

City of East Bethel
City Council Agenda
 Regular Council Meeting – 7:00 p.m.
 Date: May 18, 2016



	<u>Item</u>	
7:00 PM	1.0	Call to Order
7:01 PM	2.0	Pledge of Allegiance
7:02 PM	3.0	Adopt Agenda
7:03 PM	4.0	Presentations
p. 3-7		A. Sheriff's Department Monthly Review
p. 8-11		B. Fire Department Monthly Review
7:10 PM	5.0	Public Forum
7:20 PM	6.0	Consent Agenda
		<i>Any item on the consent agenda may be removed for consideration by request of any one Council Member and put on the regular agenda for discussion and consideration</i>
p. 13-15		A. Approve Bills
p. 16-26		B. Meeting Minutes, April 27, 2016 City Council Special Meeting
p. 27-42		C. Meeting Minutes, May 4, 2016 City Council Meeting
		D. Acceptance of Class 5 Bid Results and Authorization to Proceed
		New Business
7:25 PM	7.0	Commission, Association and Task Force Reports
		A. Planning Commission
		B. Economic Development Authority
		C. Park Commission
		D. Road Commission
p. 43-46		1. 2017-2021 Roads Capital Improvement Plan
7:35 PM	8.0	Department Reports
		A. Community Development
		B. City Engineer
p. 47-60		1. Approving Plans and Specifications and Direction to Solicit Bids for the 2016 Street Surface Improvement Project, and Resolution 2016-22
		C. City Attorney
		D. Finance
		E. Public Works
		F. Fire Department
		G. City Administrator
p. 61		1. City Administrator's Performance Evaluation and Employment Agreement
p. 62		2. Castle Towers Decommission Report

7:45 PM

9.0 Other

- A. Staff Report
- B. Council Reports
- C. Other
- D. Closed Session; Attorney Client Privilege, Minn. Stat. § 13D.05, subd. 3, PID # 29-33-23-34-0001 and 29-33-23-33-0002

8:00 PM

10.0 Adjourn



City of East Bethel City Council Agenda Information

Date:

May 18, 2016

Agenda Item Number:

Item 4.0 A

Agenda Item:

April Sheriff's Report

Requested Action:

Information Only

Background Information:

Commander Orlando will present the ACSO Report for April 2016.

Fiscal Impact:

None

Recommendation(s):

Information Only

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: X

Anoka County Sheriff's Office Report April 2016

Custodial Arrests / Significant Events

DWI's – There were five DWI arrests in April. Two arrests were the result of passerby's calling in suspected drunken driving. Two arrests were the result of driving conduct stops. The last arrest involved a hit and run property damage accident where the suspect struck a parked car on the roadway and continued onto his home. The victim had made contact with the suspect prior to calling for deputies. The suspect admitted to hitting the car and admitted to being drunk. He did test at a .17 bac.

5th Degree Possession of Controlled Substance – Deputy Kvam observed a vehicle being driven by a male whom has a revoked drivers license. Deputy Kvam had recently received information that this male was selling methamphetamine. Deputy Kvam had the male step out of the vehicle to speak with him. Another deputy on the stop advised he could see a baggie containing a crystal like substance in plain view in the cup holder. The substance did test positive for methamphetamine. The male was transported to jail.

An East Bethel resident received a phone call from a male identifying himself as being with the US Treasury Service and that there is some grant money that he may be eligible for. The resident gave them access to his iTunes prepaid account, and found that they took \$200 from it. He received a second phone call advising they needed more money to release the funds. The resident figured out that this was a scam and closed the account.

The IRS scam is still going on. An East Bethel resident reported receiving two voice mails from a person claiming to be with the IRS and that a lawsuit was going to be filed against her, if she did not pay fees. The resident was aware of the scam and did not respond to the calls.

It is that time of year when crimes of opportunity seem to become more frequent, along with warmer weather. This past month, East Bethel had several theft reports involving thefts from vehicles and thefts from yards/sheds. Please remember not to leave valuables in your vehicle, even if you lock your vehicles, windows can be easily and quickly broken and items taken.

Along with more theft calls, we see an increase in quality of life calls, such as barking dog disturbing, loud music disturbing, loud parties. Please be mindful that no one wants to hear your dog barking for hours on end. No one likes loud music when they are trying to sleep, and no one likes a loud party. Be mindful of your neighbors, as the weather continues to get warmer, people like to sleep with windows open and sound does travel.

CITY OF EAST BETHEL

APRIL 2016

ITEM	April-16	March-16	YTD 2016	YTD 2015
Radio Calls *	369	378	1,400	NA**
Burglaries	3	2	6	11
Thefts	13	12	41	49
Crim Sex Conduct	1	1	5	4
Assault	1	0	3	9
Damage to Property	4	3	11	15
Harass Comm	0	1	2	16
Felony Arrests	1	4	9	20
Gross Misd Arrests	1	1	2	0
Misd Arrests	1	3	17	31
DUI Arrests	5	1	10	18
Domestic Arrests	1	1	6	10
Warrant Arrests	3	3	20	15
Traffic Arrests	NA***	NA***	NA***	276

* Radio Calls is the actual data received from Central Communications

** Radio Calls from 2015 are not available

*** Traffic Arrests are not available at this time.

CITY OF EAST BETHEL – COMMUNITY SERVICE OFFICERS

APRIL 2016

ITEM	April-16	March-16	YTD 2016	YTD 2015
Calls For Service	28	43	118	134
Accident Assist	2	3	7	8
Vehicle Lock Out	7	3	16	14
Extra Patrol	27	37	144	85
House Check	0	0	0	0
Business Check	0	0	2	1
Animal Complaints	5	17	37	22
Traffic Assist	6	3	11	8
Aids: Agency	52	57	184	141
Aids: Public	7	14	39	61
Paper Service	0	0	0	0
Inspections	0	0	0	0
Ordinance Violations	1	3	9	8



City of East Bethel City Council Agenda Information

Date:

May 18, 2016

Agenda Item Number:

Item 4.0 B

Agenda Item:

Fire Department Report

Requested Action:

Informational only

Background Information:

The Fire Chief has provided reports of Fire Department emergency calls and emergency medical calls from the previous month.

Fiscal Impact:

None

Recommendation(s):

Informational only.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required: X



East Bethel Fire Department
April, 2016
Response Calls

ncident Number	ncident Date	Alarm Time	ocation	ncident Type
157	04/30/2016	13:57	24355 65 HWY NE	EMS call
156	04/29/2016	14:27	19444 5th St. NE	EMS call
155	04/28/2016	13:40	2053 221st AVE NE	EMS call
154	04/28/2016	02:38	24355 Hwy 65	EMS call
153	04/25/2016	03:50	19715 Tri Oak CIR	EMS call
152	04/24/2016	05:45	18164 65 HWY NE	EMS call
151	04/23/2016	20:57	1160 229th AVE NE	Odor of smoke
150	04/23/2016	14:22	20220 Lake George Blvd NW	Building Fire Mutual Aid
149	04/21/2016	15:24	237th AVE NE	Grass fire
148	04/20/2016	11:16	1670 229th LN NE	Gas leak
147	04/19/2016	18:39	2241 221st AVE NE	Keep Fire Exits Open
146	04/19/2016	11:45	3542 Edmar LN	Gas leak
145	04/19/2016	08:54	23580 Davenport ST	EMS call
144	04/19/2016	07:47	23539 Osmium ST	Building Fire Mutual Aid
143	04/18/2016	18:04	19444 5th STS	EMS call
142	04/18/2016	17:31	18553 3rd ST	Odor of smoke
141	04/18/2016	13:06	Sims and 65 HWY NE	EMS call
140	04/18/2016	08:47	1150 216th AVE	EMS call
139	04/18/2016	05:53	229th and Packard	Good intent call, other
138	04/17/2016	22:05	24355 Highway 65 NE	Unauthorized burning
137	04/17/2016	02:15	3700 Edmar LN NE	EMS call
136	04/16/2016	21:04	4256 224th AVE NE	Unauthorized burning
135	04/16/2016	14:59	Viking Blvd and 65 HWY NE	Car vehicle fire
134	04/16/2016	13:36	18164 65 HWY NE	EMS call
133	04/16/2016	08:05	24355 Hwy 65 NE	EMS call
132	04/15/2016	17:11	1046 181 ST NE	EMS call
131	04/14/2016	22:48	2832 185th LN NE	EMS call
130	04/14/2016	20:55	Thielen BLVD NE	EMS call
129	04/14/2016	18:04	209 th and 65 HWY NE	Vehicle accident
128	04/13/2016	20:26	20817 Durant ST NE	Vehicle accident
127	04/13/2016	13:33	23237 Durant ST NE	EMS call
126	04/12/2016	23:55	1555 Viking BLVD NE	EMS call
125	04/12/2016	23:17	3700 Edmar LN NE	EMS call
124	04/10/2016	17:29	197 Forest RD NE	EMS call
123	04/10/2016	12:01	20885 Austin ST NE	EMS call
122	04/09/2016	10:21	4614 East Front BLVD NE	EMS call
121	04/06/2016	15:37	1046 181 LN	EMS call
120	04/04/2016	19:14	4349 Viking BLVD NE	EMS call
119	04/04/2016	07:55	727 229th LN NE	EMS call
118	04/03/2016	20:20	19715 Tri Oak CIR	EMS call
117	04/03/2016	12:58	4349 Viking BLVD	EMS call
116	04/01/2016	06:26	18164 65 HWY NE	EMS call
Total				2

City of East Bethel

Subject: Fire Inspector Report

April 1 – 30, 2016

City of East Bethel Fire Inspection List

Name	Address	Comments
Central Wood Products	19802 Hwy 65	Fire Extinguisher, Temporary Structure, Sprinkler System
B&T Trucking	1311 229 th Ave	Extension cords, Fire Extinguisher, Emergency lighting, Label Door
Cemstone	24480 Baltimore St	No Violations
North Country Concrete	23035 Ulysses St	No Violations
Corner express	4852 Viking Blvd	3 rd Inspection: hood system
Fire Stations and City Hall		Monthly fire extinguisher inspection
NOTE: First Inspections Unless Noted		

00 Businesses Inspected

Reported by: Mark Duchene
Fire Inspectors



City of East Bethel City Council Agenda Information

Date:

May 18, 2016

Agenda Item Number:

Item 6.0 A-D

Agenda Item:

Consent Agenda

Requested Action:

Consider approval of the Consent Agenda

Background Information:

Item A

Approve Bills

Item B

April 27, 2016 City Council Special Meeting Minutes

Meeting minutes from the April 27, 2016 City Council Special Meeting for the BR & E program commencement are attached for your review.

Item C

May 4, 2016 Town Hall Meeting Minutes

Meeting minutes from the May 4, 2016 City Council Meeting are attached for your review.

Item D

Acceptance of Class 5 Bid Results and Authorization to Proceed

At the February 17, 2016 meeting, the City Council approved the advertisement and solicitation of sealed bids for the 2016 Class 5 resurfacing projects. Bids were solicited by advertising in the Anoka Union Herald, The League of Minnesota Cities, and the City of East Bethel website. Bids were received and opened on April 21, 2016. Bids were based on the following quantities and locations:

- | | | |
|-----|--------------------------|--------|
| 1.) | 199th Ave & Buchannan St | 3,540' |
| 2.) | Durant St | 1,500' |
| 3.) | Xylite St & 216th Ave | 4,550' |
| 4.) | Zumbrota St & 219th Ave | 3,720' |

Based on the estimated 3,100 tons, the low bid for this material was \$33,325 from Bjorkland Trucking with a unit price of \$10.75/ton.

There is \$35,000 in the 2016 street maintenance budget for these projects. The bid cost for this project is for material and delivery. The City conducts the grading, compaction and finishing of this material.

Staff recommends the acceptance of the low bid from Bjorklund Trucking and authorization to proceed with the resurfacing project.



City of East Bethel
May 18, 2016
Payment Summary

Payments for Council Approval	
Bills to be approved for payment	\$102,749.91
Electronic Payroll Payments	\$30,862.61
Payroll - City Council, May 13, 2016	\$1,775.35
Payroll - Fire Department, May 13, 2016	\$9,083.26
Payroll - City Staff, May 5, 2016	\$35,136.11
Total to be Approved for Payment	\$179,607.24

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
	Insurance Claim	100030	Ready Watt Electric	101		\$26,292.00
Arena Operations	Bldgs/Facilities Repair/Maint	042816	Wright-Hennepin Coop Electric	615	49851	\$29.95
Arena Operations	Information Systems	B160502J	Anoka County Treasury Dept	615	49851	\$75.00
Arena Operations	Professional Services Fees	100021	Gibson's Management Company	615	49851	\$1,750.00
Arena Operations	Refuse Removal	1756560	Ace Solid Waste, Inc.	615	49851	\$111.97
Building Capital Projects	Improvements Other Than Bldgs	15783-16179R	RAK Construction Inc.	401	40100	\$9,954.00
Building Inspection	Electrical Inspections	050116	Brian Nelson Inspection Svcs	101		\$998.25
Building Inspection	Escrow Reimbursement	050216	Joe Morgan	101		\$2,000.00
Building Inspection	Motor Fuels	370919	Mansfield Oil Company	101	42410	\$164.20
Building Inspection	Septic Escrow Reimbursement	050216	Caliber Homes Inc.	101		\$7,000.00
Central Services/Supplies	Information Systems	B160502J	Anoka County Treasury Dept	101	48150	\$75.00
Central Services/Supplies	Information Systems	B160502J	Anoka County Treasury Dept	101	48150	\$75.00
Central Services/Supplies	Printing and Duplicating	32090	Do All Printing.Com	101	48150	\$300.85
Central Services/Supplies	Telephone	050116	CenturyLink	101	48150	\$98.43
City Administration	Professional Services Fees	M22077	TimeSaver Off Site Secretarial	101	41320	\$1,097.50
Economic Development Authority	Professional Services Fees	300015477	Regents of University of MN	232	23200	\$2,000.00
Fire Department	Bldgs/Facilities Repair/Maint	1023	Bill's Quality Cleaning	101	42210	\$84.00
Fire Department	General Operating Supplies	15027	Menards Cambridge	101	42210	\$96.82
Fire Department	Motor Fuels	370919	Mansfield Oil Company	101	42210	\$261.19
Fire Department	Motor Fuels	370920	Mansfield Oil Company	101	42210	\$123.54
Fire Department	Motor Vehicle Services (Lic d)	1055805	Boyer Truck Parts	101	42210	\$162.10
Fire Department	Motor Vehicles Parts	F-261190122	Allstate Peterbilt North	101	42210	\$79.13
Fire Department	Motor Vehicles Parts	F-261260178	Allstate Peterbilt North	101	42210	\$43.50
Fire Department	Personnel/Labor Relations	2536861604	First Advantage LNS	101	42210	\$113.00
Fire Department	Refuse Removal	1756560	Ace Solid Waste, Inc.	101	42210	\$89.58
Fire Department	Repairs/Maint Machinery/Equip	19479	M.L. Auto Repair	101	42210	\$91.22
Fire Department	Small Tools and Minor Equip	17242120	W.S. Darley & Co.	101	42210	\$68.91
Fire Department	Telephone	050116	CenturyLink	101	42210	\$89.30
Fire Department	Telephone	050116	CenturyLink	101	42210	\$59.76
General Govt Buildings/Plant	Bldg/Facility Repair Supplies	17898	Blaine Lock & Safe, Inc.	101	41940	\$73.50
General Govt Buildings/Plant	Bldg/Facility Repair Supplies	15566	Menards Cambridge	101	41940	\$27.98
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	11960	Betz Mechanical, Inc.	101	41940	\$215.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	1021	Bill's Quality Cleaning	101	41940	\$380.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	455408-04-16	Premium Waters, Inc.	101	41940	\$81.35



