

# EAST BETHEL CITY COUNCIL MEETING

JULY 6, 2016

The East Bethel City Council met on July 6, 2016, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT:      Ron Koller                      Tim Harrington  
                                 Brian Mundle                      Tom Ronning

MEMBER ABSENT:              Steve Voss

ALSO PRESENT:              Jack Davis, City Administrator  
                                 Mark Vierling, City Attorney

**1.0**                      The July 6, 2016, City Council meeting was called to order by Mayor Pro Tem Ronning at  
**Call to Order**      7:00 p.m.

**2.0**                      The Pledge of Allegiance was recited.

## **Pledge of Allegiance**

**3.0**                      **Harrington stated I'd like to make a motion to adopt tonight's agenda. Under**  
**Adopt**                      **Consent Agenda, I'd like to add line H, Supplement Payment Summary. Koller**  
**Agenda**                      **stated I'll second. Ronning asked any discussion? Hearing none, all in favor? All in**  
                                 **favor. Motion carries. Motion passes unanimously.**

**4.0**                      Denise Lachinski presented the schedule of events for 2016 Booster Days starting on July  
**Presentation**      15 with the Chamber of Commerce golf tournament at Viking Meadows. She thanked  
4.0A                      Viking Meadows for hosting this event and providing golf carts. Friday evening, Star Wars  
2016 Booster      the Force Awakens will be shown along with related contests and a tribute. Lachinski  
Day                      thanked Chops, Inc. for sponsoring the free movie. Additional events include turtle races,  
                                 the 5k/1k run, petting zoo, car and truck tractor show, Anoka County Radio Control Club  
                                 demonstration, inflatables, and coronation. She stated the 55<sup>th</sup> annual Fire Fighters outdoor  
                                 celebration, dance, and fireworks will start at dusk. Lachinski stated food and beverages  
                                 will be offered for sale inside the fenced area.

Mundle asked about the water ball. Lachinski stated that will be held on Friday night. Mundle stated the Council sent a challenge to other councils but not yet received a response. Lachinski stated the Fire Department would be willing to take on the Council if anyone is willing.

Lachinski stated all of the entertainment events are free to the public and they hope to see a lot of people. She encouraged those watching the movie to come in costume.

4.0B                      Doug Meyenberg introduced the 2015 East Bethel Royalty and announced the pancake  
2016 East                      breakfast this coming Sunday at the Senior Center during which the Royalty will participate  
Bethel                      as servers. Sunday afternoon, an ice cream social will be held with the new Royalty  
Royalty                      candidates. Meyenberg reviewed the parade and pageant schedule for July 16 and invited  
Pageant                      all to attend the coronation at the Ice Arena.

East Bethel                      Meyenberg reported on repairs and updates made to the East Bethel parade float. The

Royalty presented Mayor Pro Tem Ronning with a picture of the new parade float and their first place plaque. Meyenberg thanked the Council and City staff for their support and assistance. Those in attendance responded with a round of applause.

**5.0  
Public  
Forum**

No one signed to speak at the Public Forum.

**6.0  
Consent  
Agenda**

- Item A Approve Bills
- Item B June 8, 2016 City Council & Planning Commission Joint Work Meeting Minutes
- Item C June 15, 2016 City Council Meeting Minutes
- Item D Resolution 2016-31 Accepting Donation from Hakanson-Anderson
- Item E Pay Request for the Castle Towers Wastewater Treatment Plant Decommissioning Project – Dirtworks Inc.
- Item F Animal Control Contract Renewal
- Item G Consider approval of the following IUP renewals:

1. Richard Wait - Home occupation of a hot rod factory at 20042 Polk St NE, East Bethel, Minnesota 55011.
2. David Niven - Home occupation of a screen printing business at 2731 225<sup>th</sup> Lane NE, East Bethel, Minnesota 55011.
3. Linda Gutzkow - To operate a business called Linda Gutzkow's Permanent Cosmetics at 20825 Tyler St NE East Bethel, MN 55011.
4. Stephen Van Krevelen - Home-based computer repair and IT support business known as *Anoka Computer Center, LLC*, located at 18333 Yancy St. NE, East Bethel, Minnesota 55092.
5. Cathy Erickson - Home occupation known as Creative Threads that does contract embroidery on hats and garments, and also does fabric cutting for embroidery companies at 912 207th Street NE, East Bethel, Minnesota 55011.
6. Anne Kubat - To allow for a renewal for an interim use permit for the purpose of owning and caring for either 2 beef steers OR 1 beef steer and 3 sheep at any one given time at 20511 East Bethel Blvd NE, East Bethel, Minnesota 55011.
7. Tammy Gimpl - Approval of a Private Kennel for 10 dogs at 22359 Bataan St NE, East Bethel, MN 55011.
8. Kathy Keenan - Interim use permit for the purpose of owning and caring for 2 horses at 4455 224th Ave NE, East Bethel, Minnesota 55011.

