

City of East Bethel
City Council Agenda
 Regular Council Meeting – 7:00 p.m.
 Date: October 19, 2016



		Item
7:00 PM	1.0	Call to Order
7:01 PM	2.0	Pledge of Allegiance
7:01 PM	3.0	Adopt Agenda
7:01 PM	4.0	Presentations
	p. 3	A. ACD Outstanding Conservationist Award - Leon Mager
	p. 4-6	B. Minnesota Fresh Farms – Recognition Award
	p. 7-8	C. Anoka County Sheriff’s Office Report
	p. 9-12	D. Fire Department Report
7:20 PM	5.0	Public Hearing
	p. 13-23	A. Fillmore Street Feasibility Report and Resolution 2016-52
	p. 24	B. Public Hearing – Special Assessment for Fillmore Street Paving Project
	p. 25-26	C. Resolution 2016-53, Resolution Ordering Plans and Specifications
7:30 PM	6.0	Public Forum
7:40 PM	7.0	Consent Agenda
		<i>Any item on the consent agenda may be removed for consideration by request of any one Council Member and put on the regular agenda for discussion and consideration</i>
	p. 29-32	A. Approve Bills
	p. 33-47	B. Meeting Minutes, October 5, 2016 City Council Meeting
	p. 48	C. Excess Liability Waiver Form
		D. PGM Final Payment
	p. 49-51	E. Pay Estimate – Overlay Projects
		F. Fire Department Extractor Grant
		New Business
7:45 PM	8.0	Commission, Association and Task Force Reports
		A. Planning Commission
	p. 52-59	1. Final Plat – Viking Preserve
		B. Road Commission
	p. 60-61	1. October Roads Commission Meeting – RCI Report
8:15 PM	9.0	Department Reports
		A. City Administrator
	p. 62-75	1. Code Enforcement Report
	p. 76	2. Work Meeting Schedule

8:10 PM

10.0 Other

- A. Staff Report
- B. Council Reports
- C. Other

8:20 PM

11.0 Adjourn



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 4.0 A

Agenda Item:

Anoka Conservation District Outstanding Conservationist Award – Leon Mager

Requested Action:

Recognition of Leon Mager as the 2016 Outstanding Conservationist Award Recipient for the Anoka Conservation District

Background Information:

The Anoka Conservation District (ACD) annually provides an Outstanding Conservationist Award to a resident or entity that has exemplified conservation leadership. The 2016 Outstanding Conservationist is Leon Mager of East Bethel. Leon will be formally recognized at the October 19, 2016 East Bethel City Council meeting by ACD Supervisors Mary Jo Truchon and Vici Nass, and ACD Water Resource Specialist Jamie Schurbon.

Leon is a local leader involved with three community conservation groups. As a board member of the Sunrise River Watershed Management Organization, Leon has been an advocate for on-the-ground projects which recently resulted in the installation of two large rain gardens, one erosion stabilization with new stormwater treatment and three lakeshore buffers. As a long time contributor to the Coon Lake Improvement Association and Improvement District, Leon has helped lead the lake community through discovery of Eurasian watermilfoil and subsequent monitoring and control. Leon was integral in the development of citizen monitoring teams for aquatic invasive species mapping to ensure herbicide treatments were most effectively placed. He also helped lead a petition process that resulted in the formation of a lake improvement district to fund long term lake management.

Leon also chooses to serve as a leader through example at his own home. In 2015 he installed a lakeshore buffer at his home. During this time, the Anoka SWCD was promoting and installing similar lakeshore buffers all around Coon Lake, and Leon offered his property on that lake as an example. He wished to encourage neighbors as well as benefit the lake. He did receive design assistance, but by his own choosing did not receive any cost share dollars or labor assistance.

Attachments:

Fiscal Impact:

None at this time

Recommendation(s):

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 4.0 B

Agenda Item:

Resolution 2016-51, Acknowledging Minnesota Fresh Farm for Anoka County Farm Family of the Year Award

Requested Action:

Recognize Minnesota Fresh Farm for selection as the Anoka County Farm Family of the Year Award Recipient

Background Information:

Bruce and Sharon Johnson, of Minnesota Fresh Farm, in East Bethel were named the Anoka County Farm Family of the Year by the University of Minnesota. They were one of 81 families honored at the Farm Family Recognition Day, as part of the annual Minnesota Farmfest at Redwood Falls held August 4, 2016. The family was chosen by the University of Minnesota Anoka County Extension Committee based on their demonstrated commitment to enhancing and supporting agriculture.

Bruce and Sharon Johnson farm the land that was farmed by Bruce’s father and grandfather. Bruce’s grandfather raised potatoes and a variety of other crops on the land, his parents ran a sod farm. Today, Bruce and Sharon, along with their son, Luke and his wife, Liz, have 72 acres in Anoka County of which 15 acres are in vegetable production, 25 acres are rented for sod, and the rest are wooded.

Sustainable production is a priority on their farm. They raise most crops without pesticides and only a light application of nitrogen fertilizer.

The Johnsons have a passion for educating youth about farming. They work closely with Opportunity Services in Anoka which allows the special needs population the chance to experience the land. In addition, the Johnsons work with a Twin Cities-based charter school to help students better understand sustainably-grown crops and pollinators. The family credits the University of Minnesota with providing a great deal of educational material that assists them with their farm.

The family is active in local community organizations including the East Bethel Chamber of Commerce, Minnesota Farm Bureau Federation, Minnesota Farmers Union, Minnesota Fruit and Vegetable Growers Association, and the Sustainable Farming Association of Minnesota. They were recognized locally at the Anoka County Farm Bureau annual meeting.

Attachments:

Resolution 2016-51

Fiscal Impact:

None at this time

Recommendation(s):

Staff requests Council to consider approval of Resolution 2016-51.

City Council Action:

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2016-51

**A RESOLUTION RECOGNIZING THE ACCOMPLISHMENTS OF SHARON AND
BRUCE JOHNSON AND THEIR CONTRIBUTIONS TO THE CITY OF EAST BETHEL**

WHEREAS, Bruce and Sharon Johnson operate Minnesota Fresh Farm on 72 acres in East Bethel, of which 15 acres are in vegetable production, 25 acres are rented for sod, and the rest are wooded;

WHEREAS, Minnesota Fresh Farm was granted an Interim Use Permit on November 26, 2013 to open up an agri-tourism business in the City of East Bethel;

WHEREAS, the Johnsons have demonstrated a passion for educating youth about farming, including working with Opportunity Services in Anoka which allows the special needs population the chance to experience the land, and a charter school to help students better understand sustainably-grown crops and pollinators;

WHEREAS, the Johnson family is active in local community organizations including the East Bethel Chamber of Commerce, Minnesota Farm Bureau Federation, Minnesota Farmers Union, Minnesota Fruit and Vegetable Growers Association, and the Sustainable Farming Association of Minnesota;

WHEREAS, criteria for the Farm Family of the Year award is based on nominees' demonstrated commitment to enhancing and supporting agriculture;

WHEREAS, the University of Minnesota selected and named Bruce and Sharon Johnson as the 2016 Anoka County Farm Family of the Year on August 4, 2016 as part of the Minnesota Farmfest;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: Sharon and Bruce Johnson are hereby commended and congratulated for this achievement and recognized for their outstanding contributions as a business and citizens of the City of East Bethel;

Adopted this 19th day of October, 2016 by the City Council of the City of East Bethel.

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 4.0 C

Agenda Item:

Sheriff's Department Report

Requested Action:

Informational only

Background Information:

Commander Shelly Orlando will present the Anoka County Sheriff's Office monthly report of activities to the Council

Fiscal Impact:

None

Recommendation(s):

Informational only.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

**Anoka County Sheriff's Office Report
September 2016**

Custodial Arrests / Significant Events

DWI's –There were three DWI arrests in September. A deputy pulled over one vehicle for driving conduct, a second vehicle pulled over as well. As the deputy made contact with both drivers, they appeared to have been under the influence of alcohol. The deputy had a second squad come to his location to handle the second driver. Both drivers failed field sobriety testing and both were charged with DWI. The third DWI also was a result of driving conduct.

Possession of Stolen Vehicle/5th Degree Drug Possession/Warrant Arrest: Deputy Derner was parked in the public works lot and a vehicle began coming into the lot, saw the squad and reversed back out onto 221st. Deputy Derner began following the vehicle. The vehicle turned into a residence that Deputy Derner was aware was not occupied. Deputy Derner ran the license plate and the vehicle came back as stolen out of Minneapolis. The lone occupant and driver was taken into custody. The male reported he had just purchased the vehicle for \$500 from a storage unit in Blaine. The male had six warrants from various counties. Upon an inventory search of the vehicle, several Tramadol pills were located along with .2 grams of methamphetamine. There was also a quantity of small plastic bags and \$537 cash in various denominations. The evidence was collected and forfeiture paperwork was filled out for the money. The male was taken to jail.

Possession of 5th Degree Controlled Substance: A suspicious vehicle was called in to deputies. Upon arriving in the area, Deputy Weller saw the suspect vehicle. The information relayed was that the occupant was involved in some sort of narcotics activity. Deputy Weller stopped the vehicle and the lone driver was acting as if he had recently used narcotics. A Blaine K9 Officer was called to the stop and alerted to the presence of narcotics. A “one hitter” pipe was located as well as a baggie containing .1 grams of methamphetamine. The driver was taken to jail, where he was booked and released with a GM Possess Controlled Substance charge.



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 4.0 D

Agenda Item:

Fire Department Report

Requested Action:

Informational only

Background Information:

The Fire Chief has provided reports of Fire Department emergency calls and emergency medical calls from the previous month.

Fiscal Impact:

None

Recommendation(s):

Informational only.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



**East Bethel Fire Department
September, 2016
Response Calls**

Incident Number	Incident Date	Alarm Time	Location	Incident Type
393	09/30/2016	15:20	332 Laurel RD NE	EMS Call
392	09/30/2016	14:29	2041 229 AVE	EMS Call
391	09/29/2016	19:03	4832 Viking BLVD NE	Vehicle Accident
390	09/29/2016	10:50	2751 Viking BLVD	Assist FIT Team
389	09/28/2016	21:36	24355 65 HWY	EMS Call
388	09/28/2016	16:55	22552 Palisade ST	Fire Alarm
387	09/27/2016	18:37	19915 Madison ST NE	EMS Call (Fire Out)
386	09/26/2016	18:14	3601 299th AVE NE	Power line down
385	09/26/2016	17:19	19919 East Bethel BLVD	EMS Call
384	09/26/2016	07:47	19919 East Bethel BLVD NE	EMS Call
383	09/24/2016	23:55	21009 Rendova ST NE	EMS Call
382	09/24/2016	15:43	65 HWY and Viking Blvd	EMS Call
380	09/23/2016	22:51	1120 231 LN N	EMS Call
381	09/23/2016	18:55	18933 Jewel St. NE	Fire Alarm
379	09/23/2016	18:12	559 224th LN	EMS Call
378	09/21/2016	13:31	18409 Lakeview Point DR NE	EMS Call
377	09/21/2016	08:52	312 Laurel RD NE	Medical Alarm
376	09/20/2016	17:41	20500 Palisade ST	EMS Call
375	09/19/2016	18:07	24355 Hwy 65	EMS Call
374	09/18/2016	21:20	24355 Hwy 65	EMS Call
373	09/18/2016	10:44	248 Elm RD	EMS Call
372	09/16/2016	05:41	3320 212 AVE	Fire Alarm
371	09/15/2016	18:27	237th AVE NE and Hwy 65	Vehicle Accident
370	09/13/2016	21:41	163 Laurel RD	EMS Call
369	09/13/2016	20:44	18337 Lakeview Point DR NE	EMS Call
368	09/12/2016	14:24	21210 Polk ST NE	Fire Alarm
367	09/12/2016	13:46	1101 Sims RD	Gas leak (natural gas)
366	09/11/2016	20:53	4036 Viking BLVD NE	EMS Call
364	09/09/2016	23:20	23730 Opal ST NE	EMS Call
363	09/09/2016	22:54	2415 225TH AVE	Lift Assist
362	09/09/2016	18:44	2415 225th AVE	Lift Assist
361	09/09/2016	06:43	24355 Hwy 65	EMS Call
360	09/09/2016	02:16	18815 5th ST NE	EMS Call
365	09/09/2016	00:26	Durant ST	EMS Call
359	09/08/2016	18:49	312 Laurel RD NE	EMS Call
358	09/08/2016	15:33	2415 225th AVE	Lift Assist
357	09/05/2016	00:48	19919 East Bethel BLVD NE	EMS Call
356	09/03/2016	13:33	237th AVE and Hwy 65	Vehicle Accident
355	09/02/2016	23:12	943 207th AVE	EMS Call
Total				9

City of East Bethel

Subject: Fire Inspector Report

September 1 – 30, 2016

City of East Bethel Fire Inspection List

Name	Address	Comments
Lino Lakes Landscaping	18400 Lexington Ave	NO VIOLATIONS
Gopher State Ins.	18447 Hwy 65	NO VIOLATIONS
Snap Fitness	18447 Hwy 65	NO VIOLATIONS
T&R Lift	23514 Hwy 65	Fire Extinguishers
Finishing Touch	23488 Ulysses St	NO VIOLATIONS
Builder By Design	21058 Davenport St	Sprinkler valve access
S&S Industrial	18541 Hwy 65	NO VIOLATIONS
Tinman	21461 Aberdeen St	NO VIOLATIONS
Northway Sports	21429 Ulysses St	Fire Extinguishers
Crashed Toys	21155 Hwy 65	NO VIOLATIONS
NOTE: First Inspections Unless Noted		

00 Businesses Inspected

Reported by: Mark Duchene
Fire Inspectors



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 5.0 A

Agenda Item:

Resolution No. 2016-52, Resolution Receiving Report

Requested Action:

Consider Approval of Resolution No. 2016-52, Resolution Receiving Report

Background Information:

Based on a petition from 66.7 percent of the property owners of the Tolzmann's Whispering Pines Plat the City Council directed staff to prepare a feasibility report. The report reviews the feasibility of paving Fillmore Street NE from 189th Avenue NE to the north cul-de-sac. A copy of the report is attached.

The proposed improvements would include construction of Fillmore Street to a 24-foot wide paved surface with 2 foot topsoiled shoulders and ditches. The proposed street section would consist of 4 inches of Class 5 aggregate base with 3.5 inches of bituminous per the City standard. This project may require minor drainage improvements in addition to roadway construction. Needed improvements may include some or all of the following: driveway culverts, storm sewer pipe and ditching. It is necessary to achieve proper drainage to control runoff and prevent unwanted ponding in low areas adjacent to the roadway.

This report assumes that the benefitting property owners will be assessed for the non-maintenance construction items which include bituminous surface items. Project costs would be assessed on a per unit basis with one-unit assessment for each lot. There are 6 lots within the subdivision that are adjacent to Fillmore Street. Based on a total assessment amount of \$29,268 the per unit assessment would be \$4,878.00.

A sample Assessment Schedule is shown on Exhibit D of the Feasibility Report. The proposed assessment has been calculated at an interest rate of 4% for 10 years. Should the assessment be paid in full within 30 days of the date of the adoption of the assessment roll, no interest is charged. Interest is charged from the date of the adoption of the assessment roll through the end of the year in which it is paid.

Attachments:

1. Feasibility Report for Street Improvements on Fillmore Street NE.
2. Resolution No. 2016-52, Resolution Receiving Report.

Fiscal Impact:

The total project cost is estimated to be \$82,077. A total of \$29,268 is proposed to be assessed to the benefitting property owners. This project would be financed through the current balance in the City's Street Capital Fund.

Recommendation(s):

Staff recommends Council approve Resolution No. 2016-52, Resolution Receiving Report.

City Council Action:

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

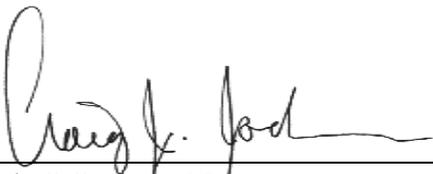
FEASIBILITY REPORT
FOR
STREET IMPROVEMENTS ON
FILLMORE STREET NE
TOLZMANN'S WHISPERING PINES
CITY OF EAST BETHEL, MINNESOTA
OCTOBER 12, 2016

Prepared by:

HAKANSON ANDERSON ASSOCIATES, INC.
3601 Thurston Avenue
Anoka, MN 55303
Telephone 763-427-5860



I hereby certify that this plan, specification or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under State of Minnesota Statutes Sections 326.02 to 326.16.



Craig J. Jochum, PE

23461
Reg. No.

10/12/2016
Date

INTRODUCTION

The City of East Bethel has received a petition for the improvement of Fillmore Street from 189th Avenue running north to the cul-de-sac in the plat of Tolzmann's Whispering Pines. Based on the petition, the City Council authorized Hakanson Anderson Associates, Inc. to prepare a feasibility report for the improvement of Fillmore Street.

The purpose of this report is to study the feasibility of improving Fillmore Street from an existing gravel street to a bituminous paved roadway. Provided herein are recommendations for construction, preliminary cost estimates, and estimated assessment costs. Also provided are exhibits showing the proposed typical street section and benefitted area.

PROPOSED IMPROVEMENTS

Fillmore Street is approximately 800 feet long from 189th Avenue to the cul-de-sac at the north end. The proposed improvements would include construction of Fillmore Street to a 24-foot wide paved surface with 2 foot topsoiled shoulders and ditches. The proposed street section would consist of a minimum of 4 inches of Class 5 aggregate base, 2 inches of bituminous base course and 1.5 inches of bituminous wear course. The design capacity will be 9 ton per the City standards.

This project may require minor drainage improvements in addition to roadway construction. Needed improvements may include some or all of the following: driveway culverts, storm sewer pipe and ditching. The cost estimate assumes only minor regrading of the ditches will be required. It is necessary to achieve proper drainage to control runoff and prevent unwanted ponding in low areas adjacent to the roadway. Some ditching may also be required adjacent to the road to provide drainage away from yards and driveways. It is assumed that the current road alignment is centered in the right-of-way and a majority of the road construction will occur between the existing shoulders.

The City plans to construct a new service road that will follow the current alignment of 189th Avenue and abuts the south end of Fillmore Street. The service road project schedule would coincide with the improvements discussed in this report for Fillmore Street. Typically, the larger the project the better the unit prices are for the construction bid items. Since the service road project and Fillmore Street project have similar bid items, it is recommended that the Fillmore Street project be constructed under the same contract as the service road project.

ESTIMATED PROJECT COSTS

The estimated costs contained in this report are preliminary and are based on the brief project review of major construction items. These costs are determined through experience with other similar projects that have been built in the past in this general area. The cost includes a contingency factor to cover items and issues that are unforeseen at this time. Table 1 on the next page summarizes the estimated project cost.

TABLE 1
ESTIMATED PROJECT COSTS

ITEM NUMBER	ITEM DESCRIPTION	ESTIMATED QUANTITY	UNIT	ESTIMATED UNIT PRICE	ESTIMATED TOTAL AMOUNT
1	MOBILIZATION	1	LUMP SUM	\$2,500.00	\$2,500.00
2	REMOVE SIGN	2	EACH	\$40.00	\$80.00
3	SAWING BITUMINOUS PAVEMENT - FULL DEPTH	60	LINE FT	\$3.00	\$180.00
4	DITCH CONSTRUCTION	400	LINE FT	\$20.00	\$8,000.00
5	TOPSOIL BORROW (LV)	259	CU YD	\$20.00	\$5,180.00
6	SUBGRADE PREPARATION	7.5	ROAD STATION	\$300.00	\$2,250.00
7	AGGREGATE BASE CLASS 5	782	TON	\$15.00	\$11,730.00
8	BITUMINOUS MATERIAL FOR TACK COAT	118	GALLONS	\$3.00	\$354.00
9	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	224	TON	\$57.00	\$12,768.00
10	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	299	TON	\$54.00	\$16,146.00
11	TRAFFIC CONTROL	1	LUMP SUM	\$1,500.00	\$1,500.00
12	SIGN	2	EACH	\$175.00	\$350.00
13	SILT FENCE, TYPE MACHINE SLICED	300	LINE FT	\$3.00	\$900.00
14	APRONS	6	EACH	\$250.00	\$1,500.00
15	CULVERT	90	LINE FT	\$35.00	\$3,150.00
16	TEMPORARY ROCK CONSTRUCTION ENTRANCE	1	EACH	\$1,000.00	\$1,000.00
17	SEEDING	1.3	ACRE	\$750.00	\$975.00
18	SEEDING MIXTURE 25-131	286	POUND	\$3.00	\$858.00
19	MULCH MATERIAL TYPE 1	2.6	TON	\$500.00	\$1,300.00
20	FERTILIZER TYPE 1	650	POUND	\$1.00	\$650.00
Total Estimated Construction Cost					1, 100
Construction Contin ency and erhead 1					10, 060
Total Estimated ro ect Cost					82,0 00

PROPOSED ASSESSMENTS

This report assumes that the benefitting property owners will be assessed for the non-maintenance construction items which include Items 8, 9, and 10 shown in Table 1 above. Project costs would be assessed on a per unit basis with one-unit assessment for each lot. There are 6 lots within the subdivision that are adjacent to Fillmore Street. Based on a total assessment amount of \$29,268 the per unit assessment would be \$4,878.00. The cost to each property owner is shown on Exhibit C. A sample Assessment Schedule is shown on Exhibit D.

The proposed Assessment Schedule, Exhibit D, has been calculated at an interest rate of 4% for 10 years. Should the assessment be paid in full within 30 days of the date of the adoption of the assessment roll, no interest is charged. Interest is charged from the date of the adoption of the assessment roll through the end of the year in which it is paid.

PROJECT SCHEDULE

The anticipated Project Schedule is as follows:

Receive Feasibility Report	10/19/16
Hold Public Hearing and Order Project	10/19/16
Approve Plans and Specifications	11/16/16
Receive Bids	12/14/16
Approve Bids	12/21/16
Award Contract	12/21/16
Assessment Hearing	12/21/16
Begin Construction	6/5/17
Project Complete	9/1/17
First Payment on Real Estate Taxes	2018

CONCLUSION

The proposed improvements are necessary, cost effective and feasible and will benefit the properties listed on Exhibit C of this report. This project is proposed to be constructed in conjunction with the proposed service road project that is planned along the current alignment of 189th Avenue. The City, its financial consultant and the persons assessed should review the project for benefit to determine the economic feasibility of the proposed improvements. It is recommended that the City Council accept this Feasibility Report at their October 19, 2016 meeting.

