

City of East Bethel

City Council Agenda

Regular Council Meeting – 7:30 p.m.
Date: January 23, 2012



Item

7:30 PM **1.0 Call to Order**

7:31 PM **2.0 Pledge of Allegiance**

7:32 PM **3.0 Adopt Agenda**

7:33 PM **4.0 Report/Presentations**

- Page 1 A. Anoka County Commissioner Julie Braastad
Page 2-4 B. Sheriff's Report

7:50 PM **5.0 Public Forum**

8:10 PM **6.0 Consent Agenda**

Any item on the consent agenda may be removed for consideration by request of any one Council Member and put on the regular agenda for discussion and consideration

- Page 10-13 A. Approve Bills
Page 14-23 B. Meeting Minutes, January 9, 2012, Regular Meeting
Page 24-26 C. Approve On Sale, Sunday and 2 AM Liquor License for New Owners at Route 65 Pub and Grub
Page 27 D. Approve Purchase of Replacement of Camera #3 in Council Chambers
Page 28 E. Resolution 2013-06 Accepting Donation from St. Francis Youth Hockey Association
Page 29 F. Resolution 2013-07 Accepting Donation from Ham Lake Chamber of Commerce
G. IUP Renewal for Richard Wait, Hot Rod Factory at 20042 Polk Street NE
Page 30-32 H. Pay Estimate #3 to Rum River Contracting for Jackson Street Reconstruction
Page 33-35 I. Approve Hire of Building Inspector
Page 36-43 J. Resolution 2013-08 Recommending Approval of the Gambling Premise Permit for Climb Theatre, Inc. at Route 65 Pub & Grub

New Business

7.0 Commission, Association and Task Force Reports

- A. Economic Development Authority
B. Planning Commission
C. Park Commission
D. Road Commission

8:15 PM

- Page 44-50 1. Meeting Minutes, January 8, 2013
Page 51-55 2. Joint Powers Agreement for Street Maintenance Projects

8.0 Department Reports

8:25 PM

- A. Community Development
1. Building Department Report

8:30 PM

- B. Engineer
1. Change Order #8, S.R. Weidema, Phase 1, Project 1, Utilities

- Page 68-70 2. MCES Forcemain Rebid Project
- 9:00 PM C. Attorney
- Page 71-78 D. Finance
- 9:15 PM 1. 2013 Fee Schedule
- Page 79-82 E. Public Works
- 9:30 PM 1. DeMars Contract Change Order #1
- Page 83-120 F. Fire Department
- 9:45 PM 1. December and Annual Fire Department Report
- Page 121-122 G. City Administrator
- Page 123-124 1. Ordinance Committee and/or Ordinance Workshop
- 2. Recycling Grant

9.0 Other

- 10:00 PM A. Council Reports
- 10:10 PM B. Other

10:15 PM **10.0 Adjourn**



City of East Bethel City Council Agenda Information

Date:

January 23, 2012

Agenda Item Number:

Item 4.0 A

Agenda Item:

Anoka County Commissioner Julie Braastad

Requested Action:

Information Item Only

Background Information:

Julie Braastad, East Bethel's newly elected County Commissioner will introduce herself and make a presentation on some of the programs she will be working on as our new county commissioner.

Fiscal Impact:

N/A

Recommendation(s):

Presentation Item

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 4.0 B

Agenda Item:

Monthly Sheriff's Report

Requested Action:

Information Only

Background Information:

Sgt. John Pilz will review the monthly statistics and report on activities for the month of December, 2012.

Fiscal Impact:

None

Recommendation(s):

Information Only

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required: X

CITY OF EAST BETHEL

DECEMBER 2012

ITEM	December-12	November-12	YTD 2012	YTD 2011
Radio Calls	342	387	4,747	4,754
Incident Reports	364	343	4,528	4,224
Burglaries	4	4	50	54
Thefts	15	10	242	232
Crim Sex Conduct	0	0	5	5
Assault	0	2	17	24
Damage to Property	5	6	80	79
Harass Comm	2	1	43	46
Felony Arrests	1	1	21	49
Gross Misd Arrests	0	2	6	8
Misd Arrests	6	13	153	99
DUI Arrests	3	1	38	59
Domestic Arrests	2	2	37	31
Warrant Arrests	3	1	57	48
Traffic Arrests	99	85	1,167	1,041

* Total Radio Calls for the month and YTD are the sum from City of East Bethel and Community Service Officer pages.

CITY OF EAST BETHEL – COMMUNITY SERVICE OFFICERS

DECEMBER 2012

ITEM	December-12	November-12	YTD 2012	YTD 2011
Radio Calls	12	27	233	215
Incident Reports	15	26	252	235
Accident Assist	1	4	27	21
Vehicle Lock Out	0	5	28	64
Extra Patrol	28	28	382	440
House Check	0	0	0	15
Business Check	0	0	25	324
Animal Complaints	6	13	95	99
Traffic Assist	2	5	44	45
Aids: Agency	15	20	385	590
Aids: Public	49	68	348	398
Paper Service	0	0	32	49
Inspections	0	0	0	0
Ordinance Violations	0	0	13	5



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 6.0 A-K

Agenda Item:

Consent Agenda

Requested Action:

Consider approving Consent Agenda as presented

Background Information:

Item A

Bills/Claims

Item B

Meeting Minutes, January 9, 2013 Regular City Council

Meeting minutes from the January 9, 2013 Regular City Council Meeting are attached for your review and approval.

Item C

Approve On-Sale, Sunday & 2AM Liquor License for New Owners of Route 65 Pub & Grub

The Slaw-Industries Corp. has applied for an On Sale, Sunday and 2 AM liquor license for the bar known as Route 65 Pub & Grub at 18407 Highway 65 NE, East Bethel, MN 55011.

All fees have been paid, background checks are being performed on all the two partners in the corporation by the Anoka County Sheriff's Office and all forms have been submitted including a certificate of insurance coverage.

The building official and the fire marshall met on-site with the applicant on Friday, January 18, 2013 to make sure the premises had no items that needed repair or upgrade to meet building or fire code. There were a few items that need to be repaired or replaced. These items were discussed with the Slawson's and the present owner and they agreed to have these items completed by the Council meeting on January 23, 2013. The building official will do another inspection to make sure these items were addressed.

Staff recommends Council consider an On Sale, Sunday and 2 AM liquor license for Slaw-Industries Corp, Route 65 Pub & Grub at 18407 Highway 65 NE, East Bethel, MN 55011 Approval would need to be contingent on the building official and fire marshall's repair list being completed before license can be submitted to Alcohol and Gambling Enforcement

Department. The license would expire on June 30, 2013. This is the renewal date for all of the liquor licensees in the City of East Bethel.

Item D

Approve Purchase of Replacement of Camera #3 in Council Chambers

Camera #3 in Council Chambers has not been working for about three months. It has been determined that it cannot be repaired. Using only two cameras limits the operator to panning in on Council Members, the audience and many other shots. With three cameras, the recording is more professional. Staff has worked with Dascom, our AV System providers to obtain a quote for a replacement camera that will be compatible with our current system. The cost for a Sony 3 Chip CCD NSTD Camera is \$4,707. With freight, tax and installation the total cost is a not to exceed \$5,315.54.

PEG Fees are available for this purchase. The total available PEG Fees as of December 2012 are \$5,042.15 which leaves a balance of \$273.39. Staff is recommending the balance of \$273.39 be paid for out of Central Services and Supplies.

Staff is recommending Council approve the purchase of the Replacement Camera #3 as proposed by Dascom Systems in an amount not to exceed \$5,315.54.

Item E

Resolution 2013-06 Accepting Donation from St. Francis Youth Hockey Association

The City has received a television and a wall mount for the ice arena from the St. Francis Youth Hockey Association.

Resolution 2013-06 acknowledges and accepts the donation and expresses thanks and appreciation for the donation.

Item F

Resolution 2013-07 Accepting Donation from Ham Lake Chamber of Commerce

The City has received a \$4,500 donation from the Ham Lake Chamber of Commerce to provide a portion of the funds a fireworks display at East Bethel Booster Day celebrations. Since the City of East Bethel decreased their contribution for a fireworks display in 2012, the Booster Day Committee has funded a portion of the fireworks cost. The donation is to fund the Booster Day Committee's portion of the expense for fireworks.

Res. 2013-07 acknowledges and accepts the donation and expresses thanks and appreciation for the donation

Item G

IUP Renewal for Richard Wait, Hot Rod Factory at 20042 Polk Street NE

On November 16, 2005, City Council approved an IUP for a home occupation for the business known as the Hot Rod Factory located at 20042 Polk St. NE. The IUP was originally approved for the duration of three (3) years, and was renewed on October 7, 2009. Mr. Wait's permit had expired and the City Council made a motion to renew it for one (1) month until January 31, 2013. Council had questions and wanted Staff to meet with Mr. Wait about his property.

Per Council request, Staff met with Mr. Wait on two occasions. The first time was at City Hall on January 4, 2013; we discussed with Mr. Wait his business operation and went through all of the existing conditions of the IUP. Staff also met with Mr. Wait at his property and toured the facility to further confirm the discussion that took place on January 4, 2013 and reaffirm that the conditions of the IUP were being met including: (*Findings are noted below in bold and are italicized.*)

1. No more than three (3) persons, at least one (1) of whom shall reside within the principal dwelling, shall be employed by the Home Occupation including no more than four (4) seasonal part time employees. ***Mr. Wait has 2 other full time employees and 1 part time employee.***
2. No traffic shall be generated by any home occupation in a significantly greater volume than would normally be expected from a single-family residence. ***Mr. Wait's sales are generated through the internet and he has very little on site traffic generated, and traffic is not at a greater volume than would be for any other residence.***
3. Any sign associated with the home occupation shall be in compliance with the East Bethel City Code Chapter 54, Signs. Home occupation signage must be no larger than two (2) square feet. (City Code Chapter 54-4.3). ***Mr. Wait's business sign meets the requirements of the ordinance.***
4. A home occupation at a dwelling with an on-site sewage treatment system shall only generate normal domestic household waste unless a plan for off-site disposal of the waste is approved. ***Mr. Wait's business generates only normal household waste.***
5. The home occupation shall not constitute, create, or increase a nuisance to the criteria and standards established in this ordinance. ***Mr. Wait's business does not create or increase any nuisances.***
6. There shall be no outdoor display or storage of goods, equipment, or materials for the home occupation. ***Business storage is all contained within the building.***
7. Parking needs generated by the home occupation shall be provided on-site. ***Parking is provided.***
8. A home occupation shall occupy no more than fifty (50) percent of the floor area of the structure. This shall include offices of professionals, home beauty shops, and other such occupations that by custom are an accessory use. ***Currently Mr. Wait is operating out of 7,400 sq. feet of his existing structures. His total floor area square footage is 14,928 sq. ft., so he is complying with the requirements of this section.***
9. No structural alterations or enlargements shall be made for the sole purpose of conducting the home occupation. ***Mr. Wait has not altered the structure.***
 - There shall be no detriments to the residential character of the neighborhood due to the emission of noise, odor, smoke, dust, gas, heat, glare, vibration, electrical interference, traffic congestion, or any other nuisance resulting from the home occupation. ***Mr. Wait complies with this section and the City has not received any negative reports from the neighbors.***
10. All exterior storage, including work related equipment shall be stored within permitted structures or completely screened from view of adjoining properties and the right-of-way. ***All storage is completely screened.***
11. A Hazardous Waste Generator License must be obtained from Anoka County. ***Mr. Wait currently has all applicable hazardous waste licenses.***
12. Hours of operation shall be Monday through Friday, 10:00 am - 6:00 pm. ***Mr. Wait currently complies with this condition.***
 - It should also be noted that Mr. Wait is assessed at a commercial rate and pays commercial taxes for his business.

Staff recommends approval of the IUP Renewal for Richard Wait (Hot Rod Factory).

Item H

Pay Estimate #3 to Rum River Contracting for the Jackson Street Project

This item includes Pay Estimate #3 to Rum River Contracting for the Jackson Street Reconstruction Project. This pay estimate includes payment for driveway construction, mailbox installation and restoration. Staff recommends partial payment of \$63,109.61. A summary of the recommended payment is as follows:

Total Work Completed to Date	\$ 896,791.29
Less Retainage	\$ 26,903.74
Less Previous Payments	<u>\$ 806,777.94</u>
Total payment	\$ 63,109.61

Payment for this project will be financed from the Municipal State Aid Construction Fund. Funds are available and appropriate for this project. A copy of Pay Estimate #3 is attached.

Item I

Approve Hire of Building Inspector

With the resignation of Mr. Emanuel Sackey, the City's Building Inspector, City Council directed that the Building Inspector's position be advertised and filled. The ad for the position was posted in the Anoka Union, the City's web site and the League of Minnesota Cities web site. The City received 27 applications for the position. Of the 27, staff identified eight that had the required qualifications including current licensure as a Building Inspector by the State of Minnesota, MPCA ISTS certification and experience in the position. All eight of the qualified applicants were invited for an interview. Interviews were completed on January 15, 2013.

Two of the applicants presented skills, knowledge and abilities that were clearly above the requirements and other interviewees. Both had experiences that were an excellent match for the position. However, in our final analysis, one applicant had a skill set, experience and personal qualities that exceeded those of the other final candidate. Mr. Joel McPherson is the candidate that is recommended for this position.

Mr. McPherson has been the Building Inspector for the City of Centerville and North Branch. Prior to this employment, Mr. McPherson worked in the Public Works Department for the City of St. Paul. Mr. McPherson currently resides in North Branch, Mn.

He is very well qualified and possesses the experience and "people skills" to function at a level that is expected of an employee in this position. All references from Mr. McPherson's previous employment have been completed and Mr. McPherson received complimentary marks and commendations for his previous service. Mr. McPherson was recognized as being extremely punctual, professional and competent in his performance. His past two employers unequivocally stated they would hire him again if he were applying for employment.

If Council moves to approve the offer of employment, we would anticipate Mr. McPherson being available for work on or before February 15, 2013.

Wages and benefits have been budgeted in the City's General Fund budget for 2013 for this position.

Staff is recommending approval of the tentative offer of employment which has been extended to Mr. Joel McPherson as the Building Inspector at Pay Grade 7, Step C with benefits per City Policy. This pay grade represents an annual salary of \$52,062.

Item J

Resolution 2013-08 Recommending Approval of the Gambling Premise Permit for Climb Theatre, Inc. at Route 65 Pub & Grub

Currently Blaine Youth Hockey Association has a premise permit at Route 65 Pub & Grub, with the current owners. The proposed new owners would like to bring in Climb Theatre, Inc. to operate gambling in their premises.

Climb Theatre, Inc. has made application for a premise permit for Route 65 Pub & Grub. All application materials are complete.

Resolution 2013-08 Recommends Approval of the Gambling Premise Permit for Climb Theatre, Inc. at Route 65 Pub & Grub.

Fiscal Impact:

As noted above.

Recommendation(s):

Recommend approval of the Consent Agenda as presented.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



Payments for Council Approval January 23, 2013

Bills to be Approved for Payment	\$113,324.65
Electronic Payments	\$958,882.70
Payroll City Council - January 15, 2013	\$2,020.96
Payroll Fire Dept - January 15, 2012	\$6,936.87
Payroll City Staff - January 17, 2013	\$28,322.44
Total to be Approved for Payment	\$1,109,487.62

City of East Bethel

January 23, 2013

Payment Summary

Department	Description	Invoice	Vendor	Fund	Dept	Amount
NOTE	Bond Interest	010313	MN Public Facilities Authority	309	30900	312.95
2010A GO Water Utility Rev Bnd	Fiscal Agent s Fees	3294853	US Bank	310	31000	425.00
2010B GO Utility Revenue Bond	Fiscal Agent s Fees	3294854	US Bank	311	31100	425.00
2010C GO Bond	Fiscal Agent s Fees	3294852	US Bank	312	31200	425.00
Arena Operations	Bldg/Facility Repair Supplies	110425	Class C Components	615	49851	730.86
Arena Operations	Bldgs/Facilities Repair/Maint	31475712	Trane U.S. Inc.	615	49851	875.00
Arena Operations	Motor Fuels	010413	Ferrellgas	615	49851	270.10
Arena Operations	Motor Fuels	1073819753	Ferrellgas	615	49851	214.23
Arena Operations	Professional Services Fees	53	Gibson's Management Company	615	49851	7,167.06
Arena Operations	Refuse Removal	242265	Walters Recycling, Inc.	615	49851	163.31
Arena Operations	Repairs/Maint Machinery/Equip	H00481	Suburban Lawn Center	615	49851	162.07
Arena Operations	Telephone	010113	CenturyLink	615	49851	113.51
Assessing	Professional Services Fees	4th Qtr	Kenneth A. Tolzmann	101	41550	11,451.00
Building Inspection	Electrical Inspections	010113	Brian Nelson Inspection Svcs	101		543.75
Building Inspection	Motor Fuels	2151296	Lubricant Technologies, Inc.	101	42410	226.12
Building Inspection	Personnel Advertising	IP 00831983	ECM Publishers, Inc.	101	42410	112.50
Building Inspection	Personnel Advertising	IQ 01808656	ECM Publishers, Inc.	101	42410	90.00
Building Inspection	Refund Permit Fees	011413	Mellas Electric Inc.	101		70.00
Building Inspection	Surcharge Remittance	15723003051	MN Dept Labor & Industry	101		2,213.48
Building Inspection	Telephone	332373310	Nextel Communications	101	42410	21.87
Central Services/Supplies	Filing Fees	010213	Anoka County Property Records	101	48150	230.00
Central Services/Supplies	Information Systems	217066	City of Roseville	101	48150	2,140.16
Central Services/Supplies	Information Systems	01 2013	Midcontinent Communications	101	48150	1,278.00
Central Services/Supplies	Office Equipment Rental	219060753	Loffler Companies, Inc.	101	48150	568.50
Central Services/Supplies	Office Supplies	14023	Norseman Awards	101	48150	60.80
Central Services/Supplies	Office Supplies	636498333001	Office Depot	101	48150	36.84
Central Services/Supplies	Office Supplies	636498384001	Office Depot	101	48150	51.25
Central Services/Supplies	Office Supplies	638853381001	Office Depot	101	48150	91.45
Central Services/Supplies	Printing and Duplicating	80595	Catalyst Graphics, Inc.	101	48150	625.00
Central Services/Supplies	Printing and Duplicating	80595	Catalyst Graphics, Inc.	101	48150	(32.33)
Central Services/Supplies	Telephone	010113	CenturyLink	101	48150	237.20
City Administration	Telephone	332373310	Nextel Communications	101	41320	9.46
Economic Development Authority	Professional Services Fees	131106	CivicPlus	232	23200	5,927.00
Finance	Auditing and Acct g Services	303316	Abdo, Eick & Meyers, LLP	101	41520	5,000.00
Finance	Software Licensing	148694	Banyon Data Systems, Inc.	101	41520	1,611.88
Fire Department	Motor Fuels	2151296	Lubricant Technologies, Inc.	101	42210	359.72
Fire Department	Motor Fuels	2151297	Lubricant Technologies, Inc.	101	42210	286.00
Fire Department	Refuse Removal	242265	Walters Recycling, Inc.	101	42210	39.44
Fire Department	Repairs/Maint Machinery/Equip	96247	Ready Watt Electric	101	42210	4,905.82
Fire Department	Telephone	010113	CenturyLink	101	42210	57.63
Fire Department	Telephone	010113	CenturyLink	101	42210	176.63
Fire Department	Telephone	010113	CenturyLink	101	42210	61.86
Fire Department	Telephone	010113	CenturyLink	101	42210	117.11
Fire Department	Telephone	332373310	Nextel Communications	101	42210	107.67
General Govt Buildings/Plant	Bldg/Facility Repair Supplies	13738	Menards Cambridge	101	41940	22.98
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	14904	GHP Enterprises, Inc.	101	41940	368.72
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	455408-12-12	Premium Waters, Inc.	101	41940	19.14

City of East Bethel

January 23, 2013

Payment Summary

Department	Description	Invoice	Vendor	Fund	Dept	Amount
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	121517	Robert B. Hill Company	101	41940	19.24
General Govt Buildings/Plant	Refuse Removal	242265	Walters Recycling, Inc.	101	41940	29.51
Legal	Legal Fees	12 2012	Eckberg, Lammers, Briggs,	101	41610	7,768.30
Legal	Legal Fees	124850	Eckberg, Lammers, Briggs,	101	41610	2,109.12
Mayor/City Council	Conferences/Meetings	172010	League of MN Cities	101	41110	225.00
Mayor/City Council	Conferences/Meetings	172159	League of MN Cities	101	41110	225.00
Mayor/City Council	Small Tools and Minor Equip	11713	Koller, Ron	101	41110	428.29
Park Maintenance	Bldg/Facility Repair Supplies	010313	Michele Bachmans Office Supply	101	43201	350.82
Park Maintenance	Clothing & Personal Equipment	1182303603	G&K Services - St. Paul	101	43201	19.55
Park Maintenance	Clothing & Personal Equipment	1182314785	G&K Services - St. Paul	101	43201	19.56
Park Maintenance	Commissions and Boards	010213	Kenneth Langmade	101	43201	70.00
Park Maintenance	Equipment Parts	97054-IN	Minnesota Wanner Company	101	43201	74.91
Park Maintenance	Equipment Parts	251039	S & S Industrial Supply	101	43201	1.64
Park Maintenance	Motor Fuels	2151296	Lubricant Technologies, Inc.	101	43201	308.33
Park Maintenance	Motor Fuels	2151297	Lubricant Technologies, Inc.	101	43201	550.01
Park Maintenance	Other Equipment Rentals	61144	Jimmy's Johnnys, Inc.	101	43201	52.86
Park Maintenance	Telephone	332373310	Nextel Communications	101	43201	70.49
Planning and Zoning	Legal Fees	124850	Eckberg, Lammers, Briggs,	940		78.50
Planning and Zoning	Legal Fees	124850	Eckberg, Lammers, Briggs,	934		550.00
Planning and Zoning	Legal Fees	124850	Eckberg, Lammers, Briggs,	936		164.30
Planning and Zoning	Professional Services Fees	618	Flat Rock Geographics, LLC	101	41910	698.63
Planning and Zoning	Small Tools and Minor Equip	332373310	Nextel Communications	101	41910	99.99
Planning and Zoning	Small Tools and Minor Equip	11513	Warren, Wendy	101	41910	19.00
Planning and Zoning	Telephone	332373310	Nextel Communications	101	41910	72.43
Police	Professional Services Fees	61612	Gopher State One-Call	101	42110	100.00
Police	Professional Services Fees	12 2012	Gratitude Farms	101	42110	250.00
Recycling Operations	Other Equipment Rentals	61144	Jimmy's Johnnys, Inc.	226	43235	52.87
Recycling Operations	Professional Services Fees	01 2013	Cedar East Bethel Lions	226	43235	1,000.00
Recycling Operations	Refuse Removal	242265	Walters Recycling, Inc.	226	43235	247.54
Recycling Operations	Repairs/Maint Machinery/Equip	131460	Dahlke Trailer Sales & Leasing	226	43235	74.90
Risk Management	Professional Services Fees	314517	Bearence Management Group	101	48140	6,500.00
Sewer Operations	Chemicals and Chem Products	3420938 RI	Hawkins, Inc	602	49451	20.00
Sewer Operations	Professional Services Fees	82517	Utility Consultants, Inc.	602	49451	437.00
Street Capital Projects	Street Maint Services	10212	City of Coon Rapids	406	40600	2,348.54
Street Maintenance	Auto/Misc Licensing Fees/Taxes	4719CGT	DVS RENEWAL	101	43220	21.00
Street Maintenance	Bldg/Facility Repair Supplies	13738	Menards Cambridge	101	43220	37.52
Street Maintenance	Bldgs/Facilities Repair/Maint	10375	Betz Mechanical, Inc.	101	43220	155.00
Street Maintenance	Bldgs/Facilities Repair/Maint	1182303603	G&K Services - St. Paul	101	43220	5.70
Street Maintenance	Bldgs/Facilities Repair/Maint	1182314785	G&K Services - St. Paul	101	43220	5.70
Street Maintenance	Bldgs/Facilities Repair/Maint	455408-12-12	Premium Waters, Inc.	101	43220	19.14
Street Maintenance	Clothing & Personal Equipment	1182303603	G&K Services - St. Paul	101	43220	14.75
Street Maintenance	Clothing & Personal Equipment	1182314785	G&K Services - St. Paul	101	43220	95.47
Street Maintenance	Commissions and Boards	010113	Al Thunberg	101	43220	70.00
Street Maintenance	Commissions and Boards	123112	Dennis Murphy	101	43220	50.00
Street Maintenance	Commissions and Boards	010813	Jeff Jensen	101	43220	70.00
Street Maintenance	Commissions and Boards	123112	Kathy Paavola	101	43220	60.00
Street Maintenance	Commissions and Boards	123112	Lori Pierson-Kolodzienski	101	43220	60.00

City of East Bethel

January 23, 2013

Payment Summary

Department	Description	Invoice	Vendor	Fund	Dept	Amount
Street Maintenance	Equipment Parts	P93021	RDO Trust # 80-5800	101	43220	149.35
Street Maintenance	Lubricants and Additives	1539-192178	O'Reilly Auto Stores Inc.	101	43220	61.20
Street Maintenance	Lubricants and Additives	P02721	Suburban Lawn Center	101	43220	36.05
Street Maintenance	Motor Fuels	2151296	Lubricant Technologies, Inc.	101	43220	133.61
Street Maintenance	Motor Fuels	2151297	Lubricant Technologies, Inc.	101	43220	1,364.05
Street Maintenance	Motor Vehicles Parts	703505	Boyer Truck Parts	101	43220	124.36
Street Maintenance	Motor Vehicles Parts	2935	Hydraulics Plus & Consulting	101	43220	305.44
Street Maintenance	Motor Vehicles Parts	1539-191996	O'Reilly Auto Stores Inc.	101	43220	37.16
Street Maintenance	Motor Vehicles Parts	1539-192390	O'Reilly Auto Stores Inc.	101	43220	27.14
Street Maintenance	Refuse Removal	242265	Walters Recycling, Inc.	101	43220	247.54
Street Maintenance	Safety Supplies	6526	Corporate Connection	101	43220	313.93
Street Maintenance	Shop Supplies	9032990245	Grainger	101	43220	46.17
Street Maintenance	Shop Supplies	1539-193103	O'Reilly Auto Stores Inc.	101	43220	22.61
Street Maintenance	Small Tools and Minor Equip	332373310	Nextel Communications	101	43220	199.98
Street Maintenance	Street Maint Materials	70914715	North American Salt Co.	101	43220	5,712.46
Street Maintenance	Street Maint Materials	46627	Plaisted Companies, Inc.	101	43220	818.26
Street Maintenance	Telephone	010113	CenturyLink	101	43220	68.79
Street Maintenance	Telephone	332373310	Nextel Communications	101	43220	194.02
Water Utility Operations	Cleaning Supplies	13160	Menards Cambridge	651	49401	220.07
Water Utility Operations	Telephone	010113	CenturyLink	651	49401	65.00
Water Utility Operations	Telephone	010113	CenturyLink	651	49401	123.89
Water Utility Operations	Telephone	010113	CenturyLink	601	49401	110.83
	Garnishment	568237	Gurstel Chargo PA	101		1,755.89
	Workers Compensation	24161	League of MN Cities Ins Trust	101		25,115.50
						\$113,324.65
Electronic Payments						
US Bank	2005A GO Public Safety Bond					\$110,156.25
US Bank	2005B GO Improvement Bond					\$59,110.00
US Bank	2008A GO Sewer Revenue Bond					\$171,855.00
US Bank	2010A GO Water Revenue Bond					\$383,536.25
US Bank	2010B GO Utility Revenue Bond					\$188,281.25
US Bank	2010C GO Bond					\$20,866.25
Payroll	PERA					\$5,491.34
Payroll	Federal Withholding					\$5,388.28
Payroll	Medicare Withholding					\$1,633.18
Payroll	FICA Tax Withholding					\$6,983.14
Payroll	State Withholding					\$2,254.21
Payroll	MSRS					\$3,327.55
						\$958,882.70

EAST BETHEL CITY COUNCIL MEETING

January 9, 2013

The East Bethel City Council met on January 9, 2013 at 7:30 PM for their regular meeting at City Hall.

MEMBERS PRESENT: Bob DeRoche Ron Koller Richard Lawrence
 Heidi Moegerle Tom Ronning

ALSO PRESENT: Jack Davis, City Administrator
 Mark Vierling, City Attorney
 Craig Jochum, City Engineer

Oath of Re-Elected Mayor and New Council Members Davis explained at this time we will give the Oath of Office to Richard Lawrence, who was re-elected to the office of Mayor and Ron Koller and Tom Ronning, whom were elected as new Council Members at the election November 6, 2012.

I, **Richard Lawrence** do hereby solemnly swear that I support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will faithfully, justly, and impartially discharge the duties of Mayor for the City of East Bethel, County of Anoka, State of Minnesota, to the best of my knowledge and ability. So help me God.

I, **Tom Ronning**, do hereby solemnly swear that I support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will faithfully, justly, and impartially discharge the duties of Council Member for the City of East Bethel, County of Anoka, State of Minnesota, to the best of my knowledge and ability. So help me God.

I, **Ron Koller**, do hereby solemnly swear that I support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will faithfully, justly, and impartially discharge the duties of Council Member for the City of East Bethel, County of Anoka, State of Minnesota, to the best of my knowledge and ability. So help me God.

Call to Order **The January 9, 2013 City Council meeting was called to order by Mayor Lawrence at 7:33 PM.**

Adopt Agenda **Moegerle made a motion to adopt the January 9, 2013 City Council Agenda. Ronning seconded, all in favor, motion carries.**

Certificate of Election Davis, "At this time I would like to present the Certificate of Election to the Mayor Re-elect and Council Members.

This Certificate of Election is to certify that Richard Lawrence having received the highest number of votes cast for the office for the Mayor in the City of East Bethel as it appears from the official election returns and canvasses is hereby declared duly elected to said office.

This Certificate of Election is to certify that Tom Ronning having received the highest number of votes as it appears from the official election returns and canvasses is cast for the office of Council Member in the City of East Bethel is hereby declared duly elected to said office.

This Certificate of Election is to certify that Ron Koller having received the second highest number of votes as it appears from the official election returns and canvasses is cast for the office of Council Member in the City of East Bethel is hereby declared duly elected to said office.”

Public Forum Lawrence opened the Public Forum for any comments or concerns that were not listed on the agenda. There were no comments so the Public Forum was closed.

Consent DeRoche, “I would like to pull Item J) Pay Estimate #3 for the Coon Lake Beach and
Agenda Miscellaneous Overlay Projects.

Moegerle made a motion to approve the Consent Agenda including: A) Approve Bills; B) Meeting Minutes, December 19, 2011, Regular Meeting; C) Meeting Minutes, November 14, 2012, Town Hall Meeting; D) Resolution 2012-01 Designation Official Newspaper; E) Resolution 2012-02 Setting Meeting Dates; F) Resolution 2012-03 Establishing Bank Depositories; G) Set Special Meeting to Interview Candidates for Commissions/Committees; H) Water Treatment Plant No. 1 Pay Estimate #10; I) Pay Estimate #6 for Elevated Storage Tank No. 1; J) ~~Pay Estimate #3 for the Coon Lake Beach and Miscellaneous Overlay Projects;~~ K) Set Local Board of Appeals and Equalization Meeting Date. DeRoche seconded; all in favor, motion carries.

Item J) Pay DeRoche, “This one I will have to address with the city engineer. I looked through the punch
Estimate #3 list and my driveway personally is in pretty rough shape at the end of it. I had the public
for the Coon works manager stop by before the snow fell. We heated up a crack that is about a ½ inch
Lake Beach wide there. I wanted to see if the street was heaving up. And, it did work until the first freeze.
and Also, the street is starting to chip away. I didn’t see that listed here and I don’t know if that
Miscellaneous \$23,000 is enough to cover everything we have to have?”
Overlay
Projects

Jochum, “Currently on the punch list on page 4 there are two driveway issues yet that I know of. The total retainage is \$34,500. The largest repair is the have to overlay Bryant lane. That is \$15,000, so it leaves about \$20,000 for other things.” Moegerle, “My issue is they put the millings down at Forest Road, at they access to the lake and I don’t think they have been taken up yet. And, so I called Jack earlier to tell him that this should be added to the punch list if it hasn’t been done. I really don’t think it has been done.” Jochum, “I wasn’t aware that they did this. We will get it on the punch list.” Moegerle, “I think they were trying to do a good thing, not so good for the lake. Is this just payment except the retainage?” Jochum, “Correct.” Moegerle, “I know we didn’t pull the ones for the water storage tank and the water treatment plant, are those both completed except for retainage?” Jochum, “Correct.” DeRoche, “And this will also cover where they did a lame job of fixing the sides of the road. Where they spread the black dirt and didn’t take a lot of the asphalt millings off of the sides. They just kind of covered it up and hoped it would go away.” Jochum, “I feel the retainage is adequate unless there are significantly more things that I am not aware of that should be on the punch list.”