Item H Supplemental Payment Summary

**Harrington stated I'd like to make a motion to adopt tonight's Consent Agenda. Koller stated I'll second.** Ronning asked any discussion? Hearing none, all those in favor? **All in favor.** Ronning asked opposed? The ayes have it. **Motion passes unanimously.**

**7.0  
New Business**

Commission, Association and Task Force Reports

7.0A None.  
Planning  
Commission

7.0B None.  
Economic  
Development  
Authority

7.0C None.  
Park  
Commission

7.0D None.  
Road  
Commission

**8.0  
Department  
Reports**

8.0A  
Community  
Development  
8.0A.1 Second  
Generation  
Chimney's  
Site Plan  
Review

Davis presented the staff report and request of David Pixley, owner of 2<sup>nd</sup> Generation Chimneys, Inc., to build a 6,500 square foot office/shop/warehouse on Lot 1, Block 1, Sauter's Commercial Park 2<sup>nd</sup> Addition. The property is zoned Light Industrial and the facility will connect to the City water and sewer system. Davis indicated the Planning Commission, at its regular meeting on June 28, 2016, considered a Site Plan Application for 2<sup>nd</sup> Generation Chimneys and recommends, along with staff, that City Council consider approval of the site plan application for 2<sup>nd</sup> Generation Chimneys, Inc. as presented and with the following additional conditions:

- Compliance with the requirements of all applicable City ordinances
- Compliance with all Building and Fire Codes

**Koller stated I'll make a motion to approve the site plan for 2<sup>nd</sup> Generation Chimneys, Inc. as presented and with the following additional conditions:**

- 1. Compliance with the requirements of all applicable City ordinances**
- 2. Compliance with all Building and Fire Codes**

**Harrington stated I'll second.** Ronning asked any discussion? Hearing none, those in favor? **All in favor.** Ronning asked opposed? The ayes have it. **Motion passes unanimously.**

8.0B None.  
Engineer

8.0C None.  
City Attorney

8.0D None.  
Finance

8.0E None.  
Public Works

8.0F None.  
Fire  
Department

8.0G  
City  
Administrator  
Davis presented the staff report, noting the City Council had approved a Conditional Use Permit (CUP) on February 17, 2016, for Ponds of Hidden Prairie for an Event Center at a site located on 221<sup>st</sup> Avenue just east of PVS Auto. The CUP was required to permit this use on a split zoned site.

8.0G.1  
Access Road  
Ponds of  
Hidden  
Prairie

Davis presented the request of Lisa Palm, the CUP applicant, to be exempted from the requirements to meet City street standards and be allowed to install a private drive within the public right-of-way to access her business. The private drive would not meet City street standards but would be converted, with additional construction, to a public street when access to the adjoining lot to the west of Ms. Palm's property is required. This request would postpone any City requirements for compliance with our street standards until access to adjoining properties is needed.

Davis explained that should the City Council elect to pursue the private drive as an alternative to access to the site, Ms. Palm would be responsible for all expenses and could be subject to but not limited to the conditions as detailed in the staff report and any recommendations of the City Attorney. Davis read each of those conditions.

Davis stated Ms. Palm was advised that the short-term benefit and the cost savings of a private drive could be more than offset by the long-term consequences of postponing the complete subgrade construction of the road. Davis read the list of consequences as detailed in the staff report.

Davis stated the City Attorney reviewed this proposal and conditions that could be imposed by the City if a private drive were considered. His opinion relating to this request was that there are too many risks and contingencies that cannot be anticipated and fully resolved by proceeding in this manner. Davis read the City Attorney's additional comments as detailed in the staff report.

