions about the this, Vierling said we do have title, did he give you any notes on this? Vivian said Vierling said he did do an audit of the title with the

property involved and the city does have title. He said he didn't identify any other issues, the easements are in place. Vivian said if the Council were to pursue Option 3 there would be additional paperwork that would need to be done. He said Vierling is comfortable with the Council pursuing Option 3 if they so desire but he thinks the engineer has raised additional concerns about this option that you need to take into consideration as well. So at this point the question is would Council like to pursue Option 2 or 3, given the costs and benefits as outlined in the staff report and the city engineer. DeRoche asked Jochum you and Vierling have discussed this and your thought is Option 2 is the best. Jochum said correct. Because you would have to start over with the Corp.

Voss made a motion to direct staff to move ahead with the Tim Landborg Wetland Credits Option 2 including as follows: City assists Landborg with the final wetland monitoring and finalizes the certificate of completion in order for him to receive credit for his wetland impacts on the Viking/TH 65 site. The City could then request the Technical Evaluation Panel (TEP) to allow the City to utilize the remaining credits on the City's Water Treatment Plant access road which will require approximately 0.9 acres of wetland replacement. The remaining 0.6 acres of available wetland credits would then expire. If this option doesn't work out, staff will bring this back to Council. Lawrence seconded; all in favor, motion carries.

Cooperative Agreement Grants

Jochum explained that as outlined in Resolution 2011-45 the City requested state participation in the upgrading and construction of a frontage road along the west side of Trunk Highway 65 to consolidate access points on TH 65. The request was for the frontage road from 215th Avenue NE to 221st Avenue NE.

A grant application was submitted which included the closure of the median at 219th Avenue NE and closure of the direct access to TH 65 at 219th Avenue NE. The application also included construction of a new service road from 215th Avenue NE to 221st Avenue NE. As outlined in Gregory Kern's letter dated January 3, 2012, the City's request for \$702,000 was approved.

MnDOT is requesting written confirmation from the City that the funds approved are accepted and that the City intends to proceed with the project as outlined in the grant application.

The total estimated project cost is \$1,590,968. The City's estimated share of the cost is therefore \$888,968. Assuming that the City does not have to pay for the right of way the City's estimated share of the cost would be \$598,059. The project cost is broken down as follows:

Construction	\$1,072,672
Overhead and Contingency	\$ 227,387
Right of Way	<u>\$ 290,909</u>
Total	\$1,590,968

Including this service road project there are a total of four Municipal State Aid (MSA) Street projects that have been identified in the City's CIP. The other three projects include:

- Sandy Drive – Seal Coat and Crack Seal – 221st Avenue to Gopher Drive
- Jackson Street – Reconstruction – 181st Avenue to Viking Boulevard
- Lincoln/Laurel/Longfellow – Reconstruction – From Hawthorne Road to Lexington

It is recommended that these projects identified for advanced MSA funding be completed as soon as possible to take advantage of competitive construction pricing and to address identified needs for these major City streets.

In order to complete these projects in 2012 and 2013, the City will need to request advanced funds. Approved advancement requests are good for up to one year. Requests can be made for up to 5 times the City's yearly construction allotment or \$2,730,000. Page 132 of the packet provides a summary of the required funding and advancement needs for 2012 and 2013.

Staff recommends that Council approve Resolution No. 2012-14 as requested by MnDOT for acceptance of the Municipal Agreement Program Funds. Staff also recommends that Council authorize staff to prepare the application to request advancement of funds in 2012.

Voss made a motion to adopt Resolution 2012-14 Municipal Agreement Program Funds for the Upgrading and Construction of a Frontage Road Along TH 65 to Consolidate Access Points onto TH 65 and authorize staff to prepare the application to request advancement of funds in 2012. Lawrence seconded.

Voss said on page 125 of the packet you have a map that shows the layout, you show 219th off of TH 65 being turned into a cul-de-sac, what happens to the rest of 219th. Jochum said Jack, Nate and I looked at this and it will likely be aligned just east of that lot at the end of the cul-de-sac. Davis said it would go between the A and V on Avenue on the map. Jochum said and that road would go away entirely and there would not be any cul-de-sac. Voss said he understands that MnDOT is trying to remove the crossovers and access points. He asked we are obviously keeping an access point by putting a cul-de-sac here, so why wouldn't we keep 219th as a through road? Is that a MnDOT requirement or a choice by us. Jochum said of appeals for MnDOT to give us the maximum grant is to get rid of that access completely. He said we will shift the frontage road east and then the entire road to the east will go away.

DeRoche said just for discussion purposes, we are talking about the frontage road that we were trying to get on the east and now we are trying to get on the west. Davis said correct. DeRoche said that came up at the Road Commission. He said and the consensus then was why are we spending this much money, now that we are getting a signal at 221st and TH 65. DeRoche said at that meeting it was \$750,000 and now we are talking \$1,500,000. He said and if we are going to put that much money into a project, why not put it down in where the sewer project is, to bring better access roads in. Davis said this leverage is our money. He said and this is part of our access of eventually converting TH 65 from an expressway into a freeway. This would also open up some more property.

Davis said there was one project we looked at down there it was connecting 187th Lane back to Jackson Street, but the cost of that would be too high. He said we would have to eliminate one of these other projects to do that and because we would have to include utilities with it. Davis said we also felt the benefit would not be as great as this connection would provide. DeRoche said if he remembers correctly, Jackson Street has been talked about for a long time, being redone. That project has been put off, and put off. He said and the urgency to get the frontage road was before the signal project ever happened. DeRoche said and now that we are putting the signalization in there, it just doesn't make as much sense to him to spend that kind of money when we are putting the signal light up on 221st

and TH 65 so it gives people a way to get through there. He said the whole thing on the east side was were are trying to get down to Sims, people don't like this intersection. DeRoche said but now the intersection is being care of with the signal. He said and the figures were lower. Davis said this project has always been discussed at \$1,500,000, but was broken down as city share and MnDOT share. Jochum said if they donate the right-of-way, we will need \$598,059. He said the rest is for right-of-way. Davis said also, this application went in before final approval for signalization project. This project was applied for in relation that we couldn't do the one on the east side.

Moegerle said you talk about the Lincoln, Laurel, Longfellow reconstruction at Coon Lake Beach from Hawthorne Road to Lexington and on your map you show it Hawthorne Road as being a through road. She said as well as what she presumes is Grove and neither of those go through to Lincoln Drive. Moegerle asked since those aren't through roads and not highly traveled why not continue to go to the Forest intersection where we have the fire barn, Purple Rain, and Coon Lake Market. Or is that where the MSA road ends? Davis said that is where the MSA projects ends and we would propose to finish that with Street Capital funds. This is a resurfacing job. He said it stops there because the right-of-way narrows significantly and it might be difficult to get that in as an MSA project. Davis said but we have ample right-of-way back to Lexington to do it, but from there it goes back to a 40 or 50 foot right-of-way.

Moegerle asked what do you need for an MSA road? For right of way? Jochum said typically on an urban street 50-60 feet. Moegerle asked is this because the houses are closer to the street. Jochum said you need certain widths and then clear zones. Davis said and the other reason is the remaining section would have to be designed as an urban section, curb, gutter and storm drainage which would significantly increase the cost of that. Jochum said the map is just showing the right-of-way. Voss asked this is reconstruction, correct. Davis said that is correct. Voss asked on this first corner, can you curve it more? Davis said we would anticipate additional right-of-way on both of those curves so the alignment can be improved. Voss asked would you change how Laurel comes in? Davis said yes, that would be more of a "T" intersection, it is almost a "Y" now.

DeRoche said one more thing on the service road. He asked what is the timeline that was looked at that, because we are going to have this torn up here. Davis said the contract will have to be let by June of 2013. DeRoche asked so they would be going at the same time? Davis said no, it would not be done this year. The signalization project is scheduled to be completed by October/November 2012. Jochum said he was at a meeting with the county and MnDOT yesterday and the MnDOT project is starting in April. He said this is the white topping and it is supposed to be done in late August, just before the county project begins. The concrete resurfacing project MnDOT is doing on TH 65. Jochum said he thinks it is 217th through the city to the north. **Lawrence, Moegerle, Voss, aye; DeRoche, nay; motion carries.**

Pay Est. #8,
S.R.
Weidema,
Project 1,
Utilities

Jochum explained that attached is a copy of Pay Estimate #8 to S.R. Weidema for the construction of the Phase 1, Project 1 Utility Improvements. The major pay items for this pay request include sanitary sewer construction along TH 65, site restoration and other miscellaneous items. Two separate payments will be made. One payment will be to S.R. Weidema and the other will be to the escrow account established at TCF Bank. We recommend partial payment of \$655,468.02. A summary of the recommended payment breakdown is as follows:

Contractor Payment Summary			
	Totals to Date	Less Previous Payments	Amount Due this Estimate
MCES	\$3,324,841.78	\$3,008,047.89	\$316,793.88
City	\$2,408,626.26	\$2,102,725.52	\$305,900.74
Total	\$5,733,468.03	\$5,110,773.41	\$622,694.62
Escrow Payment Summary			
	Totals to Date	Less Previous Payments	Amount Due this Estimate
MCES	\$174,991.67	\$158,318.31	\$16,673.36
City	\$126,769.80	\$110,669.76	\$16,100.04
Total	\$301,761.47	\$268,988.07	\$32,773.40

This estimate includes payment of \$622,694.62 to S.R. Weidema and \$32,773.40 to the escrow account for a total of \$655,468.02. Payment for this project will be financed from the bond proceeds. Funds, as noted above, are available and appropriate for this project.

Staff recommends Council consider approval of Pay Estimate #8 in the amount of \$622,694.62 to S.R. Weidema and \$32,773.40 to the TCF Bank escrow account for the Phase 1, Project 1 Utility Improvements.

Voss made a motion to approve Pay Estimate #8 in the amount of \$622,694.62 to S.R. Weidema and \$32,773.40 to the TCF Bank escrow account for the Phase 1, Project 1, Utility Improvements. Lawrence seconded. Moegerle asked is this for work that has been completed and materials installed? Jochum said correct, accepted materials. Voss said it is his understanding that there is a section that is under dispute. Jochum said two sections. Voss asked is that within this pay estimate? Jochum said no. He said one section is slightly out of align, but the pipe has integrity. Jochum said and the other section the pipe does not have integrity. Moegerle asked is it the manhole? Jochum said it is from manhole to manhole to manhole, about 160 feet. Voss asked but those dispute items aren't included? Jochum said correct, they are not included.

DeRoche asked about change order 1, 2 and 3, he doesn't recall what those were for. He asked is one of those for the fuel that we did way back when? Jochum said correct, that was Change Order 1. 2 was for the concrete curb and 3 was for some deduct that the Met Council rearranged some of their piping or eliminated a manhole. That was a negative \$9,000. DeRoche asked to touch on what Voss said, one is an alignment issue and has an integrity issue, and the other one is an alignment issue but iffy. Jochum said one is an alignment issue, but it is a straight line, has integrity just the manhole is 4 feet from where it should be. He said the second one is the one that shifted. He said there are two segments in dispute. Lawrence said and that is not included in this pay estimate. DeRoche said he has a warranty problem in his mind. He said to make sure if it has to be fixed that it is done right. **All in favor, motion carries.**

Town Hall Meeting Dates

Davis explained that over the past several years, City Council has directed that a Town Hall meeting be convened in the spring and fall of the year. These meetings allow for citizens to see and hear about activities in the City as well as provide a forum for questions and answers regarding these activities.

In the past, the spring event has been held in April. Regular Council Meeting dates in April include April 4th and April 18, 2012. April 24th, 25th and 26th, 2012 would be available for the spring event. The 25th, which is a Wednesday, is the date of the regular EDA meeting but

this could be changed if a Wednesday is a better day for the Town Hall Meeting.

It had been suggested that a single annual event be considered until such time as there are more topics and projects to discuss outside those that can be addressed on the Public Forum at City Council. If Council should consider this course, it is suggested that the spring event would be more informative as it would provide an opportunity to provide information regarding the upcoming construction projects that are part of the roads and parks capital improvement programs.

Staff is requesting Council direction on the date for the spring Town Hall meeting and consideration of scheduling this event as an annual meeting until the time is necessary to hold this meeting semi-annually.

Voss said he likes the idea, considering the history of the past few years, of going to one meeting. He said the question he has is if we go to one meeting do we do it in April or do we do it May. DeRoche said if we are considering going down to one meeting, we have to do something with the newsletter to get it out more. He said some people don't know what is going on. Moegerle asked what is the difference between the Town Hall Meeting and Open House? Voss said we do both. Moegerle said a Town Hall Meeting is questions in a formal session and an Open House would be back in the senior center like we have done. DeRoche said he has no problem with people asking questions. Moegerle said but here she thinks it stifles conversations. Only thing is it captures everyone's attention at one time. Davis said he thinks the spring one is the most important because people can be informed of upcoming projects. He said if there are other things that come up another one can always be scheduled. Voss said we don't necessarily need to decide at this time, we can wait until after the spring meeting and then decide. Davis said we can bring it up at the Town Hall meeting.

Moegerle made a motion to schedule the Spring Town Hall meeting for Tuesday, April 24th. Voss seconded; all in favor, motion carries.

Cigarette
License Fee
Change

Davis explained that per Council direction, staff has reviewed the City's cigarette license fees for 2012 in relation to those of other Cities of comparable size and in proximity to East Bethel. From our analysis of the 11 Cities that responded to the survey, five have fees of \$100 or less, two have fees of \$125-150 and four have fees that range from \$200-250. The City of East Bethel's current fee is \$300 and is the highest of any of the Cities that were compared.

This fee was increased from \$250 to \$300 in 2008 to cover increased costs of enforcement.

There are currently 10 Tobacco/Cigarette licenses issued in the City. All licensees have paid \$300 for their 2012 license.

Reduction in the Cigarette License Fee to \$100 would result in the City refunding \$2,000 to the 2012 license holders. This would represent a decrease of 0.0004 percent of the 2012 General Fund Revenues.

There were two Tobacco Sales Violations in 2012. The City Attorney has reported that it costs approximately \$165 for a Tobacco Sales Violation to be handled by their office.

Staff is seeking direction from City Council on this matter.

Voss made a motion to revise tobacco license fee to \$175. He said it appears to cover attorney cost for violations. Voss said and it puts us at the low end or at least the middle. Lawrence asked is the \$165 per case? Davis said that is per case in 2012. He said we have had two cases in 2012. Voss said at least if we have a case, there is no cost to deal with it. Lawrence said in this case we have a \$165 collection fee, at the current time, spend \$300 per license, we are a little ahead of game on this one. Moegerle said it takes some city employee time to handle the applications and process and those kind of things. She said she is more inclined to go the \$200-225 range kind of as a test and see where we go with this. Moegerle said because she thinks there should be a fee to process the paper on this. Voss said he is fine with leaving it the way it is, someone has to be at the end of the spectrum, whether it is us or not. He said there seems to be a movement to reduce it.

Lawrence said it seems real excessive to him, so he put this forward. He said we have our surrounding cities here, Ham Lake is \$100, Oak Grove is at \$75. Lawrence said he thinks \$100 is more than enough to cover the expenses because per person to process the license, it doesn't cost that much to process the paperwork. He said that is 10 licenses so \$1,000 and if we have two violations that is \$360, how much ahead do we have to be on everything. Voss asked did we look at how long it takes to process to each license. Davis said at least a couple hours each license. He said maybe a little bit more than that, because we have to notify them when their license is expiring. Voss said and some you have to chase to get their paperwork. Davis said yes.

Voss amended his motion to \$200. Lawrence said he is looking here at other cities that are at \$100. Voss said but he has said this a couple times. He said if you want to look at how we are out of whack, look at the liquor license fees, we are at the low end on that. Lawrence said those are pretty comparable to everyone else. Voss said On-Sale Ham Lake is \$4,600, Columbus is \$6,000 so we are on the low end for this. Blaine is \$5,500 and Bethel is even more than us. Davis said just for your information, we have ten licenses if it takes four hours of staff time that is approximately 40 hours of staff time, so \$1,000 to \$1,200 plus the cost of two violations so that comes to about \$1,500. He said that comes to \$150 a license which is exactly what the average is on the survey. DeRoche said you lost me. He asked it takes four hours to process a license? Davis said by the time you process it and chase them down, a lot of them don't respond. He said we are trying to be proactive so that their license don't run out. Davis said we contact them, send them letters, make calls. He said that is an estimate, some make take a day. DeRoche said that is why he was hoping these people would show up. He said he would think if you going for a license you would make an effort to do it. Voss said you have to remember it is not a part of their business, it is a service they provide. **Moegerle seconded; all in favor, motion carries.** Moegerle said we will have to revisit this next year. She asked will this be effective immediately? Vivian said it will not be effective until published. When you publish your next fee schedule with this included. Voss said he is not interested in making it retroactive. Moegerle said we could make it effective for anything new, like the one that we had tonight on Viking. Davis said they have already paid their fees. Vivian said if someone applied tomorrow, it would be under the old fee. Until this fee is published.

Appoint
Anoka County
– Blaine
Airport
Advisory
Commission

Davis said the City has become a member of the Anoka County-Blaine Airport Advisory Commission. Membership on the Commission enables the City to keep abreast of developments at the airport as they relate to economic development through access to general aviation facilities and as part of the overall transportation element. The Commission is advisory only and there are no dues or costs to the City to belong. Current municipal members on the Commission include Circle Pines, Blaine, Mounds View, Lexington, Lino

Lakes and Anoka County.

City Council appointed Jack Davis as an alternate member to this commission and it is recommended that Ed Fiore be appointed as the official City member with a term of two years or as amended by the Commission. Mr. Fiore's resume is attached for your review.

Staff is seeking direction from City Council as to the appointment.

Moegerle made a motion to appoint Ed Fiore to the Anoka County-Blaine Airport Advisory Commission for two years. Voss seconded. DeRoche said he has a pretty impressive resume. Voss said yes, he is glad we asked for it. **All in favor, motion carries.**

2012
Compensation
Plan

The Pay Table for 2012 is included for your review. Based on Council direction, the Pay Table for 2012 will remain the same as the Pay Table for 2011 except for Cafeteria Contributions. The Cafeteria Contributions will increase from \$894.36 to \$950.00 per month which is reflected in the 2012 Budget. The increase in Cafeteria Contributions is based on the Union Labor Agreement which compares increases in premiums and contribution comparisons to similar size cities.

Local Government Pay Equity Act, M.S. 471.991-471.999 and Minnesota Rules, Chapter 3920 requires local jurisdictions to submit a pay equity report to the State of Minnesota every three years. The City of East Bethel was in compliance based on the 2009 report and the next report is due January 31, 2012. The appropriate data on employee pay was entered into the software provided by the State of Minnesota and the resulting reports were generated. Although the City will not be notified until the fall of 2012 whether it is in compliance, the guide to the report indicates the City is in compliance. The second group of reports was generated after changing the Building Official and Building Inspector pay to reflect what was in place prior to the reduction in salaries approved on September 7, 2011.

Staff is recommending approval of the 2012 Pay Plan and of the Pay Equity Report.

DeRoche asked what is the cafeteria fund? Davis said the medical contributions. DeRoche said it always amazing how the state can take different cities who may be in completely different situations and say this is what you have to pay. He said in some ways he could see where it could almost force people to get laid off. Davis said the good news is we are in compliance. He said the penalty for not being in compliance is you will be given a notice that you have to adjust your pay schedules, meet the pay equity recommendations, or you will lose 5% of your state aid reductions or a fine of \$100 a day, whichever is greater. DeRoche asked are we talking gender, or are we talking a public works person in Ham Lake, East Bethel, and Oak Grove and the state says well you guys should all be about the same pay. Davis said no, this is gender equity and it just ensures that females are paid comparable value to males for the same/similar job.

Lawrence made a motion to approve the 2012 Pay Plan and Pay Equity Report. Moegerle seconded. Lawrence said this is a report essentially prepared by the state to ensure that the genders are being paid equally for the job they are doing. **All in favor, motion carries.**

Council
Member
Report –
DeRoche

DeRoche said the fire department has special training coming up with Stacy, Linwood and Wyoming. They also have special training for officers in March, called Blue Card Certification. DeRoche said they have a board meeting on Tuesday.

Council
Member
Report -
Moegerle

Moegerle said mainly she has been working with EDA issues. She said we are going to have a retreat on February 11th for three hours to talk about what the EDA is going to be doing, what level of involvement we think the EDA should have. Moegerle said we had three conference calls today about EDA related issues. She said but probably more interesting to the general public is since the sewer is not anticipated to be coming out to Coon Lake Beach, we are looking at how to correct septic issues Bob and I had a meeting with building inspector Emmanuel Sackey today to discuss how to deal with this and grant funds available. Big problem to resolve.

Council
Member
Report -
Voss

Voss asked as we had a discussion on licensing issues, are we able under our liquor licenses to make it a requirement of having a license that the establishment go through the Responsible Beverage Training. Vivian said you can place reasonable restrictions upon a license it would be appropriate. Voss said he thinks that is something we should look at doing. He said an along those lines, we did this many years ago when Tom Thumb was still there, he thinks they had three violations, lost their license for a month. Voss said there is some terminology on checking the license. Where they have to run your license through a checker. He doesn't know the cost. Vivian said he thinks you can, but again it is the question of the cost and is it reasonable. Voss said when these come up, over the years there have been a couple that have been problems and those are really frustrating. He said but the ones that come up the first time, if they had these technologies in place. Voss said you can't legislate stupidity, you can't make people think common sense He said but if they had to pass a license through to make a sale, pretty easy thing to do, just don't know what the cost is. Something to think about. DeRoche asked Lt. Orlando if a lot of businesses have these. Lt. Orlando said not that she knows about. Voss said he thinks that would solve some of these things. He said and could we find out about the clerks and why they weren't before us. Davis said he can find out from Vierling. Voss said he don't know we made direction that way. It is still part of our code.

Council
Member
Report -
Lawrence

Lawrence said he had an interesting morning. He said he went down to the Met Council with Davis and they were doing a transportation presentation, it wasn't only light rail also include buses and roads in between. Lawrence said he was talking to some people the other day he was very interested to find out that some of the people of East Bethel think that we (Heidi, Bob and I) signed off on the water and sewer project. That we were the forces that put it together and that is just not even true. He said we did everything we could do to stop this thing from coming in. Lawrence said because at the time we felt it was too expensive. He said we are just trying to handle it now the best we can and bring in the businesses to pay for the project facing the city. He said he wants to make sure that everyone knows this is not something we did, it is from the old council and we are doing everything we can to make it as painless as possible and to make sure the residents don't end up paying for it.

Closed
Session-
Project 1,
Utility
Improvements
Contract

Vivian said pursuant to Minnesota Statutes Section 13.D he recommends that the City Council recess to a closed session to discuss the matter of possible litigation being the City of East Bethel on behalf of the Metropolitan Council Environmental Services vs. S.R. Weidema regarding pending contract dispute. Following closed session we will summarize an actions taken.

DeRoche made a motion to adjourn to closed session. Voss seconded; all in favor, motion carries.

Vivian said this will serve as a recap for the benefit of the public. He said the four Council Members that were present at the closed session (that were in attendance at the regular meeting) for the purpose of discussion of possible litigation between the City of East Bethel on behalf of the Metropolitan Council Environmental Services vs. S.R. Weidema regarding a contract dispute. He said Council received advice and information from staff, discussed issues in dispute and reviewed strategy on proceeding and directed staff to move forward with the strict enforcement of the terms of the contract with the collaboration of Metropolitan Council Environmental Services. No formal actions or motions were made or taken in closed session.

Change Town Hall Mtg Date **Voss made a motion to change the Spring Town Hall Meeting date to Thursday, April 26, 2012. Moegerle seconded; all in favor, motion carries.**

Adjourn **DeRoche made a motion to adjourn at 10:40 PM. Moegerle seconded; all in favor, motion carries.**

Attest:

Wendy Warren
Deputy City Clerk

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2012-15

**A RESOLUTION MODIFYING FEES TO BE COLLECTED BY THE CITY OF
EAST BETHEL IN 2012**

WHEREAS, The City Council of the City of East Bethel is the governing body of the City of East Bethel; and

WHEREAS, the 2012 Fee Schedule, originally adopted on December 21, 2011 as Resolution 2011-68, included a Cigarette Vendor License for \$300; and

WHEREAS, the City Council has chosen to reduce this fee to establishments applying for this license after February 1, 2012.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: Resolution 2011-68 Establishing 2012 Fee Schedule is hereby modified as follows:

GENERAL CHARGES:

Cigarette Vendor License	\$200
--------------------------	-------

Adopted this 1st day of February, 2012 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Richard Lawrence, Mayor

ATTEST:

Jack Davis, City Administrator

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION 2012-16

**RESOLUTION APPROVING APPLICATION FOR A RAFFLE PERMIT FOR
CEDAR CREEK COMMUNITY SCHOOL PTO WITH NO WAITING PERIOD**

WHEREAS, Cedar Creek Community School PTO has made application for a gambling permit for a raffle to be held on March 31, 2012 at the Cedar Creek Community School, 21108 Polk Street NE, East Bethel, MN 55011.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA that the gambling permit application for the Cedar Creek Community School PTO for a raffle to be held on March, 2012 at the Cedar Creek Community School, 21108 Polk Street NE, East Bethel, MN 55011 is approved with no waiting period.

Adopted this 1st day of February, 2012 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Richard Lawrence, Mayor

ATTEST:

Jack Davis, City Administrator

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received: less than 30 days before the event \$100	more than 30 days before the event \$50

ORGANIZATION INFORMATION

Check# _____ \$ _____

Organization name: Cedar Creek Community School Previous gambling permit number: X-35490-11-001

Minnesota tax ID number, if any: 2249170 Federal employer ID number, if any: _____

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address: 21108 Polk St. NE, Cedar City: Cedar State: MN Zip Code: 55011 County: Anoka

Name of chief executive officer (CEO): Patricia Norberg Daytime phone number: 612.747.0129 Email address: Patriciaamp1@q.com

Attach a copy of ONE of the following for proof of nonprofit status.

Do not attach a sales tax exempt status or federal employer ID number as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing .
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155
 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

GAMBLING PREMISES INFORMATION

Name of premises where the gambling event will be conducted. For raffles, list the site where the drawing will take place.
Cedar Creek Community School

Address (do not use PO box): 21108 Polk St. NE, City or township: Cedar Zip Code: 55011 County: Anoka

Date(s) of activity (for raffles, indicate the date of the drawing): 3.31.12

Check the box or boxes that indicate the type of gambling activity your organization will conduct:
 NO ~~Raffles~~ Raffles Yes Paddlewheels* Pull-Tabs* Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT	
<p>If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print city name _____</p> <p><i>On behalf of the city, I acknowledge this application.</i> Signature of city personnel receiving application</p> <hr/> <p>Title _____ Date _____</p>	<p>If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application. A township official is not required to sign the application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period.</p> <p><input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.</p> <p><input type="checkbox"/> The application is denied.</p> <p>Print county name _____</p> <p><i>On behalf of the county, I acknowledge this application.</i> Signature of county personnel receiving application</p> <hr/> <p>Title _____ Date _____</p> <p>(Optional) TOWNSHIP: <i>On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]</i></p> <p>Print township name _____</p> <p>Signature of township official acknowledging application</p> <hr/> <p>Title _____ Date _____</p>
CHIEF EXECUTIVE OFFICER'S SIGNATURE Print form and have CEO sign	
<p><i>The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.</i></p> <p>Chief executive officer's signature _____ Date _____</p>	
<p>Complete a separate application for each gambling event:</p> <ul style="list-style-type: none"> • one day of gambling activity • two or more consecutive days of gambling activity • each day a raffle drawing is held <p>Send application with:</p> <ul style="list-style-type: none"> • a copy of your proof of nonprofit status, and • application fee for each event <p style="padding-left: 20px;">Make check payable to "State of Minnesota."</p> <p>To: Gambling Control Board 1711 West County Road B, Suite 300 South Roseville, MN 55113</p>	<p>Financial report and recordkeeping required</p> <p>A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.</p> <p>Questions? Call the Licensing Section of the Gambling Control Board at 651-639-4000.</p>

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process your organization's application.

Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public.

Private data about your organization are available to: Board members, Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor; national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

Reset Form



City of East Bethel City Council Agenda Information

Date:

February 1 2012

Agenda Item Number:

8.0 B.1

Agenda Item:

Amendment to Interim Use Permit for Linda Gutzkow

Requested Action:

Consider Granting an Amendment to the Interim Use Permit (IUP) for a Home Occupation to Expand the Use to Cosmetic Services

Background Information:

Linda Gutzkow
20825 Tyler Street NE
East Bethel, MN 55011
PIN 183323410033

Ms. Gutzkow is requesting an amendment to her IUP to expand her home occupation. In 2006, an IUP was approved to allow an FDA approved electrology business known as Linda Gutzkow’s Permanent Cosmetics. Ms. Gutzkow would like to include the following services as part of the home occupation: teeth whitening, facial sculpting, permanent makeup (eyebrows, eyeliner, eyeshadow, lips), and micropigmentation.