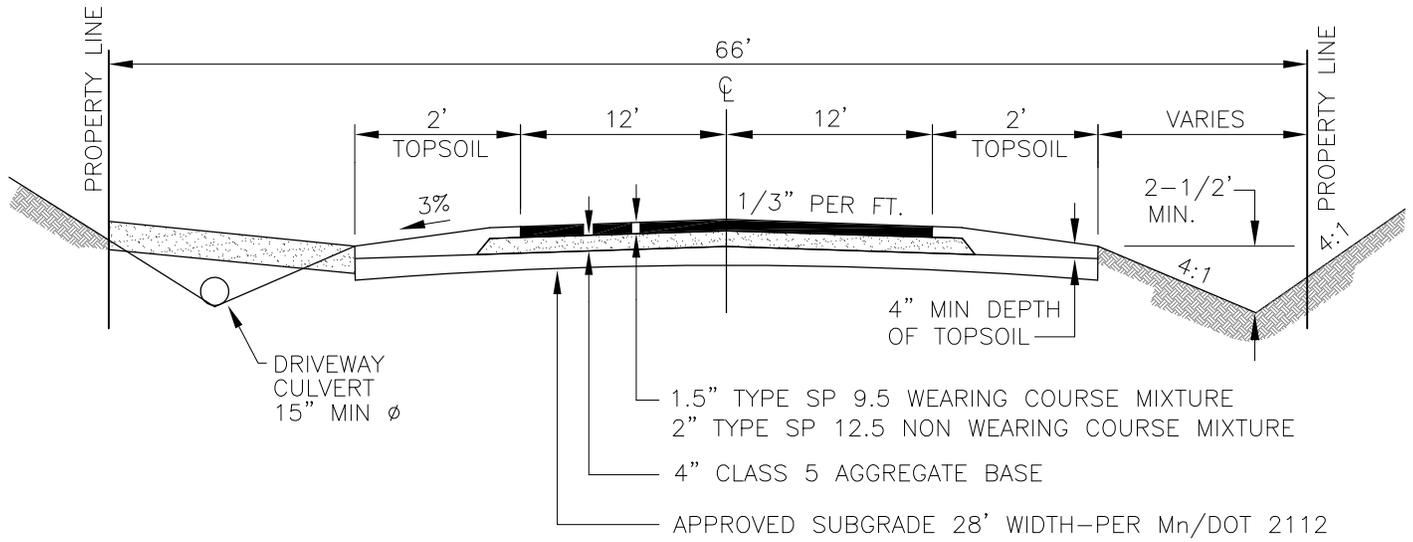


EXHIBIT A
TYPICAL STREET SECTION
Packet Page 19

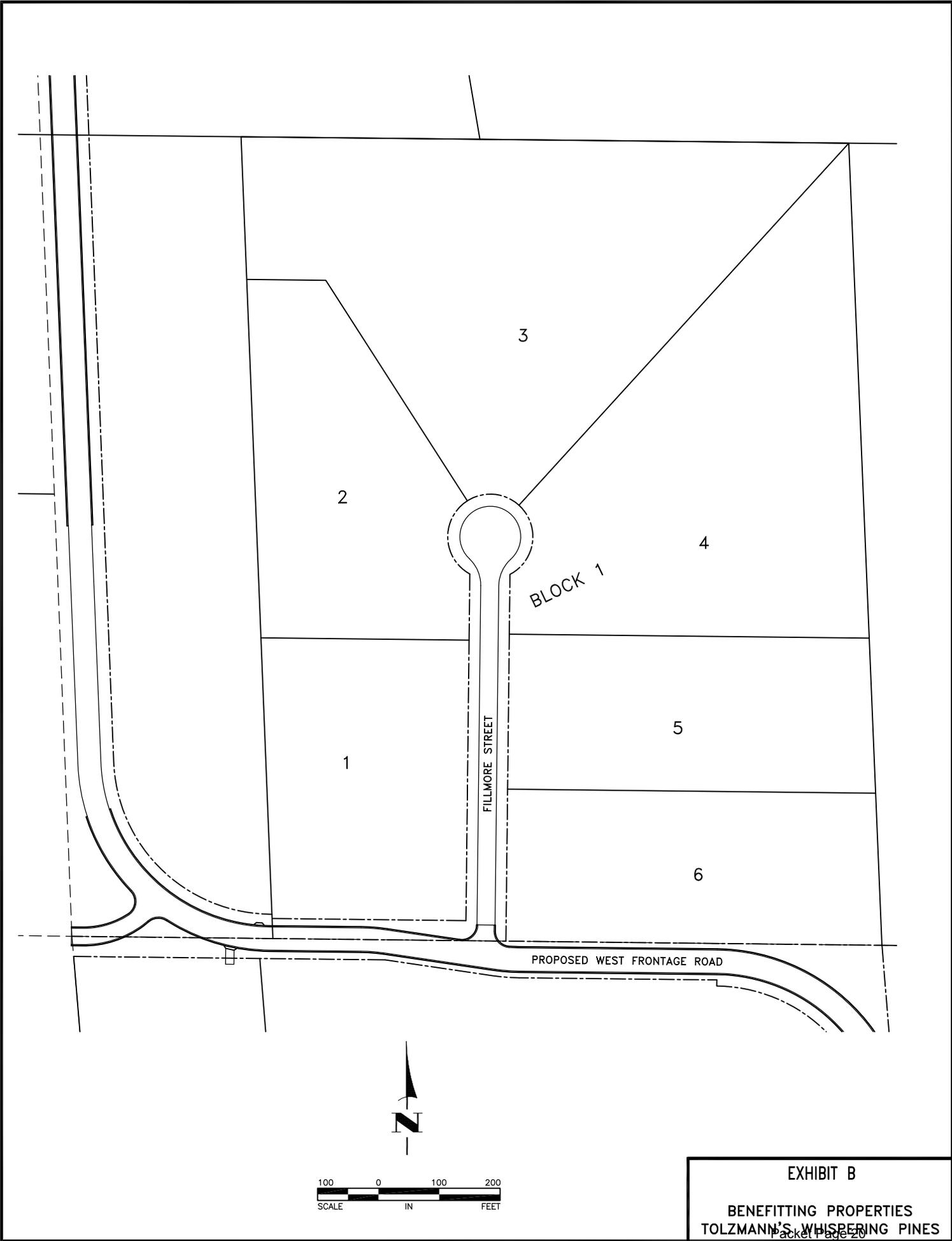


EXHIBIT B
BENEFITTING PROPERTIES
TOLZMANN'S WHISPERING PINES
Packet Page 20

E B T C

roperty ner	ot	Bloc	nit	nit Cost	Total Assessment
Wayne A. Peterson	1	1	1	\$4,878.00	\$4,878.00
John F. & Michelle M. Miller	2	1	1	\$4,878.00	\$4,878.00
Bridgette Fields	3	1	1	\$4,878.00	\$4,878.00
Linda Cournoyer	4	1	1	\$4,878.00	\$4,878.00
Dewaine & Margaret McLean	5	1	1	\$4,878.00	\$4,878.00
Jacob McCarty	6	1	1	\$4,878.00	\$4,878.00
Total					29,268 00

E BTD

S A M E A S S E S S M E N T S C E D E F M E S T E E T

Project: FILLMORE STREET NE Name: XXXXXX
 PIN: XXXX
 LOT: XXXX
 BLOCK: XXXX
 Addition: Tolzmann's Whispering Pines

Interest Start Date: December 21, 2016
 Repayment Period: 10 years
 Interest Rate: 0.04

Assessments:	Quantity	Unit	Unit Price	Amount
a. Method A - Unit Asses:	1.00	1.00	\$4,878.00	\$4,878.00
b. Method B	0.00	0.00	\$0.00	\$0.00

Total Assessment	,8 8 00
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YEAR TAXES PAYABLE	Annual Payment On Tax Statement If Not Prepaid	PRINCIPAL PAYMENT	INTEREST PAYMENT	PRINCIPAL REMAINING 12-31-Year
2017				\$4,878.00
2018	\$802.41	\$406.29	\$396.12	\$4,471.71
2019	\$601.41	\$422.54	\$178.87	\$4,049.16
2020	\$601.41	\$439.45	\$161.97	\$3,609.72
2021	\$601.41	\$457.02	\$144.39	\$3,152.69
2022	\$601.41	\$475.31	\$126.11	\$2,677.38
2023	\$601.41	\$494.32	\$107.10	\$2,183.07
2024	\$601.41	\$514.09	\$87.32	\$1,668.98
2025	\$601.41	\$534.65	\$66.76	\$1,134.32
2026	\$601.41	\$556.04	\$45.37	\$578.28
2027	\$601.41	\$578.28	\$23.13	\$0.00
	----- 6,21 1	----- ,8 8 00	----- 1, 1	
	Total Payment	Total Principal	Total Interest	

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2016-52

RESOLUTION RECEIVING FEASABILITY REPORT

WHEREAS, pursuant to council order, a report has been prepared by Hakanson Anderson Associates, Inc. with reference to the improvement of Fillmore Street at 189th Avenue within the Tolzmann's Whispering Pines Addition, and this report was received by the council on October 19th, 2016;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT:

1. The council will consider the making of such improvement in accordance with the report and the assessment of benefiting property for all of the cost of the improvement pursuant to Minnesota Statutes Chapter 429 with the estimated total cost of the improvement being \$29,268.

Adopted this 19th day of October, 2016 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven Voss, Mayor

ATTEST:

Jack Davis, City Administrator



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 5.0 B

Agenda Item:

Improvement Hearing Fillmore Street Improvements

Requested Action:

Council is Requested to Conduct the Improvement Hearing for the Proposed Fillmore Street Improvements

Background Information:

Per Minnesota Statutes 429, an Improvement Hearing is required to assess a portion of the project costs. At the hearing, interested persons may voice their concern and provide input. As was discussed in Agenda Item 5.0 A, the benefitting property owners will be assessed for the non-maintenance construction items which include bituminous surface items. Project costs would be assessed on a per unit basis with one-unit assessment for each lot. There are 6 lots within the subdivision that are adjacent to Fillmore Street. Based on a total assessment amount of \$29,268 the per unit assessment would be \$4,878.00.

Fiscal Impact:

The total project cost is estimated to be \$82,077. A total of \$29,268 is proposed to be assessed to the benefitting property owners. This project will be financed with the Street Capital Fund.

Recommendation(s):

Staff recommends Council conduct the Improvement Hearing.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 5.0 C

Agenda Item:

Resolution No. 2016-53, Resolution Ordering Improvement and Preparation of Plans *

Requested Action:

Consider Approval of Resolution No. 2016-53, Resolution Ordering Improvement and Preparation of Plans

Background Information:

Per Minnesota Statutes 429.031, a resolution ordering the improvement may be adopted at any time within six months after the date of the improvement hearing. The City Council has conducted the Improvement Hearing as required. Staff recommends that the Council approve Resolution No. 2016-53 Ordering Improvement and Preparation of Plans.

Fiscal Impact:

The total project cost is estimated to be \$82,077. A total of \$29,268 is proposed to be assessed to the benefitting property owners. This project will be financed with the Street Capital Fund.

Recommendation(s):

Staff recommends Council approve Resolution No. 2016-53, Resolution Ordering Improvement and Preparation of Plans.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

RESOLUTION NO. 2016-53

**RESOLUTION ORDERING IMPROVEMENT AND
PREPARATION OF PLANS**

WHEREAS, City Council conducted a public improvement hearing on the proposed improvement of Fillmore Street NE within the Tolzmann's Whispering Pines plat; and

WHEREAS, ten days' mailed notice and two weeks published notice of the hearing was given, and the hearing was held thereon on the 19th day of October 2016, at which all persons desiring to be heard were given an opportunity to be heard thereon;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA:

1. Such improvement is hereby ordered as proposed in the Feasibility Report dated October 12, 2016.
2. Hakanson Anderson Associates, Inc. is hereby designated as the engineer for this improvement, and are hereby directed and authorized to prepare plans and specifications for the making of such improvement.

Adopted this 19th day of October, 2016 by the City Council and the City of East Bethel.

CITY OF EAST BETHEL

Steven Voss, Mayor

ATTEST:

Jack Davis, City Administrator



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 7.0 A-F

Agenda Item:

Consent Agenda

Requested Action:

Consider approval of the Consent Agenda

Background Information:

Item A

Approve Bills

Item B

October 5, 2016 City Council Minutes

Meeting minutes from the October 5, 2016 City Council Meeting are attached for your review and approval.

Item C

Liability Coverage Waiver Form

The City purchases its property, general liability, and property insurance from the League of Minnesota Cities Insurance Trust (LMCIT). A requirement of that insurance coverage is that each participating municipality must annually either affirm or waive its statutory limits of liability.

The statutory limits of liability for Minnesota cities are \$500,000 for an individual claimant and \$1,500,000 per occurrence. Cities can waive these limits by allowing an individual claimant to recover more than \$500,000, up to the \$1,500,000 occurrence limit or more if limits are waived and excess liability insurance is purchased. They may also waive the “per occurrence” limit and purchase excess liability insurance. Historically, East Bethel has not waived its liability limits and has chosen to purchase excess coverage.

The City Attorney recommends that the City does not waive the liability limits and purchases additional liability coverage of \$1,000,000.

Item D

PGM Final Payment

On July 20, 2016, Professional Ground Maintenance, Inc. (PGM) was selected as the contractor for the demolition of the Castle Towers Wastewater Treatment Plant with a low quote of \$19,650. PGM has completed the removal of all the structures on the site per the contract requirements with the exception of the concrete pad that supported the 30’ diameter treatment tank.

Upon removal of the treatment tank and clarifier, it was discovered the concrete base beneath the tank consisted of high strength, reinforced concrete up to 3 feet thick. The contractor attempted to remove the base with their equipment for half of a day but were not able to accomplish this portion of the work due to the strength of the concrete mix, the thickness of the slab and the limitations of their equipment.

While the contractor bid this work as a lump sum project, the bid plans did not provide any information on the thickness of the concrete for the tank base nor any specifications that addressed the type of mix used in the construction of this item. The omission of this information was not an oversight but a detail that was not available from the records on file for the facility.

PGM has submitted their final invoice of \$19,150 which reflects a reduction for the deletion of the concrete pad removal from the contract and includes additional work at no charge for removal of scrap material and debris which was stored on the site from previous City activities. This work was not part of the contract and amounted to removal and disposal of one and a half (1.5) 30 yard dumpster loads of material. The City paid dumpster costs of \$1,006.00 in May 2016 for approximately the same quantities for this service.

Staff recommends payment to PGM in the amount of \$19,150 for the removal of the Wastewater Treatment Plant.

Item E

Pay Estimate #1 for the 2016 Street Improvement Project

This item includes Pay Estimate #1 to Knife River Corporation for the 2016 Street Improvement Project. This pay estimate includes payment for removals, concrete curbing, storm sewer, and catch basin construction and casting adjustments. Staff recommends partial payment of \$77,161.85. A summary of the recommended payment is as follows:

Total Work Completed to Date	\$ 81,223.00
Less 5% Retainage	<u>\$ 4,061.15</u>
Total payment	\$ 77,161.85

Payment for this project will be financed from the Street Capital Fund. Funds are available and appropriate for this project. A copy of Pay Estimate #1 is attached.

Item F

Extractor Grant (Big Clothes Washer) Joint Application with Bethel Fire Department

Fire Department Staff is asking permission to apply jointly for a grant to purchase an Extractor for washing Fire Department turn out gear. This grant, from the State of Minnesota, will be applied jointly with Bethel Fire Department. If awarded, the Extractor would be installed at the Bethel Fire Department and will be available to East Bethel Fire Department personnel to wash and clean their gear. Currently, East Bethel Fire Station # 1 has an Extractor that is used by all East Bethel Fire staff. At times, during dirty incidents, there is a waiting line to complete the task of washing gear. If awarded, use of the Extractor will help in completing this task, because of limited waiting time. It is anticipated that East Bethel's share of the matching funds would not exceed \$1,000.00.

Fiscal Impact:

As noted above.

Recommendation(s):

Staff recommends approval of the Consent Agenda as presented.

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



City of East Bethel
October 19, 2016
Payment Summary

Payments for Council Approval	
Bills to be approved for payment	\$282,497.65
Electronic Payroll Payments	\$30,007.11
Payroll - City Staff, October 6, 2016	\$35,542.76
Payroll - City Council, October 14, 2016	\$1,775.35
Payroll - Fire Dept., October 14, 2016	\$6,221.85
Total to be Approved for Payment	\$356,044.72

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
2010C GO Bond	Fiscal Agent s Fees	71654	Ehlers	312	3120	\$3,700.00
Arena Operations	Bldg/Facility Repair Supplies	1392	Hose Pros, Inc.	615	4985	\$116.24
Arena Operations	Bldgs/Facilities Repair/Maint	39657	AIM Electronics, Inc.	615	4985	\$412.61
Arena Operations	Bldgs/Facilities Repair/Maint	13373	Sowada and Barna	615	4985	\$440.00
Arena Operations	Bldgs/Facilities Repair/Maint	37246589	Trane U.S. Inc.	615	4985	\$1,023.50
Arena Operations	Bldgs/Facilities Repair/Maint	092816	Wright-Hennepin Coop	615	4985	\$29.95
Arena Operations	Cleaning Supplies	208697	Class C Components	615	4985	\$212.69
Arena Operations	Cleaning Supplies	209143	Class C Components	615	4985	\$109.60
Arena Operations	Information Systems	B161003J	Anoka County Treasury Dept	615	4985	\$75.00
Arena Operations	Refuse Removal	2163461	Ace Solid Waste, Inc.	615	4985	\$141.97
Building Inspection	Electrical Inspection	100116	Brian Nelson Inspection Svcs	101		\$878.25
Building Inspection	Motor Fuels	799759	Mansfield Oil Company	101	4241	\$287.71
Building Inspection	Motor Vehicles Parts	1539-485675	O'Reilly Auto Stores Inc.	101	4241	\$37.06
Central Services/Supplies	Cleaning Supplies	86826163100	Office Depot	101	4815	\$16.67
Central Services/Supplies	Information Systems	B161003J	Anoka County Treasury Dept	101	4815	\$75.00
Central Services/Supplies	Information Systems	B161003J	Anoka County Treasury Dept	101	4815	\$75.00
Central Services/Supplies	Office Supplies	IN1337391	Innovative Office Solutions	101	4815	\$6.00
Central Services/Supplies	Office Supplies	IN1347978	Innovative Office Solutions	101	4815	\$53.78
Central Services/Supplies	Small Tools and Minor Equip	86826137600	Office Depot	101	4815	\$47.49
Central Services/Supplies	Telephone	092816	CenturyLink	101	4815	\$100.81
City Administration	Office Supplies	IN1347978	Innovative Office Solutions	101	4132	\$37.94
City Administration	Professional Services Fees	M22398	TimeSaver Off Site	101	4132	\$249.50
Economic Development	Professional Services Fees	100216	Gail E. Gessner	232	2320	\$100.00
Engineering	Architect/Engineering Fees	36880	Hakanson Anderson Assoc.	101	4311	\$440.00
Engineering	Architect/Engineering Fees	36888	Hakanson Anderson Assoc.	101	4311	\$159.30
Fire Department	Bldgs/Facilities Repair/Maint	1047	Bill's Quality Cleaning	101	4221	\$84.00
Fire Department	Clothing & Personal	17541	EmbroidMe	101	4221	\$372.00
Fire Department	Motor Fuels	799757	Mansfield Oil Company	101	4221	\$312.52
Fire Department	Motor Fuels	799759	Mansfield Oil Company	101	4221	\$457.69
Fire Department	Motor Vehicle Services (Lic	1637	Central Truck Service, Inc	101	4221	\$297.66
Fire Department	Motor Vehicle Services (Lic	103875	Hayford Ford	101	4221	\$753.86
Fire Department	Printing and Duplicating	87639	The Courier	101	4221	\$144.00
Fire Department	Refuse Removal	2163461	Ace Solid Waste, Inc.	101	4221	\$89.58
Fire Department	Telephone	092816	CenturyLink	101	4221	\$93.00
Fire Department	Telephone	092816	CenturyLink	101	4221	\$64.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	12179	Betz Mechanical, Inc.	101	4194	\$317.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	1045	Bill's Quality Cleaning	101	4194	\$380.00