Moegerle made a motion to approve Pay Estimate #3 for the Coon Lake Beach and Miscellaneous Overlay Projects. DeRoche seconded, all in favor, motion carries.

Park Minutes Davis explained that the Park Commission Meeting Minutes from December 12, 2012 are included for your information and review.

MN DNR
ATV Training
Class Request
for Booster
West Park

Davis explained that Bob Jacobson has approached staff with a request to use the SE corner of Booster West (the area used for tractor pulls during Booster Day) for the field portion of the DNR certified ATV safety training program provided to riders 11-16 years old and those required to possess an ATV safety card. The request would be for two Saturdays annually, one in the Spring and one in the Fall. Participants provide their own ATV's and must navigate a set course while keeping their machines under control and at minimum speeds.

The field portion of the course lasts 1-2 hours and would not take place early in the morning hours. Participants must first complete the classroom portion of the class before they can operate the machines.

The Park Commission has reviewed the request and unanimously recommends approval to the City Council. Staff also recommends approval of the request provided the operation of the ATV's remains within the City's noise ordinance, disturbance to the turf be kept to a minimum, and the users make every effort to restore any disturbances to the condition the field was in prior to use.

DeRoche made a motion to approve the request by to use the SE corner of Booster West (the area used for tractor pulls during Booster Day) for the field portion of the DNR certified ATV safety training program provided to riders 11-16 years old and those required to possess an ATV safety card. The request would be for two Saturdays annually, one in the Spring and one in the Fall. Participants provide their own ATV's and must navigate a set course while keeping their machines under control and at minimum speeds. (For discussion purposes.) Moegerle seconded.

DeRoche, "Jack and I had discussed that this needs to be opened up to anyone that is qualified to teach the class. I had a concern that Bob Jacobson's name is just on there. I am also affiliated with a Snowmobile/ATV Club and I was one of the first instructors in the State of Minnesota. In past years I tried to do this in the City, and it wasn't going to happen. I have no problem doing this, but I think it needs to be open to all qualified ATV/Snowmobile clubs. Our club is based out of Linwood and Isle. We used to teach behind the Linwood City Hall and depending on how many four-wheelers there are and how well it is regulated, you can tear up the ground pretty good or you can be pretty decent on it. What I suggested to Jack was to do this as a one-time thing and see what comes of it. But, again, if we are going to open it up to a club, it needs to be open to all clubs that are qualified to do that. I noticed there is an insurance rider in here. Any class that is taught through the DNR there is a million dollar rider as long as it is taught in a public forum. You can't do it on public property otherwise the binder isn't any good. That being said, I would be open to go with this, but it has to be open to all clubs, not just a club."

Moegerle, "I didn't see that it said any particular club when I read this." DeRoche, "He is affiliated with North Metro Riders." Moegerle, "I didn't see that it was only for his club. The way this write-up is, it is general. I am trying to see if it is general or limited to that club." Davis, "It is not limited to a specific club. I think you would want to limit the approval either to 2013 or just the spring. And then if someone wants to present an alternate proposal to City Council they can do that." DeRoche, "Again if the club I am affiliated with wants to do that, are they going to have to go through the same routine? Or, is it going to be blanket authorization to say, "If you are certified by the DNR, you are welcome to use Booster West Park."

Davis, "You would have to make application to the Park Commission for review and then

they would make a recommendation to the City Council with what they had. If it is open to the public, it should be sent out to some of these other organizations that teach the class to solicit their input and let them know we have a facility available. Then they can put forward a proposal for our evaluation.” DeRoche, “I would rather, kind of like the ATV ordinance we passed, is that you can ride on the streets of East Bethel if you are a resident of East Bethel. I would not want clubs down in the cities to come up here and use Booster West and go back down to the cities, meanwhile tearing up the park.”

Moegerle, “So are you saying we should we limit this to club members. I don’t know if members of the clubs are regional residents. But are you saying we should only open this to members of regional clubs? Or kids that are taking classes through regional clubs? What is the phrase you need to make this work for you?” DeRoche, “Most ATV classes are done on a CD. They do it at home, they take the test, there is a little review and then they take another written exam and then there is a three part obstacle course. Bob is a resident of East Bethel. If he was a resident of Ramsey, then maybe Ramsey should be doing it over there. Because the people that live in this City are the ones that are paying to maintain the park. If it is a tractor pull over there now, it probably isn’t going to tear much up. But, if there is any damage.”

Moegerle, “But, you were an East Bethel resident used the Linwood track.” DeRoche, “That is because the president of our organization is a Linwood resident. Students from anywhere can come, but the club putting it on should be from East Bethel. I would rather see Bob Jacobson taken out and any resident of East Bethel that is a certified ATV instructor is welcome to utilize Booster West Park for the certification of ATVs.” Moegerle, “I only see his name in background as approaching and the recommendation from the Park Commission is the approval of the request. So I am just saying we approve the request for the safety class to be held at Booster West in the spring so we can test to see if this is something we want to continue so we can see if our class is full of Linwood residents?” D

DeRoche, “What led me to that is it said the request would be for two Saturdays, one in the spring and one in the fall. So he plans on doing two classes.” Moegerle, “Right, but I think Jack had recommended that we approve for only the spring to see the damages.” Davis, “I am saying that is an option, you can approve it for one or the other. If you do have concerns, then I would limit it to the spring one and then evaluate it at that time.” Moegerle, “How do you want us to approve this?” DeRoche, “If we are going to do it, I don’t care if it is the spring and fall to try it out. If we are going to do it then I think it should be done so that residents of East Bethel that are members of other clubs that are certified through the DNR to teach can come in and tell staff, “I want to teach this class on this date”. You can split the classroom part with the obstacle course, it depends on the instructor, but there is a minimum standard.”

Moegerle amended the motion to approve the request to provide facilities for a DNR approved ATV class sponsored and led by East Bethel resident instructors so long as the class is open to all regional ATV Clubs with East Bethel residents. And provided that the ATV remains within the City’s noise ordinance and disturbance to the turf be kept to a minimum and that users make every effort to restore any disturbance to the turf after use. DeRoche, “That is a little more technical then I think it needs to be. I don’t know how many resident instructors we have.” Moegerle, “Well that covers the issues I think you had. If we pass this as approved by the Park Commission then it is open to everybody. I think what you are trying to say is we want to set a precedence that it is primarily for East Bethel residents, unless I misunderstood what you said.” **DeRoche**

seconded; all in favor, motion carries.

Mayor Lawrence called for the vote on the motion as amended. All in favor, motion carries.

MnDOT
Mater
Partnership
Contract

Davis explained that recently the City of East Bethel contracted with the Minnesota Department of Transportation (MnDOT) for the replacement of the overhead street light bulbs located above traffic signals within the City. At that time, representatives from MnDOT expressed an interest in having the City enter into a Master Partnership Contract that would provide for quicker response time and make payment processing more efficient.

The contract would allow MnDOT and the City to provide services for one another based on a standalone work order for each service signed by the City Administrator and MnDOT detailing the exact nature of the work. Having the ability to write work orders against a master contract would provide the greatest speed and flexibility in responding to identified needs.

The Master Contract alone would also allow for basic services such as re-lamping luminaries without the need of a signed work order. The contract also allows MnDOT to internally process payments it receives directly to the office responsible for the service.

At this time, the City only uses MnDOT for re-lamping work and some materials testing. Having this contract in place would allow for easier access to future services if the need arises.

The City Attorney has reviewed the contract and provided the following comments: "I have reviewed the contract provisions. I would support Jack in his desire to enter into this agreement. Much of what the city will need I assume is in the "technical services" area of the contract. Project based services come with their own added list of requirements under the agreement which seems to make that more onerous for the city to engage. Bottom line, the city is not committing to engage any services if they choose not to and is always free to secure them in the marketplace and decline any request from MNDOT for reciprocal services."

Staff recommends entering into the Master Partnership Contract as a more efficient means for MnDOT and the City of East Bethel to provide payment to each other for services rendered and to provide a contractual framework for other possible services.

Moegerle made a motion to approve entering into the Master Partnership Contract as a more efficient means for MnDOT and the City of East Bethel to provide payment to each other for services rendered and to provide a contractual framework for other possible services. DeRoche seconded.

Koller, "If the City is going to be helping them out by changing out the street lights do we have the equipment?" Davis, "No we don't we contract with them so they change the street lights. We don't have the capability, and since they have the trucks and the expertise, the personnel, the traffic signage, it is much better for them to do that than for us trying to do that on our own." DeRoche, "If we don't do this and we need something fixed, they will do it when they get around to it?" Davis, "We can still do it. Supposedly this speeds the process up. We will issue them a work order and it will go to the agency in MnDOT that does the work. Speeds the process for procuring their services. It could make the difference in a couple days. If two streetlights are burned out, it makes it a lot quicker and easier to get work

done.”

DeRoche, “Will this guarantee that the work gets done quicker?” Davis, “Even if the work is not done quicker, it gives us certain liability protection. If we are entered into the Master Contract and we notify them, it is up to them then to perform the services.” Ronning, “So the potential liability stops at the point you contact them? Or when they make some commitment.” Davis, “It is my assumption that if they don’t do something within a week, we have done our due diligence and it is there problem.” Vierling, “The issue is whether or not they respond in timely manner. You are not indemnified. This is an agreement to set up how things are done.” Moegerle, “It sounds like it just gives us options.” Lawrence, “So it essentially cuts down on paperwork.” Davis, “And there is also the clause in there that if we want out of the contract, we just give them 30 days notification. If something happens and it is not working, we can just notify them or they notify us and the contract is voided.” **All in favor, motion carries.**

Commission/
Committee
Assignments
for 2013

Davis explained that staff is seeking designation of appointments from Council on Commission/Committee assignments for 2013

Attached is a spreadsheet with the Commission/Committee assignments for 2009-2012. The following are the Commission, Committee and appointed positions for consideration.

Acting Mayor

The Acting Mayor performs the duties of the Mayor in his absence.

Commission Assignments

The Planning, Parks and Roads Commissions have traditionally had a Council Member assigned as a liaison non-voting member. The purpose is to provide guidance and historical perspective to issues and items that come before these Commissions.

Committee Assignments

The City is statutorily required to participate in the watershed management organizations (WMO’s) to develop water management plans for the watershed area. These organizations have authority to review surface water discharge plans as proposed by developers to ensure they comply with WMO plans. These organizations are contractually managed by the Anoka Conservation District (ACD). The City belongs to both the Upper Rum River WMO and the Sunrise River WMO.

The WMO’s meet quarterly with notices provided in advance of the meeting with agenda materials.

Cedar Creek Committee: This is a committee of City and University of Minnesota representatives that meet periodically to discuss uses of university property as part of the Memorandum of Understanding between the City and the University.

Sandhill Crane Committee: This is a joint powers organization with Anoka County, DNR and MPCA. The group collectively plans for public uses within this area.

Fire Department: Traditionally, a member of the City Council is assigned as the liaison to the Fire Department and attends the quarterly informational meetings.

Police Department: Traditionally, a Council Member is assigned as the liaison to the Anoka

County Sheriff's Department.

Booster Day Committee: Traditionally, two Council members are assigned as the liaison to the Booster Day Committee to assist with coordination of the annual event. The full committee consists of members of several organizations and residents interested this event.

Finance Committee: This committee meets April to identify parameters for budget development. From the parameters set by this Committee, the preliminary budget is developed for presentation to City Council by June 30th. Council may desire to have the full Council comprise this Committee.

EDA Commission: Two Council members are appointed to this Commission. Mayor Lawrence's term expired December 31, 2012 and Council Member Moegerle's term expires on January 31, 2013. Council appointments to the EDA are for a two year term.

Staff requests Mayor Lawrence to recommend Commission/Committee assignments for 2013 to City Council for discussion and approval.

Lawrence, "Acting Mayor - Heidi Moegerle, Economic Development Authority - Richard Lawrence and Heidi Moegerle, Planning Commission - Tom Ronning, Road Commission - Bob DeRoche, Park Commission - Heidi Moegerle, Fire Department - Ron Koller, Police Department - Bob DeRoche, Sandhill Crane Committee and Cedar Creek Committee - Heidi Moegerle, Sunrise River Water Management Organization and Upper Rum River Watershed Management Organization - Ron Koller, Booster Day Committee - Tom Ronning and Ron Koller, Finance Committee - Bob DeRoche and Richard Lawrence.

Moegerle, "There was discussion and an issue we had about the Finance Committee being two people and whether it should function as the entire council. It seems to me that there is some value to work through the finance issues as the entire council. I suspect it will be a much easier process in 2013 than it has been in recent years. I didn't know, was it Bob that was on that committee? What do you think about having the entire council on it?" DeRoche, "I think for two council members and Jack and Rita to sit down and hash some issues out things out, try to get some kind of a plan. So when it comes to the full council we are not trying to do that. There is no sense having five or six meetings dealing with the budget last year. I think that was a waste." Moegerle, "I just saw that it was in the packet and you lived through that, so I wanted to see what you thought." DeRoche, "The first year it worked pretty well. Last year, it wasn't so good."

Moegerle, "Tom and Ron, any great interest in making it a five person committee?"

Ronning, "I don't have any experience in it, but some committees accomplish more as a small committee than when they have too many members on them." Moegerle, "What do you think Ron?" Koller, "I have never been on the finance committee and experience says two people are enough. I would assume that is right."

Moegerle made a motion to approve the Committee/Commission assignments as recommended by Mayor Lawrence for 2013. DeRoche seconded; all in favor, motion carries.

Ord. 41,
Second Series,
Providing

Davis explained that Reimbursement for the purchase of computers and/or computer software up to \$800 per member was proposed at a Budget Work Meeting on August 6, 2012 and formally approved on December 5, 2012 with the adoption of 2013 Budget. The

Reimbursement for Computer & Computer Related Equipment for the Mayor & Council Members

implementation of this item will permit the City Council packets to be distributed and utilized electronically by City Council.

The cost for preparing and distributing paper copies of the packet to the City Council is approximately \$3,250 per year (\$13,000 over four years). The cost for providing Council with laptop computers and/or software to receive these documents electronically will cost up to \$6,400 every four years. This would result in savings of up to \$6,600 within the four year period. \$4,000 has been budgeted and included in the Mayor and City Council Budget for 2013 for these purchases.

This proposed Ordinance amendment would amend Chapter 2, Article III of the Code of Ordinances of the City of East Bethel to authorize the reimbursement for computer related equipment and/or software for the Mayor and City Council.

The savings due to dissemination of Council packets by electronic means could result in savings up to \$6,600 over a four year period.

Staff recommends City Council approve Ordinance No. 41, Second Series and direction to publish in the official newspaper.

Moegerle made a motion to approve Ordinance No. 41, Second Series Providing Reimbursement for Computer and Computer Related Equipment for the Mayor and Council Members. Lawrence seconded.

Moegerle, "This original laptop I bought as a substitute for the desktop that I had been bringing to Indiana. I am no longer going to Indiana and this thing weighs 10 pounds and I have been bringing it to every council meeting for two years. My #2 has fallen off and I have glued it on, I don't know where the letter k is. If you are going to be using a laptop or another device, it takes a pounding because it gets a workout. I just think this is a fabulous idea. We had talked about going completely paperless." Davis, "There will be at least one paper packet printed."

DeRoche, "If I am not mistaken it was going to be a reimbursement for Council Members to get the equipment and then to pay for software that it is compatible with the City stuff."

Davis, "The way this is proposed is you have an allowance of up to \$800. If you want to use that for a purchase of a computer, that is fine. If you already have a computer and you have software to upgrade, you can use it for that over the four year period." DeRoche, "Wasn't there something said that we would have to get certain software." Davis, "You can buy something straight off the shelf and use it the Council meeting and to get your packets."

Moegerle, "Two questions, a computer and/or software, are we lumping in smartphones and tablets. Or should we say electronic hardware considering the speed at which computers are moving forward." Davis, "Tablets are definitely computers. Smartphones I don't think would fall in that category." Vierling, "If anything if we have to go back we can define this in the code." Moegerle, "The other thing is in B. where it says The first six (6) months of the year. I understand that we kind of want to get it done the year we are appointed and take office for budgetary purposes. Rolling it over for the standpoint of the budget is kind of a nightmare. Is there a reason of limiting it to the first six months? Within the first calendar year of taking office is what I am suggesting so you have until December 31st. Ron and Tom might want more time to decide on this."

Davis, "We are recommending within the first six months and the reasons for this are 1) the money that is budgeted for this is for 2013 and cannot roll over again, we would have to re-budget that, and 2) Implementation, would like to see us start as soon as possible. But it is Council prerogative to set this." DeRoche, "When we were initially setting this we didn't want this to go into an off year so if you are here for two years or even four, you would be kind of defeating the whole thing." Moegerle, "Right, but and you said you wanted to implement this as soon as possible. Are you talking paper reduction?" Davis, "Yes." Ronning, "Software, are those available for Council Members, do you have any extras?" Davis, "Probably not." Lawrence, "Can Warren assist us with suggestions on software?" Davis, "She will offer suggestions. All you need is a computer that can access the internet." Warren, "Adobe would be a good purchase." Moegerle, "Can we each go together and purchase the Adobe as a package?"

Moegerle amended the motion changing Subsection 3.B. The computer and/or software must be purchased within the first ~~six~~ (6) twelve (12) months of the member's term to be eligible for reimbursement as provided in this Ordinance within the first year of member's term. Lawrence seconded; all in favor, motion carries.

Mayor Lawrence called for the vote on the original motion as amended. All in favor, motion carries.

Council
Reports –
DeRoche

DeRoche, "I hope everyone had a great holiday. I missed the last council meeting. I was playing Santa for a daycare center made about 75 kids pretty happy. The lakes are somewhat frozen. Still be careful going out on them, with the warm weather coming, can tell where the ice is good. There was another accident on County Road 22, it was pretty bad. Welcome aboard to Tom and Ron."

Council
Reports –
Koller

Koller, "It is nice to be here. I have a lot of reading to do."

Council
Reports-
Moegerle

Moegerle, "Welcome to Tom and Ron. You have challenges and opportunities, to meet other people. Take advantage to meet not only residents, but also other Anoka County Government Officials. And when you go to the League of Minnesota Cities training meet as many other newly elected government people. You are going to see them again and again. And you will learn so much from each other and that has been a very rewarding experience for me. I am going to the Experienced Officials Training at the League on Feb. 1 & 2. This is more close to home on what is going on at the City. Thank you for getting lighting on sign at City Hall. It is a City beacon. The EDA has been active over the holiday. We had a meeting with a representative from ISD 15, Troy Ferguson. I initiated that meeting because school is non-profit and we are a non-profit, we share certain concerns regarding public engagement. Getting more people here, better ideas, populating our commissions, and those kinds of things. It was a very delightful meeting and a lot of brainstorming and Jack and Colleen were there and it was a lot of fun. It has potential to be a lot of good for us. The Park Commission has already been introduced to the Legacy Act. I wasn't fond to paying for trails out of tax dollars, but if it is being paid for out of legacy dollars, that is exciting. We are also meeting with the Met Council representative to kind of build on that. I am so glad you are here, welcome."

Council
Reports -

Ronning, "It is a pleasure to be recognized to try to help to do whatever we can to make it a better place to live. I think we share the same opinion, Ron and I, that we are interested in

Ronning trying to work with council and community.”

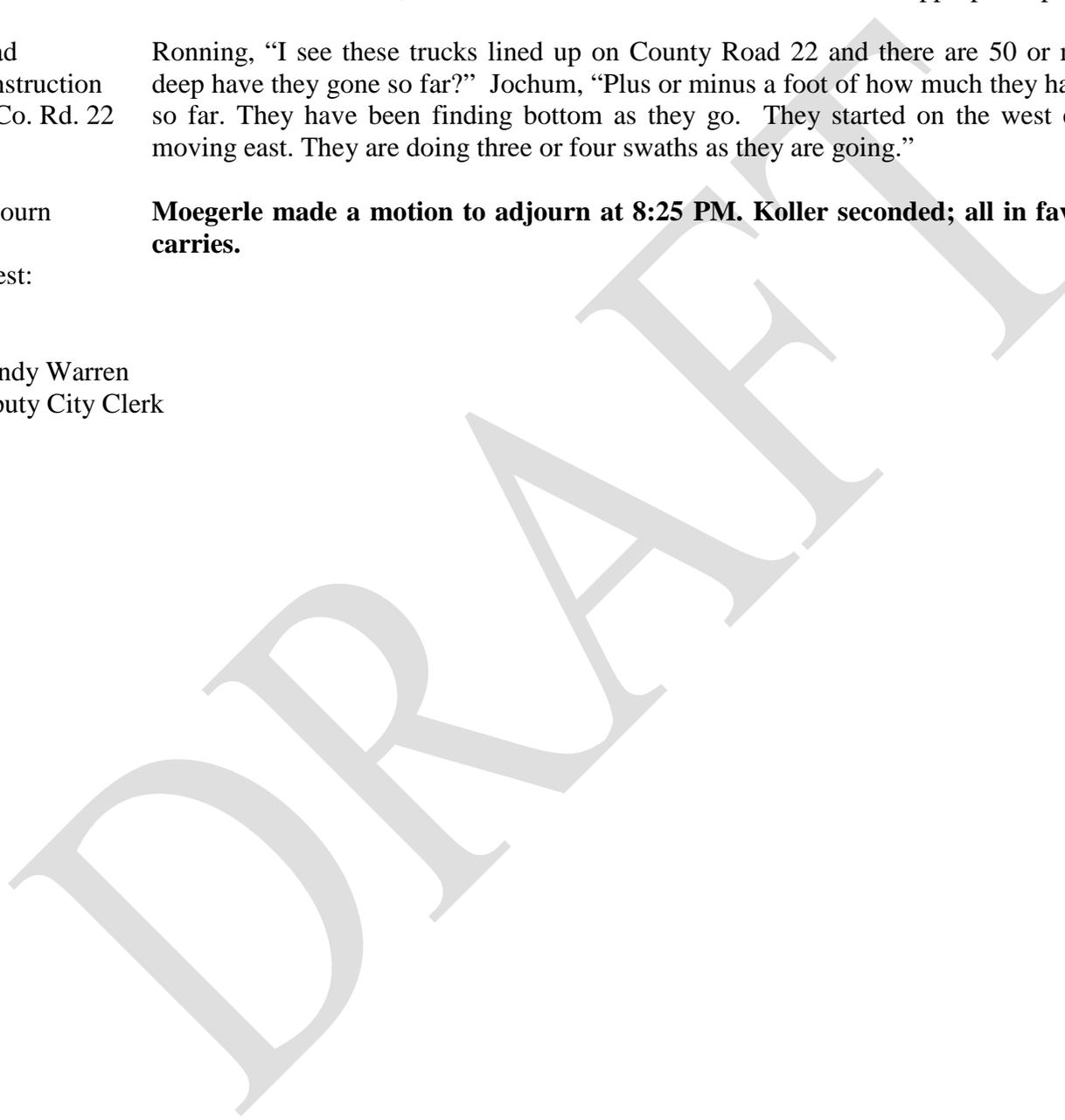
Council Reports - Lawrence, “The last few weeks I think we have turned a new page and got up and running. We have a lot of exciting things going on. Jack and I will be working more closely on the Met Council issues. The forcemain. We heard from Dick Kable on his home. Did that get taken care of?” Davis, “We listened to him and directed him to the appropriate people.”

Road Construction on Co. Rd. 22 Ronning, “I see these trucks lined up on County Road 22 and there are 50 or more. How deep have they gone so far?” Jochum, “Plus or minus a foot of how much they had estimated so far. They have been finding bottom as they go. They started on the west end and are moving east. They are doing three or four swaths as they are going.”

Adjourn **Moegerle made a motion to adjourn at 8:25 PM. Koller seconded; all in favor, motion carries.**

Attest:

Wendy Warren
Deputy City Clerk





Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
 444 Cedar Street, Suite 222, St. Paul, MN 55101-5133
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555

Certification of an On Sale Liquor License, 3.2% Liquor license, or Sunday Liquor License

Cities and Counties: You are required by law to complete and sign this form to certify the issuance of the following liquor license types:
 1) City issued on sale intoxicating and Sunday liquor licenses
 2) City and County issued 3.2% on and off sale malt liquor licenses

Name of City or County Issuing Liquor License East Bethel License Period From: 2/1/2013 To: 6/30/2013

Circle One: New License License Transfer Route 65 Pub + Grub Inc. Suspension Revocation Cancel _____
(former licensee name) (Give dates)

License type: (circle all that apply) On Sale Intoxicating Sunday Liquor 3.2% On sale 3.2% Off Sale

Fee(s): On Sale License fee: \$ 459 Sunday License fee: \$ 83 3.2% On Sale fee: \$ _____ 3.2% Off Sale fee: \$ _____

Licensee Name: Slaw-Industries Corp. DOB _____ Social Security # 1-7
(corporation, partnership, LLC, or Individual)

Business Trade Name Route 65 Pub + Grub Business Address 18407 Hwy 65 NE City East Bethel

Zip Code 55011 County Anoka Business Phone 763-413-3550 Home Phone _____

Home Address 2852 179th Ave NE City Ham Lake Licensee's MN Tax ID # 2836883
(To Apply call 651-296-6181)

Licensee's Federal Tax ID # 46-1665989
(To apply call IRS 800-829-4933)

If above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
<u>Bradley Adrian Slawson</u>			<u>2852 179 Ave NE Ham Lake MN 55304</u>
<u>Bradley David Slawson</u>			<u>4502 176th Ave NE Ham Lake MN 55304</u>

Intoxicating liquor licensees must attach a certificate of Liquor Liability Insurance to this form. The insurance certificate must contain all of the following:

- 1) Show the exact licensee name (corporation, partnership, LLC, etc) and business address as shown on the license.
- 2) Cover completely the license period set by the local city or county licensing authority as shown on the license.

Circle One: (Yes No) During the past year has a summons been issued to the licensee under the Civil Liquor Liability Law?

Workers Compensation Insurance is also required by all licensees: Please complete the following:

Workers Compensation Insurance Company Name: STATE FUND MUTUAL Policy # 053107.801

I Certify that this license(s) has been approved in an official meeting by the governing body of the city or county.

City Clerk or County Auditor Signature _____ Date _____
(title)

On Sale Intoxicating liquor licensees must also purchase a \$20 Retailer Buyers Card. To obtain the application for the Buyers Card, please call 651-201-7504, or visit our website at www.dps.state.mn.us.



Minnesota Department of Public Safety
Alcohol and Gambling Enforcement Division (AGED)
 444 Cedar Street, Suite 133, St. Paul, MN 55101-5133
 Telephone 651-201-7507 Fax 651-297-5259 TTY 651-282-6555
 www.dps.state.mn.us

Application for Optional 2 AM Liquor License

License type code: 2AM License Expiration Date _____ ID# _____
 (For Office Use Only)

Licensee Name: Slaw-Industries Corporation
 Trade Name: Route 65 Pub + Grub
 Licensed Location Address: 18407 Hwy 65 NE
 City, State, Zip Code: East Bethel, MN 55011
 Business Phone: 763-413-3550

If the above named licensee is a corporation, partnership, or LLC, complete the following for each partner/officer:

Bradley Adrian Slawson ; 2852 179th Ave NE
Ham Lake MN 55304

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address
<u>Bradley Adrian Slawson</u>			<u>2852 179th Ave NE</u> <u>Ham Lake MN 55304</u>
<u>Bradley David Slawson</u>			<u>4502 176th Ave NE</u> <u>Ham Lake MN 55304</u>

Partner/Officer Name (First Middle Last)	DOB	Social Security #	Home Address

Licensee must report previous 12 month on sale alcoholic beverage gross receipts by checking one of the boxes below. Next to the box you check is your 2 AM license fee. Make check payable to: **Alcohol and Gambling Enforcement Division (AGED)**. Mail this application and check to : AGED, 444 Cedar St., Suite 133, St. Paul, MN 55101-5133.

- \$300 2 AM license fee - Up to \$100,000 in on sale gross receipts for alcoholic beverages
- \$750 2 AM license fee - Over \$100,000, but not over \$500,000 in on sale gross receipts for alcoholic beverages
- \$1,000 2 AM license fee - Over \$500,000 in on sale gross receipts for alcoholic beverages
- \$200 2 AM license fee - 3.2% On Sale Malt Liquor licensees or Set Up license holders
- \$200 2 AM license fee - Did not sell alcoholic beverages for a full 12 months prior to this application

Yes No Does your city or county licensing official allow the sale of alcoholic beverages until 2 AM?

City Clerk/County Auditor Signature _____ Date _____

(I certify that the city or county of _____ approves the sale of alcoholic beverages until 2 AM)

Licensee Minnesota Tax ID Number (Required) 2836883

Licensee Signature Brad Slawson Date 1-9-13
 (I certify that I have answered the above questions truthfully and correctly)

Licensee: Prior to submitting this application to the Alcohol and Gambling Enforcement Division, it must be signed by your local city or county licensing official.

DESCRIPTION OF LICENSED PREMISES
City of East Bethel On-Sale Liquor License Application

Minnesota Rules require on-sale liquor license holders to provide specific descriptions of the licensed premises:

7515-0430 On Sale Applications:

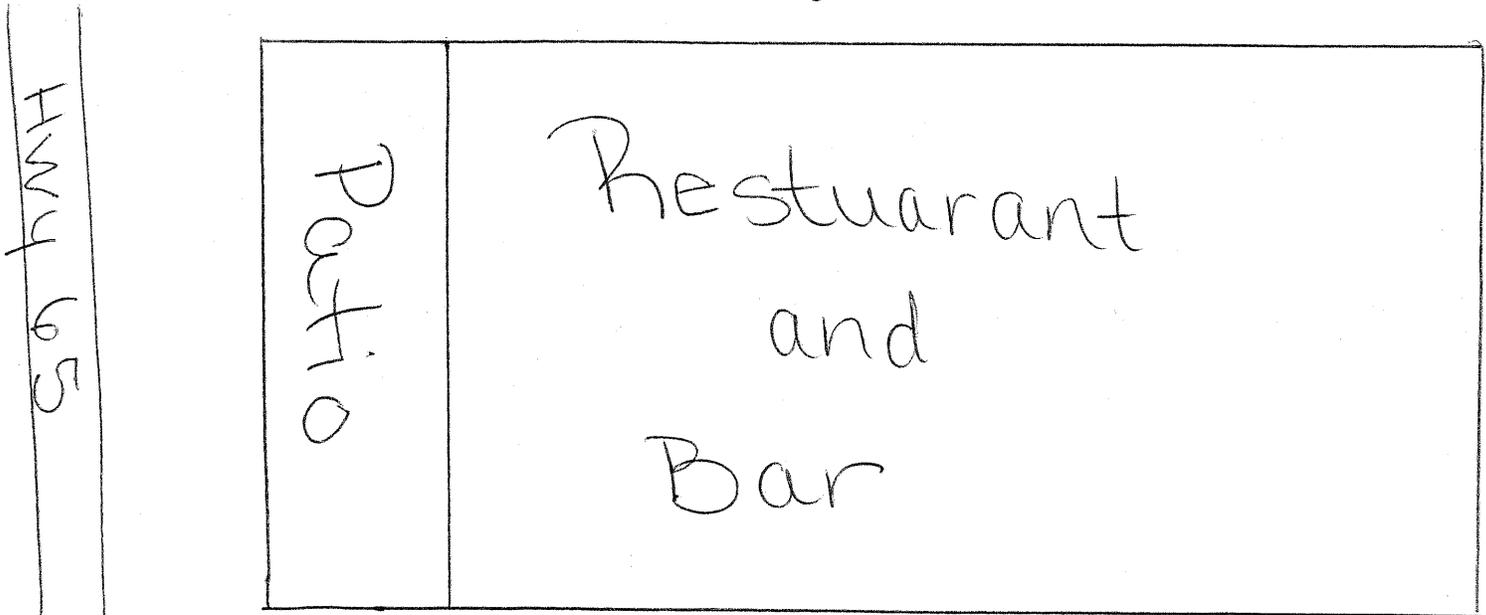
Subp. 2 Description of premises. The retail licenses for sale of alcoholic beverages which the municipality may issue must contain a specific description of the premises to which the license applies. The description must state the numbered street address or the description of the lot, block, addition, or township. In addition, the license application must include a complete description of the compact and contiguous area in which the licensee will conduct business, including a description of physically connected attachments to the main structure such as patios, decks, or pavilions. If the description in this subpart covers a building with more than one story or rooms which are used for business purposes other than those permitted to be in combination with the license as outlined in part 7515.0420, then the description must specify the floor and the space to which the license will apply.

Establishment Name: Route 65 Pub + Grub

Establishment Address: 18407 Hwy 65 NE East Bethel MN 55011

Complete description of area as defined above: Business will be conducted inside Route 65 Pub + Grub restaurant and bar area. Also, business will be conducted in an attached enclosed patio area located at the front of the main structure.

Please provide below or attach a sketch of the entire area, including patios, decks or pavilions that are a part of the licensed premise for the sale of alcoholic beverages:



I certify that the information provided above is accurate and complete and that a valid workers' compensation policy will be kept in effect at all times as required by law.