Currently Ms. Gutzlow practices permanent cosmetics at two (2) spa locations (Andover and Crystal), and performs electrolysis from her residence. She is licensed by the Department of Health so she is able to provide the services. Staff has received updated copies of the licenses. In order to perform permanent cosmetics from the residence, Ms. Gutzkow must obtain a license from Anoka County Community Health and Environmental Services Department. Ms. Gutzkow has applied for the license and staff has been in contact with Mr. Daniel Disrud regarding the license. Ms. Glutzkow is working with Anoka County to address the concerns that need to be addressed and must submit an approved license prior to performing services.

The hours of operation are Monday - Friday, 8:00 am - 9:00 pm, and Saturday, 9:00 am - 5:00 pm. The duration of the treatments last between 15 minutes to 2 hours.

Parking needs generated from the home occupation shall be provided on-site, in the designated driveway.

Attachments:

- 1. Location Map
- 2. Application

3. IUP 06-05
4. City Code Appendix A, Section 10.19, Home Occupation
5. Copies of Certifications

Fiscal Impact:

Not Applicable

Recommendation:

Planning Commission recommends approval to the City Council of an amendment to the IUP for a home occupation to include permanent cosmetics applied to the face, teeth whitening, and facial treatments for Linda Gutzkow (d.b.a. Linda Gutzkow’s Permanent Cosmetics), located at 20825 Tyler Street NE, PIN 183323410033, with the following conditions:

1. Home occupation shall meet standards in East Bethel City Code, Appendix A, Zoning, Section 10.19 Home Occupations.
2. The IUP excludes body art tattooing and piercings.
3. The IUP includes electrolysis, permanent cosmetics applied to the facial area (eyebrows, eyes, cheeks, and lips), teeth whitening, and facial treatments. Other services not covered require an amendment to the IUP.
4. Hours of operation will be Monday - Friday, 8:00 am - 9:00 pm, and Saturday, 9:00 am - 5:00 pm.
5. Client parking must be on the residence driveway.
6. IUP must be executed prior to performing cosmetic services.
7. Property owner/Applicant must submit copy of certification from the American Institute of Education and required permit from Anoka County Community Health and Environmental Services Department prior to performing cosmetic services.
8. Violations of conditions and city ordinances will result in the revocation of the IUP.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

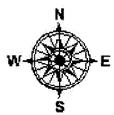
Vote No: _____

No Action Required: _____



Attachment #1

Disclaimer: This information is being distributed as demonstration data only. You should not use the data for any other purposes at this time. This information is to be used for reference purposes only.
Copyright © 2010 City of East Bethel, All Rights Reserved





LAND USE APPLICATION

OFFICE USE ONLY	
Date Rec'd	_____
By	_____
Fee \$	150. ⁻
RECEIVED	

Check appropriate box:

- VARIANCE
 CUP
 IUP AMENDMENT
 FINAL PLAT
 BUSINESS CONCEPT PLAN
 PRELIMINARY PLAN
 SITE PLAN REVIEW
 OTHER *JSB*

DEC 20 2011

Application shall include the following items and be submitted thirty (30) days prior to scheduled meeting date.

Application is hereby made for Linda Gutzkow's Permanent Cosmetics (provide narrative below describing proposed use).

to provide beautifying services from the sunroom. Services include Electrolysis (permanent hair removal),

Teeth whitening, facial sculpting (massage facial with microcurrent wands), permanent makeup to include eyebrows, eyeliner, eye shadow, lips, scalp micropigmentation. Probes and needles are disposable. One client arrives at 2:00pm.

LOCATION: PID 18-33-23-41-0033 Legal: Lot 1 Block 4 Subdivision HH Country Club

PROPERTY ADDRESS: 20825 Tyler St NE PRESENT ZONING: R-1

PROPERTY OWNER

CONTACT NAME Linda Gutzkow PHONE 763-434-3666
 ADDRESS 20825 Tyler St NE FAX _____
 CITY/STATE/ZIP Cedar, MN 55011 E-MAIL getupwithmakeup@msn.com

APPLICANT

CONTACT NAME Linda Gutzkow PHONE 763-439-7279
 ADDRESS 20825 Tyler St NE FAX _____
 CITY/STATE/ZIP Cedar, MN 55011 E-MAIL getupwithmakeup@msn.com

I fully understand that I must meet with City Staff to review all submission requirements and conditions prior to official submission, and that all of the required information must be submitted at least thirty (30) days prior to the Planning/Zoning Commission and City Council scheduled meeting dates to ensure review by City Staff.

Linda M Gutzkow
 Property Owner's Signature

Linda M Gutzkow
 Printed Name

12/16/11
 Date

Attachment #2

OFFICE USE ONLY - DO NOT COMPLETE			
	Received	Approved/Denied	Notes
Community Dvlp.	_____	_____	
Planning Commission	<u>1/24/12</u>	_____	
City Council	<u>2/1/12</u>	_____	
<u>2/17/12</u> 60 Day _____ 120 Day			

**INTERIM USE PERMIT
CITY OF EAST BETHEL
COUNTY OF ANOKA
STATE OF MINNESOTA**

IUP-06-05

This interim use permit is granted to Linda Gutzkow

for a home occupation/Electrology Business at 20825 Tyler St. NE.

in the City of East Bethel, County of Anoka and State of Minnesota, he/she having paid the fee of \$150.00 with application, and hearing held by the Planning and Zoning Commission, interim use permit approved by City Council as required by Ordinance of said City and Laws of said State. This interim use permit to be in effect on the 17th day of May 2006 with a yearly review by the Planning/Zoning Officer or until revocation and subject to the following conditions as checked and/or stated, and provided the holder shall conform to all the Ordinances of this City and Laws of this State now in force, or that may be enacted during the Continuance of this Permit.

CONDITIONS OF PERMIT

1. Home Occupation shall meet the specific standards for a Permitted Interim Use in the RR - Rural Residential Zoning District (Ordinance 168, Section IX, Subd. C.3.a) See back.
2. The square footage used as the home occupation shall not exceed fifty (50) percent of the floor area of principal structure.
3. The IUP shall be reviewed on a bi-annual basis by City Staff.
4. Hours of operation shall be between the hours of 9:00 am - 8:00 pm.
5. Violation of conditions and City Ordinances shall result in the revocation of the IUP.
6. The applicant shall submit a copy of required certification to the City upon successful completion of the electrology program through he American Institute of Education.

Given under our hands this 17th day of May A.D. 2006


Stephanie L. Hanson

City Planner/Coordinator

Attachment #3

COPY

- The home occupation shall be conducted entirely within the dwelling or in an accessory building.
- There shall be no more than three persons, at least one of whom shall reside within the dwelling, employed by the home occupation.
- No structural alterations or enlargements shall be made for the sole purpose of conducting the home occupation.
- There shall be no detriments to the residential character of the neighborhood due to the emission of noise, odor, smoke, dust, gas, heat, glare, vibration, electrical interference, traffic congestion, or any other nuisance resulting from the home occupation.
- There shall be no exterior storage of products or materials, no display, and no advertising sign, except for a sign no larger than two square feet, which may be displayed on the premises.

COPY

K. The facility shall be an open-air type facility. A domed or any other type of covered facility is prohibited.

L. Flags shall be used for markers.

M. Maintenance-related equipment shall be kept within an enclosed structure.

N. Facilities shall be located on a collector or arterial roadway as defined in the comprehensive plan.

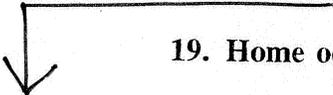
O. The minimum building setback shall be 50 feet from all property lines, except for accessory structures less than 120 square feet in area for which a 25-foot setback is required.

P. A site plan shall be approved by city council in accordance to [with] Section 04. Application[s] and Procedures.

18. Greenhouse, lawn and garden supplies.

Outdoor display of landscape plantings, materials, and lawn and garden supplies are subject to the following:

- A. Landscape materials and lawn and garden supplies are required to be located within an outdoor display confinement area, as specified in outdoor display of this section (Section 01. General Provisions of Administration).
- B. Outdoor display and storage of landscape plantings, materials and supplies, and lawn and garden supplies associated with retail nurseries and/or lawn and garden supply stores, and not located within an outdoor display confinement area, may be permitted on a permanent basis with a conditional use permit obtained pursuant to the provisions of Section 4. Applications and Procedure[s].



19. Home occupations.

A. No more than three persons, at least one of whom shall reside within the principal dwelling, shall be employed by the home occupation.

B. No traffic shall be generated by any home occupation in a significantly greater volume than would normally be expected from a single-family residence.

C. Any sign associated with the home occupation shall be in compliance with the East Bethel Sign Ordinance.

D. The home occupation shall not generate hazardous waste unless a plan for off-site disposal of the waste is approved.

E. A home occupation at a dwelling with an on-site sewage treatment system shall only generate normal domestic household waste unless a plan for off-site disposal of the waste is approved.

F. The home occupation shall not constitute, create, or increase a nuisance to the criteria and standards established in this ordinance.

G. There shall be no outdoor display or storage of goods, equipment, or materials for the home occupation.

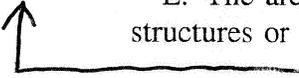
H. Parking needs generated by the home occupation shall be provided on-site.

I. The area set aside for the home occupation in the principal structure shall not exceed 50 percent of the gross living area of the principal structure.

J. No structural alterations or enlargements shall be made for the sole purpose of conducting the home occupation.

K. There shall be no detriments to the residential character of the neighborhood due to the emission of noise, odor, smoke, dust, gas, heat, glare, vibration, electrical interference, traffic congestion, or any other nuisance resulting from the home occupation.

L. The area set aside for the home occupation in the attached or detached accessory structures or garages shall not exceed total accessory structure space.



20. Motor vehicle repair.

A. No vehicles shall be parked on the premises other than those used by employees and customers awaiting service. Storage of salvage vehicles shall be prohibited.

B. The exterior storage area for vehicles awaiting service must be fenced and screened from the public right-of-way and neighboring properties.

C. All structures and ground shall be maintained in an orderly, clean, and safe manner.

21. Motor vehicle repair, major.

A. All painting must be conducted in an approved paint booth. All paint booths and all other activities of the operation shall comply with the Minnesota Pollution Control Agency in the control of emission of fumes, dust, or other particulate matter in compliance with Minnesota pollution control standards.

B. All flammable materials, including liquids and rags, shall conform to the applicable provisions of the Minnesota Uniform Fire Code.

C. Outside storage of equipment, parts, or materials used in the conduct of the business is prohibited. The storage of damaged vehicles waiting for repair must be completely inside a building or within an area screened from view of all adjacent properties and the public right-of-way, in accordance with the provisions of Section 23. Screening Regulations.

D. Outdoor display of used vehicles for sale is not permitted.

SofTap® Permanent Cosmetics

This Certifies That
Linda M. Gutzkow

having successfully completed the prescribed course of instruction in
Micropigmentation
as developed and taught by this school and thus having shown proficiency
is hereby awarded this

Certificate

Michael Lawson

SofTap® President

Ma West Clinic

Name of School

Alexis A. Lawson

Director

Stephanie A. Lawson, DRC SMP

Instructor

8-1-04

Date

**AMERICAN INSTITUTE OF
EDUCATION**

CERTIFICATE OF COMPLETION

Linda Gutzkow

Has satisfactorily completed coursework in

ELECTROLYSIS, THERMOLYSIS & BLEND

As prescribed by this school and the State of California



American Institute of Education
4204 Atlantic Avenue
Long Beach, California 90807

This 29th day of April, 2006

Director



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 8.0 B.2

Agenda Item:

Discussion – Automobile Open Sales Lots

Requested Action:

Discussion and Consideration of Amending the B3- Highway Business District to Permit Open Sales Lots with an Interim Conditional Use Permit

Background Information:

Mr. DiMuzio would like to discuss the possibility of operating an open sales lot at the former Ham Lake Motors site located at 18803 Highway 65, East Bethel.

Ham Lake Motors has an active Motor Vehicle Dealer's License from the state, however, it has not operated an open sales lot in East Bethel for at least the last three years. Since city code does not allow this type of use, an open sales lot is considered nonconforming. City code Appendix A, Zoning, Section 5.2 states that "nonconforming uses may be continued, including through repair, replacement, restoration, maintenance, or improvement, but not including expansion unless the nonconforming use or occupancy is discontinued for a period of more than one year." This language is in conformance with Minn. Statutes 462.357, Subd.1e. Nonconformities.

The only possible way for an open sales lot to operate from the property would be with a zoning text amendment to allow this type of use in the B3 – Highway Business district. Staff has approached the City Attorney asking for options to address the issue. The City Attorney stated that the City Council could amend the zoning code to allow an interim conditional use permit for such uses that would terminate as the property is transitioning to another use and to put a timeframe on the permit. Zoning text amendments require the formal process of a public hearing at Planning Commission and approval of City Council. The process is typically 8 – 12 weeks.

This particular issue has been in discussion among staff and the tenants of the property since fall 2011. In September of 2011, staff sent a letter to the property owner, Tim Chies. The letter explained the zoning text amendment (ZTA) process. Mr. Chies, being the property owner, could apply for a ZTA. Staff recommended he submit a letter to Mr. Jack Davis, City Administrator with the request. Staff has not had contact with Mr. Chies.

Mr. DiMuzio would like to present his proposal of operating an open sales lot at 18803 Highway 65. Again, an open sale lot would only be allowed with an approved ZTA and permit.

This item was presented at the January 24, 2012 Planning Commission meeting; at which time the Planning Commission made a recommendation to City Council to direct staff to move forward with a zoning text amendment to amend the B3 – Highway Business District to allow open sales lots with an Interim Conditional Use Permit.

Planning Commission has some concerns such as limiting the number of automobiles on the lot. If directed to continue with the ZTA, staff will work with the City Attorney on the amendment language and to address the concerns. If directed to continue, staff plans to have a draft for review at the February 28, 2012 Planning Commission meeting.

Fiscal Impact:

Not applicable at this time

Recommendations:

Staff and Planning Commission have the following requests:

A request to allow Mr. DiMuzio and Mr. Valder to present their concept for an open sales lot at 18803 Highway 65, East Bethel, and

Planning Commission requests City Council direct staff to move forward with a ZTA to amend the B3 – Highway Business District to allow open sales lots as an Interim Conditional Use Permit.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

Executive Summary 07/20/2011

There is a need in East Bethel for a large selection of quality used cars, and Valders Vehicles will sell these top-quality used vehicles at a competitive price. The owner and General Manager have over 25 years of combined experience in new and used auto sales. We will continue to develop our excellent working relationship with local dealers and auctions to bring the savings to the customer.

We will be successful because we offer something different; a pleasant car buying experience. We will create a purchasing environment that caters to the customer's wants and needs. We are selling a professional service and an experience in car buying that will bring customers back time and time again, as well as referring friends and family. We estimate an optimistic gross margin over the industry average driving revenue back into our own city.

1.1 Objectives

100% customer satisfaction, measured through repeat customers, referrals and surveys.

To achieve and surpass the industry average profit margin within the first two-years.

To achieve a respectable net profit by year two.

1.2 Mission

Valders Vehicles will provide a unique car buying experience to the customers in the city of East Bethel and the surrounding Anoka county area. One that focuses on customer satisfaction first. We understand that vehicle purchasing is a necessary, but sometimes unpleasant experience. Our goal is to provide the customers with an enjoyable, honest service by satisfying individual customers practical transportation needs with a quality product.

We also believe it is important to have quality vehicles at a low cost; Our Company will make a profit by generating sales. It will provide job satisfaction and fair compensation to its employees, and a fair return to its owners and the city. Hard work and performance is rewarded through bonuses and commissions. Job satisfaction is very important for employees and owners; we will create a work environment that is enjoyable and profitable for all, including the city of East Bethel.

1.3 Keys to Success

To succeed in this business we must:

Secure an excellent high-traffic location.

Establish a network of suppliers, in order to buy and sell products that are of the highest reliability and quality, at a competitive price.

Ensure customer satisfaction by encouraging the two most important values, honor and integrity.

Valders Vehicles ****Fair Honest Service****

Valders Vehicles llc

Things we are:

- A Transportation Store
- A Welcome Change
- A Positive Attribute
- A Clean Presentable Store
- A Quiet Transportation Specialist
- A Organized Parking Lot
- A Detailed Oriented Service
- A Provider Of Quality

Things we are not:

- Not A Typical Used Car Store
- Not Another Junk Sales store
- Not A Negative Influence
- Not A Run Down Dirty Front
- Not A Loud Circus
- Not Blow Up Gorillas Or Flags
- Not an Unorganized
Disse/vice
- Not Junk.....



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 9.0 B.1

Agenda Item:

Pay Estimate #9 for the Phase 1, Project 1 Utility Improvements

Requested Action:

Consider approval of Pay Estimate #9

Background Information:

Attached is a copy of Pay Estimate #9 to S.R. Weidema for the construction of the Phase 1, Project 1 Utility Improvements. The major pay items for this pay request include sanitary sewer construction along TH 65 and sewer and water lateral construction under TH 65. Two separate payments will be made. One payment will be to S.R. Weidema and the other will be to the escrow account established at TCF Bank. We recommend partial payment of \$37,264.52. A summary of the recommended payment breakdown is as follows:

Contractor Payment Summary			
	Totals to Date	Less Previous Payments	Amount Due this Estimate
MCES	\$3,348,815.56	\$3,324,841.78	\$23,973.79
City	\$2,420,053.76	\$2,408,626.26	\$11,427.50
Total	\$5,768,869.32	\$5,733,468.03	\$35,401.29
Escrow Payment Summary			
	Totals to Date	Less Previous Payments	Amount Due this Estimate
MCES	\$176,253.45	\$174,991.67	\$1,261.78
City	\$127,371.25	\$126,769.80	\$601.45
Total	\$303,624.70	\$301,761.47	\$1,863.23

Attachments:

1. Pay Estimate #9

Fiscal Impact:

This estimate includes payment of \$35,401.29 to S.R. Weidema and \$1,863.23 to the escrow account for a total of \$37,264.52. Payment for this project will be financed from the bond proceeds. Funds, as noted above, are available and appropriate for this project.

Recommendation(s):

Staff recommends Council consider approval of Pay Estimate #9 in the amount of \$35,401.29 to S.R. Weidema and \$1,863.23 to the TCF Bank escrow account for the Phase 1, Project 1 Utility Improvements.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

CONTRACTOR'S PAY REQUEST		DISTRIBUTION:
East Bethel Gravity Interceptor & Discharge & Utility Infrastructure Project		CONTRACTOR (1)
CITY OF EAST BETHEL, MN		OWNER (1)
PROJECT NO. C12.100028		ENGINEER (1)
Pay Estimate No. 9		BONDING CO. (1)
TOTAL AMOUNT BID		\$11,686,468.20
CHANGE ORDER NO. 1 (REVISED)		\$324,949.43
CHANGE ORDER NO. 2		\$43,536.10
CHANGE ORDER NO. 3		-\$9,078.08
EXTRA WORK		\$5,054.00
TOTAL AMOUNT BID PLUS APPROVED CHANGE ORDERS		\$12,050,929.65
MCES STORED MATERIALS TO DATE		\$1,010,333.55
EAST BETHEL STORED MATERIALS TO DATE		\$365,431.25
TOTAL, STORED MATERIALS TO DATE		\$1,375,764.80
DEDUCTION FOR MCES STORED MATERIALS USED IN WORK COMPLETED		\$758,957.05
DEDUCTION FOR EAST BETHEL STORED MATERIALS USED IN WORK COMPLETED		\$213,912.21
TOTAL DEDUCTION FOR STORED MATERIALS USED IN WORK COMPLETED		\$972,869.26
TOTAL DUE MCES STORED MATERIALS TO DATE		\$251,376.50
TOTAL DUE EAST BETHEL STORED MATERIALS TO DATE		\$151,519.04
TOTAL DUE, STORED MATERIALS TO DATE		\$402,895.54
TOTAL, MCES COMPLETED WORK TO DATE		\$3,273,692.51
TOTAL, EAST BETHEL COMPLETED WORK TO DATE		\$2,395,905.97
TOTAL, COMPLETED WORK TO DATE		\$5,669,598.48
TOTAL, COMPLETED MCES WORK & STORED MATERIALS		\$3,525,069.01
TOTAL, COMPLETED EAST BETHEL WORK & STORED MATERIALS		\$2,547,425.01
TOTAL, COMPLETED WORK & STORED MATERIALS		\$6,072,494.02
MCES RETAINED PERCENTAGE (5%)		\$176,253.45
EAST BETHEL RETAINED PERCENTAGE (5%)		\$127,371.25
TOTAL RETAINED PERCENTAGE (5%)		\$303,624.70
TOTAL EARNED LESS RETAINAGE MCES TO DATE		\$3,348,815.56
TOTAL EARNED LESS RETAINAGE EAST BETHEL TO DATE		\$2,420,053.76
TOTAL EARNED LESS RETAINAGE TO DATE		\$5,768,869.32
TOTAL, MCES AMOUNT PAID ON PREVIOUS ESTIMATES		\$3,324,841.78
TOTAL EAST BETHEL AMOUNT PAID ON PREVIOUS ESTIMATES		\$2,408,626.26
TOTAL AMOUNT PAID ON PREVIOUS ESTIMATES		\$5,733,468.03
MCES THIS ESTIMATE		\$23,973.79
EAST BETHEL THIS ESTIMATE		\$11,427.50
PAY CONTRACTOR AS ESTIMATE NO. 9		\$35,401.29

Certificate for Partial Payment

I hereby certify that, to the best of my knowledge and belief, all items quantities and prices of work and material shown on this Estimate are correct and that all work has been performed in full accordance with the terms and conditions of the Contract for this project between the Owner and the undersigned Contractor, and as amended by any authorized changes, and that the foregoing is a true and correct statement of the contract amount for the period covered by this Estimate.

Contractor: S.R. Weidema, Inc.
17600 113th Avenue North
Maple Grove, MN 55369

By [Signature] Name Title

Date 1/25/12

CHECKED AND APPROVED AS TO QUANTITIES AND AMOUNT:

ENGINEER: BOLTON & MENK, INC., 2638 SHADOW LANE SUITE 200 CHASKA, MN 55318

By [Signature], PROJECT ENGINEER

Date 1/24/12

APPROVED FOR PAYMENT:

OWNER:

By _____
Name Title Date

And _____
Name Title Date

Partial Pay Estimate No.:

East Bethel Gravity Interceptor & Discharge & Utility Infrastructure Project

CITY OF EAST BETHEL, MN

PROJECT NO. C12.100028

METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES Project No. 80162

WORK COMPLETED THROUGH JANUARY 23, 2011

ITEM NO.	ITEM	AS BID		AS BID - CITY		AS BID - MCEs		CURRENT ESTIMATE		CURRENT ESTIMATE - CITY		CURRENT ESTIMATE - MCEs		COMPLETED TO DATE		COMPLETED TO DATE - CITY		COMPLETED TO DATE - MCEs		
		ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT							
1	01500 MOBILIZATION	\$255,000.00	1 LUMP SUM	\$255,000.00	0.39 LUMP SUM	\$99,129.29	0.61 LUMP SUM	\$155,870.71	0.01 LUMP SUM	\$1,558.71	LUMP SUM	0.01 LUMP SUM	\$1,558.71	0.47 LUMP SUM	\$118,858.71	0.18 LUMP SUM	\$45,599.48	0.29 LUMP SUM	\$73,259.23	
2	01350 MAINTAIN DITCH FLOW	\$4,200.00	4 EACH	\$16,800.00	2.50 EACH	\$10,500.00	1.50 EACH	\$6,300.00	EACH	EACH	EACH	EACH	EACH	2.00 EACH	\$8,400.00	2.00 EACH	\$8,400.00	EACH	EACH	
3	01350 MAINTAIN CREEK FLOW	\$8,300.00	1 EACH	\$8,300.00	0.33 EACH	\$2,738.00	0.67 EACH	\$5,561.00	EACH	EACH	EACH	EACH	EACH	EACH	EACH	EACH	EACH	EACH	EACH	
4	01350 UTILITY TESTING WATER	\$13.00	5000 KGAL	\$65,000.00	1,500.00 KGAL	\$19,500.00	3,500.00 KGAL	\$45,500.00	KGAL	KGAL	KGAL	KGAL	KGAL	16.00 KGAL	\$208.00	14.00 KGAL	\$182.00	2.00 KGAL	\$26.00	
5	01350 PRE-CONSTRUCTION SURVEY / VIDEO TAPING	\$650.00	16 UNIT	\$10,400.00	1.00 UNIT	\$9,100.00	2.00 UNIT	\$1,300.00	UNIT	UNIT	UNIT	UNIT	UNIT	16.00 UNIT	\$10,400.00	14.00 UNIT	\$9,100.00	2.00 UNIT	\$1,300.00	
6	01510 FIELD OFFICE	\$15,000.00	1 LUMP SUM	\$15,000.00	0.39 LUMP SUM	\$5,831.13	0.61 LUMP SUM	\$9,168.87	0.02 LUMP SUM	\$225.00	0.01 LUMP SUM	\$87.47	0.01 LUMP SUM	\$137.63	0.47 LUMP SUM	\$7,066.00	0.18 LUMP SUM	\$2,740.63	0.29 LUMP SUM	\$4,325.37
7	01550 TEMPORARY TRENCH RESTORATION	\$1.00	18250 SY	\$18,250.00	13,299.33 SY	\$13,299.33	4,950.67 SY	\$4,950.67	SY	SY	SY	SY	SY	9,193.00 SY	\$9,193.00	6,795.33 SY	\$6,795.33	2,397.67 SY	\$2,397.67	
8	01550 TEMPORARY SWAMP ACCESS	\$32.30	4700 LF	\$151,810.00	1,933.33 LF	\$62,446.67	2,766.67 LF	\$89,363.33	LF	LF	LF	LF	LF	2,564.00 LF	\$82,817.20	865.33 LF	\$27,950.27	1,698.67 LF	\$54,866.93	
9	01555 TRAFFIC CONTROL	\$25,000.00	1 LUMP SUM	\$25,000.00	0.39 LUMP SUM	\$9,718.56	0.61 LUMP SUM	\$15,281.44	LUMP SUM	LUMP SUM	LUMP SUM	LUMP SUM	LUMP SUM	0.60 LUMP SUM	\$15,000.00	0.23 LUMP SUM	\$5,831.13	0.37 LUMP SUM	\$9,168.87	
10	01555 JERSEY BARRIERS	\$17.75	2850 LF	\$50,587.50	2,890.00 LF	\$47,747.50	160.00 LF	\$2,840.00	LF	LF	LF	LF	LF	2,845.00 LF	\$49,942.50	1,028.22 LF	\$18,250.97	1,816.78 LF	\$31,691.53	
11	01410 PERMIT BOND ALLOWANCE	\$7,500.00	1 ALLOWANCE	\$7,500.00	0.39 ALLOWANCE	\$2,915.57	0.61 ALLOWANCE	\$4,584.43	ALLOWANCE	ALLOWANCE	ALLOWANCE	ALLOWANCE	ALLOWANCE	0.05 ALLOWANCE	\$400.00	0.02 ALLOWANCE	\$158.00	0.03 ALLOWANCE	\$112.00	
12	02210 REMOVE BITUMINOUS PAVEMENT	\$1.18	2260 SY	\$2,665.80	13,264.67 SY	\$15,387.01	9,395.33 SY	\$10,898.59	SY	SY	SY	SY	SY	22,552.00 SY	\$26,206.72	12,933.33 SY	\$15,000.35	9,660.67 SY	\$11,208.37	
13	02220 REMOVE BITUMINOUS DRIVEWAY PAVEMENT	\$3.85	850 SY	\$3,257.50	2,152.33 SF	\$1,076.17	407.67 SF	\$203.83	70.00 SF	\$35.00	70.00 SF	\$35.00	70.00 SF	\$35.00	\$35.00	1,289.00 SF	\$644.50	113.60 SF	\$56.80	
14	02220 REMOVE CONCRETE DRIVEWAY PAVEMENT	\$0.50	2560 SF	\$1,280.00	1,059.67 LF	\$529.83	380.33 LF	\$190.17	64.00 LF	\$32.00	64.00 LF	\$32.00	64.00 LF	\$32.00	\$32.00	1,002.67 LF	\$501.33	396.83 LF	\$198.41	
15	02220 REMOVE CONCRETE CURB & GUTTER	\$2.15	1440 LF	\$3,096.00	1,059.67 LF	\$2,278.28	380.33 LF	\$817.72	64.00 LF	\$137.60	64.00 LF	\$137.60	64.00 LF	\$137.60	\$137.60	1,002.67 LF	\$501.33	396.83 LF	\$198.41	
16	02220 REMOVE STORM SEWER - 18" RCP	\$8.50	100 LF	\$850.00	56.33 LF	\$478.83	43.67 LF	\$371.17	LF	LF	LF	LF	LF	86.00 LF	\$731.00	46.67 LF	\$396.67	39.33 LF	\$334.33	
17	02220 REMOVE STORM SEWER - 21" RCP	\$8.60	25 LF	\$215.00	9.00 LF	\$77.40	16.00 LF	\$137.60	LF	LF	LF	LF	LF	37.00 LF	\$318.20	23.00 LF	\$197.80	14.00 LF	\$120.40	
18	02220 REMOVE STORM SEWER - 48" RCP	\$11.35	55 LF	\$624.25	55.00 LF	\$624.25	55.00 LF	\$624.25	24.00 LF	\$272.40	24.00 LF	\$272.40	24.00 LF	\$272.40	\$272.40	64.00 LF	\$724.40	64.00 LF	\$724.40	
19	02220 REMOVE CULVERT - 48" CMP	\$10.15	40 LF	\$406.00	40.00 LF	\$406.00	40.00 LF	\$406.00	LF	LF	LF	LF	LF	42.00 LF	\$426.30	42.00 LF	\$426.30	42.00 LF	\$426.30	
20	02220 REMOVE STORM SEWER STRUCTURE	\$360.00	4 EACH	\$1,440.00	3.00 EACH	\$1,080.00	1.00 EACH	\$360.00	EACH	EACH	EACH	EACH	EACH	4.00 EACH	\$1,440.00	2.67 EACH	\$960.00	1.33 EACH	\$480.00	
21	02218 SALVAGE AND REINSTALL STORM SEWER - 12" PVC	\$28.00	20 LF	\$560.00	20.00 LF	\$560.00	20.00 LF	\$560.00	LF	LF	LF	LF	LF	14.00 LF	\$392.00	14.00 LF	\$392.00	14.00 LF	\$392.00	
22	02219 SALVAGE AND REINSTALL STORM SEWER - 18" RCP	\$28.00	20 LF	\$560.00	20.00 LF	\$560.00	20.00 LF	\$560.00	LF	LF	LF	LF	LF	8.00 LF	\$224.00	8.00 LF	\$224.00	8.00 LF	\$224.00	
23	02220 SALVAGE AND REINSTALL STORM SEWER - 36" RCP	\$29.00	75 LF	\$2,175.00	25.00 LF	\$725.00	50.00 LF	\$1,450.00	LF	LF	LF	LF	LF	40.00 LF	\$1,160.00	8.00 LF	\$232.00	32.00 LF	\$928.00	
24	02220 SALVAGE AND REINSTALL STORM SEWER - 48" RCP	\$36.00	45 LF	\$1,620.00	30.67 LF	\$1,104.00	14.33 LF	\$516.00	LF	LF	LF	LF	LF	40.00 LF	\$1,440.00	8.00 LF	\$288.00	32.00 LF	\$1,152.00	
25	02220 SALVAGE AND REINSTALL THEATER MARQUEE	\$48,500.00	1 EACH	\$48,500.00	1.00 EACH	\$48,500.00	1.00 EACH	\$48,500.00	EACH	EACH	EACH	EACH	EACH	1.00 EACH	\$48,500.00	1.00 EACH	\$48,500.00	1.00 EACH	\$48,500.00	
26	02220 SALVAGE AND REINSTALL LANDSCAPING	\$35,000.00	1 ALLOWANCE	\$35,000.00	0.85 ALLOWANCE	\$29,750.00	0.15 ALLOWANCE	\$5,250.00	ALLOWANCE	ALLOWANCE	ALLOWANCE	ALLOWANCE	ALLOWANCE	0.08 ALLOWANCE	\$2,738.61	0.01 ALLOWANCE	\$410.79	0.07 ALLOWANCE	\$282.21	
27	02220 PRIVATE UTILITY REMOVAL, RELOCATION, TEMP SUPPORT	\$225,000.00	1 ALLOWANCE	\$225,000.00	1.00 ALLOWANCE	\$225,000.00	1.00 ALLOWANCE	\$225,000.00	ALLOWANCE	ALLOWANCE	ALLOWANCE	ALLOWANCE	ALLOWANCE	0.08 ALLOWANCE	\$156,737.40	0.11 ALLOWANCE	\$25,561.33	0.49 ALLOWANCE	\$111,701.27	
28	02230 CLEARING & GRUBBING	\$68.00	190 EACH	\$12,920.00	80.00 EACH	\$5,600.00	110.00 EACH	\$7,320.00	EACH	EACH	EACH	EACH	EACH	225.00 EACH	\$15,300.00	116.67 EACH	\$7,933.33	108.33 EACH	\$7,366.67	
29	02230 CLEARING & GRUBBING	\$2,700.00	1.9 ACRES	\$5,130.00	1.40 ACRES	\$3,780.00	0.50 ACRES	\$1,350.00	ACRE	ACRE	ACRE	ACRE	ACRE	2.90 ACRES	\$7,830.00	2.23 ACRES	\$6,030.00	0.67 ACRES	\$1,800.00	
30	02955 REPAIR EXISTING DRAIN TILE	\$13.00	300 LF	\$3,900.00	200.00 LF	\$2,600.00	100.00 LF	\$1,300.00	LF	LF	LF	LF	LF	200.00 LF	\$2,600.00	200.00 LF	\$2,600.00	200.00 LF	\$2,600.00	
31	02960 2" FEATHER MILL	\$4.50	910 SY	\$4,095.00	910.00 SY	\$4,095.00	910.00 SY	\$4,095.00	SY	SY	SY	SY	SY	910.00 SY	\$4,095.00	910.00 SY	\$4,095.00	910.00 SY	\$4,095.00	
32	02530 48" DIAMETER MANHOLE	\$371.25	602 LF	\$223,492.50	378.30 LF	\$140,443.88	223.70 LF	\$83,048.63	-17.70 LF	-\$6,571.13	-1.28 LF	-\$475.20	-16.42 LF	-\$6,095.93	433.90 LF	\$161,085.38	259.12 LF	\$96,198.30	174.78 LF	\$64,887.08
33	02530 60" DIAMETER MANHOLE	\$605.00	137 LF	\$82,885.00	8.30 LF	\$5,021.50	128.70 LF	\$78,863.50	1.36 LF	\$822.80	1.36 LF	\$822.80	1.36 LF	\$822.80	9.36 LF	\$5,662.80	9.36 LF	\$5,662.80	9.36 LF	\$5,662.80
34	02530 72" DIAMETER MANHOLE	\$800.00	8 LF	\$6,400.00	8.00 LF	\$6,400.00	8.00 LF	\$6,400.00	LF	LF	LF	LF	LF	8.00 LF	\$6,400.00	8.00 LF	\$6,400.00	8.00 LF	\$6,400.00	
35	02530 84" DIAMETER MANHOLE	\$1,535.00	64 LF	\$98,240.00	64.00 LF	\$98,240.00	64.00 LF	\$98,240.00	15.95 LF	\$24,483.25	15.95 LF	\$24,483.25	15.95 LF	\$24,483.25	71.95 LF	\$110,443.25	71.95 LF	\$110,443.25	71.95 LF	\$110,443.25
36	02530 96" DIAMETER MANHOLE	\$2,365.00	8 LF	\$18,920.00	8.00 LF	\$18,920.00	8.00 LF	\$18,920.00	LF	LF	LF	LF	LF	8.00 LF	\$18,920.00	8.00 LF	\$18,920.00	8.00 LF	\$18,920.00	
37	02530 108" DIAMETER MANHOLE	\$2,370.00	10 LF	\$23,700.00	10.00 LF	\$23,700.00	10.00 LF	\$23,700.00	LF	LF	LF	LF	LF	13.00 LF	\$30,810.00	13.00 LF	\$30,810.00	13.00 LF	\$30,810.00	
38	02530 120" DIAMETER MANHOLE	\$2,500.00	20 LF	\$50,000.00	20.00 LF	\$50,000.00	20.00 LF	\$50,000.00	LF	LF	LF	LF	LF	23.00 LF	\$57,500.00	23.00 LF	\$57,500.00	23.00 LF	\$57,500.00	
39	02530 48" DIAMETER MANHOLE BOUYANCY COLLAR	\$436.00	22 EACH	\$9,592.00	22.00 EACH	\$9,592.00	22.00 EACH	\$9,592.00	EACH	EACH	EACH	EACH	EACH	14.00 EACH	\$6,104.00	14.00 EACH	\$6,104.00	14.00 EACH	\$6,104.00	
40	02530 60" DIAMETER MANHOLE BOUYANCY COLLAR	\$1,235.00	9 EACH	\$11,115.00	9.00 EACH	\$11,115.00	9.00 EACH	\$11,115.00	EACH	EACH	EACH	EACH	EACH	1.00 EACH	\$9,000.00	1.00 EACH	\$9,000.00	1.00 EACH	\$9,000.00	
41	02530 72" DIAMETER MANHOLE BOUYANCY COLLAR	\$1,520.00	1 EACH	\$1,520.00	1.00 EACH	\$1,520.00	1.00 EACH	\$1,520.00	EACH	EACH	EACH	EACH	EACH	1.00 EACH	\$1,520.00	1.00 EACH	\$1,520.00	1.00 EACH	\$1,520.00	
42	02530 8" OUTSIDE DROP	\$270.00	17.82 LF	\$4,811.40	17.82 LF	\$4,811.40	17.82 LF	\$4,811.40	LF	LF	LF	LF	LF	13.75 LF	\$3,712.50	13.75 LF	\$3,712.50	13.75 LF	\$3,712.50	
43	02530 8" PVC SDR 35 SEWER PIPE (10-15 FEET)	\$38.00	1130 LF	\$42,940.00	1,130.00 LF	\$42,940.00	1,130.00 LF	\$42,940.00	LF	LF	LF	LF	LF	1,308.00 LF	\$49,704.00	1,308.00 LF	\$49,704.00	1,308.00 LF	\$49,704.00	
44	02530 8" PVC SDR 35 SEWER PIPE (15-20 FEET)	\$38.00	100 LF	\$3,800.00	100.00 LF	\$3,800.00	100.00 LF	\$3,800.00	LF	LF	LF	LF	LF	295.00 LF	\$1,121.00	295.00 LF	\$1,121.00	295.00 LF	\$1,121.00	
45	02530 8" PVC SDR 26 SEWER PIPE (10-15 FEET)	\$50.00	266 LF	\$13,300.00	266.00 LF	\$13,300.00	266.00 LF	\$13,300.00	LF	LF	LF	LF	LF	266.00 LF	\$13,300.00	266.00 LF	\$13,300.00	266.00 LF	\$13,300.00	
46	02530 8" PVC SDR 26 SEWER PIPE (15-20 FEET)	\$50.00	1965 LF	\$9,825.00	1,965.00 LF	\$9,825.00	1,965.00 LF	\$9,825.00	LF	LF	LF	LF	LF	1,654.00 LF	\$82,700.00	1,654.00 LF	\$82,700.00	1,654.00 LF	\$82,700.00	
47	02530 8" PVC SDR 26 SEWER PIPE (20-25 FEET)	\$50.00	835 LF	\$41,750.00	835.00 LF	\$41,750.00	835.00 LF	\$41,750.00	LF	LF	LF	LF	LF	820.00 LF	\$41,000.00	820.00 LF	\$41,000.00	820.00 LF	\$41,000.00	
48	02530 10" PVC SDR 26 SEWER PIPE (15-20 FEET)	\$55.00	20 LF	\$1,100.00	20.00 LF	\$1,100.00	20.00													

Partial Pay Estimate No.:

East Bethel Gravity Interceptor & Discharge & Utility Infrastructure Project

CITY OF EAST BETHEL, MN

PROJECT NO. C12.100028

METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES Project No. 801662

WORK COMPLETED THROUGH JANUARY 23, 2011

ITEM NO.	ITEM	UNIT PRICE	AS BID		AS BID - CITY		AS BID - MCES		CURRENT ESTIMATE		CURRENT ESTIMATE - CITY		CURRENT ESTIMATE - MCES		COMPLETED TO DATE		COMPLETED TO DATE - CITY		COMPLETED TO DATE - MCES			
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT						
112	02535	6" PVC C905 DR 14 DISCHARGE PIPING	\$31.00	270 LF	\$8,370.00	LF	270 LF	\$8,370.00	LF	270 LF	LF	270 LF	LF	270 LF	257.00 LF	\$7,967.00	LF	257.00 LF	\$7,967.00	LF	257.00 LF	\$7,967.00
113	02535	16" PVC C905 DR 14 DISCHARGE PIPING	\$58.00	4060 LF	\$235,480.00	LF	4,060 LF	\$235,480.00	LF	4,060 LF	LF	4,060 LF	LF	4,060 LF	3,440.00 LF	\$199,520.00	LF	3,440.00 LF	\$199,520.00	LF	3,440.00 LF	\$199,520.00
114	02535	21" 6" OD HDPE DR 7 DIPS DISCHARGE PIPING	\$119.00	2873 LF	\$342,807.00	LF	2,873 LF	\$342,807.00	LF	2,873 LF	LF	2,873 LF	LF	2,873 LF			LF			LF		
115	02535	6" GATE VALVE	\$1,100.00	10 EACH	\$11,000.00	EACH	10 EACH	\$11,000.00	EACH	10 EACH	EACH	10 EACH	EACH	10 EACH	8.00 EACH	\$8,800.00	EACH	8.00 EACH	\$8,800.00	EACH	8.00 EACH	\$8,800.00
116	02445	DISCHARGE PIPE BORING - 16" CARRIER PIPE	\$328.00	95 LF	\$31,160.00	LF	95 LF	\$31,160.00	LF	95 LF	LF	95 LF	LF	95 LF			LF			LF		
117	02445	SET UP BORING PIT (10-15 FEET)	\$16,850.00	1 EACH	\$16,850.00	EACH	1 EACH	\$16,850.00	EACH	1 EACH	EACH	1 EACH	EACH	1 EACH			EACH			EACH		
118	02240	DEWATERING (10-15 FEET)	\$1.00	370 LF	\$370.00	LF	370 LF	\$370.00	LF	370 LF	LF	370 LF	LF	370 LF			LF			LF		
119	02535	MAINTENANCE MANHOLE	\$3,100.00	47.5 LF	\$147,250.00	LF	47.5 LF	\$147,250.00	LF	47.5 LF	LF	47.5 LF	LF	47.5 LF	11.54 LF	\$35,774.00	LF	11.54 LF	\$35,774.00	LF	11.54 LF	\$35,774.00
120	02535	AIR / VACUUM RELEASE MANHOLE	\$25,365.00	3 EACH	\$76,095.00	EACH	3 EACH	\$76,095.00	EACH	3 EACH	EACH	3 EACH	EACH	3 EACH	1.00 EACH	\$25,365.00	EACH	1.00 EACH	\$25,365.00	EACH	1.00 EACH	\$25,365.00
121	02530	12" DIAMETER MANHOLE BOUYANCY COLLAR	\$1,520.00	3 EACH	\$4,560.00	EACH	3 EACH	\$4,560.00	EACH	3 EACH	EACH	3 EACH	EACH	3 EACH	1.00 EACH	\$1,520.00	EACH	1.00 EACH	\$1,520.00	EACH	1.00 EACH	\$1,520.00
122	02530	108" DIAMETER MANHOLE BOUYANCY COLLAR	\$2,575.00	3 EACH	\$7,725.00	EACH	3 EACH	\$7,725.00	EACH	3 EACH	EACH	3 EACH	EACH	3 EACH	1.00 EACH	\$2,575.00	EACH	1.00 EACH	\$2,575.00	EACH	1.00 EACH	\$2,575.00
123	02535	MANHOLE MARKER SIGN	\$60.00	4 EACH	\$240.00	EACH	4 EACH	\$240.00	EACH	4 EACH	EACH	4 EACH	EACH	4 EACH			EACH			EACH		
124	02535	4" INSULATION	\$3.70	350 SF	\$1,295.00	SF	350 SF	\$1,295.00	SF	350 SF	SF	350 SF	SF	350 SF			SF			SF		
125	02535	TEMPORARY HYDRANT ASSEMBLY	\$3,160.00	2 EACH	\$6,320.00	EACH	2 EACH	\$6,320.00	EACH	2 EACH	EACH	2 EACH	EACH	2 EACH	1.00 EACH	\$3,160.00	EACH	1.00 EACH	\$3,160.00	EACH	1.00 EACH	\$3,160.00
126	02510	HYDRANT EXTENSION	\$500.00	6 LF	\$3,000.00	LF	6 LF	\$3,000.00	LF	6 LF	LF	6 LF	LF	6 LF			LF			LF		
127	02510	VALVE BOX EXTENSION	\$75.00	6 LF	\$450.00	LF	6 LF	\$450.00	LF	6 LF	LF	6 LF	LF	6 LF			LF			LF		
128	02530	CHIMNEY SEAL	\$265.00	2 EACH	\$530.00	EACH	2 EACH	\$530.00	EACH	2 EACH	EACH	2 EACH	EACH	2 EACH			EACH			EACH		
129	02535	FORCEMAIN FITTINGS	\$6.00	4300 POUND	\$25,800.00	POUND	4,300 POUND	\$25,800.00	POUND	4,300 POUND	POUND	4,300 POUND	POUND	4,300 POUND	1,704.00 POUND	\$10,224.00	POUND	1,704.00 POUND	\$10,224.00	POUND	1,704.00 POUND	\$10,224.00
130	02705	ADJUST CASTING	\$300.00	6 EACH	\$1,800.00	EACH	6 EACH	\$1,800.00	EACH	6 EACH	EACH	6 EACH	EACH	6 EACH			EACH			EACH		
131	02705	ADJUST VALVE BOX	\$236.00	10 EACH	\$2,360.00	EACH	10 EACH	\$2,360.00	EACH	10 EACH	EACH	10 EACH	EACH	10 EACH			EACH			EACH		
132	02510	HYDRANT & VALVE SUPPORT & FITTING BLOCKING IN POOR SOILS	\$41.00	30 LF	\$1,230.00	LF	30 LF	\$1,230.00	LF	30 LF	LF	30 LF	LF	30 LF			LF			LF		
133	02510	18" PVC C900 DR 25 WATERMAIN	\$27.00	2360 LF	\$63,720.00	LF	2,360 LF	\$63,720.00	LF	2,360 LF	LF	2,360 LF	LF	2,360 LF	2,299.00 LF	\$62,073.00	LF	2,299.00 LF	\$62,073.00	LF	2,299.00 LF	\$62,073.00
134	02510	12" PVC C900 DR 18 WATERMAIN	\$37.00	810 LF	\$29,970.00	LF	810 LF	\$29,970.00	LF	810 LF	LF	810 LF	LF	810 LF	822.00 LF	\$30,414.00	LF	822.00 LF	\$30,414.00	LF	822.00 LF	\$30,414.00
135	02510	16" PVC C905 DR 21 WATERMAIN	\$44.00	3840 LF	\$168,960.00	LF	3,840 LF	\$168,960.00	LF	3,840 LF	LF	3,840 LF	LF	3,840 LF	3,117.00 LF	\$137,148.00	LF	3,117.00 LF	\$137,148.00	LF	3,117.00 LF	\$137,148.00
136	02510	24" PVC C905 DR 21 WATERMAIN	\$75.00	1350 LF	\$101,250.00	LF	1,350 LF	\$101,250.00	LF	1,350 LF	LF	1,350 LF	LF	1,350 LF			LF			LF		
137	02510	19.5" O.D. HDPE DR 11 DIPS WATERMAIN	\$75.00	790 LF	\$59,250.00	LF	790 LF	\$59,250.00	LF	790 LF	LF	790 LF	LF	790 LF			LF			LF		
138	02510	32" O.D. HDPE DR 11 DIPS WATERMAIN	\$150.00	4640 LF	\$696,000.00	LF	4,640 LF	\$696,000.00	LF	4,640 LF	LF	4,640 LF	LF	4,640 LF			LF			LF		
139	02445	WATERMAIN BORING - 16" CARRIER PIPE	\$328.00	360 LF	\$118,080.00	LF	360 LF	\$118,080.00	LF	360 LF	LF	360 LF	LF	360 LF	288.00 LF	\$93,888.00	LF	288.00 LF	\$93,888.00	LF	288.00 LF	\$93,888.00
140	02445	WATERMAIN BORING - 24" CARRIER PIPE	\$437.00	430 LF	\$187,910.00	LF	430 LF	\$187,910.00	LF	430 LF	LF	430 LF	LF	430 LF			LF			LF		
141	02445	SET UP BORING PIT (0-10 FEET)	\$10,400.00	2 EACH	\$20,800.00	EACH	2 EACH	\$20,800.00	EACH	2 EACH	EACH	2 EACH	EACH	2 EACH			EACH			EACH		
142	02445	SET UP BORING PIT (10-15 FEET)	\$15,400.00	2 EACH	\$30,800.00	EACH	2 EACH	\$30,800.00	EACH	2 EACH	EACH	2 EACH	EACH	2 EACH	1.00 EACH	\$15,400.00	EACH	1.00 EACH	\$15,400.00	EACH	1.00 EACH	\$15,400.00
143	02510	4" PVC C900 DR 25 WATER SERVICE	\$15.00	190 LF	\$2,850.00	LF	190 LF	\$2,850.00	LF	190 LF	LF	190 LF	LF	190 LF	174.00 LF	\$2,610.00	LF	174.00 LF	\$2,610.00	LF	174.00 LF	\$2,610.00
144	02510	4" PVC C900 DR 18 WATER SERVICE	\$15.00	490 LF	\$7,350.00	LF	490 LF	\$7,350.00	LF	490 LF	LF	490 LF	LF	490 LF	406.00 LF	\$6,090.00	LF	406.00 LF	\$6,090.00	LF	406.00 LF	\$6,090.00
145	02510	6" PVC C900 DR 18 WATER SERVICE	\$22.00	90 LF	\$1,980.00	LF	90 LF	\$1,980.00	LF	90 LF	LF	90 LF	LF	90 LF	105.00 LF	\$2,310.00	LF	105.00 LF	\$2,310.00	LF	105.00 LF	\$2,310.00
146	02510	6" PVC C900 DR 25 WATER SERVICE	\$18.00	130 LF	\$2,340.00	LF	130 LF	\$2,340.00	LF	130 LF	LF	130 LF	LF	130 LF	119.00 LF	\$2,142.00	LF	119.00 LF	\$2,142.00	LF	119.00 LF	\$2,142.00
147	02510	6" PVC C900 DR 18 HYDRANT LEAD	\$22.00	200 LF	\$4,400.00	LF	200 LF	\$4,400.00	LF	200 LF	LF	200 LF	LF	200 LF	119.00 LF	\$2,618.00	LF	119.00 LF	\$2,618.00	LF	119.00 LF	\$2,618.00
148	02510	6" PVC C900 DR 25 HYDRANT LEAD	\$22.00	70 LF	\$1,540.00	LF	70 LF	\$1,540.00	LF	70 LF	LF	70 LF	LF	70 LF	80.00 LF	\$1,760.00	LF	80.00 LF	\$1,760.00	LF	80.00 LF	\$1,760.00
149	02510	4" GATE VALVE	\$1,000.00	17 EACH	\$17,000.00	EACH	17 EACH	\$17,000.00	EACH	17 EACH	EACH	17 EACH	EACH	17 EACH	18.00 EACH	\$18,000.00	EACH	18.00 EACH	\$18,000.00	EACH	18.00 EACH	\$18,000.00
150	02510	6" GATE VALVE	\$1,100.00	26 EACH	\$28,600.00	EACH	26 EACH	\$28,600.00	EACH	26 EACH	EACH	26 EACH	EACH	26 EACH	19.00 EACH	\$20,900.00	EACH	19.00 EACH	\$20,900.00	EACH	19.00 EACH	\$20,900.00
151	02510	8" GATE VALVE	\$1,520.00	10 EACH	\$15,200.00	EACH	10 EACH	\$15,200.00	EACH	10 EACH	EACH	10 EACH	EACH	10 EACH	10.00 EACH	\$15,200.00	EACH	10.00 EACH	\$15,200.00	EACH	10.00 EACH	\$15,200.00
152	02510	12" GATE VALVE	\$2,625.00	2 EACH	\$5,250.00	EACH	2 EACH	\$5,250.00	EACH	2 EACH	EACH	2 EACH	EACH	2 EACH	2.00 EACH	\$5,250.00	EACH	2.00 EACH	\$5,250.00	EACH	2.00 EACH	\$5,250.00
153	02510	16" BUTTERFLY VALVE	\$3,000.00	12 EACH	\$36,000.00	EACH	12 EACH	\$36,000.00	EACH	12 EACH	EACH	12 EACH	EACH	12 EACH	8.00 EACH	\$24,000.00	EACH	8.00 EACH	\$24,000.00	EACH	8.00 EACH	\$24,000.00
154	02510	24" BUTTERFLY VALVE	\$5,860.00	8 EACH	\$46,880.00	EACH	8 EACH	\$46,880.00	EACH	8 EACH	EACH	8 EACH	EACH	8 EACH			EACH			EACH		
155	02510	HYDRANT	\$3,320.00	21 EACH	\$69,720.00	EACH	21 EACH	\$69,720.00	EACH	21 EACH	EACH	21 EACH	EACH	21 EACH	13.00 EACH	\$43,160.00	EACH	13.00 EACH	\$43,160.00	EACH	13.00 EACH	\$43,160.00
156	02510	HYDRANT EXTENSION	\$500.00	11 LF	\$5,500.00	LF	11 LF	\$5,500.00	LF	11 LF	LF	11 LF	LF	11 LF	2.00 LF	\$2,000.00	LF	2.00 LF	\$2,000.00	LF	2.00 LF	\$2,000.00
157	02510	VALVE BOX EXTENSION	\$75.00	11 LF	\$825.00	LF	11 LF	\$825.00	LF	11 LF	LF	11 LF	LF	11 LF	2.00 LF	\$1,500.00	LF	2.00 LF	\$1,500.00	LF	2.00 LF	\$1,500.00
158	02705	ADJUST VALVE BOX	\$250.00	74 EACH	\$18,500.00	EACH	74 EACH	\$18,500.00	EACH	74 EACH	EACH	74 EACH	EACH	74 EACH			EACH			EACH		
159	02510	GATE VALVE MARKER SIGN	\$60.00	15 EACH	\$900.00	EACH	15 EACH	\$900.00	EACH	15 EACH	EACH	15 EACH	EACH	15 EACH			EACH			EACH		
160	02510	WATERMAIN FITTINGS	\$9.00	16500 POUND	\$148,500.00	POUND	16,500 POUND	\$148,500.00	POUND	16,500 POUND	POUND	16,500 POUND	POUND	16,500 POUND	7,902.00 POUND	\$71,118.00	POUND	7,902.00 POUND	\$71,118.00	POUND	7,902.00 POUND	\$71,118.00
161	02510	4" INSULATION	\$3.70	1500 SF	\$5,550.00	SF	1,500 SF	\$5,550.00	SF	1,500 SF	SF	1,500 SF	SF	1,500 SF	149.							