Davis stated the length of the proposed road/private drive would be approximately 600 feet. The costs to meet the City requirements to subgrade for a public street are estimated to be \$43,400 and projected costs for a private drive are in the range of \$20,000 to \$25,000.

Davis stated the options in this matter are:

1. Require Ms. Palm to construct the entrance road to her facility to meet City standards as to subgrade, width, and drainage requirements as provided by the City Engineer; or,
2. Allow Ms. Palm to construct a private drive as an access. The private drive would not meet City street standards but would be subject to conditions as directed by Council.

Davis stated staff is seeking direction from City Council on this request as to granting Ms. Palm a private drive access or requiring the public street requirements to be met. Davis displayed an illustration of the subject site showing the location of the proposed drive, areas of future extension, service road connecting to 215<sup>th</sup> Avenue, City right-of-way that was recently acquired, and area needed to service Ms. Palm's project.

Mundle asked whether allowing the private drive would set any precedence towards future frontage or backage roads for other businesses that may want to opt out. Davis answered it would if there was new street construction as in this case where the City has the right-of-way but the road is not yet constructed. The intent is to balance the interests of both parties to come up with a reasonable solution.

Koller stated the main reason the City wants it to meet City standards is for when the property behind it sells, noting it has been for sale for many years. Davis stated the property on the corner has been actively marketed for quite some time and in the last four years there have been three to four sales that were close to completion but none could meet the zoning so they were not concluded.

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**Koller stated I'll make a motion to allow Ms. Palm to construct a private drive as an access in complying with the City Council directions.** Vierling asked if the motion includes any of staff's contingencies. **Koller answered in the affirmative. Harrington stated I'll second.** Ronning asked any discussion?

Harrington stated he does not mind the private road but would like the Fire Codes to be met to assure the road is wide enough for emergency vehicles. Davis agreed that is the primary concern and the Fire Code states if the road is over 500 feet long, the width has to be 26 feet and cleared four feet on either side. It also must be capable of accommodating vehicles that weigh 25 tons so the City Engineer would have to determine those subgrade standards.

Ronning stated this is the first piece of the service road. Davis stated that is correct and reviewed that at one time, a service road project was approved to connect 221<sup>st</sup> to 215<sup>th</sup> Avenues. The City had acquired a Mn/DOT Cooperative Agreement Grant but due to right-of-way issues to the south, that project was abandoned. Shortly thereafter, the 221<sup>st</sup> and 65 traffic signal was installed, which alleviated the real traffic problems. Davis stated this road is a major component of the City's service road plan and part of the Comp Plan to provide access to over 100 acres of property between 219<sup>th</sup> and 215<sup>th</sup> Avenues.

Davis stated when this service road is finished, it would be designed to a 10-ton standard (City arterial street) with a 24-foot paved width plus a 6-foot shoulder on one side and a 4-foot shoulder on the other. The City has already established a right-of-way width of 80 feet but still needs right-of-way on the property to the south.

Ronning asked if Ms. Palm is aware of the road standard requirements. He felt it would cost more than \$20,000 to \$25,000 to remove the muck and construct. Davis used a diagram to point out the area where the City's subgrade requirements would have to be met. He also pointed out the location of the property Ms. Palm intends to purchase and preference for a narrower entrance. However, due to safety issues and future street plans, staff does not think that will be possible. In addition, relocating the entrance closer to the pond would place it too close to Sandy Drive and create a skewed angle intersection.

Ronning asked if there was a point of compromise to construct the road and bill Ms. Palm for her portion. Davis stated one of the City Attorney's concerns was if something happened where the business didn't operate forever, resulting in problems with the City receiving assessment payments. The road is proposed to be financed by another Mn/DOT Cooperative Agreement Grant. Davis noted the location of the properties benefiting from the future service road and described how the lots would have to be consolidated, access rights to 65 forfeited, and an entrance closed to be eligible for the Grant. Davis stated the difference between the Grant funds and the City funds could be used for assessments if this road went in as a private drive.

Davis stated if constructed to City subgrade standards, then the City would relieve Ms. Palm of any cost of paving or finishing the road along her portion. He explained staff had generalized talks with Ms. Palm but there will have to be discussion on potential benefits to each property owner and how that cost would be split up. Davis stated one of his concerns is the potential disruption to Ms. Palm's business should the weather not cooperate during the time of grading.