Signature: Bruce Slawson

Date: 1-9-13

Proposal



Date Proposed: 1/16/2013
Proposal Valid Until: 3/17/2013
Payment Terms: Net 10
Proposal Number: QTE21748

Bill To:

City of East Bethel
 2241 221st Ave NE
 East Bethel, MN 55011

Ship To:

City of East Bethel
 2241 221st Ave NE
 East Bethel, MN 55011
 USA

QTY	UoM	ITEM	DESCRIPTION	UNIT PRICE	EXT. PRICE
Sony Camera					
1.00	EA	*BRC-300	Sony-3-Chip CCD NSTC Camera	4,707.00	4,707.00
1.00	EA	TAX	Sales Tax	353.54	353.54
SUB-TOTAL					\$5,060.54
1.00			Freight	30.00	30.00
1.00			Installation & Integration	225.00	225.00
SUB-TOTAL					\$255.00
TOTAL					\$5,315.54

Submitted by:

Bill, Gorham
 Dascom Systems Group, LLC
 2415 Ventura Drive
 Woodbury, MN 55125

Phone: 651-789-4466
 Fax: 651-578-2555
 Email: bgorham@dascom-systems.com
 Web Site: www.dascom-systems.com

Attached general terms & conditions are an integral part of this proposal.

Warranty: Manufacturer's Depot unless indicated above
 Freight: FOB Origin
 Sales Tax: Not Included

Accepted by:

Authorized Signature: _____
 Printed Name: _____
 Title: _____ Date: _____
 P.O. Number _____

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2013-06

**RESOLUTION ACKNOWLEDGING THE DONATION FROM ST. FRANCIS YOUTH
HOCKEY ASSOCIATION**

WHEREAS, the City of East Bethel has received a flat screen television and a wall mount as a donation for the East Bethel Ice Arena from the St. Francis Youth Hockey Association.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the City Council of the City of East Bethel acknowledges and accepts the donation from the St. Francis Youth Hockey Association for the television and wall mount for the East Bethel Ice Arena.

BE IT FURTHER RESOLVED THAT: the City Council of the City of East Bethel expresses its thanks and appreciation to the St. Francis Youth Hockey Association for this donation.

Adopted this 23rd day of January, 2013 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Richard Lawrence, Mayor

ATTEST:

Jack Davis, City Administrator

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2013-07

**RESOLUTION ACKNOWLEDGING THE DONATION FROM THE HAM LAKE
CHAMBER OF COMMERCE**

WHEREAS, the City of East Bethel has received a donation of \$4,500 from the Ham Lake Chamber of Commerce to provide funds for a portion of the cost for a fireworks display at East Bethel Booster Day celebrations.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the City Council of the City of East Bethel acknowledges and accepts the donation from the Ham Lake Chamber of Commerce to provide the funding for the purpose of fireworks at Booster Day celebrations.

BE IT FURTHER RESOLVED THAT: the City Council of the City of East Bethel expresses its thanks and appreciation to the Ham Lake Chamber of Commerce.

Adopted this 23rd day of January, 2013 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Richard Lawrence, Mayor

ATTEST:

Jack Davis, City Administrator

**PAY ESTIMATE #3
CITY OF EAST BETHEL
Jackson Street Reconstruction Project**

January 8, 2013

Honorable Mayor & City Council
City of East Bethel
2241 - 221st Avenue N.E.
East Bethel, MN 55011-9631

RE: Jackson Street Reconstruction Project
Contractor: Rum River Contracting Co.
Contract Amount: \$1,188,238.40
Award Date: August 15, 2012

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by Rum River Contracting Co.

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
1	MOBILIZATION	1	LUMP SUM	\$50,000.00	\$ 50,000.00	1	\$ 50,000.00
2	CLEARING	1.15	ACRE	\$3,900.00	\$ 4,485.00	1.30	\$ 5,070.00
3	GRUBBING	1.15	ACRE	\$1,000.00	\$ 1,150.00	1.30	\$ 1,300.00
4	REMOVE CURB AND GUTTER	148	LIN FT	\$4.00	\$ 592.00	228	\$ 912.00
5	REMOVE PIPE CULVERTS	527	LIN FT	\$5.00	\$ 2,635.00	467	\$ 2,335.00
6	REMOVE CONCRETE GUTTER	72	LIN FT	\$4.00	\$ 288.00	72	\$ 288.00
7	REMOVE BITUMINOUS PAVEMENT	1,197	SQ YD	\$2.50	\$ 2,992.50	1,554	\$ 3,885.00
8	REMOVE CONCRETE DRIVEWAY PAVEMENT	47	SQ YD	\$4.00	\$ 188.00	50	\$ 200.00
9	REMOVE CATCH BASIN	2	EACH	\$237.50	\$ 475.00	2	\$ 475.00
10	REMOVE SIGN	24	EACH	\$25.00	\$ 600.00	24	\$ 600.00
11	SAWING CONCRETE PAVEMENT (FULL DEPTH)	55	LIN FT	\$4.00	\$ 220.00	55	\$ 220.00
12	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	525	LIN FT	\$3.00	\$ 1,575.00	429	\$ 1,287.00
13	SALVAGE FENCE	1,320	LIN FT	\$2.00	\$ 2,640.00		\$ -
14	REMOVE MISCELLANEOUS STRUCTURES	1	LUMP SUM	\$500.00	\$ 500.00	1	\$ 500.00
15	COMMON EXCAVATION, EV	8,361	CU YD	\$4.95	\$ 41,386.95	8,361	\$ 41,386.95
16	MUCK EXCAVATION, EV	3,610	CU YD	\$6.90	\$ 24,909.00	4,060	\$ 28,014.00
17	GRANULAR BORROW, LV	12,566	CU YD	\$9.10	\$ 114,350.60	12,589	\$ 114,559.90
18	TOPSOIL BORROW, LV	500	CU YD	\$0.01	\$ 5.00		\$ -
19	SALVAGED TOPSOIL FROM STOCKPILE, CV	2,965	CU YD	\$4.30	\$ 12,749.50	2,954	\$ 12,702.20
20	GEOTEXTILE FABRIC TYPE IV	145	SQ YD	\$2.00	\$ 290.00	80	\$ 160.00
21	GEOTEXTILE FABRIC TYPE VI	2,350	SQ YD	\$3.60	\$ 8,460.00		\$ -
22	HAUL AND STOCKPILE EXCESS MATERIAL, LV	2,000	CU YD	\$7.00	\$ 14,000.00	670	\$ 4,690.00
23	AGGREGATE BASE CLASS 5	1,465	TON	\$15.35	\$ 22,487.75	2,328	\$ 35,734.80
24	MILL BITUMINOUS SURFACE (2")	53	SQ YD	\$10.00	\$ 530.00	10	\$ 100.00
25	BITUMINOUS PAVEMENT RECLAMATION	24,600	SQ YD	\$1.05	\$ 25,830.00	24,600	\$ 25,830.00
26	HAUL BITUMINOUS PAVEMENT RECLAMATION, CV	3,370	CU YD	\$6.20	\$ 20,894.00	4,888	\$ 30,305.60
27	TYPE MV 3 WEARING COURSE MIXTURE (B)	3,953	TON	\$64.00	\$ 252,992.00	240	\$ 15,360.00
28	TYPE MV 3 NON WEARING COURSE MIXTURE (B)	3,920	TON	\$60.00	\$ 235,200.00	3,832	\$ 229,920.00
29	BITUMINOUS MATERIAL FOR TACK COAT	1,620	GAL	\$2.00	\$ 3,240.00		\$ -
30	MODULAR BLOCK RETAINING WALL	50	SQ YD	\$169.00	\$ 8,450.00		\$ -
31	15" CS PIPE CULVERT	72	LIN FT	\$32.25	\$ 2,322.00	192	\$ 6,192.00
32	15" RC PIPE APRON	8	EACH	\$467.30	\$ 3,738.40	8	\$ 3,738.40
33	18" RC PIPE APRON	2	EACH	\$492.00	\$ 984.00	2	\$ 984.00
34	24" RC PIPE APRON	1	EACH	\$539.30	\$ 539.30	2	\$ 1,078.60
35	15" CS SAFETY APRON	4	EACH	\$327.00	\$ 1,308.00	10	\$ 3,270.00
36	INSTALL CULVERT MARKER	11	EACH	\$50.00	\$ 550.00	11	\$ 550.00
37	TRASH GUARD FOR 15" PIPE APRON	8	EACH	\$311.00	\$ 2,488.00	8	\$ 2,488.00
38	TRASH GUARD FOR 18" PIPE APRON	2	EACH	\$333.00	\$ 666.00	2	\$ 666.00

**PAY ESTIMATE #3
CITY OF EAST BETHEL
Jackson Street Reconstruction Project**

ITEM NO.	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	CONTRACT UNIT PRICE	CONTRACT AMOUNT	USED TO DATE	EXTENSION
39	TRASH GUARD FOR 24" PIPE APRON	1	EACH	\$633.00	\$ 633.00	2	\$ 1,266.00
40	15" RC PIPE SEWER DESIGN 3006, CL V	2,004	LIN FT	\$28.50	\$ 57,114.00	2,053	\$ 58,510.50
41	18" RC PIPE SEWER DESIGN 3006, CL V	84	LIN FT	\$30.50	\$ 2,562.00	86	\$ 2,623.00
42	24" RC PIPE SEWER DESIGN 3006, CL III	114	LIN FT	\$34.50	\$ 3,933.00	103	\$ 3,553.50
43	CONSTRUCT DRAINAGE STRUCTURE DESIGN 48 - 4020	197.9	LIN FT	\$200.05	\$ 39,589.90	158.7	\$ 31,747.94
44	CONSTRUCT DRAINAGE STRUCTURE DESIGN 54 - 4020	7.4	LIN FT	\$280.00	\$ 2,072.00		\$ -
45	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	2.8	LIN FT	\$279.00	\$ 781.20	2.5	\$ 697.50
46	CASTING ASSEMBLIES TYPE 1	26	EACH	\$627.05	\$ 16,303.30	22	\$ 13,795.10
47	CASTING ASSEMBLIES TYPE 2	1	EACH	\$669.00	\$ 669.00	1	\$ 669.00
48	CASTING ASSEMBLIES TYPE 3	2	EACH	\$728.00	\$ 1,456.00		\$ -
49	RANDOM RIPRAP CLASS II	17	CU YD	\$105.00	\$ 1,785.00	31	\$ 3,255.00
50	RANDOM RIPRAP CLASS III	45	CU YD	\$105.00	\$ 4,725.00	32	\$ 3,360.00
51	CONCRETE CURB & GUTTER DESIGN B618	12,000	LIN FT	\$8.50	\$ 102,000.00	11,686	\$ 99,331.00
52	6" CONCRETE DRIVEWAY PAVEMENT	300	SQ YD	\$40.00	\$ 12,000.00		\$ -
53	BITUMINOUS CURB	100	LIN FT	\$5.00	\$ 500.00	21	\$ 105.00
54	MAIL BOX SUPPORT	32	EACH	\$125.00	\$ 4,000.00	35	\$ 4,375.00
55	TRAFFIC CONTROL	1	LUMP SUM	\$15,000.00	\$ 15,000.00	0.75	\$ 11,250.00
56	SIGN PANELS TYPE C	355.0	SQ FT	\$31.00	\$ 11,005.00	355.0	\$ 11,005.00
57	CONIFEROUS TREE 6' HT B&B	8	TREE	\$225.00	\$ 1,800.00		\$ -
58	PERENNIAL PLUGS	940	PLANT	\$8.50	\$ 7,990.00		\$ -
59	TREE PRUNING	20	HOUR	\$150.00	\$ 3,000.00		\$ -
60	BALE BARRIER	60	LIN FT	\$5.00	\$ 300.00	30	\$ 150.00
61	SILT FENCE, TYPE MACHINE SLICED	12,070	LIN FT	\$1.10	\$ 13,277.00	11,333	\$ 12,466.30
62	STORM DRAIN INLET PROTECTION	32	EACH	\$90.00	\$ 2,880.00	29	\$ 2,610.00
63	TEMPORARY ROCK CONSTRUCTION ENTRANCE	2	EACH	\$500.00	\$ 1,000.00		\$ -
64	EROSION CONTROL BLANKETS CATEGORY 2	70	SQ YD	\$3.00	\$ 210.00	773	\$ 2,319.00
65	EROSION CONTROL BLANKETS CATEGORY 5	280	SQ YD	\$3.00	\$ 840.00		\$ -
66	TURF ESTABLISHMENT	7.3	ACRE	\$1,000.00	\$ 7,300.00	8.9	\$ 8,900.00
67	4" SOLID LINE WHITE - EPOXY	15,720	LIN FT	\$0.20	\$ 3,144.00		\$ -
68	4" BROKEN LINE YELLOW - EPOXY	530	LIN FT	\$0.20	\$ 106.00		\$ -
69	4" DOUBLE SOLID LINE YELLOW - EPOXY	5,280	LIN FT	\$0.40	\$ 2,112.00		\$ -
70	4" SOLID LINE YELLOW - EPOXY	2,640	LIN FT	\$0.20	\$ 528.00		\$ -
71	24" STOP LINE WHITE - EPOXY	152	LIN FT	\$6.00	\$ 912.00		\$ -

TOTAL WORK COMPLETED TO DATE	\$ 896,791.29
LESS 3% RETAINAGE:	\$ 26,903.74
LESS PAY ESTIMATE #1:	\$ 335,926.97
LESS PAY ESTIMATE #2:	\$ 470,850.97
WE RECOMMEND PAYMENT OF:	\$ 63,109.61

**PAY ESTIMATE #3
CITY OF EAST BETHEL
Jackson Street Reconstruction Project**

APPROVALS:

CONTRACTOR: RUM RIVER CONTRACTING CO.

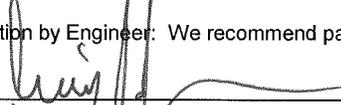
Certification by Contractor: I certify that all items and amounts are correct for the work completed to date.

Signed:  _____

Title: SUPERVISOR Date 1-16-13

ENGINEER: HAKANSON ANDERSON

Certification by Engineer: We recommend payment for work and quantities as shown.

Signed:  _____

Title: City Engineer Date 1/8/13

OWNER: CITY OF EAST BETHEL

Signed: _____

Title: _____ Date _____

Joel McPherson

North Branch, MN 55056

January 7, 2013

City of East Bethel
Attn. Mr. Jack Davis
2241 221st Avenue NE
East Bethel, MN 55011

Dear Mr. Davis:

I am Applying for the Building Inspectors position. I have enclosed my resume and job application for your review. I have a varied background in building inspection and public works that I feel would make me a good fit for the City of East Bethel.

I am currently unemployed due to a position cut at the City of North Branch in February of 2009. I was hired temporarily as an inspector for the City of Centerville street reconstruction project during the summer of 2009. I am currently working part-time for the Star Tribune and was appointed to the North Branch City Council. I served on the school board for Trinity Christian School and was a daily volunteer at the school also. I have since been seeking full time employment.

I am appreciative of you taking your time to review my qualifications and hope to hear from you. Again, thanks for your consideration.

Sincerely,

Joel McPherson

Joel McPherson

North Branch, MN 55056

Certifications: Minnesota State Building Official Certification Number 2357
Minnesota Pollution Control Agency Septic Inspectors License C8881
Minnesota Department of Health C Water Certificate
Minnesota Pollution Control Agency SC Wastewater Certificate

Employer: **City of Centerville**
1880 Main Street
Centerville, MN 55038

Project Inspector 5/2009 to 10/2009

Responsibilities: Perform inspections on a road reconstruction project. Ensure installation of new utilities and ensure repairs were installed to design specifications. Mark for curb and pavement removal. Gather quantities for billing purposes. Assist residents with questions and complaints.

Building Inspector/Public Works Technician 1/2004 to 4/2008
Public Works 2/2001 to 4/2008

Responsibilities: Perform inspections on residential and commercial building projects. Perform plan reviews to ensure compliance with building codes and city ordinances. Address citizen complaints regarding city ordinances and work with the parties to find a solution that works within the ordinance(s). Answer citizen and contractor questions regarding building code and city ordinances. Provide location of the city utilities for contractors and citizens. Assist with daily operations and maintenance of the city's infrastructure.

Employer: **City of North Branch**
P.O. Box 910
North Branch, MN 55056

Building Inspector 4/2008 to 2/2009

Responsibilities: Perform inspections on residential and commercial building projects. Perform plan reviews to ensure compliance with building code and the city ordinances. Address citizen complaints regarding city ordinances. Work with the parties to find a solution that complies with the ordinance. Answer Citizen and Contractor questions regarding Building code and City ordinances.

Employer: **City of St. Paul**
Sewer Department, Bridge Department, Street Department
419 Burgess St.
St. Paul, MN 55117

Crew Leader/ Laborer from 4/1997 to 2/2001

Responsibilities: Head up a crew of 1 to 3 laborers. Assess, clean and repair the city sanitary and storm sewer systems. Perform yearly inspections on sanitary and storm sewer systems. Prioritizing maintenance as needed.

Bridge Laborer from 5/1996 to 4/1997

Responsibilities: Repair and maintain bridges and associated structures.

Street Service Worker from 6/1993 to 5/1996

Responsibilities: Maintain streets and alleys. Perform snow and ice control.

Education: Bachelor of Arts 5/1992
Augsburg College
2211 Riverside Ave S.
Minneapolis, MN 55454

BIT Certificate 12/2002
North Hennepin Community College
7411 85th Ave N.
Brooklyn Park, MN 55445



Application for Approval of State Gambling Premises Permit

Applicant Information

Organization Name	CLIMB Theatre, Inc. #02002
Name of Leased Premises	Route 65 Pub and Grub
Street Address	18407 Hwy 65 NE
City ST ZIP Code	E Bethel MN 55011
Work Phone	763-413-5550
E-Mail Address	
License Number	02002
Check all activities that will be conducted:	<input checked="" type="checkbox"/> Pull-Tabs <input type="checkbox"/> Pull-tabs w/dispensing device <input type="checkbox"/> Tipboards
	<input checked="" type="checkbox"/> Paddlewheel <input type="checkbox"/> Paddlewheel w/table <input type="checkbox"/> Bingo <input checked="" type="checkbox"/> Bar Bingo
	<i>✓ electronics</i>

Organization Background Information

Please provide background information for your organization to include the following:

(Attach Additional Sheets as necessary)

- 1) Your Mission and Purpose *CLIMB Theatre is a traveling educational theatre - please see attached reports on support dollars to programs*
- 2) Area and Population served *State of MN - primarily elementary schools, but some middle, senior, pre-school and seniors. Also work with teachers*
- 3) Services your organization will/does offer *CLIMB gambling gives money to lessen costs of programming to schools.*
- 4) Has your organization had a violation of any state statute, state rule or city ordinance relating to gambling within the last three years (If yes, please indicate dates and describe violation, and what was the penalty) *No*
- 5) Other Pertinent Information *See attached information on CLIMB Theatre*

Proposed Lawful Purpose Expenditures

Organization, Individual or Institution Name	Street Address	Phone
CLIMB Theatre	6415 Carmen Ave Inver Grove Hts 55076	651-453- 9275 x11

Agreement and Signature

By submitting this application, I affirm that the facts set forth are true, correct and complete. I understand that any false statements, overt omissions or other misrepresentations made by me on this application may result in revocation of the premises permit.

Name (printed)	LAURIE GLUESING
Signature	<i>Laurie Gluesing</i>
Title	Gambling Manager
Date	1-16-13

Application

Application for approval of a state premises permit shall be made at least 90 days prior to the expiration of a current premises permit or, in the case of a new premises permit, at least 90 days prior to the date the application is submitted to the Minnesota gambling control board for the permit. The application shall be filed with the City Clerk.

Approval

Application for approval of a state premises permit has been

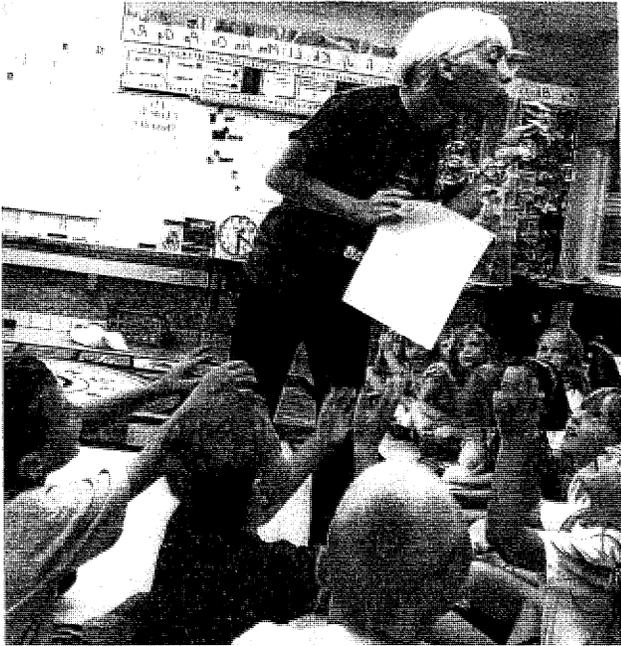
___ Approved ___ Denied by the City of East Bethel this ___ day of _____, 20__.

City Administrator

About CLIMB Theatre

EFFECTIVE EDUCATION. EXCEPTIONAL ENTERTAINMENT.

(Cont'd)



CLIMB Board of Directors

Jim Gambone, Chair
President, Points of View

Representative Joseph Atkins
Member Minnesota State Legislature

Bonnie Matson
Principal, Springsted Incorporated

James Olney
Lawyer, Associated Financial Group

Bill Partlan
Professor of Directing in the School of Theatre and Film at Arizona State University
Artistic Director, Triple Espresso

Milan Mockovak
Owner, Job Done Inc

Peg Wetli
CLIMB CEO (paid staff member)

CLIMB Accomplishments, 2010-2011

Developed *A Deeper Look* for Owatonna Public Schools, to provide a performance that would help ameliorate the prejudice practiced by teachers

Performed wordless plays at fairs and festivals in small towns in rural MN, working with leaders in 26 rural Minnesota towns to identify issues that were relevant to their communities

Created an entirely new product—*Booster Bits*, (now *Interplays*) for schools that need to reach all of their students in one day, but lack the funds needed to host our plays or classes

Wrote *Claudia and the Trashinator*, a new play for 3rd-6th graders teaching waste reduction, reusing, recycling and other conservation practices

Performed *Emma and the Allianz Cash Cow* 36 times, teaching 1st-4th graders about financial literacy and money practices that will serve them now and lead them into debt-free futures as adults

Provided programming for preschools for the first time in 20 years, with topics including listening, following directions, counting, letters, personal hygiene, and assertive behavior

Provided 19 library sponsored performances of *Return to Honor*, sensitizing communities to challenges military personnel face when they return from combat

Served Title-One schools, by providing bullying prevention programming to over 45,000 students in schools where 50% or more of the students receive free or reduced fee lunches

CLIMB Theatre, Inc
6415 Carmen Avenue East
Inver Grove Heights, MN 55076

Phone: (651) 453-9275
Toll Free: (800) 767-9660
Fax: (651) 453-9274

www.climb.org
mail@climb.org

CLIMB Theatre

About CLIMB Theatre

EFFECTIVE EDUCATION. EXCEPTIONAL ENTERTAINMENT.

CLIMB Theatre

Mission

CLIMB's mission is to create and perform plays, classes and other works that inspire and propel people, especially young people, toward actions that benefit themselves, each other and the community.



About CLIMB Theatre

CLIMB Theatre, based in Inver Grove Heights, MN, is a nationally recognized non-profit company that has provided programming to K-12 schools for 38 years.

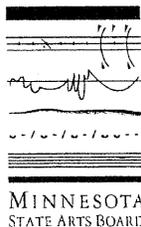
CLIMB's theatre artists write, produce and present plays and drama classes on topics like bullying, self-control, respect, friendship, acceptance of differences, methamphetamine-use prevention, and the environment.

CLIMB's work is not only entertaining, it is educational. Independent research done on our programs show that young people learn, and may change their thinking and even their behavior, because of our work.

We gratefully recognize the following:

Allianz Life Corporate Giving Program, Target, RBC Foundation-USA, 3M Foundation, Hugh J. Andersen Foundation, SCORE Grants, Mendon F. Schutt Family Fund, Wells Fargo Foundation MN, Individual Contributions, and the Minnesota State Arts Board

This activity is made possible in part by a grant provided by the Minnesota State Arts Board through an appropriation by the Minnesota State Legislature from the State's general fund and its arts and cultural heritage fund with money from the vote of the people of Minnesota on November 4, 2008, and a grant from the Wells Fargo Foundation Minnesota.



CLIMB Theatre is the 2009 winner of the American Alliance of Theaters in Education's (AATE) prestigious Sara Spencer Artistic Achievement Award. AATE is a national association existing "to promote standards of excellence in theatre and theatre education." Only one other Minnesota theatre has ever received the Sara Spencer Award.

Quick facts: In 2010-2011, CLIMB:

- Worked in 27% of the 862 rural, suburban and urban towns/cities in MN
- Reached more than 200,00 people: 167,235 Minnesotans and another 33,639 out-of-state students (primarily in WI, but also in IA, IL, ND, and SD)
- Performed at 597 schools, libraries, community centers and other locations
- Provided nearly 700 play performances and more than 650 days of classes

CLIMB Theatre has been in gaming for 25 years. Our many years of experience ensure a professional operation, with a driving commitment to excellent customer service. Our staff is well-trained and we offer all forms of lawful gambling including pull-tabs (booth, bar-op and machine), bar bingo and meat raffles. We are also adding electronic pull-tabs and linked bingo.

Proceeds from charitable gaming help us cover the cost of the educational theatre programs we bring to school children. In the last year alone, our actor/educators reached about 200,000 students and teachers in rural, urban and suburban schools throughout Minnesota. Our repertory includes educational and entertaining plays and classes taught to all the kids in an age group, on a variety of critical topics such as environment, bullying, self-control, respect, acceptance of differences, higher education, friendship, and substance abuse prevention.

CLIMB's commitment to excellence in art and education is well known and applauded by such organizations as the Minnesota Office of Higher Education and the Minnesota State Arts Board. And, CLIMB Theatre won the national 2009 **Sara Spencer Artistic Achievement Award** honoring artistic theatre practice of long duration (34 years) and wide recognition.

I have enclosed general information about CLIMB Theatre, and will be happy to personalize the topics taught in the schools in your area, if you wish

CLIMB Theatre, Inc
Laurie Gluesing, Gambling Manager
Cell 651.276.9056
Office 651.453.9275 ext.11
1.800.767.9660 ext.11
laurie@climb.org

Trade Area Report: Detail

East Bethel

Date Range: 1-1-2011 to 12-31-2012

	Site	Program topic	Charges		Support Funds		Totals		
			Program	Travel	Program	Travel	Contract	Net Sales	
2011: February									
2-15-11	St. Francis	St. Francis Middle School	Lockdown	851.00	40.00	253.00		638.00	598.00
2-15-11	St. Francis	St. Francis Middle School	Lockdown	851.00		253.00		598.00	598.00
February Totals:				1,702.00	40.00	506.00		1,236.00	1,196.00
2011: April									
4-29-11	Anoka	Wilson Elementary School	The Great Tooth Exchange	851.00	40.00	253.00		638.00	598.00
4-29-11	Anoka	Wilson Elementary School	The Dreaded Kneejerk	851.00		253.00		598.00	598.00
April Totals:				1,702.00	40.00	506.00		1,236.00	1,196.00
2011: June									
6-14-11	Anoka	Anoka County Sheriffs Department	Bullying Prevention	733.00	30.00	443.00		320.00	290.00
June Totals:				733.00	30.00	443.00		320.00	290.00

SUPPORT #

Trade Area Report: Detail

East Bethel

Date Range: 1-1-2011 to 12-31-2012

	Site	Program topic	Charges		Support Funds		Totals		
			Program	Travel	Program	Travel	Contract	Net Sales	
2012: January									
1-23-12	St. Francis	St. Francis Middle School	Lockdown	851.00	74.00	253.00		672.00	598.00
1-23-12	St. Francis	St. Francis Middle School	Lockdown	851.00		253.00		598.00	598.00
January Totals:				1,702.00	74.00	506.00		1,270.00	1,196.00
2012: February									
2-23-12	Isanti	Isanti Intermediate	The Bystander	851.00	55.00	253.00		653.00	598.00
2-23-12	Isanti	Isanti Intermediate	The Bystander	851.00		253.00		598.00	598.00
2-23-12	Isanti	Isanti Middle School	Lockdown	851.00	44.00	253.00		642.00	598.00
February Totals:				2,553.00	99.00	759.00		1,893.00	1,794.00
2012: March									
3-2-12	Anoka	Wilson Elementary School	Bugs For Bullies	851.00	57.00	253.00		655.00	598.00
3-2-12	Anoka	Wilson Elementary School	The Bystander	851.00		253.00		598.00	598.00
March Totals:				1,702.00	57.00	506.00		1,253.00	1,196.00
2012: June									
6-12-12	Anoka	Anoka County Sheriffs Department	Bullying Prevention	733.00	22.50	400.50		355.00	332.50
June Totals:				733.00	22.50	400.50		355.00	332.50
2012: October									
10-31-12	St. Francis	St. Francis Middle School	Social Security	851.00	80.00	253.00		678.00	598.00
10-31-12	St. Francis	St. Francis Middle School	Social Security	851.00		253.00		598.00	598.00
October Totals:				1,702.00	80.00	506.00		1,276.00	1,196.00
2012: November									
11-13-12	Anoka	Lincoln Elementary	Allianz Life Contribution	533.00				533.00	533.00
11-12-12	Anoka	Wilson Elementary School	Flashback	851.00	45.00	253.00		643.00	598.00
November Totals:				1,384.00	45.00	253.00		1,176.00	1,131.00
Totals:				13,913.00	487.50	4,385.50		10,015.00	9,527.50

SUPPORT #

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2013-08

**RESOLUTION RECOMMENDING APPROVAL OF THE
GAMBLING PREMISES PERMIT FOR CLIMB THEATRE, INC. AT
ROUTE 65 PUB & GRUB**

WHEREAS, Climb Theatre, Inc. has made application for a gambling premises permit for operations at Route 65 Pub & Grub at 18407 Highway 65 NE, East Bethel, MN 55011; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the City recommends the gambling premises permit application for Climb Theatre, Inc. at Route 65 Pub & Grub, 18407 Highway 65 NE, East Bethel, MN 55011 be approved.

Adopted this 23rd day of January, 2013 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Richard Lawrence, Mayor

ATTEST:

Jack Davis, City Administrator



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 7.0 D.1

Agenda Item:

Road Commission Meeting Minutes for January 8, 2013

Requested Action:

Information Only

Background Information:

Information Only. These minutes have been approved by the Road Commission.

Fiscal Impact:

None

Recommendation(s):

Information Only

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: X

EAST BETHEL ROAD COMMISSION MEETING

January 8, 2013

The East Bethel Road Commission met on January 8, 2013 at 6:30 P.M at the East Bethel City Hall for their regular monthly meeting.

MEMBERS PRESENT: Roger Virta Deny Murphy Al Thunberg Kathy Paavola
Lori Pierson-Kolodzienski

MEMBERS EXCUSED: Jeff Jensen

ALSO PRESENT: Nate Ayshford, Public Works Manager
Bob DeRoche, City Council Member

Adopt Agenda Pierson-Kolodzienski motioned to adopt the agenda as submitted. Paavola seconded; all in favor, motion carries.

Approve – November 13, 2012 Meeting Minutes Virta thought the minutes looked really clear this time. The only thing he noticed was on page 3/7 second paragraph, Ayshford said, pertaining to Mr. Hoppe. He thinks he said that, not Ayshford. He also had on page 4/7 top paragraph, Hoppe name is spelled wrong. Last on Page 6/7 fifth paragraph down, he believes it should say Davis said this will address.

Thunberg motioned to approve the November 13, 2012 minutes with said changes. Paavola seconded; all in favor, motion carries.

Roads Financial Information – Roads Capital Funds Summary Ayshford said we finished off 2012 under budget. We will have about \$40,000 left over. Capitol budget remained the same so far. We are still waiting for the payment for Jackson Street and the Coon Lake Beach project.

DeRoche wanted to know about the final payment on Coon Lake Beach project, more than just his driveway were parts of the streets are breaking off. Ayshford said we could look at that tomorrow. He has the final punch list. DeRoche said his driveway has gotten worse and you can't really shovel in that area. Ayshford said there is a performance bond that can be used to warranty any work. DeRoche said his area has separated and a few neighbors are having the same thing happen. He thought they overlapped the road and driveway, but they didn't. He said water has gotten in there and it has heaved up. Ayshford said they typically don't overlap seams, only butt them together. When the freeze-thaw cycle happens, they open and close up. Virta said where they butted it up against the driveway there is a crack. DeRoche said that is one of the issues, where they cut; they cut 3 ½ feet off my driveway. He thought it was overlapped. When the snow flew, it separated about this much. Every time he shovels he chips more of the street up. Ayshford said some of the work done on the driveways was less than impressive, but they did 265 driveways and their main specialty is mainline paving.