Partial Pay Estimate No.:

East Bethel Gravity Interceptor & Discharge & Utility Infrastructure Project

CITY OF EAST BETHEL, MN

PROJECT NO. C12.100028

METROPOLITAN COUNCIL ENVIRONMENTAL SERVICES Project No. 801602

WORK COMPLETED THROUGH JANUARY 23, 2011

ITEM NO.	ITEM	UNIT PRICE	AS BID		AS BID - CITY		AS BID - MCES		CURRENT ESTIMATE		CURRENT ESTIMATE - CITY		CURRENT ESTIMATE - MCES		COMPLETED TO DATE		COMPLETED TO DATE - CITY		COMPLETED TO DATE - MCES										
			ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT	ESTIMATED QUANTITY	ESTIMATED AMOUNT													
223	02530 GRAVITY SEWER PILING CONCRETE - PILE CAP, GRADE BEAM, MH BASE	\$486.92	1185	CY	\$588,850.20			1,185	CY	\$588,850.20																			
224	02530 GRAVITY SEWER PILING STEEL - PILE CAP, GRADE BEAM, MH BASE	\$1.00	150255	POUND	\$150,255.00			150,255	POUND	\$150,255.00																			
225	02531 TEST PILE (12 3/4")	\$132.80	200	LF	\$26,560.00			200	LF	\$26,560.00																			
226	CHANGE ORDER NO 1 - FUEL COSTS	\$160,606.66	1	EACH	\$160,606.66	1.00	EACH	\$160,606.66																					
227	114 - 21 6" O.D. HDPE DR7	\$13.80	2873	LF	\$39,647.40	2,873.00	LF	\$39,647.40																					
228	137 - 19.5" O.D. HDPE DR 11	\$7.63	790	LF	\$6,027.70	790.00	LF	\$6,027.70																					
229	138 - 32" O.D. HDPE DR 11	\$16.69	4040	LF	\$67,427.60	4,040.00	LF	\$67,427.60																					
230	101 - Sanitary Sewer Casting	\$16.16	13	EACH	\$210.34	13.00	EACH	\$210.34																					
231	102 - Waterlight Casting	\$90.84	32	EACH	\$2,906.88	32.00	EACH	\$2,906.88																					
232	196 - Catch Basin Casting	\$26.13	10	EACH	\$261.30	10.00	EACH	\$261.30																					
233	223 - Gravity Sewer Piling Concrete	\$15.03	1185	CY	\$17,810.55	1,185.00	CY	\$17,810.55																					
234	224 - Gravity Sewer Piling Steel	\$0.20	150255	POUND	\$30,051.00	150,255.00	POUND	\$30,051.00																					
235	2770 B618 CONCRETE CURB AND GUTTER - COST SPLITS (11.75 LF)	\$6.61	8470	LF	\$55,986.70	6,252.67	LF	\$41,330.13	2,217.33	LF	\$14,656.57																		
236	2770 B618 CONCRETE CURB AND GUTTER - CITY PORTION (11.75 LF)	\$5.14	8470	LF	\$43,535.80	6,470.00	LF	\$43,535.80																					
237	2740 2" TYPE LV3 NON WEARING COURSE MIXTURE B - STREETS	\$55.80	-283	TON	-\$15,781.40	-206.02	TON	-\$11,495.85	-76.96	TON	-\$4,295.55																		
238	2740 2" TYPE LV4 WEARING COURSE MIXTURE B - STREETS	\$6.80	-2340	SY	-\$15,912.00	-1,775.13	SY	-\$12,070.91	-664.87	SY	-\$3,841.09																		
239	2740 BITUMINOUS CURB	\$1.65	-7520	LF	-\$12,408.00	-5,619.33	LF	-\$9,271.90	-1,800.67	LF	-\$3,136.10																		
240	2770 B618 CONCRETE CURB AND GUTTER	\$12.50	-950	LF	-\$11,875.00	-633.33	LF	-\$7,916.63	-316.67	LF	-\$3,958.33																		
241	MH 500 & 501 Inverts	\$1,012.00	1	LS	\$1,012.00	1.00	LS	\$1,012.00																					
242	Modify Storm Structures on Ulysses & Buchannon	\$1,480.00	1	LS	\$1,480.00	1.00	LS	\$1,480.00																					
243	Reduce MH 1 Height	\$3,100.00	-1.5	LF	-\$4,650.00																								
244	Eliminate AR 2	\$25,365.00	-1	EACH	-\$25,365.00																								
245	Eliminate 72" Buoyancy Collar	\$1,520.00	-1	EACH	-\$1,520.00																								
246	MCES Buy MH Parts / Equip. not Used on Proj.	\$17,420.92	1	LS	\$17,420.92																								
247	Install Cost for Purchased Parts Included in MH1 Hgt.	\$3,286.00	1	LS	\$3,286.00																								
248	Reinstall Top Sections MH1	\$1,750.00	1	LS	\$1,750.00																								
249	167th Interceptor Sewer Boring Cellular Grout in Casing	\$2,562.00	1	LS	\$2,562.00																								
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TOTAL AMOUNT:					\$12,050,929.85			\$4,914,567.52			\$7,136,362.17			\$42,040.63			\$16,805.07			\$25,235.57			\$5,669,698.48			\$2,395,905.97			\$3,273,692.51

STORED MATERIALS

East Bethel Gravity Interceptor & Discharge & Utility Infrastructure Project
 CITY OF EAST BETHEL, MN
 PROJECT NO. C12-100028

PAY ESTIMATE NO. 9

SUMMARY OF STORED MATERIALS: PAYMENT FOR APPROVED MATERIALS STORED ON SITE:	Invoice Unit Price	MCEs		CITY		MCEs		CITY		MCEs		CITY		CURRENT		MCEs		CITY			
		TOTAL STORED MATERIALS Quantity	Amount	TOTAL STORED MATERIALS Quantity	Amount	MATERIALS USED IN PROJECT Quantity	Amount	MATERIALS USED IN PROJECT Quantity	Amount	STORED MATERIALS ON HAND	Amount	STORED MATERIALS ON HAND	Amount	Quantity	Amount	STORED MATERIALS ON HAND	Amount	STORED MATERIALS ON HAND	Quantity	Amount	
8" PVC SEWER PIPE SDR 35	\$ 2.84		\$ -	1232 LF	\$ 3,498.88		\$ -	1232 LF	\$ 3,498.88		\$ -										
8" PVC SEWER PIPE SDR 26	\$ 3.79		\$ -	2940 LF	\$ 11,142.60		\$ -	2940 LF	\$ 9,376.46		\$ -				1,766 LF	\$ 1,766.14				\$ 1,766.14	
12" PVC SEWER PIPE SDR 26	\$ 8.74		\$ -	672 LF	\$ 5,873.28		\$ -	672 LF	\$ 1,774.22		\$ -				4,099 LF	\$ 4,099.06				\$ 4,099.06	
15" PVC SEWER PIPE SDR 26	\$ 12.92		\$ -	168 LF	\$ 2,170.56		\$ -	168 LF	\$ 2,170.56		\$ -				2,170 LF	\$ 2,170.56				\$ 2,170.56	
15" PVC SEWER PIPE SDR 35	\$ 9.53		\$ -	1428 LF	\$ 13,608.84		\$ -	1428 LF	\$ 13,608.84		\$ -				13,608 LF	\$ 13,608.84				\$ 13,608.84	
24" PVC SEWER PIPE SDR 26	\$ 34.77	3500 LF	\$ 121,695.00	322 LF	\$ 11,195.94		\$ -	322 LF	\$ 869.25		\$ -				132,021 LF	\$ 132,021.69				\$ 121,695.00	
24" PVC SEWER PIPE PS46	\$ 25.22	560 LF	\$ 14,123.20		\$ -		\$ -		\$ -		\$ -				14,123 LF	\$ 14,123.20				\$ 14,123.20	
6" PVC SEWER PIPE SDR 26	\$ 2.42		\$ -	854 LF	\$ 2,066.68		\$ -	854 LF	\$ 2,066.68		\$ -				263 LF	\$ 263.78				\$ 263.78	
60" SMT2/FN25 GRAVITY SEWER PIPE WFWC	\$ 255.00	1187.65 LF	\$ 302,850.75		\$ -		\$ -	1187.65 LF	\$ 302,850.75		\$ -					\$ -				\$ -	
24" PVC C905 DR 21 WM	\$ 49.02		\$ -	1780 LF	\$ 87,255.60		\$ -	1780 LF	\$ 87,255.60		\$ -				66,348 LF	\$ 66,348.57				\$ 66,348.57	
12" PVC C900 DR 18 WM	\$ 13.17		\$ -	820 LF	\$ 10,799.40		\$ -	820 LF	\$ 10,799.40		\$ -					\$ -				\$ -	
8" PVC C900 DR 25 WM	\$ 4.45		\$ -	2400 LF	\$ 10,680.00		\$ -	2400 LF	\$ 10,230.55		\$ -				449 LF	\$ 449.45				\$ 449.45	
16" PVC C905 PIPE DR 21 WM	\$ 19.61		\$ -	4220 LF	\$ 82,754.20		\$ -	4220 LF	\$ 61,124.37		\$ -				21,629 LF	\$ 21,629.83				\$ 21,629.83	
4" GATE VALVE	\$ 411.05		\$ -	17 EA	\$ 6,987.85		\$ -	17 EA	\$ 6,987.85		\$ -					\$ -				\$ -	
6" GATE VALVE	\$ 524.88		\$ -	23 EA	\$ 12,072.24		\$ -	23 EA	\$ 9,972.72		\$ -				2,099 LF	\$ 2,099.52				\$ 2,099.52	
8" GATE VALVE	\$ 835.46		\$ -	10 EA	\$ 8,354.60		\$ -	10 EA	\$ 8,354.60		\$ -					\$ -				\$ -	
HYDRANT	\$ 2,544.46		\$ -	23 EA	\$ 58,522.58		\$ -	23 EA	\$ 58,522.58		\$ -				25,444 LF	\$ 25,444.60				\$ 25,444.60	
16" PVC C905 DR 14 DISCHARGE PIPING	\$ 44.46	4060 LF	\$ 180,507.60		\$ -		\$ -	4060 LF	\$ 152,942.40		\$ -				27,565 LF	\$ 27,565.20				\$ 27,565.20	
42" / 72 SN 25 PN GRAVITY SEWER PIPE WFWC	\$ 113.00	2123.2 LF	\$ 239,921.60		\$ -		\$ -	2123.2 LF	\$ 151,928.50		\$ -				87,993 LF	\$ 87,993.10				\$ 87,993.10	
48" / 72 SN 25 PN GRAVITY SEWER PIPE WFWC	\$ 136.00	20.15 LF	\$ 2,740.40		\$ -		\$ -	20.15 LF	\$ 2,740.40		\$ -					\$ -				\$ -	
42" / 100 SN 25 PN GRAVITY SEWER PIPE WFWC	\$ 125.00	481.8 LF	\$ 60,225.00		\$ -		\$ -	481.8 LF	\$ 60,225.00		\$ -					\$ -				\$ -	
42" / 48 SN 25 PN GRAVITY SEWER PIPE WFWC	\$ 100.00	882.7 LF	\$ 88,270.00		\$ -		\$ -	882.7 LF	\$ 88,270.00		\$ -				366 LF	\$ 35,136.00				\$ 35,136.00	
36" / 72 SN 25 PN GRAVITY SEWER PIPE WFWC	\$ 96.00		\$ -	400.5 LF	\$ 38,448.00		\$ -	400.5 LF	\$ 38,448.00		\$ -					\$ -				\$ -	
TOTAL:			\$ 1,010,333.55		\$ 365,431.25		\$ 1,375,764.80		\$ 758,367.05		\$ 213,912.21		\$ 972,669.26		\$ 402,855.54		\$ 251,376.50		\$ 151,519.04		\$ 402,855.54

CITY BOND SPLIT CALCULATIONS

SECTION	SUBTOTALS	SEWER	WATER	DESCRIPTION	CHECK TOTALS
MOBILIZATION	\$124,823.81	\$73,690.06	\$51,133.75	Apportioned	
REMOVALS	\$61,857.62	\$36,517.81	\$25,339.81	Apportioned	
DISCHARGE PIPING	\$0.00	\$0.00	\$0.00	Apportioned	
STREET & STORM SEWER	\$247,229.02	\$145,952.29	\$101,276.72	Apportioned	
EROSION CONTROL & RESTORATION	\$47,930.18	\$28,295.71	\$19,634.48	Apportioned	
OPTION 1 PILING	\$0.00	\$0.00	\$0.00	Apportioned	
OPTION 2 PILING	\$0.00	\$0.00	\$0.00	Apportioned	
CHANGE ORDERS	\$248,197.27	\$124,098.63	\$124,098.63	50%	
STORED MATERIALS	\$151,519.04	\$ 35,547.07	\$115,971.97	By Type	
SANITARY SEWER	\$1,094,685.77	\$1,094,685.77			
WATERMAIN	\$571,182.30		\$571,182.30		\$151,519.04
TOTALS		\$1,538,787.34	\$1,008,637.67		\$2,395,905.97
Total - Retainage		\$1,461,847.97	\$958,205.78		\$2,420,053.76
PREVIOUS ESTIMATE 1		\$69,994.94	\$50,473.59		\$120,468.53
PREVIOUS ESTIMATE 2		\$286,687.28	\$276,737.92		\$563,425.20
PREVIOUS ESTIMATE 3		\$44,077.24	\$84,713.16		\$128,790.40
PREVIOUS ESTIMATE 4		\$191,282.62	\$235,041.58		\$426,324.20
PREVIOUS ESTIMATE 5		\$313,878.85	\$148,606.65		\$462,485.49
PREVIOUS ESTIMATE 6		\$181,701.39	\$102,733.31		\$284,434.70
PREVIOUS ESTIMATE 7		\$66,939.64	\$49,857.34		\$116,796.99
PREVIOUS ESTIMATE 8		\$305,900.74	\$0.00		\$305,900.74
THIS ESTIMATE		\$1,385.27	\$10,042.23		\$11,427.50
		Sewer Total	Water Total		Check Total



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 9.0 E.1

Agenda Item:

2012 Joint Powers Agreement (JPA) Street Maintenance Projects

Requested Action:

Consider approving the listed projects to be bid for the 2012 Street Projects

Background Information:

The Cities of Coon Rapids, Andover, Brooklyn Center, Columbia Heights and Fridley entered into a Joint Powers Agreement on February 1, 2005 for the purpose of joint bidding for certain street maintenance services. This Joint Powers Agreement allows smaller cities to achieve more economies of scale in the bidding process and potentially achieve lower bids from contractors for crack sealing, seal coating and striping. The City East Bethel joined the group in February, 2008.

The City of Coon Rapids is the lead agency by the agreement for this group. As the lead agency, they draft the specifications, solicit bids and provide the necessary documents for member cities to sign to participate in the program. The agreement is structured such that it permits each member city to accept or reject the bids for their portion of the proposed contract. Each city will pay the contractor directly for their share of the work and contracts will be awarded separately for the various items.

The process is as follows:

- 1) The City of East Bethel submits the quantities for crack sealing, seal coating and striping to the City of Coon Rapids for inclusion in the collective bid.
- 2) The City of Coon Rapids develops all bid specifications and solicits bids for all quantities submitted by member cities. Bid specifications follow MnDOT guidelines requirements.
- 3) Each City may modify the quantities they have submitted to maintain budgets for these projects after the low bid has been identified.
- 4) Bids for these projects will be opened on March 2, 2012. The City of East Bethel is required to submit a letter of concurrence to the City of Coon Rapids by March 22, 2012 authorizing the City's level of participation in the program for 2012. The bid award date will be April 3, 2012.

The City of East Bethel realized savings of at least 20% over previous costs for these services through participation in the JPA Street Maintenance program. The savings were due to the pricing in the current construction market and the larger base of purchasing power afforded by the group bid.

The following projects are recommended to bid as part of the 2012 JPA Street Maintenance program. These projects have been identified in the 2012 Street Capital Improvement Plan (CIP) and recommended by the Roads Commission.

1. Seal coat and crack seal Hupp St, 239th Ave, 231st LN, 233 Ave, Erskine St, Kissel St, 234th LN, Isetta St, 224th Ave.
2. Crack-seal 150,000 LF as part of the annual street maintenance program. Crack sealing will be performed prior to any seal coating applications.
3. 60,000 LF of striping on University, Briarwood, Palisade, and other roads to be determined.

Bidding the item does not obligate the City to accept the bid. The bid for individual items can be rejected or amended as to quantities to accommodate the project budget.

The estimate for seal coating and crack sealing the above listed streets is \$191,377. These projects will be funded from the Street Capital Fund as identified the 2012-2016 Capital Improvement Plan.

Attachments:

1. Location map for seal coating and crack sealing
2. 2012-2016 Street Capital Improvement Plan

Fiscal Impact:

As noted above

Recommendation(s):

Staff recommends the approval of these projects to be bid as part of the City's JPA Street Maintenance Agreement. Bids for the work will be presented to City Council for final approval at the March 20, 2012 meeting.

City Council Action

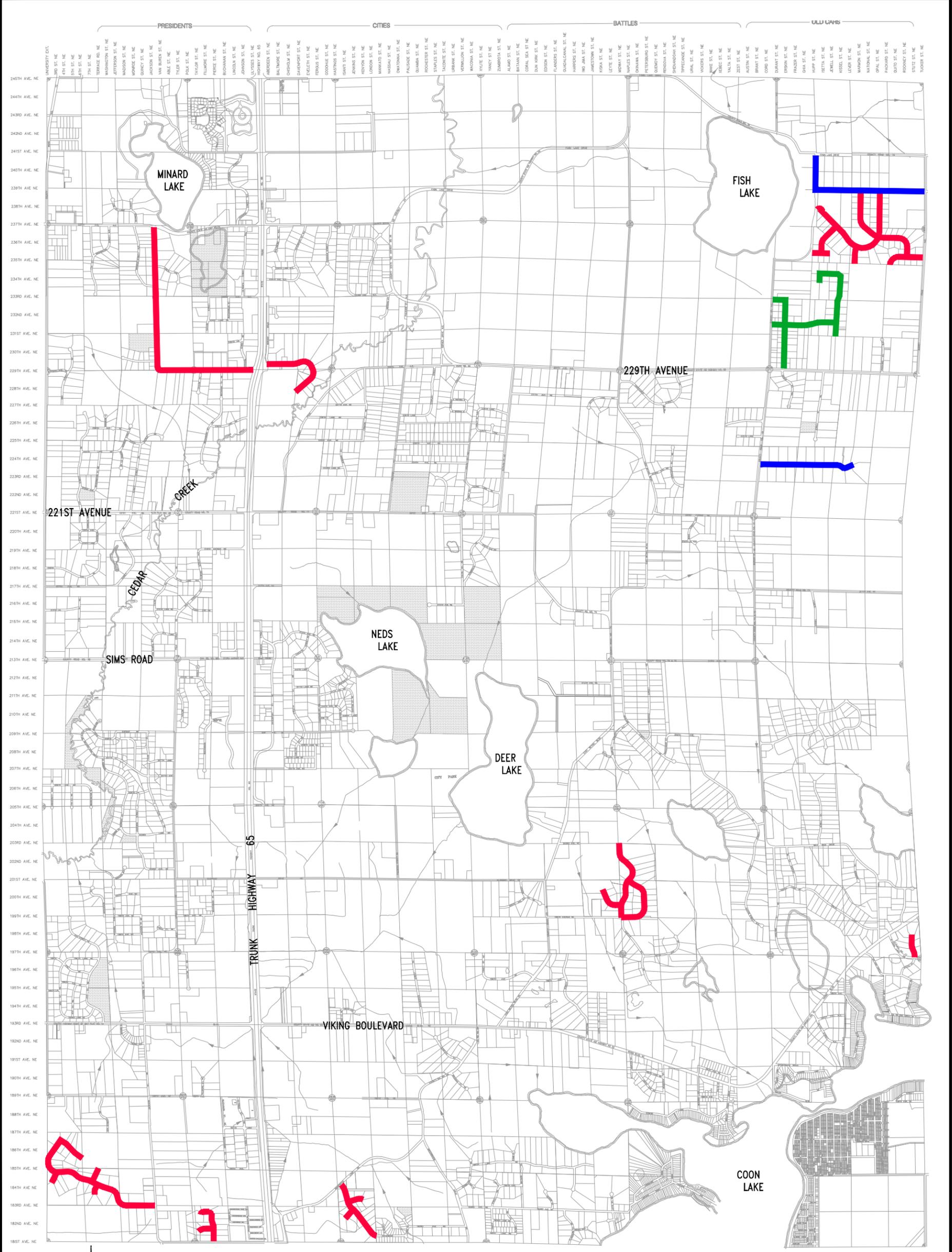
Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



LEGEND

-  CRACK SEAL AND SEAL COAT
-  CRACK SEAL ONLY
-  SEAL COAT ONLY

**2012
CITY OF EAST BETHEL
JPA STREET PROJECTS**

Street Capital Projects				
2012-2016				
Funding Analysis				
STREET CAPITAL FUND	Beginning	Sources	Uses	Ending
	Balance	(Revenues)	(Project Costs)	Balance
2012 Beginning Balance	\$1,017,362			\$1,017,362
Transfer from General Fund		\$425,000		\$1,442,362
Whispering Aspens-Sealcoat and overlay			\$210,000	\$1,232,362
Coon Lake Beach Streets (see below for listing) *			\$307,000	\$925,362
Hupp St.-Sealcoat			\$18,000	\$907,362
239th Ave.-Sealcoat			45,600	\$861,762
Erskine St.N-Sealcoat			32,400	\$829,362
231 and 233 Ave.			34,800	\$794,562
Kiissel St.			38,400	\$756,162
224th Avenue			43,200	\$712,962
* Elm , Forest, Grove, Hawthorne, Ivy, Juniper, King, Dahlia Emerson, Bryant Lane, Laurel, Maple and Collen				
2012 Ending Balance				\$712,962
2013 Beginning Balance	\$712,962			\$712,962
Transfer from General Fund		\$425,000		\$1,137,962
Thielan Road-Sealcoat			\$36,000	\$1,101,962
Sportsman Road -Sealcoat			\$12,000	\$1,089,962
Breezy Point Drive-Sealcoat			\$25,000	\$1,064,962
Edmar Lane-Sealcoat			\$40,000	\$1,024,962
Vickers Street-Sealcoat			\$13,000	\$1,011,962
Yalta Street -Sealcoat			\$6,000	\$1,005,962
189th Avenue-Sealcoat			\$6,000	\$999,962
190th Lane-Sealcoat			\$7,000	\$992,962
Naples Street-Sealcoat			\$12,000	\$980,962
190th Avenue-Sealcoat			\$12,000	\$968,962
191st Avenue-Sealcoat			\$18,000	\$950,962
195th Ave & E. Front Blvd-Sealcoat			\$38,000	\$912,962
Rendova Street-Sealcoat			\$12,000	\$900,962
Coon Lake Beach Streets*			305,000	\$595,962
*Aspen, Birch,Cedar, Dogwood,Elm, Emerson, Longfellow Laurel				
2013 Ending Balance				\$595,962
2014 Beginning Balance	\$595,962			\$595,962
Transfer from General Fund		\$425,000		\$1,020,962
209th Street Overlay			\$200,000	\$820,962
224th Avenue-Sealcoat			\$56,000	\$764,962
Austin-Sealcoat			\$60,000	\$704,962
239th Ave-Sealcoat			\$55,000	\$649,962
221st Ave and Wake Street-Sealcoat			\$65,000	\$584,962
2014 Ending Balance				\$584,962

Street Capital Projects				
2012-2016				
Funding Analysis				
2015 Beginning Balance	\$584,962			\$584,962
Transfer from General Fund		\$425,000		\$1,009,962
Washington and 7th Streets-Sealcoat			\$45,000	\$964,962
Monroe St. and 238th Lane-Sealcoat			\$32,000	\$932,962
235th Avenue-Sealcoat			\$27,000	\$905,962
231st Lane-Sealcoat			\$27,000	\$878,962
Buchanan St.-Sealcoat			\$18,000	\$860,962
Taylor St. North and South-Sealcoat			\$42,000	\$818,962
229th Lane East and West-Sealcoat			\$78,000	\$740,962
225th Ave,222nd and 226th Lane and Jenkins-Sealcoat			\$166,000	\$574,962
Waconia Circle and Staples St-Sealcoat			\$110,000	\$464,962
2015 Ending Balance				\$464,962
2016 BEGINNING BALANCE	464,962			464,962
Transfer from General Fund		425,000		\$889,962
Okinawa and Tippecanoe-Overlay			205,000	\$684,962
209th, Austin, and 204th-Overlay			\$270,000	\$414,962
2016 Ending Balance				\$414,962
TOTAL STREET CAPITAL SOURCES & USES		\$2,125,000	\$2,727,400	



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

9.0 F.1

Agenda Item:

Annual Fire Department Report

Requested Action:

Information Item Only

Background Information:

Attached is summary report that provides a breakdown of the activities of the East Bethel Fire Department for 2011. Chief Mark DuCharme will present the report and be available to answer questions

Attachment(s):

2011 East Bethel Fire Department Report Attachments 1-11

Fiscal Impact:

Recommendation(s):

None at this time

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



2011

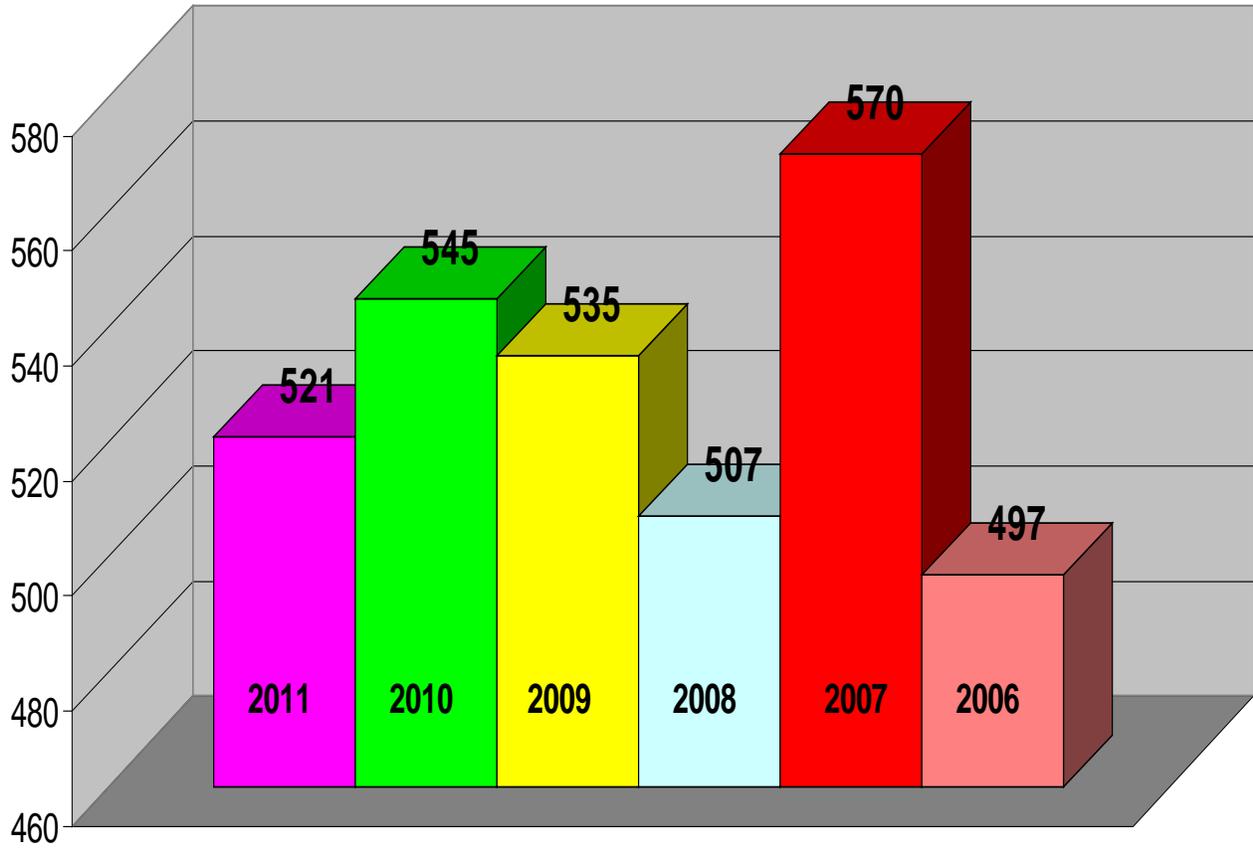
East Bethel Fire Department

Call Data



**2011 Fire Call Data Graphs
Fire Chief Mark DuCharme
January 31, 2012**

6 Year Emergency Call Comparision





EAST BETHEL FIRE DEPARTMENT 2011 Fire and Emergency Calls

01/01/2011 - 12/31/2011

Number	Date	Time	Address	Type of Call
522	12/31/2011	17:06	1139 212 AVE NE	733 Smoke detector activation due to malfunction
521	12/29/2011	20:11	18462 Lakeview Point DR NE	321 EMS call, excluding vehicle accident with injury
520	12/29/2011	10:32	4532 229 AVE NE	321 EMS call, excluding vehicle accident with injury
519	12/29/2011	03:46	4325 155th AVE	551 Assist police or other governmental agency
518	12/28/2011	11:59	22600 NE Hwy 65 HWY NE	143 Grass fire
517	12/28/2011	10:31	23365 Isetta ST NE	611 Dispatched and cancelled en route
516	12/27/2011	11:43	24355 65 HWY NE	321 EMS call, excluding vehicle accident with injury
515	12/27/2011	06:48	24355 65 HWY NE	321 EMS call, excluding vehicle accident with injury
514	12/27/2011	05:08	3238 182 LN NE	321 EMS call, excluding vehicle accident with injury
513	12/26/2011	18:37	2816 NE 229 th AVE NE	143 Grass fire
512	12/26/2011	09:21	2944 183 AVE NE	321 EMS call, excluding vehicle accident with injury
511	12/26/2011	02:12	3821 189th AVE	424 Carbon monoxide incident
510	12/26/2011	01:50	1205 226th AVE	746 Carbon monoxide detector activation, no CO
509	12/25/2011	16:37	795 203 LN NE	321 EMS call, excluding vehicle accident with injury
508	12/25/2011	15:32	18365 lake view pt DR NE	600 Good intent call, other
507	12/25/2011	12:54	921 235th AVE	130 Mobile property (vehicle) fire, other
506	12/25/2011	12:41	22836 Staples ST NE	142 Brush or brush-and-grass mixture fire
505	12/25/2011	11:41	2610 221st AVE NE	321 EMS call, excluding vehicle accident with injury
504	12/25/2011	09:57	18935 Yalta ST NE STS NE	321 EMS call, excluding vehicle accident with injury
503	12/25/2011	09:13	18164 65 HWY	321 EMS call, excluding vehicle accident with injury
502	12/23/2011	22:23	HWY65	600 Good intent call, other
501	12/23/2011	14:56	455 195th AVE NE	321 EMS call, excluding vehicle accident with injury
500	12/23/2011	09:05	3841 Edmar LN NE	321 EMS call, excluding vehicle accident with injury
499	12/22/2011	13:33	18627 NE Buchanan NE	611 Dispatched and cancelled en route
498	12/21/2011	19:31	18811 Jackson ST NE	631 Authorized controlled burning
497	12/21/2011	04:50	18164 HWY 65 NE	321 EMS call, excluding vehicle accident with injury