City of East Bethel
October 19, 2016
Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	455408-09-16	Premium Waters, Inc.	101	4194	\$27.40
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	2025	Robert B. Hill Company	101	4194	\$18.00
General Govt Buildings/Plant	Cleaning Supplies	IN1347978	Innovative Office Solutions	101	4194	\$17.98
General Govt Buildings/Plant	General Operating Supplies	601713	Ham Lake Hardware	101	4194	\$3.11
General Govt Buildings/Plant	Refuse Removal	2163461	Ace Solid Waste, Inc.	101	4194	\$52.89
Legal	Legal Fees	09 2016	Eckberg, Lammers, P.C.	101	4161	\$8,490.94
Legal	Legal Fees	3278	Eckberg, Lammers, P.C.	101	4161	\$108.00
Legal	Legal Fees	3278	Eckberg, Lammers, P.C.	101	4161	\$216.00
Legal	Legal Fees	3278	Eckberg, Lammers, P.C.	101	4161	\$60.00
Legal	Legal Fees	3278	Eckberg, Lammers, P.C.	101	4161	\$800.00
Mayor/City Council	Dues and Subscriptions	5234	Stepping Stone Emergency	101	4111	\$450.00
MSA Street Construction	Architect/Engineering Fees	36882	Hakanson Anderson Assoc.	402	4020	\$199.25
MSA Street Construction	Architect/Engineering Fees	36883	Hakanson Anderson Assoc.	402	4020	\$3,986.38
Park Maintenance	Bldg/Facility Repair Supplies	601386	Ham Lake Hardware	101	4320	\$14.71
Park Maintenance	Bldg/Facility Repair Supplies	31071	Menards Cambridge	101	4320	\$36.12
Park Maintenance	Bldg/Facility Repair Supplies	31111	Menards Cambridge	101	4320	\$489.97
Park Maintenance	Bldg/Facility Repair Supplies	A122743	Pipeline Supply, Inc.	101	4320	(\$60.81)
Park Maintenance	Bldg/Facility Repair Supplies	C492475	Pipeline Supply, Inc.	101	4320	\$121.81
Park Maintenance	Cleaning Supplies	3022729	Dalco	101	4320	(\$17.21)
Park Maintenance	Cleaning Supplies	3085680	Dalco	101	4320	\$140.70
Park Maintenance	Clothing & Personal	1182103906	G&K Services - St. Paul	101	4320	\$18.21
Park Maintenance	Clothing & Personal	1182115076	G&K Services - St. Paul	101	4320	\$18.21
Park Maintenance	Clothing & Personal	1182126262	G&K Services - St. Paul	101	4320	\$18.21
Park Maintenance	Clothing & Personal	1182137458	G&K Services - St. Paul	101	4320	\$18.21
Park Maintenance	Clothing & Personal	1182892688	G&K Services - St. Paul	101	4320	\$18.21
Park Maintenance	General Operating Supplies	600418	Ham Lake Hardware	101	4320	\$20.88
Park Maintenance	General Operating Supplies	600673	Ham Lake Hardware	101	4320	\$16.10
Park Maintenance	Motor Fuels	799757	Mansfield Oil Company	101	4320	\$601.01
Park Maintenance	Motor Fuels	799759	Mansfield Oil Company	101	4320	\$392.31
Park Maintenance	Motor Vehicles Parts	1539-486280	O'Reilly Auto Stores Inc.	101	4320	\$42.17
Park Maintenance	Park/Landscaping Materials	34772	Menards - Forest Lake	101	4320	\$371.84
Payroll	Insurance Premiums	11 2016	Delta Dental	101		\$44.10
Payroll	Insurance Premiums	11 2016	Delta Dental	101		\$637.70
Payroll	Insurance Premiums	11 2016	Delta Dental	101		\$44.10
Payroll	Insurance Premiums	11 2016	PreferredOne	101		\$7,382.39
Planning and Zoning	State Surcharges	3rd Qtr 16	MN Dept Labor & Industry	101		\$2,180.36
Planning and Zoning	State Surcharges	3rd Qtr 16	MN Dept Labor & Industry	101		(\$87.21)
Planning and Zoning	Escrow	3278	Eckberg, Lammers, P.C.	101		\$2,450.00
Planning and Zoning	Escrow	3278	Eckberg, Lammers, P.C.	101		\$360.00
Planning and Zoning	Escrow	36878	Hakanson Anderson Assoc.	101		\$220.00
Planning and Zoning	Escrow	36879	Hakanson Anderson Assoc.	101		\$110.00
Planning and Zoning	Escrow	36881	Hakanson Anderson Assoc.	101		\$914.00
Planning and Zoning	Escrow	100516	Jeff & Melissa Borstner	101		\$1,850.74
Planning and Zoning	Escrow	090316	Steve Voss	101		\$250.00
Planning and Zoning	Escrow	092916	TH Construction	101		\$4,300.00
Planning and Zoning	Legal Notices	412265	ECM Publishers, Inc.	101	4191	\$69.88
Planning and Zoning	Professional Services Fees	100216	Gail E. Gessner	101	4191	\$100.00
Police	Professional Services Fees	S161003D	Anoka County Treasury Dept	101	4211	\$219,260.00



City of East Bethel
October 19, 2016
Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Police	Professional Services Fees	09 2016	Gratitude Farms	101	4211	\$630.00
Police	Professional Services Fees	092916	Larry Lindberg	101	4211	\$15.00
Recycling Operations	Refuse Removal	2163461	Ace Solid Waste, Inc.	226	4323	\$172.41
Recycling Operations	Refuse Removal	08 2016	Freimuth Enterprises LLC	226	4323	\$1,229.00
Sewer Operations	Professional Services Fees	1060010	Metropolitan Council Env	602	4945	\$1,727.92
Street Capital Projects	Architect/Engineering Fees	36884	Hakanson Anderson Assoc.	406	4060	\$966.75
Street Maintenance	Bldgs/Facilities Repair/Maint	1182103906	G&K Services - St. Paul	101	4322	\$5.33
Street Maintenance	Bldgs/Facilities Repair/Maint	1182115076	G&K Services - St. Paul	101	4322	\$5.33
Street Maintenance	Bldgs/Facilities Repair/Maint	1182126262	G&K Services - St. Paul	101	4322	\$5.33
Street Maintenance	Bldgs/Facilities Repair/Maint	1182137458	G&K Services - St. Paul	101	4322	\$9.17
Street Maintenance	Bldgs/Facilities Repair/Maint	1182892688	G&K Services - St. Paul	101	4322	\$9.17
Street Maintenance	Bldgs/Facilities Repair/Maint	455408-09-16	Premium Waters, Inc.	101	4322	\$27.40
Street Maintenance	Clothing & Personal	34128	Chet's Shoes, Inc.	101	4322	\$216.74
Street Maintenance	Clothing & Personal	1182103906	G&K Services - St. Paul	101	4322	\$18.32
Street Maintenance	Clothing & Personal	1182115076	G&K Services - St. Paul	101	4322	\$18.32
Street Maintenance	Clothing & Personal	1182126262	G&K Services - St. Paul	101	4322	\$18.32
Street Maintenance	Clothing & Personal	1182137458	G&K Services - St. Paul	101	4322	\$20.07
Street Maintenance	Clothing & Personal	1182892688	G&K Services - St. Paul	101	4322	\$18.32
Street Maintenance	Equipment Parts	PC200156173	Ziegler Inc.	101	4322	\$73.20
Street Maintenance	Lubricants and Additives	1539-483788	O'Reilly Auto Stores Inc.	101	4322	\$21.56
Street Maintenance	Motor Fuels	799757	Mansfield Oil Company	101	4322	\$1,490.53
Street Maintenance	Motor Fuels	799759	Mansfield Oil Company	101	4322	\$170.00
Street Maintenance	Motor Vehicle Services (Lic	IEB-0930-	North Metro Auto Glass	101	4322	\$302.89
Street Maintenance	Motor Vehicles Parts	F-262770061	Allstate Peterbilt North	101	4322	\$57.72
Street Maintenance	Motor Vehicles Parts	F-262790069	Allstate Peterbilt North	101	4322	\$24.39
Street Maintenance	Motor Vehicles Parts	1539-483621	O'Reilly Auto Stores Inc.	101	4322	\$95.91
Street Maintenance	Motor Vehicles Parts	1539-485005	O'Reilly Auto Stores Inc.	101	4322	\$2.49
Street Maintenance	Office Supplies	IN1337391	Innovative Office Solutions	101	4322	\$32.04
Street Maintenance	Professional Services Fees	6090325	Gopher State One-Call	101	4322	\$44.55
Street Maintenance	Refuse Removal	2163461	Ace Solid Waste, Inc.	101	4322	\$176.90
Street Maintenance	Repairs/Maint	SW20005938	Ziegler Inc.	101	4322	\$739.74
Street Maintenance	Small Tools and Minor Equip	30038	Menards - Forest Lake	101	4322	\$13.98
Street Maintenance	Small Tools and Minor Equip	120721	Metro Products, Inc.	101	4322	\$19.27
Street Maintenance	Street Maint Materials	24607	Bjorklund Companies, LLC	101	4322	\$240.13
Street Maintenance	Street Maint Materials	24657	Bjorklund Companies, LLC	101	4322	\$221.03
Street Maintenance	Street Maint Materials	160930	Commercial Asphalt Co.	101	4322	\$930.09
Street Maintenance	Street Maint Materials	BL000000573	TrueNorth Steel	101	4322	\$75.60
Street Maintenance	Telephone	092816	CenturyLink	101	4322	\$73.00
Various	Sales Tax Remittance	3rd Qtr 16	Minnesota Revenue	101		\$1,484.00
Water Utility Capital Projects	Architect/Engineering Fees	36885	Hakanson Anderson Assoc.	433	4940	\$970.50
Water Utility Operations	Bldg/Facility Repair Supplies	F-262660022	Allstate Peterbilt North	601	4940	(\$43.86)
Water Utility Operations	Bldgs/Facilities Repair/Maint	092816	Wright-Hennepin Coop	601	4940	\$26.67
Water Utility Operations	Chemicals and Chem	3960379 RI	Hawkins, Inc	601	4940	\$35.00
Water Utility Operations	Cleaning Supplies	34691	Menards - Forest Lake	601	4940	\$105.64
Water Utility Operations	Professional Services Fees	33317	Protection Systems, Inc.	601	4940	\$610.00
Water Utility Operations	Small Tools and Minor Equip	30510	Menards Cambridge	601	4940	\$106.35
Water Utility Operations	Telephone	092816	CenturyLink	601	4940	\$129.82
Water Utility Operations	Telephone	092816	CenturyLink	601	4940	\$187.57
						\$282,497.65



City of East Bethel
October 19, 2016
Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Electronic Payroll Payments						
Payroll	PERA					\$6,536.20
Payroll	Federal Withholding					\$5,941.49
Payroll	Medicare Withholding					\$1,853.12
Payroll	FICA Tax Withholding					\$7,923.58
Payroll	State Withholding					\$2,403.39
Payroll	MSRS/HCSP					\$5,349.33
						\$30,007.11

EAST BETHEL CITY COUNCIL MEETING

OCTOBER 5, 2016

The East Bethel City Council met on October 5, 2016, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Steve Voss Ron Koller Tim Harrington
Brian Mundle Tom Ronning

ALSO PRESENT: Jack Davis, City Administrator
Mark Vierling, City Attorney

1.0 The October 5, 2016, City Council meeting was called to order by Mayor Voss at 7:00 p.m.

Call to Order

2.0 The Pledge of Allegiance was recited.

Pledge of Allegiance

3.0 **Harrington stated I'll make a motion to adopt tonight's agenda. Mundle stated I'll second.** Voss asked any discussion? All in favor? **All in favor.** Voss asked opposed? Hearing none, that motion passes. **Motion passes unanimously.**

Adopt Agenda

4.0 Davis presented the staff report and the discussion of the Planning Commission, at its August 23, 2016, meeting about the need for an ordinance that would provide residency restriction requirement for Level III sexual predators. He noted that in recent months, many cities in Anoka County have adopted such an ordinance including Anoka, Andover, Columbia Heights, Coon Rapids, and St Francis. These ordinances have been in response to the potential release of sex offenders from civil commitment due to a Federal ruling that stated the State of Minnesota's Civil Commitment Program is unconstitutional.

Presentation **4.0A** **Level III** **Predatory** **Residence** **Restrictions**

Davis reported that at the Planning Commission meeting on September 28, 2016, the Commission reviewed an Ordinance restricting residency of Level III sexual predators. This ordinance is identical to those adopted by Anoka and Andover. The Planning Commission is recommending approval of an ordinance that provides residency restrictions for released Level III sexual offenders, subject to legal opinion. He noted Taylor Falls in Chisago was the first city in the State of Minnesota to adopt a residency restriction requirement in 2006. Since that time, 45 communities and Chisago County have adopted residency restriction ordinances. Currently, both South St. Paul and Rogers are considering adoption of the residential restriction ordinances. Davis explained that these ordinances have never been through a judicial review process. The Council was provided with an article from the *Star Tribune* that discusses this issue.

Davis explained that on September 29, 2016, upon recommendation of the Anoka County Sheriff's Office, staff spoke with Mark Bliven of the Minnesota Department of Corrections to obtain additional information on this matter. The Department has a different and feels that adoption of these ordinances may create a false sense of security in a community and pose issues relating to tracking these persons. Davis noted Mr. Bliven is in attendance tonight and will present the Department's views and recommendations as it relates to this issue. This ordinance is scheduled to be presented to City Council at their October 19, 2016, pending other direction by Council.

4.0A
Level III
Predatory
Residence
Restrictions

Mark Bliven, Minnesota Department of Corrections, thanked the Council for the invitation to discuss these issues. He referenced copies of slides he had prepared, noting there is a lack of information about these ordinances and the effect of them once adopted and sometimes adoption of this type of ordinance is based on what other jurisdictions are doing.

Bliven stated that while he will be presenting information on some court cases, he does not intend to offer legal advice as it involves many issues. Instead, he will be presenting common knowledge about these residency restrictions. Bliven indicated that sex crimes are an important issue in our society, noting that 1 in every 5 women and 1 in every 59 men have been raped at some time in their lives and +27% of women and almost 11% of men have experienced unwanted sexual contact. For every 100 rapes in the United States, about 40% of them are reported and of those 100 rapes, only 10% lead to an arrest, only 8% are prosecuted, about 4% lead to a felony conviction, and 3% result in prison time. He noted this means that 97% of rapes don't result in prison time or being reviewed by the Department of Corrections to assign a risk level. The Department does review and assign a risk level to the 3% that are convicted before they get out of prison. He explained that violent crime rates have actually gone down in the last 20 years but there have always been sex offenders in our communities and probably always be. But the difference now is that we get more publicity about them and they are dealt with more specifically.

Bliven stated the Department started registration for these offenders in 1991 in response to the Jacob Wetterling case where law enforcement said they don't know where the convicted sex offenders are living so they wanted to start a registry identifying where they live, work, cars they drive, and how to track those who have been convicted of sex offenses in the past. However, it only addresses the 4% convicted of a felony and misses 86% who are not subject to registration because they are not convicted. Registration are required for sex offenses and crimes of false imprisonment and kidnapping. So far, the only Level IIIs in Minnesota are those involved with sex offenses.

Mundle asked if those convicted of kidnapping and false imprisonment have a different registration since they are not sex offenders. Bliven explained when the registration requirement started, it was just for sex offenders and called the Sex Offender Registry. Then when false imprisonment and kidnapping was added, the term was changed to Predatory Offender Registry to be more inclusive.

Bliven stated there are 17,700 registered offenders (charged or convicted of predatory offenses) and includes both adults and juveniles. Of those 17,700 registered offenders, 604 live in Anoka County and 20 of them live in East Bethel. Bliven stated that basically reflects the population as the offenders are fairly evenly distributed throughout the State. As a comparison, 167 live in Sherburne County, 362 in Sterns County, 1,282 in Ramsey County, and 2,544 in Hennepin County.

Bliven explained that most sex offenders who get convicted of a sex offense don't go to prison and may just get local probation or local jail time. The Department of Corrections reviews each of the cases individually if they go to prison and puts them into a category: Level I, Level II, Level III. This is saying the Department wants to identify the top 15% who are at risk. It is not saying they are highly likely to reoffend but they have the highest number of risk factors associated with them so the Department wants to focus attention on them, subject them to broad public notification, which started in 1997, so the public can assist in monitoring them and law enforcement knows about them. The purpose of the Level III designation is so the Department focuses its supervision and treatment resources

4.0A
Level III
Predatory
Residence
Restrictions

on them and pay more attention to that group as they are at a higher risk. The goal is to lower their actual risk of sexual recidivism (re-offense) to about the same level as any other sex offender in the community. The purpose is not to put additional punishment on Level III offenders or make their life more miserable or destabilize them or to live as homeless. Those under the supervision of the Anoka County Community Corrections are essentially 0% for sexual re-offense, which is lower for those under this intensive supervision than it is for any other sex offender. He explained if that was taken away, the ability to focus resources on Level III, he thinks public safety would be at risk.

Bliven stated his job as Director of the unit is to organize a team to review the cases and make the designation so that person can be followed when they leave prison and go into the community. That information is then provided to the local law enforcement agency (Anoka County Sheriff's Office) and used to help manage them and do broad public notification so the entire community knows about that person and can hold them accountable. He felt that by taking away their anonymity, by making them a known presence in the community, it takes away a lot of their power because most sex offenders actually offend against people they are in acquaintance with.

Bliven stated as of October 6, 2016, there are 399 Level III offenders subject to broad community notification in Minnesota communities, 13 in Anoka County and 0 in East Bethel. He referenced the 2007 Residency Restriction Study because that is when Taylor Falls adopted the first ordinance in Minnesota. In reaction, the Department studied the issue of residency restrictions and looked at 3,100 (Levels I, II, and III) who were released from prison in a 12-year period. It was determined that 224 of them committed sexual re-offences. They closely looked at every one of those cases and learned not a single one had anything to do with residency near a school, park, or daycare. They saw it is about relationship and who people are involved with, finding it tends to be in about the 90% range that they offend against a family member/acquaintance.

Bliven stated all fear the stranger-type offense (i.e. Jacob Wetterling case) and while they are very rare, they get the publicity. He noted with the Wetterling case, it had nothing to do with an offender living near a park, school, or daycare as the offender who abducted Jacob Wetterling lived more than 30 miles from where he committed his crime, which is the common experience, to offend far from where they live because they want to do it in secrecy.

Bliven stated all talk about protecting daycares and while all have heard of offences at daycares, in his 12 years of research, he has not found a single one where a neighbor walked over to a local daycare and abducted a child or offended against the child. When you hear about daycare offences, it is somebody who works at the daycare or a family member of the daycare provider, etc., meaning the protection needs to be from inside the daycare.

Bliven stated with schools, it is usually either another student, teacher, staff member or through a social relationship, not geographic proximity. He stated there was mention about South St. Paul, which passed this ordinance and within a week or two, a story came out about a teacher who was involved with students. Again, it had nothing to do with his proximity to the school. Instead, it had to do with him working at the school and he was not a registered offender. Bliven stated when the Department looks at offenses committed, most offenders are not the registered offenders because the most important way to prevent recidivism is to catch them and hold them accountable. The ones who re-offend over and over again are the ones who get away with it, don't get turned in, and don't get caught.

4.0A
Level III
Predatory
Residence
Restrictions

Bliven stated he wants to make this case before the Council because what's important for the Department as a supervising agency is to make sure they do not re-offend or waste the Department's time/resources on trying to find places for these people. He explained if somebody has a stable living situation, it is the best situation to prevent them from reoffending. But if they have communities saying, 'No, not in my back yard,' that will cause problems with the jobs they do.

Bliven stated the important thing to keep in mind is that Level III offenders account for 2% of the registered offenders in Minnesota and almost none of the re-offences. Even those who have reoffended, it is only a case of their offending against someone they have developed a relationship with. He stated it is unfortunate that people who know very well still get involved in a relationship with someone with a history.

Bliven stated Duluth passed this ordinance in 2010 so the Department looked at that three years before and three years afterwards and found the criminal sexual conduct convictions increased but he will not say it had anything to do with the ordinance. It showed there were 9 living in Duluth prior to the ordinance and there are 12 living there now: 2 are homeless, 3 are in transitional housing, 3 in a private flop house (run down motel), and 4 are in private residences. There were 51 new criminal sexual convictions in that time period before and after the ordinance and not a single one of those 51 was a registrant with a risk level. One was a resident with a risk level who offended against a child of a person he was living with. Bliven stated 0% were committed by Levels I, II or III, 1% or 2% were committed by a registrant, 50 or 98% were committed by those not previously registered, and 44 or 86% were committed by a family member or acquaintance. Only 7 of those were committed by somebody who hadn't had a long relationship. Bliven stated there is literally no evidence anywhere that they have been able to find that supports the idea that residency restrictions serve any public safety purpose. They do feel good, no question about that, but the only argument he has ever heard for supporting adopting an ordinance is that another town passed it. So, it is just copied.

Bliven stated they have never had a case on residence restrictions in Minnesota but around the country there have been cases. The New York Supreme Court decided in 2015 the following: 'The State has created a comprehensive and detailed regulatory scheme with regard to the subject matter that the local law attempts to regulate. The local interest must yield to that of the State in regulating that field. We hold that the State's comprehensive and detailed statutory and regulatory framework for the identification, regulation, and monitoring of sex offenders prohibits enactment of a residence restriction law.'

Bliven stated that is the important thing, that if cities start playing this 'game' of 'we're going to kick them out of our town and we've got to do it first before somebody else does.' It's going to be a complete mess and the State or court will have to jump in. He asked what would be the results for East Bethel, which is important to keep in mind. He suggested the best thing the City would get is that the State sets standard residency restrictions all over. That means places like East Bethel, on the outside ring of the metropolitan area, have the only land available for Level IIIs to live. He suggested that if Minneapolis and St. Paul were to pass the same ordinance East Bethel is considering, there would not be a single inch in those cities for Level IIIs to live. Now East Bethel has zero Level III offenders but in North Minneapolis alone, they have 42 Level IIIs living in that area. Bliven stated in Iowa, the State got rid of all the local ordinances, said they need consistency, and set 2,000 feet, meaning well populated Des Moines areas are off limits so the only areas available are the

4.0A
Level III
Predatory
Residence
Restrictions

outskirts. Reality is that East Bethel is on the outskirts until it becomes an overly developed city.

Bliven stated Brooklyn Center 'drew the circle' so not a single inch of their city is available, which means they are pushing Level III offenders to the edges. He stated if Minneapolis passed a similar ordinance, it would not mean all Level III offenders would leave Minneapolis. But that just means Level IIIs are not complying with the ordinance and would go underground so law enforcement would not know where they are living. He noted that East Bethel may have some Level III offenders living in the City who are registered as homeless in Minneapolis because he can't find a place to live in Minneapolis. Bliven explained that if the State ceded its authority for this regulation to the cities, and the cities set one-half mile around parks then in St. Paul the only place a Level III offender could live is the airport runways. He suggested if these ordinances are put into place by East Bethel or the State Legislature, all it will do is force Level III offenders into the rings and drive them underground.

Bliven reviewed recent cases in Milwaukee and California to restrict residency and explained that Miami Beach is the origin of this ordinance, noting the findings and intent section is the same (boilerplate) in every ordinance adopted by Minnesota cities. He noted that in 2005, five years later, the county preempted Miami Beach and overturned its local ordinance so it was replaced by an ordinance that only restricted residence from parks.

Bliven stated Florida and Iowa have the most extensive Statewide restrictions that pushed offenders to the outer areas of their metropolitan areas, creating colonies with gathering places occurring at rest stops. He concluded his presentation by stating the number one thing for the Department of Corrections is public safety and they don't want cities to undermine their ability to do their jobs by saying, 'Not in my back yard.'

Ronning thanked Bliven for the interesting presentation. He stated he had lived in the Detroit, Michigan area and one of the hardcore prisons is in Jackson where they get over full with murders, homicides, and drug dealers because there is no registration for them. Bliven stated that is correct and he can honestly say, as a St. Paul resident, that if he had the choice between some of the people who are left out of prison, like the drug dealers, and a Level III that has been caught and identified, he would always take a Level III because they try to stay out of trouble as they know everyone knows about them.