City of East Bethel
May 18, 2016
Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	127494	Robert B. Hill Company	101	41940	\$18.00
General Govt Buildings/Plant	Refuse Removal	1756560	Ace Solid Waste, Inc.	101	41940	\$52.89
General Govt Buildings/Plant	Small Tools and Minor Equip	051116	Timberwolf Comm. Cabinetry	101	41940	\$575.00
Legal	Legal Fees	04 2016	Eckberg, Lammers, P.C.	101	41610	\$8,389.79
Mayor/City Council	Commissions and Boards	2nd Half 2016	Upper Rum River Watershed	101	41110	\$3,555.62
Park Maintenance	Bldg/Facility Repair Supplies	75593328	SiteOne Landscape Supply	101	43201	\$16.34
Park Maintenance	Clothing & Personal Equipment	1182666089	G&K Services - St. Paul	101	43201	\$19.00
Park Maintenance	Clothing & Personal Equipment	1182677511	G&K Services - St. Paul	101	43201	\$19.00
Park Maintenance	Equipment Parts	363045674	BlueTarp Financial, Inc.	101	43201	\$174.95
Park Maintenance	Equipment Parts	4041042201	BlueTarp Financial, Inc.	101	43201	\$170.97
Park Maintenance	Equipment Parts	P63022	MN Equipment	101	43201	\$70.35
Park Maintenance	Equipment Parts	1921-346578	O'Reilly Auto Stores Inc.	101	43201	\$8.16
Park Maintenance	General Operating Supplies	4042040085	BlueTarp Financial, Inc.	101	43201	\$90.94
Park Maintenance	Heavy Machinery	115228958	Deere & Company	701	43201	\$12,403.68
Park Maintenance	Lubricants and Additives	363045359	BlueTarp Financial, Inc.	101	43201	\$27.96
Park Maintenance	Lubricants and Additives	1539-449211	O'Reilly Auto Stores Inc.	101	43201	\$47.93
Park Maintenance	Lubricants and Additives	1539-449462	O'Reilly Auto Stores Inc.	101	43201	\$29.94
Park Maintenance	Lubricants and Additives	1539-449464	O'Reilly Auto Stores Inc.	101	43201	\$19.96
Park Maintenance	Motor Fuels	370919	Mansfield Oil Company	101	43201	\$223.88
Park Maintenance	Motor Fuels	370920	Mansfield Oil Company	101	43201	\$237.57
Park Maintenance	Park/Landscaping Materials	22877	Bjorklund Companies, LLC	101	43201	\$1,000.20
Park Maintenance	Park/Landscaping Materials	22896	Bjorklund Companies, LLC	101	43201	\$995.00
Park Maintenance	Park/Landscaping Materials	22963	Bjorklund Companies, LLC	101	43201	\$135.00
Park Maintenance	Park/Landscaping Materials	75434807	SiteOne Landscape Supply	101	43201	\$107.75
Park Maintenance	Personnel/Labor Relations	2536861604	First Advantage LNS	101	43201	\$113.00
Payroll	Insurance Premium	06 2016	Delta Dental	101		\$766.40
Payroll	Insurance Premium	06 2016	PreferredOne	101		\$7,382.39
Planning and Zoning	Filing Fees	2134424.005	Anoka County	101	41910	\$46.00
Planning and Zoning	Filing Fees	2135211.009	Anoka County	101	41910	\$46.00
Planning and Zoning	Professional Services Fees	050316	Gail E. Gessner	101	41910	\$100.00
Planning and Zoning	Professional Services Fees	4	WSB & Associates, Inc.	101	41910	\$2,400.00
Police	Professional Services Fees	04 2016	Gratitude Farms	101	42110	\$455.00
Recycling Operations	General Operating Supplies	31009	AmeriMark Direct	226	43235	\$127.05
Recycling Operations	Refuse Removal	1756560	Ace Solid Waste, Inc.	226	43235	\$172.41
Recycling Operations	Refuse Removal	03 2016	Freimuth Enterprises LLC	226	43235	\$1,296.80
Sewer Operations	Professional Services Fees	1054977	Metropolitan Council Env Svcs	602	49451	\$1,727.92
Street Maintenance	Bldgs/Facilities Repair/Maint	1182666089	G&K Services - St. Paul	101	43220	\$9.17
Street Maintenance	Bldgs/Facilities Repair/Maint	1182677511	G&K Services - St. Paul	101	43220	\$5.33
Street Maintenance	Bldgs/Facilities Repair/Maint	455408-04-16	Premium Waters, Inc.	101	43220	\$81.35
Street Maintenance	Clothing & Personal Equipment	1182666089	G&K Services - St. Paul	101	43220	\$18.32
Street Maintenance	Clothing & Personal Equipment	1182677511	G&K Services - St. Paul	101	43220	\$18.32
Street Maintenance	Equipment Parts	F-261180067	Allstate Peterbilt North	101	43220	\$99.86
Street Maintenance	Equipment Parts	F-261240028	Allstate Peterbilt North	101	43220	\$15.48
Street Maintenance	Equipment Parts	F-261260189	Allstate Peterbilt North	101	43220	\$95.00
Street Maintenance	Equipment Parts	DL042616-26	Emergency Automotive	101	43220	\$153.12



City of East Bethel
May 18, 2016
Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Street Maintenance	Lubricants and Additives	26766	Hayford Ford	101	43220	\$36.66
Street Maintenance	Lubricants and Additives	PC200147141	Ziegler Inc.	101	43220	\$86.81
Street Maintenance	Motor Fuels	370919	Mansfield Oil Company	101	43220	\$97.01
Street Maintenance	Motor Fuels	370920	Mansfield Oil Company	101	43220	\$589.20
Street Maintenance	Motor Vehicle Services (Lic d)	4070	All Season Builders	101	43220	\$500.00
Street Maintenance	Motor Vehicle Services (Lic d)	1321	Central Truck Service, Inc	101	43220	\$394.66
Street Maintenance	Motor Vehicle Services (Lic d)	99043	Hayford Ford	101	43220	\$293.29
Street Maintenance	Motor Vehicles Parts	1539-448244	O'Reilly Auto Stores Inc.	101	43220	\$296.23
Street Maintenance	Personnel/Labor Relations	2536861604	First Advantage LNS	101	43220	\$113.00
Street Maintenance	Refuse Removal	1756560	Ace Solid Waste, Inc.	101	43220	\$176.90
Street Maintenance	Small Tools and Minor Equip	117092	Metro Products, Inc.	101	43220	\$24.09
Street Maintenance	Street Maint Materials	IN00015363	City of St. Paul	101	43220	\$1,500.38
Street Maintenance	Street Maint Materials	160430	Commercial Asphalt Co.	101	43220	\$107.95
Street Maintenance	Street Maint Materials	BL0000004656	TrueNorth Steel	101	43220	\$360.00
Street Maintenance	Telephone	050116	CenturyLink	101	43220	\$70.33
Street Maintenance	Welding Supplies	171152443	Minneapolis Oxygen Co.	101	43220	\$16.00
Water Utility Operations	Bldgs/Facilities Repair/Maint	042816	Wright-Hennepin Coop Electric	601	49401	\$26.67
Water Utility Operations	Telephone	050116	CenturyLink	601	49401	\$74.94
Water Utility Operations	Telephone	050116	CenturyLink	601	49401	\$179.11
Water Utility Operations	Telephone	050116	CenturyLink	601	49401	\$125.85
						\$102,749.91
Electronic Payroll Payments						
Payroll	PERA					\$6,441.94
Payroll	Federal Withholding					\$5,947.09
Payroll	Medicare Withholding					\$1,991.70
Payroll	FICA Tax Withholding					\$8,516.10
Payroll	State Withholding					\$2,433.03
Payroll	MSRS/H CSP					\$5,532.75
						\$30,862.61

EAST BETHEL CITY COUNCIL MEETING

APRIL 27, 2016

The East Bethel City Council met on April 27, 2016, at 7:00 p.m. for the special City Council meeting at City Hall.

MEMBERS PRESENT: Steve Voss Ron Koller Tim Harrington
Brian Mundle Tom Ronning

ALSO PRESENT: Jack Davis, City Administrator
Colleen Winter, Community Development Director

1.0 The April 27, 2016, City Council special meeting was called to order by Mayor Voss at
Call to Order 7:00 p.m.

2.0 **Harrington stated I'll make a motion to adopt tonight's agenda. Koller stated I'll**
Adopt **second.** Voss asked any discussion? All in favor say aye? **All in favor.** Voss asked any
Agenda opposed? That motion passes. **Motion passes unanimously.**

3.0 Voss stated thank you everyone for being here tonight. This is our Special Meeting. We'll
Introductions be presented results of the Business Retention & Expansion (BR&E) Program. A few
introductions. Someone who we've been seeing quite often lately, our County
Commissioner Julie Braastad's here. Thank you for being here. I think many of the people
in this room are familiar with the Program. Many of the Councilmembers have been
involved from an observation standpoint, some a little more involved than others. But, in
terms of, I think, three folks that we want to introduce before we go with the presentation,
first is Bruce Saylor from Connexus Energy. Connexus was actually kind of the catalyst in
some respects in getting this program going with the grant that was provided from
Connexus Energy. City Council and everyone appreciates that. Thank you for that.

Voss stated Brad Slawson, who is the current President of the East Bethel Chamber of
Commerce. Brad is a more recent President, but the Chamber of Commerce, as a whole,
has been a great supporter of this and, again the catalyst.

Voss stated then Doug Welter who was a Team Chairman for BR&E. A lot of people put a
lot of time into this program. A lot of people did. But, with any program, it usually takes
that one leader to take all the 'hits' and be the one that is the cheerleader and makes sure
everyone keeps going. So Doug, we thank you for that. With that, we'll turn it over to
Doug.

4.0 Doug Welter, President of East Bethel Chamber of Commerce, stated thank you. So what
Business the plan is tonight, is I'm going to give you an overview of how we got to where we are
Retention & today and then we have three projects that we've started for East Bethel and we'll have a
Expansion member of each of those project teams give you more detail about each project and what
Commencement we're planning to do. If you have questions while we go, ask. If you want to wait until
later, there's kind of two objectives. When I do training meetings I always have two basic
objectives and I'm going to try to do those tonight too so when we get all done with the
meeting and the refreshments afterwards, you should leave confused and over fed. So that's
what we're shooting for. So if I don't get there, make sure you tell me.

Welter stated this whole process, if it's going to work, there'll be a short pause here. Sorry
for the delay. Okay, and Mayor Voss good job of thanking everyone already so I won't go

through it again but it really has been a lot of people providing a lot of support both financially and time and energy to make this project go. Really, want to thank everyone's support on this. The goals of this Program, now this is a Program that was designed by the University of Minnesota, and they helped us with the implementation. The goals for this Program are to demonstrate to local businesses that they're appreciated, to help existing businesses solve problems, to assist the businesses in using and finding programs that can help them become more competitive, to develop strategic plans for long-range activities around business retention and expansion, and then build capacity within the community to sustain growth.

Welter stated so for us it was a little simpler than that. We just wanted to find ways to help local businesses be more successful. That's our main goal. Now this kind of gives you an idea of all the big steps in the process. And, that red arrow shows you where we are tonight. We're on the commencement phase. That means we have gone through all the analysis and we have picked projects and we're ready to start. So, this is an announcement to the community of what projects we're starting. But there's still a ways to go. We've got to actually get the projects done now.

Welter stated this is the timeline. About this time last year, in March, the project was approved. The big steps, we've got a Leadership Team formed, then we got a task force. We needed people and interviewers because we needed people to help us with the process of interviewing local businesses to find out what needs they had, what concerns they had, how things were going for them now. Then in October, September-October, we actually conducted interviews with 43 businesses within East Bethel and then we gave all those results, the raw data, to the University and the University did data analysis and interpretation of all of those interviews and all that data. In December, we had a meeting at the University of Minnesota with our Leadership Team, part of the Task Force, and experts from a lot of different agencies to help us interpret the data. Then we had a meeting to actually select projects based on that data. That bring us to tonight.

Welter stated so this is the Leadership Team. Adeel was our advisor from the University of Minnesota, Cathy Beason from The Pines Craft Retreat, Sharon Johnson from Minnesota Fresh Farms, Bruce Sayler from Connexus Energy, myself, and Colleen Winter from East Bethel was the Leadership Team. Task Force, I won't read you all the names but take a look at them. Most of those people are in the room. They have been very involved from the beginning of the interviews through the project selection in making this project a success. And, I'm going to tell you this right now so I don't forget, the University prepared a final report that has all this information in it and when we go next door for coffee and dessert, you can get a copy of that report and take it with you. So, you don't have to remember everything.

Welter stated so I mentioned the meeting at the University. It was what the Program calls the Campus Review Meeting. They brought in experts from the University, State agencies, County agencies, and not only did they help us interpret the data from the surveys, they gave us information about how our data compared to other communities. They gave us information on employment and hiring practices, challenges other communities have had. They did all of those things and then we got in groups and generated suggestions on how East Bethel might want to approach addressing some of the problems, or some of the challenges that the businesses were facing.

Welter stated when we finished that meeting, the U took all of that data back, all of the suggestions back, and they worked through finalizing a report very specifically for East Bethel based on that meeting.

Welter stated that brought us to this event, in early March, the Task Force Retreat. So, we brought our Task Force together with our Leadership Team, some of the City Councilmembers were there watching what was going on, the University advisers were there. What we did is reviewed all the data and we reviewed the report they gave us, which listed what they called Emerging Strategies. In other words, issues that were specific to East Bethel and some recommendations on how we might want to approach trying to solve those. But, this is like they give you the whole catalogue, now you get to pick what you want to focus on out of that. So we spent the night working on that and we identified three projects that we were going to undertake for East Bethel. We okay so far? Okay.

Welter stated here's the four strategies that emerged from the University's data. The first one was called Improving Business Retention & Expansion Through Business Assistance. The second was Upgrading Telecommunications Broadband Services. The third was Improve Livability Conditions and Conditions for Doing Business Within East Bethel. And the fourth was Improve Communications between City Entities and Businesses.

Welter stated each of those were supported by facts and data that came out of all of the surveys and research. For example, under Business Assistance, here's some of the things that generated Business Assistance as a strategy to pursue: 52% of the businesses that were interviewed did not have a written business plan; 53% of the businesses said, 'Yes, we're going to have training needs during the next year;' and then there was a whole group of businesses that said, 'Yes, we have problems recruiting and retaining employees;' and, 23% cited that inadequate labor skills were their biggest single issue. Kind of the kicker to the whole thing is 42% of the businesses said they were planning to expand.