496	12/20/2011	10:20	18254 Greenbrook DR	321 EMS call, excluding vehicle accident with injury
495	12/19/2011	17:29	4610 Viking BLVD NE	561 Unauthorized burning
494	12/17/2011	18:45	18635 Ulysses ST NE	321 EMS call, excluding vehicle accident with injury
493	12/16/2011	16:26	65 HWY NE	611 Dispatched and cancelled en route
492	12/16/2011	15:19	488 219th LN NE	114 Chimney or flue fire, confined to chimney or flue
491	12/15/2011	16:46	22343 SANDY DR NE	746 Carbon monoxide detector activation, no CO
490	12/14/2011	08:22	3841 NE Edmar LN NE	321 EMS call, excluding vehicle accident with injury
489	12/14/2011	06:00	Polk ST NE	321 EMS call, excluding vehicle accident with injury
488	12/13/2011	03:47	19919 East bethel BLVD NE	321 EMS call, excluding vehicle accident with injury
487	12/12/2011	12:57	18164 NE Village green HWY	321 EMS call, excluding vehicle accident with injury
486	12/12/2011	09:27	18164 Hwy 65 village green	321 EMS call, excluding vehicle accident with injury
485	12/07/2011	22:46	2832 NE 185 th LN NE	321 EMS call, excluding vehicle accident with injury
484	12/07/2011	17:06	18811 Jackson ST NE	631 Authorized controlled burning
483	12/07/2011	12:35	20936 NE East Bethel Bvd NE	321 EMS call, excluding vehicle accident with injury
482	12/06/2011	08:02	120 237th AVE NW	611 Dispatched and cancelled en route
481	12/04/2011	07:04	2859 221 AVE NE	321 EMS call, excluding vehicle accident with injury
480	12/02/2011	21:44	664 Lincoln DR	321 EMS call, excluding vehicle accident with injury
479	12/01/2011	14:14	highway 65 HWY NE	611 Dispatched and cancelled en route
478	11/30/2011	09:33	24664 Lever CT	111 Building fire
477	11/29/2011	23:22	833 221 AVE NE	321 EMS call, excluding vehicle accident with injury
476	11/29/2011	19:53	19137 Greenbrook DR NE	321 EMS call, excluding vehicle accident with injury
475	11/29/2011	11:32	22158 Quincy ST	321 EMS call, excluding vehicle accident with injury
474	11/28/2011	18:41	21000 NE East Bethel BLVD NE	600 Good intent call, other
473	11/27/2011	17:10	4610 Viking BLVD NE	321 EMS call, excluding vehicle accident with injury
472	11/27/2011	11:09	1545 209th AVE NE	321 EMS call, excluding vehicle accident with injury
471	11/27/2011	07:05	18544 Everglade DR NE	321 EMS call, excluding vehicle accident with injury
470	11/26/2011	11:08	1052 189th AVE NE	321 EMS call, excluding vehicle accident with injury
469	11/25/2011	14:06	3841 NE 189 AVE NE	321 EMS call, excluding vehicle accident with injury
468	11/25/2011	13:11	18635 NE ulysses ST	611 Dispatched and cancelled en route
467	11/23/2011	23:27	314 Dahlia DR NE	321 EMS call, excluding vehicle accident with injury
466	11/23/2011	15:39	3322 NE 207 th LN NE	321 EMS call, excluding vehicle accident with injury
465	11/23/2011	08:38	23926 Fillmore ST NE	321 EMS call, excluding vehicle accident with injury
464	11/22/2011	17:05	18425 Lakeview Point DR NE	321 EMS call, excluding vehicle accident with injury
463	11/21/2011	19:59	229th	611 Dispatched and cancelled en route
462	11/21/2011	19:05	Hwy 65	611 Dispatched and cancelled en route

461	11/21/2011	08:05	21850 quincy ST NE	321 EMS call, excluding vehicle accident with injury
460	11/19/2011	17:29	353 Aspen RD	611 Dispatched and cancelled en route
459	11/18/2011	10:49	3440 190 th AVE NE	143 Grass fire
458	11/18/2011	00:02	18635 ulysses ST	321 EMS call, excluding vehicle accident with injury
457	11/17/2011	19:21	Johnson ST NE	142 Brush or brush-and-grass mixture fire
456	11/17/2011	18:01	23621 monroe STS NE	321 EMS call, excluding vehicle accident with injury
455	11/17/2011	13:42	24254 London ST NE	143 Grass fire
454	11/17/2011	10:17	18465 Lakeview point DR NE	321 EMS call, excluding vehicle accident with injury
452	11/15/2011	20:38	224 Grove RD NE	561 Unauthorized burning
453	11/15/2011	10:10	21075 Eveleth	600 Good intent call, other
451	11/14/2011	15:27	365 196 AVE NE	321 EMS call, excluding vehicle accident with injury
450	11/14/2011	14:41	18164 65 HWY NW	611 Dispatched and cancelled en route
449	11/13/2011	11:52	18920 Vickers ST NE	321 EMS call, excluding vehicle accident with injury
448	11/13/2011	10:44	23647 London CT NE	321 EMS call, excluding vehicle accident with injury
447	11/12/2011	02:51	20998 NE Buchanan ST NE	611 Dispatched and cancelled en route
446	11/12/2011	01:49	1938 NE 189th LN NE	111 Building fire
445	11/10/2011	16:16	19801 highway 65 HWY NE	321 EMS call, excluding vehicle accident with injury
444	11/08/2011	14:52	269 NE Lakeshore DR NE	561 Unauthorized burning
443	11/08/2011	11:27	4356 224th AVE NE	321 EMS call, excluding vehicle accident with injury
442	11/08/2011	09:04	23123 Erskin ST	412 Gas leak (natural gas or LPG)
441	11/07/2011	08:51	2932 185 LN NE	321 EMS call, excluding vehicle accident with injury
440	11/05/2011	23:04	27396 klondike DR NE	321 EMS call, excluding vehicle accident with injury
439	11/05/2011	21:15	218 NE Forest rd NE	321 EMS call, excluding vehicle accident with injury
438	11/05/2011	19:09	23003 NE Durant ST NE	911 Citizen complaint
437	11/05/2011	16:02	24355 NE highway 65 HWY NE	321 EMS call, excluding vehicle accident with injury
436	11/05/2011	10:53	18164 Highway 65 NE	321 EMS call, excluding vehicle accident with injury
435	11/05/2011	10:43	23524 ulysses ST NE	143 Grass fire
434	11/04/2011	21:35	544 NE 218th ave AVE NE	111 Building fire
433	11/04/2011	14:32	Hwy 65	611 Dispatched and cancelled en route
432	11/03/2011	14:56	NE Hwy 65	611 Dispatched and cancelled en route
431	11/02/2011	12:08	20972 Rendova ST NE	611 Dispatched and cancelled en route
430	11/01/2011	22:29	20244 Xavis ST NW	611 Dispatched and cancelled en route
429	10/31/2011	21:55	1150 216th AVE NE	321 EMS call, excluding vehicle accident with injury
428	10/30/2011	19:37	Hwy 65	600 Good intent call, other
427	10/30/2011	18:13	2669 182nd LN NE	412 Gas leak (natural gas or LPG)

426	10/30/2011	10:15	19001 Jackson ST NE	321 EMS call, excluding vehicle accident with injury
425	10/29/2011	18:06	18243 fillmore STS NE	631 Authorized controlled burning
424	10/29/2011	14:00	Viking BLVD NE	500 Service Call, other
423	10/28/2011	21:04	3518 Viking BLVD NE	321 EMS call, excluding vehicle accident with injury
422	10/28/2011	19:00	3538 228 th AVE NE	631 Authorized controlled burning
421	10/28/2011	12:55	20026 Naples CT NE	600 Good intent call, other
420	10/28/2011	11:50	24207 W Fawn RD NE	611 Dispatched and cancelled en route
419	10/27/2011	18:12	20936 beaver dam CT NE	321 EMS call, excluding vehicle accident with injury
418	10/24/2011	20:24	22707 London ST	611 Dispatched and cancelled en route
417	10/23/2011	21:24	18360 Leyte ST NE	321 EMS call, excluding vehicle accident with injury
416	10/23/2011	10:13	2644 183 AVE NE	321 EMS call, excluding vehicle accident with injury
415	10/22/2011	07:34	19250 University AVE NE	412 Gas leak (natural gas or LPG)
414	10/21/2011	21:07	65 HWY	611 Dispatched and cancelled en route
413	10/21/2011	18:10	23108 Taylor ST NE	561 Unauthorized burning
412	10/17/2011	15:37	321 218 AVE NE	611 Dispatched and cancelled en route
411	10/16/2011	21:53	20824 Buchanan ST NE	321 EMS call, excluding vehicle accident with injury
410	10/15/2011	21:57	3254 NE 182 LN	561 Unauthorized burning
409	10/15/2011	04:56	18152 yancy ST NE	424 Carbon monoxide incident
408	10/14/2011	06:42	23315 7th ST NE	321 EMS call, excluding vehicle accident with injury
407	10/13/2011	09:26	21764 NE east bethel blvd NE	321 EMS call, excluding vehicle accident with injury
406	10/13/2011	08:13	NE 229th ST NE	600 Good intent call, other
405	10/12/2011	19:45	2107 189th AVE NE	321 EMS call, excluding vehicle accident with injury
404	10/11/2011	21:30	18401 lakeview point DR	561 Unauthorized burning
403	10/11/2011	14:59	1545 209th LN NE	142 Brush or brush-and-grass mixture fire
402	10/11/2011	14:52	1545 NE 209 th AVE NE	321 EMS call, excluding vehicle accident with injury
401	10/11/2011	11:58	18540 everglade DR NE	321 EMS call, excluding vehicle accident with injury
400	10/11/2011	10:38	65 HWY NE	611 Dispatched and cancelled en route
399	10/10/2011	15:29	18401 lakeview Point DR NE	561 Unauthorized burning
398	10/10/2011	11:34	18164 65 HWY NE	561 Unauthorized burning
397	10/09/2011	13:03	1836 209 CT NE	321 EMS call, excluding vehicle accident with injury
396	10/09/2011	06:33	23705 65 HWY NE	321 EMS call, excluding vehicle accident with injury
395	10/08/2011	22:31	19458 Taylor ST NE	500 Service Call, other
394	10/08/2011	21:28	2700 185 LN NE	424 Carbon monoxide incident
393	10/03/2011	04:58	20944 Buchanan ST NE	321 EMS call, excluding vehicle accident with injury
392	10/03/2011	01:52	4515 224th AVE NE	321 EMS call, excluding vehicle accident with injury

391	10/02/2011	22:47	1836 209th CT	321 EMS call, excluding vehicle accident with injury
390	10/02/2011	14:02	3851 NE 189 th AVE NE	561 Unauthorized burning
389	10/01/2011	03:11	23282 Nassau ST	321 EMS call, excluding vehicle accident with injury
388	09/30/2011	08:17	23416 jacksons ST NE	321 EMS call, excluding vehicle accident with injury
387	09/29/2011	23:00	18164 65 HWY NE	611 Dispatched and cancelled en route
386	09/28/2011	12:50	18511 Highway 65 HWY NE	600 Good intent call, other
385	09/27/2011	15:25	22707 NW London ST NE	745 Alarm system activation, no fire - unintentional
384	09/27/2011	12:26	19300 Hwy 65	611 Dispatched and cancelled en route
383	09/26/2011	10:40	3665 Viking BLVD	321 EMS call, excluding vehicle accident with injury
382	09/25/2011	15:59	18407 65 HWY NE	321 EMS call, excluding vehicle accident with injury
381	09/24/2011	18:27	4825 Viking BLVD NE	322 Motor vehicle accident with injuries
380	09/24/2011	00:55	21383 Ulysses ST NE	321 EMS call, excluding vehicle accident with injury
379	09/23/2011	07:39	23417 Davenport ST NE	321 EMS call, excluding vehicle accident with injury
378	09/21/2011	16:31	2452 216th AVE	321 EMS call, excluding vehicle accident with injury
377	09/20/2011	01:34	22781 Tippecanoe ST NE	321 EMS call, excluding vehicle accident with injury
376	09/18/2011	14:53	1696 229th LN	561 Unauthorized burning
375	09/18/2011	13:22	23540 Beta ST NE	551 Assist police or other governmental agency
374	09/17/2011	16:52	22343 NE sandy DR	321 EMS call, excluding vehicle accident with injury
373	09/16/2011	23:06	20817 NE durant	321 EMS call, excluding vehicle accident with injury
372	09/16/2011	06:37	19800 madison AVE NE	611 Dispatched and cancelled en route
371	09/15/2011	10:17	181 Bryant LN NE	561 Unauthorized burning
368	09/14/2011	23:52	21274 Okinawa ST	131 Passenger vehicle fire
369	09/14/2011	07:30	18164 NE Hwy 65 HWY NE	321 EMS call, excluding vehicle accident with injury
370	09/14/2011	07:27	65 HWY N	322 Motor vehicle accident with injuries
367	09/12/2011	22:17	NE 229 AVE N	322 Motor vehicle accident with injuries
366	09/12/2011	22:11	18164 65 HWY NE	611 Dispatched and cancelled en route
365	09/12/2011	12:30	65 HWY NE	611 Dispatched and cancelled en route
364	09/12/2011	08:47	23138 SUNSET RD NE	600 Good intent call, other
363	09/11/2011	20:04	321 218 AVE NE	321 EMS call, excluding vehicle accident with injury
362	09/11/2011	08:39	23362 NE Jackson STS NE	321 EMS call, excluding vehicle accident with injury
361	09/11/2011	04:54	1232 NE 221 AVE	611 Dispatched and cancelled en route
360	09/10/2011	18:25	21383 ulysses ST NE	321 EMS call, excluding vehicle accident with injury
359	09/10/2011	12:37	18164 HWY 65 HWY	611 Dispatched and cancelled en route
358	09/10/2011	08:52	1836 209TH CT NE	321 EMS call, excluding vehicle accident with injury
357	09/10/2011	00:24	4832 Viking BLVD NE	611 Dispatched and cancelled en route

356	09/09/2011	06:10	East Bethel BLVD NE	322 Motor vehicle accident with injuries
355	09/08/2011	07:08	1545 NE 209 AVE	321 EMS call, excluding vehicle accident with injury
354	09/06/2011	21:56	18164 65 HWY NE	611 Dispatched and cancelled en route
353	09/05/2011	20:09	23580 NE Davenport ST	321 EMS call, excluding vehicle accident with injury
352	09/05/2011	00:02	19592 Rochester ST	321 EMS call, excluding vehicle accident with injury
351	09/04/2011	10:10	4200 Thelen BLVD	611 Dispatched and cancelled en route
350	09/01/2011	17:26	22 HWY	321 EMS call, excluding vehicle accident with injury
349	09/01/2011	07:09	18164 Highway 65 HWY NE	321 EMS call, excluding vehicle accident with injury
348	08/30/2011	22:32	4034 221 AVE NE	445 Arcing, shorted electrical equipment
347	08/29/2011	14:07	4515 224 AVE NE	321 EMS call, excluding vehicle accident with injury
346	08/29/2011	12:11	24220 Skylark DR	611 Dispatched and cancelled en route
345	08/29/2011	11:31	22853 HWY 65 NE	321 EMS call, excluding vehicle accident with injury
344	08/28/2011	12:13	1521 229th LN NE	321 EMS call, excluding vehicle accident with injury
343	08/28/2011	09:26	1545 209th AVE	321 EMS call, excluding vehicle accident with injury
342	08/27/2011	22:31	23561 NE Jackson ST NE	600 Good intent call, other
341	08/27/2011	21:29	21709 University AVE	321 EMS call, excluding vehicle accident with injury
340	08/27/2011	00:07	218 Forest RD NE	321 EMS call, excluding vehicle accident with injury
339	08/26/2011	21:01	2241 221 AVE NE	150 Outside rubbish fire, other
338	08/26/2011	13:31	21755 East Bethel BLVD NE	444 Power line down
337	08/24/2011	10:56	3541 228 AVE NE	321 EMS call, excluding vehicle accident with injury
336	08/24/2011	07:42	1836 209th CT NE	321 EMS call, excluding vehicle accident with injury
335	08/24/2011	00:49	1965 Briarwood LN NE	321 EMS call, excluding vehicle accident with injury
334	08/23/2011	17:53	19372 Jamestown ST NE	321 EMS call, excluding vehicle accident with injury
333	08/22/2011	22:35	2419 216 AVE NE	321 EMS call, excluding vehicle accident with injury
332	08/22/2011	13:25	601 Emerson DR NE	611 Dispatched and cancelled en route
331	08/22/2011	07:41	23100 Sugar Bush RD NW	111 Building fire
330	08/21/2011	05:48	1704 207th LN	611 Dispatched and cancelled en route
329	08/21/2011	02:01	2704 NE 225th LN NE	321 EMS call, excluding vehicle accident with injury
328	08/21/2011	01:24	18452 vermillion ST NE	321 EMS call, excluding vehicle accident with injury
327	08/19/2011	10:20	801 Lakeshore DR	321 EMS call, excluding vehicle accident with injury
326	08/18/2011	17:00	20230 Marnon ST NE	321 EMS call, excluding vehicle accident with injury
325	08/18/2011	01:28	18346 yance ST NE	321 EMS call, excluding vehicle accident with injury
324	08/16/2011	22:27	2452 NE 216 AVE	321 EMS call, excluding vehicle accident with injury
323	08/16/2011	18:57	930 203 LN NE	321 EMS call, excluding vehicle accident with injury
322	08/16/2011	16:57	2944 183 AVE NE	321 EMS call, excluding vehicle accident with injury

321	08/16/2011	16:14	207th ST	600 Good intent call, other
320	08/16/2011	05:27	18734 Breezy Point DR	321 EMS call, excluding vehicle accident with injury
319	08/15/2011	15:40	20285 Erskin ST	321 EMS call, excluding vehicle accident with injury
318	08/14/2011	19:31	20803 Goodhue ST	321 EMS call, excluding vehicle accident with injury
317	08/14/2011	03:29	21108 Polk ST NE	734 Heat detector activation due to malfunction
316	08/13/2011	19:14	3600 Vickers ST NE	321 EMS call, excluding vehicle accident with injury
315	08/12/2011	16:35	21207 Eveleth ST NE	481 Attempt to burn
314	08/11/2011	23:29	University AVE	611 Dispatched and cancelled en route
313	08/11/2011	20:51	21080 Ghia ST NE	131 Passenger vehicle fire
312	08/11/2011	16:02	5043 190 LN NE	611 Dispatched and cancelled en route
311	08/11/2011	15:52	24355 HWY 65 Castle Towers NE	611 Dispatched and cancelled en route
310	08/09/2011	17:08	65 HWY	131 Passenger vehicle fire
309	08/07/2011	12:52	19855 Plok ST NE	321 EMS call, excluding vehicle accident with injury
308	08/06/2011	14:51	160 Bryant LN NE	444 Power line down
305	08/06/2011	13:47	2641 225th LN NE	321 EMS call, excluding vehicle accident with injury
307	08/06/2011	13:30	2832 185 th LN NE	321 EMS call, excluding vehicle accident with injury
306	08/06/2011	12:58	18164 NE village green hwy 65 HWY	412 Gas leak (natural gas or LPG)
304	08/05/2011	14:08	24355 Hwy 65 HWY	322 Motor vehicle accident with injuries
303	08/05/2011	13:45	20418 Highway 65 HWY NE	321 EMS call, excluding vehicle accident with injury
302	08/04/2011	19:23	23253 Taylor ST NE	321 EMS call, excluding vehicle accident with injury
301	08/04/2011	02:23	1063 243rd AVE	321 EMS call, excluding vehicle accident with injury
300	08/03/2011	18:37	Coon Lake Beach	321 EMS call, excluding vehicle accident with injury
299	08/03/2011	16:54	3290 212 AVE NE	600 Good intent call, other
298	08/03/2011	11:25	2717 183 AVE NE	321 EMS call, excluding vehicle accident with injury
297	08/02/2011	10:00	65 HWY NE	444 Power line down
296	08/02/2011	09:53	Viking BLVD NE	444 Power line down
295	08/02/2011	09:46	229th AVE NE	444 Power line down
294	08/02/2011	09:31	NE 22100 AVE NE	444 Power line down
293	08/02/2011	09:15	4623 NE 239th AVE	444 Power line down
292	08/02/2011	08:57	229th AVE NE	444 Power line down
291	08/02/2011	08:56	229th AVE NE	444 Power line down
290	07/31/2011	14:54	563 Beaver Dam DR NE	321 EMS call, excluding vehicle accident with injury
289	07/31/2011	13:31	2717 183rd AVE NE	321 EMS call, excluding vehicle accident with injury
288	07/31/2011	08:31	Briarwood LN NE	445 Arcing, shorted electrical equipment
287	07/30/2011	21:34	20160 Jackson ST NE	631 Authorized controlled burning

286	07/30/2011	06:05	22149 Vermillion ST NE	321 EMS call, excluding vehicle accident with injury
285	07/29/2011	13:04	19473 E East Bethel Blvd BLVD	611 Dispatched and cancelled en route
284	07/29/2011	07:52	23603 Monroe ST NE	321 EMS call, excluding vehicle accident with injury
283	07/28/2011	14:41	23567 London ST NE	321 EMS call, excluding vehicle accident with injury
282	07/28/2011	07:30	21000 Hwy 65 NE	611 Dispatched and cancelled en route
281	07/27/2011	17:00	24355 NE highway 65 HWY	321 EMS call, excluding vehicle accident with injury
280	07/26/2011	20:04	19424 Leyte ST NE	651 Smoke scare, odor of smoke
279	07/26/2011	17:56	19801 Highway 65 HWY NE	138 Off-road vehicle or heavy equipment fire
278	07/25/2011	21:03	23948 Fillmore ST NE	611 Dispatched and cancelled en route
277	07/25/2011	16:38	553 189th AVE NE	321 EMS call, excluding vehicle accident with injury
276	07/24/2011	21:17	2217 224 AVE	631 Authorized controlled burning
275	07/24/2011	10:36	18509 Lakevie Point DR NE	321 EMS call, excluding vehicle accident with injury
274	07/23/2011	14:53	930 203 LN NE	321 EMS call, excluding vehicle accident with injury
273	07/23/2011	14:17	19745 Madison ST NE	321 EMS call, excluding vehicle accident with injury
272	07/19/2011	18:03	745 225 AVE NE	412 Gas leak (natural gas or LPG)
271	07/19/2011	11:07	17646 Central AVE NE	111 Building fire
270	07/18/2011	22:36	20204 Hwy 65 HWY	321 EMS call, excluding vehicle accident with injury
269	07/17/2011	15:13	19354 4th ST	733 Smoke detector activation due to malfunction
268	07/17/2011	11:33	24955 Hwy 65	561 Unauthorized burning
267	07/16/2011	17:05	4706 229th AVE	444 Power line down
266	07/16/2011	12:46	2241 221 AVE NE	321 EMS call, excluding vehicle accident with injury
265	07/16/2011	01:57	1728 208th LN	321 EMS call, excluding vehicle accident with injury
264	07/16/2011	00:14	18164 Hwy 65	611 Dispatched and cancelled en route
263	07/15/2011	15:32	21730 NE Zumbrota STS	321 EMS call, excluding vehicle accident with injury
262	07/15/2011	09:17	2810 Viking BLVD	651 Smoke scare, odor of smoke
261	07/15/2011	00:07	65 HWY	611 Dispatched and cancelled en route
260	07/13/2011	21:13	2832 185 LN NE	321 EMS call, excluding vehicle accident with injury
259	07/13/2011	14:23	65 HWY NE	322 Motor vehicle accident with injuries
258	07/12/2011	20:50	1545 209 AVE NE	321 EMS call, excluding vehicle accident with injury
257	07/11/2011	08:12	18945 Yalta ST NE	321 EMS call, excluding vehicle accident with injury
256	07/10/2011	14:25	1262 237th AVE NE	321 EMS call, excluding vehicle accident with injury
255	07/10/2011	12:55	19584 3 rd ST NE	321 EMS call, excluding vehicle accident with injury
254	07/09/2011	08:28	1836 NE 209ct CT NE	321 EMS call, excluding vehicle accident with injury
253	07/08/2011	05:56	24355 Hwy 65	321 EMS call, excluding vehicle accident with injury
252	07/06/2011	17:25	22011 east bethel BLVD	321 EMS call, excluding vehicle accident with injury

251	07/05/2011	20:24	21216 Pierce ST NE	600 Good intent call, other
250	07/03/2011	21:21	3738 NE Edmar LN NE	321 EMS call, excluding vehicle accident with injury
249	07/03/2011	13:49	2832 185 LN NE	321 EMS call, excluding vehicle accident with injury
248	07/03/2011	03:16	1150 216 th AVE NE	321 EMS call, excluding vehicle accident with injury
247	07/02/2011	23:02	2640 NE 134 th LN NE	111 Building fire
246	07/02/2011	15:40	331 NE Elm RD	561 Unauthorized burning
245	07/02/2011	10:13	NE Hwy 65 HWY NE	444 Power line down
244	07/02/2011	09:14	N NB HWY 65 HWY	322 Motor vehicle accident with injuries
243	07/02/2011	08:10	19809 NE 5 th ST NE	321 EMS call, excluding vehicle accident with injury
242	07/02/2011	23:55	3061 NE 229 AVE	600 Good intent call, other
241	07/01/2011	21:37	Ulysses ST	444 Power line down
240	07/01/2011	20:59	19945 Hwy 65 HWY NE	444 Power line down
239	07/01/2011	20:17	Lincoln DR	444 Power line down
238	07/01/2011	20:09	23400 Palisade ST	444 Power line down
236	07/01/2011	19:53	23254 Gopher DR NE	444 Power line down
237	07/01/2011	19:51	Palisade ST	444 Power line down
235	07/01/2011	19:40	Luan DR	444 Power line down
233	07/01/2011	19:32	Ulysses ST	444 Power line down
234	07/01/2011	19:32	18316 Everglade DV NE	444 Power line down
232	07/01/2011	19:26	22753 London STS	444 Power line down
228	07/01/2011	19:21	3411 217th AVE NE	444 Power line down
231	07/01/2011	19:18	18425 Lakeview PT NE	444 Power line down
229	07/01/2011	19:10	23230 Taylor STS NE	424 Carbon monoxide incident
227	07/01/2011	19:10	20940 East Bethel BLVD	444 Power line down
230	07/01/2011	19:07	4536 Viking BLVD NE	444 Power line down
226	07/01/2011	18:44	NE Sims RD NE	444 Power line down
225	06/29/2011	20:51	2523 225 AVE NE	321 EMS call, excluding vehicle accident with injury
224	06/29/2011	18:49	2419 NE 216 th AVE NE	321 EMS call, excluding vehicle accident with injury
223	06/29/2011	13:45	19900 Hwy 65 HWY	445 Arcing, shorted electrical equipment
222	06/27/2011	02:56	21709 University AVE NE	321 EMS call, excluding vehicle accident with injury
221	06/24/2011	13:37	2736 Klondike DR NE	321 EMS call, excluding vehicle accident with injury
220	06/23/2011	21:02	2419 216 AVE NE	321 EMS call, excluding vehicle accident with injury
219	06/22/2011	20:49	552 Lincoln DR NE	321 EMS call, excluding vehicle accident with injury
218	06/22/2011	11:28	6932 225 LN NE	111 Building fire
217	06/22/2011	11:13	22435 Palisade ST NE	321 EMS call, excluding vehicle accident with injury

