

EAST BETHEL ROAD COMMISSION MEETING

September 13, 2016

The Road Commission met at 6:30 pm at the East Bethel City Hall for its monthly meeting.

MEMBERS PRESENT: Al Thunberg, Chair Daniel Nowack Kathy Paavola
Dennis Murphy Bob DeRoche John Witkowski
Lori Pierson-Kolodzienski

ALSO PRESENT: Nate Ayshford, Public Works Manager
Jack Davis, City Administrator
Ron Koller, City Council Member/Road Commission Liaison

2. Adopt **Ms. Pierson-Kolodzienski moved and Ms. Paavola seconded to approve**
Agenda **the agenda as presented. Motion carried.**
3. Approve **Mr. DeRoche moved and Ms. Pierson-Kolodzienski seconded to approve**
7/12/16 **the July 12, 2016 minutes as written. Motion carried.**
Minutes
4. Roads Mr. Ayshford reported that operations are on track and the overlay project will
Financial be starting.
Information
5. Fillmore St. The City of East Bethel plans to construct a new service road from 187th LN
Paving and Buchanan St. to Viking Blvd via 189th Ave and Taylor St. The new service
Discussion road will upgrade a portion of 189th Ave from a gravel road to paved MSA
standards. Fillmore St. is currently a gravel surfaced road, but may be a
candidate to upgrade to asphalt in conjunction with the service road project if
there is support from the residents.

The benefitting property owners have been invited to attend the meeting and provide input. The City of East Bethel's gravel road paving procedure requires a good majority of support from the six benefitting properties.

The City Engineer has provided an estimate of \$29,268 for the project with the costs assessed to the benefitting properties.

Paving Fillmore St. and the attached cul de sac at the same time the other roads are paved will provide a great savings to the owners of the six (6) properties on Fillmore St. This action is both resident and City driven. Four out of the six property owners were present at tonight's meeting. Rick and Linda Cournoyer, 19007 Fillmore St. NE, Michelle and John Miller, 18962 Fillmore St. NE, and Meg McLean, 18943 Fillmore St. NE. Residents voiced concerns about trucks hauling and an increase in traffic. A dead end sign will be placed at the beginning of this street.

Ms. McLean asked if there will be any other assessments.

Mr. Ayshford stated that City sewer and water will be available on 189th, so if residents want to hook-up, they are to let the City know. The guestimate cost to property owners for blacktopping Fillmore St. would be approx. \$5,000 each. A final cost will be provided after the City Council meeting and feasibility study are completed. The western part of 189th will remain gravel.

Most property values will be higher after the street is paved; an increase in property value usually causes taxes to increase.

Engineering costs were reviewed.

The majority of property owners would like to see the street blacktopped. The timeline on this project is to request a bid in winter with the road work to begin in spring 2017. There will be access for homeowners during this project. Mr. Ayshford noted that a public hearing will be needed before a decision is made by City Council. City Council also decides how costs are accessed, which is usually done by lot, however, it could be done by traditional footage or other means.

Michelle Miller asked what the process would be to move forward with paving Fillmore. Mr. Davis reviewed the Procedure to Get Your Road Blacktopped and the need for a Petition for Local Improvement.

Mr. DeRoche moved and Ms. Pierson-Kolodzienski seconded to direct Staff to get more information on the request process to the property owners. Mr. DeRoche amended his motion and Ms. Pierson-Kolodzienski her second based on the support from the majority of property owners to move forward with the petition signatures, feasibility study, assessment determination, and public hearing to pave Fillmore St. Motion carried unanimously.

More conversation is needed for sewer and water hook-ups and costs involved. Before a final determination on paving the road, the residents will receive the actual assessment costs and a public hearing will be held. An active hydrant will be located near Fillmore St.

6. Request to
Chipseal
Madison St.
and 192nd Ave
in 2017

Each year the City of East Bethel schedules road maintenance activities through the Capital Improvement Plan. These activities include overlays, reconstructions, chipsealing, crack filling, and striping. For 2017, the City of East Bethel plans to chipseal the Sunny View and DeGardners Additions with an estimated budget of \$128,000.

A resident has requested that Madison St. and 192nd Ave. be added to the 2017 list of projects. Based on 2016 bid prices with a 3% increase, the cost to add Madison St. and 192nd Ave. to the 2017 project list would be approximately \$4,500.

Madison St. and 192nd Ave. were paved in 1990 and had their last chipseal in

2003. A chipseal would be in line with past pavement maintenance practices.

Mr. Ayshford noted that chipsealing does help, however, there have been problems on some types of blacktop in other cities. Chipseal will help prolong road decline by five years. The additional cost is reasonable and Staff believes this request to be reasonable also.

Ms. Pierson-Kolodzienski moved and Mr. DeRoche seconded to approve adding chipsealing Madison St. and 192nd Ave. to the 2017 list of projects at a cost of approximately \$4,500.00. Motion carried.

7. Council
Report and
Other Business

City Council liaison, Ron Koller reported:

- A final 2017 budget and levy were approved.
- Viking Meadows Preserve Plat was approved.
- Prairie Ridge Plat was approved.
- Ponds of Hidden Prairie easement was approved.

8. Adjourn

Mr. DeRoche moved and Ms. Pierson-Kolodzienski seconded to adjourn at 7:29 pm. Motion carried.

Respectfully submitted,

Gail Gessner, Recording Secretary
Submitted 9/25/16