We are still working with them. When they did their second pass on Bryant Lane, some of it is about ½ in higher. There is some cupping in the center seam that is holding water down the middle of the street. The City Engineer is going to recommend that they put a 1 inch layer over the enter road. The one side is road is higher and they did come back and try to heat it up, and rake it over, but it didn't work very well. It is about ¼ mile road. DeRoche said he doesn't think the City should have to pay for it and it should be part of the contract. Paavola said it wasn't done right the first time. Ayshford said it isn't just the cosmetic appearance, it holds water in the center of the road. Virta said we bid a project like this, and the contractor gets the money for the project, do we have an inspector out there. Ayshford said we had an inspector there every day. A portion of the contract is being withheld right now.

**2013 JPA
Street
Maintenance
Project
Quantities**

The following projects were recommended to bid as part of the 2013 JPA Street Maintenance program. These projects have been identified in the 2013-2017 Street Capital Improvement Plan (CIP).

1. Seal coat 65,000 sq yds of City streets including Breezy Point Dr, Edmar Lane, Vickers St, Yalta St & 189th Ave, 191st Ave, East Front Blvd & 195th Ave, Jamestown St & 196th Ave, Staples St, and Waconia St.
2. Crack-seal 100,000 LF as part of the annual street maintenance program. Crack sealing will be performed prior to any seal coating applications.
3. 55,000 LF of striping to be determined.

The estimated budget for seal coating, crack sealing and striping the above listed streets was \$230,300. These projects will be funded from the Street Capital Fund as identified in the 2013-2017 Capital Improvement Plan and the 2013 Street Maintenance Budget.

Ayshford showed a map of the project. The green are the seal coat. The orange are the initial crack sealing roads. The yellow are the ones we will be striping this year, with the pavement markings. After we bid the quantities, we can add more. We have identified some other streets. Next year in 2014, we will do the northwest quadrant of the City.

For right now, we will submit these quantities to Coon Rapids. In the middle of March we will get the bid results back. We had \$230,000 budgeted for all these projects.

Virta wanted to know what is his sense on how we are doing with crack and seal coating in the City. Ayshford said if we had another \$50,000 on the crack sealing we could get most of the major problems done. The ones we are avoiding are ones where we have to do a complete overlay or reconstruction on. Whispering Aspen is one that needs a major overhaul. They are still working on the bids on the sewer force main. Some of those roads up there might be torn up with that project. So until we get a final plan for the force main, we don't want to plan anything for that development.

Pierson-Kolodzienski motioned to submittal of the quantities stated to be bid as part of the 2013 North Metro Street Maintenance Program. Thunberg second; all in favor, motion carries.

**Proposed
Madison St
Cul-de-sac**

The Anoka County Highway Department is planning a concrete overlay of Viking Blvd during the summer of 2013. As part of that project, additional turn lanes and by-pass lanes will be constructed to allow for more efficient and safer travel along this portion of Viking Blvd. The construction design incorporates the addition of left turn lanes at Jackson St NE and the resulting lane tapers could require closing the access to Madison St NE at Viking Blvd. The north end of Madison St would terminate in a cul-de-sac and residents would access Viking Blvd via Jackson St.

The Anoka County Highway Department is currently in the design phase of the project and has provided a preliminary design for the cul-de-sac, which has been included as attachment 6.1. Also attached are preliminary timelines for the four phases of the construction project.

The County's plans have a radius of 25 feet in the cul-de-sac, which is really small for turning around emergency vehicle; new developments in the City require a 50-foot radius. This is an informational item only this evening. Ayshford said if the County is going to go ahead, they need to make it at least 35/40 feet. This is a unique situation.

They also included some timelines for Viking Boulevard. They have already started the mucking process, which should be complete by late April. They will be doing another closure when they put in another culvert. Once that is complete they will put in the concrete overlay. We will have a lot of traffic on our streets. We will ask the Sheriff Department to do more enforcement

Virta asked where traffic going east is being detoured. Ayshford said they are being detoured up County Road 13 to Sims Drive and east to highway 65. Virta asked if the bridge on that road has a restriction. Ayshford said he isn't aware of any load restrictions. Virta wanted to know when they do the white top will it be all the way to the curve. Ayshford said it would be just east of University. What the City has been told they will finish the rest of it next year. So that should go through mid summer, the entire project. It won't be as bad as the east side was for traffic using the detours. They also told us that Jackson Street would be able to cross County Road 22 for the entire project. When we know more about the cul-de-sac, we will bring it back to the Road Commission.

Virta wanted to know what the feedback was from the community. Ayshford said the only possible negative feedback was from the cul-de-sac houses. Murphy asked if it could go to 50 feet. Ayshford said no, not really. It sounds like one of the houses is up for sale. He imagines if they have to make it bigger, they might have to change the address on that house to Madison Street. That house may have been there before the development went in. Virta said that he saw that during the City Council meeting some collaboration with the County on the mucking that is going on. Ayshford stated that we are going to do something with a cooperative agreement with the City, County and Met Council. Ayshford said they had to dig down about 30 feet in some areas to remove the muck. Our City water line will be ok and should not be affected, but the Met Council sewer line will be changed and the City's portion of that cost will be reduced by about \$65,000. Originally the sewer pipe was going to sit on pilings with a concrete bridge structure, but with the new design the pipe will be placed directly onto the sand being brought in. Murphy said it would be stable because they will remove the muck soil and fill with sand. Ayshford said yes. Virta asked if the turn lanes will they be widened at Hwy 65. Ayshford said there wouldn't be any improvements on Hwy 65 at County Road 22 at this time, but may be part of a future project. There will be turn lanes at Jackson. It will make that intersection a lot safer. There will be bypass lanes put in also. Virta said County Road 22 is really in bad shape. It is nice that the County is stepping up and working on projects in our City.

The County will have information on their website also and will provide the most up-to-date information for concerned residents.

**Council
Report and
Other
Business**

Staff and the Roads Commission will discuss current issues facing the City Council with the City Council liaison, Council member Robert DeRoche.

DeRoche said we have two new Council members taking office tomorrow night. He can't say much about them because he doesn't know much about them.

There is kind of a deal with Met Council, and the only reason the City is mentioned in this, it is kind of a JPA and there won't be any cost to the City with the mucking. We spent a little bit of money legally to make sure something negative doesn't happen. He isn't as optimistic about it. They were saying they were going to put down pilings 75 feet, but now they are going to dig down to 30 feet and get the muck out and fill it and it is going to be great. But, what is going to happen if it doesn't take care of the problem? How long is it going to take for something to go wrong? The City is not going to pay.

There is talk of development on the northwest corner of Hwy 65 and County Road 22, that is where turn lanes going in would be part of that project. That whole project area is kind of wet.

The force main going in at Castle Towers, the lowest bidder didn't have enough minorities. The next one came in about \$900,000 more than what we can afford. The bids will go out again.

When Met Council plans on crossing the road a couple of times. It is pretty elaborate what they want to do. His personal opinion is we aren't going to bond anymore out. Why go any further in the hole?

He didn't go to the last City Council meeting because he went to play Santa for kids at a daycare center.

Thunberg asked if there is talk about development on the northwest corner of Hwy 65 and County Road 22. DeRoche said it should come out tomorrow night. East Bethel Properties is the one that took over the foreclosure.

At the December 5 City Council meeting, the mining and excavation ordinance was approved. It will give us more power with regards to those issues.

Colleen Winter is our new Community Development person. She is really smart. Real assertive and real smart and she isn't afraid to go out and do things. She is pretty meticulous. She is willing to work with new developers. We had a talk last week, we really need to focus on our existing businesses, and we need to focus on the south end of the City. It won't do us any good to work on this end if it won't bring us in any SAC units.

We have been talking with Village Green. Ayshford said they want to talk about hooking on to our sewer and water system. DeRoche said we wouldn't get any SAC units for it. Just like Castle Towers we don't get any SAC units for that. But if Mundle properties added more, we would then. One of the hang-ups on the south end is we don't want to buy another sewer plant. Hypothetically if we got it for a dollar, who would do the clean up. He couldn't support something like that. The big thing that people got to remember is the City doesn't have a lot of money. There is money back from the HRA it is ear marked for

helping out the businesses in the south end of the City.

Our new Building Inspector is working on south area of the City. We are doing the City of Oak Groves Building Inspection. The money that is being saved on the water tower has to be spent within the next couple years on infrastructure.

We had another accident on County Road 22. The City did ask Anoka County to do another speed study. Anoka County will ask the State to do that. Speed has not been a factor in any of them. Other than the one when the girl spun off on the ice. But that would have been speed to fast for the conditions.

That new restaurant in Coon Lake Beach is doing really good. They have great food. They haven't had any problems. They cleaned the place up a lot. It is another good thing to bring business into the City. Paavola said it was previously called Purple Reign. It is now Smokey's Pub and Grub. DeRoche said he smokes his own pork. There are two young guys and the one guy's father. They cleaned all the dust and crap off the walls. The not so desirables are not coming around any more and they have good clientele.

Pierson-Kolodzienski said Colleen has stopped in at their office a few times to introduce herself. She seems very nice. DeRoche said he spoke with her on Thursday or Friday. When she has a meeting, she doesn't want to flap her gums and spend time. She wants to talk to the businesses about what we need to do.

City staff has been working short handed. How some of them hang around here, he doesn't know. They are busting their butts. The staff we got, they are good, they are smart, people like them and people don't feel that tension. With Nick and Colleen we asked how do you work with people. We feel if you aren't going to work with people, we don't want you here. That was the problem before, people really felt uncomfortable. Paavola said she met Nick he came out to the Community Center because we have started demotion on the Community Center inside. Paavola explained they got federal grant monies to redo everything on the inside. That has started as of yesterday. She got to chat with Nick at the meeting. It was nice to meet him.

Ayshford wanted to know if it would be whole new kitchen. Paavola said the bathrooms would be completely redone; they need to be handicap accessible. The kitchen will be redone, a whole new refrigerator, new electrical and the dining hall will be redone. We will take the carpet out and they will leave the wood floor, but put down tile. She isn't sure what kind of tile. The facility will also be painted. The furnaces will be changed, going from 3 furnaces to 2. The air conditioning will be done. She explained one of the residents couldn't get her handicap child to the bathroom because they aren't big enough. She went to work on this project to get the grant money for this project and met with the County several times. She works for the City of Minneapolis, and she knew where to go to get help. She worked on it for over a year. Diana Sanger is the resident.

DeRoche wanted to know if anyone had a question, or any rumors. We are getting a new reader board. Murphy asked about car dealers being interested in the lumberyard property (221st and Hwy 65). Are we grabbing at straws? DeRoche said he voted against it. Actually what one guy wanted to buy the property and put car dealers in. He had a couple problems with it. The one on the south end of the City shouldn't have been there. It should be internet sales only. He has been fighting it ever since. The people said 95% of

the business was to be done over the internet. You can come in and find out what you want, he will search for it, buy the car and the car will be gone. It burns him up that isn't what is occurring. The last thing we wanted was another car lot. It isn't going to bring anything in for ERUs. He knows the guy who owns the property - Tim Chies. He has had meeting with Colleen to find out why that property isn't listed. He owns Able properties. That is nice high ground. It would be great to put something there.

Another guy came and was interested in that same property at 221st and Hwy 65. He wanted to put in an auto parts storage business. They weren't going to tear down buildings they were going to use the buildings as is. We had a zoning interpretation meeting. This area is a zoning overlay district. That property only has seven acres. But they decided to let him have it. He doesn't know what they are going to do with it. It is East Bethel Properties that is doing it. What they said they were going to do is tear some of the buildings down. He had asked about the hazardous materials, such as shingles. Murphy said because all the oil we will spill all over will not make a difference. DeRoche said they aren't to have any cars or fluids on site. Part of the B3 zoning is it had to be retail sales. Ayshford said the parts are going to be brought in on trucks, nothing stored outside. Basically a warehouse for auto parts.

Virta said the northwest side of County Road 22 and Hwy 65 is exciting. It might be talked about tomorrow night. Pierson said the roof on the Aggressive Hydraulics building might be done in the next couple of days if the weather holds out. DeRoche said he would like to see old folks housing come in here. If you got a nice complex, with 100 or so people, it would really give some nice ERUs. If you live in a City all your life, and you have to move somewhere else to retire. It is kind of sad. To put a City Center down there, it was a nice idea. The way the whole thing was laid out with the wetlands.

Forest Lake passed the \$23 million municipal project for improvements to their government buildings which will raise taxes about 23% for Forest Lake residents. What are they going to do? Bob stated we need to focus on police, fire and roads on our city.

DeRoche will be the liaison for Roads. Ayshford stated that the election of officers and the swearing in of new members will take place in February. They will be going through the appointments tomorrow night.

Ayshford asked if Virta got a notification for next weeks meetings? Virta said no. He will check into it. DeRoche said we are looking people for EDA, Planning and Zoning and Parks. Virta said if we are supposed to be here, let us know. Ayshford asked if Murphy had to go last year. Murphy said yes. Thunberg said he was just appointed. Paavola asked why would you have to re-interview.

Adjourn

Pierson-Kolodzienski motioned to adjourn the January 8, 2013 meeting at 7:35 p.m. Paavola; all in favor, motion carries unanimously.

Respectfully submitted,
Jill Anderson
Recording Secretary



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 7.0 D.2

Agenda Item:

2013 Joint Powers Agreement (JPA) Street Maintenance Projects

Requested Action:

Consider approving the listed projects to be bid as part of the 2013 North Metro Street Maintenance Program JPA Street Maintenance Projects

Background Information:

The Cities of Coon Rapids, Andover, Brooklyn Center, Columbia Heights and Fridley entered into a Joint Powers Agreement (JPA) on February 1, 2005 for the purpose of joint bidding for certain street maintenance services. The North Metro Street Maintenance Program JPA allows smaller cities to achieve more economies of scale in the bidding process and potentially achieve lower bids from contractors for crack sealing, seal coating, striping and other street maintenance services. The City East Bethel joined the group in February, 2008.

The City of Coon Rapids is the lead agency by the agreement for this group. As the lead agency, they draft the specifications, solicit bids and provide the necessary documents for member cities to sign to participate in the program. The agreement is structured such that it permits each member city to accept or reject the bids for their portion of the proposed contract. Each city will pay the contractor directly for their share of the work and contracts will be awarded separately for the various items.

The process is as follows:

- 1.) The City of East Bethel submits the quantities for crack sealing, seal coating and striping to the City of Coon Rapids for inclusion in the collective bid.
- 2.) The City of Coon Rapids develops all bid specifications and solicits bids for all quantities submitted by member cities. Bid specifications follow MnDOT guidelines requirements.
- 3.) Each City may modify the quantities they have submitted to maintain budgets for these projects after the low bid has been identified.
- 4.) Bids for these projects will be opened on March 1, 2013. The City of East Bethel is required to submit a letter of concurrence to the City of Coon Rapids by March 21, 2013 authorizing the City's level of participation in the program for 2012. The bid award date will be April 2, 2013.

The City of East Bethel realized savings of at least 20% over previous costs for these services through participation in the JPA Street Maintenance program. The savings were due to the

pricing in the current construction market and the larger base of purchasing power afforded by the group bid.

The following projects were recommended to bid as part of the 2013 JPA Street Maintenance program. These projects have been identified in the 2013-2017 Street Capital Improvement Plan (CIP) and approved by the Road Commission.

1. Seal coat 65,000 sq yds of City streets including Breezy Point Dr, Edmar Lane, Vickers St, Yalta St & 189th Ave, 191st Ave, East Front Blvd & 195th Ave, Jamestown St & 196th Ave, Staples St, and Waconia St.
2. Crack-seal 100,000 LF as part of the annual street maintenance program. Crack sealing will be performed prior to any seal coating applications.
3. 55,000 LF of lane striping.

The estimated budget for seal coating, crack sealing and striping the above listed streets was \$230,300. These projects will be funded from the Street Capital Fund as identified in the 2013-2017 Capital Improvement Plan and the 2013 Street Maintenance Budget.

Attachments

1. Location map for seal coating, crack sealing, and striping
2. 2013-2017 Street Capital Improvement Plan

Fiscal Impact:

As noted above

Recommendation(s):

Staff recommends participating in the 2013 North Metro Street Maintenance Program JPA and the approval of the proposed projects for bidding as part of this agreement. Bids for the work will be presented to City Council for final approval at the March 20, 2013 meeting.

City Council Action

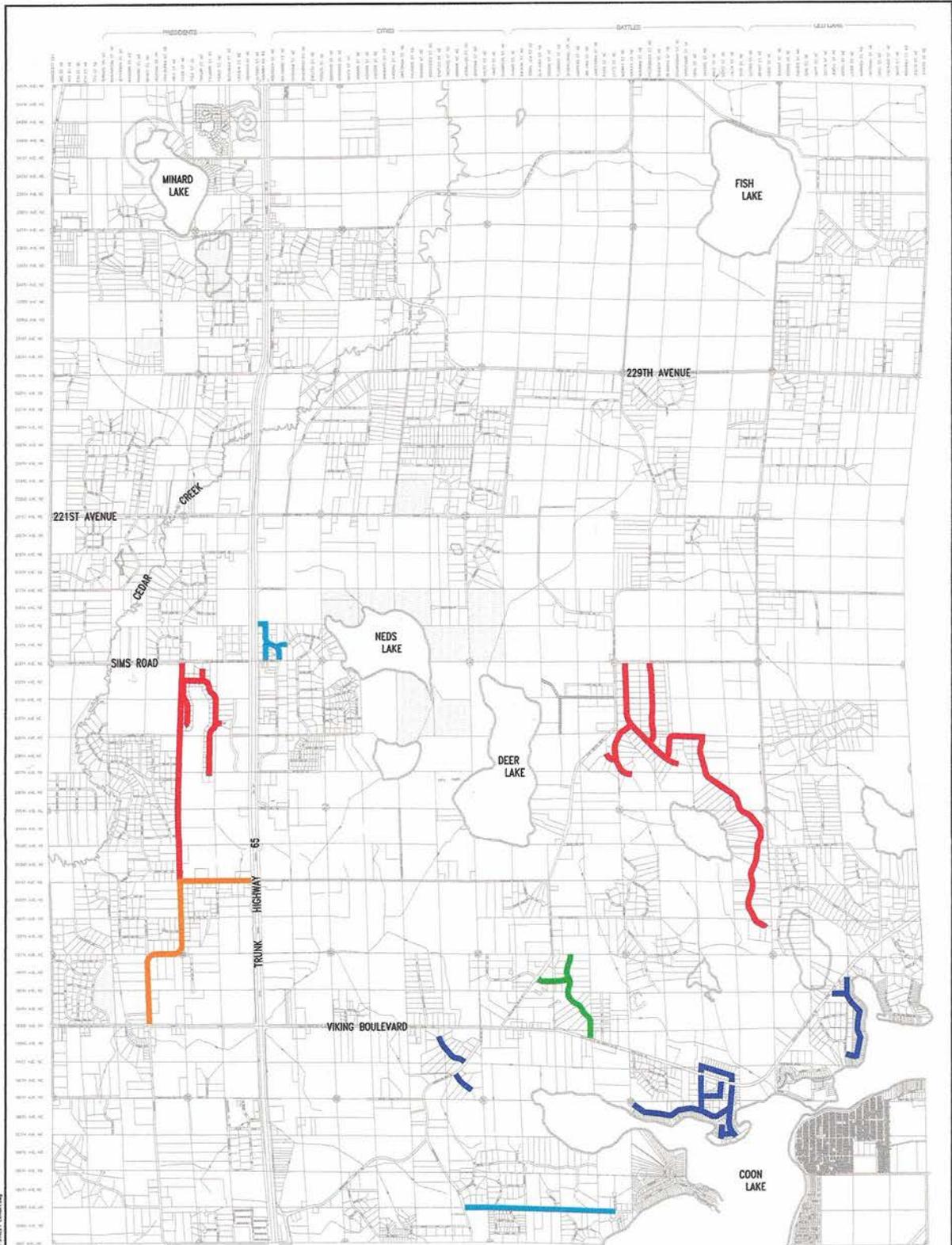
Motion by: _____

Second by: _____

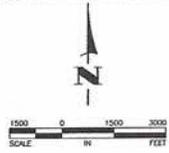
Vote Yes: _____

Vote No: _____

No Action Required: _____



08-11-2013 - 8:14am
 C:\Users\jpa\Documents\2013-2014\2013-2014 JPA STREET PROJECTS\2013-2014 JPA STREET PROJECTS.dwg



LEGEND

- CRACK SEAL AND SEAL COAT
- CRACK SEAL AND STRIPING
- CRACK SEAL ONLY
- SEAL COAT ONLY
- STRIPING ONLY

2013
CITY OF EAST BETHEL
JPA STREET PROJECTS

Street Capital Projects
2013-2017
Funding Analysis

STREET CAPITAL FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2013 Beginning Balance	\$617,962			
Transfer from General Fund		\$425,000		\$1,042,962
Breezy Point Drive-Sealcoat			\$25,000	\$1,017,962
Edmar Lane-Sealcoat			\$40,000	\$977,962
Vickers Street-Sealcoat			\$13,000	\$964,962
Yalta Street -Sealcoat			\$6,000	\$958,962
189th Avenue-Sealcoat			\$6,000	\$952,962
191st Avenue-Sealcoat			\$18,000	\$934,962
195th Ave & E. Front Blvd-Sealcoat			\$38,000	\$896,962
Jamestown St-Sealcoat			\$42,000	\$854,962
196th Ave-Sealcoat			\$14,000	\$840,962
Staples St- Sealcoat			\$17,800	\$823,162
Waconia St-Sealcoat			\$10,500	\$812,662
Whispering Aspen-Sealcoat and Overlay			\$250,000	\$562,662
				\$562,662
2013 Ending Balance				\$562,662
2014 Beginning Balance	\$562,662			
Transfer from General Fund		\$425,000		\$987,662
Washington and 7th Streets-Sealcoat			\$45,000	\$942,662
Monroe St. and 238th Lane-Sealcoat			\$32,000	\$910,662
235th Avenue-Sealcoat			\$27,000	\$883,662
231st Lane-Sealcoat			\$27,000	\$856,662
Buchanan St.-Sealcoat			\$18,000	\$838,662
Taylor St. North and South-Sealcoat			\$42,000	\$796,662
229th Lane East and West-Sealcoat			\$78,000	\$718,662
Waconia Circle and Staples St-Sealcoat			\$110,000	\$608,662
2014 Ending Balance				\$608,662
2015 Beginning Balance	\$608,662			
Transfer from General Fund		\$425,000		\$1,033,662
225th Ave-Sealcoat			\$23,000	\$1,010,662
222nd Ave-Sealcoat			\$7,000	\$1,003,662
226th LN-Sealcoat			\$20,000	\$983,662
Jenkins St-Sealcoat			\$13,500	\$970,162
London St- Sealcoat			\$25,000	\$945,162
221st Ave-Sealcoat			\$35,000	\$910,162
Wake St- Sealcoat			\$15,000	\$895,162

209th St Overlay			\$200,000	\$695,162
				\$695,162
2015 Ending Balance				\$695,162
2016 Beginning Balance	695,162			
Transfer from General Fund		425,000		\$1,120,162
Okinawa and Tippecanoe-Overlay			\$205,000	\$915,162
209th, Austin, and 204th-Overlay			\$270,000	\$645,162
				\$645,162
2016 Ending Balance				\$645,162
2017 Beginning Balance	\$645,162			
Transfer from General Fund		425,000		\$1,070,162
Sunny View Addition- Sealcoat			\$53,000	\$1,017,162
DeGardners Addition- Sealcoat			\$75,500	\$941,662
Rendova St- Overlay			\$100,000	\$841,662
				\$841,662
2017 Ending Balance				\$841,662
TOTAL STREET CAPITAL SOURCES & USES		\$2,125,000	\$1,901,300	



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 8.0 A.1

Agenda Item:

Building Official's Report

Requested Action:

Information Item

Background Information:

Attached are the Building Department reports for your review:

Attachment(s):

Building Official's December and Final 2012 Report
2006-2012 Building Department Revenues

Fiscal Impact:

Permit fees, not including SAC and WAC fees, collected for 2012 total \$147,860 . Revenue from fees for this department for 2012 were projected to be \$100,100. The increase in revenue is due primarily to the Aggressive Hydraulics (\$22,806.06) and the Municipal Utilities Projects (\$20,697.04) but also to an increase in home improvement activity coupled with a slight increase in new home construction. New residential construction increased from 3 permits issued in 2011 to 4 permits for 2012. New commercial construction increased from 1 permit in 2011 to 3 permits issued in 2012.

Discounting the fees collected for Aggressive Hydraulics and the Municipal Utilities Project, the total amount collected for 2012 Building Department charges is \$104,357. The total amount of collections for this Department in 2011 was \$89,749. There was a 16.3% increase in fees generated between 2011 and 2012, even with the exclusion of fees collected from the Aggressive Hydraulics and Municipal Utilities Projects. If the Aggressive Hydraulics and Municipal Utilities Projects are included, the percentage increase between 2011 and 2012 rises to a 64.7% increase in revenues.

The Department received 2,128 calls and counter visits, performed 76 code violation inspections, issued 179 permits and conducted 446 building and septic inspections from August through December 2012. The Department commenced the provision of Building Official and Inspection services to the City of Oak Grove on January 1, 2013. In addition the Department provided 10 inspections for the City of Bethel in 2012.

Recommendation(s):

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

BUILDING DEPARTMENT MONTHLY REPORT

	Aug-12	Sep-12	Oct-12	Nov-12	Dec-12
Building Official Phone Calls & Counter	95	235	173	102	85
Office Staff Phone Calls & Counter	276	400	342	293	127
New Code Violations	9	2	9	4	1
Code Violations Resolved	6	0	3	0	3
Code Violation Inspections	26	6	16	9	9
New Home Permits	1	1	0	0	1
New Commercial Permits	0	0	1	0	0
Total Permits	45	50	36	22	26
Mechanical Permits	7	11	11	6	4
Plumbing Permits	5	7	5	2	5
Septic System Permits	4	6	8	3	3
Building Inspections	72	89	108	72	41
Septic Inspections	12	12	24	9	7
Sewer Connection Permits	0	0	0	0	0
Sewer Connection Inspections	0	0	0	0	0
Water Connection Permits	0	0	0	0	0
Water Connection Inspections	0	0	0	0	0
Meetings	5	6	16	6	6

NOTE: This report does not show time for plan reviews for any of the permits issued.

CITY OF EAST BETHEL
Permits Issued & Fees Report - Condensed

Issued Date From: 12/1/2012 To: 12/31/2012
 Permit Type: All Property Type: All Construction Type: All
 Include YTD: Yes Status: Not Voided

Permit Kind	Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
Permit Type: BUILDING						
COMMERCIAL ADDITION	Period 0					
	YTD 2	44,544.00	701.20	454.48	22.27	1,177.95
COMMERCIAL CERTIFICATE OF OCCUPANCY	Period 0					
	YTD 1		50.00		5.00	55.00
COMMERCIAL DECK	Period 0					
	YTD 1	6,000.00	125.25	81.41	3.00	209.66
COMMERCIAL NEW CONSTRUCTION	Period 0					
	YTD 3	5,612,510.15	26,366.70	17,136.40	2,395.00	174,898.10
COMMERCIAL REMODEL	Period 0					
	YTD 1	66,000.00	756.75	491.24	33.00	1,280.99
COMMERCIAL ROOFING	Period 0					
	YTD 3	162,960.00	1,692.60		15.00	1,707.60
COMMERCIAL SIGN	Period 0					
	YTD 6	18,891.00	477.95		9.44	487.39
RESIDENTIAL ACCESSORY BUILDING	Period 0					
	YTD 13	206,527.00	3,554.00	1,787.64	143.26	5,484.90
RESIDENTIAL ADDITION	Period 1	5,616.00	126.25	81.41	2.81	210.47
	YTD 12	343,139.08	4,355.75	2,788.33	171.58	7,315.66
RESIDENTIAL AIR CONDITIONING	Period 0					
	YTD 1		50.00		5.00	55.00
RESIDENTIAL ALTERATION	Period 0					
	YTD 4	70,714.00	1,111.25	1,109.25	40.36	1,151.61
RESIDENTIAL BASEMENT FINISH	Period 0					
	YTD 5	50,500.00	925.25	603.14	25.25	1,553.64
RESIDENTIAL DECK	Period 2		52.00		10.00	362.00
	YTD 37		187.00		185.00	5,922.00

Permit Kind	Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
Permit Type: BUILDING						
RESIDENTIAL DEMOLITION	Period 0					
	YTD 2	100.00	100.00		10.00	110.00
RESIDENTIAL DRIVEWAY	Period 1					
	YTD 1				0.50	50.50
RESIDENTIAL GARAGE, ATTACHED	Period 0					
	YTD 1	21,000.00	336.25	217.91	10.50	564.66
RESIDENTIAL GARAGE, DETACHED	Period 0					
	YTD 9	175,764.00	2,812.15	1,822.03	87.88	4,722.06
RESIDENTIAL GAS LINE INSTALLATION	Period 0					
	YTD 1		50.00		5.00	55.00
RESIDENTIAL HVAC	Period 2		100.00		10.00	110.00
	YTD 12		601.00		60.00	661.00
RESIDENTIAL INSPECTION FEES	Period 0					
	YTD 2		100.50		0.50	100.50
RESIDENTIAL IRRIGATION	Period 0					
	YTD 1		50.00		5.00	55.00
RESIDENTIAL NEW CONSTRUCTION	Period 1	179,000.00	1,437.15	933.50	89.50	2,465.15
	YTD 5	1,110,900.00	8,395.35	5,453.74	555.45	14,429.54
RESIDENTIAL POLY. BUILDING	Period 0					
	YTD 5	97,344.00	1,599.55	1,036.45	48.67	2,684.67
RESIDENTIAL POOL, ABOVE GROUND	Period 0					
	YTD 1		51.00		5.00	56.00
RESIDENTIAL POOL, IN GROUND	Period 0					
	YTD 1		101.00		5.00	106.00
RESIDENTIAL PORCH OR 3 SEASON	Period 0					
	YTD 2	45,000.00	675.50	437.77	22.50	1,135.77
RESIDENTIAL REMODEL	Period 0					
	YTD 9	86,900.00	1,584.95	1,029.34	43.45	2,657.74
RESIDENTIAL REPAIR	Period 0					
	YTD 2	17,500.00	336.50	217.42	8.75	562.67
RESIDENTIAL ROOFING	Period 1		101.00		5.00	106.00
	YTD 126		12,724.00		630.00	13,399.00

Permit Kind	Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
Permit Type: BUILDING						
RESIDENTIAL SIDING	Period 3		243.00		15.00	258.00
	YTD 36		2,915.00		180.00	3,095.00
RESIDENTIAL WATER SOFTENER	Period 0					
	YTD 2		100.00		10.00	115.00
RESIDENTIAL WIN/DR REPLA(no opening change)	Period 2		100.00		10.00	110.00
	YTD 53		2,726.50		265.00	2,991.50
RESIDENTIAL WINDOW REPL(resize opening)	Period 1	1,000.00	51.00		0.50	56.50
	YTD 1	1,000.00	51.00		0.50	56.50
Permit Type: BUILDING - Totals						
	Period 14	185,616.00	2,210.40	1,014.91	143.31	3,728.62
	YTD 361	8,137,193.23	75,663.95	34,666.55	5,006.86	248,907.61

Permit Type: MECHANICAL						
COMMERCIAL HVAC	Period 0					
	YTD 3	25,200.00	285.00		16.75	301.75
RESIDENTIAL AIR CONDITIONING	Period 0					
	YTD 3		150.00		15.00	165.00
RESIDENTIAL FIREPLACE/CHIMNEY	Period 0					
	YTD 2		100.00		10.00	110.00
RESIDENTIAL FIREPLACE/ROUGH IN	Period 0					
	YTD 1		50.00		5.00	55.00
RESIDENTIAL GAS LINE INSTALLATION	Period 0					
	YTD 1		15.00		5.00	20.00
RESIDENTIAL HVAC	Period 4		200.00		20.00	220.00
	YTD 54		2,752.00		270.00	3,022.00
RESIDENTIAL NEW CONSTRUCTION	Period 0					
	YTD 3		150.00		15.00	165.00
RESIDENTIAL REMODEL	Period 0					
	YTD 1	29,000.00	431.65		14.50	446.15
RESIDENTIAL WATER HEATER	Period 0					
	YTD 2		100.00		10.00	110.00

Permit Kind	Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
Permit Type: MECHANICAL						
RESIDENTIAL WATER SOFTENER	Period 0					
	YTD 1		50.00		5.00	55.00
Permit Type: MECHANICAL - Totals						
	Period 4		200.00		20.00	220.00
	YTD 71	54,200.00	4,083.65		366.25	4,449.90
Permit Type: PLUMBING						
COMMERCIAL NEW CONSTRUCTION	Period 0					
	YTD 3	286,011.00	2,910.00		143.50	3,053.50
COMMERCIAL REPAIR	Period 1	604.00	50.00		5.00	55.00
	YTD 2	1,404.00	100.00		5.50	105.50
RESIDENTIAL ADDITION	Period 1		50.00		5.00	55.00
	YTD 2		100.00		10.00	110.00
RESIDENTIAL FIREPLACE/ROUGH IN	Period 0					
	YTD 1		50.00		5.00	55.00
RESIDENTIAL NEW CONSTRUCTION	Period 0					
	YTD 5		385.00		25.00	410.00
RESIDENTIAL REMODEL	Period 0					
	YTD 14		700.00		70.00	780.00
RESIDENTIAL REPAIR	Period 1		50.00		5.00	55.00
	YTD 2		100.00		10.00	110.00
RESIDENTIAL WATER HEATER	Period 2		100.00		10.00	110.00
	YTD 10		500.00		50.00	550.00
RESIDENTIAL WATER SOFTENER	Period 0					
	YTD 1		50.00		5.00	55.00
Permit Type: PLUMBING - Totals						
	Period 5	604.00	250.00		25.00	275.00
	YTD 40	287,415.00	4,895.00		324.00	5,229.00
Permit Type: RIGHT OF WAY						
COMMERCIAL RIGHT-OF-WAY	Period 0					
	YTD 10		3,000.00			3,000.00

Permit Kind	Permit Count	Valuation	Revenue	Plan Check	State Surcharge	Total Fees
Permit Type: RIGHT OF WAY						
RESIDENTIAL RIGHT-OF-WAY	Period 0					
	YTD 24		7,200.00			7,200.00
Permit Type: RIGHT OF WAY - Totals						
	Period 0					
	YTD 34		10,200.00			10,200.00
Permit Type: SEPTIC SYSTEM						
RESIDENTIAL NEW CONSTRUCTION	Period 0					
	YTD 2		400.00			400.00
RESIDENTIAL NEW MOUND SYSTEM	Period 0					
	YTD 1		200.00			200.00
RESIDENTIAL REPAIR	Period 1					
	YTD 4		300.00		5.00	505.00
RESIDENTIAL SEPTIC ALTERNATIVE	Period 1					
	YTD 6					200.00
RESIDENTIAL SEPTIC AT-GRADE	Period 0					
	YTD 3					200.00
RESIDENTIAL SEPTIC BED	Period 0					
	YTD 18					3,600.00
RESIDENTIAL SEPTIC MOUND	Period 1					
	YTD 7					200.00
RESIDENTIAL SEPTIC PERMIT	Period 0					
	YTD 1		200.00			200.00
RESIDENTIAL SEPTIC TRENCH	Period 0					
	YTD 10		200.00			2,000.00
Permit Type: SEPTIC SYSTEM - Totals						
	Period 3					600.00
	YTD 52		1,300.00		5.00	10,105.00
Report Totals						
	Period 26	\$186,220.00	2,660.40	1,014.91	188.31	4,823.62
	YTD 558	\$8,478,808.23	96,142.60	34,666.55	5,702.11	278,891.51



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 8.0 B.1

Agenda Item:

Change Order No. 8 – S.R. Weidema

Requested Action:

Consider approval of Change Order No. 8 to S.R. Weidema for the construction of the Phase 1 Project 1 Utility Improvements.