216	06/21/2011	17:41	20520 Polk ST NE	321 EMS call, excluding vehicle accident with injury
215	06/21/2011	10:26	2541 185 LN NE	111 Building fire
214	06/19/2011	14:11	19559 NE Jackson	412 Gas leak (natural gas or LPG)
213	06/18/2011	07:16	21932 Durant ST NE	321 EMS call, excluding vehicle accident with injury
212	06/17/2011	18:13	22343 Sandy DR NE	321 EMS call, excluding vehicle accident with injury
211	06/17/2011	06:44	23603 Monroe ST NE	321 EMS call, excluding vehicle accident with injury
210	06/15/2011	18:02	18415 Highway 65 NE	321 EMS call, excluding vehicle accident with injury
209	06/15/2011	13:05	24355 Highway 65	321 EMS call, excluding vehicle accident with injury
208	06/14/2011	03:09	2832 185 LN NE	321 EMS call, excluding vehicle accident with injury
207	06/11/2011	21:03	18721 Hwy 65 HWY NE	412 Gas leak (natural gas or LPG)
206	06/11/2011	15:03	1837 225 AVE	321 EMS call, excluding vehicle accident with injury
205	06/08/2011	16:28	Highway 65	322 Motor vehicle accident with injuries
204	06/07/2011	14:35	24425 NE Durant ST NE	321 EMS call, excluding vehicle accident with injury
203	06/06/2011	21:21	22707 London ST NE	611 Dispatched and cancelled en route
202	06/06/2011	04:54	24355 NW hwy 65 NE	321 EMS call, excluding vehicle accident with injury
201	06/06/2011	00:26	22435 Palisade ST NE	321 EMS call, excluding vehicle accident with injury
200	06/04/2011	18:02	21844 East Bethel BLVD NE	561 Unauthorized burning
199	06/04/2011	17:15	1240 226th AVE NE	321 EMS call, excluding vehicle accident with injury
198	06/03/2011	20:25	2748 222nd LN NE	321 EMS call, excluding vehicle accident with injury
197	06/03/2011	09:03	23603 Monroe ST NE	321 EMS call, excluding vehicle accident with injury
196	06/02/2011	17:07	18407 65 HWY NE	321 EMS call, excluding vehicle accident with injury
195	06/01/2011	19:12	2524 NE waconia CIR	611 Dispatched and cancelled en route
194	05/31/2011	17:42	1618 207 LN NE	111 Building fire
193	05/31/2011	11:33	209th AVE NE	143 Grass fire
192	05/30/2011	21:29	633 LAKESHORE DR NE	321 EMS call, excluding vehicle accident with injury
191	05/30/2011	21:11	1859 211 AVE NE	321 EMS call, excluding vehicle accident with injury
190	05/29/2011	20:12	19515 Jamestown ST	150 Outside rubbish fire, other
189	05/29/2011	18:06	18164 65 HWY NE	154 Dumpster or other outside trash receptacle fire
188	05/28/2011	09:52	19474 NE 5 th STS NE	111 Building fire
187	05/27/2011	18:26	22054 Durant ST	700 False alarm or false call, other
186	05/27/2011	13:00	24425 Durant ST	540 Animal problem, other
185	05/26/2011	10:30	18164 highway 65 NE	412 Gas leak (natural gas or LPG)
184	05/25/2011	21:56	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
183	05/25/2011	17:51	HWY 65 HWY	142 Brush or brush-and-grass mixture fire
182	05/25/2011	17:24	4515 224th AVE NE	321 EMS call, excluding vehicle accident with injury

181	05/25/2011	13:55	20111 Austin STS NE	321 EMS call, excluding vehicle accident with injury
180	05/24/2011	06:14	23471 London ST NE	745 Alarm system activation, no fire - unintentional
179	05/22/2011	21:48	4034 NE 221 ST AVE NE	321 EMS call, excluding vehicle accident with injury
178	05/22/2011	15:51	426 Birch RD NE	412 Gas leak (natural gas or LPG)
177	05/21/2011	22:10	2053 221st AVE	321 EMS call, excluding vehicle accident with injury
176	05/21/2011	20:11	146 NE King RD	321 EMS call, excluding vehicle accident with injury
175	05/21/2011	08:36	18164 65 HWY	321 EMS call, excluding vehicle accident with injury
174	05/21/2011	04:29	19980 Naples CT NE	321 EMS call, excluding vehicle accident with injury
173	05/20/2011	11:16	23705 Hwy 65	321 EMS call, excluding vehicle accident with injury
172	05/20/2011	03:14	22857 NE Sandy DR NE	321 EMS call, excluding vehicle accident with injury
171	05/19/2011	20:53	23733 Hwy 65 HWY	321 EMS call, excluding vehicle accident with injury
170	05/18/2011	12:50	21108 polk ST NE	321 EMS call, excluding vehicle accident with injury
169	05/18/2011	10:46	hwy65 NE	321 EMS call, excluding vehicle accident with injury
168	05/17/2011	21:30	645 192 AVE NE	611 Dispatched and cancelled en route
167	05/17/2011	20:16	24300 Highway 65	600 Good intent call, other
166	05/17/2011	19:43	2053 229 AVE NE	321 EMS call, excluding vehicle accident with injury
165	05/16/2011	08:48	192 Dogwood RD	500 Service Call, other
164	05/14/2011	14:12	Hwy 65 HWY	322 Motor vehicle accident with injuries
163	05/13/2011	20:43	533 NE 189 th AVE NE	631 Authorized controlled burning
162	05/11/2011	20:30	22230 Yancy ST NE	321 EMS call, excluding vehicle accident with injury
161	05/10/2011	07:47	65 HWY	131 Passenger vehicle fire
160	05/09/2011	21:17	19221 Madison ST NE	321 EMS call, excluding vehicle accident with injury
159	05/09/2011	18:32	21383 ulysses ST NE	321 EMS call, excluding vehicle accident with injury
158	05/08/2011	13:29	3460 Edmar LN NE	321 EMS call, excluding vehicle accident with injury
157	05/08/2011	02:33	2000 Deerwood LN NE	321 EMS call, excluding vehicle accident with injury
156	05/07/2011	19:09	23705 NE Highway 65 HWY NE	321 EMS call, excluding vehicle accident with injury
155	05/04/2011	13:30	18944 Rendova ST NE	321 EMS call, excluding vehicle accident with injury
154	05/03/2011	09:06	224 NE Grove RD	321 EMS call, excluding vehicle accident with injury
153	05/02/2011	18:04	19609 East Bethel Blvd	611 Dispatched and cancelled en route
152	04/30/2011	22:28	20844 Eveleth ST	321 EMS call, excluding vehicle accident with injury
151	04/30/2011	09:40	23359 Davenport ST NE	321 EMS call, excluding vehicle accident with injury
150	04/29/2011	23:01	19862 NE austion ST	321 EMS call, excluding vehicle accident with injury
149	04/25/2011	21:43	443 217th AVE NE	321 EMS call, excluding vehicle accident with injury
147	04/24/2011	03:53	23039 highway 65 HWY NE	321 EMS call, excluding vehicle accident with injury
146	04/23/2011	20:11	22020 xylite ST	321 EMS call, excluding vehicle accident with injury

145	04/23/2011	18:45	20940 Okinawa ST NE	321 EMS call, excluding vehicle accident with injury
144	04/23/2011	14:41	22149 Vermillion ST NE	321 EMS call, excluding vehicle accident with injury
143	04/21/2011	09:17	14527 Quemoy ST NE	611 Dispatched and cancelled en route
142	04/20/2011	20:16	503 Beaver Dam DR	321 EMS call, excluding vehicle accident with injury
141	04/18/2011	19:05	23614 Monroe ST NE	321 EMS call, excluding vehicle accident with injury
140	04/18/2011	09:29	18529 lakeview PT NE	321 EMS call, excluding vehicle accident with injury
139	04/17/2011	18:18	22823 Waconia CIR NE	321 EMS call, excluding vehicle accident with injury
138	04/17/2011	14:08	801 Lakeshore DR NE	321 EMS call, excluding vehicle accident with injury
137	04/17/2011	13:18	4404 NE Channel LN NE	321 EMS call, excluding vehicle accident with injury
136	04/16/2011	19:54	21730 NE zumbrota ST NE	321 EMS call, excluding vehicle accident with injury
135	04/14/2011	18:51	24355 hwy65 ne HWY	321 EMS call, excluding vehicle accident with injury
134	04/14/2011	13:51	2832 185th LN	321 EMS call, excluding vehicle accident with injury
133	04/14/2011	13:34	Highway 65 HWY NE	611 Dispatched and cancelled en route
132	04/11/2011	13:42	NE Hwy 65 HWY NE	650 Steam, other gas mistaken for smoke, other
131	04/10/2011	00:05	1903 208th LN	611 Dispatched and cancelled en route
130	04/09/2011	14:11	7th ST NE	412 Gas leak (natural gas or LPG)
129	04/08/2011	08:30	944 201 LN NE	321 EMS call, excluding vehicle accident with injury
128	04/07/2011	19:29	19418 W tri oak CIR	321 EMS call, excluding vehicle accident with injury
127	04/07/2011	16:08	3714 197 AVE NE	321 EMS call, excluding vehicle accident with injury
126	04/05/2011	21:05	18425 Lakeview Point DR NE	321 EMS call, excluding vehicle accident with injury
125	04/05/2011	14:15	24355 HWY 65@ castle towers NE	321 EMS call, excluding vehicle accident with injury
124	04/05/2011	10:55	20776 Buchanan ST NE	321 EMS call, excluding vehicle accident with injury
123	04/05/2011	05:58	18409 Lakeview point DR NE	321 EMS call, excluding vehicle accident with injury
122	04/04/2011	07:27	21852 FILLMORE ST NE	321 EMS call, excluding vehicle accident with injury
121	04/01/2011	23:28	18425 Lakeview Point DR NE	611 Dispatched and cancelled en route
120	03/31/2011	20:11	19531 E Tri Oak CIR NE	542 Animal rescue
119	03/31/2011	14:42	1310 233rd AVE NE	321 EMS call, excluding vehicle accident with injury
118	03/31/2011	12:47	344 Elm RD NE	551 Assist police or other governmental agency
117	03/29/2011	14:08	1314 226 AVE NE	321 EMS call, excluding vehicle accident with injury
116	03/28/2011	15:37	1052 189th AVE NE	631 Authorized controlled burning
115	03/27/2011	21:11	18164 65 HWY N	412 Gas leak (natural gas or LPG)
114	03/27/2011	19:53	18164 65 HWY NE	424 Carbon monoxide incident
113	03/27/2011	05:58	24180 London ST NE	321 EMS call, excluding vehicle accident with injury
112	03/26/2011	21:06	Viking BLVD NE	322 Motor vehicle accident with injuries
111	03/26/2011	20:40	23346 7th ST NE	321 EMS call, excluding vehicle accident with injury

110	03/26/2011	02:57	24355 65 HWY NE	611 Dispatched and cancelled en route
109	03/23/2011	20:55	3714 197th AVE	321 EMS call, excluding vehicle accident with injury
108	03/22/2011	19:55	22421 Xylite ST NE	611 Dispatched and cancelled en route
107	03/19/2011	22:15	18748 Breezy Point DR NE	321 EMS call, excluding vehicle accident with injury
106	03/19/2011	15:42	2131 Briarwood LN NE	321 EMS call, excluding vehicle accident with injury
105	03/19/2011	04:41	65 HWY NE	322 Motor vehicle accident with injuries
104	03/18/2011	17:46	22411 Washington ST	611 Dispatched and cancelled en route
103	03/17/2011	20:17	23919 65 HWY NE	611 Dispatched and cancelled en route
102	03/17/2011	06:12	3834 219th LN NE	321 EMS call, excluding vehicle accident with injury
101	03/17/2011	05:39	65 HWY	322 Motor vehicle accident with injuries
100	03/15/2011	10:37	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
099	03/15/2011	09:37	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
098	03/15/2011	02:34	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
096	03/14/2011	10:26	1657 214th AVE NE	500 Service Call, other
097	03/14/2011	05:24	2702 182nd LN NE	412 Gas leak (natural gas or LPG)
095	03/12/2011	07:23	65 HWY	611 Dispatched and cancelled en route
094	03/11/2011	11:51	1836 209th CT NE	321 EMS call, excluding vehicle accident with injury
093	03/11/2011	11:09	1314 226 AVE NE	321 EMS call, excluding vehicle accident with injury
092	03/10/2011	18:24	323 Dogwood RD NE	321 EMS call, excluding vehicle accident with injury
091	03/10/2011	05:07	312 Laurel RD NE	321 EMS call, excluding vehicle accident with injury
090	03/09/2011	09:27	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
089	03/08/2011	08:28	18560 Ulysses ST NE	321 EMS call, excluding vehicle accident with injury
088	03/07/2011	22:00	18211 Jackson ST NE	551 Assist police or other governmental agency
087	03/07/2011	08:28	65 HWY NE	322 Motor vehicle accident with injuries
086	03/06/2011	07:34	20176 Frazer ST NE	321 EMS call, excluding vehicle accident with injury
085	03/05/2011	08:41	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
084	03/05/2011	00:31	18407 65 HWY NE	321 EMS call, excluding vehicle accident with injury
083	03/04/2011	14:58	3530 Viking BLVD NE	611 Dispatched and cancelled en route
082	03/02/2011	11:40	19617 Stutz ST NE	651 Smoke scare, odor of smoke
081	03/01/2011	08:27	3841 Edmar LN NE	321 EMS call, excluding vehicle accident with injury
080	02/28/2011	12:15	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
079	02/28/2011	07:23	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
078	02/28/2011	07:06	480 206th AVE NE	321 EMS call, excluding vehicle accident with injury
077	02/26/2011	18:59	65 HWY NE	611 Dispatched and cancelled en route
076	02/26/2011	15:56	2832 185th LN NE	321 EMS call, excluding vehicle accident with injury

075	02/26/2011	10:30	Fawn Lake DR NE	322 Motor vehicle accident with injuries
074	02/25/2011	20:18	339 Cedar RD NE	321 EMS call, excluding vehicle accident with injury
073	02/25/2011	16:25	21257 Eveleth ST NE	321 EMS call, excluding vehicle accident with injury
072	02/24/2011	11:25	1438 215th AVE NE	321 EMS call, excluding vehicle accident with injury
071	02/22/2011	07:53	65 HWY NE	322 Motor vehicle accident with injuries
070	02/22/2011	06:53	192 Dogwood RD NE	321 EMS call, excluding vehicle accident with injury
069	02/21/2011	12:55	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
068	02/20/2011	09:56	2120 Deerwood LN NE	321 EMS call, excluding vehicle accident with injury
067	02/19/2011	01:36	2150 146th AVE NE	111 Building fire
066	02/17/2011	10:12	19923 Wild Rice DR NE	611 Dispatched and cancelled en route
065	02/16/2011	16:55	4150 225th LN NE	131 Passenger vehicle fire
064	02/15/2011	16:06	18216 Yancy ST NE	321 EMS call, excluding vehicle accident with injury
063	02/13/2011	19:56	18452 Vermillion ST NE	321 EMS call, excluding vehicle accident with injury
062	02/13/2011	04:26	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
061	02/13/2011	04:22	19957 Edison ST NE	321 EMS call, excluding vehicle accident with injury
060	02/12/2011	09:37	21257 Eveleth ST NE	321 EMS call, excluding vehicle accident with injury
059	02/11/2011	20:32	3551 Crosstown BLVD NE	111 Building fire
058	02/11/2011	20:10	456 195th AVE NE	321 EMS call, excluding vehicle accident with injury
057	02/11/2011	10:12	1262 237th AVE NE	321 EMS call, excluding vehicle accident with injury
056	02/10/2011	21:10	22718 Buchanan ST NE	321 EMS call, excluding vehicle accident with injury
055	02/10/2011	02:57	24355 65 HWY NE	321 EMS call, excluding vehicle accident with injury
054	02/08/2011	16:46	1545 209th AVE NE	321 EMS call, excluding vehicle accident with injury
053	02/08/2011	07:20	24355 65 HWY NE	321 EMS call, excluding vehicle accident with injury
052	02/07/2011	18:58	3180 199th AVE NE	321 EMS call, excluding vehicle accident with injury
051	02/07/2011	13:30	2616 Klondike DR NE	321 EMS call, excluding vehicle accident with injury
050	02/07/2011	02:55	3645 223rd AVE NE	321 EMS call, excluding vehicle accident with injury
049	02/06/2011	11:13	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
048	02/05/2011	05:01	65 HWY NE	322 Motor vehicle accident with injuries
047	02/04/2011	14:33	Packard ST NE	321 EMS call, excluding vehicle accident with injury
046	02/03/2011	10:46	203 Elm DR NE	111 Building fire
045	02/02/2011	20:00	1825 209th CT NE	321 EMS call, excluding vehicle accident with injury
044	02/02/2011	16:58	530 221st AVE NE	321 EMS call, excluding vehicle accident with injury
043	02/02/2011	16:30	2849 227th LN NE	138 Off-road vehicle or heavy equipment fire
042	02/02/2011	00:08	19921 Stutz ST NE	321 EMS call, excluding vehicle accident with injury
041	02/01/2011	17:23	925 215th LN NE	733 Smoke detector activation due to malfunction

040	01/29/2011	16:35	23019 HWY 65 NE	321 EMS call, excluding vehicle accident with injury
039	01/29/2011	03:21	229th AVE NE	322 Motor vehicle accident with injuries
038	01/28/2011	17:09	3511 228th AVE NE	321 EMS call, excluding vehicle accident with injury
037	01/28/2011	12:48	21884 Durant ST NE	700 False alarm or false call, other
036	01/26/2011	11:21	1545 209th AVE NE	321 EMS call, excluding vehicle accident with injury
035	01/26/2011	06:28	23138 Sunset RD NE	611 Dispatched and cancelled en route
034	01/25/2011	13:03	19788 5th ST NE	611 Dispatched and cancelled en route
033	01/25/2011	01:55	18164 65 HWY NE	611 Dispatched and cancelled en route
032	01/24/2011	21:24	19410 Leyte ST NE	611 Dispatched and cancelled en route
031	01/24/2011	10:40	2053 229th AVE NE	321 EMS call, excluding vehicle accident with injury
030	01/23/2011	18:49	24457 Allen DR NE	321 EMS call, excluding vehicle accident with injury
029	01/23/2011	18:21	2459 224th AVE NE	321 EMS call, excluding vehicle accident with injury
028	01/20/2011	19:33	1868 211th AVE NE	321 EMS call, excluding vehicle accident with injury
027	01/20/2011	18:21	480 206th AVE NE	321 EMS call, excluding vehicle accident with injury
026	01/20/2011	16:39	19432 Leyte ST NE	321 EMS call, excluding vehicle accident with injury
025	01/19/2011	17:36	24355 65 HWY NE	321 EMS call, excluding vehicle accident with injury
024	01/19/2011	08:31	65 HWY NE	611 Dispatched and cancelled en route
023	01/18/2011	16:10	22381 Monroe ST NE	321 EMS call, excluding vehicle accident with injury
022	01/16/2011	05:50	2715 219th AVE NE	600 Good intent call, other
020	01/15/2011	20:50	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
021	01/15/2011	01:32	1439 221st AVE NE	321 EMS call, excluding vehicle accident with injury
019	01/14/2011	17:44	345 Elm RD NE	321 EMS call, excluding vehicle accident with injury
018	01/14/2011	04:16	2715 219th AVE NE	600 Good intent call, other
017	01/14/2011	01:13	717 Emerson DR NE	611 Dispatched and cancelled en route
016	01/13/2011	04:19	1314 226 AVE NE	321 EMS call, excluding vehicle accident with injury
015	01/11/2011	07:19	237 65 HWY	322 Motor vehicle accident with injuries
014	01/11/2011	06:14	22900 65 HWY NE	611 Dispatched and cancelled en route
013	01/11/2011	02:22	1913 183 LN	734 Heat detector activation due to malfunction
012	01/10/2011	10:48	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
011	01/09/2011	20:26	18801 Breezy Point DR NE	321 EMS call, excluding vehicle accident with injury
008	01/07/2011	21:52	18164 65 HWY NE	321 EMS call, excluding vehicle accident with injury
010	01/07/2011	12:55	1836 209th CT NE	321 EMS call, excluding vehicle accident with injury
009	01/07/2011	10:24	20512 7th ST NE	114 Chimney or flue fire, confined to chimney or flue
007	01/06/2011	16:59	4353 229th AVE NE	611 Dispatched and cancelled en route
006	01/05/2011	21:08	2832 185th LN NE	321 EMS call, excluding vehicle accident with injury

005	01/05/2011	16:22	20023 East Bethel BLVD NE	531 Smoke or odor removal
004	01/03/2011	21:56	921 235th AVE NE	321 EMS call, excluding vehicle accident with injury
003	01/03/2011	17:25	65 HWY NE	611 Dispatched and cancelled en route
002	01/02/2011	06:08	1532 229th LN NE	321 EMS call, excluding vehicle accident with injury
001	01/01/2011	00:18	65 HWY NE	321 EMS call, excluding vehicle accident with injury
Total				521



EAST BETHEL FIRE DEPARTMENT

Alarm Analysis by Districts

Reporting Between: 01/01/2011 - 12/31/2011

Time of Day

Districts	Time							Total
	12 AM To 4 AM	4 AM To 8 AM	8 AM To 12 PM	12 PM To 4 PM	4 PM To 8 PM	8 PM To 12 AM	*N A	
*NA	3	0	0	2	1	1	0	7
1-A	1	3	3	2	3	1	0	13
1-A1	2	3	2	4	4	0	0	15
1-B	1	3	2	2	2	2	0	12
1-C	1	0	1	0	0	0	0	2
1-D	0	0	1	1	0	0	0	2
2-A	0	3	4	2	6	4	0	19
2-B	2	3	3	2	7	4	0	21
2-D	0	1	4	1	4	1	0	11
3-A	1	4	2	1	6	3	0	17
3-B	4	2	3	6	7	6	0	28
3-C	3	1	6	1	4	2	0	17
3-D	1	0	1	1	2	1	0	6
4-A	1	2	1	3	3	5	0	15
4-B	0	0	3	1	1	2	0	7
4-C	0	2	1	2	7	2	0	14
4-D	0	2	0	1	1	1	0	5
5-A	3	2	5	2	4	3	0	19
5-B	1	3	7	4	6	5	0	26
5-C	0	0	0	5	4	2	0	11
5-D	0	0	0	0	0	2	0	2
6-A	0	2	3	5	3	3	0	16
6-B	0	0	0	1	2	0	0	3
6-C	1	1	0	2	3	1	0	8
6-D	1	1	1	2	1	1	0	7
7-A	0	1	3	4	3	6	0	17
7-B	0	3	1	4	3	1	0	12
7-C	1	0	3	3	3	4	0	14
7-D	1	1	9	3	6	3	0	23
8-A	1	4	6	5	4	6	0	26
8-A1	3	2	8	5	1	4	0	23
8-B	5	1	4	4	4	0	0	18
8-C	2	5	9	8	7	11	0	42
8-D	3	2	5	7	3	9	0	29
Mutual Aid	2	1	6	2	1	2	0	14
Grand Total	44	58	107	98	116	98	0	521

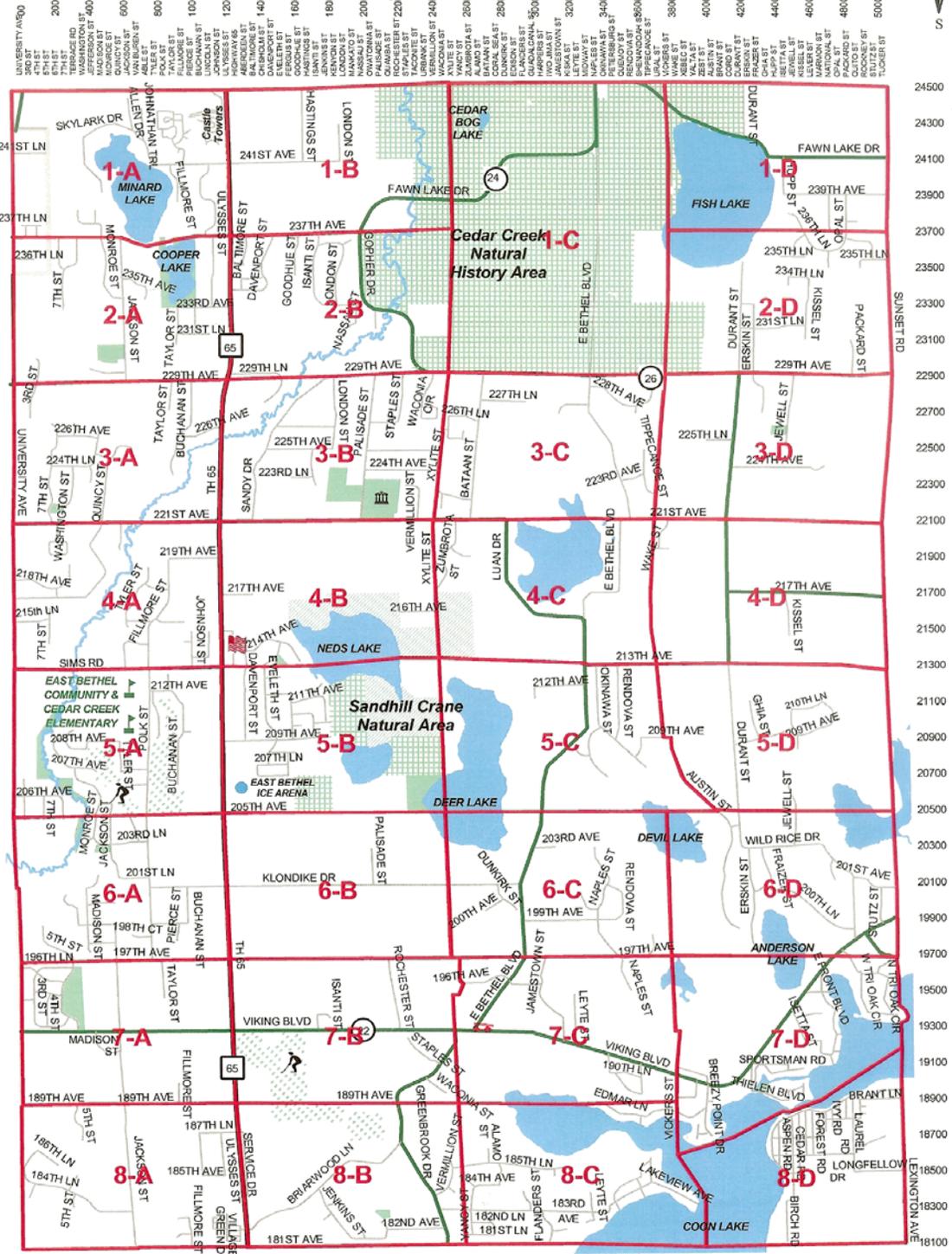
Day of Week

Districts	Days of Week								Total
	Sun	Mon	Tue	Wed	Thu	Fri	Sat	*NA	
*NA	2	1	0	0	2	0	2	0	7
1-A	2	2	2	2	3	2	0	0	13
1-A1	1	1	3	3	3	2	2	0	15
1-B	2	2	0	1	4	1	2	0	12
1-C	0	0	0	0	0	0	2	0	2
1-D	0	0	2	0	0	0	0	0	2
2-A	2	2	0	0	3	9	3	0	19
2-B	4	5	2	0	2	5	3	0	21
2-D	0	2	1	2	3	1	2	0	11
3-A	2	2	6	1	2	2	2	0	17
3-B	5	2	3	4	0	6	8	0	28
3-C	3	2	4	3	1	3	1	0	17
3-D	0	2	2	2	0	0	0	0	6
4-A	2	6	1	1	0	3	2	0	15
4-B	0	1	2	1	1	1	1	0	7
4-C	1	1	0	3	2	5	2	0	14
4-D	1	0	0	0	1	2	1	0	5
5-A	3	3	4	2	1	1	5	0	19
5-B	6	1	5	4	2	4	4	0	26
5-C	0	2	0	5	0	2	2	0	11
5-D	0	0	0	0	1	1	0	0	2
6-A	2	1	4	1	0	3	5	0	16
6-B	0	0	1	0	2	0	0	0	3
6-C	0	1	2	2	1	2	0	0	8
6-D	1	1	0	2	2	1	0	0	7
7-A	3	2	2	2	0	3	5	0	17
7-B	0	1	3	2	1	2	3	0	12
7-C	1	3	3	1	1	5	0	0	14
7-D	7	3	2	3	3	3	2	0	23
8-A	6	6	2	0	3	4	5	0	26
8-A1	2	6	4	4	1	0	6	0	23
8-B	5	0	4	4	1	0	4	0	18
8-C	10	5	10	4	4	3	6	0	42
8-D	2	4	4	2	5	6	6	0	29
Mutual Aid	1	1	3	2	3	2	2	0	14
Grand Total	76	71	81	63	58	84	88	0	521

Average Response Times

Districts	Total Alarms	Average Time (minutes)
*NA	7	12
1-A	13	10
1-A1	15	9
1-B	12	8
1-C	2	12
1-D	2	12
2-A	19	7
2-B	21	8
2-D	11	10
3-A	17	6
3-B	28	7
3-C	17	8
3-D	6	11
4-A	15	7
4-B	7	5
4-C	14	7
4-D	5	9
5-A	19	7
5-B	26	8
5-C	11	7
5-D	2	10
6-A	16	8
6-B	3	5
6-C	8	7
6-D	7	8
7-A	17	8
7-B	12	6
7-C	14	8
7-D	23	8
8-A	26	9
8-A1	23	9
8-B	18	10
8-C	42	11
8-D	29	12
Mutual Aid	14	19
Grand Total	521	9

