

EAST BETHEL ROAD COMMISSION MEETING

April 10, 2018

MEMBERS PRESENT: Bob DeRoche, Chair Daniel Nowack Lori Pierson-Kolodzienski
Ron Koller Tom Eich

ABSENT: Dennis Murphy, John Witkowski

ALSO PRESENT: Nate Ayshford, Public Works Manager
Randy Plaisance, City Council Liaison

1. Call to Order Chair DeRoche called the meeting to order at 6:30 pm.
2. Adopt **Ms. Pierson-Kolodzienski moved and Mr. Koller seconded to approve the Agenda agenda as presented. Motion carried.**
3. Oath of Tom Eich took the Oath of Office.
Office
4. Approve **Mr. Koller moved and Mr. Nowack seconded to approve the March 13, Minutes 2018 minutes as written.** Chair DeRoche said he would like to see more information in the minutes, stating, “they’re kind of bare.” He then asked the other commissioners for their input. Ms. Pierson-Kolodzienski said there is more information on some items and less on others and that she knew there was more discussion on some items. Chair DeRoche said he does not want to have to come to City Hall and listen to the tape to get more information. Mr. Nowack said he believes the minutes hit the highlights and that he wasn’t sure if the intention is to document every word said or do a summary of what was discussed. He believes the minutes are sufficient, but he does not know the history and/or requirements for minutes. Mr. Koller said he is fine with the minutes the way they are written. Ms. Pierson-Kolodzienski said sometimes she thinks they are okay and other times they are a little thin. **Motion carried.**
5. Road Mr. Ayshford reviewed the 2018 Income Statement. It was asked if line item
Financial #223 Bldg./Facility Repair Supplies and #403 Bldg./Facilities Repair/Maint.
Information were duplicated and recorded twice. Mr. Ayshford said #223 is done by city employees and #403 is done through contractors. He will talk with the city finance director about these line items.

There will likely be more snow plowing and overtime based on the predicted snow storm. Two plow trucks broke down during the last plowing.

Salt supply was bid for the same amount for next year.

Chair DeRoche asked about making the public works building bigger, as it is full of equipment. Mr. Ayshford said nothing was put in the CIP for expansion

of the building. There was talk of an expansion back in 2011. Chair DeRoche believes this commission has a say in the building, because it is the roads equipment and is used for roads. All the equipment is kept in two buildings – one is cold storage and the other is a shared building with Anoka County Sheriff's Department that utilizes three stalls and office space. The other half of the building is used by fire station #2. There has been talk in the past about adding on to the building, but the salt shed being built behind the building limits expansion. Other ideas have been to build a new fire station and move the sheriffs into the old fire department area.

6. 2019-2023 Roads Capital Improvement Planning

The Roads Commission prepares a Capital Improvement Plan annually which updates projected projects, evaluates priorities and establishes funding for works for the coming year and for each of the subsequent years for a five-year period. This plan is presented to City Council for their approval and use for preparing the coming year's budget.

The Commission reviewed the draft 2019-2023 Roads CIP based on discussion and recommendations from the March 13, 2018 Road Commission meeting.

Staff is seeking input from the Road Commission on which projects to prioritize and add to the MSA Capital Improvement Plan and the Roads Capital Improvement Plan for the next five years.

Possible items up for addition to the MSA CIP include:

1. Davenport Street from 209th up to and including 213th Ave (3/4 mile approx. \$600,000)
2. 181st Ave from TH 65 to Jackson St. (3/4 mile with the cooperation of Ham Lake approx. \$800,00)
3. University Ave from Sims Road to 221st Ave (1 mile with the cooperation of Oak Grove approx. \$900,000)
4. Klondike Dr. (Gravel 1 ¾ mile approx. \$1,500,000-\$2,000,000)
5. Durant St. Reconstruction/Mill & Overlay
6. Sandy Drive Overlay
7. Sunset Road Overlay
8. Bataan St. Overlay

MSA Fund

2019

- Phase II of service road project on east side of Hwy 65
Either the phase going north from 187th to Viking or behind existing businesses
- Sandy Drive overlay

2020

- 187th Lane intersection
Once the service road is built the intersection will have to be changed where it connects to 187th.

2021

- 181st Ave reconstruction to be done with Ham Lake

2022

- Davenport Street reconstruction
This is the road that runs behind the post office to the ice arena. There has been talk on changing the three-way intersection.

2023

- University Ave reconstruction
This is a combined project with Oak Grove.