Background Information:

As presented at the December 5, 2012 City Council meeting, the County plans to reconstruct Viking Boulevard from Highway 65 to just west of 5th Street. The County and MCES have negotiated an agreement, which will allow placement of the sanitary sewer on granular fill which in turn would eliminate the proposed pilings from the construction. Also, the east crossing of the utilities would be constructed by open cut instead of jacking.

East Bethel Properties, LLC (Developer) owns the parcel that is in the northwest quadrant of Viking Boulevard and Trunk Highway 65. The current proposed road design for Viking Boulevard adjacent to this parcel includes an 8 foot shoulder. East Bethel Properties, LLC has requested that the City consider adding work to the project to correct the soils to accommodate a 12 foot right turn lane for west bound traffic, which will be needed to access the Developer’s property in the future.

S. R. Weidema and the Developer are requesting consideration of the attached change order for the Phase 1 Project 1 Utility Improvements. In general, the change order includes removal and replacement of the muck soils with granular fill, seeding and County permit costs, to widen the existing 8 foot shoulder design to a 12 foot wide design to accommodate a future right turn lane.

The following is a summary of the contract changes included in Change Order No. 8:

Change Order No. 8:

Item Description	Estimated Quantity	Unit	Unit Price	Total
Muck Excavation (EV)	3250	CY	\$7.67	\$24,927.50
Granular Backfill (CV)	3250	CY	\$8.73	\$28,372.50
Seeding	0.11	ACRES	\$1,775.00	\$195.25
Permits	1	LS	\$750.00	\$750.00
Total Additions				\$54,245.25

The change order items are discussed in further detail in Attachments 1. The Developer is responsible to pay all costs associated with this Change Order.

Attachment(s):

1. Change Order No. 8

Fiscal Impact:

Change Order No. 8 results in a net increase of \$54,245.25 to the S.R. Weidema Contract. This increase will be paid 100 percent by East Bethel Properties, LLC.

Recommendation(s):

Staff recommends Council consider approval of Change Order No. 8 to S.R. Weidema with a total increase of \$54,245.25. The contract increase will be paid 100 percent by East Bethel Properties, LLC.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

SECTION 00991 – CHANGE ORDER

(Instructions on reverse side)

No. 8

PROJECT: Phase I Project 1 Utility Improvements & East Bethel Gravity Interceptor & Discharge,
MCES Project No. 801621

DATE OF ISSUANCE: 1/23/13

EFFECTIVE DATE: 1/23/13

OWNER: City of East Bethel

ENGINEER’S Project No.: EB606

CONTRACTOR: S.R. Weidema, Inc.

ENGINEER: Craig J. Jochum, P.E.

You are directed to make the following changes in the Contract Documents.

Description:

Muck Excavation and Granular Borrow (See Tables Below) The current proposed road design for the north side of Viking Boulevard includes an 8 foot shoulder. East Bethel Properties, LLC (hereafter referred to as the Developer) is the Owner of the property, which is in the northwest Quadrant of Viking Boulevard and Trunk Highway 65. The Developer has requested that the road subgrade be corrected adjacent to their property to accommodate a 12 foot right turn lane for west bound traffic. In general, this work will consist of excavating the muck soils and replacing the muck soils with granular backfill, which will widen the soil correction on Viking Boulevard and additional 4 feet north. The correction will begin at the easterly limits of the project at Trunk Highway 65 and continue west approximately 1,200 feet. These items include all costs associated with completing muck excavation and disposal, and the import of granular borrow material to fill the void created from the removal of unsuitable soils in the roadway core area as estimated and shown on the revised plans and specification documents submitted to the Contractor by Anoka County under separate cover. The agreed upon lump sum price includes all equipment, materials and labor required to complete the muck excavation and backfill operations, including but not limited to excavation, off site and on site disposal of excess excavated material, importation, placement, and compaction of granular borrow material, etc. in accordance with said submitted plans and specifications. No adjustments to the lump sum price will be made for increased or decreased quantities, as shown in the below table, encountered during construction.

ADD NEGOTIATED ITEMS:

CO 8 Number	Item Description	Estimated Qty	Unit	Unit Price	Total
1	Muck Excavation (EV)	3250	CY	\$7.67	\$24,927.50
2	Granular Backfill (CV)	3250	CY	\$8.73	\$28,372.50
3	Seeding	0.11	ACRES	\$1,775.00	\$195.25
4	Permits	1	LS	\$750.00	\$750.00
	Total Additions				\$54,245.25

Reason for Change Order:

As discussed above.

CHANGE IN CONTRACT PRICE:	CHANGE IN CONTRACT TIMES:
Original Contract Price <u>\$11,686,468.20</u>	Original Contract Times Completion Date : <u>7/31/12</u> days or dates Ready for final payment : _____ days or dates
Net changes from previous Change Orders No. <u>1</u> to No. 7 <u>\$2,668,157.20</u>	Net changes from previous Change Orders No. <u>5</u> to No. <u>NA</u> <u>6/30/13</u> date
Contract Price Prior to this Change Order <u>\$14,354,625.40</u>	Contract Times prior to this Change Order Substantial Completion : _____ days or dates Ready for final payment : _____ days or dates
Net Increase (Increase/Decrease/No Change) of this Change Order <u>\$54,245.25</u>	Net (Increase/Decrease/No Change) of this Change Order <u>0</u> days
Contract Price with all approved Change Orders <u>\$14,408,870.65</u>	Contract Times with all approved Change Orders Substantial Completion : <u>6/30/13</u> days or dates Ready for final payment : _____ days or dates

RECOMMENDED:

APPROVED:

ACCEPTED:

By: _____
Engineer (Authorized Signature)

By: _____
Owner (Authorized Signature)

By: _____
Contractor (Authorized Signature)

Date: _____

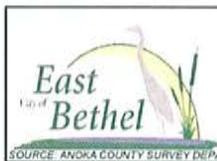
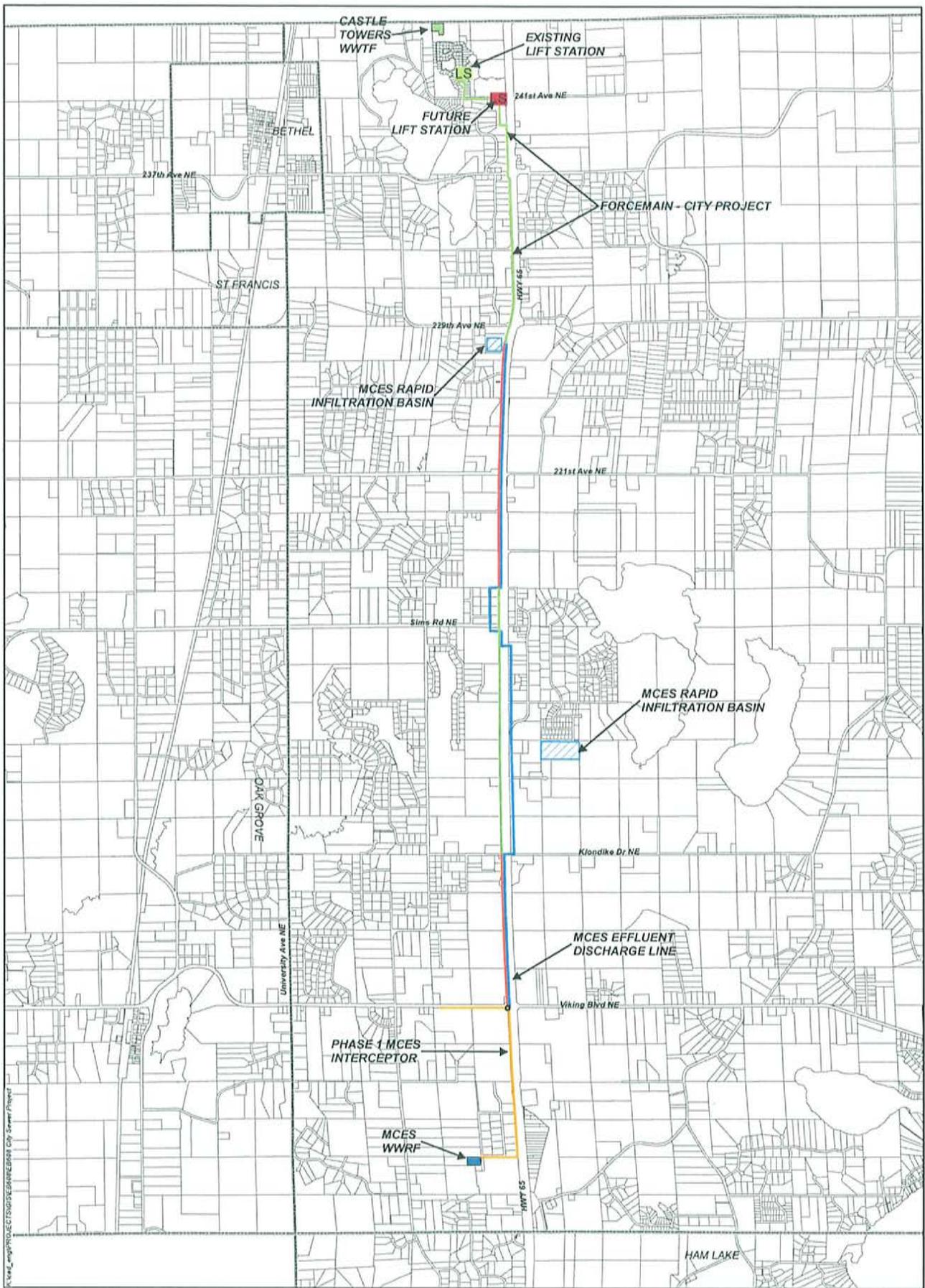
Date: _____

Date: _____

ACCEPTED:

By: _____
MCES (Authorized Signature)

Date: _____



**MCES/CITY
FORCEMAIN
PROJECT**



SOURCE: ANOKA COUNTY SURVEY DEPARTMENT, MCES, CITY OF EAST BETHEL & MNDNR



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 8.0 B.2

Agenda Item:

Forcemain Rebid Update

Requested Action:

No action requested.

Background Information:

The City and the Metropolitan Council of Environmental Services (MCES) have entered into an agreement to construct a joint project from Viking Boulevard to 229th Avenue. The project consists of two pipes in a common trench. The City pipe will be used to convey sanitary sewer waste from the Castle Towers wastewater treatment plant to the MCES system at Viking Boulevard and the MCES pipe will convey treatment plant effluent to the two rapid infiltration basins. The forcemain that is required to complete the City connection from 229th Avenue to Castle Towers will be constructed as a City only project. Attachment 1 shows the proposed pipe routes and the location of the rapid infiltration basins. MCES bid this project in November of 2012. The bids were higher than the engineers estimate and all bids were rejected.

The MCES plans to rebid the project this month. A number of changes are being proposed for the City project. The main revision reflected in the redesign includes not constructing the City's pipe in the joint trench from Klondike Drive to ¼ mile north of County Road 86. The MCES pipe needs to cross highway 65 to discharge to the rapid infiltration basin just north of 205th Avenue whereas the City pipe does not need to cross the highway. The rebid includes not constructing the City pipe in the joint trench from Klondike Drive to just north of County Road 86. The City has also requested that MCES eliminate the City's cost share portion for the Storm Sewer and Street Restoration costs and to reduce the overall cost share percentage from 29 percent to 15 percent.

The proposed changes are anticipated to result in a savings of \$470,000.

Attachment(s):

- 1. Project Layout

Fiscal Impact:

Provided for informational purposes only.

Recommendation(s):

Provided for informational purposes only.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 8.0 D.1

Agenda Item

2013 Proposed Fee Schedule

Requested Action:

Review and provide direction to staff regarding the 2013 Fee Schedule

Background Information:

Staff has reviewed the 2012 fee schedule and proposes the following changes for 2013:

Planning and Zoning Proposed 2013 Fee Schedule Changes are proposed:

Tax Increment Financing Application Fee

Current: New Fee Proposed: \$3,000 Application Fee + Consulting Fees; \$10,000 Escrow
Prior to 2012 the City had not entered into any tax increment financing agreements. The fee was discussed by the City’s Financial Advisor, Ehlers, Inc during the process of the agreement with Aggressive Hydraulics and is comparable to what other cities charge.

Building Fees Proposed 2013 Fee Schedule Changes are detailed in attachment #2.

Recreation Fees/Parks Proposed 2013 Fee Schedule Changes are proposed:

Non Irrigated Soccer Field – Daily & Tournament Use

Daily - Current:	\$100/Week	Proposed: \$0/Week
Tournament – Current:	\$25/Tournament	Proposed: \$0/Tournament

Unlike ball fields that need to be dragged and chalked for games, soccer fields are very low maintenance. Currently there are not getting used because the fees are too high.

There are no changes in the remaining fees in the Parks. Language in fee schedule has been added to clarify that fees are per day, week or tournament..

Attachment(s):

1. Proposed 2013 Fee Schedule – Changes are in Bold print.
2. Building Official Memo

Fiscal Impact:

Fees income represents about 2% of the total General Fund Budget exclusive of Building Permit Fees.

Recommendation(s):

Staff requests direction regarding the proposed 2013 Fee Schedule. The final Fee Schedule will be provided for consideration on February 6, 2013.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

**2013 PROPOSED FEE SCHEDULE
CITY OF EAST BETHEL**

2013 Proposed Rates

2012 Rates

UTILITY OPERATIONS:

WASTEWATER TREATMENT-WHISPERING ASPEN BASE CHARGE	\$18.38 PER QUARTER	\$18.38 PER QUARTER
USAGE CHARGES: (BASED ON WATER USE DURING JANUARY, FEBRUARY AND MARCH)		
0-6,000 GALLONS PER QUARTER	\$6.30 PER 1, 000 GALLONS	\$6.30 PER 1, 000 GALLONS
6,001 - 15,000 GALLONS PER QUARTER	\$7.56 PER 1, 000 GALLONS	\$7.56 PER 1, 000 GALLONS
15,001 - 30,000 GALLONS PER QUARTER	\$9.07 PER 1,000 GALLONS	\$9.07 PER 1,000 GALLONS
OVER 30,000 GALLONS PER QUARTER	\$10.89 PER 1,000 GALLONS	\$10.89 PER 1,000 GALLONS
WATER SYSTEM ACCESS CHARGE-WHISPERING ASPEN	\$2,000	\$2,000
SEWER SYSTEM ACCESS CHARGE-WHISPERING ASPEN	\$6,000	\$6,000
WATER SYSTEM ACCESS CHARGE-NON-WHISPERING ASPEN	\$3,600	\$3,600
SEWER SYSTEM ACCESS CHARGE-NON-WHISPERING ASPEN (does not include Metropolitan Council SAC fee)	\$2,000	\$2,000
WASTEWATER TREATMENT-CASTLE TOWERS BASE CHARGE	\$912.44 PER MONTH	\$912.44 PER MONTH
USAGE CHARGE	\$8.08 PER 1,000 GALLONS	\$8.08 PER 1,000 GALLONS
WATER USE CHARGES BASE CHARGE	\$56.30 PER QUARTER	\$56.30 PER QUARTER
USAGE CHARGES: 0-6,000 GALLONS PER QUARTER	\$10.60 PER 1, 000 GALLONS	\$10.60 PER 1, 000 GALLONS
6,001 - 15,000 GALLONS PER QUARTER	\$12.72 PER 1, 000 GALLONS	\$12.72 PER 1, 000 GALLONS
15,001 - 30,000 GALLONS PER QUARTER	\$15.26 PER 1,000 GALLONS	\$15.26 PER 1,000 GALLONS
OVER 30,000 GALLONS PER QUARTER	\$18.32 PER 1,000 GALLONS	\$18.32 PER 1,000 GALLONS
RADIUM REMEDIATION FEE-WHISPERING ASPEN	\$30 PER QUARTER	\$30 PER QUARTER
WATER TURN ON/OFF FEE	\$75	\$75
CONNECTION INSPECTION (NEW OR REPAIR) - SEWER	\$80	\$75
CONNECTION INSPECTION (NEW OR REPAIR) - WATER	\$80	\$75
STREET LIGHTING CHARGE - WHISPERING ASPEN	\$1.50 PER MONTH	\$1.50 PER MONTH
PENALTY CHARGES	Bills are due within 14 days from the date of billing. Bills not paid in full by the due date will pay a service charge of 10% of the current charges. Beginning 30 days after the due date, all unpaid balances will accrue interest at the rate of 1.5% per month. All amounts that more than 30 days past due on the last day of November each year may be certified to the County Auditor as unpaid and delinquent. The certified amount, plus a service charge to pay for the assessment process, shall be extended as a tax lien on the respective property. This amount will be added to the following year's property tax assessment.	Bills are due within 14 days from the date of billing. Bills not paid in full by the due date will pay a service charge of 10% of the current charges. Beginning 30 days after the due date, all unpaid balances will accrue interest at the rate of 1.5% per month. All amounts that more than 30 days past due on the last day of November each year may be certified to the County Auditor as unpaid and delinquent. The certified amount, plus a service charge to pay for the assessment process, shall be extended as a tax lien on the respective property. This amount will be added to the following year's property tax assessment.
TAX CERTIFICATION OF DELINQUENT ACCOUNTS	\$70.00	\$70.00

**2013 PROPOSED FEE SCHEDULE
CITY OF EAST BETHEL**

2013 Proposed Rates

2012 Rates

GENERAL CHARGES:

	2.5 TIMES HOURLY RATE	2.5 TIMES HOURLY RATE
DATA/INFORMATION RETRIEVAL FEE - STAFF TIME		
(REQUESTS MUST BE IN WRITING, NO CHARGE IF LESS THAN 30 MINUTES STAFF TIME)		
NOTARY FEE	\$1	\$1
ASSESSMENT SEARCH	\$20	\$20
(ALL REQUESTS MUST BE IN WRITING, NO CHARGE TO HOMEOWNERS)		
COPY CHARGE	\$.25 PER PAGE	\$.25 PER PAGE
FAX CHARGE (SEND OR RECEIVE)	\$1.00 PER PAGE	\$1.00 PER PAGE
RESEARCH FEE	\$50.00 MINIMUM FEE PLUS ANY ADDITIONAL COSTS BILLED TO CITY OVER MINIMUM	\$50.00 MINIMUM FEE PLUS ANY ADDITIONAL COSTS BILLED TO CITY OVER MINIMUM
CITY MAPS-COUNTY PROVIDED (IF CURRENT)	\$2	\$2
CITY MAPS - 11 X 17	\$5	\$5
CITY MAPS - 36 X 36	\$10	\$10
VIDEOTAPE COPY OF MEETING	\$10	\$10
RETURNED CHECK CHARGE	\$30	\$30
ELECTION FILING FEE	\$5	\$5
GARBAGE HAULER'S LICENSE	\$300	\$300
CIGARETTE VENDOR LICENSE	\$200	\$200
STRAY ANIMAL PICKUP FEE: 8:00 A.M. - 7:00 P.M.	contracted	contracted
STRAY ANIMAL PICKUP FEE: 7:00 P.M. - 8:00 A.M.	contracted	contracted
ANIMAL BOARDING FEE	contracted	contracted
POTENTIALLY DANGEROUS DOG REGISTRATION	\$250	\$250
DANGEROUS DOG REGISTRATION	\$500	\$500
KENNEL LICENSE APPLICATION FEE	\$150	\$150
KENNEL LICENSE ANNUAL FEE	\$50	\$50
CEMETERY PLOTS	\$800	\$800
SUMMER PLOT DIGGING	\$600	\$600
WINTER PLOT DIGGING (NOVEMBER 1 THRU MAY 1)	\$800	\$800
SUMMER CREMATION PLOT DIGGING	\$300	\$300
WINTER CREMATION PLOT DIGGING (NOVEMBER 1 THRU MAY 1)	\$400	\$400
ADDITIONAL DIGGING FEE, IF AFTER HOURS	\$100	\$100
(AFTER 3:00 MONDAY - FRIDAY, ALL SATURDAYS, SUNDAYS & HOLIDAYS)		
MARKER SETTING FEE	\$50	\$50
LIQUOR LICENSES:		
3.2 LIQUOR ON SALE	\$250	\$250
3.2 LIQUOR OFF SALE	\$150	\$150
LIQUOR ON SALE	\$3,500	\$3,500
LIQUOR OFF SALE***	\$380	\$380
SUNDAY LIQUOR SALE	\$200	\$200
WINE	\$500	\$500
LICENSEE INVESTIGATION FEE	\$300	\$300
MASSAGE ESTABLISHMENT LICENSE		
INITIAL FEE	\$200	\$200
ANNUAL RENEWAL FEE	\$100	\$100
LICENSEE INVESTIGATION FEE	\$300	\$300
MASSAGE THERAPIST LICENSE		
INITIAL FEE	\$100	\$100
ANNUAL RENEWAL FEE	\$100	\$100
LICENSEE INVESTIGATION FEE	\$300	\$300
PAWNBROKER/SECONDHAND GOODS DEALER	\$5,000 ANNUAL FEE	\$5,000 ANNUAL FEE
DEALER INVESTIGATION FEE	\$3,000	\$3,000
TRANSACTION FEE	\$5 PER TRANSACTION	\$5 PER TRANSACTION
TRANSIENT MERCHANT LICENSE	\$500 ANNUAL/\$250 60 DAYS	\$500 ANNUAL/\$250 60 DAYS

**2013 PROPOSED FEE SCHEDULE
CITY OF EAST BETHEL**

2013 Proposed Rates

2012 Rates

PEDDLER/SOLICITOR LICENSE	\$1,000 ANNUAL/IF CITED FOR OPERATING WITHOUT A LICENSE \$1,000 ADDITIONAL	\$1,000 ANNUAL/IF CITED FOR OPERATING WITHOUT A LICENSE \$1,000 ADDITIONAL
APPLICATION INVESTIGATION FEE	\$50 PER PERSON/ MINIMUM \$150	\$50 PER PERSON/ MINIMUM \$150
SEXUALLY ORIENTED BUSINESS LICENSE	\$10,000	\$10,000
LICENSEE INVESTIGATION FEE	\$3,000	\$3,000
VEHICLE DEALER LICENSE	\$350 ANNUAL FEE	\$350 ANNUAL FEE
RIGHT OF WAY ACCESS FEE	\$300	\$300
NUISANCE ABATEMENT	\$150 OR 25% OF ACTUAL COSTS, WHICHEVER IS GREATER + ACTUAL COSTS	\$150 OR 25% OF ACTUAL COSTS, WHICHEVER IS GREATER + ACTUAL COSTS
TAX CERTIFICATION OF NUISANCE ABATEMENT	\$70	\$70

- (c) The fee set by the jurisdiction issuing the license shall be reduced by \$100 if the following conditions are met:
- (1) the licensee agrees to have a private vendor train all employees within 60 days of hire and annually thereafter in laws pertaining to the sale of alcohol, the rules for identification checks, and the responsibilities of establishments serving intoxicating liquors;
 - (2) the licensee agrees to post a policy requiring identification checks for all persons appearing to be 30 years old or less; and
 - (3) a cash award and incentive program is established by the licensee, to award employees who catch underage drinkers, and a penalty program is established to punish employees in the event of a failed compliance check.

PLANNING AND ZONING:

CONSULTING FEES	ACTUAL COSTS BILLED TO THE CITY; ENGINEERING, LEGAL, ETC.	ACTUAL COSTS BILLED TO THE CITY; ENGINEERING, LEGAL, ETC.
VARIANCE	\$300 + CONSULTING FEES; \$500 ESCROW REQUIRED	\$300 + CONSULTING FEES; \$500 ESCROW REQUIRED
CONDITIONAL USE PERMIT	\$500 + CONSULTING FEES; \$1,000 ESCROW REQUIRED	\$500 + CONSULTING FEES; \$1,000 ESCROW REQUIRED
CONDITIONAL USE PERMIT AMENDMENT	\$300 + CONSULTING FEES; \$1,000 ESCROW REQUIRED	\$300 + CONSULTING FEES; \$1,000 ESCROW REQUIRED
COUNTY FILING FEE REIMBURSEMENT	\$55	\$55
VACATION	\$200 + CONSULTING FEES; \$1,000 ESCROW REQUIRED	\$200 + CONSULTING FEES; \$1,000 ESCROW REQUIRED
INTERIM USE PERMIT	\$150 + CONSULTING FEES; \$300 ESCROW REQUIRED	\$150 + CONSULTING FEES; \$300 ESCROW REQUIRED
INTERIM USE PERMIT AMENDMENT	\$150 + CONSULTING FEES; \$300 ESCROW REQUIRED	\$150 + CONSULTING FEES; \$300 ESCROW REQUIRED
METES AND BOUNDS SPLIT	\$300 + CONSULTING FEES; \$1,000 ESCROW REQUIRED	\$300 + CONSULTING FEES; \$1,000 ESCROW REQUIRED
LOT SEPARATION	\$200 + CONSULTING FEES; \$500 ESCROW REQUIRED	\$200 + CONSULTING FEES; \$500 ESCROW REQUIRED
SITE PLAN REVIEW	\$500 + CONSULTING FEES; \$1,000 ESCROW REQUIRED	\$500 + CONSULTING FEES; \$1,000 ESCROW REQUIRED
CONCEPT PLAN REVIEW	\$500 + CONSULTING FEES; \$500 ESCROW REQUIRED	\$500 + CONSULTING FEES; \$500 ESCROW REQUIRED
PRELIMINARY PLAT	\$500 + \$25.00/lot + CONSULTING FEES	\$500 + \$25.00/lot + CONSULTING FEES
ESCROW	\$3,000	\$3,000
FINAL PLAT	\$300 + CONSULTING FEES	\$300 + CONSULTING FEES
ESCROW	\$3,000 + \$50/LOT IF NEW ROAD	\$3,000 + \$50/LOT IF NEW ROAD
PLANNED UNIT DEVELOPMENT	\$700 + CONSULTING FEES; \$1,000 ESCROW REQUIRED	\$700 + CONSULTING FEES; \$1,000 ESCROW REQUIRED
PLANNED UNIT DEVELOPMENT AMENDMENT	\$300 + CONSULTING FEES; \$500 ESCROW REQUIRED	\$300 + CONSULTING FEES; \$500 ESCROW REQUIRED
ADMINISTRATIVE SUBDIVISION	\$300 + CONSULTING FEES; \$1,000 ESCROW REQUIRED	\$300 + CONSULTING FEES; \$1,000 ESCROW REQUIRED
REZONING	\$1,000 + CONSULTING FEES; \$1,000 ESCROW REQUIRED	\$1,000 + CONSULTING FEES; \$1,000 ESCROW REQUIRED
COMPREHENSIVE PLAN AMENDMENT	\$1,000 + CONSULTING FEES; \$1,000 ESCROW REQUIRED	\$1,000 + CONSULTING FEES; \$1,000 ESCROW REQUIRED
ZONING TEXT AMENDMENT	\$500 + CONSULTING FEES; \$500 ESCROW REQUIRED	\$500 + CONSULTING FEES; \$500 ESCROW REQUIRED
PERMANENT SIGN PERMIT	CALCULATED BASED ON IMPROVEMENT VALUATION	CALCULATED BASED ON IMPROVEMENT VALUATION
TEMPORARY SIGN PERMIT - BEFORE SIGN PLACEMENT	\$40	\$40
TEMPORARY SIGN PERMIT - AFTER SIGN PLACEMENT	\$80	\$80
ADVISORY SIGNAGE RENTAL	USAGE FEE - \$125; DEPOSIT OF \$650 REQUIRED	USAGE FEE - \$125; DEPOSIT OF \$650 REQUIRED
OUTDOOR ENTERTAINMENT PERMIT	\$150	\$150
PARK DEDICATION		
RESIDENTIAL	UP TO 6 UNITS/ACRE: 10% OF LAND OR CASH = TO MARKET VALUE OF LAND; 6 OR MORE UNITS/ACRE: 10% OF LAND + 1% FOR EACH UNIT OVER 6 UNITS/ACRE OR CASH = TO MARKET VALUE OF LAND	UP TO 6 UNITS/ACRE: 10% OF LAND OR CASH = TO MARKET VALUE OF LAND; 6 OR MORE UNITS/ACRE: 10% OF LAND + 1% FOR EACH UNIT OVER 6 UNITS/ACRE OR CASH = TO MARKET VALUE OF LAND
COMMERCIAL	5% OF LAND OR CASH = TO MARKET VALUE OF LAND	5% OF LAND OR CASH = TO MARKET VALUE OF LAND
GRADING PERMIT	\$50 + CONSULTING FEES	\$50 + CONSULTING FEES
ESCROW	\$500	\$500
LANDSCAPE PLAN ESCROW	125% OF THE APPROVED ESTIMATED LANDSCAPING COSTS	125% OF THE APPROVED ESTIMATED LANDSCAPING COSTS
STREET SIGN	\$150	\$150
CERTIFICATE OF COMPLIANCE - TEMP/SEASONAL SALES	\$150	\$150
COMPREHENSIVE PLAN DOCUMENT	\$40	\$40
ZONING ORDINANCE DOCUMENT	\$40	\$40
TAX INCREMENT FINANCING APPLICATION FEE	\$3,000 + CONSULTING FEES;\$10,000 ESCROW REQUIRED	NEW FEE

**2013 PROPOSED FEE SCHEDULE
CITY OF EAST BETHEL**

2013 Proposed Rates

2012 Rates

BUILDING FEES:

BUILDING PERMIT	CALCULATED BASED ON IMPROVEMENT VALUATION PER STATE	CALCULATED BASED ON IMPROVEMENT VALUATION PER STATE
FINE FOR FAILING TO OBTAIN REQUIRED PERMIT	EQUAL TO THE CALCULATED PERMIT FEE AMOUNT	EQUAL TO THE CALCULATED PERMIT FEE AMOUNT
PLAN CHECK	65% OF BUILDING PERMIT FEE	65% OF BUILDING PERMIT FEE
SPRINKLER INSTALLATIONS		
RESIDENTIAL	CALCULATED BASED ON IMPROVEMENT VALUATION PER STATE	CALCULATED BASED ON IMPROVEMENT VALUATION PER STATE
COMMERCIAL	CALCULATED BASED ON IMPROVEMENT VALUATION PER STATE	CALCULATED BASED ON IMPROVEMENT VALUATION PER STATE
FIRE ALARM	CALCULATED BASED ON IMPROVEMENT VALUATION PER STATE	CALCULATED BASED ON IMPROVEMENT VALUATION PER STATE
MECHANICAL PERMIT	\$80 OR 1.5% OF VALUATION, WHICHEVER IS GREATER	\$50 OR 1% OF VALUATION, WHICHEVER IS GREATER
PLUMBING PERMIT	\$30 OR \$10 PER OPENING, WHICHEVER IS GREATER	\$50 OR \$5 PER OPENING, WHICHEVER IS GREATER
SIDING PERMIT	\$80	\$80
WINDOW PERMIT	\$50	\$50
ROOFING PERMIT	\$100	\$100
CERTIFICATE OF COMPLIANCE - FENCE	\$50	\$50
SPECIAL INSPECTIONS - HOURLY RATE	\$50	\$50
SEPTIC INSTALLATION PERMIT	\$300	\$200
SEPTIC TANK/HOLDING TANK PERMIT	\$100	New Fee
SEPTIC PUMPING PERMIT	\$5	\$5
DRIVEWAY PERMIT	\$50	\$50
ALL OTHER REQUIRED PERMITS NOT REQUIRING A PLAN REVIEW	\$50	\$50
VERIFICATION OF STATE CONTRACTOR LICENSE	\$5	\$5
MANUFACTURED HOME INSTALLATION PERMIT	\$100	\$100
BUILDING MOVING FEE	\$100	\$100
BUILDING DEMOLITION FEE	\$50	\$50
RE-INSPECTION/ADMINISTRATIVE FEE	\$65 PER INSPECTION	\$65 PER INSPECTION
DECK	\$150	\$150
ELECTRIC INSPECTIONS:		
MINIMUM INSPECTION FEES	\$35 PER TRIP	\$35 PER TRIP
SINGLE FAMILY RESIDENTIAL (UP TO 200 AMP's & 30 CIRCUITS) (NEW OR REMODEL)	\$150 MAXIMUM (FOR 3 INSPECTIONS); NO MAXIMUM IF OVER 200 AMPs; ADDITIONAL TRIPS - \$35	\$150 MAXIMUM (FOR 3 INSPECTIONS); NO MAXIMUM IF OVER 200 AMPs; ADDITIONAL TRIPS - \$35
MULTI FAMILY UNITS (SERVICE & HOUSE WIRING SEPARATE)	\$70/UNIT	\$70/UNIT
SWIMMING POOL (TRIP FEE PLUS CIRCUITS)	\$35 PER TRIP; PLUS CIRCUITS	\$35 PER TRIP; PLUS CIRCUITS
CHANGE OUT, UPGRADE SERVICE OR REPAIR	\$50	\$50
0-400 AMP	\$14/EACH	\$14/EACH
EACH ADDITIONAL 100 AMPS	PLUS \$3 PER RECONNECTED CB	PLUS \$3 PER RECONNECTED CB
EACH CIRCUIT OR FEEDER 0-30 AMP	\$8/EACH	\$8/EACH
EACH CIRCUIT OR FEEDER 31 TO 100 AMP	\$10/EACH	\$10/EACH
EACH ADDITIONAL 100 AMP	ADD \$5 PER 100 AMP	ADD \$5 PER 100 AMP
STREET LIGHTS	\$4/EACH	\$4/EACH
STANDARD TRAFFIC SIGNAL	\$7/EACH	\$7/EACH
TRANSFORMER 0-10 KILOVOLT-AMPERES	\$10	\$10
11-76 KILOVOLT-AMPERES	\$40	\$40
OVER 76 KILOVOLT-AMPERES	\$80	\$80
FIRE ALARM & ENERGY MANAGEMENT DEVICE	\$10 FIRST 10 OPENINGS OR FIXTURES, \$6.50 EACH ADDITIONAL 10	\$10 FIRST 10 OPENINGS OR FIXTURES, \$6.50 EACH ADDITIONAL 10
LIGHTING RETROFIT/REMOTE CONTROL/SIGNALS		
INVESTIGATION FEE	\$100 MINIMUM OR DOUBLE THE PERMIT FEE	\$100 MINIMUM OR DOUBLE THE PERMIT FEE
CANCELED PERMIT HANDLING FEE	\$35	\$35
REINSPECTION FEE	\$35	\$35
	CIRCUITS & FEEDERS: THE INSPECTION FEE FOR THE INSTALLATION, ADDITION, ALTERATION, OR REPAIR OF EACH CIRCUIT, FEEDER, FEEDER TAP, OR SET OF TRANSFORMER SECONDARY CONDUCTORS.	
FIREPLACE PERMIT		
RESIDENTIAL	\$75/HOME	FEE PREVIOUSLY LISTED UNDER MECHANICAL FEE FOR \$50
COMMERCIAL	\$75/FIREPLACE	FEE PREVIOUSLY LISTED UNDER MECHANICAL FEE FOR \$50

**2013 PROPOSED FEE SCHEDULE
CITY OF EAST BETHEL**

2013 Proposed Rates

2012 Rates

FIRE DEPARTMENT:

FIRE RESPONSE REIMBURSEMENTS:

MOTOR VEHICLE ACCIDENTS \$300

PUBLIC UTILITY EMERGENCY SERVICE AND HAZARDOUS

MATERIAL SPILL OR LEAK:

LABOR CHARGE \$15/HOUR

TRUCK CHARGE \$150/HOUR

COMMERCIAL INSPECTIONS:

INITIAL & 1ST RE-INSPECTION NO CHARGE

EACH ADDITIONAL RE-INSPECTION \$65

FALSE ALARMS - EACH OCCURRENCE

AFTER 2 FALSE ALARMS WITHIN A CALENDAR YEAR \$200

TAX CERTIFICATION OF UNPAID FIRE CHARGES \$70

\$300

\$15/HOUR

\$150/HOUR

NO CHARGE

\$65

\$200

\$70

RECREATIONAL FEES:

ICE ARENA:

ICE ARENA ICE RENTAL - PRIME TIME

\$185/HR (THROUGH MARCH 2013)

\$185/HR (THROUGH MARCH 2012)

ICE ARENA ICE RENTAL - NON PRIME TIME

\$140/HR (THROUGH MARCH 2013)

\$140/HR (THROUGH MARCH 2012)

OPEN HOCKEY, PER PERSON

\$7/HR. (THROUGH MARCH 2013)

\$7/HR. (THROUGH MARCH 2012)

LOCKER ROOM RENTAL

\$7,500

\$7,500

ADVERTISING

NEGOTIABLE

NEGOTIABLE

DRY FLOOR EVENTS

NEGOTIABLE

NEGOTIABLE

PARKS:

PAVILIONS/SHELTERS - NON RESIDENT

\$50/DAY; \$100 DEPOSIT

\$50; \$100 DEPOSIT

PAVILIONS/SHELTERS - RESIDENT

\$100 DEPOSIT

\$100 DEPOSIT

IRRIGATED BALLFIELDS - NON RESIDENT

\$20/DAY; \$100 DEPOSIT

\$20; \$100 DEPOSIT

IRRIGATED BALLFIELDS - RESIDENT

\$20/DAY; \$100 DEPOSIT

\$20; \$100 DEPOSIT

IRRIGATED BALLFIELDS; TOURNAMENT

\$350/TOURNAMENT; \$200 DEPOSIT

\$350; \$200 DEPOSIT

NON IRRIGATED BALLFIELDS - NON RESIDENT

\$10/DAY; \$100 DEPOSIT

\$10; \$100 DEPOSIT

NON IRRIGATED BALLFIELDS - RESIDENT

\$100 DEPOSIT

\$100 DEPOSIT

IRRIGATED SOCCER FIELD

\$10/DAY; \$100 DEPOSIT

\$100/WEEK; \$100 DEPOSIT

IRRIGATED SOCCER FIELD - TOURNAMENT

\$200/TOURNAMENT; \$200 DEPOSIT

\$200; \$200 DEPOSIT

NON IRRIGATED SOCCER FIELD

\$0/WEEK; \$100 DEPOSIT

\$100/WEEK; \$100 DEPOSIT

NON IRRIGATED SOCCER FIELD - TOURNAMENT

\$0/TOURNAMENT; \$100 DEPOSIT

\$25; \$100 DEPOSIT

HORSESHOE PITS - LEAGUE SEASON

\$100/SEASON; \$100 DEPOSIT

\$100; \$100 DEPOSIT

HORSESHOE PITS - TOURNAMENT

\$50/TOURNAMENT; \$100 DEPOSIT

\$50; \$100 DEPOSIT

CONCESSION STAND; SAA SEASON, MONDAY-FRIDAY

\$1,000/SEASON

\$1,000

CONCESSION STAND; WEEKEND TOURNAMENTS

\$300/WEEKEND; \$300 DEPOSIT

\$300; \$300 DEPOSIT

WHISPERING ASPEN COMMUNITY CTR - NON RESIDENT

\$50/DAY; \$100 DEPOSIT

\$50; \$100 DEPOSIT

WHISPERING ASPEN COMMUNITY CTR - RESIDENT

\$100 DEPOSIT

\$100 DEPOSIT

Memorandum

To: Mayor Lawrence and City Council Members
cc: Jack Davis, City Administrator and
Colleen Winter, Community Development Director
From: Nick Schmitz, Building Official
Date: 1/18/2013
Re: PROPOSED PERMIT FEE CHANGES FOR 2013

It is my opinion that some of the fees do not reflect the services provided by the City. For your review I have listed the type of permits and fees that I believe need minor changes to reflect the service provided by the City.

1. Sewer Service (new or repair) = \$80.00. Currently \$75.00.
2. Water Service (new or repair) = \$80.00. Currently \$75.00.
3. Septic System = \$300.00. Currently \$200.00. The current fee does not cover all of the filing, plan review, inspections, usually 3-4 inspections and ISTS training that are required by the State of Minnesota.
4. Septic tanks or holding tanks (tanks only) = \$100.00. Currently there is not a separate tank permit fee, so the fee is the same as the Septic System \$200.00.
5. Plumbing permit = \$30.00 base, plus \$10.00 per fixture. Currently \$50.00 or \$5.00 per opening, whichever is greater. The current fee does not cover all of the permit processing, filing and inspections required for each permit.
6. Mechanical permit = \$80.00 or 1.5% of the valuation, whichever is greater. Currently \$50.00 or 1% of the valuation, whichever is greater. The current fee does not cover all of the permit processing, filing, plan review for commercial jobs and inspections required for each permit.
7. Fireplace = \$75.00 (residential, per home or commercial, per fireplace). Currently \$50.00. The current fee does not cover all of the permit processing, filing and inspections required for each permit.

It is my recommendation that the City make these adjustments in the permit fee schedule.



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 8.0 E.1

Agenda Item:

DeMars Sign Contract Change Order #1

Requested Action:

Consider approving change order for electronic community reader board

Background Information:

At the November 7th City Council meeting, DeMars Signs was selected as the contractor for the construction and installation of an electronic community reader board at the NE corner of TH 65 and Viking Blvd. Their bid of \$73,937 included a 25mm Watchfire color display and upgraded stone columns around the existing support poles.

At the December 19th City Council meeting, a final design was approved that included additional stone work around the support poles and sign base and the addition of a top cornice. Change order #1, an increase of \$11,867 for a project total of \$85,804, reflects the cost increase for these upgraded design elements.

The existing sign has been removed and construction of the new sign has begun. A down payment of \$37,180 has already been processed and the electronic display has been ordered. The remaining balance of \$48,624 will be due upon approved completion of the project.

Attachment(s):

1. DeMars Sign Change Order #1
2. Architectural rendering of upgraded sign design

Fiscal Impact:

There is currently \$95,000 EDA budget for an electronic reader board sign. The East Bethel Seniors have provided a donation of \$5,000 toward the sign and the City has received \$2,800 as a damage claim payment, bringing the total available funds for the project to \$102,800 in 2013. The approved bid amount for the sign is \$73,937. The final approved design will have a project cost of \$85,804.

Recommendation(s):

Staff is requesting Council approval for the DeMars Sign Contract Change Order #1.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



SHOP ADDRESS

410 93rd Avenue NW
 Coon Rapids, MN 55433
 Phone: (763) 786-5545
 Fax: (763) 786-5520

Change Order #1

Effective: January 24, 2013

Contractor: DeMars Signs – Scott Maciej

CUSTOMER

Date: January 15, 2013
 Name: City of East Bethel
 Address: 2241 221st Avenue NE
 City, State, ZIP: East Bethel, MN 55011
 Phone: 763-367-7840

Qty	Description	Total
	4. Sign will be installed on top of the existing pole structure A. Upper 72” will be covered with Boulder Creek Priage Bluff Navajo B. Covers will be 24” x 24” C. Lower “base” section will be covered with the same stone D. Base will be 48” tall x 36” deep x 16’ wide 5. Aluminum top cornice to be 8” tall x 18’ wide x 40” deep A. Brown color to match brick base drip caps	
	Contract Price prior to this Change Order	\$73,937.00
	Net (Increase/Decrease) of this Change Order #1	\$11,867.00
	Contract Price Incorporating this Change Order	\$85,804.00

ACCEPTED:

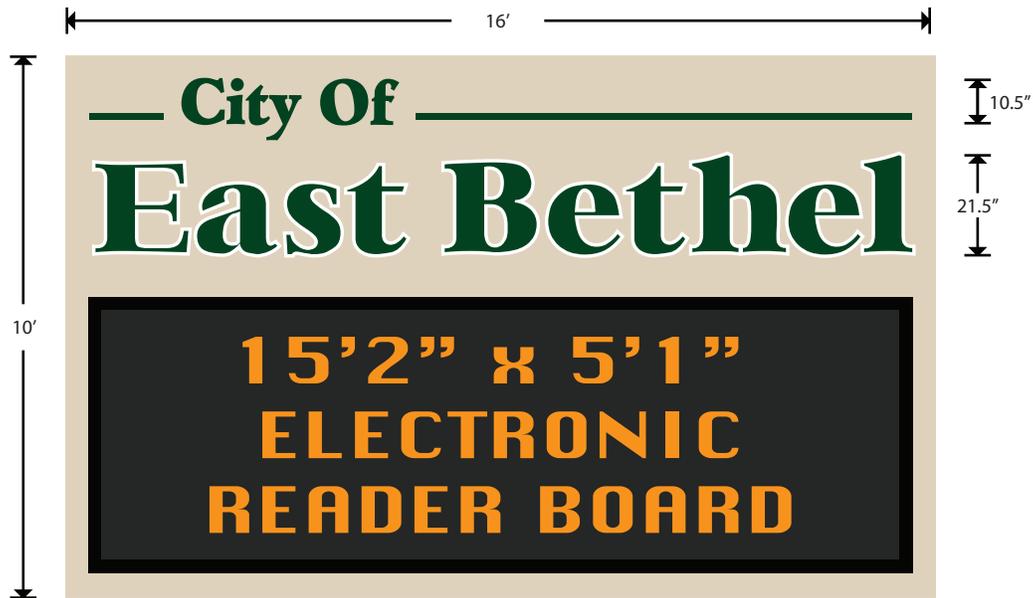
ACCEPTED:

By: _____
 Owner (Authorized Signature)

By: _____
 Contractor (Authorized Signature)

Date: _____

Date: _____



10' x 16' sign mounted to existing poles
w/ new pole covers



410 93rd Ave. NW
Coon Rapids, MN 55432
763.786.5545

DATE: 11.27.12
 SALESMAN: Scott Maciej
 LOCATION: East Bethel
 NOTES: _____

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CUSTOMER APPROVAL X



City of East Bethel City Council Agenda Information

Date:

January 23, 2012

Agenda Item Number:

Item 8.0 F.1

Agenda Item:

Fire Department December and Annual Report

Requested Action:

Informational only

Background Information:

The Fire Chief will make the annual report for the year.

To aid in your understanding, staff has included as Attachment #1 the Incident Type Codes it appears on the reports.

Fiscal Impact:

None

Recommendation(s):

Informational only.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

INCIDENT TYPE CODES

- 100 Fire
- 200 Overpressure Rupture, Explosion, Overheat (No Ensuing Fire)
- 300 Rescue and Emergency Medical Service (EMS) Incidents
- 400 Hazardous Condition (No Fire)
- 500 Service Call
- 600 Good Intent Call
- 700 False Alarm and False Call
- 800 Severe Weather and Natural Disaster
- 900 Special Incident Type

Incident Number	Incident Date	Alarm Time	Location	Incident Type
507	12/31/2012	14:18	Hwy 65	Dispatched and cancelled en route
506	12/31/2012	11:16	23705 65 HWY NE	EMS call
505	12/30/2012	09:15	18920 Vickers ST NE	EMS call
504	12/29/2012	23:44	4823 Viking BLVD N	EMS call
503	12/29/2012	21:20	22418 65 HWY NE	EMS call
502	12/29/2012	00:36	18935 NE Yalta ST NE	Dispatched and cancelled en route
501	12/28/2012	22:02	632 NE Viking BLVD NE	Chimney or flue fire
500	12/28/2012	20:22	20920 Hastings ST NE	Dispatched and cancelled en route
499	12/28/2012	11:44	3882 NE 219th LN NE	EMS call
498	12/27/2012	21:15	22559 NE London ST NW	Good intent call, other
497	12/27/2012	13:08	1851 NE 210 Ave	Smoke scare, odor of smoke
496	12/27/2012	00:19	20350 NE Jewel ST NE	Carbon monoxide incident
495	12/25/2012	12:34	20187 NE Naples ST NE	Smoke detector activation due to malfunction
494	12/22/2012	18:24	20675 Highway 65 HWY NE	EMS call
493	12/21/2012	17:32	24355 Hwy 65 HWY	EMS call
492	12/20/2012	17:55	1851 210 AVE NE	EMS call
491	12/20/2012	16:52	1829 210 AVE NE	EMS call
490	12/20/2012	13:46	22816 Buchanan ST NE	EMS call
489	12/20/2012	12:48	2669 182nd LN	EMS call
488	12/19/2012	16:16	18627 Buchanan NE	Dispatched and cancelled en route
487	12/19/2012	11:37	NE 224th AVE NE	EMS call
486	12/18/2012	22:18	1851 210 AVE	EMS call
485	12/18/2012	08:17	18635 Ulysses ST NE	EMS call
484	12/17/2012	19:50	3425 190 LN NE	EMS call
483	12/17/2012	14:50	18649 HWY 65 NE	EMS call
482	12/15/2012	21:54	4024 225th AVE	Dispatched and cancelled en route
481	12/15/2012	08:41	2669 182 LN NE	EMS call
480	12/15/2012	00:14	20454 highway 65 HWY	EMS call
479	12/14/2012	19:03	24400 Allen DR	Service Call, other
478	12/14/2012	16:36	NE Fawn lake DR NE	Unauthorized burning
477	12/12/2012	08:45	Hwy 65	Dispatched and cancelled en route
476	12/12/2012	06:51	1046 181 LN NE	EMS call
475	12/12/2012	06:36	18442 Lakeview PT	EMS call
474	12/12/2012	00:57	22435 Palisade ST NE	EMS call
473	12/09/2012	18:26	21759 Durant ST NE	Arcing, shorted electrical equipment
472	12/09/2012	16:04	150 Collen ST NE	Power line down
471	12/08/2012	19:40	19650 Rochester ST	Unauthorized burning
470	12/08/2012	18:38	664 Lincoln DR	EMS call
469	12/08/2012	12:14	21428 NE 7th ST	EMS call
468	12/06/2012	17:16	65 HWY NE	Motor vehicle accident with injuries
467	12/06/2012	05:32	18346 Lakeview point DR	EMS call
466	12/05/2012	16:50	1046 181 LN NE	EMS call
465	12/05/2012	11:42	1835 Viking BLVD NE	EMS call
464	12/05/2012	07:22	18748 Breezy Point DR NE	EMS call
463	12/03/2012	17:29	19520 Taylor ST NE	EMS call
462	12/02/2012	13:24	3700 Viking BLVD NE	EMS call



2012

East Bethel Fire Department

Call Data



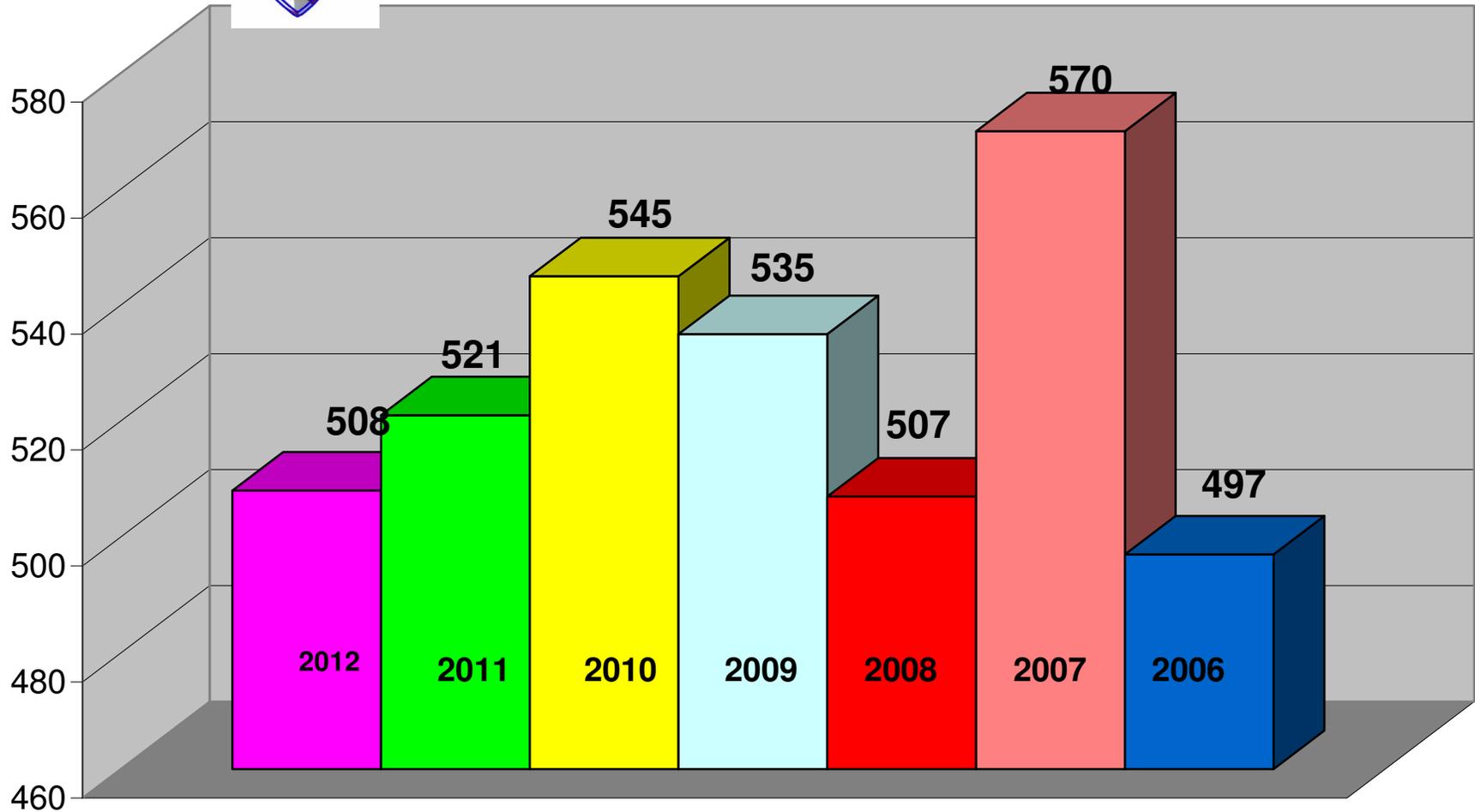
**2012 Fire Call Data Graphs
Fire Chief Mark DuCharme
January 10, 2012**

Calls For Service Data





7 Year Emergency Call Comparison





EAST BETHEL FIRE DEPARTMENT 2012 Summary of Incidents per Month

01/01/2012 - 12/31/2012

Situation	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12	Jul 12	Aug 12	Sept 12	Oct 12	Nov 12	Dec 12	Total
Fire	3	5	7	4	3	0	3	2	3	6	0	1	37
Rescue & EMS Incident	16	32	23	22	31	13	24	32	33	24	27	30	307
Hazardous Condition(No fire)	2	3	0	5	3	2	4	2	2	4	1	3	31
Service Call	2	2	6	3	0	2	2	0	1	3	1	3	25
Good Intent Call	6	3	10	6	15	6	6	7	8	8	14	8	97
False Alarm & False Call	0	0	0	2	0	0	0	0	0	1	3	1	7
Severe Weather & Natural Disaster	0	0	0	0	0	1	1	0	0	1	0	0	3
Series Special Incident Type	0	0	1	0	0	0	0	0	0	0	0	0	1
Grand Total	29	45	47	42	52	24	40	43	47	47	46	46	508



EAST BETHEL FIRE DEPARTMENT 2012 Incidents Per Day of Week

01/01/2012 - 12/31/2012

Type Of Call	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Alarm system activation, no fire - unintentional		2						2
Arcing, shorted electrical equipment	1		1					2
Assist police or other governmental agency	1							1
Attempt to burn				1				1
Authorized controlled burning		3					7	10
Breakdown of light ballast				1				1
Brush or brush-and-grass mixture fire	2		1	1	1			5
Building fire	2	2	1		2	1		8
Carbon monoxide incident			1		1			2
Chimney or flue fire, confined to chimney or flue						1		1
CO detector activation due to malfunction		1				1	1	3
Cover assignment, standby, move up				1				1
Dispatched and cancelled en route	8	11	5	14	10	9	10	67
EMS call, excluding vehicle accident with injury	41	44	31	47	33	38	43	277
False alarm or false call, other							1	1
Fire, other					1			1
Forest, woods or wildland fire	3							3
Gas leak (natural gas or LPG)		2	1	4	5	1		13
Good intent call, other	1	1	1	3	1	3	3	13
Grass fire	3	2	2	1		2	1	11
Haz Mat release investigation w/no Haz Mat							1	1
Lightning strike (no fire)	1		1				1	3
Medical assist, assist EMS crew		1						1
Motor vehicle accident with injuries	2	6	1	2	3	5	7	26
Motor vehicle accident with no injuries.				1				1
Motor vehicle/pedestrian accident (MV Ped)			1				1	2
Outside rubbish fire, other		1						1
Outside rubbish, trash or waste fire						1		1
Passenger vehicle fire			2	1	1		1	5

Type Of Call	Sun	Mon	Tue	Wed	Thu	Fri	Sat	Total
Power line down	4	2		2			2	10
Prescribed fire					1			1
Public service assistance, other						2		2
Service Call, other						1	2	3
Smoke detector activation due to malfunction			1					1
Smoke or odor removal							3	3
Smoke scare, odor of smoke	1				2			3
Special outside fire, other		1						1
Special type of incident, other					1			1
Steam, other gas mistaken for smoke, other					1			1
Unauthorized burning	1	1		1	3	5	3	14
Vehicle accident, general cleanup							2	2
Water problem, other		1						1
Wrong location	1							1
Totals:	72	81	50	80	66	70	89	508

Calls Per District Data



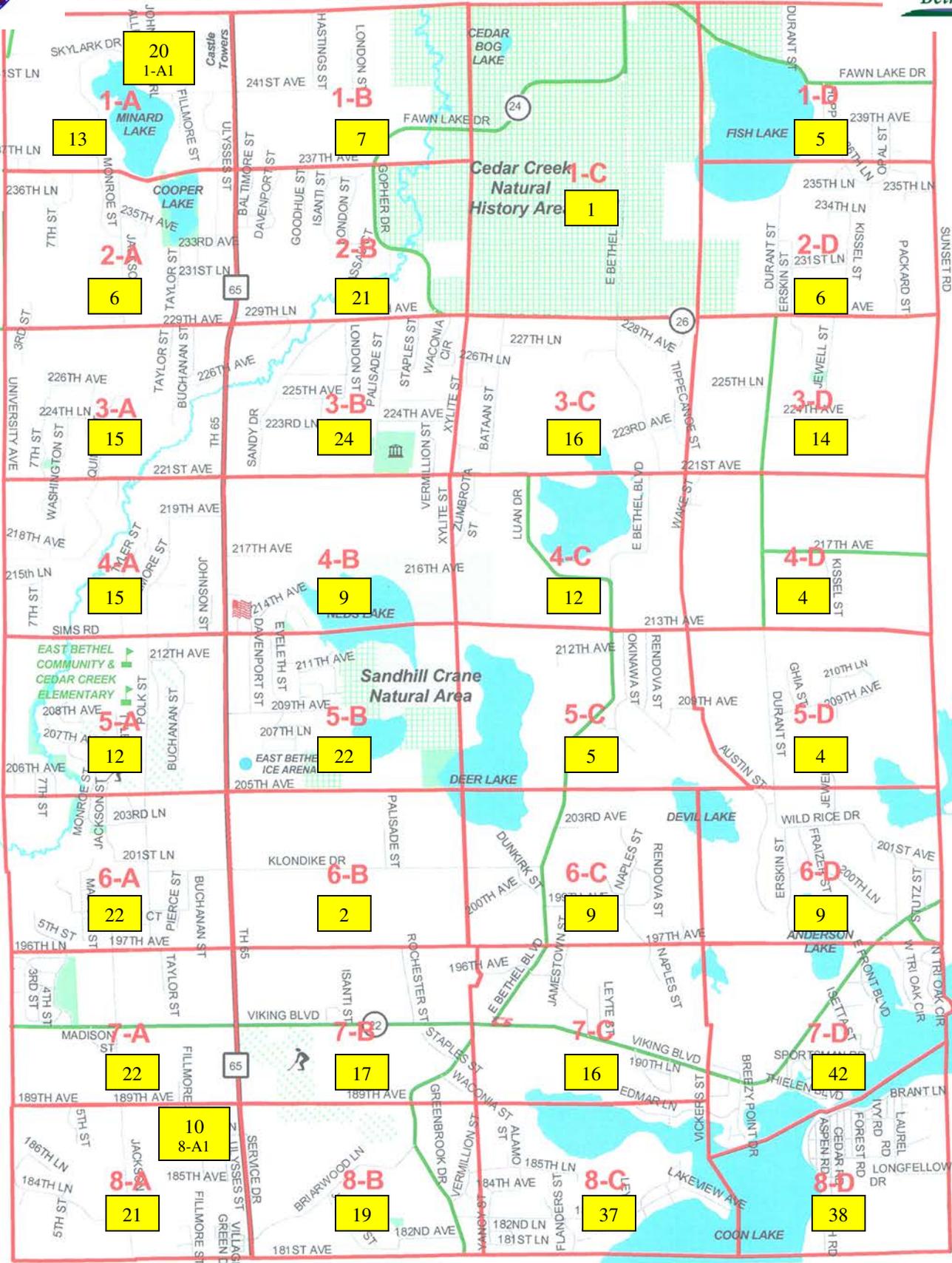


2012 Fire Calls Per District

Districts	Total Alarms
*NA	2
1-A	13
1-A1	20
1-B	7
1-C	1
1-D	5
2-A	6
2-B	21
2-D	6
3-A	15
3-B	24
3-C	16
3-D	14
4-A	15
4-B	9
4-C	12
4-D	4
5-A	12
5-B	22
5-C	5
5-D	4
6-A	22
6-B	2
6-C	9
6-D	9
7-A	22
7-B	17
7-C	16
7-D	42
8-A	21
8-A1	10
8-B	19
8-C	37
8-D	38
Mutual Aid	11
Grand Total	508