Ronning asked about the Minnesota statute relating to registry. Bliven explained in Minnesota, you can be charged and then if convicted of something arising out of the same set of circumstances, you still have to register and can't plead out of registration in Minnesota, which is unique. In Michigan, if charged with a sex offense and you plead to assault, you don't have to register but Michigan still has a registry of over 50,000.

Voss asked about the process for placement. Bliven explained when somebody gets out of prison, it is their responsibility to find a place to live. If they say they have a friend in East Bethel that is going to help him transition into the community, the Department of Corrections sends that information/request to the Anoka County Community Corrections and they are then responsible for supervising this person and will also go out to that property, review it, and make sure it is an appropriate place (i.e., no alcohol, drugs, children present). But if the Level III is moving in with a friend and there are no children there and the friend is willing to cut off the internet connection, not have alcohol, firearms, drugs, on their premises and it is okayed by Anoka County Corrections, then the Level III will be

4.0A
Level III
Predatory
Residence
Restrictions

allowed to move there and will be monitored. The Department of Corrections does not place Level IIIs but there are cases where it is so difficult for a person to find a place that they finally say to Anoka County Community Corrections that they need to assist to find a place for them to live.

Bliven stated if a Level III who used to live in East Bethel comes up with a plan, has a job, finds a place to live and receive treatment, and wants to live in Carlton County the Department of Corrections will approve that move because it would be the best place for that person to transition into the community. And, the opposite is also true if they are from somewhere else and want to move to East Bethel. He clarified it is up to the offender to come up with transitional housing but when forced, Anoka County Community Corrections will get involved. He noted that in some cases, a county jail had been used for transitional housing but so far that has not been done in Anoka County.

Ronning asked what level a person would be who has porn on their computer but never touched anybody. Bliven explained that depending on what it is, it could also be a Level III. He stated they look at every case individually including the offender's behavior. It is a combination of the seriousness of their behavior and the likelihood they will re-offend.

Ronning stated this sounds like it involves definitions and asked Bliven if he is part of the regulatory. Bliven stated it is both a State and Federal crime and the Federal crime is more serious. He explained that often child pornography is charged Federally because it is a higher level crime. Bliven stated they don't deal with the sentencing and care more about the seriousness of the offending behavior and the likelihood to re-offend. They look at characteristics that have been shown in the past such as less stability and/or domestic assaults to determine if they are more likely to re-offend.

Bliven clarified that the Department of Corrections is not involved with the Federal case against the Minnesota Sexual Offender Program and while there have been statements that the 'doors are going to open and they (Level IIIs) are going to flood out,' that is absolutely not true. He stated even the judge who ruled on that case, which is currently being appealed, is not rushing anything.

Ronning stated with the amount of time available tonight, Bliven can't educate the Council about what's in the pools and levels, and someone could have something on their computer but never even looked at a child, but are still bad people. He felt there was a perception that something needs to be done but maybe that is misperception.

Bliven stated the more important thing is monitoring their internet use, which is more difficult all the time but they have more tools now to do that checking. He explained that pornography doesn't usually end up as a Level III and if interfamilial offending is fairly limited and focused only within the family, they don't tend to be Level IIIs either. The cases they are looking at are Level IIIs who have demonstrated a higher number of risk factors and they are often younger. He stated they never guess and it is only after the committee gathers that the decision is made. There is a committee at every prison that takes on that duty to review by strict standards using an assessment tool that works well in assessing risk.

Voss stated he remembers 12-13 years ago when two Level IIIs were planning to move to East Bethel and the public meetings were held at Cedar School. So many residents turned out that they had to turn people away and held a second meeting and also had to turn people

4.0A
Level III
Predatory
Residence
Restrictions

away from that meeting. He stated the overwhelming concern was the public being told there is nothing they can do and the Level III has to be allowed in. That was the hardest 'pill to swallow' by the public. Voss stated he can sense from the ordinances adopted by other cities that the reaction is wanting and trying to do something about it.

Bliven stated one of the problems they have with this information is that they grew up getting a bad idea of what sex offending was and always taught, 'stranger danger,' never paying attention to where most of the offenses were happening and that's the circle of people you know in your lives. He stated Patty Wetterling had stated that everyone wants to find Jacob but they don't want to find the abductor in their own family, church, school. That's where we have to be more aware of what's going on because when we don't pay attention to those signs when someone in our lives is being abused, that helps the offender.

Voss stated in this case, not only the public took notice but those two individuals didn't move to East Bethel after that. Bliven stated they often find that somebody coming out of prison as a Level III needs to get their lives in order, get a job, and then find a place to live. Then, once the offender is stabilized, they often move elsewhere. The problem is with the offender who does not stabilize and is 'running' all the time.

Ronning stated the Level III designation has a fear factor attached to it, which is why he asked about the Jackson prison that includes homicides, murderers, and multiple offences where they get out and reoffend. He noted Bliven is saying that the population should be more aware of things. Bliven stated it is not just Level IIIs but all registered, noting some of the 17,000 registered offenders do commit new offences but they are less than 10% of the ones who commit offences. Most of the people, 93% of all who are convicted of criminal sexual conduct, have never been in the system before. Bliven stated they are doing a good job for the Level IIIs and want to continue to do that but also want to make sure communities are paying attention to the real threats and that's the need for awareness. He stated in his experience of 15 years of doing this, community notification meetings should be more about a community conversation in how to really be safe. It is unfortunate that fear drives that and there is not an opportunity to talk about rational steps at that point. He commented on the importance of looking at the real issues.

The Mayor and Council thanked Bliven for his presentation.

Davis asked for Council direction on whether to include this item on the next agenda. Ronning stated he was not aware the Council was even entertaining the adoption of an ordinance to restrict residency. Davis explained the Planning Commission has reviewed this matter and indicated support for an ordinance of this type. The Council was provided with a draft ordinance in the meeting packet and Mr. Bliven has provided additional background information.

Mundle supported adding this topic to a Work Meeting agenda. Ronning asked how this topic came before the Planning Commission. Davis explained the Planning Commission had some discussions with staff and at two previous meetings. He noted this ordinance has been adopted by other cities and it seemed it may be of interest to the City of East Bethel to create a tool and gathering information is part of the process. Voss agreed the Council needs to have more discussion on this topic.

Davis stated the October 26th Work Meeting is the same night as a Meet the Candidates event, which will be held at City Hall, so the Council's Work Meeting would have to be

4.0A
Level III
Predatory
Residence
Restrictions

rescheduled to another night. He suggested staff and the Council consider alternate dates and set the Work Meeting at the next Council Meeting.

Mundle stated I'll make a motion to add this topic to a future Work Meeting with the date to be set at the next Council Meeting. Ronning stated second. Voss asked any discussion? To the motion, all in favor say aye? All in favor. Voss asked opposed? That motion passes. Motion passes unanimously.

5.0
Public
Forum

Parked
Trailer with
Signs

Eldon Holmes, 2773 222nd Lane NE, stated he is on the Planning Commission and when he took the oath of office, said he would do whatever he could for East Bethel in accordance with the Codes. He explained that he travels down Highway 65 quite often and one day saw a trailer at Lynn's Grocery so he looked at the City's Code and found it is against Code. Instead of bothering staff, he sent an e-mail, as a resident of East Bethel, and said he thought the trailer was illegal and should be removed. Holmes stated he received an e-mail back and told, in so many words, to 'stick it.' He stated this bothered him so on June 6th he sent an e-mail to Colleen Winter and Jack Davis about the trailer, which he felt was illegal according to the Sign Ordinance. He did not hear anything back so on July 15th he e-mailed Ms. Winter asking what was going on with the trailer and saying it was not a political deal, it was City Code. He again received no answer so now he is before the Council because he does not know what has happened or if the City has written a removal order according to the Enforcement Code. Holmes stated at a Planning & Zoning Commission meeting, he had asked to review the Sign Ordinance because he thinks it needs some changes.

Holmes stated he noticed other violations such as flags for the church at the East Bethel Theater, flags at Boat World, Tattoo Parlor, and the used car lot. He stated he respects the residents but the CST signs require a temporary sign permit and he thinks they have been up long enough since it appears CST will not be coming to East Bethel. Another problem is that the City sign by Hoffmann Sod is actually illegal according to the Sign Code so it needs to be changed. Holmes stated he also brought up the issue of billboard signs, noting the City has quite a few and is not supposed to have any at all. He stated he would like the City to either enforce its Code or change it because it is wrong to have something illegal in the City and just ignore it.

Voss stated there have been discussions about needing to look at the Sign Ordinance. He asked Davis how staff follows up when a resident has a complaint specific. Davis stated staff investigates and is supposed to respond back to the complainant. In the case of the trailer Mr. Holmes talked about, staff had discussions with the gentleman and is attempting to resolve that issue. He stated he agrees with Holmes that part of the issue is with the Sign Ordinance itself and it needs to be revised but if that is done, other ordinances will also have to be addressed. The issue is the City's limited resources to take on mass Code enforcement.

Koller asked whether it is a sign or a trailer. Holmes replied it is a trailer with signs on all four sides. Koller asked if the trailer is licensed. Holmes stated he had not looked to see if it is licensed, which involves another ordinance. Koller stated if it is a licensed trailer, it does not fall under the sign category. Voss clarified there is provision in the Sign Ordinance for signs on trailers.

Koller noted the State Department of Transportation (DOT) requires commercial vehicles to have signs on them for owners, DOT numbers, and asked if that wouldn't also be illegal. Holmes stated it is supposed to be moved, not sit in place like a sign. He quoted the Sign

Parked
Trailer with
Signs

Ordinance, Section 54, Para. 7, Prohibited Signs and Advertising Devices, and Para. 8, Portable Trailer Signs, noting the trailer is portable but sitting in that location for over a year so it is prohibited. In addition, it is not a company sign but is an informational sign.

Voss stated when the original ordinance was written, it was geared towards large construction trailers with a company name because too many times they were left by the highway and no construction was occurring.

With regard to having no resources, Holmes stated in a few minutes he can drive by and stop in to say, 'Hey, you know what, this is against the ordinance. Here's a letter on it.' Voss stated if all enforcement cases were that easy, it would be a lot easier. Holmes stated after written notice, the Code says if it is not resolved after 30 the City can take over that item and charge back to the person the costs and administrative fees.

Davis stated Code Enforcement is very labor intensive and while he agreed the first part of the process does not take very long, the follow-up takes quite a while and involves the City Attorney and a different set of circumstances. Holmes stated then maybe the Code should be changed.

Voss stated he remembers when the original Sign Ordinance was passed, it was only weeks before signs were let in that did not meet the new ordinance so it was not even enforced when it was first started. The ordinance was then re-written six to seven years ago. Davis stated that occurred in 2008. Voss stated obviously, there are a lot of signs in the City that don't fit that ordinance as well.

Holmes stated his concern that at some point, the signs will appear trashy so something needs to be done. Voss asked if staff has the Sign Ordinance update in the queue. Davis stated it has been discussed but after tonight, will assume a much higher priority.

Koller asked why the City's sign is not up to Code. Voss noted the Council passed a variance for that sign. Davis stated that is correct and explained there is a difference between a commercial sign and a sign intended for public information. Holmes noted the Code doesn't say that and the message can only be changed every three minutes and cannot be flashing. Davis stated the City's sign was approved through a revision for public use signs since it is not for commercial advertisement. He agreed the Sign Code is out of date but clarified that the City's sign is legal.

Davis stated staff will look at the Sign Ordinance and it be placed on the Planning Commission's October or November agenda.

Prevue of City
Commissioner

Robert DeRoche, 158 Collen Street NE, stated his concern with a Commissioner making contact with another resident as an enforcement person. He found that to be out of line because that is the job of the City. DeRoche stated he has been involved with East Bethel for +30 years and knows there are a lot of other things going on and people don't always understand City government and legal costs. He believed these things should be weighed out and whether or not the Sign Ordinance needs to be redone, the more important thing is having a Commissioner go out and even address this. He asked what would have happened if that contact had resulted in a big dispute with a call to the Deputy. DeRoche asked whether Mr. Holmes identified himself as being on the Planning Commissioner and if he did, he believes that would have been inappropriate.

Status of CST Application Mike Biljan, 23600 Goodhue Street NE, stated he lives in the best neighborhood in East Bethel and asked for an update on the CST application. He noted that Mr. Holmes had mentioned that CST was not coming to East Bethel and asked if that was true. Voss suggested he address that question to Mr. Holmes who had made that comment.

- 6.0 Consent Agenda**
- Item A Approve Bills
 - Item B September 21, 2016 City Council Minutes
 - Item C Resolution 2016-49 Setting Public Hearing Date – Delinquent Accounts
 - Item D Approval of Election Judge Roster for the 2016 General Election

Harrington stated I'll make a motion to adopt tonight's Consent Agenda. Koller stated I'll second. Voss asked any discussion? All in favor? **All in favor.** Voss asked opposed? Hearing none, that motion passes. **Motion passes unanimously.**

7.0 New Business Commission, Association and Task Force Reports

7.0A None.
Planning Commission

7.0B None.
Economic Development Authority

7.0C None.
Park Commission

7.0D Road Commission
7.0D.1 Fillmore St. Paving & Utility Ext. Project
Davis presented the staff report, indicating a petition, from 66.7 percent of the property owners of the Tolzmann's Whispering Pines Plat, was presented to the City Council requesting that the City consider paving Fillmore Street NE from 189th Avenue NE to the north cul-de-sac. If Fillmore Street is paved, it is assumed it would be bid with the proposed service road project from 187th Lane to Viking Boulevard.

Davis explained it is anticipated that a portion of the construction cost to pave Fillmore Street will be assessed to the benefited property owners per Minnesota Statutes, Chapter 429. He noted two steps in the assessment process include: 1) preparation of a feasibility report on the improvement; and, 2) providing notice to the benefiting property owners regarding the hearing which will review the report. Per Minnesota Statutes, Chapter 429 the report will address whether the proposed improvement is necessary, cost effective, and feasible and whether it should best be made as proposed or in connection with some other improvements. The report will provide estimated costs of the improvement and a description of the methodology used to calculate individual assessments for affected parcels. Davis stated staff recommends Council approve Resolution 2016-50, Ordering Preparation of Report and Calling Hearing on Improvement.

Harrington stated I'll make a motion to approve Resolution 2016-50, Ordering Preparation of Report and Calling Hearing on Improvement. Koller stated I'll second. Voss asked any discussion? Hearing none, to the motion all in favor say aye? **All in favor.** Voss asked any opposed? That motion passes. **Motion passes unanimously.**

7.0D.2
Fillmore
Street
Utility
Extension

Davis presented the staff report, indicating as part of the Phase I Service Road Project, a number of residents on Fillmore Street had expressed an interest in the extension of water and sewer service for their neighborhood. All residents of this neighborhood were invited to a meeting on September 28th to discuss the details of a proposed service extension. Four of the six residents attended the meeting and alternatives for assessments were presented for their review. Upon review of the costs of the projects, all four residents in attendance stated they had no further desire to pursue this matter. One resident, who was absent, submitted an e-mail objecting to the extension of the service. Estimates for providing water and sewer service ranged from \$34,500 to \$61,600 depending on the method of assessment. These costs include SAC and WAC fees.

Davis explained that unless there is a reconsideration of this matter, the installation of residential service stubs for those lots fronting 189th Avenue and 8-inch water and sewer stubs at the intersection of 189th Avenue and Fillmore Street will be the only utilities provided for the Fillmore Street neighborhood. As these stubs are for future connections, they will be included within the project costs for the Service Road Utilities bid.

Davis stated due to a lack of petition for the extension of water and sewer service for that portion of Fillmore Street north of 189th Avenue, staff recommends that Council consider utility extension along this street as part of the Phase I Service Road Project be concluded and not be part of this project.

Voss asked if there is no petition. Davis stated that is correct and explained the service stubs will be included, as previously discussed, but not include the services north of 189th Avenue for individual residential connections. The service stubs would be for a future connection of two residents and potential subdivision of two lots that front Fillmore Street. Voss stated based on past discussion, it makes sense investment wise to do that. He noted a final decision can be made once the costs are in and the Council has already given that staff direction. **The consensus of the Council was to not change direction already given to staff.**

7.0D.3
October
Roads
Commission
RCI Report

Davis presented the Roads Commission report and update on the work of East Bethel and Ham Lake with MnDOT to develop a Highway 65 Access Management Plan. He advised of MnDOT's Principal Arterial Intersection to Interchange Conversion Study for Highway 65 that will be completed February 2017, noting preliminary information confirms that separated grade interchanges north of Bunker Lake Boulevard will be considered as low to medium priorities in MnDOT plans. Since even the highest rated intersections, based on traffic volumes and crash data, will unlikely see funding within the next 10-20 years, it is vital that phased improvements to those East Bethel Highway 65 intersections, particularly 181st Avenue, 187th Lane, Viking Boulevard, and Klondike Drive, be included as locations for progression upgrades as MnDOT attempts to convert Highway 65 from an expressway to a hybrid freeway.

Davis stated these items will be on the Roads Commission Meeting agenda of October 11, 2016. At that meeting, MnDOT will present the findings of their Viking Boulevard and Highway 65 intersection improvement report and request the Roads Commission's review of the Highway 65 Access Management Plan. In addition, MnDOT will present a new video that will demonstrate the functions of the Reduced Conflict Intersections and discuss those applications that would be unique to Viking Boulevard/Highway 65. Davis noted this meeting will start at 6:30 p.m. **Informational; no action required at this time.**

8.0

None.

Department Reports

8.0A

Community Development

8.0B

Engineer

8.0B.1

WWTP

De-Comm.

Project

Change Order

Davis presented the staff report, indicating that on July 20, 2016, Professional Ground Maintenance, Inc. (PGM) was selected as the contractor for the demolition of the Castle Towers Wastewater Treatment Plant with a low quote of \$19,650. PGM has completed the removal of all the structures on the site per the contract requirements with the exception of the concrete pad that supported the 30-foot diameter treatment tank.

Davis explained that upon removal of the treatment tank and clarifier, it was discovered the concrete base beneath the tank consisted of high strength, reinforced concrete up to three feet thick. The contractor attempted to remove the base with their equipment but were not able to accomplish this portion of the work due to the strength of the concrete mix, the thickness of the slab, and the equipment they had available. While the contractor bid this work as a lump sum project, the bid plans did not provide any information on the thickness of the concrete for the tank base nor any specifications that addressed the type of mix in the construction of this item. The omission of this information was not an oversight but a detail that was not available from the records on file for the facility.

Davis presented the contractor's change order request in the range of \$6,200 to \$7,500 to cover the cost of renting a large excavator with a hydraulic hammer capable of breaking up the concrete tank base and clarifier pad. Staff has checked with local Caterpillar and Case dealers and found that an excavator of sufficient size with a hydraulic hammer perform the demolition rents for \$2,000/day or \$7,100 per week.

Davis explained since the amount of the change order exceeds 25% of the contract cost, it would have to be re-bid/quoted as a separate work item. The maximum amount a change order that could be approved would be \$4,912.49. Another option is to delete this item from the contract and leave the slab in place as there is ample material to cover the slab and the savings realized by deletion of this work and cost savings due to the rejection of any change order request can be applied to other bond eligible projects.

Davis noted the area of the pad is only 450 square feet on this 10 acre site. Since the concrete pad is not a required removal item by the MPCA and future developers working on this site would have proper sized equipment to deal with the removal, staff recommends the demolition and removal of the tank pad be deleted as a work item of the contract, that the slab's location be properly documented for future location, the slab be covered with available material, and the surface reclaimed to match the existing grades adjacent to the pad.

Ronning stated I'll make a motion to approve the demolition and removal of the tank pad being deleted as a work item of the contract, that the slab's location be properly documented for future location, the slab be covered with available material, the surface reclaimed to match the existing grades adjacent to the pad, and direct staff to work with the contractor for a credit to the City. Harrington stated I'll second. Voss asked any discussion?

8.0B.1 Voss stated he would agree it is definitely a changed condition to the contractor. Ronning
WWTP asked how much fill would go over the pad. Davis stated it would not require a lot,
De-Comm. probably 40-50 cubic yards would be needed to match the existing grade. He stated this
Project was not anticipated as there were no details or drawings to reveal this condition. Voss
Change Order agreed that three feet of concrete was unexpected and asked if the slab would be marked if
it remained. Davis stated it would be surveyed and GPS coordinates determined but it
would not be staked out. Then, if sold, it would be assumed water and sewer would be
installed and the contractor would have ample sized equipment on site to efficiently
demolish the pad, if need be.

Voss asked any further discussion? If not, to the motion all in favor say aye? **Harrington,
Koller, Ronning, and Voss-Aye; Mundle-Abstain, motion passes 4-0-1 (Mundle).**

8.0C None.
City Attorney

8.0D None.
Finance

8.0E None.
Public Works

8.0F None.
Fire
Department

8.0G Davis presented the staff report, indicating the City's Special Assessment Policy outlines
City the process and the financial obligations of residences that request paving of gravel roads.
Administrator The burden of the costs of resurfacing these streets is entirely on those residents receiving
8.0G.1 benefits of the improvement. He noted that with 16 miles of gravel roads within the City
Amendment and maintenance costs of these unpaved streets 29% higher than that of paved roads, the
to Special Roads Commission has discussed, since 2007, ways and means to improve the City Road
Assessment Paving Policy but there has never been a formal recommendation to City Council.
Policy

Davis reviewed the savings in annual maintenance costs and benefits that would be
provided by paving gravel roads. He stated staff requests City Council consider directing
the Roads Commission to prepare recommendations for modification of the assessment
computations provided in Section X of the Policy and review the Petition Policy as detailed
in the staff report. Davis explained this change to the Policy could provide an incentive for
petitions for paving of gravel roads that have population densities to support the
assessments for the non-City costs of the projects. The costs for this incentive would be
covered as part of the City's existing maintenance program of these streets over their life
cycle. Staff recommends that City Council consider directing to the Roads Commission to
provide recommendations for amending the City of East Bethel Special Assessment
Policies, Section X, A.3 – Gravel Roads and the Petition Policy for Paving City Gravel
Roads.