Welter stated well, if they've got challenges already and they're planning an expansion, those challenges are going to become more significant. So that's why Business Assistance came out as one strategy that East Bethel should consider pursuing.

Welter stated here's some of the suggestions that they came up with on projects we could use to address that. I won't read them all to you but take a look at them. So this is what the Campus Review Meeting, suggestions generated there, this is what we got from that. So we looked at that and we evaluated which ones we thought we would want to pursue. Any specific questions on any of those? Okay.

Welter stated the second big area for focus was Telecommunications. The reason that Telecommunications was high is a number of, well this is the first, it was the single biggest reason given by any business for considering relocating or downsizing, was inadequate telecommunications. So that was, it was a big issue there. And, they came up with some projects for us that we could consider: developing a task force, mapping coverage, and other things. So we looked through those as well to say, 'Okay, which of these makes sense to us.'

Welter stated the third strategy was Livability and Conditions for Doing Business Within East Bethel. The reason this one came up is that you can see from that chart, the yellow is telling us how the businesses interviewed felt about East Bethel as a place to be. You can see it's pretty positive. But when you rank it against how they felt as a place to do business,

the scores were lower. A feeling on that was if you improve it as a place to do business, you're probably going to improve it as a place to live as well. So that's one of the big reasons that one came up.

Welter stated this was an interesting one that came out of, I think it was the DEED, I can't remember what that stands for, sorry. But Telecommuting Patterns. Of all the people that live in East Bethel work, 6,800 leave East Bethel to go to work. 214 that live in East Bethel actually work in East Bethel. Then 736 that live outside East Bethel come into East Bethel to work. So, there's a lot of potential employees that live in East Bethel are not working in East Bethel so it gives us an opportunity to create more jobs in East Bethel or make more people aware of the jobs that are available in East Bethel.

Welter stated so this is some of the things that they came up with as possible high-level projects we should consider. Again, the Task Force at that meeting, we reviewed all of these again to see what would make the most sense to us.

Welter stated the last one was Improve Communication. It came out in the survey, there were a few high importance points that came out. When the businesses rated the budget process, the financial management process and setting spending priorities, the rankings came up as very important issues but businesses were generally not very satisfied with the process. That seemed to link mostly to communication. They made comments about wanting more transparency in the planning and budgeting processes.

Welter stated the last bullet, I thought, was really interesting. Compared to other communities, because this BR&E process has been run in about 60 other cities in Minnesota. We scored much higher as far as rating these factors of local government financial management very important, than other cities did. So East Bethel is very concerned, feels that those are very important issues compared to other Minnesota cities. I thought that was really interesting. This, again, was some of the things they suggested that we look into as high-level projects.

Welter stated so we had four strategies presented to us along with some suggested projects, some reasons that those strategies were presented to us. So we went through all of those. Then we had a couple of additional factors we considered. This one reinforces the fact that 42% of the businesses said they were expanding at their present location but an additional 12 said they were going to be expanding at another location. So actually, the expansion rate on businesses was over 50%. That's one of the factors that weighed heavily in our decision on what projects we should take for East Bethel.

Welter stated and the second one was this chart, which was our favorite chart in the entire presentation that was given to us by the University of Minnesota. So what this chart is, very simply, is all of the businesses were asked to rate factors of doing business in East Bethel. And they rated them on two scales on two different questions. So on the vertical scale, they rated how satisfied they were with something. On the horizontal scale, they rated how important that particular element was. So, that gives us four quadrants.

Welter stated if you start at the bottom left, low importance and low satisfaction. The recommendation on anything in that quadrant is just 'watch it.' People aren't very satisfied with it but it's also not very important so don't spend much time on it but keep it on your radar. If you go up to the upper left quadrant, this is where you have high satisfaction but low importance so you don't do anything with that because people are already very happy

with it. It's not all that important, don't spend any more time on it, it's great. Now move across to the upper right, these are things that were rated as very important and also very high satisfaction. So these are the things that we should be really happy about as a community. This is the things that not only are really important, but we do them very well. Which, takes us to the last quadrant on the bottom right, which is where all our attention gets focused because these are the things that are very important but are generally low satisfaction. What you'll see from the teams is this chart drove most of our decisions on which specific projects we were going to take on for East Bethel. Any questions on the chart? Can I make that any clearer for you, or any more confusing to accomplish my goal of confusion? Okay.

Welter stated so here's the three projects that we selected. We have a project dealing with telecommunications or broadband, which has been designated Connect 17. We have a project on Improving Communications. And we have a project that was originally called the Recruitment Project but we felt that terminology was a little too narrow so we expanded it to call it EastBethelJobs.com because we now have that as a domain name for a website that's going to be launched for East Bethel jobs. So with that, I'll turn it over to Colleen to talk about Connect 17.

Connect 17

Winter stated so one of the initiatives that we talked about was broadband. We heard from a lot of businesses that was a concern on several levels. The definition really of broadband, broadband can mean things to many people but really, it refers to telecommunication where wide bands of frequency are available so that you can transmit data in several forms, internet, wireless, however you do it. But it's something that's critical to businesses, especially up and down the corridor.

Winter stated a majority of our businesses that we interviewed were in the corridor. We also interviewed businesses that were outside the corridor. And it seemed to be that this was something that was indicated by those businesses. I should also note that this is not just an issue for the business community. It is also an issue that we have heard from the residents. In fact, at the last Town Hall Meeting, there were representatives there from Mid-Continent that were talking about the maps that they have and what they have available for the City of East Bethel.

Winter stated so the phase that we looked at was we need to focus on what we can do in the corridor for our business community and then expand beyond that to see what we can do for the residents. Because whatever model we put in place, the information we're gathering is going to be the same. So the idea is that same information can also transfer to the residents as well.

Winter stated I think it's also important to note that the FCC just actually changed the definition of 'broadband.' It used to be what they called 4 megabytes per second was broadband. Now they're saying the download speeds have to be 25 megabytes per second and the upload speeds have to be 3 megabytes per second. So it's something that at a Federal level and a State level they certainly talk about a lot.

Winter stated so the Project Team, and by the way, Connect 17, that was all Dan Butler so we'll give him all the kudos for that one. His idea was that we're going to have our businesses all connected in 2017 so hence the name.

Winter stated the Project Team was Brian Bezanson, Dan Butler, Randy Chumley, Mark Koplun, he is with Connexus Energy, he's an IT person with them, Wes Maack, Brian Mundle, Bryan Rogers, Eric Schmoll, and myself. We also actually have a representative from Mid-Continent that will be at our next meeting as well. And if anybody in this room wants to join our group, we're always interested in having additional members.

Winter stated so what Doug talked about before was that take action, low satisfaction, and high importance. So, clearly, you can see telecommunication costs were an issue. The reliability of it and then the speed. So it was kind of that triple whammy that we have issues kind of on all levels when it comes to telecommunications. And, it's really hit or miss because some businesses say, you know, 'This is fine.' Other businesses will tell you, and Wes can talk about that a little bit too is, 'Yes, we now have really good broadband but we had to pay a lot to get that in place' type of thing.

Winter stated the goal of the Connect 17 is to increase broadband reliability and availability Citywide. One of the strategies we came up with was to utilize consultants, providers, and/or agencies to build expertise and formulate options. The idea is that we have two providers, Mid-Continent is actually a provider, and then Century Link is DSL, which by definition doesn't mean it doesn't meet what a broadband capability is. It's just a different way to convey it. Those are the two providers. In addition, what we're discovering is there's many other folks that are kind of getting into that arena as well. So it's really to try and identify who those providers are and the agencies.

Winter stated for example, Doug had alluded to, when he said before this is from DEED. DEED stands for the Department of Employment and Economic Development. Within the Department of Employment and Economic Development, there is a broadband initiative. There's actually an office of broadband support. So, it's kind of tapping into those resources to figure out what they can do to help us. Again, it's identifying those local providers who are the stakeholders. In this case, the State of Minnesota, the City, whoever. Determine if consultant services are needed to conduct a broadband study. And, I think as a group we kind of have to explore that a lot more. I don't want, I think that we may be able to bring enough folks to the table and through our resources with DEED, be able to figure out what initiatives or what we can do to identify how to deal with this issue.

Winter stated how it works, education. What that really means is we kind of use the term 'broadband' very loosely but what does it really mean and what can businesses do to help increase broadband speeds for themselves. So it's partially educating the community on what's actually out there. And then, of course, we would identify project benchmarks. Meaning we would have times during this process that, you know, 'this was done, this was done.'

Winter stated that's really as far as we got. Again, this just started. This is our commencement meeting so the Connect 17 group, I think we've met three times. We had a speaker come in. But three different times and it's a work in progress but we feel this is something, obviously, it's very important and that is where we are at. Anybody have questions of myself? Or anybody else that's in the audience?

An unidentified audience member stated just a really brief comment. I've done some networking down in Century College. Scott Anderson was the director that I worked with and he designed that system. It's the first Cat 6 system that actually runs at 10 gig and it's a great resource. They've done a lot of the consulting stuff for the university and some of the

bigger companies around. It's simple little things like the broadband versus DLS, which is a dedicated service line that runs on a twisted pair Cat 5 cables. (*inaudible off mic comments*) So like the telephone company versus the regular coaxial cable, which is through the existing infrastructure. That's a shared medium so the more subscribers you have on that, it starts slowing down. But I have a pile of the actual guidelines and books if you want.

Winter stated absolutely. We'd love any help we can get, any information that you would have we'd be welcome to. The audience member stated (*inaudible*) textbook on it. Winter stated excellent, very good. Anyone else? If not, I'm actually going to turn it over to Brad at this time. Brad is going to get into the communication side.

Improving
Communications

Brad Slawson, President of East Bethel Chamber of Commerce, stated thank you Colleen. Well, the Mayor did a great job of thanking some people involved but on behalf of the Chamber, I for sure want to thank Doug once again. He's been the 'quarterback' of the whole BR&E, been the boots on the ground, making sure we're all timely getting our reports turned in, having our committee meetings, and he's done a great job. So on behalf of the Chamber, I want to thank Doug again for his job well done thus far.

Slawson stated so tonight, as we've seen in prior slides, communication's a very important topic in a lot of arenas, not just between the Council and businesses but also the Council and residents and what have it. I'm sure there are challenges that we see with our employees, with our friends, with our neighbors. There's lots of ways to achieve these goals. We felt, as a Committee, that better communications between the Council and the businesses will shore the gap up of some of the high importance issues that we seen on a prior chart.

Slawson stated businesses that are involved in the Chamber and come to Chamber meetings, we felt and heard from them very clear that they were very satisfied about being informed from the Council. So our objective is to raise the level of involvement in the Chamber, raise our numbers in the Chamber of businesses, and in turn, that will improve the communications between the City and the business owners.

Slawson stated so we have a few slides here to go through that. Here's our team, Paula, myself, Jill Hoffman, Ruth, Kathy, Tim sat through an hour of the meeting as well. Thank you Tim for that. This is the same chart, it looks like we have a John Madden little circle up here on the program, as you see, it's to the far right, which means it's very important. It's not across this line where they're satisfied. So we believe, with proper communication from the Council, proper communication to the Chamber, will in turn make this process a little bit better. So, this is the chart that we used a lot. It kind of identifies a problem.

Slawson stated Steven Covey is an expert in the field of research and communication and he has done some research, as you'll see here on some slides, of thousands of employees about what would be the impact if you as an employee if you didn't have proper communication with your employer. He took the study and turned it into, transposed it into a soccer team. So if communication lacked between your coach and players, here's what would happen in this study. Four of 11 would know which goal was theirs. So you'd have players on your own team trying to score on your own goal. Two of 11 would care so the amount of involvement just isn't there, poor attendance, what have it. Two of 11 would know their position and what to do. So again, he's taking the study of thousands of employees and turned it into a soccer team, what would happen if we had poor communication. Nine of 11 would be competing against their own team. I'm sure we've all seen that where proper

Slawson stated so it's a universal challenge. I'm assuming the Council has these challenges with residents. The Chamber has these challenges with bringing on new businesses, and clearly, as the charts showed, there is a communication gap between what is happening with the Council and how it's getting out to the business owners.

Slawson stated as we set some goals to improve communications between the Council and business owners of East Bethel and strategies to build partnership between the Chamber of Commerce and the (*inaudible*) has a method of focusing on communications. We will tell you that people that are on the Committee don't share this common problem that they feel they're misinformed but we see the problem.

Slawson stated we want to find ways to fix it so we identified a few bullet points of what we can do. We can meet with non-Chamber business owners. We can have at least one person from the Chamber of Commerce attend all of the Council meetings. We have a process that we're working on currently with Colleen and the Chamber of Commerce. A process for new companies coming into East Bethel and how we can meet with them in advance and give them a pamphlet from the Chamber and benefits of being involved in the Chamber. We can post minutes of the Chamber meetings on line. The Sunrise Breakfast Meeting, which we just had last week, they're always well attended from both Chamber businesses and non-Chamber. They seem, if it's the right time, right location, but it seems that they're usually well attended. We can use that as a tool to help with communications and grow our Chamber of Commerce. There is a Chamber of Commerce in the State called the MN Chamber of Commerce and we're going to be exploring joining that to help improve communications as well. Meet with BR&E interviewed business owners. All of the studies on the charts that we have seen came from business owners that opened their doors for us to answer questions. It was about an eight-page document and a number of those businesses were not in the Chamber of Commerce. That's why we felt if they were in the Chamber, we think the communications would be really improved. Any questions on communications?

Slawson stated so our goals are to grow the Chamber of Commerce to help with the businesses' and the Council's communication, which we think in turn, will help with the community and make sure everyone's on the same page. Questions? Okay, Jodi is up.

East Bethel
Jobs.com

Jodi Milbradt, Employer Solutions Group, stated good evening. So we're going to talk a little bit about the employers and recruiting for jobs in East Bethel because that was one of the issues that we talked about that came up. Our team is myself, Jodi Milbradt, Paul Johnson, Sharon Johnson, Julie Lux, Bruce Sayler, and Doug Welter. If you want to join our team, you are more than welcome.

Milbradt stated these are the things that came up to be as issues that we want to work on: inadequate labor skills, competition for employees, and workers not to commute. So, those are the top three that we picked to look at and find some resolution for. EastBethelJobs.com is our title and our vision is to differentiate the community of East Bethel as a great place to live and work. Our goal is to provide resources to East Bethel businesses to aid in the identification, selection, and retention of employees. Our strategy is to promote business opportunities, to build partnerships with local businesses and educational institutions, and provide potential employees with tools to find and assist employment opportunities.

East Bethel
Jobs.com

Milbradt stated some of the activities we came up with to meet these goals would be to, and they're just objections, we can expand on those more if there's other options or objectives that come up, but these are our goals. Really, the partnership to schools is to open up opportunities to work with an area educational institution and to bring value to the school and to the local businesses as well. We want to do that by the apprenticeship program, develop connections with supporting industries through customized training and apprenticeships. Do some on-the-job training. Local job fairs and career fairs. We want some community events to help promote the East Bethel jobs that are available with the local businesses, and just skill training. Working with the educational institutions or businesses in developing skill sets. Maybe its construction, maybe its welding, maybe its IT, but something that can help them with their skills but also with personal skills such as interviewing skills so they can go out and feel equipped to take on jobs.

