

City of East Bethel
Housing and Redevelopment Authority
Regular Meeting – 7:00 p.m.
Date: January 19, 2011



	Item	
7:00 PM	1.0	Call to Order
7:01 PM	2.0	Adopt Agenda
7:05 PM	3.0	Approve Minutes December 1, 2010
7:07 PM	4.0	Appoint 2011 Officers
7:10 PM	5.0	Resolution 2011-02 Designate Official Newspaper
7:12 PM	6.0	Resolution 2011-03 Designating Bank Depositories
7:14 PM	7.0	Resolution 2011-04 Setting Meeting Dates
7:20 PM	8.0	Adjourn



City of East Bethel Housing & Redevelopment Authority Agenda Information

Date:

January 19, 2011

Agenda Item Number:

Item 3.0

Agenda Item:

Housing Redevelopment Authority Meeting Minutes, December 1, 2010

Requested Action:

Review and approve meeting minutes from December 1, 2010

Background Information:

Meeting minutes from the December 1, 2010 Housing and Redevelopment Authority meeting are attached for your review and approval.

Attachment:

- 1. HRA Minutes, December 1, 2010

Fiscal Impact:

None

Recommendation(s):

Review and approve meeting minutes from December 1, 2010.

East Bethel Housing and Redevelopment Authority Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



City of East Bethel Housing & Redevelopment Authority Agenda Information

Date:

January 19, 2011

Agenda Item Number:

Item 4.0

Agenda Item:

Election of 2011 Officers

Requested Action:

Adopt Resolution 2011-01 Electing 2011 HRA Officers

Background Information:

According to the HRA By-Laws, the Board is required to elect HRA Officers at its annual meeting.

Section 2.2 Officers. The officers of the Authority shall consist of a Chairperson, Vice Chairperson, a Secretary and an Executive Director. The Chairperson, Vice Chairperson and Secretary shall be members of the Board and shall be elected annually, and no Commissioner may serve as Chair and Vice-Chair at the same time.

Current HRA Officers are as follows:

Bill Boyer, Chair

Steve Channer, Vice-Chair

Steve Voss, Secretary

Fiscal Impact:

None at this time.

Recommendation:

Staff is recommending the Housing and Redevelopment Authority Board adopt Resolution 2011-01 electing the 2011 HRA officers.

East Bethel Housing and Redevelopment Authority Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

**HOUSING & REDEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2011-01

**RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE HOUSING AND
REDEVELOPMENT AUTHORITY IN AND FOR THE CITY OF EAST BETHEL,
MINNESOTA, ELECTING OFFICERS FOR 2011**

WHEREAS, On May 20, 2009, the City Council adopted Enabling Resolution 2009-36 establishing a Housing and Redevelopment Authority; and

WHEREAS, according to the East Bethel Housing and Redevelopment Authority By-Laws, the Board is required to elect HRA Officers at its annual meeting; and

WHEREAS, the officers of the Authority shall consist of a Chairperson, Vice Chairperson and a Secretary.

**NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF
COMMISSIONERS OF THE HOUSING AND REDEVELOPMENT AUTHORITY IN
AND FOR THE CITY OF EAST BETHEL, MINNESOTA as follows:**

1. Appointment of Officers. In accordance with the By-Laws of the Authority hereby adopted, the Board hereby appoints to the following offices of the Authority the following persons, respectively:

Chairperson: _____

Vice Chairperson: _____

Secretary: _____

Adopted this 19th day of January, 2011 by the Housing and Redevelopment Authority of the City of East Bethel.

EAST BETHEL HOUSING AND REDEVELOPMENT AUTHORITY

Name, Chair

ATTEST:

David Schaaf , HRA Executive Director/City Administrator



City of East Bethel Housing & Redevelopment Authority Agenda Information

Date:

January 19, 2011

Agenda Item Number:

Item 5.0

Agenda Item:

Resolution 2011-02 Designating Official Newspaper

Requested Action:

Adopt Resolution 2011-02 designating the Anoka County Union as the Official Newspaper for 2011

Background Information:

State Statute requires that the East Bethel Housing and Redevelopment Authority publish its official notices in a newspaper that has general distribution throughout the City. The Housing and Redevelopment Authority is required to designate an official newspaper where legal notices will be published.

The Anoka County Union meets the publication and circulation requirements and it is also the City of East Bethel's official newspaper.

Resolution 2011-02 designates the Anoka Union as the official newspaper for 2011.

Attachment:

- 1. Resolution 2011-02 – Designating Official Newspaper

Fiscal Impact:

None at this time.

Recommendation(s):

Staff is recommending the Housing and Redevelopment Authority Board adopt Resolution 2011-02 designating the Anoka County Union as the Official Newspaper for 2011.

East Bethel Housing and Redevelopment Authority Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

**HOUSING & REDEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2011-02

**RESOLUTION DESIGNATING THE ANOKA COUNTY UNION AS THE OFFICIAL
NEWSPAPER FOR 2011**

WHEREAS, State Statute requires that the East Bethel Housing and Redevelopment Authority publish its official notices in a newspaper that has general distribution throughout the City; and

WHEREAS, Minnesota State Statute requires the Housing and Redevelopment Authority to designate an official newspaper where legal notices will be published; and

WHEREAS, State Statute requires that the official newspaper have a publication at least weekly; and

WHEREAS, the Anoka County Union meets the publication and circulation requirements for the East Bethel Housing and Redevelopment Authority.