**Mundle stated make a motion to direct to the Roads Commission to provide
recommendations for amending the City of East Bethel Special Assessment Policies,
Section X, A.3 – Gravel Roads and the Petition Policy for Paving Gravel Roads.
Ronning stated second. Voss asked any discussion?**

8.0G.1
Amendment
to Special
Assessment
Policy

Mundle asked if only one project is done per year, roughly how many years would it take until all the gravel roads are paved. Davis answered it would take more than 16 years, noting Klondike Drive is a gravel road that's a mile and three-quarters, would require a number of things not considered City general maintenance, has a low population density, and will probably never be done until there is other development along that road. Davis stated he would like the Roads Commission to take a good look at the Policy and determine the cost factor that could be deducted over the life cycle of the road to encourage petitioning for paving. He noted the last time the City considered the petition for pavement, the cost was about \$12,000 per lot, which tends to discourage consideration.

Voss asked whether, once the City has no public gravel roads, would the City still have the need for its road grader. Davis stated the City would no longer need a road grader because it is only used for gravel roads and other minor grading projects that could be accomplished with other equipment. The road grader has not been used for snow plowing in the past 2-3 years.

Ronning noted that some paving improvements would be of benefit to the entire City and considering that, maybe the entire City should bear some of the costs. Voss concurred, noting some gravel roads are through streets. Davis stated there has been a lot of requests on Xylite and Zumbrota, just off 221st Avenue, which is not a through street but has two miles of gravel road to access almost 30 homes. He noted there are two to three weeks in the spring when the frost comes out of the ground during which it is almost impossible to do any maintenance and in the summer there are requests for chloride (to eliminate dust) that cost \$2-3,000. He felt there would be ample savings to benefit the City in trying to convert its gravel roads to paved roads and to contribute some of the costs associated now with general maintenance.

Voss asked if there is other equipment dedicated/used to maintain gravel roads that the City would not otherwise need. Davis stated there are some implements used behind the tractor, a reclaimer, that is used on gravel roads but not needing the 1996 road grader would be the biggest cost savings as it is scheduled for replacement in 2017 at a cost of about \$200,000.

Ronning stated there is a 2013 precedence when the City capped the assessment on sewer connections in the commercial park and that is how the City will have to get some things done. Davis stated the way it is now on gravel roads, there is much lower densities than on paved roads so there are fewer people to bear the assessment cost. He noted that about four years ago with Naples Street, the cost came in at about \$12,000 per lot. Ronning pointed out that in 2015, unpaved road maintenance costs were 21% of the City's roads maintenance budget so it is well worth investing something as a community. Davis noted that cost included snow plowing too.

Harrington asked whether the project would still need a majority of the neighborhood supporting the petition. Davis explained the Policy requires a 'good majority' but does not specify a number and explained what would change is the City's participation and how the general maintenance costs can be applied to lessen the assessment cost to residents should they petition for the road to be paved.

Voss asked any other discussion? To the motion, all in favor say? **All in favor.** Voss asked opposed? That motion passes. **Motion passes unanimously.**

9.0 Other None.

9.0A
Staff Reports

9.0B
Council Report – Member Harrington
Council Member Ronning
Council Member Koller

Harrington announced the Fire Department Open House on October 6, 5-7:30 p.m. He stated the new tanker looks nice and will be on display. In addition, there will be the Chili Cook Off.

None.

None.

Council Member Mundle
Sunrise River WMO PRAP Survey

Mundle stated the Sunrise River Water Management Organization (WMO) conducted a Performance Review and Assistance Program (PRAP) survey, which is conducted by the Board of Water and Soil Resources (BWSR). The draft Plan reviews came back favorably so now the Sunrise River WMO Board will review that information and respond back to BWSR prior to the results being shared with the general public. He explained next Plan review for the Sunrise River WMO will begin in 2019 but BWSR likes to conduct a review of how well a WMO is accomplishing its Plan and determine if any tweaks or help is needed to accomplish the Plan. That is the purpose of the PRAP survey.

Mayor Voss
Candidate Forum

Voss announced the three candidate forum dates and stated this information is on the City’s website. These forums will be tape recorded for rebroadcast. Davis noted there will be another forum at the Coon Lake Beach Community Center with a date to be determined.

9.0C
Other

None.

10.0 Adjourn

Harrington stated I’ll make a motion to adjourn. Mundle stated I’ll second. Voss asked any discussion? All in favor? All in favor. Voss asked opposed? Hearing none, that motion passes. Motion passes unanimously.

Meeting adjourned at 8:50 p.m.

Submitted by:
Carla Wirth
TimeSaver Off Site Secretarial, Inc.



LIABILITY COVERAGE – WAIVER FORM

MC T members purchasing coverage must complete and return this form to MC T before the effective date of the coverage. Please return the completed form to your underwriter or email to pstech@lmc.org

This decision must be made by the member's governing body every year. You may also wish to discuss these issues with your attorney.

League of Minnesota Cities Insurance Trust (LMCIT) members that obtain liability coverage from LMCIT must decide whether to waive the statutory tort liability limits to the extent of the coverage purchased. The decision has the following effects:

- *If the member does not waive the statutory tort limits*, an individual claimant would be able to recover no more than \$500,000 on any claim to which the statutory tort limits apply. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would be limited to \$1,500,000. These statutory tort limits apply regardless of whether the city purchases the optional excess liability coverage.
- *If the member waives the statutory tort limits and does not purchase excess liability coverage*, a single claimant could potentially recover up to \$2,000,000 for a single occurrence. (Under this option, the tort cap liability limits are waived to the extent of the member's liability coverage limits, and the LMCIT per occurrence limit is \$2 million.) The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to \$2,000,000, regardless of the number of claimants.
- *If the member waives the statutory tort limits and purchases excess liability coverage*, a single claimant could potentially recover an amount up to the limit of the coverage purchased. The total all claimants would be able to recover for a single occurrence to which the statutory tort limits apply would also be limited to the amount of coverage purchased, regardless of the number of claimants.

Claims to which the statutory municipal tort limits do not apply are not affected by this decision.

City of East Bethel

LMCIT Member Name _____

Check one:

- The member **DESENTA** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04.
- The member **AS** the monetary limits on municipal tort liability established by Minnesota Statutes, Section 466.04 to the extent of the limits of the liability coverage obtained from LMCIT.

Date of city council/governing body meeting 10/19/16

Signature _____

Position _____

**A EST MATE 1
CT F EAST BET E
2016 Street mpro ement ro ect**

October 10, 2016

Honorable Mayor & City Council
City of East Bethel
2241 221st Avenue NE
East Bethel, MN 55011

RE: 2016 Street Improvement Project
Contractor: Knife River Corporation - North Central
Award Date: June 15, 2016
Completion Date: October 14, 2016

Dear Honorable Mayor and Council Members:

The following work has been completed on the above-referenced project by Knife River Corporation - North Central:

Base Bid

TEM N	TEM DESC T N	EST MATED AN T T	N T	SED T DATE	E TENS N
1	MOBILIZATION	1	LUMP SUM	0.50	\$ 7,500.00
2	REMOVE CURB AND GUTTER	300	LIN FT	403	\$ 2,015.00
3	REMOVE CONCRETE PAVEMENT	112	SQ FT		\$ -
4	REMOVE BITUMINOUS PAVEMENT	177	SQ YD	349	\$ 1,745.00
5	SUBGRADE PREPARATION	67.1	ROAD STATION		\$ -
6	AGGREGATE BASE CLASS 5	10	TON		\$ -
7	HAUL AND DISPOSE FULL DEPTH RECLAMATION, LV	922	CU YD		\$ -
8	FULL DEPTH RECLAMATION	20,578	SQ YD		\$ -
9	MILL BITUMINOUS SURFACE (1.5")	146	SQ YD		\$ -
10	MILL BITUMINOUS SURFACE (2.0")	62	SQ YD		\$ -
11	BITUMINOUS MATERIAL FOR TACK COAT	4,484	GALLON		\$ -
12	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	5,673	TON		\$ -
13	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	1,953	TON		\$ -
14	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) 1.5" THICK	228	SQ YD		\$ -
15	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) 2" THICK	178	SQ YD		\$ -
16	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) 2.5" THICK	182	SQ YD		\$ -
17	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	29	TON		\$ -
18	ROUT AND SEAL CRACKS IN CONCRETE CURB	34	EACH		\$ -
19	CASTING ASSEMBLY	3	EACH	3	\$ 2,100.00
20	ADJUST FRAME AND RING CASTING (SPECIAL)	14	EACH	19	\$ 24,225.00
21	4" CONCRETE WALK	80	SQ FT	60	\$ 780.00
22	CONCRETE CURB AND GUTTER DESIGN D412	300	LIN FT	639	\$ 25,240.50
23	6" CONCRETE DRIVEWAY PAVEMENT	107	SQ YD		\$ -
24	BITUMINOUS CURB	130	LIN FT		\$ -
25	TRAFFIC CONTROL	1	LUMP SUM	0.50	\$ 900.00
26	FERTILIZER TYPE 3	178	POUND		\$ -
27	COMMON TOPSOIL BORROW	143	CU YD		\$ -
28	SEEDING	0.45	ACRE		\$ -
29	SEED MIXTURE 25-131	98	POUND		\$ -
30	HYDRAULIC MULCH MATRIX	2,178	SQ YD		\$ -

Total Base Bid 6 , 0 0

**A EST MATE 1
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2016 Street mpro ement ro ect**

Alternate Bid No 1 City all ar in ot

TEM N	TEM DESC T N	EST MATED AN T	N T	SED T DATE	E TENS N
1	MOBILIZATION	1	LUMP SUM	0.50	\$ 1,750.00
2	REMOVE CURB AND GUTTER	83	LIN FT	49	\$ 490.00
3	COMMON EXCAVATION, EV	40	CU YD	40	\$ 1,000.00
4	MILL BITUMINOUS SURFACE (1.5")	318	SQ YD		\$ -
5	BITUMINOUS MATERIAL FOR TACK COAT	412	GALLON		\$ -
6	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	434	TON		\$ -
7	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	5	TON		\$ -
8	15" CS PIPE APRON	1	EACH	1	\$ 500.00
9	15" CP PIPE SEWER	70	LIN FT	70	\$ 2,450.00
10	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	1	\$ 900.00
11	CASTING ASSEMBLY	1	EACH	1	\$ 700.00
12	RANDOM RIPRAP CLASS II	6	CU YD	6	\$ 1,200.00
13	GEOTEXTILE FILTER TYPE IV	20	SQ YD	20	\$ 100.00
14	CONCRETE CURB AND GUTTER DESIGN B612	19	LIN FT	25	\$ 987.50
15	CONCRETE CURB AND GUTTER DESIGN B618	69	LIN FT	67	\$ 3,015.00
16	8" CONCRETE DRIVEWAY PAVEMENT	7	SQ YD	7	\$ 945.00
17	TRAFFIC CONTROL	1	LUMP SUM	0.50	\$ 250.00
18	FERTILIZER TYPE 3	64	POUND		\$ -
19	COMMON TOPSOIL BORROW	13	CU YD		\$ -
20	SEEDING	0.16	ACRE		\$ -
21	SEED MIXTURE 25-131	11	POUND		\$ -
22	SEED MIXTURE 33-261	4	POUND		\$ -
23	EROSION CONTROL BLANKETS CATEGORY 3	90	SQ YD		\$ -
24	HYDRAULIC MULCH MATRIX	774	SQ YD		\$ -
25	PAVEMENT MESSAGE PAINT - HANDICAPPED SYMBOL	3	SQ FT		\$ -
26	4" SOLID LINE PAINT	2,096	LIN FT		\$ -

Total Alternate Bid No 1 1,28 0

Alternate Bid No 2 ublic or s ar in ot

TEM N	TEM DESC T N	EST MATED AN T	N T	SED T DATE	E TENS N
1	MOBILIZATION	1	LUMP SUM		\$ -
2	SAWING BITUMINOUS PAVEMENT (FULL DEPTH)	75	LIN FT		\$ -
3	SALVAGE RANDOM RIPRAP	5	CU YD		\$ -
4	COMMON EXCAVATION, EV	880	CU YD		\$ -
5	AGGREGATE BASE CLASS 5	45	TON		\$ -
6	FULL DEPTH RECLAMATION	3,408	SQ YD		\$ -
7	SALVAGE FULL DEPTH RECLAMATION	3,408	SQ YD		\$ -
8	MILL BITUMINOUS SURFACE (1.5")	58	SQ YD		\$ -
9	BITUMINOUS MATERIAL FOR TACK COAT	242	GALLON		\$ -
10	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B)	481	TON		\$ -
11	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	423	TON		\$ -
12	15" CS PIPE APRON	1	EACH	1	\$ 500.00
13	15" CP PIPE SEWER	22	LIN FT	22	\$ 880.00
14	CONSTRUCT DRAINAGE STRUCTURE DESIGN H	1	EACH	1	\$ 900.00
15	CASTING ASSEMBLY	1	EACH		\$ -
16	GEOTEXTILE FILTER TYPE IV	20	SQ YD	20	\$ 100.00
17	INSTALL RANDOM RIPRAP	5	CU YD	5	\$ 50.00
18	4" CONCRETE WALK	1,627	SQ FT		\$ -

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C T F EAST BET E
2016 Street mpro ement ro ect**

Alternate Bid No 2 Continued

TEM N	TEM DESC T N	EST MATED AN T	N T	SED T DATE	E TENS N
19	CONCRETE CURB AND GUTTER DESIGN B612	741	LIN FT		\$ -
20	TRAFFIC CONTROL	1	LUMP SUM		\$ -
21	FERTILIZER TYPE 3	100	POUND		\$ -
22	COMMON TOPSOIL BORROW	80	CU YD		\$ -
23	SEEDING	0.24	ACRE		\$ -
24	SEED MIXTURE 25-131	55	POUND		\$ -
25	EROSION CONTROL BLANKETS CATEGORY 3	300	SQ YD		\$ -
26	HYDRAULIC MULCH MATRIX	1,160	SQ YD		\$ -

Total Alternate Bid No 2 2, 000

Total Base Bid	<u>6, 0 0</u>
Total Alternate Bid No. 1	<u>1,28 0</u>
Total Alternate Bid No. 2	<u>2, 000</u>
Total Work Completed to Date	<u>81,22 00</u>
Less 5% Retainage	<u>,061 1</u>
WE RECOMMEND PAYMENT OF:	<u><u>,161 8</u></u>

A A S

C NT ACT NFE EC AT N N T CENT A

Certification by Contractor: I certify that all items and amounts are correct for the work completed to date.

Signed: _____

Title: _____ Date _____

EN NEE A ANS NANDE S N

Certification by Engineer: We recommend payment for work and quantities as shown.

Signed: _____

Title _____ City Engineer _____ Date _____

NE CT F EAST BET E

Signed: _____

Title: _____ Date _____



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 8.0 A.1

Agenda Item:

Final Plat Viking Preserve Planned Unit Development

Requested Action:

Consider approval of Viking Preserve PUD Final Plat

Background Information:

The Preliminary Plat for Viking Preserve, a single family residential Planned Unit Development, was originally approved by the City Council on December 4, 2013. Since that time there have been modifications to the Plat due to comments received from the Army Corps of Engineers regarding wetland modification and other regulatory agencies. On March 25, 2014, the Planning Commission reviewed a Revised Preliminary Plat and recommended approval to the City Council.

The Developer did not submit a Final Plat but requested that the City Council approve a Memorandum of Understanding with the Developer on April 1, 2015 which would allow the Developer to commence site grading in accordance with the grading plan for the proposed plat. The MOU was approved on April 1, 2015.

The Developer was ready to proceed with the Final Plat in August 2016, but due to the lapse of time since the previous approval, a new public hearing for the Preliminary Plat was required and held at the August 23, 2016 Planning Commission meeting. The Planning Commission recommended that City Council consider approval of the Preliminary Plat and Council approved this item at their September 7, 2016 meeting.

The Planning Commission approved the Final Plat for Viking Preserve at their September 27, 2016 meeting.

City Council is requested to consider approval of the Viking Preserve PUD Final Plat for a 48 lot single family residential development located at Viking Boulevard and Taylor Street. The site has three zoning designations, R1, R2 and City Center and will be served by City water and sewer service.

Attachments:

Attachment 1 –Final Plat

Attachment 2 – September 27, 2016 Planning Commission Minutes

Fiscal Impact:

The current taxable market value of the site is \$270,100. 21.68 acres is classified as agriculture, non-homestead and 7.45 acres is classified as residential, non-homestead. 2016 total taxes (City, County and School District) are \$6,018. If the subdivision were totally built out and assuming a build out value for the 48 lots was \$275,000 per lot or a total of \$13,200,000, the estimated total annual tax generated by the project would be approximately \$84,000 in 2016 dollars.

At the time of build out, \$268,800 in City SAC and WAC fees (2016 rates) will have been collected from this project. SAC and WAC fees will be paid at the time of connection.

Recommendation(s):

City Staff and the Planning Commission recommend City Council consider approval of the Viking Preserve PUD Final Plat and commence negotiations regarding a developer's agreement with Shaw Trucking, LLC for this project.

City Council Action:

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

VIKING PRESERVE

KNOW ALL PERSONS BY THESE PRESENTS: That Shaw Trucking, Inc., a Minnesota corporation, owner of the following described property:

The Southwest Quarter of the Northwest Quarter of Section 29, Township 33, Range 23 except the North 300 feet of the West 726 feet thereof and also except that part platted as Anoka County Highway Right-of-Way Plat No. 13.

AND

The Southeast Quarter of the Northeast Quarter of Section 30, Township 33, Range 23, except the West 370 feet of the North 888.56 feet and also except that part platted as Anoka County Highway Right-of-Way Plat No. 13.

EXCEPT

That part of the Southeast Quarter of the Northeast Quarter of Section 30, Township 33, Range 23, Anoka County, Minnesota, described as follows:

Beginning at the Northeast corner of said Southeast Quarter of the Northeast Quarter; thence on an assumed bearing of South 02 degrees 16 minutes 18 seconds East along the East line of said Southeast Quarter of the Northeast Quarter, a distance of 485.94 feet; thence North 90 degrees 00 minutes 00 seconds West a distance of 48.35 feet; thence Northwesterly a distance of 418.48 feet along a non-tangential curve, concave to the Southwest, having a radius of 639.00 feet, a central angle of 37 degrees 31 minutes 23 seconds, a chord distance of 411.04 feet and a chord bearing of North 55 degrees 04 minutes 53 seconds West; thence North 24 degrees 32 minutes 38 seconds West, not tangent to said curve, a distance of 157.41 feet; thence North 90 degrees 00 minutes 00 seconds West a distance of 150.00 feet; thence North 00 degrees 52 minutes 14 seconds East to the North line of said Southeast Quarter of the Northeast Quarter; thence Easterly along said North line to the point of beginning.

AND

That part of the Southwest Quarter of the Northwest Quarter of Section 29, Township 33, Range 23, Anoka County, Minnesota, lying South of the North 300.00 feet thereof, lying Westerly of the hereinafter described Line A, and lying Northerly of the hereinafter described Line B and its extensions.

Line A.

Commencing at the Southwest corner of said Southwest Quarter of the Northwest Quarter; thence on an assumed bearing of South 89 degrees 25 minutes 45 seconds East along the South line of said Southwest Quarter of the Northwest Quarter, a distance of 194.31 feet; thence North 00 degrees 35 minutes 11 seconds East a distance of 300.02 feet; thence Northwesterly a distance of 156.63 feet along a tangential curve, concave to the Southwest, having a radius of 267.00 feet and a central angle of 33 degrees 39 minutes 16 seconds to the point of beginning of the line to be described; thence Northerly a distance of 426.03 feet along a reverse curve, concave to the East, having a radius of 333.00 feet and a central angle of 73 degrees 18 minutes 09 seconds; thence Northeasterly a distance of 184.93 feet along a reverse curve, concave to the northwest, having a radius of 267.00 feet and a central angle of 39 degrees 41 minutes 06 seconds; thence North 00 degrees 32 minutes 59 seconds East, tangent to said curve, to the North line of said Southwest Quarter of the Northwest Quarter and there terminating.

Line B.

Commencing at the Northwest corner of said Southwest Quarter of the Northwest Quarter; thence on an assumed bearing of South 02 degrees 16 minutes 18 seconds East along the West line of said Southwest Quarter of the Northwest Quarter, a distance of 485.94 feet to the point of beginning of the line to be described; thence North 90 degrees 00 minutes 00 seconds East a distance of 350.00 feet and there terminating.

AND ALSO EXCEPTING

That part of the Southeast Quarter of the Northeast Quarter of Section 30, Township 33, Range 23, Anoka County, Minnesota, described as follows:

Commencing at the Southwest corner of said Southeast Quarter of the Northeast Quarter; thence North 02 degrees 28 minutes 30 seconds West, bearing assumed, along the west line of said Southeast Quarter of the Northeast Quarter, 60.10 feet to the North line of Anoka County Highway Right-of-Way Plat No. 13, Anoka County, Minnesota; thence South 89 degrees 05 minutes 56 seconds East, along said North line, 33.06 feet to the East line of the West 33.00 feet of said Southeast Quarter of the Northeast Quarter, and the point of beginning of the parcel to be described; thence South 89 degrees 05 minutes 56 seconds East, along said North line, 20.03 feet; thence North 45 degrees 47 minutes 13 seconds West 29.16 feet to a point on said east line of the West 33.00 feet of the Southeast Quarter of the Northeast Quarter, distant 20.03 feet Northerly of the point of beginning; thence South 02 degrees 28 minutes 30 seconds East along said East line, 20.03 feet to the point of beginning.

Has caused the same to be surveyed and platted as VIKING PRESERVE and does hereby dedicate to the public for public use the public ways and the drainage and utility easements as shown by this plat. Also dedicating to the County of Anoka the right of access onto County State Aid Highway No. 22 as shown on this plat.

In witness whereof said Shaw Trucking, Inc., a Minnesota corporation, has caused these presents to be signed by its proper officer this _____ day of _____, 20____.

Shaw Trucking, Inc.

_____, President

Donald H. Shaw

STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20____ by Donald H. Shaw, President of Shaw Trucking, Inc., a Minnesota corporation.

Notary Public, _____ County, Minnesota
My Commission Expires _____

I, Jason E. Rud do hereby certify that this plat was prepared by me or under my direct supervision; that I am a duly Licensed Land Surveyor in the State of Minnesota; that this plat is a correct representation of the boundary survey; that all mathematical data and labels are correctly designated on this plat; that all monuments depicted on this plat have been, or will be correctly set within one year; that all water boundaries and wet lands, as defined in Minnesota Statutes, Section 505.01, Subd. 3, as of the date of this certificate are shown and labeled on this plat; and all public ways are shown and labeled on this plat.