Ronning stated if a private drive, it is not likely Ms. Palm will construct a two-lane arterial road. Davis explained that to meet the Fire Code requirements, the road will have to be 26 feet wide as it exceeds 500 feet in length.

Vierling offered an option of EDA or HRA special financing for the difference where the property owner would take out a loan and pay it back over a period of time. Davis stated that was not brought up as an option but it could be discussed. Vierling stated it seems a shame to construct a private road that may have to be torn out in five years.

Ronning asked if Ms. Palm would be billed for snow plowing and maintenance. Davis answered if it is a private drive, then the City would not maintain it. He clarified the issue is whether to allow Ms. Palm to construct an entrance drive on the City's right-of-way. With regard to timing, Ms. Palm would like to start construction in September so she would like the Council to take action as soon as possible.

Koller stated he does not want this to become another 209<sup>th</sup> where the City paves it and installs curbs and it is never used. Because of that, he felt a private drive was a better option for now. Davis stated they discussed getting it to subgrade and Ms. Palm would provide a Class V surface so there would be no paving or curbs/gutters.

Mundle asked whether the EDA could offer a finance loan for this project to be done. Davis stated either that or if agreeable, it could be assessed on her taxes without the loan portion. Mundle stated if the subgrade is put in, then it won't have to be dug up again. If just the entrance is put in, then at some point it will be dug up. Davis agreed there would be some duplicity in cost and described those areas.

Davis stated another option is that the subgrade installed by Ms. Palm for her entrance drive could meet City compaction standards, which would lessen some of her costs as the roadway would not be as wide and she would not be doing all of the clearing required for a standard City street.

Ronning asked whether the City's timelines would accommodate Ms. Palm. Davis stated generally their contractor would do the work and the City would have no part in the construction of a private entrance. He stated this is not a complicated job but it adds to Ms. Palm's initial costs and one of her concerns is to preserve as many trees as possible. He noted that a temporary entrance would answer that concern but at some point there would have to be additional clearing to accommodate the extra width for the City street.

Curt Strandland, Ms. Palm's contractor, was requested to comment and stated if the road is built with gravel to the full width it may take 45 days from grubbing to gravel. He noted one concern is to not have a major thoroughfare cleared out if it may never be used or not used for some time. He stated the positioning of the building is to preserve some of the trees so they would like to avoid an 80-90-foot wide swath cut through the trees.

Lisa Palm, applicant, stated her business is named Hidden Prairie so they want something hidden, secluded, and serene so it creates an experience. She felt the wide road would detract from that experience for those coming to the property. That is also why she would prefer locating the access farther to the west as fewer trees would have to be removed. Palm stated when a road is required for other reasons, she will deal with it at that time but since nothing is 'set in stone' now she is willing to gamble at this point.

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Mundle asked if she is more concerned about saving the trees than the road width or putting in the base that would be required. Palm stated the width is also a problem because it creates a different feel. She stated the base material will be similar no matter which option is used. Curt Strandland stated the width would meet the standards for fire trucks and emergency vehicles. Palm stated it will also handle the weight of the trucks but they want a road that is more narrow and compact and less intrusive.

Davis asked Ms. Palm whether, if the Council considered the entrance drive versus meeting the City width standards for a street, she would be willing to accept those conditions as previously discussed about release on liability, a maintenance agreement, and other issues. Palm stated her understanding that it is an easement on the right-of-way that she would use and be responsible to maintain until the point at which the road needs to be done. Then that agreement would go away.

Davis stated if the entrance drive were something that Council would consider, would this be something where the City would require a lease. Vierling advised the City would not do a lease but probably a non-exclusive license agreement whereby it allows private use over a public right-of-way that's been acquired with public funds, subject to being taken out at the City's discretion at any time and with Ms. Palm being fully responsible for the maintenance during the interim. There would also be provisions whereby Ms. Palm understands if taken out in the future, a waiver of release of any compensation for business disruption during construction would be required.

Palm stated she understands that and disruption would be an issue so anything done to mitigate that impact would be appreciated. Davis stated he had previously explained to Ms. Palm that if an entrance drive were granted and then it had to be converted to a City street at a later date, every effort would be made to minimize the disruption to her business but there is no way the City can guarantee that would be the case in every situation.