City of East Bethel Fire Grids





EAST BETHEL FIRE DEPARTMENT 2011 Incidents per Day of Week

01/01/2011 - 12/31/2011

Type of Call	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
Alarm system activation, no fire - unintentional			2					2
Animal problem, other						1		1
Animal rescue					1			1
Arcing, shorted electrical equipment	1		1	1				3
Assist police or other governmental agency	1	1			2			4
Attempt to burn						1		1
Authorized controlled burning	1	1		2		2	2	8
Brush or brush-and-grass mixture fire	1		1	1	1			4
Building fire		1	3	2	1	2	4	13
Carbon monoxide detector activation, no CO		1			1			2
Carbon monoxide incident	1	1				1	2	5
Chimney or flue fire, confined to chimney or flue						2		2
Citizen complaint							1	1
Dispatched and cancelled en route	4	14	10	5	13	12	8	66
Dumpster or other outside trash receptacle fire	1							1
EMS call, excluding vehicle accident with injury	52	40	39	41	33	35	48	288
False alarm or false call, other						2		2
Gas leak (natural gas or LPG)	4	1	2		1		4	12
Good intent call, other	3	2	4	2	1	3	2	17
Grass fire		1	1	1	1	1	1	6
Heat detector activation due to malfunction	1		1					2
Mobile property (vehicle) fire, other	1							1
Motor vehicle accident with injuries		2	2	3	1	2	8	18
Off-road vehicle or heavy equipment fire			1	1				2
Outside rubbish fire, other	1					1		2
Passenger vehicle fire			2	2	1			5

Type of Call	Sun	Mon	Tues	Wed	Thurs	Fri	Sat	Total
Power line down			7			16	3	26
Service Call, other		2					2	4
Smoke detector activation due to malfunction	1		1				1	3
Smoke or odor removal				1				1
Smoke scare, odor of smoke			1	1		1		3
Steam, other gas mistaken for smoke, other		1						1
Unauthorized burning	3	3	3		1	1	3	14
Totals:	76	71	81	63	58	83	89	521



EAST BETHEL FIRE DEPARTMENT 2011 Incidents per Station

01/01/2011 - 12/31/2011

Month	Day All Stations (Weekdays)	Duty Officer	Night and Weekend All Stations	Station 1 (Weekends)	Station 1 (Night)	Station 2 (Weekends)	Station 2 (Night)	Total Calls for the Month
January	13	5	0	3	6	8	5	40
February	20	1	1	10	2	2	4	40
March	16	7	1	5	5	4	2	40
April	11	0	1	5	2	6	6	31
May	11	5	3	7	5	3	8	42
June	9	4	0	0	4	8	6	31
July	10	7	16	9	2	8	12	64
August	24	4	0	5	7	9	8	57
September	13	4	1	7	4	8	3	40
October	7	14	0	4	5	7	3	40
November	19	5	6	7	4	3	5	49
December	18	7	2	5	7	4	1	44
Totals	171	63	31	67	53	70	63	518

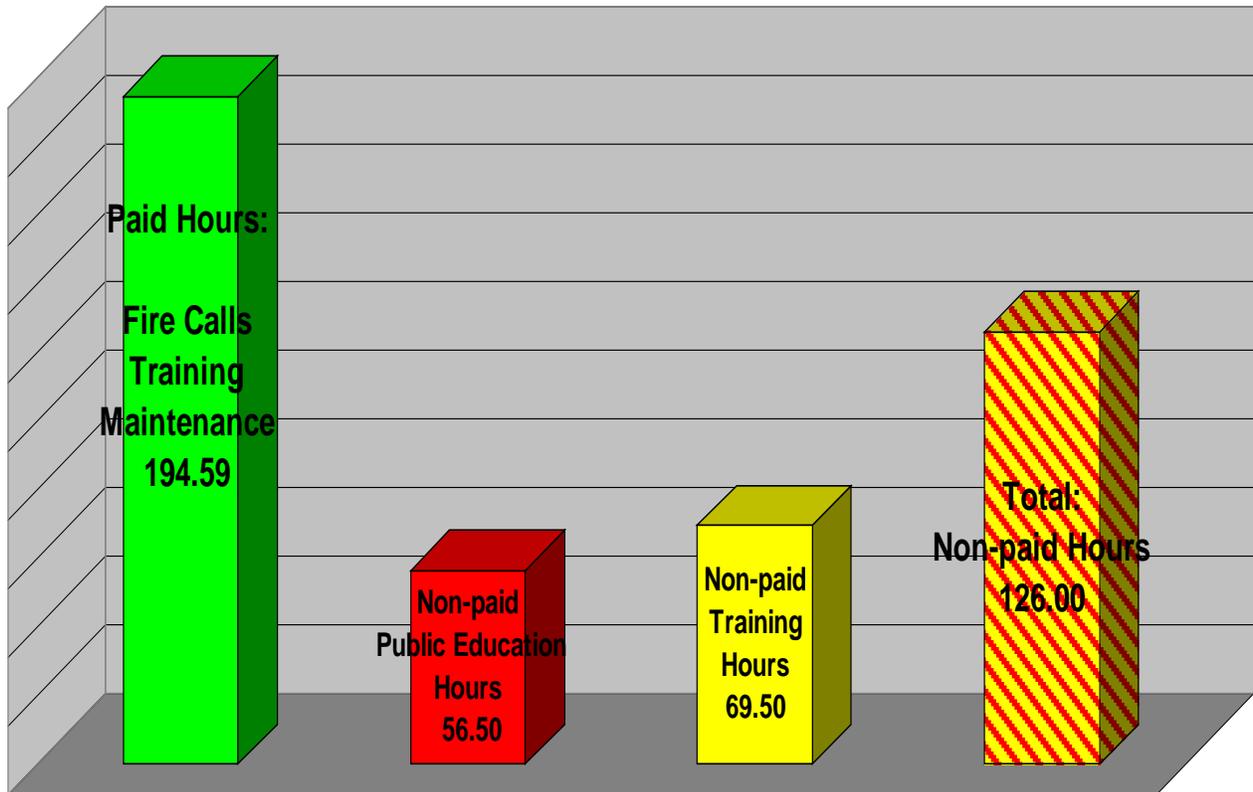


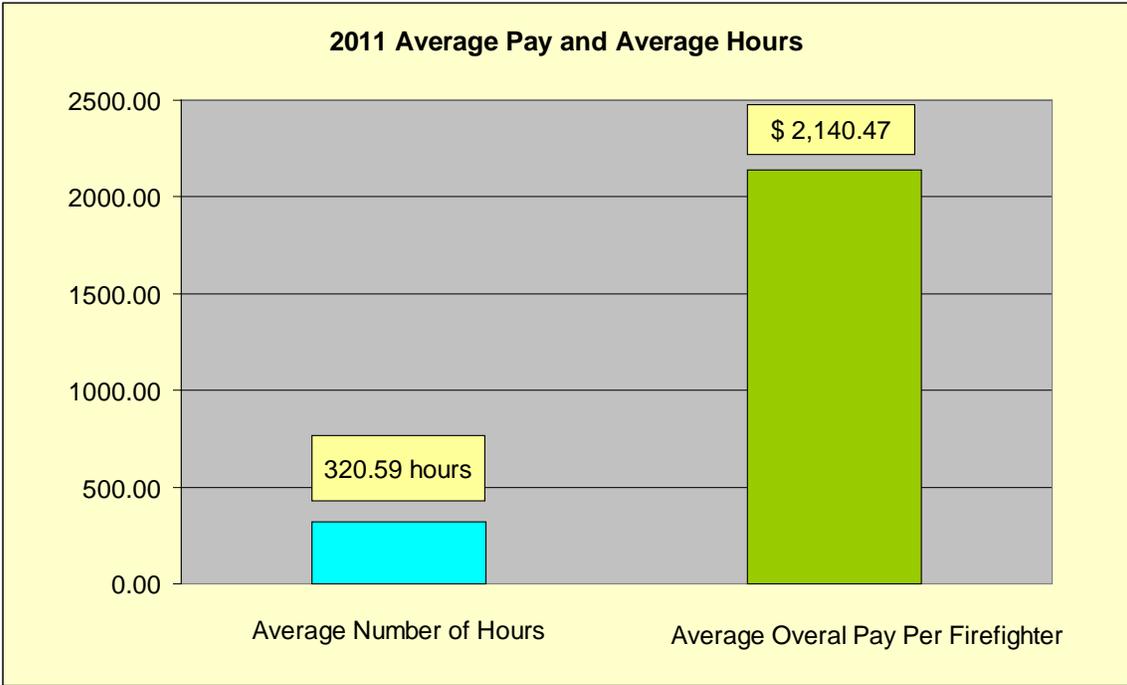
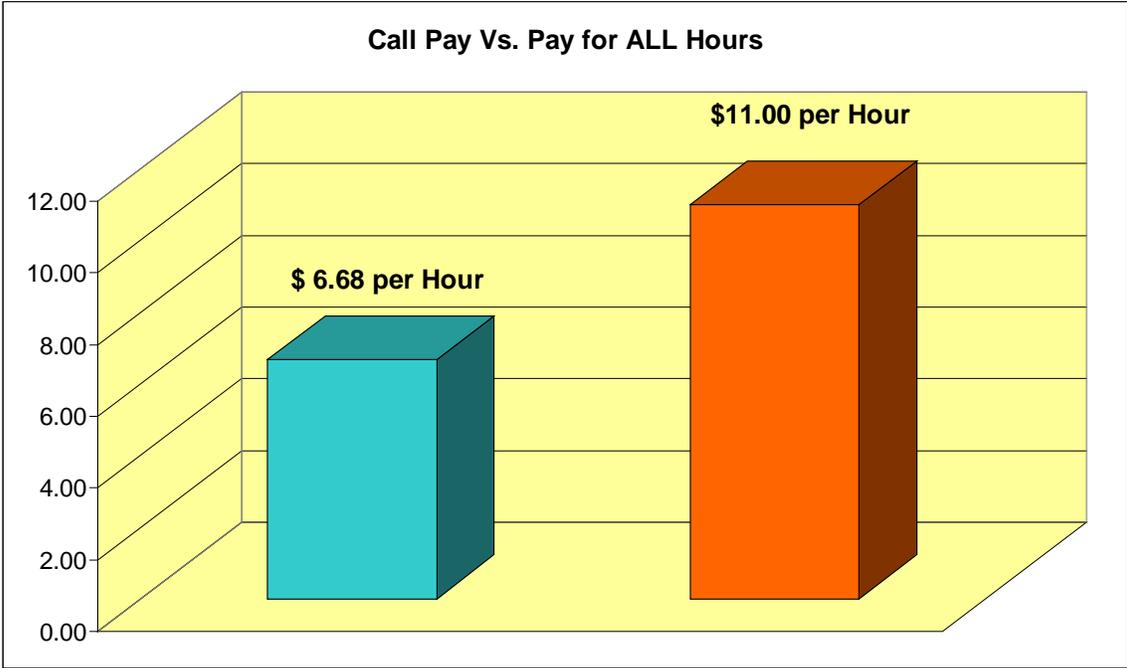
EAST BETHEL FIRE DEPARTMENT 2011 Summary of Incidents per Month

01/01/2011 - 12/31/2011

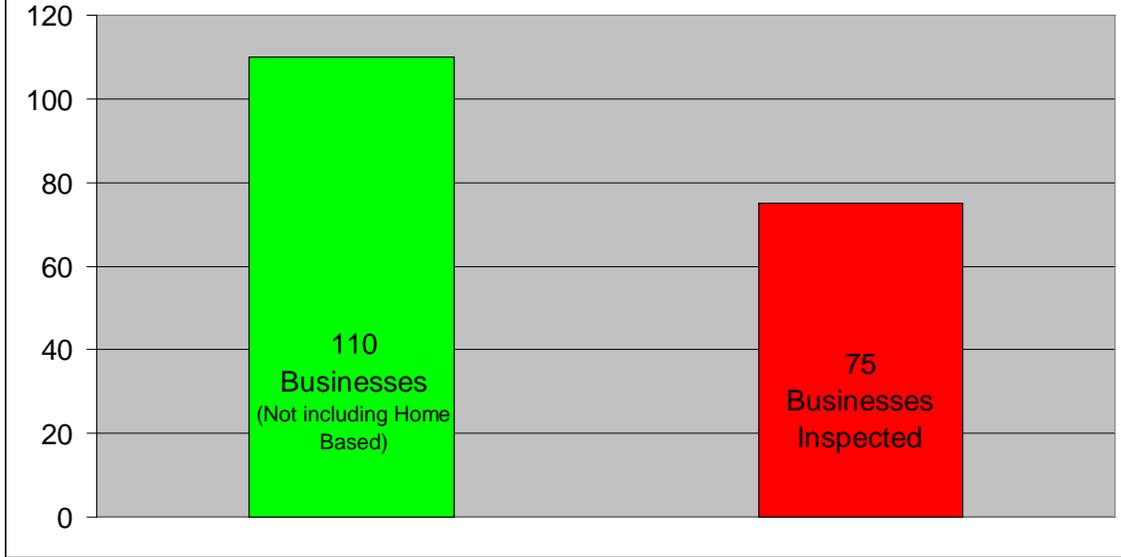
Situation	Jan 11	Feb 11	Mar 11	Apr 11	May 11	Jun 11	Jul 11	Aug 11	Sept 11	Oct 11	Nov 11	Dec 11	Total
Fire	1	5	0	0	7	2	3	4	1	1	7	5	36
Rescue & EMS Incident	25	32	25	25	25	23	28	32	23	18	26	24	306
Hazardous Condition(No fire)	0	0	3	1	2	3	20	12	0	4	1	1	47
Service Call	1	0	4	0	2	1	2	0	3	8	2	2	25
Good Intent Call	11	2	8	5	4	2	11	9	12	10	12	9	95
False Alarm & False Call	2	1	0	0	2	0	1	1	1	0	0	3	11
Special Incident Type	0	0	0	0	0	0	0	0	0	0	1	0	1
Grand Total	40	40	40	31	42	31	65	58	40	41	49	44	521

Paid Hours Vs. Unpaid Hours

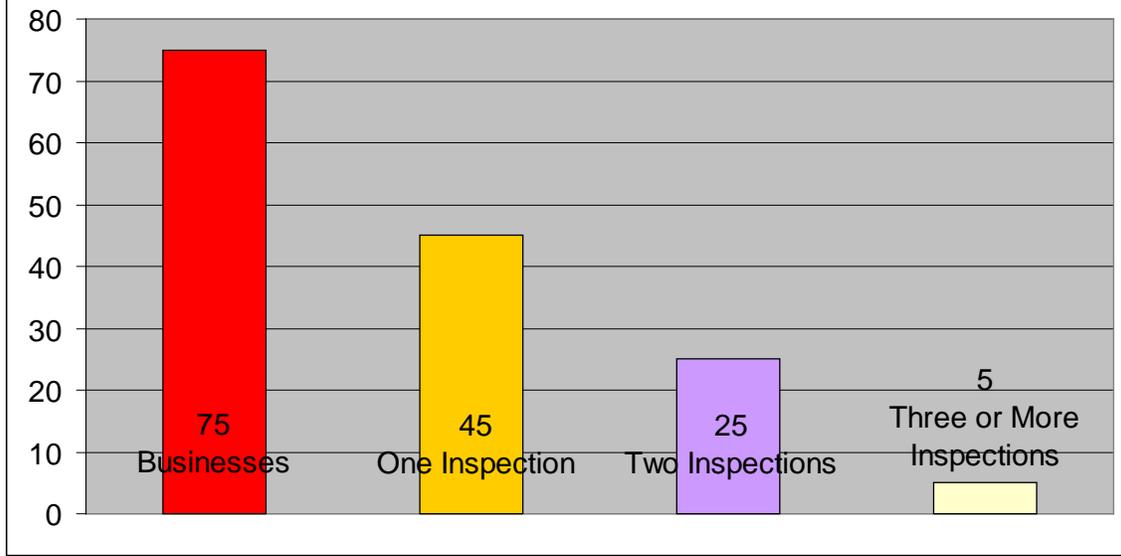




2011 Fire Safety Inspections



Number of Inspections





East Bethel Fire Department Seniority List 2011



Williams, Richard	30 years, 4 months
Anderson, Arden	29 years, 10 months
Inderlee, Leonard	27 years, 4 months
Stanley, Ronald	26 years, 5 months
Borstner, Jeff	23 years, 6 months
Bennett, Todd	15 years, 9 months
Vados, Randy	13 years, 11 months
Berry, Dan	13 years, 3 months
Doebbert, Doug	12 years, 9 months
Shultz, Gary	12 years, 8 months
Sanow, Rodney	11 years, 11 months
Novak, Jason	11 years, 11 months
Prachar, Mark	10 years
Chesler, Craig	9 years, 5 months
Shierts, Jeremy	9 years, 2 months
Giefer, Ron	9 years, 1 month
Bermudez, Paul	8 years, 3 months
Duchene, Mark	8 years, 3 months
Karpinski, Paul	8 years, 3 months
Gimpl, Tammy	7 years, 3 months
Herzog, Matt	6 years, 7 months
Arneson, Adam	6 years, 2 months
Lachinski, Troy	6 years, 2 months
* Wall, Jeremy	4 years, 3 months
Andersen, Eric	4 years, 9 months
Meinen, Daniel	4 years, 9 months
Folwarski, William	1 year, 6 months
Kirkham, Stephanie	1 year, 6 months
Fish, Chad	1 year, 6 months
Haapoja, Kalli	1 year, 6 months
Henry, Ryan	1 year, 6 months
Hoffman, Wade	1 year, 6 months

* LOA



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

9.0 G.1

Agenda Item:

Review City Code Chapter 6, Alcoholic Beverages

Requested Action:

Consider amending City Code, Chapter 6, Article IV, Sec. 6-93

Background Information:

Per Council direction, staff was instructed to review Article IV, Section 6-93 of the above ordinance, Prohibited Sales and Compliance Checks, and recommend changes to Council that would provide additional discretion in the administration of penalties and fines under the ordinance.

This proposed Ordinance amendment would amend Section 6-93 of the Code of Ordinances of the City of East Bethel as submitted in the attachments and remain consistent with Council directives.

Attachment(s):

Proposed Amendment to Chapter 6, Article IV, Section 6-93 of the City Code Chapter 6, Article IV, Section 6-93 of the City Code Redline Amendment Version

Fiscal Impact:

None at this time

Recommendation(s):

Staff recommends City Council consider the approval of the amendments to Chapter 6, Article IV, Section 6-93 of the City Code.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

**CITY OF EAST BETHEL
ANOKA COUNTY, MINNESOTA**

ORDINANCE NO. 34, Second Series

**AN ORDINANCE AMENDING CHAPTER 6, ALCOHOLIC BEVERAGES
OF THE CODE OF ORDINANCES OF THE CITY OF EAST BETHEL, BY
AMENDING SECTION 6-93 RESPONSIBILITY**

The City Council of the City of East Bethel, Anoka County, Minnesota does hereby ordain as follows:

- a) *Actions of clerks, bartenders, and employees of licensees.* All licensees shall be responsible for the actions of their clerks, bartenders, and employees in regard to the sale of alcoholic beverages on the licensed premises. For the purposes of this article, the sale of such an item by any clerk, bartender, or employee shall be considered a sale by the licensee. Any director, governor, officer, manager or partners of a licensee shall be considered to be an employee of the licensee.
- b) *Violations and penalties.* Notwithstanding the provisions of subsection (a) of this section, the clerk, bartender, or employee specifically involved in an alcohol compliance check violation or determined to have violated this article will be personally liable to pay an administrative penalty in addition to any penalty or license suspension or revocation imposed upon the licensee. The following penalty schedule is hereby adopted:
 - 1) A first violation ~~will may~~ result in a \$500 administrative penalty to the licensee and a \$250 administrative penalty to the individual clerk, bartender, or employee involved in the violation. The penalty assessed to the licensee ~~will shall~~ be waived if the licensee was the not individual clerk, bartender, or employee involved directly in the violation and if the licensee can provide ~~proof documentation~~ within 14 days of the date of the violation that the clerk, bartender or employee involved ~~had has~~ subsequently attended RBS (responsible beverage service) staff training approved by the city prior to the alleged offense.
 - 2) A second violation within 24 months of a prior violation ~~will shall~~ result in a mandatory \$500 administrative penalty to the individual any clerk, bartender, or employee previously cited for same or similar violation of this article within the prior 24-month period and ~~will shall~~ result in a \$1,000 administrative penalty to any licensee previously cited for a violation of this article within the prior 24-month period. If the clerk, bartender or employee cited in the case of such a subsequent violation has not been previously cited in the prior 24-month period, the administrative penalty of the licensee ~~will may~~ be reduced ~~to \$500 by the city council~~ if the licensee can provide ~~proof documentation~~ that its employees have attended ~~staff ID training~~ RBS (responsible beverage service) staff training approved by the city subsequent to the violation within 14 days of the date of the violation. Failure to comply with these mandates may also result in suspension or revocation of any license issued by the city.
 - 3) Three or more violations within a 24-month period ~~will shall~~ result in a

\$1,000 administrative penalty to any clerk, bartender, or employee previously cited for two or more violations of this article within the prior 24-month period and ~~will-shall~~ result in a \$2,000 administrative penalty to any licensee previously cited for a violation of this article within the prior 24-month period. If the clerk, bartender, or employee cited in such a case of two prior violations has not been previously cited in the prior 24-month period, the administrative penalty of the licensee ~~will-may~~ be reduced ~~to~~ \$1000 by the city council if the licensee can provided proof that its employees have attended ~~staff ID training-RBS (responsible beverage service) staff training~~ approved by the city subsequent to the violation within 14 days of the date of the violation. Failure to comply with these mandates may result in suspension or revocation of any license issued by the city.

- 4) Four or more violations within a 24-month period within a licensed establishment will result in a \$5,000 administrative penalty to the licensee. The licensee will also be required to provide proof that its employees have attended ~~staff ID training-RBS (responsible beverage service) staff training~~ approved by the city within 14 days of the date of the violation. Failure to comply with these mandates may result in suspension or revocation of any license issued by the city.
- 5) In each instance where a clerk or bartender involved in a violation is also the licensee, the individual cited must pay the administrative penalty for any clerk, bartender, or employee in addition to the license holder penalty.
- 6) All administrative fees imposed by this article are deemed payable within 20 days of the date of citation or not later than 20 days after the date of any written decision determining that a violation has occurred, after all appeals. Failure to pay any administrative fee imposed within the time limits set herein may result in a license suspension or revocation.

- c) *Collection of administrative penalties imposed upon clerks, bartenders or other employees.* It shall be the responsibility of the employer licensee to assist the city with collection f an administrative penalty imposed upon a clerk, bartender, or other employee of a licensee who has sold an alcoholic beverage to a person under the age of 21 years; if such an employee does not pay or make arrangements to pay an administrative penalty within ten days of imposition of the penalty, the employer licensee will be responsible for payment of the employee's penalty in addition to any penalty imposed upon the employer licensee.
- d) *Community service.* In addition to the above responsibilities, any clerk, bartender, or employee, including a licensee if such be the case, who violates this article ~~shall-may~~ be required to serve eight hours of community service for a first office, 20 hours of community service in the case of a second offense, 40 hours of community service in the case of third offense and 80 hours of community service in the case of a fourth offense. A community service penalty imposed upon a licensee that is not a natural person must be performed by an employee of the licensee and must be completed before the next renewal of the licensee's license to sell non-intoxicating or intoxicating alcoholic beverages in the city.
- e) *Citation process, right to a hearing and appeals.* Upon discovery of a violation of this article or pursuant to an alcohol compliance check, the involved clerk, bartender, or employee and the licensee shall be issued a citation by the city law enforcement authorities. Each violation, and every day in which a violation occurs or continues,

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shall constitute a separate offense. All penalties and fees imposed by this article will be payable to the city clerk–treasurer. No administrative penalty may be imposed until the clerk, bartender, or employee and the licensee have received written notice of the violation and the cited parties have been afforded an opportunity for a hearing. Any cited party that requests a hearing must do so in writing, detailing the party’s reasons for believing he has a reasonable explanation for the alleged violation in mitigation of the administrative penalty, within ten days of the date of the mailing of the written notice of violation. The cited party then will be afforded a hearing before a person authorized by city council to conduct the hearing. A decision that a violation has occurred must be in writing and will be completed within ten days of the hearing. Appeals of any decision made of the hearing officer shall be filed within ten days in the district court for the jurisdiction of the city in which the alleged violation occurred.

- f) *Right to obtain a transcript.* If a hearing is requested, it will not be transcribed unless all financial arrangements for transcription are made in advance with a certified court reporter by the person requesting the hearing. Furthermore, any person requesting that the hearing be transcribed agrees to provide the city with a copy of the transcript at no cost to the city.

Section 2. Effective Date. This Ordinance shall be in full force and effect from and after its passage and publication according to law.

Adopted by the City Council for the City of East Bethel this 1st day of February, 2012.

Richard Lawrence

ATTEST:

Jack Davis, City Administrator

Adopted:
Summary Published:
Effective:



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

9.0 G.2

Agenda Item:

Council Subcommittee/Local 320 meeting

Requested Action:

Consider designating two City Council members to meet with the Local Union 320 Business Agent to discuss the 2011 Wage Re-Opener

Background Information:

Staff has conducted four meetings with Mr. Mike O'Donnell, Local 320 Business Agent, to discuss the 2011 Wage Re-Opener for the City's union contract employees. To date there has been no resolution of the matter. Mr. O'Donnell has requested a meeting with two City Council members to continue this discussion.

Fiscal Impact:

Recommendation(s):

Staff recommends the designation of two City Council members to meet with Mr. Mike O'Donnell at the East Bethel City Hall at a time to be arranged.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

9.0 G.3

Agenda Item:

S.R. Weidema Contract Change Order

Requested Action:

Consider approving a change order extending the S.R. Weidema contract to June 30, 2013

Background Information:

S.R. Weidema ceased work on the interceptor pipe installation portion of the Municipal Utilities Project due to soil migration issues being experienced in the section of the project north of 189th Avenue on December 9, 2011. There was no direction given to Weidema by the engineer, MCES or the City to stop work. The decision to stop was made solely on their own.

The issue, that S.R. Weidema based their decision to stop work, was a claim of a design problem associated with the construction methods detailed in the specifications of the contract. The engineer and MCES contend that the specifications and design are appropriate and it is the contractor's responsibility to install the pipe using the necessary means and methods for proper installation and protection of the pipe. The engineer and MCES further contend that pipe has not been installed in accordance with the plans and specifications for the 80' section of pipe and a manhole that is in contention and is located just north of 189th Avenue (this is the only portion of the project that is in question).

The engineer directed S. R. Weidema on December 19, 2011 to resume work on the project, replace the work that is considered defective and be advised that no additional compensation will be paid for this claim (design questions) as the work termination was directed by S.R. Weidema.

Since the issuance of that letter there have been numerous meetings with S.R. Weidema to resolve this matter. S.R. Weidema's request for additional compensation and a time and materials approach for payment for the remainder of the project were reviewed and summarily rejected by the City, MCES and the project engineer. A final letter was sent to S.R. Weidema on January 20, 2012 instructing them to:

- 1.) Promptly proceed with the work in accordance with the Contract Documents;
- 2.) Remove and reinstall the pipe north of manhole 109 and reinstall manhole 110; and
- 3.) Continue to work according to the schedule on all uncompleted work south of manhole 109, along 189th Avenue and all other items as previously identified.

S.R. Weidema returned to work on the project on January 24, 2012.

S.R. Weidema has submitted a change order request to extend the project completion date from July 31, 2012 to June 30, 2013 due to the mild winter weather that has prevented efficient and effective maneuverability of equipment in the swamp section of the project. This project was designed to have the installation of this section completed during a normal winter with deep frost conditions that would allow the operation of heavy equipment on a firm and stable base. The change order reflects no additional increase in the cost of the project. The attached letter from Bolton and Menk indicates that the enclosed Change Order No. 4 does not include any increased contract amount related to City water main facilities located in the subject area.

Even though S.R. Weidema did not perform any pipe installation work on the interceptor line for approximately 45 days, this delay may not have any material affect on the original completion date of the of the project. This contract was designed and bid with 2 “normal” winters factored for completion. With these considerations in mind, denial of the time extension request for the change order would be difficult to defend. This opinion is shared by both the project engineer and the MCES.

If the change order is approved the pipe completion date should be much earlier than the June 30, 2013 deadline. The additional time between the pipe and the contract completion date would be needed to finalize the project after the frost goes out of the ground. Activities such as final project cleanup, grading, completion of the service road to the manholes and revegetation would be completed in May and June of 2013.

MCES signed the change order on January 26, 2012.

Attachment(s):

1. Bolton & Menk Cover Letter for Change Order # 4
2. Change Order # 4
3. Water Sewer Bond Cash Flows Projection 1
4. Water Sewer Bond Cash Flows Projection 2
5. Project Correspondence
6. Water Treatment Plant Utilities

Fiscal Impact:

There would be no increased costs to the City for the water main portion of the contract if the change order is approved. Any additional cost would be on the sewer portion of the work and this would be borne by MCES as indicated in previous documentation that was sent to City Council. MCES would re-open discussions regarding the City's responsibility to MCES for payment of the 100 SAC units for 2012, the individual SAC charges of \$3,300 which are to begin in 2012 and the flow requirements that are contractual obligations.

If the change order is approved, our bond cash flow projections would be altered under the assumptions presented in the attachment, Water Sewer Bond Cash Flows Projection 2. These projections reflect a deficit of \$557,092 in 2013 with continuing and increasing deficits throughout the 5 year projection period. . Please keep in mind that this cash flow scenario is a more conservative estimate of the effect of the delay in the project and varying conditions or changes in the economic development process and/or the economy could substantially change this presentation of conditions.

