

## EAST BETHEL CITY COUNCIL WORK MEETING

JULY 27, 2016

The East Bethel City Council met on July 27, 2016, at 6:00 p.m. for the City Council Work Meeting at City Hall.

MEMBERS PRESENT: Ron Koller Tim Harrington Brian Mundle  
Tom Ronning

MEMBER ABSENT: Steve Voss

ALSO PRESENT: Jack Davis, City Administrator  
Colleen Winter, Community Development Director

**1.0 Call to Order** The August 3, 2016, City Council meeting was called to order by Acting Mayor Ronning at 6:00 p.m.

**2.0 Adopt Agenda** **Harrington stated I'll make a motion to adopt the agenda for tonight's Work Meeting. Koller stated I'll second.** Ronning stated any discussion? In favor? **All in favor.** Ronning asked opposed? The ayes have it. **Motion passes unanimously.**

**3.0 Interview Consultant Proposals for Comp Plan** City Council conducted interviews with the four firms that submitted proposals for the City Comprehensive Plan update. The following firms were interviewed by Council:

**Community Design Group (CDG)** – CDG, with offices in Minneapolis, specializes in community, comprehensive and transportation planning. CDGs comprehensive plan team would be led by Antonio Rosell (Director, CDG), Kelsey Fogt (CDG Urban Planner) and Bill Weber (Weber Community Planning). The firm has completed comprehensive plans for several communities, including Waconia and Wyoming, MN.

**Houston Engineering, Inc. (HEI)** – HEI is based in Fargo, ND and has an office in Maple Grove, MN. They are a multi-discipline consulting company specializing in environmental engineering, water resource management and planning. HEI's comprehensive plan efforts would be led by Michael Domitrovich (Project Manager), Bart Schultz (Professional Engineer) and Jeff Lutz (Senior Planner). HEI has completed master, trail system and watershed management plans in Anoka County and the Rice Creek Watershed District.

*Council Member Mundle arrived at 7:00 p.m.*

**Northwest Associated Consultants, Inc (NAC)** – NAC is a local government planning consulting firm based in Golden Valley. They are a planning firm that specializes in working with local governments on comprehensive plan and zoning updates, land use development review and contract planning services. NAC's Comprehensive plan efforts would led by Stephen Gritman (NAC Principal), and Bob Kirmis (NAC Senior Planner). HEI has completed comprehensive plans for St. Francis, New Hope, Ham Lake and Elko/New Market.

**WSB and Associates, Inc. (WSB)** – WSB is a multi-disciplined engineering and planning firm headquartered in Minneapolis, MN. Their Community Planning Department specializes in comprehensive plans, master plans, zoning ordinance updates,

economic development plans, along with GIS services. WSB's Comprehensive plan efforts would led by Eric Zweber (Senior Planner, WSB), Bryan Pittman (GIS Specialist), and Karina Heim (Planner). WSB has completed comprehensive plans for Minnetrista, Medina and Elk River.

**4.0**  
**Adjourn**      **Harrington stated I'll make a motion to adjourn. Mundle stated I'll second.** Ronning asked any discussion? All in favor? **All in favor.** Ronning asked any opposed? That motion passes. **Motion passes unanimously.**

Meeting adjourned at 8:20 p.m.

Submitted by:

*Jack Davis, City Administrator*