Milbradt stated consolidating job postings. We have been very fortunately blessed with some money donated for the EastBethelJobs.com. We have purchased the domain as of yesterday and we will be looking to consolidate all the jobs within East Bethel business owners and then they can post their jobs that are open. Then the individuals looking for jobs in the area will go to one location, EastBethelJobs.com, to find out what is available. We're looking probably at putting a link on the East Bethel Chamber so that would promote that, take them right to that website and then we would look for other strategic partners to put that link on their website as well. And, to the City Council, we may want to do that with the East Bethel City website. That would be awesome.

Milbradt stated we're here to promote, let's go to the virtual job fair. We're not really sure how this is going to strategically work out but it was an idea that came up and it's worth further investigating. So, we're going to look at rolling something out that we can get everybody involved with as far as all the businesses in the City.

Milbradt stated coaching for employers on differentiation. So that's going to start with the business plan that a lot of the employers don't have. There were 52% that don't have one and that's really a vital piece of information when you want to differentiate yourself. So we'll look at doing some workshops and hosting some training sessions for the local businesses, some done maybe through the Chamber and maybe other businesses will have job fairs or something like that where we can help and share skill sets and how we do training of employees. We know that 42% of the businesses in East Bethel are planning on expanding so we really want to help support that growth. Social media is another big player when you're talking about differentiation.

Milbradt stated some of the benefits, I think, by applying these strategies that we've talked about for the businesses to promote themselves in the City that's going to bring a lot of benefit to them as well, just the exposure. And we'll measure that by setting some goals and objectives and then setting tasks and measuring them by results of the tasks that we've achieved. So that's kind of what we came up with. Is there anything else that my team wants to add to what we've talked about? Do you want to expound on anything? Or, do we have any questions? No? Okay.

(Inaudible off mic audience comment.) Milbradt stated yeah, I think we're looking at just bringing more of the local businesses and educational institutions together to meet the needs in the community. I think a lot of it, Paul, you'd talked a little bit about a 4-year degree is maybe not every individual has a 4-year degree but maybe we can provide them with some

skill sets and training within the community to help them grow up and meet those needs and not have to, you know, just find them placement within the community.

(Inaudible off mic audience comment.) Milbradt stated something to be aware of. All right. Anything else? Doug back to you.

Next Steps

Welter stated okay, so what happens next. It's really pretty simple. As you probably realized from the presentations, we don't have all the objectives figured out yet. We're in the process of investigating and exploring these options that we came up with to find out which ones are feasible, reasonable, which ones we would maybe accomplish. So that's the first step, exploring and investigating those options. The next thing we're going to do, once we find out which ones are reasonable, is we're going to set goals. What is it we want to accomplish, what timeframe we want to get it done in, and how do we know when we get done. What does it look like when we're done? So setting those goals.

Welter stated then set up measurements, whether it's just around activities that we've done or whether it's impact from those activities, whatever we can find as ways to measure what happened when we implemented that particular goal. What affect did it have so that we've got a way to talk about it and then to set up routine progress reports that we can deliver to the City, to meetings like this for businesses, for residents, through the Chamber. However to keep awareness on what we're trying to accomplish in East Bethel and what progress we're making. Sound reasonable? Okay, so that's what we're going to do.

Welter asked what should you do? Actually the things that are really helpful to us and I'm going to suggest that we save these activities for when we move next door to the desserts and coffee because there's a really nice spread out there. Find somebody from one of the teams and ask them specific questions that maybe didn't occur to you right now or that you didn't want to ask right now in a big group. Find somebody and ask them those questions. Or give us suggestions.

Welter stated tell us other things that we haven't thought of yet that will be helpful to us in setting goals and direction for the teams. And stay informed. Pay attention when stuff comes out, look through it, see what's going on, see what we're doing, make sure we're heading in the direction that makes sense, and, get involved. I mean join one of these teams. The more help we've got, the easier it is to move forward on all this.

Welter stated remember, this is all volunteers. This is just people from East Bethel, mostly business owners that have decided, and some that aren't, that are just volunteers that said, 'Yeah, you know, I'd like to be involved in this. I'd like to try to do something to help improve the livability and working conditions, business conditions in East Bethel.' So, we'd love to have any help you want to provide us.

Welter stated so with that, I'm going to give one last chance to ask any questions in here or make any comments. No? Okay in that case, there's a fair chance that we've managed our first objective of creating confusion and now we have to do our second objective of having you leave overfed. So feel free to adjourn to next door and ask questions, talk to us, tell us what you're thinking, tell us what you think of the process, and make sure you have some of the desserts Jill has done a great job in providing.

(Inaudible off mic audience comment.) Welter stated there's one that's a raspberry that might have a hint of lemon. The audience member stated okay, thank you, I appreciate that.

Welter stated you're welcome. Thanks for the question. I appreciate it. Okay, any formal adjourn we have to do?

Closing
Remarks

Voss stated we will but I think on behalf of everyone, thank you. *All responded with a round of applause.* Voss stated so I'll entertain a motion to adjourn.

**5.0
Adjourn**

Harrington stated I'll make a motion to adjourn. Koller stated I'll second. Voss asked any discussion? Thank you everyone again. We'll see you next door. All in favor say aye? **All in favor.** Voss stated any opposed? Meeting adjourned. **Motion passes unanimously.**

Meeting adjourned at 7:43 p.m.

Submitted by:
Carla Wirth
TimeSaver Off Site Secretarial Inc.

DRAFT

EAST BETHEL CITY COUNCIL MEETING

May 4, 2016

The East Bethel City Council met on May 4, 2016, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Ron Koller Tim Harrington
Brian Mundle Tom Ronning

MEMBER ABSENT: Steve Voss

ALSO PRESENT: Jack Davis, City Administrator
Pat Sweeney, City Attorney

1.0 The May 4, 2016, City Council meeting was called to order by Mayor Pro Tem Ronning at
Call to Order 7:00 p.m.

2.0 The Pledge of Allegiance was recited.

Pledge of Allegiance

3.0 **Harrington stated I'd like to make a motion to adopt tonight's agenda. I'd like to flip-flop the Presentation and the Public Forum. Public Forum first and then Presentation second. Koller stated I'll second.** Ronning asked any discussion? Mundle asked is there any reason for that? Harrington stated our Legislator isn't here. He's hoping he'll show up yet. Mundle asked Mr. Emmer isn't here yet? Harrington responded yeah and he hasn't called yet. Mundle stated okay, that's fine. Ronning asked more discussion? In favor? **All in favor.** Ronning asked opposed? The ayes have it. **Motion passes unanimously.**

5.0 Davis stated there's no one that signed up to speak at the Public Forum. If anybody wishes
Public to have a comment, now's your opportunity to come up and address the Council. Ronning
Forum stated nice to see full chairs once in a while now.

Solar Farms Les Spencer, 3032 221st Avenue NE, stated question that kind of surfaced just as I read the paper and watched the news recently about this solar farms. I understand that Wright County is tearing trees down and, you know, farm fields are being uncovered and they're putting in solar farms. So, is there any news on that on our front? Or, what do we think down the road here?

Davis stated that's a very interesting question. We have never been approached by anyone regarding this. That doesn't mean it's not going to happen. We are in the process of starting to revise some of our ordinances and maybe this is something we should take into consideration when we do that so we can be ahead of this if we ever are confronted with that request.

Mundle stated I do know Connexus has a solar farm that residents can buy into. I'm not sure where that is but that would be something that would be within the area. An audience member stated I know a great spot for one, no trees, quiet. Ronning asked anyone else?

GreenStep Sharon Lemay, 22959 Erskine Street NE, I'd just like to talk to the Council about East
City Program Bethel considering to be a GreenStep City. It's a voluntary organization. It's about sustaining, getting sustainability for the City. It's a continuous improvement program. It's

managed by public/private partnerships and based on 29 best practices. And, as part of that too, I'd like to see the City form a sustainability committee like other cities have, Coon Rapids for example. It would be the same as the Planning Commission, Road Commission, etc. That would help the City Council and advise the City Council on doing ordinances and things to make East Bethel a greener, safer place. I'll leave this with Jack. It's on contacts about the GreenStep City and sustainability commissions. Davis stated all right, thank you very much. The Council thanked Ms. Lemay.

CR 22/TH 65
Potential
Development

Geri Spencer, 3032 221st Avenue NE, stated just wondering. I haven't been coming to Council meetings or anything so I'm not really sure, but just curious, what's going on with the development on 22 and 65 there as far as possibility for a grocery store or gas station or anything? I'm sure you've been talking about this and other people have listened but I haven't really been keeping up with it so just wondering.

Ronning stated there hasn't been a whole lot to speak about, I don't believe. Davis stated no, there was some preliminary discussions that the owners of that property were considering and are still considering putting a grocery store in but they're not ready to proceed with that project yet. We haven't been told exactly when they will. We're hoping it will be sooner rather than later. That's the extent of our knowledge of that at this time.

Jerry Spencer asked how much is being put into trying to get businesses in there? Davis stated we are constantly working, trying to attract and recruit business. I think one of the things they're doing too is trying to partner with another developer for the strip mall aspect and the fast food outlet operation of it. I think maybe once they get that done, that will help them make their decision as to when they may wish to start that project. But as of now, you know as much about it as we do.

Mundle stated one of the things Council has been working on is getting a backage road in from Classic Commercial Park to Viking Boulevard that allows some access. By doing that, that also opens up some area around one of the local churches there that expressed interest in doing some developing for their members. So there's a couple projects right around in that area that have rumors and plans to be done and we're hoping that by getting one started, that will spur the rest.

Ronning asked is there any update on Mr. Shaw? They seem to be moving earth back there. Davis stated as you remember, we gave Mr. Shaw the approval to begin the filling of the pond last year. He has started that process. He intends, hopefully, to get that done yet this year but I think for him moving forward to get his final plat approved, next year would be the soonest we would see any further developments on that. But, he is starting some of the preliminary work on the pond filling.

Ronning asked anybody else? Hearing none, close the Public Forum.

4.0
Presentation
4.0A
Congressman
Emmer
Legislative
Update

Davis stated at this time we'll have our legislative update by our Congressman from the 6th District, Tom Emmer. Congressman Emmer is our representative for Minnesota's 6th Congressional District and has served this position since 2015. Congressman Emmer is a member of the House Committee on Financial Services.

Mr. Emmer was a member of the Minnesota House of Representatives from 2005 until 2011, and was the Republican nominee for Governor in the 2010 election. Mr. Emmer has also been a local elected official, serving on the City Councils of Independence and Delano,

4.0A

Minnesota.

Congressman

Emmer

Legislative

Update

Mr. Emmer grew up in Edina and attended St. Thomas Military Academy. After receiving his BA in political science from the University of Alaska-Fairbanks and his Juris Doctor from William Mitchell Law School, he opened his own law firm.

Mr. Emmer was a popular radio host on Twin Cities News Talk AM 1130. He and his wife Jacquie live in Delano, and are the proud parents of seven children, six sons and one daughter.

Congressman Emmer will present a legislative update to the Council and be available for questions and answers after the presentation.

Davis stated thank you for attending Congressman.

Congressman Emmer stated thank you Mr. Davis. That was a little longer than I'm used to and for anybody here, we usually don't bring up that other race, but that's all right. It is an honor to be before you tonight. I've been in Congress for about 15 months and one of the things I decided we were going to do when we ran for this position, and once we were successful and sworn in, was I wasn't going to lose touch with where I come from.

Emmer stated I just had the experience in the past, and this isn't a criticism of anybody else, but anybody who seems to get elected to a federal office, kind of disappears. It's like they don't come back to local political meetings. You don't see them at the corner with the group that's meeting, whether it's Democrats or Republicans, and they never came to the City Council meetings. So I've tried, I've made a point of doing this over the last 15 months. Sorry, this is my first visit here to East Bethel and I thank you for giving me a few minutes. Hopefully it won't be the last. We want to be connected. But not just connected by e-mail or phone calls, we literally want to be here and answer any questions you have.

Emmer stated I really appreciate the turnout for the City Council meeting up here. Are things going so well that everybody's coming out and paying attention? Because I know that's when everybody shows up, when everybody's happy and everything's working perfect. So, 15 months in Congress. I just want to give you a little 'thumbnail' of what we do and then I want to talk about the Transportation Act quickly and then answer any questions you may have, any issues, any concerns you might have.

Emmer stated first off, Congressional office does a lot of things that I never even knew about. I guess we know about it but we don't focus on it when we're running for office because we're always debating policy issues, primarily. Our office, last year, did over 2,000 tours of the capitol for Minnesotans that came out from the 6th District with their families. In Washington DC and here in Minnesota, in the 6th District, we did over 3,000 meetings. We responded to over 42,000 letters and e-mails from constituents and that's just the beginning of it. We did over 14 town halls and then this sort of thing that we're doing tonight. We don't intend to slow down. If you think we can do it better, if you think there's something we can do to better serve you, please let us know and don't let Stacy bother you as she tries to get pictures, sneaking in all the back doors.

Emmer stated there are many challenges in Congress and the Financial Services Committee that you heard that I work on. One of the primary focuses that I have had and that I will have is what's happened to our financial system in this country. We have presidential

candidates going around and badmouthing what frankly separates this country from any other country on the face of the planet. And that is our financial services industry. Why? Is it about big banks? No it isn't. It's about all the different opportunities that our financial system offers and that it offers to everyone from the biggest to the smallest. I'm going to tell you, in reaction to the 2008 crash, we made a big mistake. We, I shouldn't include myself or anybody in this room, but the people in Congress made a big mistake. They passed a law called, 'Dodd-Frank.' And, that law has actually frustrated our ability to bounce back from this 2008 crash.

Emmer stated in fact, I want you to think about this for a second because it was an op-ed piece in the *Wall Street Journal* just two days ago by John Cochrane, who is with the Stanford University's Hoover Institute. In this article, he talks about the fact that in this country, from 1952 until 2000, the average GDP growth was 3.5%. Since 2000, it's been bouncing along at 2% annual GDP growth. Since the 2009 crash, it's been roughly 1.76%. Why is this important? They seem like minor fluctuations in GDP, certainly from 1.76% to 2%. But think about this, 1952 to 2000 at 3.5% annual GDP growth, when you look at it as annual per capita GDP, per person GDP, that translated to \$16,000 in 1952. That \$16,000 by 2000 had become \$49,000. That's for people in their earnings in this country, personal GDP. Now if it would have been 2% during that same period of time instead of the 3.5%, that \$16,000 would have been \$23,000 instead of close to \$50,000. This is a big deal.

Emmer stated and it's even bigger if you look at our State because we're not talking about the big banks, we're talking about small community banks. And, we're talking about credit unions. In 2008, and by the way, small community banks, everybody in this room knows and our credit unions, that's what most of us utilize. That's what a farmer goes and runs his small business or her small business. They go see the local community banker to finance their operation. It's what entrepreneurs, young and old alike, go and they get a loan. I said to a very successful guy in this State a couple nights ago, 'You know, when you started your company, I bet you went to your dad and he gave you a whole bunch of money.' And the guy frowned at me and he said, 'Tom, we didn't have any money.' Right? He came from nothing and he created something and the way he did it is he went down and met the local banker, he had a relationship with him, and it was a trust relationship. That guy took a risk on him and that risk paid off for both of them. And frankly, it paid off for everybody around them.