Ronning stated there is a cost to put in the driveway and if that's the direction required, who would pay to make it right. Davis stated it was discussed previously that if the area depicted in red is installed, Ms. Palm would pay for the subgrade to City street standards. Then when the other property is ready to be developed and needed access, it would trigger the need to complete the section depicted in orange and that property owner would have to cover a cost typical to what Ms. Pond covered. Then the City would finish the drainage and street at no cost to the owners.

Ronning stated one issue is that Ms. Pond has use for it now but it is not known at this time when the rest of the road will be needed.

Harrington stated this is a business, which the City needs, and he does not want to chase somebody away because of this road. He supported approving a private drive at this time. Ronning stated you also don't want to put the business to a \$1,000 expense now and a \$50,000 expense next week. Harrington stated when he was elected he said he'd work to bring in new business and he does not want to drive this business away.

Davis stated as mentioned, if the Council allows an entrance drive constructed to City subgrade standards, then when the time came to widen it to accommodate City specifications, there wouldn't be a lot of need to redo the work. He suggested the entrance drive portion meet the City's compaction standards so that portion would not have to be entirely redone in the future. Curt Strandland stated he would find that to be reasonable if

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allowed to construct a smaller version in line with the future road and even put electric on the east side so there would be no disruption when it is widened to the west.

Ronning asked what harm is there to the City. Davis replied if an entrance drive is constructed to the City's subgrade requirements, it would be a smaller scale version of the road and result in minimal risk to the City. He stated that may be an acceptable solution to satisfy the needs of both parties. Davis agreed with the need to encourage and facilitate new business while minimizing the City's risk at the same time.

Mundle asked if staff could meet with Ms. Palm and discuss an agreement for a smaller entrance with Council consideration in two weeks. Davis answered in the affirmative. Curt Strandland stated that would be acceptable, noting the entrance drive would not impact wetlands but a full road width would impact wetlands. He stated they would also like to see a written agreement so they know what they are agreeing to. Mundle stated he would like to see a full agreement between the City and Ms. Palm before taking action.

**Mundle stated I amend my motion to table consideration to the next meeting to allow time for staff to draw up an agreement between Ms. Palm and the City. Ronning stated I'll second.** Ronning asked any discussion on the motion to table? Those in favor to table? **All in favor.** Ronning asked opposed? The ayes have it. **Motion passes unanimously.**

Davis stated he will meet with Ms. Palm as soon as possible and consult with Attorney Vierling on the terms of the agreement.

8.0G.2  
Ordinance  
Opting out of  
Mn/Statutes  
Section  
462.3593

Davis presented the staff report, noting Governor Dayton signed into law a bill creating a new process for local governments to permit certain types of recreational vehicles as temporary family dwellings to provide transitional housing for seniors or anyone needing assistance with two or more 'instrumental activities of daily life' for mental or physical reasons eligible to be housed in this manner.

Davis explained that local governments may opt out of this program if they determine that this type of expedited land use permitting for temporary dwellings is not particularly suited to their community. Due to the unintended consequences and questionable implications of the intent of this law, the City Attorney and staff recommend that Council consider adopting Ordinance 55, Second Series, an Ordinance Opting Out of Minnesota Statutes, Section 462.3593.

**Mundle stated make a motion to adopt Ordinance 55, Second Series, an Ordinance Opting Out of Minnesota Statutes, Section 462.3593. Harrington stated I'll second.** Ronning asked discussion? Those in favor? **All in favor.** Ronning asked opposed? Hearing none, motion passes. **Motion passes unanimously.**

8.0G.3  
Comp Plan  
RFPs

Davis presented the staff report, indicating that in response to the requirement of the Met Council to update Comprehensive Plans every ten years, the City Council had authorized staff to advertise Requests for Professional Services (RFPS) necessary to complete this work. The RFPs were advertised as required and four submissions were received:

- Community Design Group – Minneapolis, MN
- Houston Engineering, Inc. – Maple Grove, MN
- Northwest Associated Consultants – Golden Valley, MN
- WSB – Minneapolis, MN

8.0G.3  
Comp Plan  
RFPs

Davis noted the City will be receiving a \$32,000 grant from the Met Council to fund this effort, which is anticipated to cost from \$50,000 to \$90,000 depending on the scope of work that is delegated to consultants. In addition to the consultant fees, the City's engineering firm Hakanson Anderson, will be requested to complete several sections of the update and will provide the City with a proposal for costs for this service. The proposed 2017 General Fund Budget includes \$28,000 in supplemental funding for this activity. Any approved costs over \$60,000 would be appropriated from the proposed 2017 EDA Budget.