2012 Calls Per Grid Map



Mutual Aid Given: 11

Calls Per Stations Data





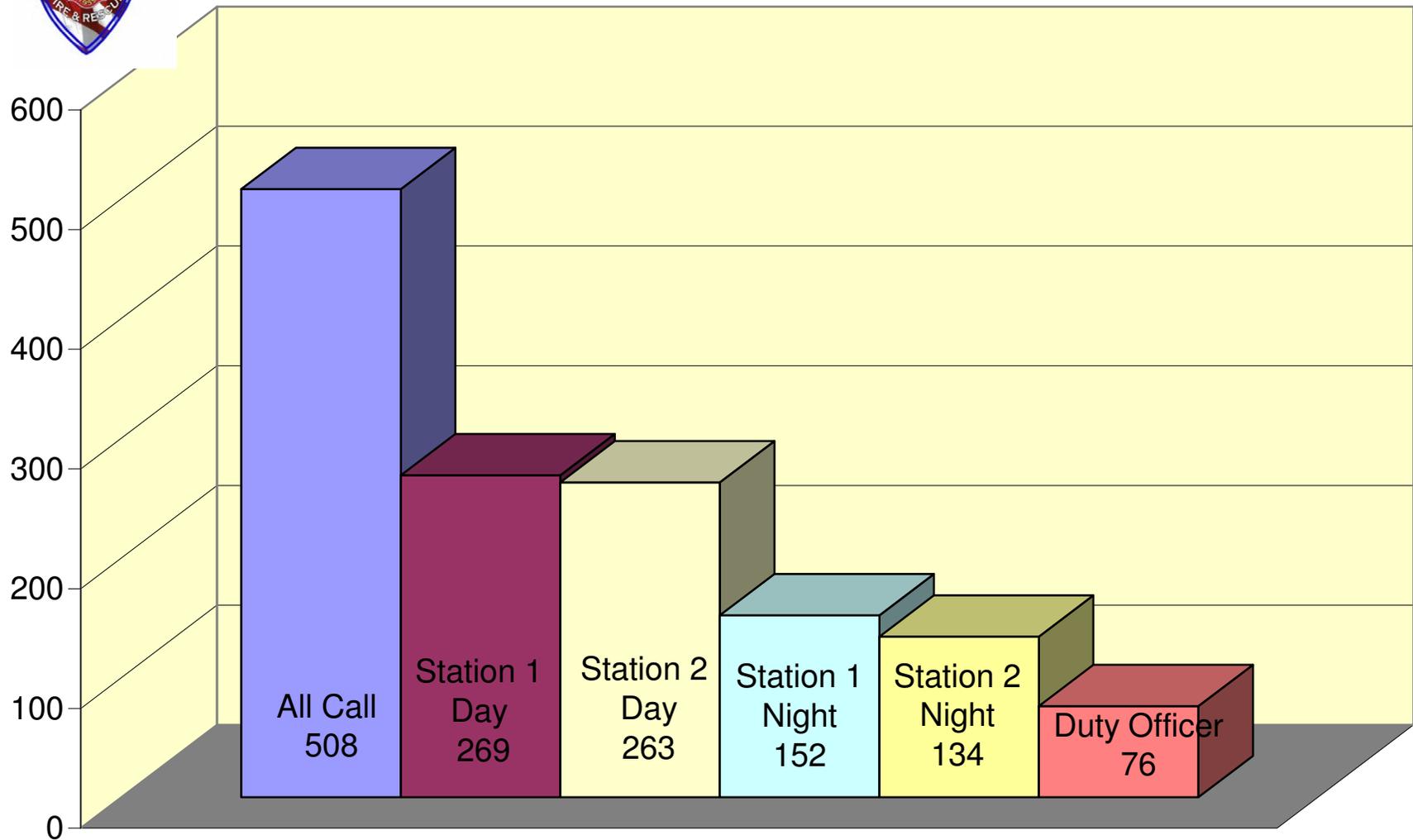
EAST BETHEL FIRE DEPARTMENT 2012 Incidents Per Station

01/01/2012 - 12/31/2012

Month	Day All Stations (Weekdays)	Duty Officer	Night and Weekend All Stations	Station 1 (Weekends)	Station 1 (Night)	Station 2 (Weekends)	Station 2 (Night)	Total Calls for the Month
January	11	4	1	6	1	4	2	29
February	19	4	2	6	5	5	4	45
March	14	7	4	6	5	6	5	47
April	9	10	1	6	4	10	2	42
May	15	10	2	5	6	8	6	52
June	6	6	1	2	2	3	4	24
July	17	1	2	6	4	4	5	39
August	18	4	1	7	4	6	3	43
September	17	3	2	9	8	5	3	47
October	16	8	3	6	7	3	4	47
November	20	6	2	4	7	3	4	46
December	16	12	2	5	3	3	5	46
Totals	178	75	23	68	56	60	47	507



2012 Station Calls





2012 Fire Department Mutual Aid

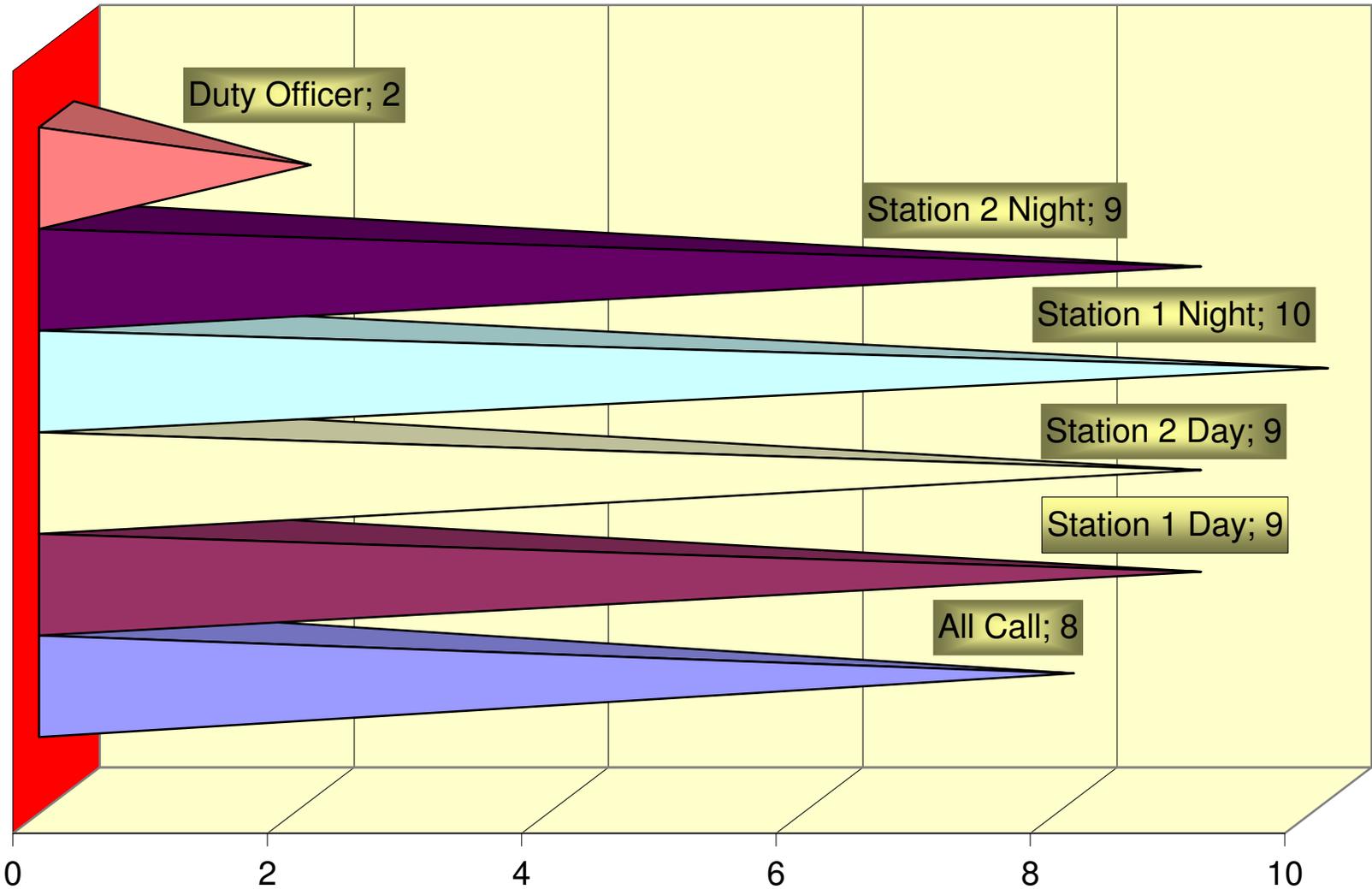
Given	Incidents
BETHEL	1
HAM LAKE	4
LINWOOD TWP	1
OAK GROVE	4
SARTELL	1
ST FRANCIS	1
Total	12

Received	Incidents
BETHEL	2
HAM LAKE	5
ISANTI VOL	1
LINWOOD TWP	3
OAK GROVE	3
ST FRANCIS	2
Total	16

**Calls Time of Day
Average Firefighter Per Call
Data**

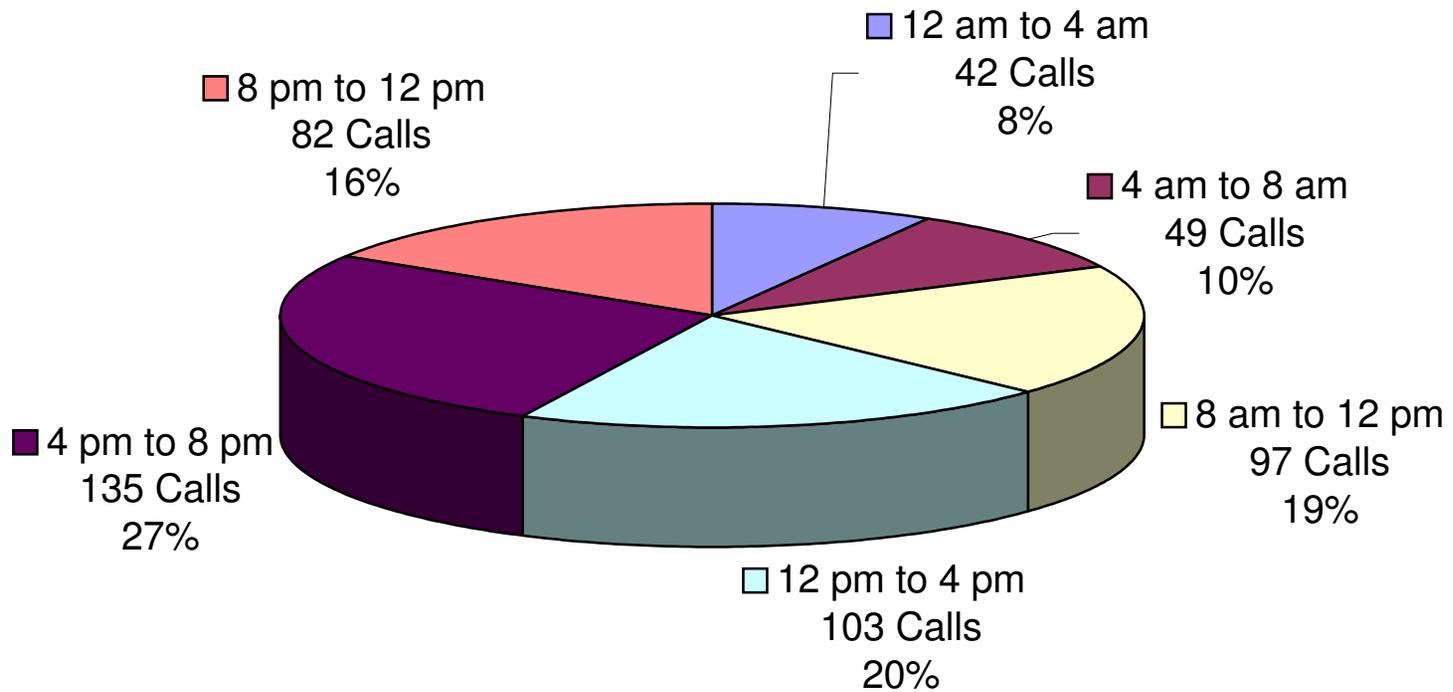


Average Firefighter Per Call





2012 Calls for Service: Time of Day



List of Calls





2012 List of Calls

Incident Number	Incident Date	Alarm Time	Location	Incident Type
507	12/31/2012	14:18	Hwy 65	Dispatched and cancelled en route
506	12/31/2012	11:16	23705 65 HWY NE	EMS call
505	12/30/2012	09:15	18920 Vickers ST NE	EMS call
504	12/29/2012	23:44	4823 Viking BLVD N	EMS call
503	12/29/2012	21:20	22418 65 HWY NE	EMS call
502	12/29/2012	00:36	18935 NE Yalta ST NE	Dispatched and cancelled en route
501	12/28/2012	22:02	632 NE Viking BLVD NE	Chimney or flue fire
500	12/28/2012	20:22	20920 Hastings ST NE	Dispatched and cancelled en route
499	12/28/2012	11:44	3882 NE 219th LN NE	EMS call
498	12/27/2012	21:15	22559 NE London ST NW	Good intent call, other
497	12/27/2012	13:08	1851 NE 210 Ave	Smoke scare, odor of smoke
496	12/27/2012	00:19	20350 NE Jewel ST NE	Carbon monoxide incident
495	12/25/2012	12:34	20187 NE Naples ST NE	Smoke detector activation due to malfunction
494	12/22/2012	18:24	20675 Highway 65 HWY NE	EMS call
493	12/21/2012	17:32	24355 Hwy 65 HWY	EMS call
492	12/20/2012	17:55	1851 210 AVE NE	EMS call
491	12/20/2012	16:52	1829 210 AVE NE	EMS call
490	12/20/2012	13:46	22816 Buchanan ST NE	EMS call
489	12/20/2012	12:48	2669 182nd LN	EMS call
488	12/19/2012	16:16	18627 Buchanan NE	Dispatched and cancelled en route
487	12/19/2012	11:37	NE 224th AVE NE	EMS call
486	12/18/2012	22:18	1851 210 AVE	EMS call
485	12/18/2012	08:17	18635 Ulysses ST NE	EMS call
484	12/17/2012	19:50	3425 190 LN NE	EMS call
483	12/17/2012	14:50	18649 HWY 65 NE	EMS call
482	12/15/2012	21:54	4024 225th AVE	Dispatched and cancelled en route
481	12/15/2012	08:41	2669 182 LN NE	EMS call
480	12/15/2012	00:14	20454 highway 65 HWY	EMS call
479	12/14/2012	19:03	24400 Allen DR	Service Call, other
478	12/14/2012	16:36	NE Fawn lake DR NE	Unauthorized burning
477	12/12/2012	08:45	Hwy 65	Dispatched and cancelled en route
476	12/12/2012	06:51	1046 181 LN NE	EMS call
475	12/12/2012	06:36	18442 Lakeview PT	EMS call
474	12/12/2012	00:57	22435 Palisade ST NE	EMS call
473	12/09/2012	18:26	21759 Durant ST NE	Arcing, shorted electrical equipment
472	12/09/2012	16:04	150 Collen ST NE	Power line down
471	12/08/2012	19:40	19650 Rochester ST	Unauthorized burning
470	12/08/2012	18:38	664 Lincoln DR	EMS call
469	12/08/2012	12:14	21428 NE 7th ST	EMS call
468	12/06/2012	17:16	65 HWY NE	Motor vehicle accident with injuries
467	12/06/2012	05:32	18346 Lakeview point DR	EMS call
466	12/05/2012	16:50	1046 181 LN NE	EMS call
465	12/05/2012	11:42	1835 Viking BLVD NE	EMS call
464	12/05/2012	07:22	18748 Breezy Point DR NE	EMS call
463	12/03/2012	17:29	19520 Taylor ST NE	EMS call
462	12/02/2012	13:24	3700 Viking BLVD NE	EMS call
461	11/30/2012	06:50	24355 65) HWY NE	EMS call
460	11/29/2012	19:33	18164 65 HWY NE	Dispatched and cancelled en route
459	11/28/2012	15:12	65 HWY NE	Motor vehicle accident with injuries
458	11/28/2012	14:16	412 NE Dahlia DR NE	EMS call
457	11/28/2012	14:07	312 Laurel RD	Dispatched and cancelled en route

456	11/28/2012	09:51	18448 Jackson ST NE	Gas leak (natural gas or LPG)
455	11/27/2012	23:18	21663 Polk ST NE	EMS call
454	11/26/2012	18:24	22174 Palisade ST NE	Dispatched and cancelled en route
453	11/24/2012	15:42	4515 NE 224th AVE NE	EMS call
452	11/24/2012	11:15	2816 229 AVE	EMS call
451	11/24/2012	00:34	2816 229th Ave NE AVE NE	Smoke or odor removal
450	11/23/2012	18:07	2522 Viking BLVD NE	Motor vehicle accident with injuries
449	11/23/2012	11:23	3305 199th AVE NE	EMS call
448	11/23/2012	08:37	65 HWY NE	Dispatched and cancelled en route
447	11/22/2012	08:37	4832 NE Viking BLVD NE	Motor vehicle accident with injuries
446	11/21/2012	17:05	13440 65 HWY NE	Dispatched and cancelled en route
445	11/21/2012	15:25	21764 E Bethel BLVD NE	EMS call
444	11/21/2012	00:27	3010 212 AVE NE	EMS call
443	11/20/2012	10:20	1835 Viking Blvd	Dispatched and cancelled en route
439	11/19/2012	17:56	18933 Jewell STS	Dispatched and cancelled en route
442	11/19/2012	12:09	20681 Buchanan ST NE	EMS call
441	11/19/2012	10:19	312 Laurel RD NE	Dispatched and cancelled en route
440	11/19/2012	00:43	20972 Kissel ST	EMS call
438	11/18/2012	00:04	151 Maple RD NE	EMS call
437	11/17/2012	08:45	4036 Viking BLVD NE	Motor vehicle accident with injuries
436	11/17/2012	08:10	18430 Greenbrook DR	False alarm
435	11/16/2012	09:00	1809 Viking BLVD NE	EMS call
434	11/15/2012	17:20	199919 east bethel BLVD NE	EMS call
433	11/15/2012	00:45	1607 214 AVE NE	EMS call
432	11/14/2012	09:20	3806 191 AVE	Dispatched and cancelled en route
431	11/13/2012	22:10	19000 Waconia ST NE	Dispatched and cancelled en route
430	11/13/2012	15:51	201 Cedar RD NE	EMS call
429	11/13/2012	05:57	3714 197th AVE NE	Dispatched and cancelled en route
428	11/12/2012	16:25	2660 NE fawn lake dr.	Alarm system activation, no fire
427	11/12/2012	08:16	3863 221st AVE	EMS call
426	11/12/2012	07:44	3863 221st AVE NE	EMS call
425	11/11/2012	12:04	18360 Leyte ST NE	EMS call
424	11/10/2012	23:26	23524 NE Ulysses	CO detector activation due to malfunction
423	11/10/2012	21:29	HWY65 HWY	Motor vehicle accident with injuries
422	11/10/2012	05:11	1341 187 LN NE	Dispatched and cancelled en route
421	11/05/2012	21:22	24355 65 HWY NE	EMS call
420	11/05/2012	13:24	22450 Tippecanoe ST NE	EMS call
419	11/05/2012	11:54	18164 Hwy 65	EMS call
418	11/02/2012	23:36	18935 Yalta ST NE	EMS call
417	11/02/2012	02:08	18249 Alamo ST NE	Dispatched and cancelled en route
416	11/01/2012	18:12	3841 Edmar LN NE	Dispatched and cancelled en route
415	10/31/2012	15:02	181st	Gas leak (natural gas or LPG)
414	10/31/2012	11:21	181 AVE NE	Gas leak (natural gas or LPG)
413	10/31/2012	05:42	1610 NE 245 AVE	Passenger vehicle fire
412	10/28/2012	21:55	24355 65 HWY NE	EMS call
411	10/28/2012	15:04	2717 183 AVE NE	EMS call
410	10/28/2012	13:28	65 HWY NE	143 Grass fire
409	10/27/2012	19:40	336 Larel Rd	Authorized controlled burning
408	10/25/2012	11:53	24355 65 HWY	EMS call
407	10/25/2012	01:00	3091 212 AVE NE	EMS call
406	10/24/2012	22:09	Kenyon ST	EMS call
405	10/24/2012	13:29	19919 East Bethel BLVD NE	EMS call
404	10/23/2012	07:45	4491 194 AVE NE	Lightning strike (no fire)
403	10/21/2012	21:06	18164 65 HWY NE	EMS call
402	10/21/2012	18:28	18540 Everglade DR NE	EMS call
401	10/20/2012	18:09	4401 231st LN	Service Call, other
400	10/20/2012	14:51	1836 NE 209th CT	EMS call
399	10/20/2012	02:38	4532 229 AVE NE	671 Haz Mat (Possible Gas)
398	10/18/2012	20:22	19512 East Tri Oak CIR NE	Dispatched and cancelled en route

397	10/18/2012	20:18	3504 190th LN NE	Dispatched and cancelled en route
396	10/17/2012	11:16	197 Forest RD NE	EMS call
395	10/16/2012	19:24	21803 Quincy ST	Building fire
394	10/16/2012	11:00	22443 7th ST NE	Gas leak (natural gas or LPG)
393	10/14/2012	16:39	1341 187th LN	Dispatched and cancelled en route
392	10/13/2012	17:58	18512 Everglade DR NE	Smoke or odor removal
391	10/13/2012	09:06	21730 Zumbrota ST NE	EMS call
390	10/12/2012	16:19	3528 217 AVE NE	EMS call
389	10/11/2012	20:08	21730 NE Zumbrota ST NE	Dispatched and cancelled en route
388	10/11/2012	23:57	26 Viking BLVD NE	Dispatched and cancelled en route
387	10/10/2012	07:40	20204 Hwy 65	EMS call
386	10/09/2012	19:30	455 195 AVE NE	EMS call
385	10/09/2012	18:13	20400 Jackson ST NE	EMS call
384	10/09/2012	17:17	22753 London ST NE	1Grass fire
383	10/08/2012	22:08	1150 216 AVE NE	EMS call
382	10/08/2012	17:06	21210 NE Polk ST NE	Alarm system activation, no fire
381	10/08/2012	12:41	225 LN NE	Grass fire
380	10/08/2012	08:59	19444 5th ST	Motor vehicle accident with injuries
379	10/07/2012	10:58	18321 Jackson ST NE	EMS call
378	10/05/2012	14:47	SB Highway 65 NE	EMS call
376	10/05/2012	12:30	2751 Viking BLVD	Public service assistance, other
377	10/05/2012	11:49	24355 65 HWY NE	EMS call
375	10/05/2012	11:34	3863 221st AVE NE	EMS call
374	10/05/2012	05:31	20024 Jefferson ST	Dispatched and cancelled en route
373	10/04/2012	11:49	700 200 AVE NE	Gas leak (natural gas or LPG)
372	10/02/2012	17:29	18128 Fillmore ST NE	EMS call
371	10/02/2012	13:16	3863 221st AVE NE	EMS call
370	10/01/2012	16:19	4632 210 LN	Grass fire
369	10/01/2012	10:49	18164 Hwy 65	EMS call
368	09/30/2012	19:23	19363 Tri Oak CIR NE	EMS call
367	09/29/2012	19:36	18164 Highway 65 HWY NE	EMS call
366	09/29/2012	16:42	Highway 65 HWY NE	Dispatched and cancelled en route
365	09/28/2012	13:23	23285 Nassau CT NE	EMS call
364	09/27/2012	13:37	18164 Highway 65 NE	Dispatched and cancelled en route
363	09/26/2012	15:30	3665 Viking BLVD	EMS call
362	09/26/2012	13:38	East Bethel BLVD NE	Grass fire
361	09/26/2012	06:32	2459 224th AVE NE	EMS call
360	09/25/2012	17:09	4525 Fawn Lake DR NE	EMS call
359	09/24/2012	22:49	21730 Zumbrota ST	Gas leak (natural gas or LPG)
358	09/24/2012	13:54	1054 237 AVE NE	Building fire
357	09/24/2012	11:21	24355 Highway NE	EMS call
356	09/22/2012	17:50	19919 East Bethel BLVD NE	EMS call
355	09/21/2012	17:32	21730 Zumbrota ST NE	EMS call
354	09/21/2012	13:25	Stutz ST	EMS call
353	09/21/2012	08:24	19923 wild rice DR NE	EMS call
352	09/21/2012	02:32	930 203 LN	EMS call
351	09/20/2012	10:48	18152 Yancy ST NE	EMS call
350	09/19/2012	04:35	3530 Viking BLVD NE	EMS call
349	09/18/2012	19:29	4491 194th AVE NE	Good intent call, other
348	09/17/2012	18:04	353 Aspen RD NE	EMS call
347	09/16/2012	19:27	3634 NE Viking BLVD NE	Motor vehicle accident with injuries
346	09/16/2012	15:49	20913 NE Hastings ST	EMS call
345	09/16/2012	14:34	1635 NE 207 LN	EMS call
344	09/15/2012	21:04	Viking BLVD NE	Dispatched and cancelled en route
343	09/15/2012	20:00	3237 182 LN NE	321 EMS call
342	09/15/2012	13:14	22716 3rd ST	EMS call
341	09/15/2012	07:41	22149 Vermillion ST NE	Dispatched and cancelled en route
340	09/14/2012	12:39	2717 183 AVE NE	EMS call
339	09/14/2012	07:16	23100 Gopher DR	Motor vehicle accident with injuries

338	09/13/2012	20:52	178 Maple RD NE	EMS call
337	09/12/2012	16:40	18164 65 HWY NE	EMS call
336	09/10/2012	21:33	18931 Vickers ST NE	EMS call
335	09/10/2012	05:31	65 HWY NE	Motor vehicle accident with injuries
334	09/08/2012	17:11	20400 Jackson ST	Power line down
333	09/07/2012	14:44	18164 Hwy 65	EMS call
332	09/06/2012	23:08	664 Lincoln DR NE	EMS call
331	09/06/2012	16:21	20675 Hwy 65	Dispatched and cancelled en route
330	09/05/2012	21:03	415 NE Cedar RD NE	Unauthorized burning
329	09/05/2012	19:51	20026 Erskin	Brush or brush-and-grass mixture fire
328	09/05/2012	18:27	18164 HWY 65 NE HWY NE	EMS call
327	09/05/2012	18:20	19523 Jackson ST NE	EMS call
326	09/04/2012	11:46	18164 65 HWY NE	Dispatched and cancelled en route
325	09/04/2012	03:03	24355 65 HWY	EMS call
324	09/03/2012	02:03	18619 Lakeview PT NE	Dispatched and cancelled en route
323	09/02/2012	09:55	19432 Leyte ST NE	EMS call
322	09/02/2012	01:19	24031 Fillmore ST	EMS call
321	08/29/2012	09:02	915 207th AVE	EMS call
320	08/28/2012	17:05	24355 65 HWY NE	EMS call
319	08/28/2012	09:18	2717 183rd AVE NE	EMS call
318	08/28/2012	02:53	20254 Jackson ST NE	EMS call
317	08/27/2012	12:53	4515 224 AVE NE	EMS call
316	08/26/2012	19:00	23512 Gopher DR NE	EMS call
315	08/26/2012	07:44	18164 65 HWY NE	EMS call
314	08/25/2012	00:46	415 Cedar RD NE	EMS call
313	08/24/2012	19:40	22343 NE Sandy DR NE	EMS call
312	08/23/2012	09:50	21730 Tyler ST NE	EMS call
311	08/23/2012	07:02	22838 Palisade ST NE	EMS call
310	08/23/2012	01:18	19957 Polk ST NE	EMS call
309	08/22/2012	18:46	447 Dogwood RD	Dispatched and cancelled en route
308	08/22/2012	08:36	4645 Fawn Lake DR NE	EMS call
307	08/20/2012	14:53	Viking BLVD NE	Outside rubbish fire, other
305	08/20/2012	07:32	23640 Davenport ST NE	EMS call
306	08/20/2012	06:27	1723 207th AVE	EMS call
304	08/19/2012	17:14	3608 Edmar LN NE	EMS call
303	08/19/2012	02:51	18933 Jewell ST NE	Dispatched and cancelled en route
302	08/18/2012	15:07	20612 Austin ST NE	EMS call
301	08/18/2012	07:13	4910 S Tri Oak CIR	EMS call
300	08/18/2012	04:32	Viking BLVD	Motor vehicle/pedestrian accident (MV Ped)
299	08/17/2012	19:11	21443 7th ST	EMS call
298	08/17/2012	03:05	4876 N Tri Oaks CIR NE	EMS call
297	08/16/2012	16:13	3831 189th AVE NE	Gas leak (natural gas or LPG)
296	08/15/2012	18:46	481 NE 206 AVE NE	EMS call
295	08/13/2012	13:54	23913 Fillmore ST NE	EMS call
293	08/11/2012	20:54	2979 NE 221st AVE NE	Authorized controlled burning
294	08/11/2012	20:40	65 HWY	Authorized controlled burning
292	08/11/2012	18:10	21844 East Bethel BLVD	Authorized controlled burning
291	08/11/2012	17:40	1728 NE 208th LN NE	EMS call
290	08/09/2012	16:56	24355 NE 65 HWY NE	EMS call
289	08/08/2012	21:41	506 193 LN NE	EMS call
288	08/07/2012	16:33	757 Lakeshore DR	EMS call
287	08/07/2012	14:20	22200 Washington ST NE	Grass fire
286	08/06/2012	19:12	1911 NE Viking BLVD NE	Authorized controlled burning
285	08/06/2012	16:00	65 HWY NE	Motor vehicle accident with injuries
284	08/06/2012	14:56	18164 hwy 65 HWY NE	Medical assist, assist EMS crew
283	08/04/2012	15:33	20350 Jewell ST NE	EMS call
282	08/04/2012	06:58	3624 Edmar LN NE	Power line down
281	08/03/2012	22:18	22421 Xylite ST NE	Dispatched and cancelled en route
280	08/03/2012	16:20	65 HWY NE	Motor vehicle accident with injuries

279	08/02/2012	08:13	24355 Highway 65 NW	EMS call
278	07/29/2012	01:55	3940 194 LN NE	Dispatched and cancelled en route
277	07/28/2012	12:39	1836 209th CT	Smoke or odor removal
276	07/28/2012	01:24	2810 Viking BLVD	EMS call
273	07/26/2012	22:55	2836 221st AVE	EMS call
275	07/26/2012	18:22	Viking Blvd NE	Motor vehicle accident with injuries
274	07/26/2012	17:18	2118 229th AVE	EMS call
272	07/25/2012	16:33	18462 Lakeview Point DR	Gas leak (natural gas or LPG)
271	07/24/2012	10:37	Gopher DR NE	Motor vehicle/pedestrian accident (MV Ped)
270	07/21/2012	18:58	300 Lincoln DR	Vehicle accident, general cleanup
269	07/21/2012	07:41	22051 NE Durant ST NE	Lightning strike (no fire)
268	07/20/2012	20:12	22819 Taylor ST NE	EMS call
267	07/20/2012	16:24	Hwy 65 HWY NE	Motor vehicle accident with injuries
266	07/20/2012	07:07	201160 Poppy ST NW	Building fire
265	07/18/2012	11:18	HWY 65 NE	Motor vehicle accident with injuries
264	07/17/2012	06:52	1836 209th CT NE	EMS call
263	07/16/2012	19:01	2660 fawn lake DR NE	Gas leak (natural gas or LPG)
262	07/16/2012	12:13	3665 Viking BLVD NE	EMS call
261	07/16/2012	11:41	Hwy 65	Dispatched and cancelled en route
260	07/16/2012	11:09	Hwy 65	Dispatched and cancelled en route
259	07/15/2012	10:49	19001 Jackson ST NE	EMS call
258	07/14/2012	21:31	Viking BLVD NE	Motor vehicle accident with injuries
257	07/14/2012	07:11	2053 221 AVE NE	EMS call
256	07/14/2012	02:34	4876 N Tri Oaks CIR NE	EMS call
255	07/13/2012	23:20	22659 East Bethel BLVD NE	EMS call
254	07/13/2012	08:03	24355 Highway 65 HWY NE	Dispatched and cancelled en route
253	07/13/2012	06:42	1527 143 LN NE	Dispatched and cancelled en route
252	07/13/2012	02:39	NE Jackson ST	Outside rubbish, trash or waste fire
251	07/09/2012	14:13	21009 Rendova ST NE	EMS call
250	07/09/2012	12:27	24355 Highway 65 HWY NE	EMS call
249	07/08/2012	21:34	18539 Lakeview point DR	EMS call
248	07/08/2012	18:09	NE HWY 65 NE	Assist police or other governmental agency
247	07/08/2012	14:57	3841 Edmar LN NE	EMS call
246	07/07/2012	16:00	2959 185 LN NE	EMS call
245	07/06/2012	13:12	18164 Hwy 65	EMS call
244	07/05/2012	16:01	hwy 65	Passenger vehicle fire
243	07/04/2012	19:34	4825 Viking BLVD NE	EMS call
242	07/03/2012	05:45	405 Dahlia DR NE	Arcing, shorted electrical equipment
241	07/02/2012	16:39	21730 Zumbrota ST	Dispatched and cancelled en route
240	07/02/2012	12:44	182 Forest RD	EMS call
239	07/01/2012	05:53	Gopher DR	Motor vehicle accident with injuries
238	06/30/2012	03:55	Hwy65	Dispatched and cancelled en route
237	06/28/2012	14:26	19249 E Front BLVD NE	EMS call
236	06/27/2012	17:37	1545 209 th AVE	EMS call
235	06/23/2012	04:25	22484 Tippecanoe ST NE	EMS call
234	06/22/2012	14:35	County Rd 22 (Viking) BLVD	Motor vehicle accident with injuries
233	06/21/2012	12:16	515 Lincoln DR NE	EMS call
232	06/20/2012	09:19	18400 Lexington AVE	Dispatched and cancelled en route
231	06/18/2012	14:22	24355 Hwy 65 NE	EMS call
230	06/17/2012	23:38	456 195 AVE NE	Lightning strike (no fire)
229	06/17/2012	23:20	1923 Viking BLVD NE	Power line down
228	06/17/2012	06:14	2537 184 LN NE	EMS call
277	06/14/2012	16:28	Emerson DR NE	Smoke scare, odor of smoke
226	06/13/2012	21:38	2832 185 LN NE	EMS call
224	06/13/2012	18:47	21764 Quincy ST	EMS call
225	06/12/2012	20:38	22816 Buchanan ST	EMS call
222	06/09/2012	20:15	18164 65 HWY	EMS call
223	06/09/2012	18:34	24355 NE hwy 65 HWY NE	EMS call
221	06/08/2012	11:45	2751 Viking BLVD	Public service assistance, other