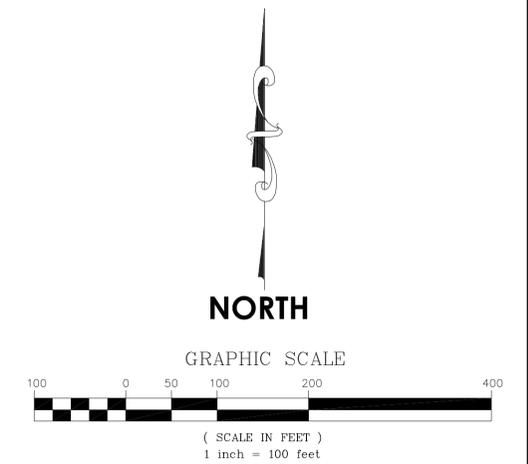
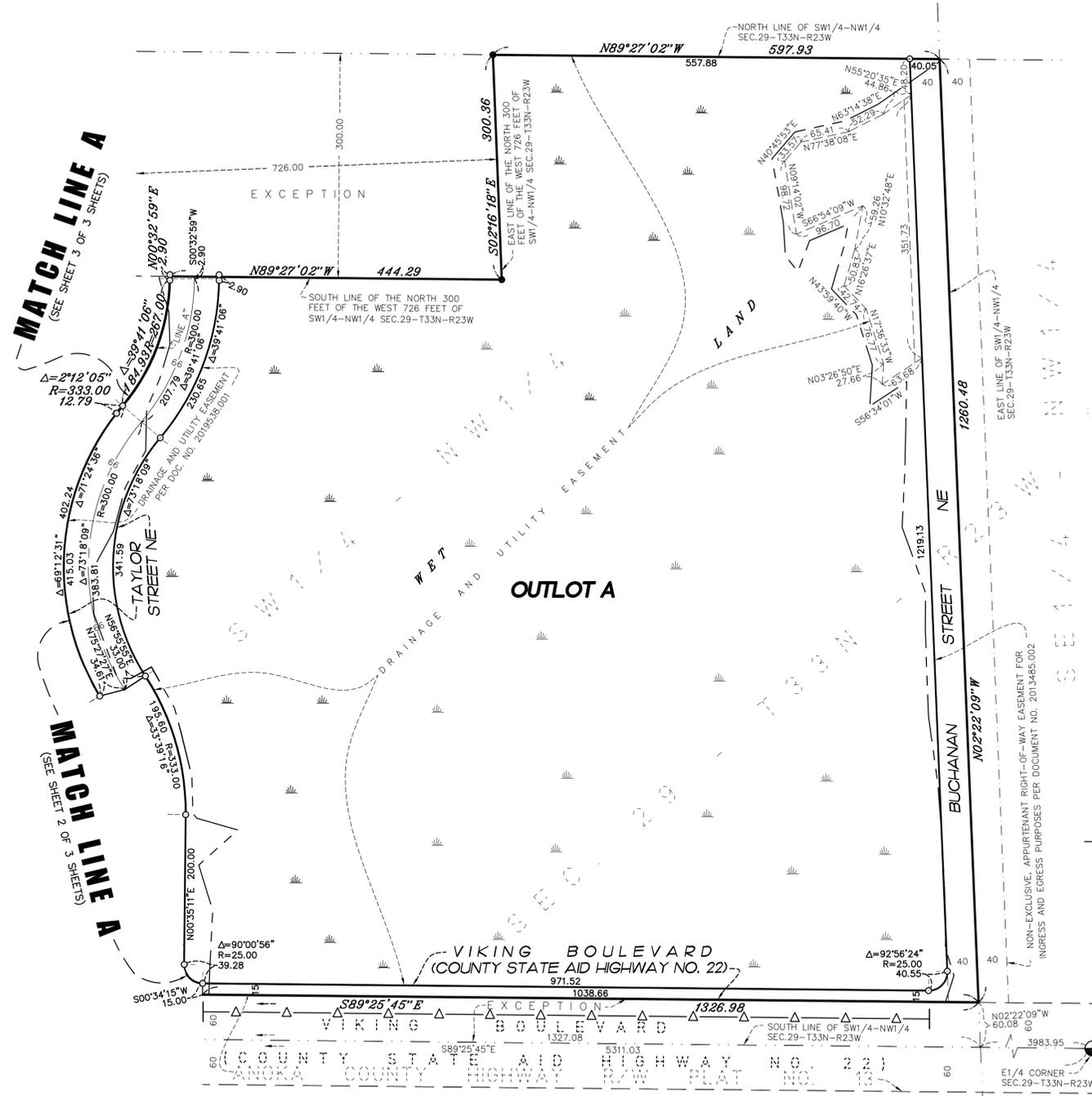
Dated this _____ day of _____, 20____.

Jason E. Rud, Licensed Land Surveyor
Minnesota License No. 41578

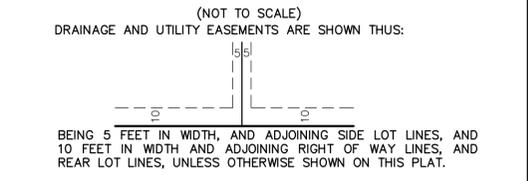
STATE OF MINNESOTA
COUNTY OF _____

This instrument was acknowledged before me this _____ day of _____, 20____ by Jason E. Rud.

Notary Public, _____ County, Minnesota
My Commission Expires _____



- DENOTES ANOKA COUNTY CAST IRON MONUMENT
 - DENOTES 1/4 INCH BY 14 INCH IRON PIPE MARKED BY RLS NO. 41578.
 - DENOTES FOUND IRON MONUMENT
 - △— DENOTES RIGHT OF ACCESS DEDICATED TO ANOKA COUNTY
- FOR THE PURPOSES OF THIS PLAT THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 33, RANGE 23, IS ASSUMED TO HAVE A BEARING OF SOUTH 89 DEGREES 05 MINUTES 56 SECONDS EAST.



City Council, City of East Bethel, Minnesota

This plat of VIKING PRESERVE was approved and accepted by the City Council of the City of East Bethel, Minnesota at a regular meeting thereof held this _____ day of _____, 20____, and said plat is in compliance with the provisions of Minnesota Statutes, Section 505.03, Subd. 2.

City Council, City of East Bethel, Minnesota

By _____ Mayor

By _____ Clerk

County Surveyor

I hereby certify that in accordance with Minnesota Statutes, Section 505.021, Subd. 11, this plat has been reviewed and approved this _____ day of _____, 20____.

Larry D. Hoium
Anoka County Surveyor



VIKING PRESERVE

ATTACHMENT 1-2

City of East Bethel
County of Anoka
Sec. 29 & 30, T33, R23



NORTH

GRAPHIC SCALE



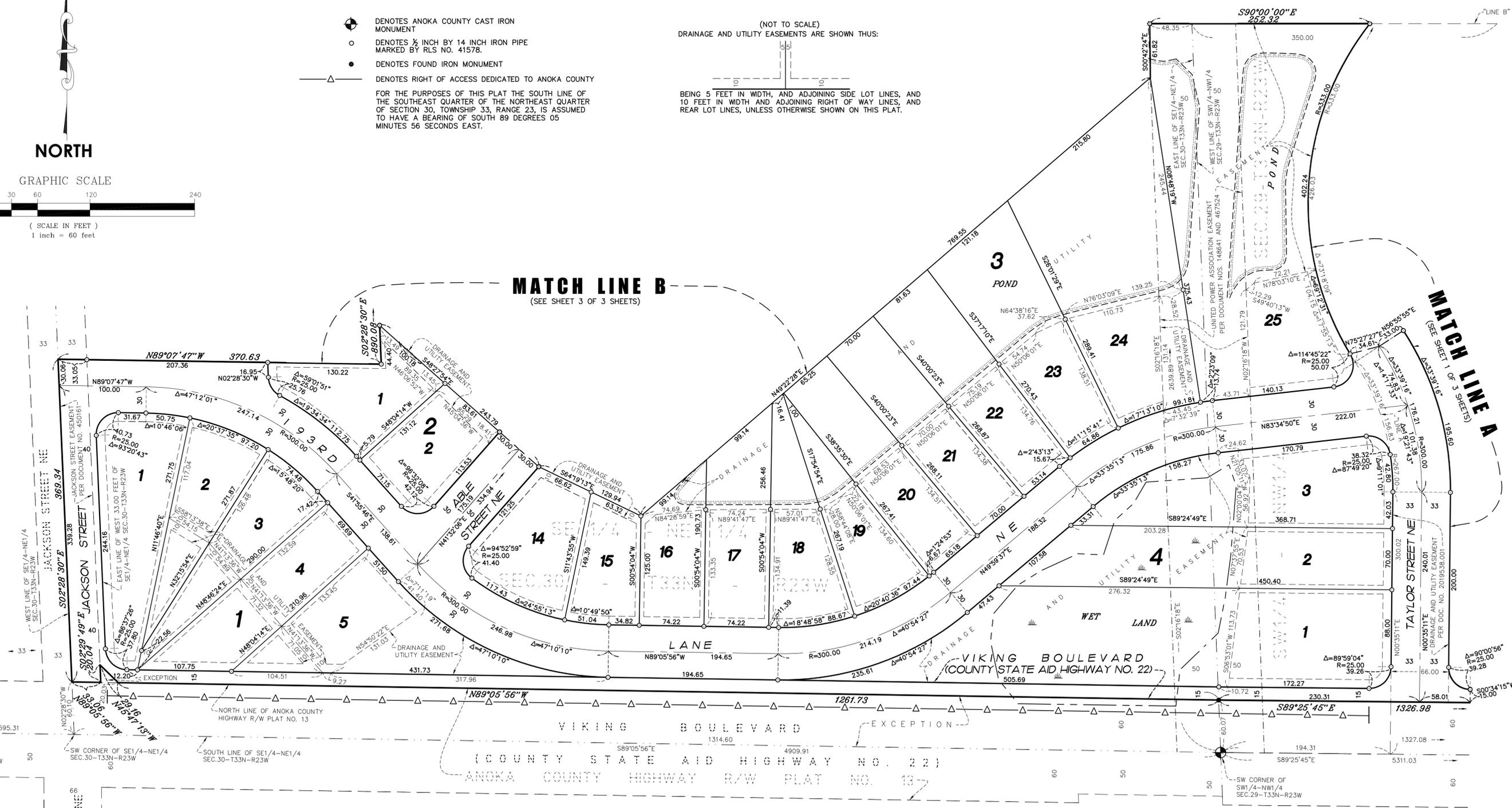
(SCALE IN FEET)
1 inch = 60 feet

- ⊙ DENOTES ANOKA COUNTY CAST IRON MONUMENT
- DENOTES 1/2 INCH BY 14 INCH IRON PIPE MARKED BY RLS NO. 41578.
- DENOTES FOUND IRON MONUMENT
- △— DENOTES RIGHT OF ACCESS DEDICATED TO ANOKA COUNTY

FOR THE PURPOSES OF THIS PLAT THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 33, RANGE 23, IS ASSUMED TO HAVE A BEARING OF SOUTH 89 DEGREES 05 MINUTES 56 SECONDS EAST.

(NOT TO SCALE)
DRAINAGE AND UTILITY EASEMENTS ARE SHOWN THUS:

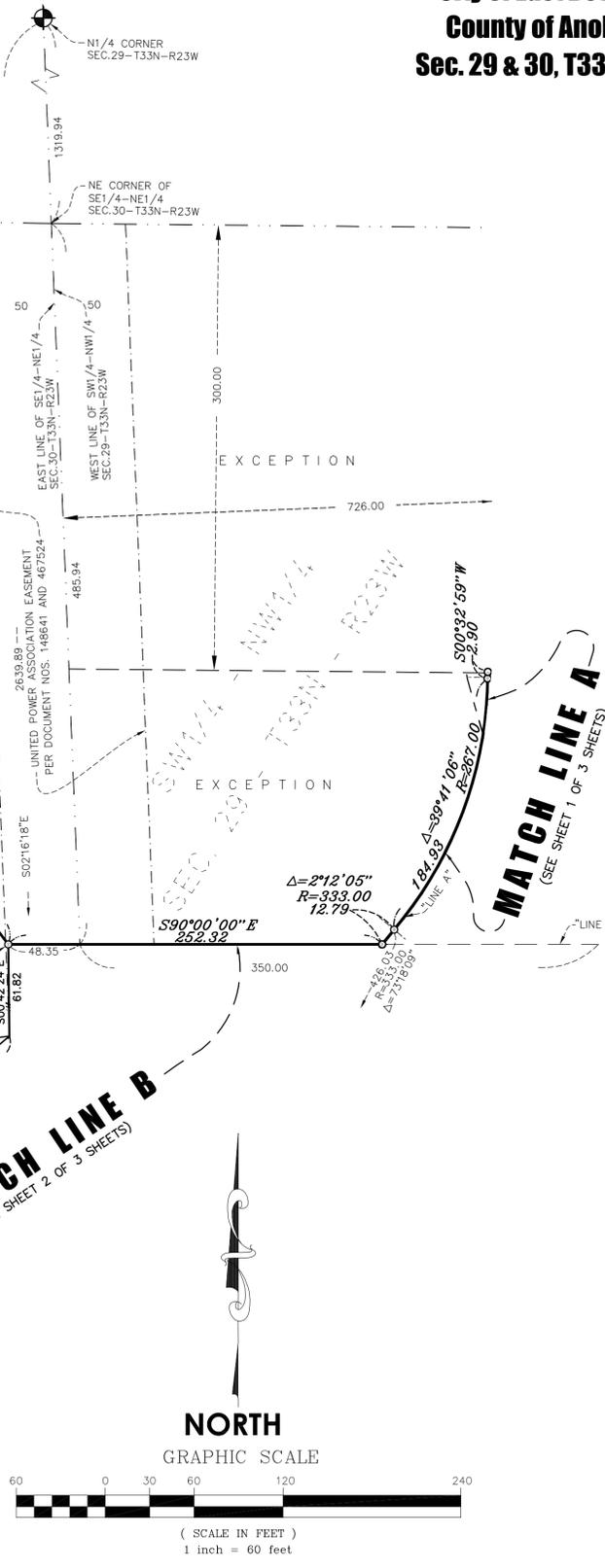
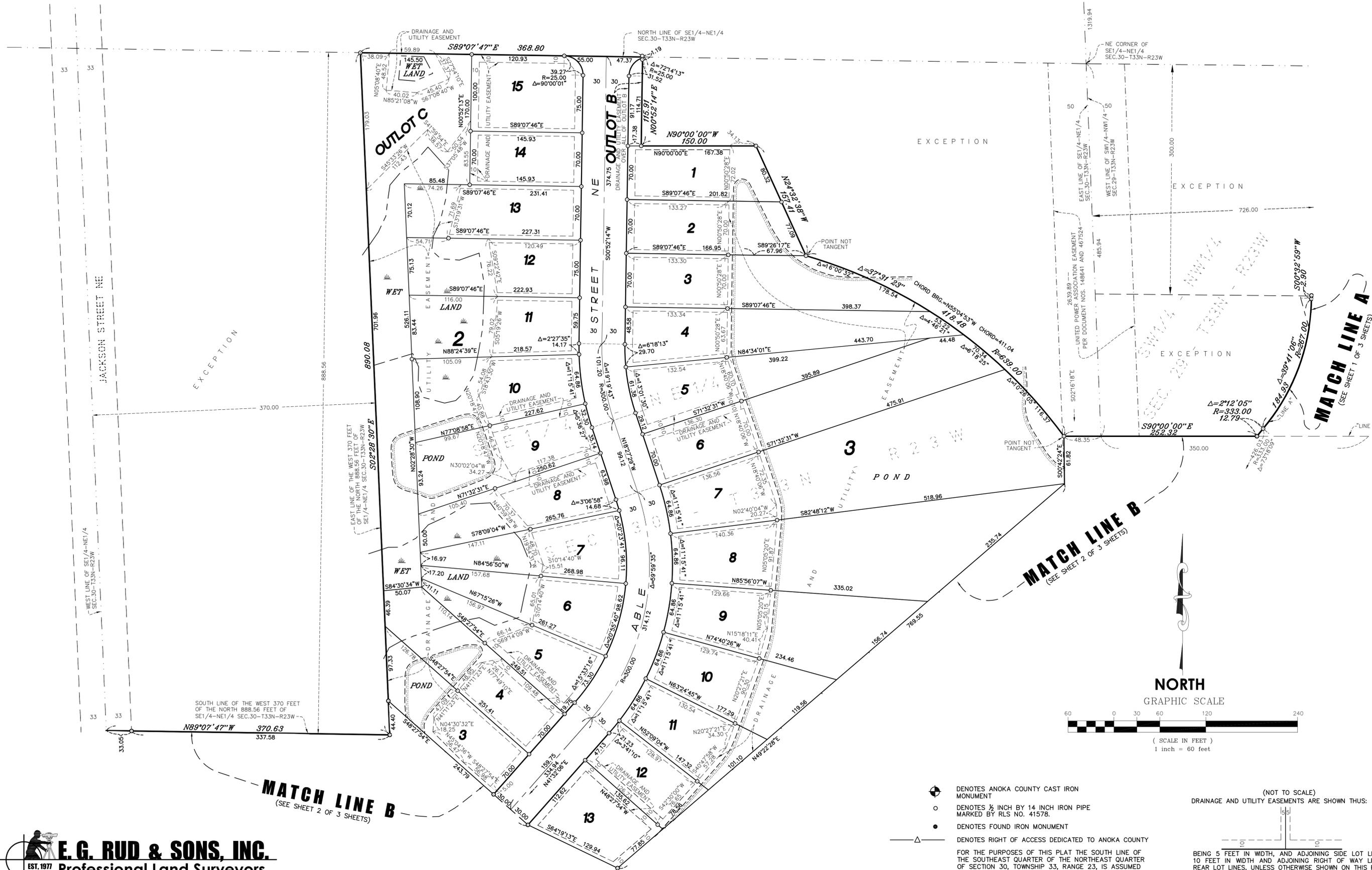
BEING 5 FEET IN WIDTH, AND ADJOINING SIDE LOT LINES, AND 10 FEET IN WIDTH AND ADJOINING RIGHT OF WAY LINES, AND REAR LOT LINES, UNLESS OTHERWISE SHOWN ON THIS PLAT.



VIKING PRESERVE

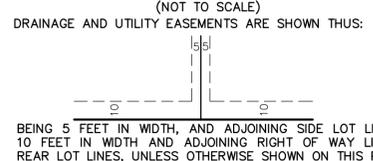
ATTACHMENT 1-3

City of East Bethel
County of Anoka
Sec. 29 & 30, T33, R23



- DENOTES ANOKA COUNTY CAST IRON MONUMENT
- DENOTES 1/2 INCH BY 14 INCH IRON PIPE MARKED BY RLS NO. 41578.
- DENOTES FOUND IRON MONUMENT
- DENOTES RIGHT OF ACCESS DEDICATED TO ANOKA COUNTY

FOR THE PURPOSES OF THIS PLAT THE SOUTH LINE OF THE SOUTHEAST QUARTER OF THE NORTHEAST QUARTER OF SECTION 30, TOWNSHIP 33, RANGE 23, IS ASSUMED TO HAVE A BEARING OF SOUTH 89 DEGREES 05 MINUTES 56 SECONDS EAST.



Council and asked that the City Attorney review said ordinance. Motion carried.

5. Viking Preserve
Final Plat

Final Plat Viking Preserve Planned Unit Development, Zoning R1, R2, and CC.

Developer: Shaw Trucking

Location: Southern Boundary – Viking Blvd NE (CSAH 22), Western Boundary – Jackson St., Northern Boundary - Taylor St./City owned property, Eastern Boundary – private property

Proposal: 48 single family lots in a Planned Unit Development

Zoning: R1 (single family), R2 (one and two family), and CC (City Center)

The Preliminary Plat for Viking Preserve, a single family residential Planned Unit Development was originally approved by the City Council on December 4, 2013. Since that time there have been modifications to the Plat due to comments received from the Army Corps of Engineers regarding wetland modification and other outside agencies. On March 25, 2014, the Planning Commission did review a Revised Preliminary plat and recommended approval to the City Council. The City has met with the Developer several times and the Developer has never formally requested that the Final Plat be approved. The City Council did however approve a Memorandum of Understanding with the Developer on April 1, 2015 and that MOU allowed the Developer to complete grading and lot correction for the eventual Viking Preserve plat. Due to the lag time, a new public hearing and Preliminary Plat was scheduled and held at last month's Planning Commission meeting. Per the Planning Commission recommendation, the City Council approved the Preliminary Plat at their regular meeting on September 7, 2016. As part of the review process several outside agencies submit their comments and the City works with the Developer to incorporate those changes into the Final Plat and as part of the Developers Agreement. Any permits that are required from outside agencies, such as stormwater permitting, access permits, etc. are the responsibility of the Developer. Based on previous comments, the proposed Plat has been revised as follows:

- This layout provides 48 single family lots. Original project had 60 lots.
- Developer is proposing to stop the street construction for Taylor Street just beyond our intersection with 193rd Lane. This greatly reduces their wetland issue, as we believe we can fall under 1/2 acre of impact. Developer no longer proposing any future homes beyond the proposed Lot 25, so public access will not be necessary.
- There may be space to create a small berm along the south side of Block 1 along Viking Boulevard, otherwise buffer to Viking Boulevard will be 193rd Lane and future plantings.
- Proposed ponding areas are indicated.
- Developer will continue to provide Outlot C as a buffer and recognize the need to preserve existing trees.
- Developer proposing to dedicate the additional 15 feet of right of way, to satisfy Anoka County Highway Department.
- Sidewalks and trail planned in the development
- Park dedication fee will be required

Ms. Winter stated that there have been no changes from the Preliminary Plat previously reviewed.

Mr. Terry moved and Mr. Balfany seconded to approve the Final Plat Viking Preserve Planned Unit Development. Ms. Winter asked that the four conditions provided be read in the motion. **Mr. Balfany moved and Mr. Cornicelli seconded to amend the previous motion to include the following conditions: 1) City Engineer**

approval, 2) Anoka County highway department approval, 3) Approval of all requirements as outlined in Chapter 66 – Subdivisions, and 4) Enter into a Developer’s Agreement with Shaw Trucking. Motion carried.