Emmer stated here's what's happening in this country right now and in this State. 2008, and it's about the same for community banks and credit unions. In 2008, nationwide, we had roughly 8,000 credit unions and roughly 8,000 community banks across this country. 2009, a year after the crash, we still had roughly the same number of community banks and credit unions. Since Dodd-Frank was passed, we now have a little less than 6,000 community banks in this country and just a little bit over 6,000 credit unions. In this State alone, in Minnesota, we have lost roughly a quarter of our community banks and credit unions since Dodd-Frank was enacted.

Emmer asked and why is that important? Well, I hear some of my colleagues on the other side of the aisle in this State talk about how MSNBC has said this is the best State to do business in. Well, the Kauffman Index is an index that talks about new business start-ups. Think about it again. Where do people go to start that next business in their garage? And I'm talking about businesses that we've all heard of. Yesterday's garage business, yesterday's garage business was Medtronic, it was Disney, it was Amazon. Think about it. These are all businesses that were...Harley Davidson started in a garage, right? In 2013,

Minnesota ranked #44 in the country for new business start-ups. In 2014, we dropped to #47 according to the Kauffman Index. This is something that we're concentrating on. How do you reform this law that was passed back in 2010 that, frankly, is suffocating the smaller banks and just making the big banks bigger? Certainly, we can talk about that more.

Emmer stated on this transportation issue, I hear about this in the 6th District all the time. It's about roads and bridges, right? This is what we're talking about. This District has every piece of major transportation infrastructure touch it in some place and we've got some of the highest volume of commerce that travels from Illinois up 94, through the 6th Congressional District, up through North Dakota and out to Washington State. This is a center for transportation in the State of Minnesota. We passed a bill at the federal level back at the last of last year. We can talk about the funding some other time. But it's a five-year funded bill. I hear some conservatives, and by the way, I'm proud to be one, I hear some conservatives who are upset about this bill but they're not thinking. They're not thinking that what we're doing is, we're actually taking little steps towards a renaissance of something called 'federalism.' Right?

Emmer stated today Minnesota sends a dollar to Washington DC and Minnesota receives back, roughly, 73 cents. The future, when it comes to transportation and many other things, more of that money needs to stay here in Minnesota and we need to empower our State and County and Local authorities to direct that money where it's most appropriate. Because I think, the people in the State of Minnesota probably know best how to use their dollars and how to allocate their dollars as opposed to some bureaucrat in Washington DC. The bill that we passed called the 'Fast Act,' it's got a long way to go but it starts that process. It takes the dollars that were once dedicated to specific projects and it now puts it in a block grant and it sends it to Minnesota.

Emmer stated we're still going to have to work with Mn/DOT. We're still going to have to make sure that they understand how important the 6th Congressional District is and the transportation/infrastructure that's here. But now you don't have Washington bureaucrats making those decisions for us. Again, it's a small step but it's a small step in the right direction. Hopefully we're going to be building on that with whatever the State decides to do in the coming weeks.

Emmer stated there's plenty more to talk about, I've taken up enough of your time. I know these people have other issues than this. If you want, I'll open it up to questions. Again, we just want to work for you and that's what this is about. Ronning asked anyone have questions? Go ahead.

An audience member stated I just wanted to applaud you. I used to send e-mails or different correspondence to our previous Congresswoman and never got a response. And I've contacted you twice and gotten a response both times. I really, really appreciate that. Emmer stated thank you, I appreciate it. The job is supposed to be about customer service, right? And, this isn't about anybody else. Hopefully you'll cut me some slack if we miss one, right, and let us know. I don't know what happened with that. The audience member stated I tried to contact her numerous times. Emmer stated I got it.

An audience member stated now that you're in Washington, have you ever thought about running for Governor again here in the State? Emmer stated you know I'm actually pretty good where I am. I will give you the standard answer, this is true, I have no plans to do anything else. I have, and I think some of these guys up here know this, I served on a city

council. That was the most rewarding experience I had because of this. Because my neighbors came out and it was that personal type of thing. What I can't stand, since I got into this only 10 years ago, is every elected official that seems to be more interested in what they're going to run for next as opposed to doing the job they were hired to do. So we'll do the job we're supposed to do and I think this is the one. So, hopefully, we're just going to keep getting better at it.

An audience member stated Al Quie came back and ran for Governor. Emmer stated yeah, somebody, I won't call the politicians out, but somebody said they had one of our 'Emmer for Governor' signs in their garage and they said, 'What should I use that for?' I told them, 'Well, I'm told that if you punch a couple of holes on one end and you string a string through there and tie it with knots it makes a really good sled in the winter.' But then I suggested, 'If you have, and I named two other politicians, I said I understand their signs are a lot slipperier.' Any more?

An audience member asked are you current on the Kline-Miller Amendment? Emmer asked what's the Kline-Miller Amendment? The audience member stated that's the one that's taken and cutting the teamster's pensions and that. Emmer stated actually I think that was already done. I think that, in fact, was done. The audience member stated that is law right now but there is a vote coming up this week by the Treasury Department to decide whether or not they're going to cut our pensions in half. Emmer stated that's not me. That's not what I'm doing. I'm aware of it. It was law before I got there and it's also, once it gets to Jack Lew, Jack Lew doesn't like me very much.

Emmer stated I don't know if you know that but I had a reform for their Dodd-Frank law where they've created these different bureaucracies that are almost Soviet style, top down control, out of the sight of you and me and everybody. I thought that at the very least they should be subject to the appropriations process and oversight by Congress so that you could see what they're doing. Apparently, I'm not going to be on Jack Lew's Christmas list or Elizabeth Warrens but the issue that you're talking about is an important one. I can only tell you, I'm not the expert on it, there are some complaints on both sides of this issue. I think promises made should be promises honored. Right? But some of the ones that are advocating for this are saying that this is actually going to benefit the teamsters. Now you would know better than I would and that might be political-speak.

The audience member stated that mostly would be political, yeah, because it cuts right at the, you know I was at a rally in DC here about two weeks ago and there was about, I think roughly about 2,000 retirees there. Emmer asked why didn't you stop up and see me? The audience member stated some did go up into the Congress but I didn't get up there and I feel bad about that except I'll have to go back, I guess.

Emmer stated well please do because when you're out there for stuff like that, and I'll say that to everybody else here, it helps me a lot. When you take the time out of your life, your busy life, and you spend the money to invest to go there and it's an issue that's important to you, I would like to hear it from you when you're there. Because I work for you.

The audience member stated I guess my request would be that, maybe, I don't know if it's appropriate at this meeting or not, but for you to take a look at it if it becomes where it gets into some dialogue in the Congress. I would like for some support on it. Emmer stated well, let's do this. Can I get your contact information and we can continue this after? The audience member stated okay.

4.0A
Congressman
Emmer
Legislative
Update

An audience member stated some time ago, I heard Governor Dayton say as far as the Muslim immigration, that he was going to take 2,000 people and if you didn't like it, you could move out of the State. I don't know who made him the dictator. But where do you stand on this whole process of immigration of Muslims in this country? Emmer stated well, I'm going to talk in terms of, in more broad terms. (*An unidentified audience member shouted an inaudible comment off mic.*) Emmer stated I don't know if he's talking to you or me. The audience member stated I'm sure it's me.

Emmer stated I'm going to talk in broad terms. First off, the program has to be changed. All right? What we did is when Saigon fell, we had all kinds of South Vietnamese that were fleeing the communists in Vietnam. Congress, back in 1972 as I understand it, passed a law that gave the executive, the sole authority, to determine who and where from, can qualify as a refugee for accelerated citizenship in this country. That has been the law since 1972 and the executive has the sole authority to decide how many, from where, each year. I think that's wrong. You hired me to do that. This system wasn't built as a monarchy. Right? That's one of the reasons that I am going after this Dodd-Frank thing because we're all pro-consumer but when you create bureaucracies that operate in the shadows, out of the light, away from where people like you and me can see what they're doing and why, they become a problem. And, I think this one has become a problem.

Emmer stated I think what we're doing, trying to gain credibility on the issue in Washington DC because if you immediately say, 'Freeze the program,' you're a xenophobe, you're whatever it is. They marginalize you. We're going to engage in the conversation about, okay, if refugees are important, if people want to come to this country for the right reasons and enjoy the American dream and help adding to it, that's great. But I think the refugee program should no longer be the sole authority of the executive. I think it should be turned over to Congress. And I think the people's elected representative should be the ones that decide whether and to what extent a population qualifies a refugee to come into this country.

Emmer stated in the mean time, back here, I would suggest this to you in these terms. In St. Cloud, Minnesota, we recently settled, as I understand it, the program allows 204 refugees a year. But now you have a population very quickly that's approaching 15,000 or more. I think everyone of the people in this room would agree with me that we don't have any problem with anyone who wants to come to this country for the right reasons to build a better life, to participate in our communities. We're all for it. Right? But there's a cost benefit analysis that we have to start doing because if you're going to start allowing more and more people in without regard to the cost of the new population based on the benefits that somebody else has decided to make available, you're going to have a problem very quickly. And I think that's what we're seeing.

Emmer stated the other thing is we all want to be compassionate but when government starts offering all kinds of additional benefits, you're going to get secondary migration because people are going to say, 'Hey, you've got to come here because we have this and we have that.' So I think we have to start looking from within. I think all of us want to welcome newcomers and we want to support them in any way we can. But there are some real economic issues that we have to start to face and if somebody raises an economic question, I don't think they should be attacked as being about race or religion or anything else. Because I don't think we are.

4.0A
Congressman
Emmer
Legislative
Update

An audience member stated I don't think should have to change my lifestyle for the immigrants coming into this country. You know you don't want to offend them but still I don't want to change my lifestyle either. Emmer stated no, I would say to you that my position, if you want to come to America, you better be an American.

Ronning stated I have a couple questions. Emmer stated yes sir. Ronning stated I assume you're familiar with the American Legislative Exchange Council (ALEC)? Emmer stated I am. Ronning asked and their model legislation? Emmer stated it just depends on what it is. I haven't looked at ALEC, as it's called, for a couple of years. Ronning asked have you participated in any way, shape, or form with them? Emmer stated I think I, well I don't even know if I was a member. But they used to come around the State Legislature when I was a member of the State Legislature and offer different proposals that they had. And I'm sure I was interested in one or more of them.

Ronning stated there's a number of, let's see one's SP-1070, I think, from someplace. Emmer stated SP-7010, I think would be the Arizona Immigration Law. Right? Ronning stated yeah, privatizing the prisons? Emmer stated I don't think that was SP-1070. Ronning stated I just looked at it a little bit ago, I think that's what it was. Emmer stated oh, was it? Ronning stated if one of us is wrong, it doesn't make any difference. Emmer stated no and asked is that the issue that you want to talk about?

Ronning stated well, I was just curious. I guess it was struck down Minnesota already. There was an effort to privatize the prisons. How can anybody even suggest those things? Emmer stated I don't know. I mean, I'm working at the federal level. I'm going to leave the State guys who are debating this, I think right now. I think we saw something in the last few weeks. They were talking about this very issue. I can't even, I would love to have a discussion with you but I'm not up-to-speed enough to be able to do that. Are you talking about Appleton, Minnesota, where Torrey Westrom was talking about it for years? Ronning stated I'm not sure to what extent it was.

Ronning asked has Grover Norquist buttonholed you yet? Emmer stated I'm not buttonholed. Ronning asked has he cornered. Emmer stated I know who Grover Norquist is, yeah. No, I'm not behold to anybody councilor. Ronning stated very good. I appreciate it if you'd stay that. Emmer stated well, I'll give you a perfect example. My party, which I, at times I have my definition of what a Republican is. Right? I believe in the individual. I believe that an individual has the right to reach his or her full potential without government getting in the way, without telling them what that is.

Emmer stated now the Republican party has a lot of other positions, Cuba being one of them. I support lifting the embargo on Cuba, which is completely, it's going against everything my party has been fighting about for 50-some years. Why? Well it gets reported on a regular basis that it's purely economic. And, yes, economics are important. But, it's really about national security. I don't understand how a party, mine, that believes in a strong national defense, which is the main priority of having a federal government in the first place, to protect this country and the citizens that reside in it, can believe that a policy that has existed for 55 years is somehow going to change, tomorrow, the next day, and they don't realize that when Raul Castro is about to step down in 2018, that by us not being there, you're in affect, welcoming Putin? Iran? China? So, I have decided to take the challenge and try to convince people on my side of the aisle that this is not about Fidel Castro or Raul Castro who are bad people and have done horrible things to their people and those that fled Cuba. This is about our national security and we need to be there as this

4.0A
Congressman
Emmer
Legislative
Update

changes because you know what, we don't want another Noriega in the western hemisphere. We don't need that 90 miles off our Florida coast.

Ronning stated I share that completely. I'm a Vietnam vet. Emmer stated thank you. Ronning stated and we have plants all over in Vietnam. We have relationships with them. We have relationships in other hostile, to us, countries. China has never done anything for us. We've built their entire economy with our jobs. Cuba seems like a pretty insignificant thing compared to those. But, I appreciate your comments. Emmer stated except it's in the western hemisphere. I mean you're right but it's in the western hemisphere and if people remember our history, there were nuclear missiles in Cuba for a period of time. Ronning stated yes.

Emmer stated and I do appreciate the questions. This is the kind of discussion, dialogue, I would love to have any time you have questions about what we're doing. Like I said earlier, if there's something you think we can do better, love to hear it. Really appreciate your time tonight and everybody else. The Council and Davis thanked Congressman Emmer. *The audience responded with a round of applause.*

**5.0
Public
Forum**

This item was considered prior to 4.0 Presentations.

**6.0
Consent
Agenda**

Item A Approve Bills

Item B April 19, 2016 Town Hall Meeting Minutes

Meeting minutes from the April 19, 2016 Town Hall Meeting are attached for your review.

Item C April 20, 2016 Board of Appeals and Equalization Meeting Minutes

Meeting minutes from the April 20, 2016 Board of Appeals and Equalization Meeting are attached for your review.

Item D April 20, 2016 City Council Meeting Minutes

Meeting minutes from the April 20, 2016 City Council Meeting are attached for your review.

Harrington stated I'll make a motion to adopt tonight's Consent Agenda. Koller stated I'll second. Ronning asked any discussion? Those in favor? **All in favor.** Ronning asked opposed? Ayes have it. **Motion passes unanimously.**

**7.0
New Business**

Commission, Association and Task Force Reports

7.0A
Planning
Commission

None.

7.0B
Economic
Development
Authority

Davis presented the staff report, indicating the City of East Bethel's Economic Development Authority is composed of two elected officials and five citizen members. The citizen members are appointed to six-year staggered terms.

7.0B.1
Member Appt

John Landwher's resignation from the EDA in January, created a vacancy on the Authority Board. Mr. Landwher's term will expire on January 31, 2017.

7.0B.1 Member Appt This position was advertised, applications taken, and at their April 18, 2016, meeting the EDA interviewed five applicants for the position. Based on the interviews of the five candidates, the EDA selected Oskar Granquist as their preference to fill the position

The EDA, recommends that City Council consider the appointment of Oskar Granquist to fill the unexpired term of John Landwher.