220	06/08/2012	09:20	4922 229 AVE NE	Gas leak (natural gas or LPG)
219	06/07/2012	22:56	21340 Aberdeen ST	Dispatched and cancelled en route
218	06/06/2012	18:21	22020 Xylite ST	Dispatched and cancelled en route
217	06/06/2012	12:36	18164 Hwy NE	EMS call
216	06/03/2012	00:18	1015 NE 189th AVE NE	Dispatched and cancelled en route
215	06/02/2012	16:54	3608 NE Viking BLVD NE	Unauthorized burning
214	05/31/2012	19:08	21730 Zumbrota ST	EMS call
213	05/31/2012	18:30	100 E Sartell ST	Building fire
212	05/31/2012	10:36	18164 Highway 65 HWY NE	Dispatched and cancelled en route
211	05/30/2012	20:21	NE Viking BLVD NE	Good intent call, other
210	05/30/2012	19:56	18164 65 HWY NE	EMS call
209	05/28/2012	09:50	4631 Viking BLVD NE	Power line down
208	05/27/2012	21:18	23539 Monroe ST NE	Power line down
207	05/27/2012	21:02	2241 221 st AVE NE	Power line down
206	05/27/2012	20:59	607 Lincoln DR NE	Dispatched and cancelled en route
205	05/26/2012	18:09	1545 209th AVE NE	EMS call
204	05/25/2012	21:03	22935 Durant ST NE	Dispatched and cancelled en route
203	05/25/2012	16:05	21001 Kenyon ST NE	EMS call
202	05/24/2012	18:05	24355 65 HWY NE	EMS call
201	05/23/2012	11:48	415 Cedar RD NE	Good intent call, other
200	05/23/2012	00:09	21001 Kenyon ST NE	EMS call
199	05/21/2012	11:51	217th	Dispatched and cancelled en route
198	05/19/2012	23:11	18407 Highway 65 HWY	EMS call
197	05/19/2012	22:52	Highway 65 HWY NE	Dispatched and cancelled en route
196	05/19/2012	12:58	4000 NW Cedar creek DR NW	Grass fire
195	05/19/2012	11:15	19248 Greenbrook DR NE	Motor vehicle accident with injuries
194	05/19/2012	08:32	2660 Fawn Lake DR NE	Motor vehicle accident with injuries
193	05/19/2012	01:13	312 Laurel RD NE	Good intent call, other
192	05/18/2012	13:31	20204 65 HWY NE	Dispatched and cancelled en route
191	05/17/2012	21:03	18407 Highway 65 NE	EMS call
190	05/16/2012	09:26	19354 4th ST	Dispatched and cancelled en route
189	05/15/2012	18:10	4977 N Tri Oak CIR NE	EMS call
188	05/15/2012	16:58	466 196 AVE NE	EMS call
187	05/14/2012	21:14	339 Ceadr RD	EMS call
186	05/14/2012	20:43	20300 NE Hwy 65 HWY NE	Dispatched and cancelled en route
185	05/14/2012	17:06	4515 224th AVE	EMS call
184	05/13/2012	19:33	22500 sandy DR NE	EMS call
183	05/13/2012	10:38	19543 NE Jamestown ST NE	EMS call
182	05/12/2012	14:12	20926 Beaver Dam CT	Good intent call, other
181	05/12/2012	09:18	18115 FLANDERS ST NE	EMS call
180	05/10/2012	23:48	24355 65 HWY	EMS call
179	05/10/2012	20:05	4542 195 AVE	Steam, other gas mistaken for smoke, other
178	05/09/2012	02:47	18358 Jenkins ST NE	Dispatched and cancelled en route
177	05/08/2012	14:07	2660 NE Fawn Lake DR NE	Passenger vehicle fire
176	05/08/2012	12:06	2557 225 AVE NE	Dispatched and cancelled en route
175	05/07/2012	13:11	Viking BLVD	Motor vehicle accident with injuries
174	05/07/2012	10:56	18254 Greenbrook DR	EMS call
173	05/06/2012	22:19	22892 Tippecanoe ST NE	EMS call
172	05/06/2012	15:19	24355 NE hwy 65 HWY	EMS call
171	05/05/2012	16:23	23640 NE Davenport ST NE	EMS call
170	05/04/2012	23:09	3841 Edmar LN NE	EMS call
169	05/04/2012	11:01	4523 194th AVE NE	EMS call
168	05/04/2012	00:25	20959 taylor ST	EMS call
167	05/02/2012	15:17	24355 65 HWY NE	EMS call
166	05/02/2012	09:56	23126 Erskin ST NE	EMS call
165	05/02/2012	09:36	3665 Viking BLVD NE	EMS call
164	05/02/2012	06:23	24425 Durant STS	EMS call
163	05/01/2012	17:45	2736 Klondike DR NE	EMS call
162	04/30/2012	19:56	18409 Lakeview PT DR	CO detector activation due to malfunction

161	04/30/2012	19:26	4710 Fawn Lake Dr	Authorized controlled burning
160	04/29/2012	16:10	21764 East Bethel BLVD NE	EMS call
159	04/29/2012	11:50	22816 NE Buchanan ST NE	EMS call
158	04/29/2012	02:53	425 lakeshore DR NE	Unauthorized burning
157	04/28/2012	13:55	3120 Viking BLVD NE	Service Call, other
156	04/28/2012	10:40	Wild Rice DR	Vehicle accident, general cleanup
155	04/27/2012	20:52	24355 NE Hwy 65	Good intent call, other
154	04/27/2012	18:20	22813 Bataan ST NE	CO detector activation due to malfunction
153	04/25/2012	08:30	2751 Viking BLVD NE	Cover assignment, standby, move up
152	04/23/2012	23:03	20036 Highway 65 HWY NE	EMS call
151	04/23/2012	12:19	1788 Viking BLVD NE	EMS call
150	04/21/2012	19:21	Lincoln RD NE	EMS call
149	04/21/2012	14:55	22149 vermillion ST NE	EMS call
148	04/21/2012	07:03	22149 vermillion STS NE	EMS call
147	04/20/2012	17:42	Kissel ST	143 Grass fire
146	04/18/2012	20:19	18360 Leyte ST NE	EMS call
145	04/18/2012	14:30	21210 Polk ST NE	EMS call
144	04/17/2012	19:27	Breezy Point DR	Motor vehicle accident with injuries
143	04/16/2012	07:51	23380 NW London St NW	EMS call
142	04/16/2012	05:52	516 196th LN NE	Power line down
140	04/15/2012	12:38	4877 NE No. Tri Oak Cir.	Smoke scare, odor of smoke
141	04/15/2012	11:21	19990 Austin ST NE	EMS call
139	04/14/2012	17:15	18165 Greenbrook DR NE	EMS call
138	04/12/2012	20:50	NE 229 AVE NE	Prescribed fire
137	04/12/2012	02:43	18409 Lakeview Point DR NE	Gas leak (natural gas or LPG)
136	04/09/2012	11:23	415 Cedar RD	EMS call
135	04/08/2012	12:11	1150 216th AVE	EMS call
134	04/07/2012	22:03	2419 Viking BLVD NE	Good intent call, other
133	04/07/2012	21:12	1150 216 AVE	EMS call
132	04/06/2012	23:15	1812 209 AVE NE	EMS call
131	04/05/2012	05:18	2222 Vermilion ST	EMS call
130	04/05/2012	04:46	24255 Fillmore ST NE	EMS call
129	04/04/2012	16:27	1131 233 AVE NE	Attempt to burn
128	04/03/2012	10:30	22813 Bataan AVE NE	Carbon monoxide incident
127	04/02/2012	15:30	20824 Buchanan ST NE	EMS call
126	04/02/2012	12:10	65 HWY	Motor vehicle accident with injuries
125	04/02/2012	12:07	20485 East Bethel BLVD NE	EMS call
124	04/01/2012	22:32	885 227 AVE	Wrong location
123	04/01/2012	18:56	20038 65 HWY	Forest, woods or wildland fire
122	04/01/2012	16:06	2787 200 AVE NE	Forest, woods or wildland fire
122	04/01/2012	16:06	2736 Klondike DR NE	Forest, woods or wildland fire
121	03/31/2012	11:10	4922 229 AVE NE	EMS call
120	03/30/2012	21:28	18164 HWY 65 HWY NE	EMS call
119	03/30/2012	20:17	23501 Daveport ST NE	Unauthorized burning
118	03/30/2012	17:47	21709 University AVE NE	EMS call
117	03/28/2012	19:27	3103 185th LN	Dispatched and cancelled en route
116	03/28/2012	00:29	18164 65 HWY NE	EMS call
115	03/27/2012	23:33	24355 hwy 65	EMS call
114	03/25/2012	23:39	21900 County Road 7 NW	Building fire
113	03/24/2012	17:54	CO 22 AVE NE	Motor vehicle accident with injuries
112	03/24/2012	09:22	2731 NE 225 LN NE	EMS call
111	03/23/2012	16:36	345 Elm RD NE	EMS call
110	03/23/2012	14:30	4160 221 ST NE	Unauthorized burning
109	03/22/2012	21:33	3806 Edmar LN NE	EMS call
108	03/19/2012	18:18	24105 Dogwood ST NW	Building fire
107	03/19/2012	14:13	2220 Viking BLVD	Motor vehicle accident with injuries
106	03/19/2012	13:08	19717 Jackson ST NE	Water problem, other
105	03/18/2012	16:15	20531 university AVE NE	Grass fire
104	03/18/2012	14:43	185th AVE NE	Brush or brush-and-grass mixture fire

103	03/18/2012	09:20	4440 NE 231 LN NE	EMS call
102	03/18/2012	03:04	1965 Briarwood LN NE	EMS call
101	03/18/2012	02:08	21636 NE East Bethel BLVD	EMS call
100	03/17/2012	01:14	308 Dahlia DR NE	Authorized controlled burning
099	03/16/2012	22:21	20042 Polk ST NE	EMS call
098	03/16/2012	13:46	5645 226th AVE NE	Grass fire
097	03/16/2012	12:52	235 Dogwood ST	Unauthorized burning
096	03/15/2012	18:40	22779 Sandy DR	Unauthorized burning
095	03/15/2012	12:51	28 Sims RD NE	Building fire
094	03/15/2012	12:43	24355 Highway 65 HWY NE	EMS call
093	03/14/2012	06:28	20540 Polk ST	Good intent call, other
092	03/13/2012	16:11	2043 189th AVE NE	Brush or brush-and-grass mixture fire
091	03/13/2012	09:59	22965 3rd ST NE	EMS call
090	03/13/2012	07:45	648 199th AVE NE	EMS call
089	03/12/2012	21:41	18346 Lakeview Point DR NE	EMS call
088	03/12/2012	18:29	21844 east bethel BLVD	Good intent call, other
087	03/12/2012	13:55	22277 Quincy ST NE	EMS call
086	03/11/2012	18:30	4537 Viking BLVD	Good intent call, other
085	03/10/2012	22:47	1150 216th AVE	EMS call
084	03/08/2012	10:57	14500 Lexington AVE NE	Special type of incident, other
083	03/08/2012	08:45	1867 210th AVE	EMS call
082	03/07/2012	19:17	23939 NE Hwy 65 HWY NE	Dispatched and cancelled en route
081	03/05/2012	15:43	Viking BLVD	Authorized controlled burning
080	03/04/2012	15:03	Viking BLVD	Dispatched and cancelled en route
079	03/04/2012	05:16	246 Cedar RD NE	Dispatched and cancelled en route
078	03/03/2012	19:19	18927 Jewell ST NE	Authorized controlled burning
077	03/03/2012	06:23	852 Lincoln DR NE	Motor vehicle accident with injuries
076	03/02/2012	16:06	22823 Waconia CIR NE	EMS call
075	03/01/2012	19:20	944 201 LN NE	Unauthorized burning
074	02/29/2012	19:28	2459 224 AVE NE	EMS call
073	02/29/2012	11:58	HWY 65 N of HWY	Motor vehicle accident with no injuries.
072	02/29/2012	09:56	Bryant LN NE	Power line down
071	02/29/2012	09:27	300 NE Dogwood	Power line down
070	02/28/2012	19:58	246 Birch RD NE	EMS call
069	02/28/2012	15:23	921 235th AVE NE	EMS call
068	02/28/2012	14:58	23948 Fillmore ST NE	EMS call
067	02/28/2012	09:42	853 221st AVE NE	EMS call
066	02/28/2012	06:59	18544 everglade DR NE	EMS call
065	02/27/2012	12:49	833 221st AVE NE	EMS call
064	02/26/2012	15:49	2644 183 AVE NE	EMS call
063	02/26/2012	01:01	22857 Sandy DR NE	EMS call
062	02/24/2012	22:39	18407 65 HWY NE	EMS call
061	02/22/2012	19:44	18935 Yalta ST NE	EMS call
060	02/22/2012	12:48	4515 224 AVE NE	EMS call
059	02/20/2012	12:51	20111 Austin ST NE	EMS call
058	02/19/2012	12:12	23837 Opal ST	Brush or brush-and-grass mixture fire
057	02/18/2012	09:15	2944 183 AVE NE	EMS call
056	02/17/2012	06:18	4918 Tri Oak CIR	EMS call
055	02/17/2012	05:46	405 196 LN NE	EMS call
054	02/16/2012	18:39	19928 Polk street NE	Brush or brush-and-grass mixture fire
053	02/16/2012	18:18	20450 Monroe ST NE	Unauthorized burning
052	02/16/2012	14:54	2944 183 rd AVE	EMS call
051	02/16/2012	09:40	21808 Fillmore ST NE	Fire, other
050	02/15/2012	16:11	22743 Taylor ST NE	EMS call
049	02/15/2012	14:56	2944 183 AVE NE	EMS call
048	02/14/2012	15:28	1052 189 AVE NE	EMS call
047	02/13/2012	21:02	22857 Sandy DR	EMS call
046	02/13/2012	06:14	18409 Lakeview point DR NE	EMS call
045	02/12/2012	12:37	4056 NE 225th LN NE	Grass fire

044	02/12/2012	10:29	18254 GreenBrook DR NE	EMS call
043	02/12/2012	10:02	21255 Okinawa ST NE	EMS call
042	02/11/2012	18:09	4447 189th LN NE	Unauthorized burning
041	02/11/2012	11:26	21650 Xylite ST NE	EMS call
040	02/09/2012	17:12	201 Cedar RD NE	EMS call
039	02/08/2012	17:09	2101 Deerwood LN NE	EMS call
038	02/08/2012	11:21	1438 215th AVE NE	Breakdown of light ballast
037	02/07/2012	10:31	22500 Sandy DR	EMS call
035	02/06/2012	06:27	406 196th LN NE	EMS call
036	02/06/2012	03:56	4685 209th Ave	Dispatched and cancelled en route
034	02/04/2012	21:35	Lexington AVE	Passenger vehicle fire
033	02/04/2012	14:16	24355 Hwy 65 HWY	EMS call
032	02/04/2012	03:35	1422 234th AVE NE	EMS call
031	02/03/2012	17:26	23282 Nassau CT NE	Good intent call, other
030	02/03/2012	00:09	928 229th AVE	Good intent call, other
029	01/31/2012	20:25	HWY 65	Passenger vehicle fire
028	01/31/2012	18:51	18535 LAKEVIEW Point DR	EMS call
027	01/30/2012	21:01	485 NE 193	Unauthorized burning
026	01/29/2012	13:15	24355 HWY 65 NE	EMS call
025	01/29/2012	10:08	455 195 LN NE	Dispatched and cancelled en route
024	01/28/2012	21:48	455 195th LN NE	Dispatched and cancelled en route
023	01/27/2012	22:32	1804 214 AVE	EMS call
022	01/27/2012	05:29	641 226 AVE NE	EMS call
021	01/25/2012	12:39	3605 Viking BLVD NE	EMS call
020	01/22/2012	09:31	2212 182 AVE NE	EMS call
019	01/22/2012	08:37	22850 Waconia CIR NE	EMS call
018	01/22/2012	22:10	20350 Monroe CT NE	Building fire
017	01/21/2012	21:18	Klondike	Dispatched and cancelled en route
016	01/19/2012	11:14	19832 Madison ST NE	EMS call
015	01/18/2012	09:10	2748 222nd LN NE	EMS call
014	01/18/2012	03:13	23859 65 HWY	Dispatched and cancelled en route
013	01/17/2012	14:06	24355 65 HWY NE	EMS call
012	01/16/2012	11:46	18144 Antler CIR NE	Special outside fire, other
011	01/15/2012	17:16	930 203 LN NE	EMS call
010	01/11/2012	13:32	Viking Blvd	Dispatched and cancelled en route
009	01/11/2012	08:27	23948 NE Fillmore ST NE	EMS call
008	01/09/2012	13:40	18164 HWY5 NE	EMS call
007	01/09/2012	12:17	23807 Monroe ST NE	EMS call
006	01/08/2012	10:21	18619 Lakeview Point DR NE	EMS call
005	01/07/2012	18:15	20254 Jackson ST NE	Authorized controlled burning
004	01/06/2012	09:13	3851 Edmar LN NE	Unauthorized burning
003	01/05/2012	19:14	18548 Everglade DR NE	Gas leak (natural gas or LPG)
002	01/05/2012	10:52	18343 Hwy 65 NE	Gas leak (natural gas or LPG)
001	01/02/2012	13:03	19128 Jackson ST NE	EMS call

Total				508
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2012 Fire Loss Data

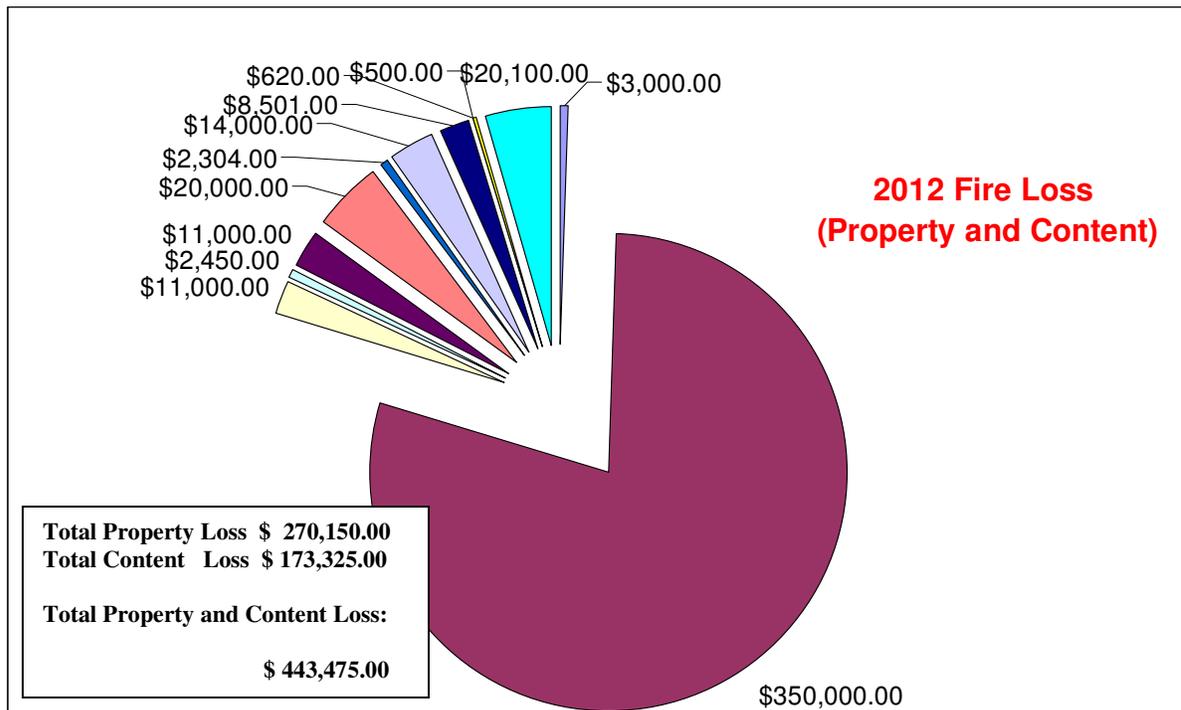




2012 Fire Loss

Incident Date	Incident Type	Property Loss	Content Loss	Total Loss
1/16/2012	Special outside fire, other	\$3,000.00		\$3,000.00
1/22/2012	Building fire	\$200,000.00	\$150,000.00	\$350,000.00
1/31/2012	Passenger vehicle fire	\$10,000.00	\$1,000.00	\$11,000.00
2/4/2012	Passenger vehicle fire	\$2,250.00	\$200.00	\$2,450.00
2/16/2012	Fire, other	\$1,000.00	\$10,000.00	\$11,000.00
3/15/2012	Building fire	\$10,000.00	\$10,000.00	\$20,000.00
4/1/2012	Forest, woods or wildland fire	\$2,300.00	\$4.00	\$2,304.00
5/8/2012	Passenger vehicle fire	\$12,000.00	\$2,000.00	\$14,000.00
7/5/2012	Passenger vehicle fire	\$8,500.00	\$1.00	\$8,501.00
7/13/2012	Outside rubbish, trash or waste fire	\$600.00	\$20.00	\$620.00
9/5/2012	Brush or brush-and-grass mixture fire	\$500.00		\$500.00
10/16/2012	Building fire	\$20,000.00	\$100.00	\$20,100.00

\$270,150.00 \$173,325.00 \$443,475.00

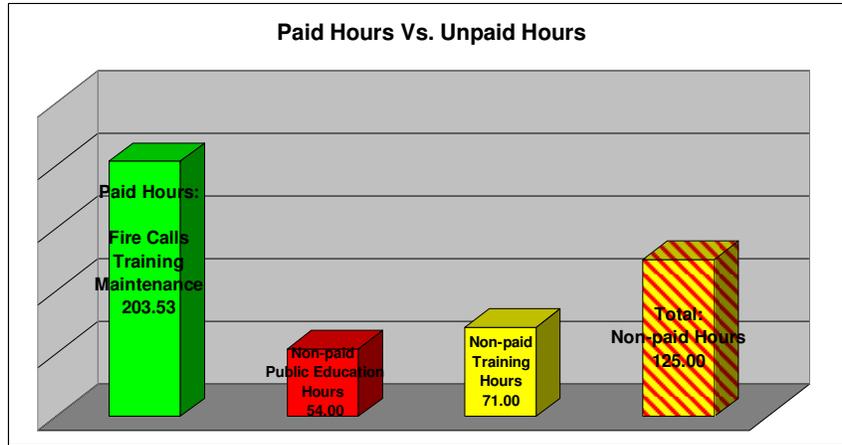


Firefighter Hours
Paid
Unpaid





2012 Firefighters' Paid and Unpaid Hours

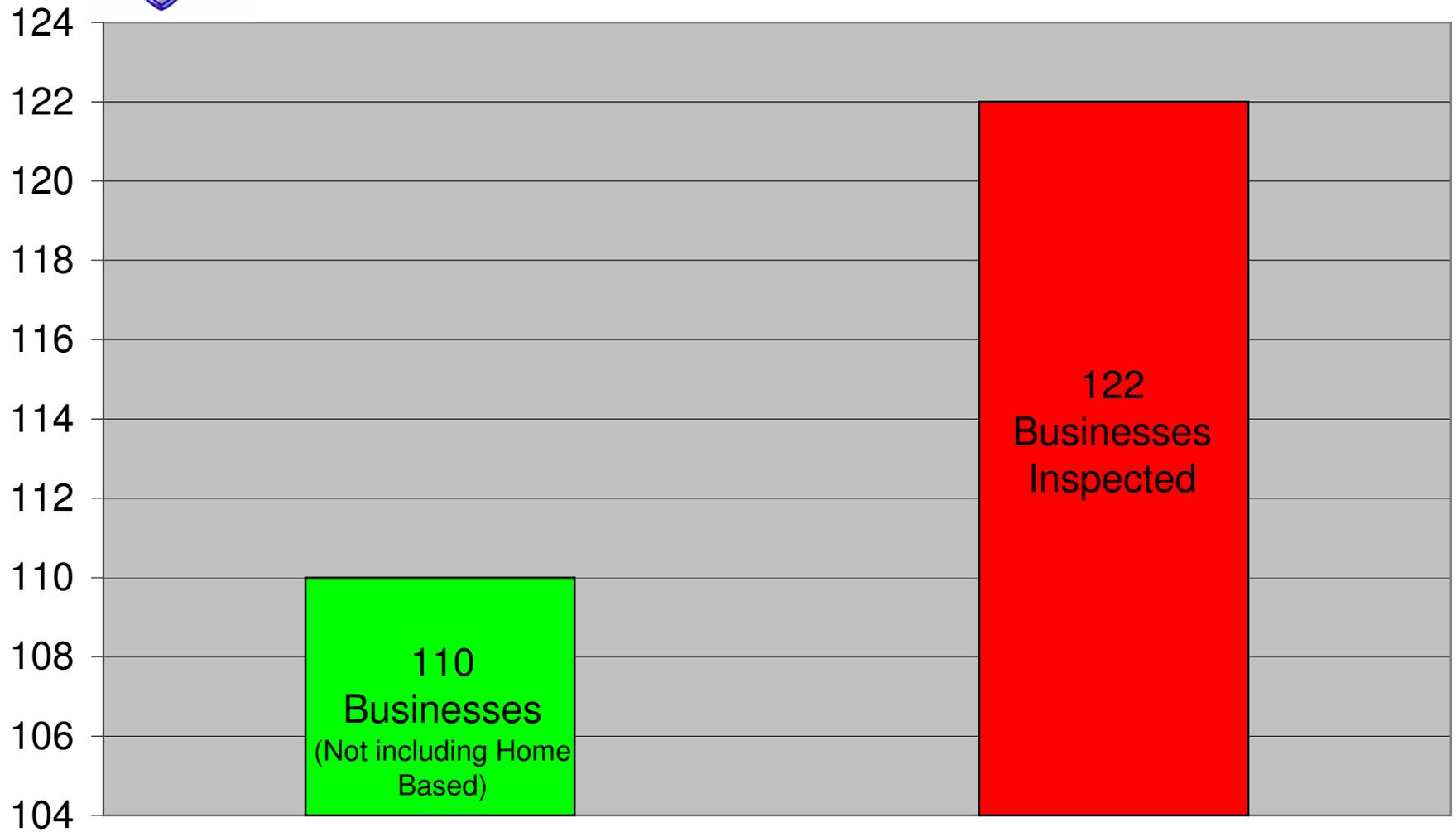


2012 Fire Safety Inspections



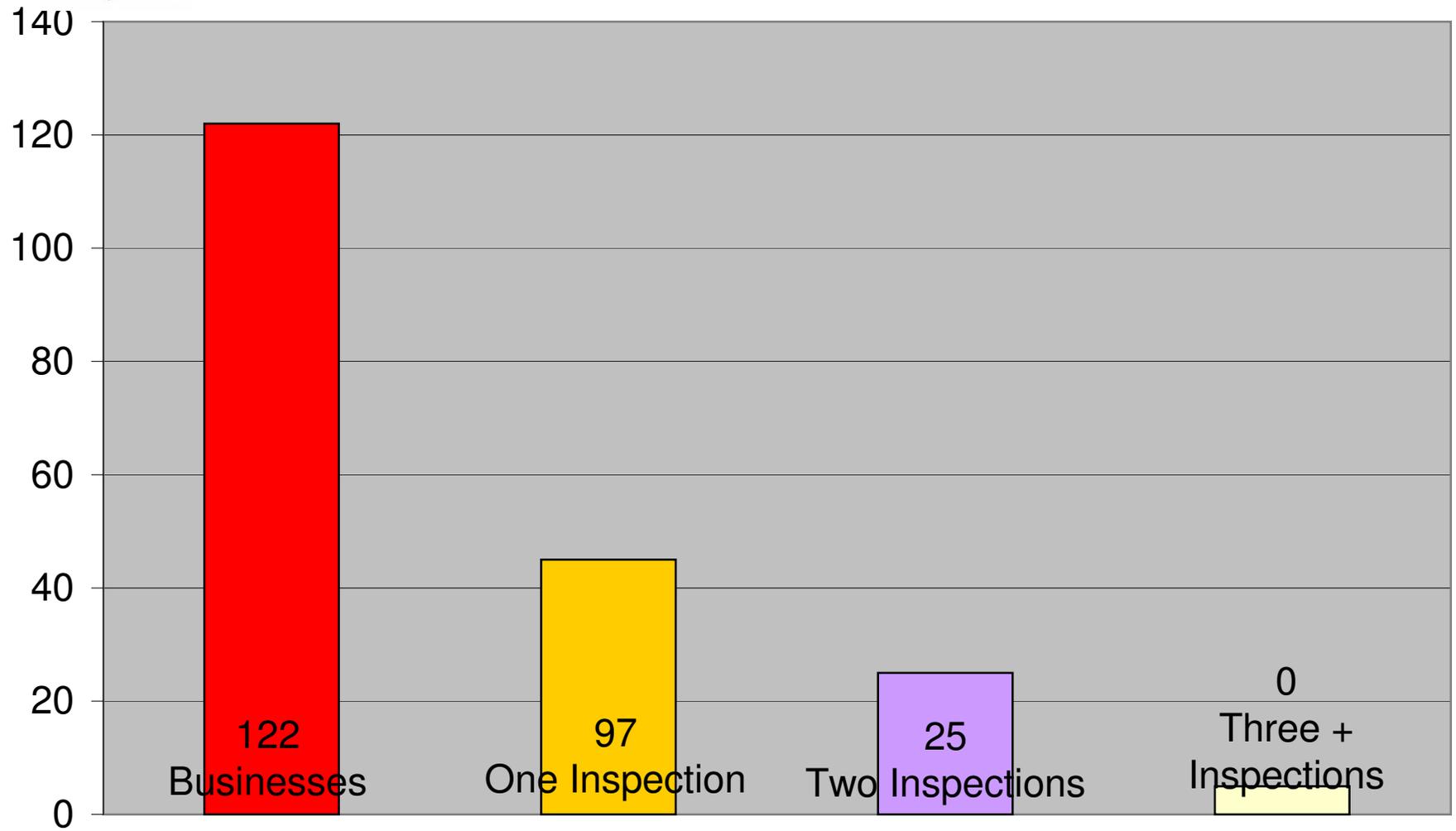


2012 Fire Safety Inspections





2012 Number of Inspections







City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 8.0 G.1

Agenda Item:

Ordinance Committee and/or Ordinance Workshop

Requested Action:

Appoint and Ordinance Committee and/or Schedule an Ordinance Work Meeting or Workshop

Background Information:

There are several City Ordinances that require revisions. These revisions range from minor corrections and definitional changes for consistency to the preparation of new ordinances that will address issues that are not dealt with in the current City Code.

Council and staff have identified, at minimum, the following Ordinances or policies that require either revision or development:

- City Administrator Ordinance
- Home Occupation Ordinance
- Sign Ordinance
- Ethics Ordinance/Policy
- Liquor License Ordinance

Zoning Ordinance changes will be reviewed by the Planning Commission.

Fiscal Impact:

To be determined

Recommendation(s):

- 1.) Staff recommends that City Council appoint a Committee to recommend the ordinances which are known or suspected to have problems to be reviewed and provide direction for a systematic review of the City Code for legal compliance and substance assessment. It is also proposed that this committee report their recommendations to Council by no later than February 20, 2013; and
- 2.) Staff recommends that Council conduct a work meeting/retreat to discuss current issues that are confronting the City and develop responses that are appropriate for presentation to those groups that make or affect development decisions. The work meeting/retreat would also focus on utility, land use, economic and Hwy. 65 corridor development and the City's image issues. It is recommended that this meeting be scheduled for the first Saturday in February or at another time that is convenient to Council.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



City of East Bethel City Council Agenda Information

Date:

January 23, 2013

Agenda Item Number:

Item 8.0 G.2

Agenda Item:

Recycle Grant-Information Item

Requested Action:

Consider approving application for additional Recycling Funds.

Background Information:

The Anoka County Department of Integrated Waste Management has notified the City that we are eligible to apply for up to \$18,000 in additional funds for drop off, municipal park and community event recycling programs. Applications for these funds are due in March 2013. These funds would be a 100% reimbursable grant, meaning that the City would only be eligible to receive monies actually spent on these activities. As an example, if we received the \$18,000 grant and could only account for \$4,000 in expenditures we would only receive the \$4,000.

Staff is currently evaluating the conditions of the grants, and, at this time, feel that there may be a possibility of using some of this funding to enhance our current Recycling Program. If we were awarded the grant funds it may be necessary to utilize other service organizations or clubs to operate the some of the additional programs similar to the agreement we have with the Lions Club for the operation of the Recycle Center. City staff could be utilized in some areas but expanding their work load for only cost reimbursement would not be an efficient use of our manpower resources as this would limit other maintenance activities.

It is possible that County may increase tonnage goals for municipalities that participate in this program. Should that happen, these new funds for activities, over and above those currently offered, would be beneficial in providing the additional means to achieve any higher tonnage goals that may be imposed.

Staff will evaluate the potential and possible benefits this grant could provide and provide a recommendation to City Council by no later than the February 20, 2013 meeting.

The City will receive \$30,660 from Anoka County in 2013 to operate the City Recycling Program. These funds are separate from the new grant that is available.

Fiscal Impact:

To be determined.

Recommendation(s):

For discussion only. There is no recommendation at this time.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____