6. Comprehensive Plan Update

Ms. Winter reported that WSB Consultants have been hired to assist with the Comp Plan and that WSB representatives will be at the next Planning Commission meeting. The Planning Commission will be heavily involved with the writing of the new Comp Plan.

There have been some discrepancies with Met Council numbers for sewer vs. unsewered for the population; the City is working through those numbers.

The application Mysidewalk is a link (that soon will be listed on the City website) where residents can leave comments for the City.

The Comp Plan must be completed by December 31, 2018. The hope is to have it complete by March 2018 to allow plenty of time for the six month review process. A timeline will be available at the next meeting.

7. City Council

City Council liaison, Tim Harrington reported the following:

- November 17 is the Town Hall meeting
- Council approved Resolution 2016-43
- Council set the levy budget for 2017 at 1.7%
- Council approved Viking Preserve Preliminary Plat
- Council approved Prairie Ridge Final Plat
- Council approved Ponds of Hidden Prairie temporary easement agreement
- Council approved the WSB Contract Proposal for the Comprehensive Plan
- Council approved reinstating the employee recognition program for years of service
- Fire Department Open House is Oct. 6 from 5-7:30 pm at Station #1

8. Other Business

October 13 is Sunrise Breakfast meeting
October 26 is meet the candidates forum at City Hall

9. Adjourn

Mr. Balfany moved and Ms. Bonin seconded to adjourn at 7:28 pm. Motion carried.

Respectfully submitted,

Gail Gessner, Recording Secretary
Submitted 9/28/16



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

8.0 B.1

Agenda Item:

October 11, 2016 Roads Commission Report

Requested Action:

Information Item

Background Information:

MnDOT met with the East Bethel Roads Commission on October 11, 2016 reviewed and recommendations and findings of their Highway 65 Access Management Plan for the East Bethel segment of the Corridor.

The Cities of East Bethel and Ham Lake have been working with MnDOT, Anoka County to prepare a Hwy 65 Access Management Plan. The goal of this project is to identify intersection issues and points of access conflict that reduce the traffic load capacity and create safety issues along Hwy 65 between Bunker Lake Boulevard and 245th Avenue.

One of the primary issues that the plan will address are improvements at the intersection of Viking Boulevard and Hwy 65. Alternatives that were being considered by MnDOT included:

- Installation of opposing dual left turn lanes on Viking Boulevard
- Displaced/divergent left turns
- Separated grade intersection
- Reduced conflict intersection (“Superstreet”/Signalized J-turn intersection).

At the Roads Commission Meeting on October 11, 2016, MnDOT stated that the preliminary data from their studies of these alternatives clearly showed that the J-Turn Alternative was a safer and more efficient method to control and move traffic.

Based on this data and their presentation, MnDOT’s preference for improvements at Hwy. 65/Viking Boulevard is the signalized J-Turn Alternative. In addition to the Hwy 65 and Viking intersection, MnDOT also is proposing to simultaneously install un-signalized J-Turns at 187th Lane, 181st Ave, 157th Ave, 153rd Ave and 143rd Ave. The project, as presented, could begin in late 2018 and be completed in 2019.

The Roads Commission approved a recommendation a Memorandum of Understanding (MOU) be submitted to City Council for consideration for approval. The MOU is a non-binding agreement that provides a plan to eliminate as many points of intersection

conflict between Bunker Lake Boulevard and 245th Ave., including the J-turn intersection improvements listed above.

MnDOT presented their proposal to the East Bethel Chamber of Commerce at their October 13, 2016 meeting. The final report of the proposed signalized J-Turn for the Hwy. 65/Viking Boulevard has not been released. Upon completion it will address the details associated with side street access, signalization timing, turn and merge lanes configurations, emergency service issues and comparison of alternatives in terms of costs, traffic mobility and safety.

MnDOT's proposals for intersection improvements in the City will be an agenda item for the City Fall Town Hall Meeting on November 17, 2016.

Attachments:

Fiscal Impact:

Recommendation(s):

No Action Required.

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 9.0 A.1

Agenda Item:

Code Enforcement Report

Requested Action:

Informational Only

Background Information:

At the October 5, 2016 City Council meeting, code enforcement issues were discussed during the Public Forum. Concerns regarding code enforcement were presented to the Council, particularly as they relate to the Sign Ordinance. The City Administrator briefly reviewed the time intensive nature of the process involved in code enforcement and the City policy relative to this activity.

In order to assure all that code enforcement is a priority even in light of the challenges in the performance this duty, attached is a report of those code enforcement cases that have been investigated and resolved within the past 10 months and a report of the open cases that are still in the process of resolution.

As noted in the reports there have been 47 code enforcement cases involving 100 separate violations that been resolved in 2016 and 81 cases that are still outstanding.

Staff would like to emphasize that contacts relative to violations are approached as a personal and sensitive matter. For first and even second offenses, up to three notifications and inspections are provided and extensions to address violations are given where conditions warrant that additional time is needed for corrections.

The City has a reactive policy for code enforcement violations and makes every attempt to consider each incident on a case by case basis as to particular circumstances and work with those cited to resolve a violation.

Attachments:

2016 Code Enforcement Report - Resolved Cases

2016 Code Enforcement Report – Outstanding Cases

Fiscal Impact:

Recommendation(s):

Information Only

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: X

CITY OF EAST BETHEL

Enforcement Resolved Cases

Scheduled Date From: 1/1/2016 To: 10/6/2016

Cases Resolved within	20 Days	40 Days	60 Days	90 Days	Over 90 Days
Accessory Structure	1	0	0	0	0
Animal Feces	0	0	1	0	0
Animal, reckless	2	2	0	0	0
Animals, Farm animals	0	0	1	1	2
Animals, number of	0	0	0	0	1
ATV	1	0	0	1	0
Campers on residential property	1	0	0	0	0
Commercial vehicles	1	0	1	0	0
Debris or Junk	1	2	0	1	8
Fence	1	0	1	0	1
Grass	0	0	0	0	2
Hazardous Property	0	0	0	0	1
Home Occupation	0	2	0	0	2
No permit	1	0	0	0	1
Parking	1	0	0	0	0
Public Nuisance	0	1	0	0	1
SEPTIC (10 month deadline)	2	1	0	0	23
SEPTIC, IMMINENT HEALTH THREAT (3 month deadline)	2	0	0	0	4
Vehicles	2	1	1	5	16
Totals	16	9	5	8	62

The 23 noncompliant septic systems have 10 months to bring their septic system up-to-code.

100 violations have been resolved in 2016 as of October 6th, 2016.

CITY OF EAST BETHEL
Code Enforcement cases closed this year

Case Number	Violation	Property Type	Days Open
VE2016-00018	Vehicles Commercial Vehicles Debris or Junk	Commercial	182
	<i>First Inspection</i> F 04/10/2016		
	<i>Send 1st Notice</i> P 04/12/2016		
	<i>Second Inspection</i> P 05/12/2016		
	<i>Resolution Letter</i> C 05/14/2016		
VE2016-00019	Vehicles Debris or Junk	Residential	182
	<i>First Inspection</i> F 04/10/2016		
	<i>Send 1st Notice</i> P 04/12/2016		
	<i>Second Inspection</i> P 05/08/2016		
	<i>Resolution Letter</i> C 05/10/2016		
VE2016-00020	Vehicles Debris or Junk	Residential	182
	<i>First Inspection</i> F 04/10/2016		
	<i>Send 1st Notice</i> P 04/12/2016		
	<i>Second Inspection</i> P 05/08/2016		
	<i>Resolution Letter</i> C 05/10/2016		
VE2016-00021	Vehicles Debris or Junk	Residential	182
	<i>First Inspection</i> F 04/10/2016		
	<i>Send 1st Notice</i> P 04/12/2016		
	<i>Second Inspection</i> F 05/08/2016		
	<i>Send 2nd Notice</i> P 07/21/2016		
	<i>Third Inspection</i> F 08/05/2016		
	<i>Send Final Notice</i> P 08/07/2016		
	<i>Final Inspection</i> F 09/01/2016		
	<i>Forwarded To Prosecutor</i> P 09/08/2016		
	<i>Issue Citation</i> P 09/15/2016		
	<i>Close Case</i> P 09/15/2016		
VE2016-00014	Vehicles Debris or Junk Animal, Farm Animal Licensing	Residential	196
	<i>First Inspection</i> F 03/27/2016		
	<i>Send 1st Notice</i> P 03/29/2016		
	<i>Second Inspection</i> P 05/11/2016		
	<i>Resolution Letter</i> C 05/13/2016 <i>Nick did not see any chickens.</i>		
VE2016-00015	Vehicles, Burning Prohibited Material Accessory Structure	Residential	196
	<i>First Inspection</i> P 03/27/2016 <i>Nick said that he couldn't see any ordinance violation when he drove by.</i>		
	<i>Close Case</i> P 03/27/2016		
VE2016-00016	Vehicles Rental License Unlawful Occupation of a Building	Residential	188
	<i>First Inspection</i> F 04/04/2016		
	<i>Send 1st Notice</i> P 04/06/2016		
	<i>Second Inspection</i> P 06/01/2016 <i>Nick can not see in the yard due to the trees, Nick cannot see any</i>		
	<i>Resolution Letter</i> P 06/03/2016 <i>violation at this time.</i>		
	<i>Close Case</i> P 06/03/2016		

Case Number	Violation	Property Type	Days Open
VE2016-00009	Vehicles	Residential	209
First Inspection	F 03/14/2016		
Send 1st Notice	P 03/16/2016	Certified letter returned unsigned. Sent via CSO.	
Second Inspection	P 04/29/2016		
Resolution Letter	P 05/01/2016	Did not send.	
Close Case	P 05/01/2016		
VE2016-00006	Vehicles	Residential	240
First Inspection	P 02/12/2016		
Close Case	P 02/12/2016		
VE2016-00001	Vehicles	Residential	273
First Inspection	F 01/11/2016	Scheduled on Nick's calendar for 1/8/15	
Send 1st Notice	P 02/03/2016		
Second Inspection	P 03/03/2016	Nick said that the inspection passed.	
Resolution Letter	P 03/05/2016	Did not send	
Close Case	P 03/05/2016		
VE2016-00002	Vehicles	Residential	273
First Inspection	F 01/10/2016		
Send 1st Notice	P 01/12/2016		
Second Inspection	P 02/08/2016		
Resolution Letter	P 02/10/2016	Did not send	
Close Case	P 02/10/2016		
VE2016-00004	Vehicles Commercial	Residential	246
First Inspection	F 02/06/2016		
Send 1st Notice	P 02/08/2016		
Second Inspection	P 03/11/2016	Currently in the process of removing commercial vehicle.	
Resolution Letter	P 03/13/2016	Did not send	
Close Case	P 03/13/2016		
SI2016-00006	Septic, Imminent Health Threat	Residential	108
Imminent Health Threat 1st No P	06/22/2016		
Imminent Health Threat Permit P	07/22/2016		
Resolution Letter	P 07/24/2016		
Close Case	P 07/24/2016		
SI2016-00001	Septic, Imminent Health Threat	Residential	261
Imminent Health Threat 1st No P	01/21/2016		
Imminent Health Threat Permit F	03/31/2016		
Imminent Health Threat 2st No P	01/21/2016		
Imminent Health Threat Permit P	07/22/2016		
Resolution Letter	C 07/24/2016		
SI2016-00003	Septic, Imminent Health Threat	Residential	108
Imminent Health Threat 1st No P	06/22/2016		
Imminent Health Threat Permit P	07/22/2016		
Resolution Letter	P 07/24/2016		
Close Case	P 07/24/2016		
ST2016-00021	Septic	Residential	51
Non-Compliant Septic 1st Noti P	08/18/2016		
Non-Compliant Septic Permit I.P	11/16/2016		
Resolution Letter	P 11/18/2016		
Close Case	P 11/18/2016		
ST2016-00014	Septic	Residential	174
Non-Compliant Septic 1st Noti P	04/17/2016		
Non-Compliant Septic Permit I.P	07/16/2016		
Resolution Letter	P 07/18/2016	DID NOT COMPLETE	
Close Case	P 07/18/2016		
ST2016-00015	Septic	Residential	154

Case Number	Violation	Property Type	Days Open
<i>Non-Compliant Septic 1st Notif</i> P 05/07/2016 <i>Non-Compliant Septic Permit I.P</i> 08/05/2016 <i>Resolution Letter</i> P 08/07/2016 <i>Close Case</i> P 08/07/2016	HE APPLIED FOR A NEW SEPTIC SYSTEM BEFORE		
ST2016-00008	Septic	Residential	199
<i>Non-Compliant Septic 1st Notif</i> P 03/23/2016 <i>Non-Compliant Septic Permit I.P</i> 06/21/2016 <i>Resolution Letter</i> P 06/23/2016 <i>Close Case</i> P 06/23/2016	DID NOT COMPLETE		
ST2016-00009	Septic	Residential	199
<i>Non-Compliant Septic 1st Notif</i> P 03/23/2016 <i>Non-Compliant Septic Permit I.P</i> 06/21/2016 <i>Resolution Letter</i> P 06/23/2016 <i>Close Case</i> P 06/23/2016	DID NOT COMPLETE		
ST2016-00010	Septic	Residential	184
<i>Non-Compliant Septic 1st Notif</i> P 04/07/2016 <i>Non-Compliant Septic Permit I.P</i> 07/06/2016 <i>Resolution Letter</i> P 07/08/2016 <i>Close Case</i> P 07/08/2016	DID NOT COMPLETE		
ST2016-00011	Septic	Residential	184
<i>Non-Compliant Septic 1st Notif</i> P 04/07/2016 <i>Non-Compliant Septic Permit I.P</i> 07/06/2016 <i>Resolution Letter</i> P 07/08/2016 <i>Close Case</i> P 07/08/2016	DID NOT COMPLETE		
ST2016-00005	Septic	Residential	246
<i>Non-Compliant Septic 1st Notif</i> P 02/05/2016 <i>Non-Compliant Septic Permit I.P</i> 05/05/2016 <i>Resolution Letter</i> P 05/07/2016 <i>Close Case</i> P 05/07/2016	DID NOT COMPLETE		
ST2016-00002	Septic	Residential	246
<i>Non-Compliant Septic 1st Notif</i> P 02/05/2016 <i>Non-Compliant Septic Permit I.P</i> 05/05/2016 <i>Resolution Letter</i> P 05/07/2016 <i>Close Case</i> P 05/07/2016	DID NOT COMPLETE		
ST2016-00003	Septic	Residential	246
<i>Non-Compliant Septic 1st Notif</i> P 02/05/2016 <i>Non-Compliant Septic Permit I.P</i> 05/05/2016 <i>Resolution Letter</i> P 05/07/2016 <i>Close Case</i> P 05/07/2016	DID NOT COMPLETE		
PN2016-00001	Hazardous Property Public Nuisance	Residential	209
<i>First Inspection</i> F 03/14/2016 <i>Send 1st Notice</i> P 03/16/2016 <i>Second Inspection</i> P 04/11/2016 <i>Resolution Letter</i> P 04/13/2016 <i>Close Case</i> P 04/13/2016	Did not send		
PK2016-00001	Parking	Commercial	115
<i>First Inspection</i> F 06/16/2016 <i>Send 1st Notice</i> P 06/18/2016 <i>Second Inspection</i> P 07/18/2016 <i>Resolution Letter</i> P 07/20/2016 <i>Close Case</i> P 07/20/2016			
NP2016-00001	No permit Accessory Structure	Residential	247
<i>First Inspection</i> P 10/21/2015 <i>Close Case</i> P 10/21/2015	Nick drove by and noted this: Working without a permit. At this time all work must STOP and the addition to the project must be removed		
PH2016-00005	Home Occupation	Residential	146

Case Number	Violation	Property Type	Days Open
<i>First Inspection</i> F 05/16/2016 <i>Send 1st Notice</i> P 05/18/2016 <i>Second Inspection</i> P 06/13/2016 <i>Resolution Letter</i> P 06/15/2016 <i>Close Case</i> P 06/15/2016	Pictures emailed to Amy Norling Did not see the porta poties		
PH2016-00002	Home Occupation Commercial	Residential	210
<i>First Inspection</i> P 03/13/2016 <i>Close Case</i> P 03/13/2016	The tow trucks and commercial vehicles are there dropping off material for his hobby of making drag cars. This is a hobby and not a home occupation		
FC2016-00001	Fence	Residential	254
<i>First Inspection</i> F 01/29/2016 <i>Send 1st Notice</i> P 01/31/2016 <i>Second Inspection</i> P 02/28/2016 <i>Resolution Letter</i> P 03/01/2016 <i>Close Case</i> P 03/01/2016	Scheduled on Nick's calendar for 1/26/2016 Did not send		
DJ2016-00004	Debris or Junk Animal, Farm	Residential	210
<i>First Inspection</i> P 03/13/2016 <i>Close Case</i> P 03/13/2016	No debris in the yard, only some toys. No chickens.		
DJ2016-00005	Debris or Junk	Residential	209
<i>First Inspection</i> F 03/14/2016 <i>Send 1st Notice</i> P 03/16/2016 <i>Second Inspection</i> P 04/11/2016 <i>Resolution Letter</i> P 04/13/2016 <i>Close Case</i> P 04/13/2016	Did not send.		
DJ2016-00006	Debris or Junk Fish house Vehicles	Residential	205
<i>First Inspection</i> F 03/18/2016 <i>Send 1st Notice</i> P 03/15/2016 <i>Second Inspection</i> F 08/16/2016 <i>Send 2nd Notice</i> P 08/17/2016 <i>Third Inspection</i> F 10/03/2016 <i>Send Final Notice</i> P 09/02/2016 <i>Final Inspection</i> F 10/06/2016 <i>Forwarded To Prosecutor</i> P 10/06/2016 <i>Issue Citation</i> P 10/06/2016 <i>Close Case</i> P 10/06/2016	CSO hand delivered notice on 3/15/16. Repeat offender = final notice. Nick reported that resident is now storing commercial vehicles on the lot and that no improvements have been made. CSO hand delivered notice on 8/17/16. Repeat offender = final notice. Drive by inspection = improvements have not been made. Did not send. Last notice stated "If this issue is not resolved by 9/1/16 than this case will be forwarded to the City Attorneys office. This is now final notice before this Pictures taken today by Code Enforcement Official.		
ST2016-00004	SEPTIC	Residential	
<i>Non-Compliant Septic 1st Noti</i> 08/01/2016 <i>Non-Compliant Septic Permit I.P</i> 09/30/2016 <i>Resolution Letter</i> 10/06/2016 <i>Close Case</i> 10/06/2016			
DJ2016-00008	Debris or Junk	Residential	181
<i>First Inspection</i> F 04/11/2016 <i>Send 1st Notice</i> P 04/13/2016 <i>Second Inspection</i> P 05/13/2016 <i>Resolution Letter</i> P 05/15/2016 <i>Close Case</i> P 05/15/2016	102, 137, 138, 80, 77, 128, 65, 62, 164, 159, 51, 101, 95, This is a friendly reminder. No further action will be taken Case closed at this point, will reopen if debris issue		
DJ2016-00009	Debris or Junk	Residential	181
<i>First Inspection</i> F 04/11/2016 <i>Send 1st Notice</i> P 04/13/2016 <i>Second Inspection</i> P 05/11/2016 <i>Resolution Letter</i> C 05/13/2016	Sent a letter to current residents and property owner. Seen debris and lumber in the yard.		