Davis asked the City Council to set a date to interview the proposers, noting final costs for the work will not be determined until a consultant is selected, scope of work defined, and fees negotiated for services. The Council discussed availability and length of each interview.

**Ronning stated I move to set the July 27, 2016, Work Meeting, 6 p.m., for interview of the four RFP consultants. Harrington stated I'll second.** Ronning asked any discussion? Those in favor? **All in favor.** Ronning asked opposed? The ayes have it. **Motion passes unanimously.**

Ronning stated the City has an existing Comp Plan. He asked for an overview of what the existing Comp Plan says, what did and did not get done, and the cost of it. Ronning stated he thought it was 'science fiction.' Davis stated that is what staff wants to avoid with the Plan update. He stated the bulk of the work will basically concentrate on the Highway 65 corridor and the area three-quarters of a mile on either side of that corridor. Davis stated staff will give the consultants information on what the Council is looking for prior to the interviews so their presentation can be tailored to that information.

8.0G.4  
2017 Budget  
Meeting  
Schedule and  
2017 ACSO

Davis presented the staff report and proposal received from the Anoka County Sheriff's Office (ACSO) for a 2017 contract for law enforcement services. The proposed contract for 36-hour patrol coverage with 20 hours per week for a Community Service Officer (CSO) requests a budget of \$1,033,213 or an increase of 0.7% over the 2016 budget of \$1,026,000. The net dollar increase of the proposed contract is \$7,213. The alternative proposal is for a contract with 36-hour patrol coverage but no CSO service. This contract cost for this offer is \$988,321.

Davis presented staff's recommendation to consider directing the ACSO to prepare the 2017 Law Enforcement Services Contract for 36-hour per day patrol coverage and 20-hour per week CSO service in the amount of \$1,033,213. Staff also requests that Council schedule any additional meetings necessary to complete this review and revision.

**Ronning stated I'll make a motion to approve staff's recommendation for the 2017 Law Enforcement Services Contract for 36-hour per day patrol coverage and 20-hour per week CSO service in the amount of \$1,033,213 for the 2017 budget for Council consideration and approval. Koller stated I'll second.** Ronning asked discussion? All those in favor? **All in favor.** Ronning asked opposed? The ayes have it. **Motion passes unanimously.**

Davis asked whether the Council would like to schedule subsequent budget meetings, noting the Fire Chief and Public Works Manager will be scheduled to appear at the next two meetings to present their budget requests. **The Council indicated that would be sufficient.**

**9.0 Other**

Davis recounted the upcoming Booster Day events and encouraged all to participate in the fun, making it a marquee event for the City.

## 9.0A

## Staff Reports

## 9.0B

## Council

## Report –

## Member

## Harrington

## Blood Drive

## Golf Sponsors

## CR22/TH65

## Council

## Member

## Koller

Harrington announced the July 12<sup>th</sup> blood drive at Our Saviors Lutheran Church and openings for golf tournament sponsors.

Harrington asked for an update on Mn/DOT's plans for the intersection of County Road 22 and Highway 65. Davis stated Ayshford attended a meeting of the Transportation Advisory Committee this afternoon and Mn/DOT expects to have information on intersection alternatives to the City by the end of August or first of September. He stated this topic will also be considered at the Town Hall Meeting.

None

## Council

## Member

## Mundle

## URRWMO

Mundle reported on the good attendance at the Upper Rum River WMO public hearing and thanked those from East Bethel who had participated. He announced the Upper Rum River WMO is forming a citizen advisory committee as part of its 10-year plan update. Their first meeting will be July 20, 6:30 pm., at the Oak Grove City Hall.

## Ride Along

Mundle described his experience during a ride along with Sheriff Deputy Fahey.

## Mayor Pro

## Tem Ronning

None.

## Mayor Voss

Mayor Voss was absent.

## 9.0C

## Other

None.

**10.0****Adjourn**

**Harrington stated I'll make a motion to adjourn. Koller stated I'll second. Ronning asked those in favor? All in favor. Ronning stated the ayes have it. Motion passes unanimously.**

Meeting adjourned at 8:13 p.m.

Submitted by:

Carla Wirth

*TimeSaver Off Site Secretarial, Inc.*