Mundle stated make a motion to appoint Oskar Granquist to EDA. Harrington stated I'll second. Ronning asked discussion? All in favor? **All in favor.** Ronning asked opposed? Ayes have it. **Motion passes unanimously.**

7.0C
Park
Commission
Shade Tree
Ordinance

Davis presented the staff report, indicating as there is a need to address tree care on City property and to meet requirements for eligibility for Tree City USA recognition, the DNR and the Arbor Day Council have recommended that the City update our Tree Ordinances. A recommendation for the ordinance update is that a Tree Board or Forestry Department be established that provides for the responsibility and oversight of public tree care.

The Park Commission reviewed this matter at their February 10, 2016, meeting and unanimously recommended the addition of a Shade Tree Ordinance to the City Code. This matter was presented to City Council at the April 20th Meeting but the request was tabled. Staff was directed to submit the proposed ordinance to the City Attorney for his comment and revisions and resubmit the proposed Ordinance for Council consideration.

Attached is the updated draft Tree Ordinance with proposed modifications of the City Council and City Attorney.

Staff and the Park Commission request that City Council consider the adoption of the Shade Tree Ordinance to the City Code under Chapter 26, Environment, as Article IX, Sections 26-316 through 26-329.

Mundle stated I'll make a motion to approve the adoption of the Shade Tree Ordinance to City Code under Chapter 26, Environment, as Article IX, Sections 26-316 through 26-329. Koller stated I'll second. Ronning asked discussion?

Mundle stated thank you for making the changes. I think it makes it a lot clearer. Davis stated it does and the main thing it clarified was the issue of trees on City street right-of-way. We've eliminated that from the Ordinance. We certainly don't mind people trimming those trees and what this concerns now is Parks and other City public property exclusive of road right-of-way.

Ronning stated this came up during that Town Hall Meeting and depending on how you heard it, it almost sounded like there was kind of a 'heavy hand' involved. Could you explain, I know you did a good part of it, how does this affect their and my homes? Davis answered it has no affect at all. This does not relate to private property, only City-owned property. Ronning stated yes. Davis stated and the only relation to private property is, and this is even by State Statute, if there are serious outbreaks of tree diseases, then the City can come in and, under State Statute, enact certain things. But, this is already on the books. We don't intend to do anything unless those come into play.

Ronning asked any other discussion? Those in favor? **All in favor.** Ronning asked opposed? Ayes have it. **Motion passes unanimously.**

7.0D None.
Road
Commission

8.0 None.
**Department
Reports**

8.0A
Community
Development

8.0B None.
Engineer

8.0C None.
City Attorney

8.0D None.
Finance

8.0E None.
Public Works

8.0F None.
Fire Dept.

8.0G Davis presented the staff report, indicating the Minnesota Environmental Quality Board
City (EQB) received a petition requesting that an Environmental Assessment Worksheet (EAW)
Administrator be prepared on the project described in the petition, and has determined that the City of East
8.0G.1 Bethel is the appropriate governmental unit to decide the need for an EAW.

8.0G.1 The EAW is a document designed to present the basic facts of a project necessary to
Envir. Assess. Worksheet determine if an Environmental Impact Statement (EIS) is required for that proposed
CST development. The EAW form consists of questions that provide the information needed to
determine if the project will have significant environmental impacts. In addition to the legal
purpose of the EAW in determining the need for an Environmental Impact Statement, the
EAW also provides permit information, informs the public about the project, and helps
identify ways to protect the environment. The EAW is not meant to approve or deny a
project, but instead act as a source of information to guide other approvals and permitting
decisions.

Some projects of a specific size and nature are exempted from the environmental review process as indicated in Minnesota Rules 4410.4600. If a project is identified as exempt, then it is not required to go through environmental review in order to move forward. The CST project does not meet the requirements for exemption.

Projects that meet or exceed the thresholds described in Minnesota Rules 4410.4300 are required to complete an EAW. If a project meets or exceeds the thresholds described in Minnesota Rules 4410.4400, then an Environmental Impact Statement is required. When determining if a project meets a mandatory environmental review category threshold, it is important to keep in mind any connected actions, phased actions, or project expansions within the last three years that cumulatively may trigger mandatory environmental review. These provisions are described in Minnesota Rules 4410.1000, Subpart 4 and Minnesota Rules 4410.4300, Subpart 1 respectively.

8.0G.1
Envir. Assess.
Worksheet
CST

Projects that are not exempt nor require a mandatory environmental review can still go through the EAW process. A government unit with approval authority over a project can order a discretionary EAW if it determines that the project may have the potential for significant environmental effects. A discretionary EAW can be particularly appropriate for projects with some possibility of significant adverse environmental impacts or the perception of such. A discretionary EAW can help the Responsible Government Unit identify the adverse environmental impacts of a project and their severity. Additionally, discretionary environmental review may be ordered by a Responsible Government Unit in response to a citizen petition or if the project proposer wishes to initiate environmental review to determine if the project has the potential for significant environmental impacts.

No final government approvals may be given to the project named in the petition, nor may construction on the project be started until the need for an Environmental Assessment Worksheet has been determined. Based on the standards and requirements contained in Minnesota Rules 4410, the City should consider ordering an EAW for the CST Project.

Staff is requesting that City Council consider approving Resolution 2016-21, Ordering an EAW for the CST Project, as required by and under Minnesota Rules 4410.

Harrington stated I'll make a motion for approving Resolution 2016-21, Ordering an EAW for the CST Project, as required by and under Minnesota Rules 4410. Koller stated I'll second. Ronning asked discussion?

Mundle asked Jack, can you kind of walk us through, if this is approved, what the next steps are and kind of the timelines of what will happen? Ronning asked could I add something to there? If it's a go or a no go, what's the result of either one. And, what are we looking for?

Davis stated if the City Council orders this, there's a process that must be followed. And for anybody that wants one, there's a copy on the desk up here that outlines the steps and phases that must be completed. Essentially, what the proposer of the project has to do is to complete a Worksheet that addresses questions related to the project that's submitted back to the City Council for their review. In many cases, the Council or the governing body will actually have to use some type of a consultant or expert to evaluate the process. This could take up to 60 days to complete or if it's a complicated process and there are incompletions, it could even run 120 days. It could even trigger an Environmental Impact Statement. The issues that are expressed in this are the ones that we've enumerated throughout this whole process that relate to issues about noise, dust, and odor that have potential impacts from this project. This is a way to determine if there are significant impacts from them and would help guide us in the decision on the site review plan.

Ronning asked the initiator, does that mean us? Do we identify specific questions? Davis stated no, those are already done but those will be addressed in this. There was a petition that was filed by the residents of the neighborhoods in the proposed area of the CST project that was submitted to the Minnesota Environmental Quality Board. The Minnesota Environmental Quality Board informed the City that we are the ones that have to determine if this Environmental Assessment Worksheet is required. And, based on the Minnesota Rules that were quoted by Statute in here, this would fall under the category of a discretionary EAW. In order to answer these questions, I think this is the best way to proceed with the project.

8.0G.1
Envir. Assess.
Worksheet
CST

Davis stated we also received an e-mail from the proposer, which is CST, which said they would be agreeable to the EAW process. I think that's the best way to address some of the issues that are still outstanding on this project.

Ronning stated this isn't the way it usually goes. Anybody else have questions about an environmental? Just a couple quick ones if we may, please.

An audience member stated mine's real quick and asked is there someone that will receive... Ronning asked could you state your name and address please, for the record? Mundle asked could you step up to the microphone and state your name and address? Ronning stated thank you.

Duane Kanada, 523 238th Lane, stated sure. My question is with the Environmental Impact Statement. Is there someone that will hold them accountable to the answers that are on that Worksheet? Or is that just something that they fill out and you take that as an assumption that the answers are true and correct?

Davis replied no, we will evaluate their submission and as I said before, the City may even retain a consultant to look at the more technical aspects of some of the questions. Particularly things that relate to noise study to determine if the proper assumptions were made, they followed the proper guidelines, and give us an opinion on that. There will be a lot of these things that may be outside our expertise to do. If that happens, then we'll hire somebody to evaluate their response. Kanada stated perfect. So, in short, yes. Davis agreed and stated yes.

Ronning stated you made the comment, 'Will they' something or other. Who were you referring to as 'they?' Kanada stated the CST Corporation. When I refer to they, 'they will fill out a Worksheet' as he stated. Ronning asked is that the way it goes? Davis answered yes. Kanada stated that's what I understood from his reading that they fill out a Worksheet that has answers and they have to answer certain questions on there. So when their questions are answered, my question, you know just to be specific, is whatever the answers to those questions may be, and how they apply to the East Bethel area as opposed to their Elk River project area and that we know that those are the actual factual answers that will apply to us.

Ronning asked who reviews this thing? Davis replied it will be submitted, we will review it, and if there are questions that we don't feel comfortable in ascertaining their authenticity, we'll bring these to City Council and request that we be allowed to retain a consultant to review this and give us an opinion on it. Ronning stated okay, thank you.

Harrington stated I guess I've got a question. The lady out here in the crowd, there's going to be some kind of cost. Who's going to burden that cost? Davis stated as part of the site review plan process, the applicant was required to post a \$1,000 escrow. We will be going back to the applicant to ask them to increase their escrow amount to cover the cost of this going forward. Harrington asked so nothing from us here at the City? Davis stated not on the EAW. Now, if we wish to hire a consultant, that will be on our bill, not on theirs.

An audience member asked are you taking CST questions right now? Ronning stated just a couple of really quick short ones. We were trying to explain how this interacts with them. The audience member stated I (*inaudible*) about property values. If that goes in there, there's some expensive homes just to the east of there and there's a lot of homes across the

8.0G.1
 Envir. Assess.
 Worksheet
 CST

road, how that will impact their property values. Mundle stated we're trying to discuss the EAW. Why don't we... The audience member asked that's included in the Environmental Study? The impact study of the property values? Davis stated let me just answer that briefly. Our City Comprehensive Plan says that any actions that are generated from Light Industrial uses shall have no impact on properties outside their actual site. So these will be looked at in that sense. The audience member stated okay.

Ronning asked any more discussion? Those in favor? **All in favor.** Ronning asked opposed? Ayes have it. **Motion passes unanimously.**

8.0G.2
 Castle Towers
 Decommission
 Report

Davis presented the staff report, indicating this is an update on the Castle Towers Wastewater Treatment Plan Decommission Project. As discussed at the April 6, 2016, Council Meeting, staff requested approval to obtain quotes to assist with the removal and disposal of the bio solids and authorize the low bidder to proceed with the work. Staff obtained quotes from Dirtworks, A+ Outdoor Services, and Arnes Excavating. Quotes ranged from \$389 to \$440 per hour with Dirtworks providing the low quote. Dirtworks was also the only contractor that had immediate access to the spreading equipment required for the application of the material. Staff also acquired a Consent to Enter, Release and Waiver of Trespass from the property owners.

The bio solids removal and disposal operation began on April 18, 2016. The process consisted of loading the solids onto tandem dump trucks with excavators, hauling the material to the land application site, reloading the material with a front-end loader into a spreader, applying the material with the spreader, and incorporating the material into the soil with a disc. Approximately 2,200 cubic yards of material was disposed of from the polishing pond, drying beds, and storage bunker. There is only about 100 cubic yards of material left in the polishing pond. Currently, this material is too wet to move. Once the material dries it will be temporarily stockpiled onsite and then re-spreads over the polishing pond once the liner is removed. The removal of bio solids to offsite locations is complete.

The next step is to remove the liner cover soils and remove and dispose the PVC liners that are in the sand filters, drying beds, and polishing pond. This work was currently on hold because of the rain. Staff plans to proceed with this work once the pond cover soils dry out.

This work was bid on July 24, 2015 and bids for the bio solids removal and disposal ranged from \$194,033 to \$285,558. The City rejected these bids and elected to be the general contractor for this project. To date removal of the bio solids has cost \$33,000, which has resulted in a comparable savings of \$161,000 for this phase of the work. *The audience responded with a round of applause.* Payment for this work will be paid from the remaining 2010 B bond funds that financed the sewer portion of the Municipal Utility Project.

So to date, we've spent \$33,000. Had we accepted the low bid on this project, we would have spent \$194,000. We project that we will be able to hopefully complete the remaining liner soils and liner removal for approximately another \$30,000 and complete the whole project for less than \$100,000. So, I think the original low bid on this was closer to \$450,000 in total. So I especially want to thank our City Engineer and our Public Works Manager. They did an exceptional job in pulling this together in a very short period of time because we only had a short window for the application period. So they did an outstanding job. The contractor, Dirtworks, did a fantastic job in working with us and also want to thank the landowner for his cooperation too. So, this is one of those things where we were

8.0G.2

fortunate and blessed with good weather but all these people did a fantastic and over-and-above job of what's expected of them. So, I want to especially give them a big thank you for this.

Ronning stated if you said, I apologize for missing it, the bids, what was the comparison of the City cost to what the bids were? Davis answered we spent \$33,000 so far. For this phase of the project, the low bid was \$194,000. Ronning stated that sounds like a good deal. Davis stated so far, it's been a good deal. *The audience again responded with a round of applause.* Ronning stated yes.

Harrington stated can I ask what we're going to do with that savings? Davis stated we have about \$200,000 left in that one municipal utility project bond account and that bond account can only be spent for infrastructure. So, whatever savings we have on this project, we'll use it for future utility extensions.

Ronning stated when he says what it can be used for, we can't even prepay it. I guess the law, isn't it that precludes us from paying ahead on it? Davis stated there's still some interpretation whether it could be used to pay down the bond funds. The original IRS rulings were that we had to use it for infrastructure and that's the reason we used that money to extend the force main and decommission this plant. Had we not decommissioned this plant, we'd been forced to spend up to \$2 million to upgrade it and another \$2 million to operate it over the next 20 years. So, all in all from that standpoint, it was a wash, cost wise, plus we'll still have a little bit of money to apply to some future water and sewer extension projects that won't have any additional effect on the taxpayers. Ronning stated thank you.

Informational; no action required at this time.

9.0 Other

9.0A

Staff Reports

9.0B

Council

Report –

Member

Mundle

URRWMO

2017 Budget

Council

Member

Koller

Davis stated staff has no further reports this evening.

Mundle stated I attended the Upper Rum River Watershed Management Organization meeting last night. They had their annual meeting at Oak Grove City Hall and the biggest thing to come out of that was the 2017 draft budget. There were no other comments from any other cities, including East Bethel, and so that was accepted. I'm sure it will come back then before the City as the final budget. That was the biggest thing, the biggest news. That's it.

Koller stated I have nothing.

Mayor Pro
Tem

Ronning

Ronning stated well, I'll join you. I don't have anything to report either

Council

Member

Harrington

Firefighter

Bennett

Retirement

Harrington stated I got a letter from Todd Bennett, District Chief, Fire Station #1. It says, 'Please accept this letter as a formal notification of my retirement from the East Bethel Fire Department. It has been an honor and a pleasure to serve the people of East Bethel. I'd also like to extend a huge thanks to you and the rest of the Department for all the work you've done for me over the past 20 years.' Harrington stated I'd just like to congratulate him on his retirement.