Case Number	Violation	Property Type	Days Open
CV2016-00001	Commercial Vehicles	Residential	240
	First Inspection	P	02/12/2016
	Close Case	P	02/12/2016
CV2016-00002	Commercial Vehicles	Residential	205
	First Inspection	F	03/18/2016
	Send 1st Notice	P	03/20/2016
	Second Inspection	F	04/19/2016
	Send 2nd Notice	P	04/21/2016
	Third Inspection	F	05/05/2016
	Send Final Notice	P	05/07/2016
	Final Inspection	P	04/15/2016
	Resolution Letter	P	04/17/2016
	Close Case	P	04/17/2016
	Inspector drove by the house and seen a semi on the property. They were taken to court over this same matter		
	Did not send.		
AT2016-00001	ATV	Residential	120
	First Inspection	F	06/11/2016
	Send 1st Notice	P	06/13/2016
	Second Inspection	P	07/18/2016
	Resolution Letter	P	07/20/2016
	Close Case	P	07/20/2016
AT2016-00002	ATV	Residential	79
	First Inspection	F	07/22/2016
	Send 1st Notice	P	07/24/2016
	Second Inspection	P	08/23/2016
	Resolution Letter	P	08/25/2016
	Close Case	P	08/25/2016
	Did not complete.		
	Did not complete		
	Did not complete		
CA2016-00001	Campers on residential property	Residential	59
	First Inspection	F	08/11/2016
	Send 1st Notice	P	08/13/2016
	Second Inspection	P	09/12/2016
	Resolution Letter	C	09/14/2016
	Did not complete		
FA2016-00002	Animal, Farm Animal Licensing	Residential	155
	First Inspection	F	05/07/2016
	Send 1st Notice	P	05/09/2016
	Second Inspection	P	06/06/2016
	Resolution Letter	P	06/08/2016
	Did not complete - busy season.		
AR2016-00002	Animal, Reckless	Residential	71
	First Inspection	P	07/30/2016
	Close Case	P	07/30/2016
	DID NOT COMPLETE		
AF2016-00001	Animal, Feces	Residential	79
	First Inspection	F	07/22/2016
	Send 1st Notice	P	07/24/2016
	Second Inspection	P	08/23/2016
	Resolution Letter	P	08/25/2016
	Close Case	P	08/25/2016
	Did not complete.		
AS2016-00001	Accessory Structure	Residential	247
	First Inspection	P	02/05/2016
	Close Case	P	02/05/2016
	Nick drove by and noted this: Shed in front of yard next		

CITY OF EAST BETHEL
Enforcement Summary/Detail

Accessory Structure					
Case Number			Violation	Property Type	Days
AS2016-00002			Accessory Structure	Residential	178
<i>First Inspection</i>	<i>Failed</i>	<i>05/12/2016</i>	<i>The city ord. requirements in section 14-3 and 14.4(b).</i>		
<i>Send 1st Notice</i>		<i>05/14/2016</i>	<i>The city ord. requirements in section 14-3 and 14-4 (b).</i>		
<i>Second Inspection</i>		<i>07/20/2016</i>			
AS2016-00003			Accessory Structure No permit	Residential	132
<i>First Inspection</i>	<i>Failed</i>	<i>05/30/2016</i>			
<i>Send 1st Notice</i>		<i>06/01/2016</i>			
<i>Second Inspection</i>	<i>Failed</i>	<i>07/01/2016</i>			
<i>Send 2nd Notice</i>		<i>07/19/2016</i>			
<i>Third Inspection</i>		<i>08/03/2016</i>			
AS2016-00004			Accessory Structure	Residential	6
<i>First Inspection</i>	<i>Failed</i>	<i>10/03/2016</i>			
<i>Send 1st Notice</i>		<i>10/05/2016</i>			
<i>Second Inspection</i>		<i>06/01/2017</i>			
Animal, reckless					
Case Number	Address	Owner	Violation	Property Type	Days
AR2016-00001			Animal, Reckless Animal, Kennel	Residential	136
<i>First Inspection</i>	<i>Failed</i>	<i>05/26/2016</i>			
<i>Send 1st Notice</i>		<i>05/28/2016</i>	<i>First letter sent on May 24th, 2016 but returned after being unclaimed. Will send via C</i>		
<i>Second Inspection</i>	<i>Failed</i>	<i>07/20/2016</i>	<i>Did not complete</i>		
<i>Send 2nd Notice</i>		<i>07/22/2016</i>			
<i>Third Inspection</i>		<i>08/05/2016</i>			
AR2016-00003			Animal, Reckless	Residential	69
<i>First Inspection</i>	<i>Failed</i>	<i>08/01/2016</i>	<i>Did not complete</i>		
<i>Send 1st Notice</i>	<i>C</i>	<i>08/03/2016</i>			
AR2016-00004			Animal, Reckless	Residential	59
<i>First Inspection</i>	<i>Failed</i>	<i>08/11/2016</i>	<i>Did not complete</i>		
<i>Send 1st Notice</i>		<i>08/13/2016</i>			
<i>Second Inspection</i>		<i>09/12/2016</i>			
AR2016-00005			Animal, Reckless	Residential	35
<i>First Inspection</i>	<i>Failed</i>	<i>09/04/2016</i>	<i>Did not complete</i>		
<i>Send 1st Notice</i>		<i>09/06/2016</i>			
<i>Second Inspection</i>	<i>C</i>	<i>10/06/2016</i>			
Animals, Farm animals					
Case Number	Address	Owner	Violation	Property Type	Days
FA2016-00001			Animals, Farm Noise	Residential	182
<i>First Inspection</i>	<i>Failed</i>	<i>04/10/2016</i>	<i>DID NOT COMPLETE</i>		
<i>Send 1st Notice</i>		<i>04/12/2016</i>			
<i>Second Inspection</i>	<i>C</i>	<i>05/09/2016</i>	<i>Nick did not see any chickens but it looks like a chicken coop is in the back yard. Send out a notice to the homeowner.</i>		
FA2016-00003			Animals, Farm Vehicles	Residential	154
<i>Second Inspection</i>		<i>07/16/2016</i>	<i>Homeowners met with Nick. Check with Nick to see if we should send the second notice now or if he wants to inspect it first.</i>		
<i>First Inspection</i>	<i>Failed</i>	<i>07/24/2016</i>	<i>Did not complete</i>		
<i>Second Inspection</i>		<i>08/25/2016</i>			
FA2016-00005			Animal, Farm Animal	Residential	77
<i>Send 1st Notice</i>		<i>08/13/2016</i>			
<i>Second Inspection</i>		<i>09/12/2016</i>			
FA2016-00007			Animals, Farm	Residential	34
<i>First Inspection</i>	<i>Failed</i>	<i>09/05/2016</i>	<i>Did not complete</i>		
<i>Send 1st Notice</i>		<i>09/07/2016</i>			
<i>Second Inspection</i>		<i>10/07/2016</i>			
Commercial vehicles					
Case Number	Address	Owner	Violation	Property Type	Days

CV2016-00003			Commercial Vehicles	Residential	181
First Inspection	Failed	04/11/2016			
Send 1st Notice		04/13/2016			
Second Inspection		05/08/2016			

Debris or Junk

Case Number	Address	Owner	Violation	Property Type	Days
DJ2016-00003			Debris or Junk Vehicles	Residential	211
First Inspection	Failed	03/12/2016			
Send 1st Notice		03/14/2016			
Second Inspection		04/13/2016			
DJ2016-00007			Debris or Junk	Residential	197
First Inspection	Failed	03/26/2016	Did not do inspection. Repeat offender.		
Send 1st Notice		03/28/2016	First and final notice. Being sent CSO.		
Second Inspection		05/02/2016			
DJ2016-00010			Debris or Junk	Residential	120
First Inspection	Failed	06/11/2016	DID NOT COMPLETE - COMPLAINT RECEIVED. BUSY SEASON		
Send 1st Notice		07/14/2016	Certified letter returned. Sending via CSO.		
Second Inspection		07/13/2016			
DJ2016-00011			Debris or Junk	Residential	108
First Inspection	Failed	06/23/2016	Did not complete first inspection		
Send 1st Notice		06/25/2016			
Second Inspection		07/25/2016			
DJ2016-00012			Debris or Junk Vehicles	Residential	78
First Inspection	Failed	07/23/2016	Did not complete		
Send 1st Notice		08/22/2016	Certified letter returned. Sending via CSO.		
Second Inspection		09/22/2016			
DJ2016-00013			Debris or Junk	Residential	28
First Inspection	Failed	09/11/2016	Did not complete		
Send 1st Notice		09/13/2016			
Second Inspection		10/13/2016			
DJ2016-00014			Debris or Junk	Residential	28
First Inspection	Failed	09/11/2016	Did not complete		
Send 1st Notice		09/13/2016			
Second Inspection		10/13/2016			
DJ2016-00015			Debris or Junk Vehicles	Residential	27
First Inspection	Failed	09/12/2016	Did not complete		
Send 1st Notice		09/14/2016			
Second Inspection		10/14/2016			

DRIVEWAY

Case Number	Address	Owner	Violation	Property Type	Days
DR2016-00001			DRIVEWAY	Residential	65
First Inspection	Failed	08/05/2016	Nate Ayshford reported this matter.		
Send 1st Notice		08/07/2016			
Second Inspection		09/06/2016			

Fence

Case Number	Address	Owner	Violation	Property Type	Days
FC2016-00002			Fence	Residential	71
First Inspection	C	07/30/2016	Did not complete.		

Grass

Case Number	Address	Owner	Violation	Property Type	Days
GR2016-00001			Grass	Residential	120
First Inspection	Failed	06/11/2016	Did not complete first inspection because of busy season. Multiple complaints		
Send 1st Notice		06/13/2016			
Second Inspection		07/01/2016			
GR2016-00002			Grass	Residential	108
First Inspection	Failed	06/23/2016	Did not complete, recieved 2 seperate complaints		
Send 1st Notice		06/25/2016			
Second Inspection		07/25/2016			
GR2016-00003			Grass	Residential	78

First Inspection	Failed	07/23/2016	Did not complete. Multiple complaints.		
Send 1st Notice		07/25/2016			
Second Inspection		08/22/2016			
GR2016-00004			Grass	Residential	63
First Inspection	Failed	08/07/2016	Did not complete		
Send 1st Notice		08/09/2016			
Second Inspection		09/05/2016			
GR2016-00005			Grass	Residential	55
First Inspection	Failed	08/15/2016	Did not complete. 2 complaintants.		
Send 1st Notice		08/17/2016			
Second Inspection		09/16/2016			
GR2016-00006			Grass Landscaping requirements	Residential	52
First Inspection	Failed	08/18/2016	Did not complete. Pictures emailed to Amy		
Send 1st Notice		08/20/2016			
Second Inspection		09/19/2016			
GR2016-00007			Grass Landscaping requirements	Residential	52
First Inspection	Failed	08/18/2016	Did not completed. Pictures emailed to Amy.		
Send 1st Notice		08/20/2016			
Second Inspection		09/19/2016			

Home Occupation

Case Number	Address	Owner	Violation	Property Type	Days
PH2016-00003			Home Occupation Vehicles	Residential	210
First Inspection	Failed	03/13/2016			
Send 1st Notice		03/15/2016			
Second Inspection	Failed	10/01/2016			
Send 2nd Notice		10/03/2016			
PH2016-00004			Home Occupation	Residential	195
First Inspection	Failed	03/28/2016	Today there were 9 trucks and a fork lift on the property.		
Send 1st Notice		08/08/2016			
Second Inspection		09/07/2016			
PH2016-00006			Home Occupation	Residential	108
First Inspection	Failed	06/23/2016			
Send 1st Notice		06/25/2016			
Second Inspection		07/25/2016			
PH2016-00007			Home Occupation	Residential	108
First Inspection	Failed	06/23/2016			
Send 1st Notice		06/22/2016			
Send 2nd Notice		09/23/2016			
Third Inspection		09/15/2016			
Second Inspection	Failed	09/21/2016			

No permit

Case Number	Address	Owner	Violation	Property Type	Days
NP2016-00002			No permit	Residential	21
First Inspection	Failed	09/18/2016	Did not complete.		
Send 1st Notice		10/03/2016			

Public Nuisance

Case Number	Address	Owner	Violation	Property Type	Days
PN2016-00002			Public Nuisance Vehicles Grass	Residential	108
First Inspection	Failed	06/23/2016	Did not complete		
Send 1st Notice		06/25/2016			
Second Inspection	Failed	07/25/2016	Liz called in multiple times of the week of 7/11/16. She spoke to Amy who directed her to talk to Nick. She spoke to Nick on 7/14/16 who then extended the deadline 30 days. Our next notice will be an EXTENDED NOTICE, instead of a second notice		
Send 2nd Notice		07/27/2016			
Third Inspection		09/16/2016	Extention granted for 1 month on 8/19/16. Extention granted for 1 month on 9/15/16.		
PN2016-00003			Public Nuisance Grass	Residential	45

First Inspection	Failed	08/25/2016	DID NOT COMPLETE			
Send 1st Notice		08/27/2016				
Second Inspection		09/26/2016				
PN2016-00004	Failed	08/25/2016	DID NOT COMPLETE	Public Nuisance	Residential 45	
First Inspection	Failed	08/25/2016	DID NOT COMPLETE			
Send 1st Notice		08/27/2016				
Second Inspection		09/26/2016				
Rental						
Case Number	Address		Owner	Violation	Property Type	Days
RC2016-00001				Rental License Septic, Imminent Health	Residential	240
First Inspection	Failed	02/12/2016				
Send 1st Notice		02/14/2016				
Second Inspection	Failed	07/08/2016				
Send 2nd Notice		04/02/2016				
Third Inspection		07/01/2016				
RC2016-00003				Rental Rental License	Residential	84
First Inspection	Failed	07/17/2016		Need rental license, mold up and down stairs, water leaking through the foundation wall. Need smoke and c/o detectors, and a leak in the roof. A complete rental inspection is required.		
Send 1st Notice		07/19/2016		Return receipt signed and returned on 7/22/16.		
Second Inspection		08/18/2016				
RC2016-00004				Rental No permit	Residential	58
First Inspection	Failed	08/12/2016				
Send 1st Notice		08/14/2016				
Second Inspection		09/13/2016				
SEPTIC (10 month deadline)						
Case Number	Address		Owner	Violation	Property Type	Days
ST2016-00006				Septic	Residential	210
Non-Compliant Septic 1st Notice		03/12/2016				
Non-Compliant Septic Permit Ins Failed		06/10/2016				
Non-Compliant Septic 2nd Notice		08/01/2016				
Non-Compliant Septic Permit Ins		10/04/2016				
ST2016-00007				Septic	Residential	205
Non-Compliant Septic 1st Notice		08/03/2016				
Non-Compliant Septic Permit Ins		09/30/2016				
ST2016-00012				Septic	Residential	182
Non-Compliant Septic 1st Notice		04/09/2016				
Non-Compliant Septic Permit Ins Failed		07/08/2016				
Non-Compliant Septic 2nd Notice		07/29/2016				
Non-Compliant Septic Permit Ins		10/08/2016				
ST2016-00013				Septic	Residential	178
Non-Compliant Septic 1st Notice		04/11/2016				
Non-Compliant Septic Permit Ins Failed		07/12/2016				
Non-Compliant Septic 2nd Notice		07/29/2016				
Non-Compliant Septic Permit Ins		10/12/2016				
ST2016-00016				Septic	Residential	122
Non-Compliant Septic 1st Notice		07/14/2016				
Non-Compliant Septic Permit Ins		09/06/2016				
ST2016-00018				Septic	Residential	84
Non-Compliant Septic 1st Notice		07/16/2016				
Non-Compliant Septic Permit Ins		10/14/2016				
ST2016-00019				Septic	Residential	71
Non-Compliant Septic 1st Notice		09/08/2016				
ST2016-00020				Septic	Residential	59
Non-Compliant Septic 1st Notice Failed		08/10/2016				
ST2016-00022			HUD home	Septic	Residential	51
Non-Compliant Septic 1st Notice		11/01/2016				
ST2016-00023				Septic	Residential	50
Non-Compliant Septic 1st Notice		08/19/2016				
Non-Compliant Septic Permit Ins		11/17/2016				
ST2016-00024				Septic	Residential	30

Non-Compliant Septic 1st Notice	09/08/2016	Return receipt signed on 9/9/16.			
Non-Compliant Septic Permit Ins	12/07/2016	Noncompliant since 2008.			
ST2016-00025		Septic	Residential		28
Non-Compliant Septic 1st Notice	09/10/2016				
Non-Compliant Septic Permit Ins	12/09/2016				
ST2016-00026		Septic	Residential		17
Non-Compliant Septic 1st Notice	09/21/2016	Return receipt signed on 9/23/16.			
Non-Compliant Septic Permit Ins	12/20/2016				
ST2016-00027		Septic	Residential		17
Non-Compliant Septic 1st Notice	09/21/2016	Return receipt signed on 9/21/16.			
Non-Compliant Septic Permit Ins	12/20/2016				
ST2016-00028		Septic	Residential		7
Non-Compliant Septic 1st Notice	10/01/2016				
Non-Compliant Septic Permit Ins	12/30/2016				

SEPTIC, IMMINENT HEALTH THREAT (3 month deadline)

Case Number	Address	Owner	Violation	Property Type	Days
SI2016-00004			Septic, Imminent Health	Residential	108
Imminent Health Threat 1st Notic	07/19/2016				
Imminent Health Threat Permit Ir Failed	08/18/2016				
Imminent Health Threat 2st Notic	06/22/2016				
Imminent Health Threat Permit Ir	09/22/2016				
SI2016-00007			Septic, Imminent Health	Residential	70
Imminent Health Threat 1st Notic	08/22/2016	The certified letter was returned from Alaska so I sent it to the current resident again to see if it can be delivered.			
Imminent Health Threat Permit Ir	09/21/2016				

Signs

Case Number	Address	Owner	Violation	Property Type	Days
SG2016-00001			Signs	Commercial	120
First Inspection	Failed 06/11/2016				
Send 1st Notice	06/13/2016				
Second Inspection	07/01/2016				

Unlawful Occupation of a Building

Case Number	Address	Owner	Violation	Property Type	Days
OC2016-00002			Unlawful Occupation of a Building Rental License	Residential	232
First Inspection	Failed 02/20/2016				
Send 1st Notice	02/22/2016				
Second Inspection	Failed 03/23/2016				
Send 2nd Notice	03/25/2016				
Third Inspection	04/29/2016				

Vehicles

Case Number	Address	Owner	Violation	Property Type	Days
VE2016-00005			Vehicles	Residential	246
First Inspection	Failed 02/06/2016				
Send 1st Notice	02/11/2016				
Second Inspection	03/25/2016	Extention granted until 3/25/16.			
VE2016-00007			Vehicles Commercial Vehicles	Residential	239
First Inspection	Failed 02/13/2016				
Send 1st Notice	02/15/2016				
Second Inspection	Failed 03/11/2016				
Send 2nd Notice	03/13/2016				
Third Inspection	Failed 03/28/2016				
Send Final Notice	05/02/2016	EXTENTION GRANTED TWO MORE WEEKS.			
Final Inspection	Failed 06/02/2016	FINAL deadline extended until June 2nd per Nick			
Forwarded To Prosecutor	C 06/09/2016	Send to city Att.			
VE2016-00008			Vehicles Debris or Junk	Residential	239
First Inspection	Failed 02/13/2016				
Send 1st Notice	02/15/2016				
Second Inspection	05/23/2016	Extention granted from 4/7/16 to 5/23/16.			

VE2016-00010			Vehicles	Residential	209
First Inspection	Failed	03/14/2016			
Send 1st Notice		03/16/2016			
Second Inspection	Failed	05/11/2016	Extention granted from 4/11/15 to 5/11/15.		
Send 2nd Notice		07/25/2016			
Third Inspection		08/08/2016			
VE2016-00011			Vehicles Debris or Junk	Residential	209
First Inspection	Failed	03/14/2016			
Send 1st Notice		03/16/2016			
Second Inspection	Failed	04/11/2016			
Send 2nd Notice		04/13/2016			
Third Inspection	Failed	04/25/2016			
Send Final Notice		04/27/2016			
Final Inspection		05/19/2016	Extention granted from 5/12/16 to 5/19/16.		
VE2016-00012			Vehicles Commercial Vehicles Burning Prohibited Material	Residential	198
First Inspection	Failed	03/25/2016			
Send 1st Notice		03/27/2016			
Second Inspection	Failed	05/08/2016			
Send 2nd Notice		07/25/2016			
Third Inspection		08/08/2016			
VE2016-00013			Vehicles	Residential	197
First Inspection	Failed	03/24/2016			
Send 1st Notice		03/28/2016			
Second Inspection	Failed	05/12/2016			
Send 2nd Notice		07/25/2016			
Third Inspection		08/08/2016			
VE2016-00017			Vehicles	Commercial	184
First Inspection	Failed	04/08/2016			
Send 1st Notice		04/10/2016	Colleen will prepare this letter		
VE2016-00022			Vehicles Debris or Junk Septic, Imminent Health	Residential	181
First Inspection	Failed	04/11/2016			
Send 1st Notice		04/13/2016			
Second Inspection	C	05/08/2016	At this time I cannot see the lake side of the property. I am not sure if there is any		
VE2016-00023			Vehicles Debris or Junk	Residential	181
First Inspection	Failed	04/11/2016			
Send 1st Notice		04/13/2016			
Second Inspection		05/11/2016			
VE2016-00024			Vehicles Debris or Junk Animals, Farm	Residential	181
First Inspection	Failed	04/11/2016			
Send 1st Notice		04/13/2016			
Second Inspection		05/23/2016	Extention granted per Nick		
VE2016-00025			Vehicles Commercial Vehicles	Residential	175
First Inspection	Failed	04/17/2016			
Send 1st Notice		04/19/2016			
Second Inspection		06/07/2016			
VE2016-00026			Vehicles Debris or Junk	Residential	154
First Inspection	Failed	05/08/2016			
Send 1st Notice		05/10/2016			
Second Inspection		06/07/2016			
VE2016-00027			Vehicles	Residential	154
First Inspection	Failed	05/08/2016			
Send 1st Notice		06/22/2016			
Second Inspection		06/09/2016			
VE2016-00028			Vehicles	Residential	113

			Home Occupation Debris or Junk	
<i>First Inspection</i>	<i>Failed</i>	06/18/2016	<i>Did not complete</i>	
<i>Send 1st Notice</i>		07/13/2016	<i>Sent via CSO on 7/27/16.</i>	
<i>Second Inspection</i>		08/10/2016		
VE2016-00029			Vehicles Debris or Junk	Residential 108
<i>First Inspection</i>	<i>Failed</i>	06/23/2016		
<i>Send 1st Notice</i>		07/13/2016		
<i>Second Inspection</i>		08/13/2016		
VE2016-00030			Vehicles Debris or Junk	Residential 108
<i>First Inspection</i>	<i>Failed</i>	06/23/2016		
<i>Send 1st Notice</i>		06/25/2016		
<i>Second Inspection</i>		07/21/2016		
VE2016-00031			Vehicles Debris or Junk Home Occupation	Residential 63
<i>First Inspection</i>	<i>Failed</i>	08/07/2016	<i>Did not complete</i>	
<i>Send 1st Notice</i>		08/31/2016		
<i>Second Inspection</i>		09/08/2016		
VE2016-00032			Vehicles	Residential 45
<i>First Inspection</i>	<i>Failed</i>	08/25/2016	<i>DID NOT COMPLETE</i>	
<i>Send 1st Notice</i>		08/27/2016		
<i>Second Inspection</i>		09/26/2016		
VE2016-00033			Vehicles	Residential 45
<i>First Inspection</i>	<i>Failed</i>	08/25/2016	<i>DID NOT COMPLETE</i>	
<i>Send 1st Notice</i>		08/27/2016		
<i>Second Inspection</i>		09/26/2016		
VE2016-00034			Vehicles	Residential 45
<i>First Inspection</i>	<i>Failed</i>	08/25/2016	<i>DID NOT COMPLETE</i>	
<i>Send 1st Notice</i>		08/27/2016		
<i>Second Inspection</i>		09/26/2016		
VE2016-00035			Vehicles Rental Home Occupation	Residential 28
<i>First Inspection</i>	<i>Failed</i>	09/11/2016	<i>Sheriff out there on 9/1/16 in regards to all of the code violations listed.</i>	
<i>Send 1st Notice</i>		09/13/2016		
<i>Second Inspection</i>		10/13/2016		



City of East Bethel City Council Meeting Agenda Information

Date:

October 19, 2016

Agenda Item Number:

Item 9.0 A.2

Agenda Item:

October Work Meeting

Requested Action:

Consider re-scheduling the October Work Meeting

Background Information:

The City Council Work Meetings are scheduled for the fourth Wednesday of each month. Due to a scheduling conflict with the Chamber of Commerce/East Bethel Seniors Meet the Candidate Meeting on October 26, 2016, the same date as our October Work Meeting, Council is requested to re-schedule the Work Meeting to accommodate this important event.

Further discussion of the proposed Predatory Residency Restriction Ordinance would be included on the Work Meeting Agenda.

Attachments:

Fiscal Impact:

Recommendation(s):

Staff recommends that the October Work Meeting be rescheduled for 6:00 PM on November 2, 2016.

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: X