Street Capital Fund

2019

- JPA Projects - Greenbrook Ridge Farm/Deer Path Farm, Cedar Trails East, High Plains Estates - overlay

2020

- JPA Projects
- Durant St - mill and overlay

2021

- JPA Projects
- Sunset Dr. - mill and overlay
This is a shared project with Linwood Township
- 183rd Ave - overlay

2022

- JPA Projects
- Pine Grove Estates - overlay
- Shenandoah Ridge - overlay
- Shawnee Woods - overlay

2023

- JPA Projects
- Anderson Lake-overlay

City staff will bid Bataan Street and Sandy Drive together for better pricing. City staff tries to line up road improvements in the same year to save on costs.

Mr. Ayshford was not sure of what the cost would be for Durant Street reconstruction in 2020 but provided an estimate based on a standard reclaim and overlay.

There is no plan for Klondike road improvements. Cost is estimated to be \$2 million. Klondike will be shaped with chloride added this summer.

The MSA Fund will have to borrow ahead to cover the cost of all the projects. The MN Dot \$1,000,000 from Highway Safety Improvements may not be available as previously thought.

Service road soil borings indicated petrol where the gas station used to be. The soil is still being tested. There are some funds available through the Petrol Fund for this; city staff is checking on availability.

Mr. Ayshford described the bison fencing at the Cedar Creek Ecosystem and Scientific Reserve (CCESR) off Durant Street. Residents in the area have been sent letters inviting them to attend the U of M presentation at the May 9th Park Commission meeting. There will be an open house at CCESR on a future date.

The traditional transfer of funds has been \$425,000. At the initial finance committee meeting it was suggested increasing the amount to \$450,000 and eventually increasing it to \$500,000. Not shown on the Street Capital Fund is an annual transfer of \$25,000 that is earmarked for gravel road black topping.

Mr. Ayshford did say an ending balance is kept in the fund to use if something unexpected comes up.

The Roads CIP will be reviewed at the second City Council meeting in May.

Mr. Nowack moved and Ms. Pierson-Kolodzienski seconded to recommend to City Council approval of the 2019-2023 Roads Capital Improvement Plan. Motion carried.

7. Council
Report and
Other Business

City Council liaison, Randy Plaisance reported the following:

- Council decided to hold off posting no parking signs on Durant Street (across from the CCESR bison project) to see if parking will be an issue.
- U-Pull R Parts – There is going to be a meeting with MN Dot addressing an exit and acceleration lane at this business. Council will provide support for those discussions.
- Website committee is being formed to make recommendations for updating the city website. If interested, contact City Hall.
- CST did not show at the small claims hearing. The judge awarded the City \$8,794.00; a check has been received from CST for this amount.
- City council is looking at three different areas where the next service road project may be located 1) From the theater south to 181st by the trailer park or 2) continued from 65 Pub & Grub further south or 3) 187th north to Viking Blvd. Council has identified the northern section of Hwy 65 east service road as being the “best bang for the buck”. Authorization was given to start engineering work at location #3. That way the city will have a report ready when development is discussed.

Council understands the need to work with Ham Lake, Oak Grove, and Linwood on those joint road improvements.

Ms. Pierson-Kolodzienski asked if there are any developers interested in the 187th to Viking area. There has been some interest at this point, but nothing defined.

Chair DeRoche believes it is more important to take care of this area than 187th north unless there is a solid reason to develop that area.

How much land can be used at the southeast corner of Viking and 221st? Isn't there a lot of wetlands there? Mr. Plaisance said there is no need to build a service road between 181st to the shopping center unless there is buy-in from Ham Lake. There is going to be sewer and water on the east side south to 65 Pub & Grub. Again, the area will be ready when there is an interest in developing.

Because there has been an interest in developing the area around 187th to Viking Blvd., Council gave the authorization for engineering work to be done. That way a study will already be done when developers inquire about the property.

There have been discussions on having hook-ups to the shopping center and south to the Holiday gas station and the VFW, however, no action has been taken. One would think the Holiday Corporation would want to work with Ham Lake to have sewer and water hook-ups provided.

The city is getting quotes on putting in a stub along with the east side service road. The stub will go in front of the liquor store or off the north end toward Another Man's Treasurer. The city is getting an alternate bid to extend the stub through the property line going past the liquor store back to Osborne's place. Ms. Pierson-Kolodzienski stated that she knows that Osborne is developing in Ham Lake this year. Again, the city is taking these actions so it is prepared for when a developer contacts East Bethel.

8. Adjourn **Ms. Pierson-Kolodzienski moved and Mr. Nowack seconded to adjourn at 7:19 pm. Motion carried.**

Respectfully submitted,

Gail Gessner, Recording Secretary
Submitted 4/18/18