**NOW THEREFORE, BE IT RESOLVED BY THE HOUSING AND
REDEVELOPMENT AUTHORITY OF EAST BETHEL, MINNESOTA THAT:** the
Housing and Redevelopment Authority hereby designates the Anoka County Union as the
official newspaper for the City for 2011.

Adopted this 19th day of January, 2011 by the Housing and Redevelopment Authority of the City of East Bethel.

EAST BETHEL HOUSING AND REDEVELOPMENT AUTHORITY

Name, Chair

ATTEST:

David Schaaf, HRA Executive Director/City Administrator



City of East Bethel Housing & Redevelopment Authority Agenda Information

Date:

January 19, 2011

Agenda Item Number:

Item 6.0

Agenda Item:

Resolution 2011-03 Designating Official Depository

Requested Action:

Adopt Resolution 2011-03 designating the official depositories for the East Bethel Housing and Redevelopment Authority

Background Information:

Resolution 2011-03 identifies official depositories for East Bethel Housing and Redevelopment Authority funds. These agencies or institutions are the approved depositories for East Bethel Housing and Redevelopment funds to include checking, money market or investments.

Attachment:

- 1. Resolution 2011-03 – Designating Official Depository

Fiscal Impact:

None at this time.

Recommendation(s):

Staff is recommending the Housing and Redevelopment Authority Board adopt Resolution 2011-03 designating the official depositories for 2011.

East Bethel Housing and Redevelopment Authority Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

**HOUSING & REDEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2011-03

RESOLUTION DESIGNATING OFFICIAL BANK DEPOSITORIES FOR 2011

NOW THEREFORE, BE IT RESOLVED BY THE HOUSING AND REDEVELOPMENT AUTHORITY OF EAST BETHEL, MINNESOTA THAT: the following entities are designated official depositories for the Housing and Redevelopment Authority in and for the City of East Bethel for 2011.

- Peoples Bank of Commerce
- 4M Fund

Adopted this 19th day of January, 2011 by the Housing and Redevelopment Authority of the City of East Bethel.

EAST BETHEL HOUSING AND REDEVELOPMENT AUTHORITY

Name, Chair

ATTEST:

David Schaaf, HRA Executive Director/City Administrator



City of East Bethel Housing & Redevelopment Authority Agenda Information

Date:

January 19, 2011

Agenda Item Number:

Item 7.0

Agenda Item:

Resolution 2011-04 Setting Meeting Dates for 2011

Requested Action:

Consider adopting Resolution 2011-04 setting meeting dates for Housing and Redevelopment Authority meetings.

Background Information:

Housing and Redevelopment Authority By-Laws require the HRA Board to hold an annual meeting preceding the second regular City Council meeting at 6:30 P.M. of the month of January in each year. The HRA must also hold regular meetings at least once the first month of each quarter preceding the second regularly scheduled City Council meeting, or at such other time as the Board may determine.

Attached is Resolution 2011-04 setting the HRA meeting dates for 2011.

Attachment:

1. Resolution 2011-04 Setting Housing and Redevelopment Authority Meeting Dates for 2011.

Fiscal Impact:

None

Recommendation:

Staff recommends adoption of Resolution 2011-04 Setting the Meeting Dates for Housing and Redevelopment Authority meetings.

East Bethel Housing and Redevelopment Authority Action

Motion by: _____

Second by: _____

Vote Yes:_____

Vote No:_____

No Action Required:_____

**HOUSING & REDEVELOPMENT AUTHORITY
IN AND FOR THE CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2011-04

**RESOLUTION SETTING HOUSING AND REDEVELOPMENT AUTHORITY MEETING
DATES FOR 2011**

WHEREAS, the Housing and Redevelopment Board shall hold an annual meeting preceding the second regular City Council meeting date at 6:30 P.M. of the month of January in each year; and

WHEREAS, the Housing and Redevelopment Board shall hold regular meetings at least once the first month of each quarter preceding the first regularly scheduled City Council meeting, or at such other time as the Board may determine; and.

NOW THEREFORE, BE IT RESOLVED BY THE HOUSING AND REDEVELOPMENT AUTHORITY OF EAST BETHEL, MINNESOTA THAT: the 2011 Meeting Schedule for the Housing and Redevelopment Authority meetings to be held at City Hall at 2241 221st Ave. NE is as follows:

Housing and Redevelopment Authority

January 20, 2011 – Annual Meeting
April 6, 2011 – Regular Meeting
July 6, 2011 – Regular Meeting
October 5, 2011 – Regular Meeting

Adopted this 19th day of January, 2011 by the Housing and Redevelopment Authority of the City of East Bethel.

EAST BETHEL HOUSING AND REDEVELOPMENT AUTHORITY

Name, Chair

ATTEST:

David Schaaf, HRA Executive Director/City Administrator