- Storm Warning Siren Harrington stated I have one other one. Jack, I see on the news the siren is up, the pole is up, the siren is in. Is that operable yet? Davis stated I'd have to check with Mark. He did tell me that they'd installed the pole the other day. This is the pole that was damaged in an accident on East Bethel Boulevard back in February. It's our storm warning siren so if it's not operable yet, I'm sure it will be within the next few days.
- Lions Garage Sale Harrington stated lastly, the Lions have a garage sale Thursday, Friday, Saturday, up at the Ice Arena. I think the times are 8 in the morning until 4 in the afternoon. That's all I've got.
- Mayor Voss Mayor Voss was absent.
- 9.0C Other None.
- 9.0D Closed Session PIN # 29-33-23-34-0001 and #29-33-23-33-0002 Sweeney stated thank you Mayor. For the benefit of the record and for the members of the public that are here this evening, we'd note that the Council's about to go into Closed Session. This is authorized by Minnesota Statute 13D. Matters to be discussed will include Union Negotiations and other matters that are covered by the Attorney-Client Privilege. Specifically, there will be discussion relative to some real estate parcels with ID #s 29-33-23-34-0001 and the second ID# is 29-33-23-33-0002. The Closed Session will be tape recorded. With that being said I'd ask for a motion from the Council to go into Closed Session for the purposes I've just described.
- Move to Closed Session **Mundle stated I'll make a motion to go into Closed Session at 7:59 p.m. for the purposes that City Attorney has indicated. Harrington stated I'll second.** Ronning asked discussion? In favor? **All in favor.** Ronning stated ayes have it. **Motion passes unanimously.**
- Reconvene Open Session Sweeney stated if I may, Mr. Mayor. For the benefit of the public and for the record, I'd note the Council has now returned from a Closed Session where they reviewed matters relative to real estate acquisitions, some pending litigation, and a brief discussion on union negotiations. They received an update from the City Administrator as to a couple of property acquisitions and received some input as to strategies going forward with those property negotiations. With that being said, that concludes the report of the Closed Session.
- 10.0 Adjourn** **Mundle stated make a motion to adjourn. Harrington stated I'll second.** Ronning asked any discussion? In favor? **All in favor.** Ronning asked nays? Ayes have it. **Motion passes unanimously.**
- Meeting adjourned at 8:16 p.m.

Submitted by:
Carla Wirth
TimeSaver Off Site Secretarial, Inc.



City of East Bethel City Council Agenda Information

Date:

May 18, 2016

Agenda Item Number:

Item 7.0 D.1

Agenda Item:

2017-2021 Street Capital Improvement Plan (CIP)

Requested Action:

Consider approval of 2017-2021 Street Capital Improvement Plan (CIP)

Background Information:

The Streets Capital Improvement Plan was developed by the Roads Commission and staff to prioritize street improvement projects over the next five years. The Roads Commission adopted the 2017-2021 Streets Capital Improvement Plan (See Attachment 1) at their May 10, 2016 meeting.

The recommended street maintenance projects for 2017 are estimated to cost \$128,500 and include the chip sealing of the Sunny View Addition (1st and 2nd), the DeGardner's Addition and the Ned Lake Addition.

For 2017, the Road Commission has not recommended any Minnesota State Aid (MSA) projects due to the advanced funding that will be required to complete the service road that will connect 187th Ave to Viking Blvd. This project is anticipated to commence in 2016 and be completed in 2017. All of our MSA annual allotment will be required for this project in 2017 and 2018 and approximately \$290,000 will be required from our 2019 allocation.

Even with the commitment to Phase I Service Road Project, we would still have the capacity to advance fund beginning in 2018 an amount up to \$1.6 million for the next phase of our service road plan.

Commitment to this plan requires the dedication of funding for 2017 only. Projects beyond 2017 are identified and prioritized by the Roads Commission to provide Council with recommendations for 2018 through 2021 as part of the overall capital project planning for major street improvements. Commitment to projects beyond 2017 will be considered for approval as part of each year's subsequent budgets.

Attachment(s):

1. MSA Capital Fund and Street Capital Fund Projects, Funding Analysis 2017-2021

Fiscal Impact:

The estimated cost of the Street Capital Projects in 2017 is projected to be \$128,500. This amount is available from dedicated sources in the Street Capital Fund. The MSA project for 2017 is the continuation of the 2016 Phase I Service Road.

Recommendation(s):

The Road Commission and staff recommend approval of the 2017-2021 Streets CIP.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

**Street Capital Projects
2017-2021
Funding Analysis**

MUNICIPAL STATE AID FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2017 Beginning Balance	-\$1,496,801			
Municipal State Aid Funding		\$603,199		-\$893,602
None			\$0	-\$893,602
2017 Ending Balance				-\$893,602
2018 Beginning Balance	-\$893,602			
Municipal State Aid Funding		\$603,199		-\$290,403
None			\$0	-\$290,403
2018 Ending Balance				-\$290,403
2019 Beginning Balance	-\$290,403			
Municipal State Aid Funding		\$603,199		\$312,796
East Side Service Road, Phase 3			\$1,500,000	-\$1,187,204
MnDOT Setaside Funds		\$500,000		-\$687,204
Cooperative Agreement Grant		\$200,000		-\$487,204
2019 Ending Balance				-\$487,204
2020 Beginning Balance	-\$487,204			
Municipal State Aid Funding		\$603,199		\$115,995
MnDOT Setaside Funds		\$500,000		\$615,995
181st Ave Reconstruction			\$400,000	\$215,995
Davenport St Reconstruction			\$600,000	-\$384,005
2020 Ending Balance				-\$384,005
2021 Beginning Balance	-\$384,005			
Municipal State Aid Funding		\$603,199		\$219,194
projects TBD				\$219,194
projects TBD				\$219,194
2021 Ending Balance				\$219,194
TOTAL MUNICIPAL STATE AID FUND SOURCES & USES		\$4,215,995	\$2,500,000	

Note: MSA Funding can be "Advanced Funded" to met certain requirements. The City can advance fund up to 4 times the construction allotment or \$3,000,000 whichever is less
A negative balance is not an indication of too many projects. It simply means the City has anticipated numerous projects and can fund this within the regulations identified by MnDOT.

**Street Capital Projects
2017-2021
Funding Analysis**

STREET CAPITAL FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
2017 Beginning Balance	\$710,525			
Transfer from General Fund		\$425,000		\$1,135,525
Sunny View Addition- Sealcoat			\$53,000	\$1,082,525
DeGardners Addition- Sealcoat			\$75,500	\$1,007,025
2017 Ending Balance				\$1,007,025
2018 Beginning Balance	\$1,007,025			
Transfer from General Fund		\$425,000		\$1,432,025
Hidden Haven West-sealcoat			\$180,000	\$1,252,025
Hidden Haven East-sealcoat			\$70,000	\$1,182,025
Cedar Brook Addition-sealcoat			\$90,000	\$1,092,025
2018 Ending Balance				\$1,092,025
2019 Beginning Balance	\$1,092,025			
Transfer from General Fund		\$425,000		\$1,517,025
Deer Path Farm Overlay			\$500,000	\$1,017,025
2019 Ending Balance				\$1,017,025
2020 Beginning Balance	\$1,017,025			
Transfer from General Fund		\$425,000		\$1,442,025
University Ave Reconstruction			\$450,000	\$992,025
2020 Ending Balance				\$992,025
2021 Beginning Balance	\$992,025			
Transfer from General Fund		\$425,000		\$1,417,025
Davenport Reconstruction			\$550,000	\$867,025
Sandy Drive Overlay			\$200,000	\$667,025
2021 Ending Balance				\$667,025
Total Street Capital Fund Sources and Uses		\$2,125,000	\$2,168,500	



City of East Bethel City Council Agenda Information

Date:

May 18, 2016

Agenda Item Number:

Item 8.0 B.1

Agenda Item:

Resolution 2016-22 Approving Plans and Specifications and Direction to Solicit Bids for the 2016 Street Surface Improvement Project

Requested Action:

Consider Approval of Resolution 2016-22 Approving Plans and Specifications and Direction to Solicit Bids for the 2016 Street Surface Improvement Project

Background Information:

The City Engineer has prepared plans and specifications for the 2016 Street Surface Improvement Project. The project will consist of overlaying the streets shown on Sheet 1 of the attached plan set. Alternate bids will be taken for overlays on the City Hall parking lot and the parking lot at Fire Station No. 2. The Road Commission reviewed the plans and costs were and approved a recommendation to City Council that the City proceed with the project.

The estimated cost of this project is \$794,400. The Streets Capital Improvement Plan has set a budget of \$871,000 to be spent on overlays in 2016. As discussed the parking lots will be bid as alternates to allow for some flexibility in establishing the final contract amount based on the actual bids. Bids will be opened on June 10, 2016. Bids will be presented to the City Council at the June 15, 2016 City Council meeting. A completion date of September 30, 2016 has been established in the Contract Documents.

Attachments

1. Resolution 2016-22 Approving Plans and Specifications and Direction to Solicit Bids for the 2016 Street Surface Improvement Project
2. Construction Plans (12 Sheets)

Fiscal Impact:

The estimated cost of this project is as noted above. This project will be financed with the City's Street Capital Fund. Funds are available and appropriate for this project.

Recommendation(s):

Staff and the Roads Commission are recommending approval of Resolution 2016-22 Approving Plans and Specifications for the 2016 Street Surface Improvement Project and Direction to Solicit Bids.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2016-22

**RESOLUTION APPROVING PLANS AND SPECIFICATIONS FOR THE
2016 STREET SURFACE IMPROVEMENT PROJECT
AND DIRECTION TO SOLICIT BIDS**

WHEREAS, the City Engineer has prepared plans and specifications for the 2016 Street Surface Improvement Project;

WHEREAS, the City Engineer has presented such plans and specifications to the Council for review, comment and approval; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL MINNESOTA THAT: The plans and specifications for the 2016 Street Surface Improvement Project are hereby approved.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF EAST BETHEL MINNESOTA THAT: The City Clerk is hereby authorized and directed to prepare and publish in the City's official paper an advertisement for bids for the aforementioned improvements based on the approved plans and specifications. The advertisement shall specify the work to be done, shall state that the bids will be opened at 10:00 a.m. on Friday, June 10, 2016 in the City Council Chambers at City Hall, 2241 221st Avenue, East Bethel. No bids will be considered unless sealed and filed with the City Administrator and be accompanied by a cash deposit, cashier's check, bid bond or certified check payable to the City of East Bethel in the amount of five percent of any such bid in response to the advertisement.

Adopted this 18th day of May, 2016 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

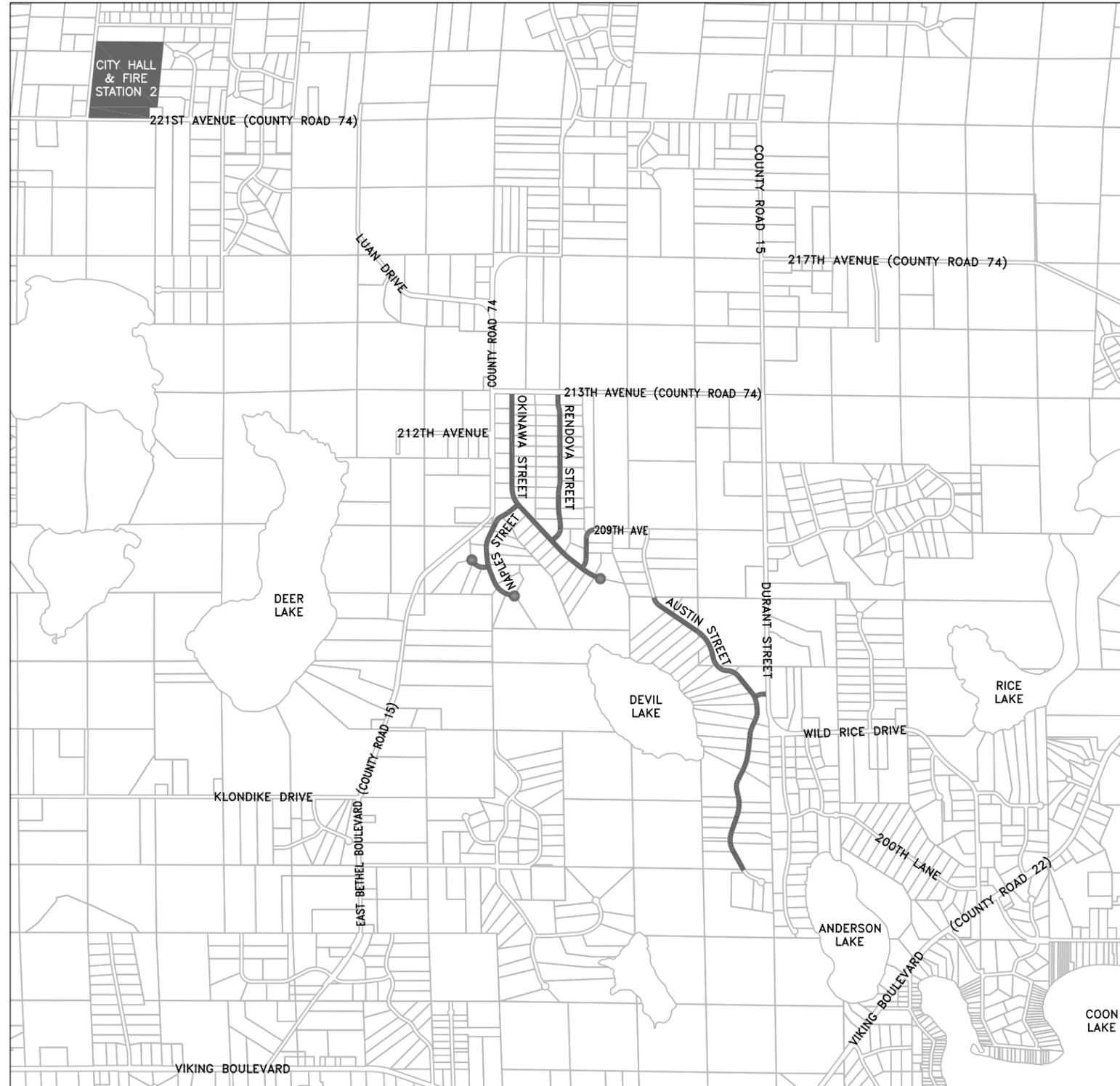
ATTEST:

Jack Davis, City Administrator

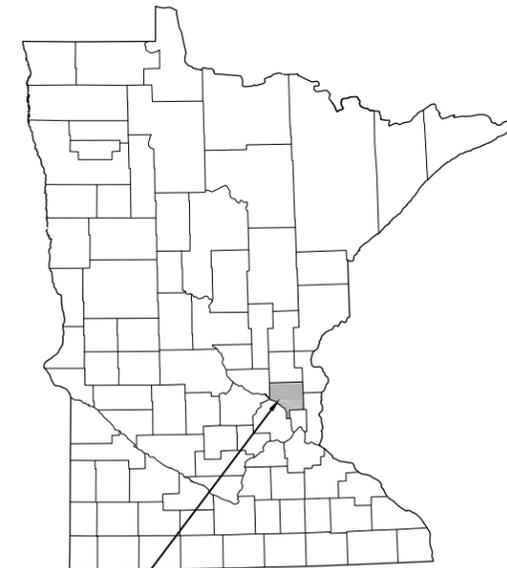
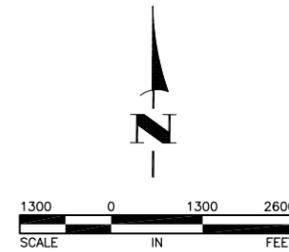
2016 STREET IMPROVEMENT PROJECT

CONSTRUCTION PLANS FOR BITUMINOUS OVERLAYS AND MISCELLANEOUS CONSTRUCTION

CITY OF EAST BETHEL



PROJECT LOCATION



CITY OF EAST BETHEL
ANOKA COUNTY,
MINNESOTA

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-2, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GOVERNING SPECIFICATIONS

THE 2016 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

ALL REQUIREMENTS OF THE PROJECT MANUAL FOR THE 2016 STREET IMPROVEMENT PROJECT DATED MAY 2, 2016.