Also attached is Water Sewer Bond Cash Flows Projection 1, which provides a scenario, that under the assumptions considered and including the assumption that the project would be completed by July 31, 2012, projects a maximum deficit of \$557,180 in 2014. Even though

deficits would continue in 2015 and 2016, they would decrease to \$93,268 and \$394,356 respectively.

Other items of potential additional cost to the City would relate to the provision of water service to users in the project area that would require this service prior to the extended project completion date of June 30, 2013. The request for service would have to be analyzed on a case by case basis to determine costs for alternative water supplies for a period of up to one year should connections be required to the system during this time period. Sewer service could still be provided in the area south of 189th Avenue.

One remaining item that must be resolved is the scheduling of the extension of utilities to the water treatment plant. These services are in S.R. Weidema's contract and must be in place to permit the construction and execution of the contract of the water treatment plant. Normally, this would be one of the last segments of the project to be completed but that is under the condition that the project would have been completed as originally contracted. Under the current circumstances, a time extension will necessitate skipping the order of the normal progression of the line extension to prevent any delays on the City's contract with MBI for the water treatment plant.

Denial of the change order could place the City at risk for additional project time delays, potential increases in project costs, the risks and costs associated with litigation and the further delay of revenues required for bond payments for the project.

Recommendation(s):

It is the opinion of Staff that approving the request for a time extension on the contract and its known implications is to the City's benefit as opposed to the consequences that could occur as an outcome of the denial of the change order.

Staff recommends that City Council approve the change order extending the project completion date from July 31, 2012 to June 30, 2012, as submitted by the project engineer, with the condition that S.R.Weidema complete the extension of water and sewer utilities by May 31, 2012 that are included in the existing contract to the water treatment plant or complete that portion of this utility extension that would permit the construction of the water treatment plant unimpeded by any utility installation not a part of the MBI contract.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



BOLTON & MENK, INC.®

Consulting Engineers & Surveyors

2638 Shadow Lane, Suite 200 • Chaska, MN 55318-1172
Phone (952) 448-8838 • Fax (952) 448-8805
www.bolton-menk.com

January 24, 2012

City of East Bethel
Attn: Mr. Jack Davis
2241 221st Avenue NE
East Bethel, MN 55011

RE: Phase I, Project 1 Utility Improvements
& East Bethel Gravity Interceptor & Discharge

Honorable Mayor and City Council Members:

Enclosed is Change Order No. 4 for the above referenced project. Change Order No. 4 consists of extending the Contract completion date from July 31, 2012, to June 30, 2013. The completion date extension is associated with the mild winter temperatures experienced this year, which has contributed to difficulties in constructing the pipe located in the “swamp area” located along TH 65, north of 189th Avenue.

The enclosed Change Order No. 4 does not include any increased contract amount related to City watermain facilities located in the subject area.

Respectfully Submitted,

John K. Swanson
BOLTON & MENK, INC.



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The enclosed Change Order No. 4 does not include any increased contract amount related to City watermain facilities located in the subject area.

Respectfully Submitted,

John K. Swanson
BOLTON & MENK, INC.

SECTION 00991 – CHANGE ORDER

(Instructions on reverse side)

No. 4

PROJECT: Phase I Project 1 Utility Improvements & East Bethel Gravity Interceptor & Discharge, MCES
Project No. 801621

DATE OF ISSUANCE: 1/24/12

EFFECTIVE DATE: 1/24/12

OWNER: City of East Bethel

ENGINEER'S Project No.: C12.100028

CONTRACTOR: S.R. Weidema, Inc.

ENGINEER: John K. Swanson, P.E.

You are directed to make the following changes in the Contract Documents.

Description:

Revise completion date.

Reason for Change Order:

Mild winter weather reducing frozen conditions

Attachments: (List documents supporting change)

N/A

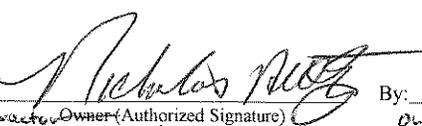
CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price \$11,686,468.20	Original Contract Times Completion Date : 7/31/12 days or dates Ready for final payment : _____ days or dates
Net changes from previous Change Orders No. 1 to No. 3 & extra work \$361,899.45	Net changes from previous Change Orders No. 1 to No. 3 & extra work 0 days
Contract Price Prior to this Change Order \$12,048,367.65	Contract Times prior to this Change Order Completion Date : 7/31/12 days or dates Ready for final payment : _____ days or dates
Net Increase (Increase/Decrease/No Change) of this Change Order \$0.00	Net (Increase/Decrease/No Change) of this Change Order Completion Date : 6/30/13 days or dates Ready for final payment : _____ days or dates
Contract Price with all approved Change Orders \$12,048,367.65	Contract Times with all approved Change Orders Completion Date : 6/30/13 days or dates Ready for final payment : _____ days or dates

RECOMMENDED:

APPROVED:

ACCEPTED:

By: 
Engineer (Authorized Signature)
Date: 1/24/12

By: 
Contractor Owner (Authorized Signature)
Date: 1/25/12

By: _____
Owner-Contractor (Authorized Signature)
Date: _____

ACCEPTED:

By: Bryce J. Pickart
M/CES (Authorized Signature)

Date: 1/25/2012

EJCDC No. 1910c8-B (1990 Edition)

Prepared by the Engineers Joint Contract Documents Committee and endorsed by The Associated General Contractors of America.

CHANGE ORDER

INSTRUCTIONS

A. GENERAL INFORMATION

This document was developed to provide a uniform format for handling contract changes that affect Contract Price or Contract Times. Changes that have been initiated by a Work Change Directive must be incorporated into a subsequent Change Order if they affect Contract Price or Times.

Changes that affect Contract Price or Contract Times should be promptly covered by a Change Order. The practice of accumulating change order items to reduce the administrative burden may lead to unnecessary disputes.

If Milestones have been listed, any effect of a Change Order thereon should be addressed.

For supplemental instructions and monitor changes not involving a change in the Contract Price or Contract Times, a Field Order may be used.

B. COMPLETING THE CHANGE ORDER FORM

Engineer initiates the form, including a description of the changes involved and attachment based upon documents and proposals submitted by Contractor, or requests from Owner, or both.

Once Engineer has completed and signed the form, all copies should be sent to Contractor for approval. After approval by Contractor, all copies should be sent to Owner for approval. Engineer should make distribution of executed copies after approval by Owner.

If a change only applies to Contract Price or to Contract Times, cross out the part of the tabulation that does not apply.

City of East Bethel

Water Sewer Bond Cash Flows

Projection 1

2012	Sources	Uses	Balance
Beginning Cash Balances			\$950,200
Debt Payments		\$798,904	\$151,296
Ending Cash Balances			\$151,296
2013			
Beginning Cash Balances			\$151,296
Debt Payments		\$708,388	-\$557,092
55 Connections fees (\$5,600/ERU)	\$308,000		-\$249,092
Ending Cash Balances			-\$249,092
2014			
Beginning Cash Balances			-\$249,092
55 Connections fees (\$5,600/ERU)	\$308,000		\$58,908
2010A & B Special Assessment Income	\$72,300		\$131,208
Debt Payments		\$708,388	-\$577,180
Ending Cash Balances			-\$577,180
2015			
Beginning Cash Balances			-\$577,180
200 Connections fees (\$5,600/ERU)	\$1,120,000		\$542,820
2010A & B Special Assessment Income	\$72,300		\$615,120
Debt Payments		\$708,388	-\$93,268
Ending Cash Balances			-\$93,268
2016			
Beginning Cash Balances			-\$93,268
200 Connections fees (\$5,600/ERU)	\$1,120,000		\$1,026,732
2010A & B Special Assessment Income	\$72,300		\$1,099,032
Debt Payments		\$1,493,388	-\$394,356
Ending Cash Balances			-\$394,356

Assumptions:

ERUs - Used Bolton & Menk 10/6/2010 presentation less 39 (Water treatment plant) Delayed one year
ERUs include NO ERU reductions & NO 2012 Connections

2010A & B Special Assessment Income-B&M 10/6/2010 presentation less City assessment
Debt payments only - does not consider operations

Delayed Special Assessment Income until 2014

City of East Bethel Water Sewer Bond Cash Flows Projection 2

2012	Sources	Uses	Balance
Beginning Cash Balances			\$950,200
Debt Payments		\$798,904	\$151,296
Ending Cash Balances			\$151,296
2013			
Beginning Cash Balances			\$151,296
Debt Payments		\$708,388	-\$557,092
Ending Cash Balances			-\$557,092
2014			
Beginning Cash Balances			-\$557,092
55 Connections fees (\$5,600/ERU)	\$308,000		-\$249,092
2010A & B Special Assessment Income	\$72,300		-\$176,792
Debt Payments		\$708,388	-\$885,180
Ending Cash Balances			-\$885,180
2015			
Beginning Cash Balances			-\$885,180
55 Connections fees (\$5,600/ERU)	\$308,000		-\$577,180
2010A & B Special Assessment Income	\$72,300		-\$504,880
Debt Payments		\$708,388	-\$1,213,268
Ending Cash Balances			-\$1,213,268
2016			
Beginning Cash Balances			-\$1,213,268
200 Connections fees (\$5,600/ERU)	\$1,120,000		-\$93,268
2010A & B Special Assessment Income	\$72,300		-\$20,968
Debt Payments		\$1,493,388	-\$1,514,356
Ending Cash Balances			-\$1,514,356

Assumptions:

ERUs - Used Bolton & Menk 10/6/2010 presentation less 39 (Water treatment plant) Delayed one year
ERUs include NO ERU reductions & NO 2012 or 2013 Connections

2010A & B Special Assessment Income-B&M 10/6/2010 presentation less City assessment
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Delayed Special Assessment Income & Connections until 2014

City of East Bethel

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Ending Cash Balances			-\$1,213,268
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2010A & B Special Assessment Income	\$72,300		-\$20,968
Debt Payments		\$1,493,388	-\$1,514,356
Ending Cash Balances			-\$1,514,356

Assumptions:

ERUs - Used Bolton & Menk 10/6/2010 presentation less 39 (Water treatment plant) Delayed one year
ERUs include NO ERU reductions & NO 2012 or 2013 Connections

2010A & B Special Assessment Income-B&M 10/6/2010 presentation less City assessment
Debt payments only - does not consider operations

Delayed Special Assessment Income & Connections until 2014

Jack Davis

From: Craig Jochum [CraigJ@HAA-inc.com]
Sent: Friday, January 27, 2012 10:19 AM
To: Jack Davis
Cc: Pickart, Bryce; 'Roth, James'; 'Kreg Schmidt'; 'John Swanson'
Subject: WTP Coordination
Attachments: WTP Utility Plan.pdf

Jack:

Attached is the utility plan for the Water Treatment Facility. The highlighted water and sewer are the portions that Weidema will be constructing. A portion of these facilities will need to be installed in the spring of 2012 to avoid a delay claim from MBI.

Craig J. Jochum, President
3601 Thurston Avenue
Anoka, MN 55303
(763) 852-0485 Direct
(763) 427-5860 Phone
(763) 427-0520 Fax



Jack Davis

Subject: FW: Weidema Change Order

From: Pickart, Bryce [<mailto:bryce.pickart@metc.state.mn.us>]
Sent: Thursday, January 26, 2012 11:02 AM
To: Jack Davis
Subject: RE: Weidema Change Order

The agreement on SAC is an integration of issues, such as forecasts, capital costs, SAC rate, etc. The City would be better served to wait on re-opening until the project has gone into service. Call me later if you want to discuss. I have a meeting now.

Bryce

From: Jack Davis [<mailto:jack.davis@ci.east-bethel.mn.us>]
Sent: Thursday, January 26, 2012 10:51 AM
To: Pickart, Bryce
Subject: RE: Weidema Change Order

Bryce,

How will the contract extension affect the City's responsibility to MCES for 100 SAC units for 2012 that are forecast for predicting MCES SAC revenue. Would the contract extension alter the projected SAC fees of \$3,300 which are to begin in 2012 and increase 3% annually. Would these items and the flow requirements be altered to reflect the delay in the project? Thanks.

Jack

From: Pickart, Bryce [<mailto:bryce.pickart@metc.state.mn.us>]
Sent: Thursday, January 26, 2012 10:04 AM
To: 'Kreg Schmidt'; Jack Davis
Subject: RE: Weidema Change Order

Regarding costs, Weidema will request costs for the time extension, but it will take time to resolve how much we can agree to. Thus, the cost would be a separate change order, so that we can move forward now. Since the problem relates to our gravity sewer, the costs would be born by MCES.

I agree that we have no basis to deny the claim for a time extension.

I agree with Kreg on the June 2013 date.

I signed the change order a few minutes ago

Bryce

From: Kreg Schmidt [<mailto:kregsc@bolton-menk.com>]
Sent: Thursday, January 26, 2012 8:45 AM

To: Jack Davis
Cc: Pickart, Bryce
Subject: Re: Weidema Change Order

Jack..., please see the below.

Kreg Schmidt
Bolton & Menk, Inc.

Sent from my iPhone

On Jan 26, 2012, at 7:20 AM, "Jack Davis" <jack.davis@ci.east-bethel.mn.us> wrote:

Bryce and Kreg,

I need your opinion to answer some questions I know will arise when Council considers the approval of the Weidema Change Order;

1.) We will need some direct statement that the City's cost for their portion of the project will not increase due to the change order. This will need to be stated on the change order or in another form from Weidema;

Kreg S. Comments: "The change order shows no increase in cost and we stated it in our letter. I will talk to Weidema about getting a letter that states the same relative to the watermain construction unless Bryce has issues with that?"

2.) What is the possibility of successfully defending a denial of the change order; and

Kreg S. Comments: "I believe there has been a change of conditions to the contract in that there was 2 winters in the contract when Weidema bid the project. As such, the claim asking for additional time will be very difficult to deny as Weidema will have a very good case for it."

3.) Would it be defensible to approve Weidema's change order but deduct the time they stopped work on the project (December 9, 2011 to January 23, 2012-- 44 days) from the proposed June 30, 2013 extension request.

Kreg S. Comments: "I want to give Weidema a date they can hit. I don't want to do this again. They will need some time after the frost goes out of the ground to completely finalize the project. This is why I feel the end of June is a good idea and able to achieve. I do, however, think it is possible to have a "pipe completion" date that is a bit earlier if we want to complicate things in that way. I don't think it will have any effective influence on when the pipe will actually get constructed but it may make people feel better.

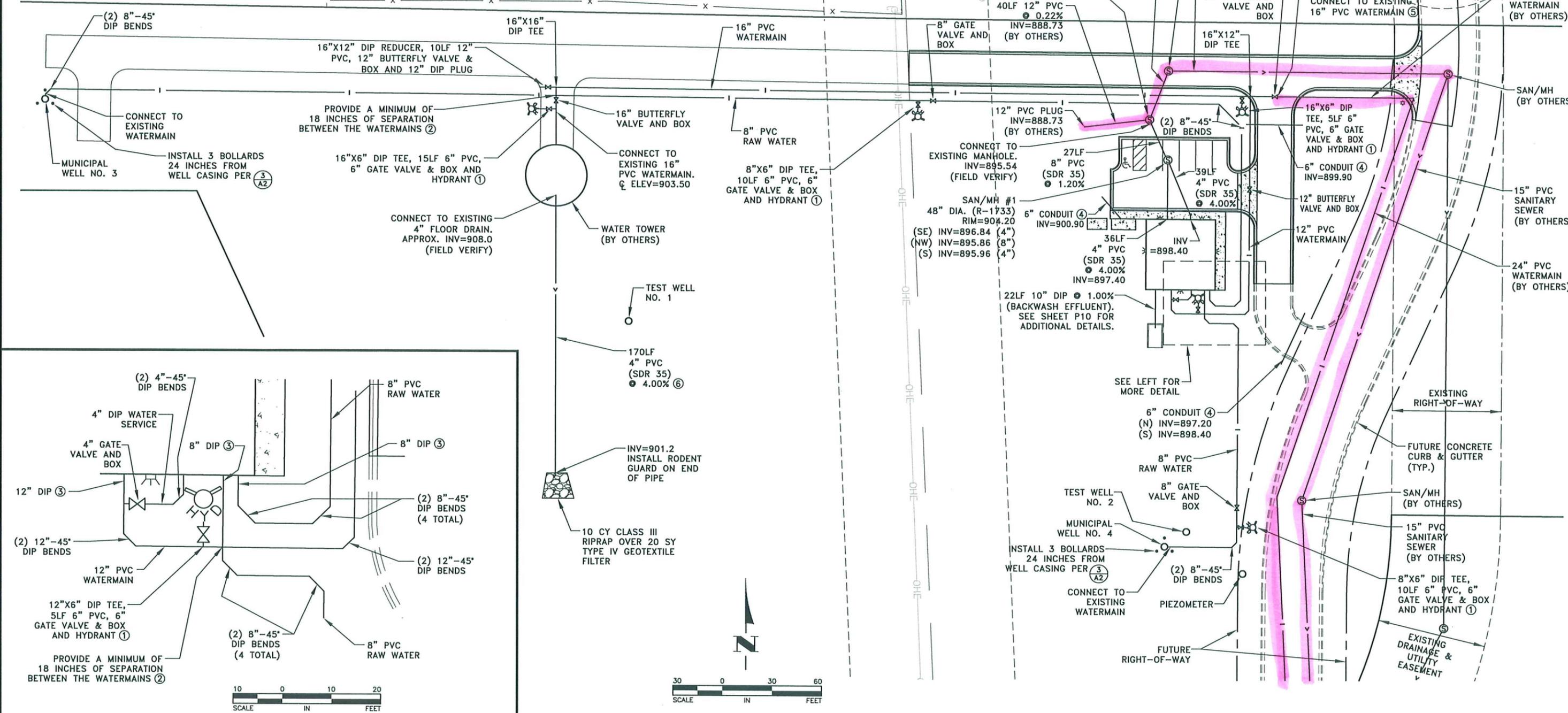
My thoughts!"

GENERAL NOTES:

1. MAINTAIN A MINIMUM OF 7.5 FEET OF COVER OVER ALL WATERMAIN.
2. TRACER WIRE SHALL BE PLACED WITH ALL PVC WATERMAIN. TRACER WIRE SHALL BE 8 GAUGE SINGLE STRAND WIRE WITH PLASTIC JACKET, TYPE TW OR THW. IT IS REQUIRED THAT THE TRACER WIRE CARRY A RADIO SIGNAL TO AID IN LOCATING BURIED WATERMAIN. TRACER WIRE SHALL BE COPPER CONDUCTOR INSULATED WITH MEDIUM DENSITY POLYETHYLENE AND SHALL BE IN ACCORDANCE WITH ASTM B 1 AND B 3 FOR COPPER WIRE AND ASTM D 1248 FOR POLYETHYLENE. THE TRACER WIRE SHALL BE BROUGHT TO THE SURFACE AT WELL NO. 3, WELL NO. 4, HYDRANTS AND AT THE WATER TREATMENT PLANT. THE TRACER WIRE SHALL BE TERMINATED AT EACH END WITH A BLUE RHINO TRIVIEW TRACER PED WITH EXTERNAL TERMINALS OR APPROVED EQUAL. INSTALLATION SHALL BE WITH U-CHANNEL POSTS PER SUPPLIERS INSTALLATION INSTRUCTIONS. INSTALLATION OF TRACER WIRE SHALL BE INCIDENTAL.
3. SEE SHEET C10 FOR UTILITY DETAILS.

REFERENCE NOTES:

- ① SEE ¹/_{C10} FOR HYDRANT DETAIL.
- ② THIS WORK SHALL BE INCIDENTAL.
- ③ EXTEND DIP 5 FEET PAST BUILDING FOOTING. USE PVC WATERMAIN AFTER THAT POINT. ALL DIP PIPE INCLUDING WATER SERVICE SHALL BE INCLUDED WITH BID ITEM 2100-WATER TREATMENT PLANT NO. 1.
- ④ CONDUIT WILL BE SUPPLIED BY CONNEXUS ENERGY. CONTRACTOR SHALL INSTALL CONDUIT AT THE ELEVATIONS SHOWN. THIS WORK SHALL BE INCIDENTAL.
- ⑤ REMOVING THE PLUG AND DRAINING THE WATERMAIN SHALL BE INCIDENTAL.
- ⑥ ORGANIC SOILS MAY BE ENCOUNTERED UNDER PIPE. CONTRACTOR WILL BE PAID COMMON EXCAVATION FOR SUBCUT OF ORGANIC SOILS UNDER PIPE TO A MAXIMUM WIDTH OF 4 FEET AND GRANULAR BORROW TO ONE FOOT ABOVE PIPE TO A MAXIMUM WIDTH OF 4 FEET FOR REPLACEMENT OF ORGANIC SOILS.



DATE	REVISION
8/25/11	ISSUED FOR PERMIT REVIEW
9/23/11	ISSUED FOR CONSTRUCTION
11/16/11	ADDED BOLLARDS AT WELLS AND HYDRANTS ON RAW WATER LINES
12/16/11	REVISED WTP SIZE, BACKWASH EFFLUENT PIPE AND UTILITIES

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

Craig J. Kochum, P.E.
 Date 7/15/11 Lic. No. 23461

DESIGNED BY: TAE
 DRAWN BY: TAE
 CHECKED BY: CJJ

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**EAST BETHEL
 WATER TREATMENT PLANT NO. 1**

UTILITY PLAN
 CITY OF EAST BETHEL, MINNESOTA

SHEET C5
 OF 10
 SHEETS
 EB504



City of East Bethel City Council Agenda Information

Date:

February 15, 2012

Agenda Item Number:

9.0 G.4

Agenda Item:

S.R. Weidema Contract Change Order

Requested Action:

Consider approving a change order extending the S.R. Weidema contract to June 30, 2013 with conditions.

Background Information:

S.R. Weidema ceased work on the interceptor pipe installation portion of the Municipal Utilities Project due to soil migration issues being experienced in the section of the project north of 189th Avenue on December 9, 2011. There was no direction given to Weidema by the engineer, MCES or the City to stop work. The decision to stop was made solely on their own.

The issue, that S.R. Weidema based their decision to stop work, was a claim of a design problem associated with the construction methods detailed in the specifications of the contract. The engineer and MCES contend that the specifications and design are appropriate and it is the contractor's responsibility to install the pipe using the necessary means and methods for proper installation and protection of the pipe. The engineer and MCES further contend that pipe has not been installed in accordance with the plans and specifications for the 80' section of pipe and a manhole that is in contention and is located just north of 189th Avenue (this is the only portion of the project that is in question).

The engineer directed S. R. Weidema on December 19, 2011 to resume work on the project, replace the work that is considered defective and be advised that no additional compensation will be paid for this claim (design questions) as the work termination was directed by S.R. Weidema.

Since the issuance of that letter there have been numerous meetings with S.R. Weidema to resolve this matter. S.R. Weidema's request for additional compensation and a time and materials approach for payment for the remainder of the project were reviewed and summarily rejected by the City, MCES and the project engineer. A final letter was sent to S.R. Weidema on January 20, 2012 instructing them to:

- 1.) Promptly proceed with the work in accordance with the Contract Documents;
- 2.) Remove and reinstall the pipe north of manhole 109 and reinstall manhole 110; and
- 3.) Continue to work according to the schedule on all uncompleted work south of manhole 109, along 189th Avenue and all other items as previously identified.

S.R. Weidema returned to work on the project on January 24, 2012.

S.R. Weidema has submitted a change order request to extend the project completion date from July 31, 2012 to June 30, 2013 due to the mild winter weather that has prevented efficient and effective maneuverability of equipment in the swamp section of the project. This project was designed to have the installation of this section completed during a normal winter with deep frost conditions that would allow the operation of heavy equipment on a firm and stable base. The change order reflects no additional increase in the cost of the project. The attached letter from Bolton and Menk indicates that the enclosed Change Order No. 4 does not include any increased contract amount related to City water main facilities located in the subject area.

Even though S.R. Weidema did not perform any pipe installation work on the interceptor line for approximately 45 days, this delay may not have any material affect on the original completion date of the of the project. This contract was designed and bid with 2 “normal” winters factored for completion. With these considerations in mind, denial of the time extension request for the change order would be difficult to defend. This opinion is shared by both the project engineer and the MCES.

If the change order is approved the pipe completion date should be much earlier than the June 30, 2013 deadline. The additional time between the pipe and the contract completion date would be needed to finalize the project after the frost goes out of the ground. Activities such as final project cleanup, grading, completion of the service road to the manholes and revegetation would be completed in May and June of 2013.

MCES signed the change order on January 26, 2012.

Attachment(s):

1. Bolton & Menk Cover Letter for Change Order # 4
2. Change Order # 4
3. Water Sewer Bond Cash Flows Projection 1
4. Water Sewer Bond Cash Flows Projection 2
5. Project Correspondence
6. Water Treatment Plant Utilities

Fiscal Impact:

There would be no increased costs to the City for the water main portion of the contract if the change order is approved. Any additional cost would be on the sewer portion of the work and this would be borne by MCES as indicated in previous documentation that was sent to City Council. MCES would re-open discussions regarding the City's responsibility to MCES for payment of the 100 SAC units for 2012, the individual SAC charges of \$3,300 which are to begin in 2012 and the flow requirements that are contractual obligations.

If the change order is approved, our bond cash flow projections would be altered under the assumptions presented in the attachment, Water Sewer Bond Cash Flows Projection 2. These projections reflect a deficit of \$557,092 in 2013 with continuing and increasing deficits throughout the 5 year projection period. . Please keep in mind that this cash flow scenario is a more conservative estimate of the effect of the delay in the project and varying conditions or changes in the economic development process and/or the economy could substantially change this presentation of conditions.

Also attached is Water Sewer Bond Cash Flows Projection 1, which provides a scenario, that under the assumptions considered and including the assumption that the project would be

completed by July 31, 2012, projects a maximum deficit of \$557,180 in 2014. Even though deficits would continue in 2015 and 2016, they would decrease to \$93,268 and \$394,356 respectively.

Other items of potential additional cost to the City would relate to the provision of water service to users in the project area that would require this service prior to the extended project completion date of June 30, 2013. The request for service would have to be analyzed on a case by case basis to determine costs for alternative water supplies for a period of up to one year should connections be required to the system during this time period. Sewer service could still be provided in the area south of 189th Avenue.

One remaining item that must be resolved is the scheduling of the extension of utilities to the water treatment plant. These services are in S.R. Weidema's contract and must be in place to permit the construction and execution of the contract of the water treatment plant. Normally, this would be one of the last segments of the project to be completed but that is under the condition that the project would have been completed as originally contracted. Under the current circumstances, a time extension will necessitate skipping the order of the normal progression of the line extension to prevent any delays on the City's contract with MBI for the water treatment plant.

Denial of the change order could place the City at risk for additional project time delays, potential increases in project costs, the risks and costs associated with litigation and the further delay of revenues required for bond payments for the project.

Recommendation(s):

It is the opinion of Staff that approving the request for a time extension on the contract and its known implications is to the City's benefit as opposed to the consequences that could occur as an outcome of the denial of the change order.

Staff recommends that City Council approve the change order extending the project completion date from July 31, 2012 to June 30, 2012, as submitted by the project engineer, with the condition that S.R.Weidema complete the extension of water and sewer utilities by May 31, 2012 that are included in the existing contract to the water treatment plant or complete that portion of this utility extension that would permit the construction of the water treatment plant unimpeded by any utility installation not a part of the MBI contract.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



City of East Bethel City Council Agenda Information

Date:

February 1, 2012

Agenda Item Number:

Item 10.0 C

Agenda Item:

Closed Session Project I Utilities Improvements

Requested Action:

Consider closing the regular session for an Attorney/Client discussion regarding the Project I Utilities contract.

Background Information:

The session is closed pursuant to Minnesota Statutes 13D.05, Subd. 3.

Fiscal Impact:

None

Recommendation(s):

Staff is recommending closing the regular session to closed session pursuant to Minnesota Statutes 13D.05, Subd 3 for an Attorney/Client discussion of the Project I Utilities Improvements

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



PUBLIC FORUM SIGN UP SHEET

February 1, 2012

The East Bethel City Council welcomes residents and property owners to the Public Forum. The purpose of the forum is to provide residents and property owners an opportunity to respectfully inform the Council of issues they are concerned about.

The following guidelines apply to the Public Forum:

1. A resident/property owner may address the Council on any matter not on the agenda during the Public Forum portion of the agenda.
2. A person desiring to speak must sign up prior to the time the Council reaches the Forum on the agenda.
3. The Mayor will invite speakers up to the podium/microphone.
4. Once the Mayor has recognized the speaker, the speaker should state his/her name, address, and phone number.
5. Each speaker should attempt to limit their presentation to 3 minutes.
6. If a group of persons wish to address the Council regarding the same issue, the group should elect a spokesperson to present the group's issue to the Council.
7. The Council will listen to the issue but will not engage in dialogue or a Q & A session. If a majority of the Council would like to address the issue in more detail, it can be added to the agenda or can be addressed during the regular agenda of a future meeting.

NAME	ADDRESS	PHONE NUMBER	TOPIC

