



## 2018 East Bethel Booster Days Vendor Form

Event Date and Time: July 21<sup>st</sup> – 9:00 am to 5:00 pm

Location: Booster Park West – 22266 Palisade Street NE East Bethel, MN 55011

Payment must be in check form, made out to East Bethel Booster Days.

Send payment and required forms to:

East Bethel Booster Days

2241 221<sup>st</sup> Ave. NE

East Bethel, MN 55011

East Bethel Booster Day is a long-standing tradition in northern Anoka County. We are a family orientated event that celebrates the City of East Bethel and all the people who reside here. We look forward to having you come and help us provide a celebration that all members of our community can enjoy!

### Vendor Information:

1. All applicants will be selected by the East Bethel Booster Days committee. Vendor companies will be on a first come, first serve basis. (i.e. The first Avon representative will get that spot)
2. The application and waiver must be signed to be considered for acceptance to the festival.
3. All applications **MUST** be accompanied by payment by check. (Credit Cards are not accepted at this time)
4. Payments will be processed once your application is approved by the committee.
5. There will be no refund after an application is accepted and payment has been processed.
6. The space that is available is approximately 10'x10'. This is an outdoor event. The East Bethel Booster Day committee does not provide any tents, tables or chairs.
7. Booths should have neat, tasteful and appropriate displays that appeal to all ages.
8. All vendors must keep their area neat while selling and make certain the area is clean before leaving.
9. Participants must abide by the rules for set-up times as specified in the acceptance letter.
10. Vendors must be ready to start no later than 9:00 am and remain open for business until 5:00 pm.
11. Flyers, promotional items, etc. may be handed out only at vendor booths. No one, including vendors, may walk around distributing flyers and promotional items on East Bethel Booster Day grounds before, during, or after the event.

### The following must accompany your application:

1. A Certificate of Liability Insurance listing the following as **ADDITIONAL INSURED**: East Bethel Booster Days and the City of East Bethel. 2241 221<sup>st</sup> Ave NE East Bethel, MN 55011 (Your insurance agent will be able to assist you with a one-day certificate if needed)
2. Completed ST-19 showing proof of valid sales tax registration or proof of sales tax exemption.
3. Payment of \$30 before 6/15/2018 or \$40 after 6/15/2018 for booth space. Please make check payable to East Bethel Booster Days.

Committee Use Only	
Rec'd: _____	Paid: _____
Check #: _____	Booth #: _____

Business Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

Website: \_\_\_\_\_

Type of booth:

- Non-Profit Organization or Informational (Will not be selling any merchandise)
- Crafter – What type of products will you be selling? \_\_\_\_\_
- Direct Sales – What type of products will you be selling? \_\_\_\_\_
- Other Business/Non-Profit – What type of products will you be selling? \_\_\_\_\_

**Waiver:**

I understand that East Bethel Booster Days does not allow any products/booths that could be deemed pornographic or otherwise offensive, racist, sexist, ageist, etc. or products that could in any way be used as a weapon, offensively or defensively. I understand displaying any of the above-mentioned merchandise for free or for sale will result in dismissal from the East Bethel Booster Days without a refund. I understand that the determination of what is appropriate for the festival is strictly up to the East Bethel Day director, without exception.

I, the undersigned vendor, agree that East Bethel Booster Day, the City of East Bethel, and building owners or tenants, are not responsible for damage, loss or theft of goods related to my business or organization. I hold the above-mentioned entities, their volunteers and their assigns harmless from any liability relating to my participation in the East Bethel Booster Days event. Further, I am aware that I am responsible for all appropriate Federal, State, and Local taxes. If vending food, I agree to have the proper license and insurance coverage.

I agree to adhere to set-up times as determined by the acceptance letter and remain in the space assigned to me during the hours of operation from 9:00 am to 5:00 pm. Vendors who are ready, may begin selling products at 9:00 am. Vehicles are not allowed in vendor area after 9:00 am and may return no sooner than 5:15 pm, after the event.

I will abide by all guidelines stated in my application, acceptance letter, and the code of conduct. Failure to comply with any of these guidelines may result in a dismissal from the East Bethel Booster Day event without refund.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_