SHEET INDEX

THIS PLAN CONTAINS 12 SHEETS

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	CONSTRUCTION NOTES AND ESTIMATED QUANTITIES
3-4	DETAILS
5	CONSTRUCTION PLAN-AUSTIN STREET
6	CONSTRUCTION PLAN-AUSTIN STREET AND 204TH LANE
7	CONSTRUCTION PLAN-AUSTIN STREET AND TIPPECANOE STREET
8	CONSTRUCTION PLAN-TIPPECANOE STREET AND OKINAWA STREET
9	CONSTRUCTION PLAN-OKINAWA STREET AND RENDOVA STREET
10	CONSTRUCTION PLAN-NAPLES STREET AND 207TH LANE
11	CONSTRUCTION PLAN-CITY HALL PARKING LOT
12	CONSTRUCTION PLAN-FIRE STATION 2 PARKING LOT

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

DRAFT

CRAIG J. JOCHUM, P.E.
HAKANSON ANDERSON
CITY ENGINEER

23461 DATE 5/2/16
LIC. NO.

DATE	REVISION

GENERAL CONSTRUCTION NOTES:

1. BITUMINOUS AND CONCRETE ITEMS DISTURBED BY CONSTRUCTION SHALL BECOME THE PROPERTY OF THE CONTRACTOR AND SHALL BE DISPOSED OF IN ACCORDANCE WITH MN/DOT SPEC. 2104.
2. USE TACK COAT BETWEEN ALL BITUMINOUS MIXTURES. PER MN/DOT SPEC. 2357, THE BITUMINOUS TACK COAT MATERIAL SHALL BE APPLIED AT A UNIFORM RATE OF 0.05 GAL/SY TO 0.07 GAL/SY BETWEEN NEW BITUMINOUS LAYERS AND A UNIFORM RATE OF 0.08 GAL/SY TO 0.10 GAL/SY BETWEEN OLD BITUMINOUS LAYERS. THE APPLICATION RATES ARE FOR UNDILUTED EMULSIONS.
3. PERFORMANCE GRADED (PG) ASPHALT BINDER PG 58-28, SPEC. 3151, SHALL BE USED FOR ALL BITUMINOUS MIXES ON THIS PROJECT. SPECIFIC PG GRADES SHALL BE STATED IN THE SPECIAL PROVISIONS AND AT THE END OF THE MIX DESIGNATION NUMBER SHOWN ON THE TYPICAL SECTION.
4. THE BITUMINOUS MIXTURES SHALL MEET THE REQUIREMENTS OF SPECIFICATIONS 2360 AND 3139.
5. CONTRACTOR SHALL SWEEP STREETS PRIOR TO PLACING OVERLAYS. THIS WORK SHALL BE INCIDENTAL.

ESTIMATED QUANTITIES

ITEM NO.	NOTES	SPEC. REF.	DESCRIPTION	UNIT	TOTAL ESTIMATED QUANTITY	ANTHROPOMETRIC ESTIMATED QUANTITY	2017 ANNE ESTIMATED QUANTITY	TERRACE ESTIMATED QUANTITY	NA A T EET ESTIMATED QUANTITY	END A T EET ESTIMATED QUANTITY	NA E T EET ESTIMATED QUANTITY	2017 ANNE ESTIMATED QUANTITY	CT A N T ESTIMATED QUANTITY	F E T A T N 2 ESTIMATED QUANTITY
1		2021.501	MOBILIZATION	LUMP SUM	1.00	0.42	0.02	0.03	0.15	0.12	0.08	0.02	0.06	0.10
2		2104.501	REMOVE CURB AND GUTTER	LIN FT	280	200	20						60	
3		2105.501	COMMON EXCAVATION	CU YD	390									390
4		2112.501	SUBGRADE PREPARATION	ROAD STATION	66.5	64.1	2.4							
5		2215.501	FULL DEPTH RECLAMATION	SQ YD	23,462	19,230	720							3,512
6		2215.502	HAUL FULL DEPTH RECLAMATION	CU YD	390									390
7		2232.501	MILL BITUMINOUS SURFACE (1.5")	SQ YD	128			13	40				75	
8		2232.501	MILL BITUMINOUS SURFACE (2.0")	SQ YD	40					40				
9		2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	4,978	1,154	43	263	1,325	800	709	23	450	211
10		2360.501	TYPE SP 9.5 WEARING COURSE MIXTURE (2,B)	TON	5,797	1,216	46	277	1,397	1,124	748	182	474	333
11		2360.502	TYPE SP 12.5 NON WEARING COURSE MIXTURE (2,B)	TON	2,968	2,433	91							444
12		2360.503	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) 1.5" THICK	SQ YD	200				200					
13		2360.503	TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) 2" THICK	SQ YD	175					175				
14		2360.505	TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING	TON	30				10	10	5		5	
15		2411.507	CONCRETE FLUME	EACH	1								1	
16		2506.605	ADJUST FRAME AND RING CASTING (SPECIAL)	EACH	14	2		2	5		4	1		
17		2531.501	CONCRETE CURB AND GUTTER DESIGN B612	LIN FT	60								60	
18		2531.501	CONCRETE CURB AND GUTTER DESIGN D412	LIN FT	220	200	20							
19		2531.507	4" CONCRETE DRIVEWAY PAVEMENT	SQ YD	73				40	20		13		
20		2563.601	TRAFFIC CONTROL	LUMP SUM	1.00	0.42	0.02	0.03	0.15	0.12	0.08	0.02	0.06	0.10
21		2574.508	FERTILIZER TYPE 3	POUND	231			10	47	82	20		40	32
22		2574.525	COMMON TOPSOIL BORROW	CU YD	171			7	31	72	13		27	21
23		2575.501	HYDROSEEDING	ACRE	0.60			0.04	0.12	0.20	0.05		0.10	0.09
24		2575.502	SEED MIXTURE 25-131	POUND	129			6	26	45	11		23	18

BA F E T M A T E D A N T T E	
WEARING COURSE BITUMINOUS MIXTURE	110 lbs/yd ² /in
BITUMINOUS MIXTURE FOR PATCHING	110 lbs/yd ² /in
BITUMINOUS MATERIAL FOR TACK COAT - NEW	0.06 gal/yd ²
BITUMINOUS MATERIAL FOR TACK COAT - OLD	0.09 gal/yd ²
SEED MIXTURE 25-131	220 lbs/acre
MULCH MATERIAL TYPE 4	
MULCH MATERIAL TYPE 1	1.5 tons/acre
TYPE 5 HYDRAULIC MULCH	750 lbs/acre
TYPE 3, SLOW RELEASE FERTILIZER (22-5-10)	400 lbs/acre

May 05, 2016 - 1:16pm K:\oad_eng\PROJECTS\MUNICIPAL\EB347.dwg\EB347DETAILS.dwg

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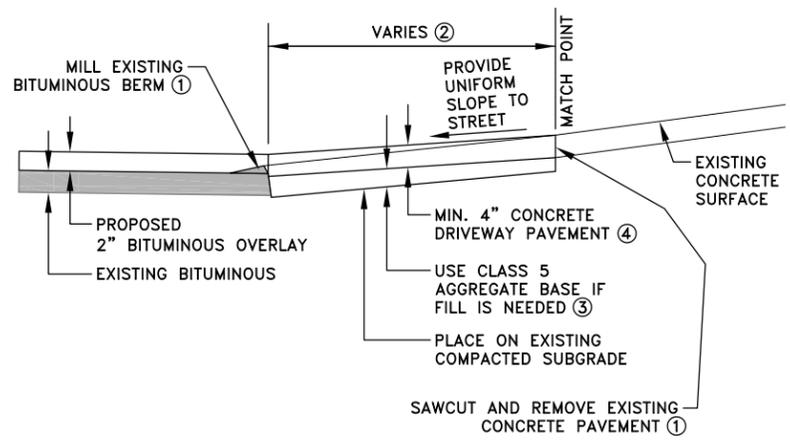


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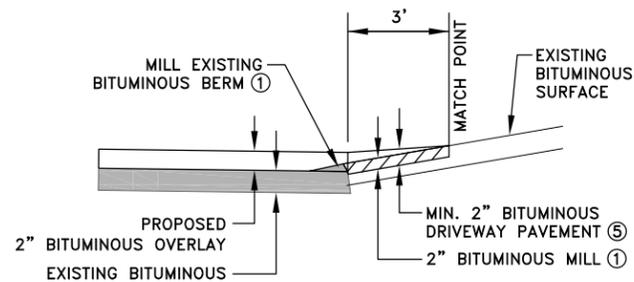
2016 STREET IMPROVEMENT PROJECT

CONSTRUCTION NOTES
 AND ESTIMATED QUANTITIES
 CITY OF EAST BETHEL, MINNESOTA

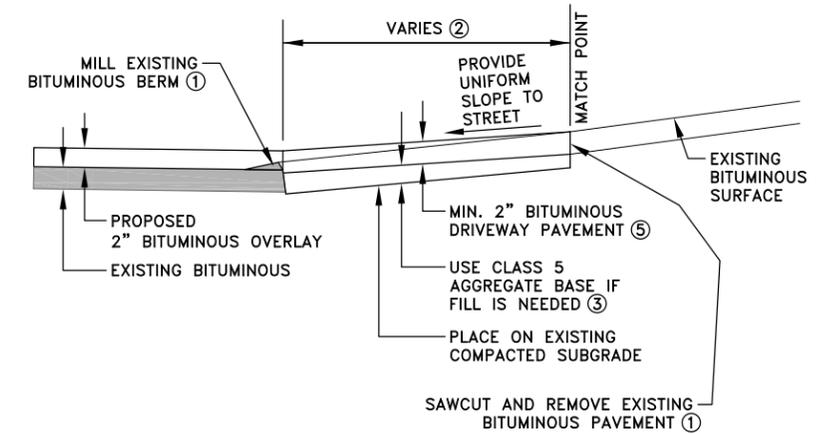
SHEET 2 OF 12 SHEETS



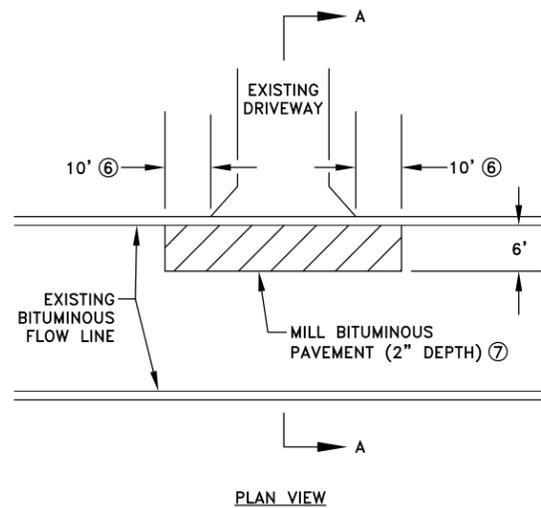
1
3 DRIVEWAY DETAIL
NO SCALE



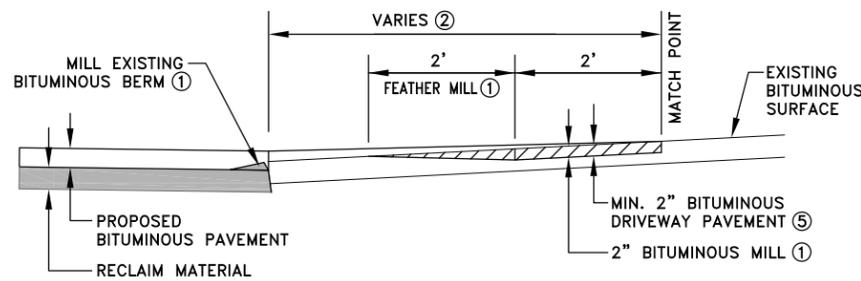
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3 DRIVEWAY DETAIL
NO SCALE



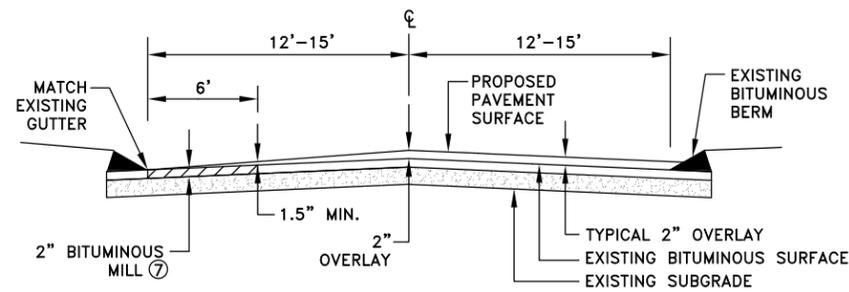
3
3 DRIVEWAY DETAIL
NO SCALE



PLAN VIEW

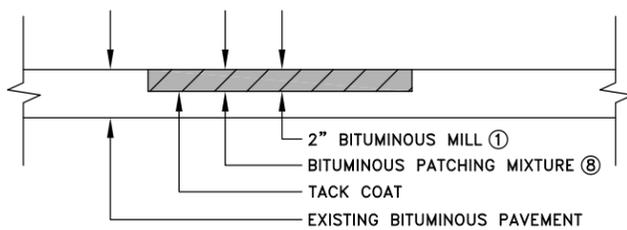


4
3 DRIVEWAY DETAIL
NO SCALE



SECTION A-A

5
3 EDGE MILLING DETAIL
NO SCALE



6
3 BITUMINOUS PATCHING DETAIL
NO SCALE

- REFERENCE NOTES:
- ① THIS WORK SHALL BE INCIDENTAL.
 - ② SEE DRIVEWAY TABLE ON THIS SHEET FOR DISTANCES TO MATCH POINT. DIMENSIONS SHALL BE VERIFIED PRIOR TO PLACING OVERLAY.
 - ③ CLASS 5 AGGREGATE BASE SHALL BE INCIDENTAL.
 - ④ CONCRETE DRIVEWAY PAVEMENT SHALL BE PAID PER ITEM 2531-4" CONCRETE DRIVEWAY PAVEMENT, REGARDLESS OF FINAL CONCRETE DEPTH.
 - ⑤ BITUMINOUS DRIVEWAY PAVEMENT SHALL BE PAID PER ITEM 2360-TYPE SP 12.5 WEARING COURSE MIXTURE (2,B) 2" THICK, REGARDLESS OF FINAL BITUMINOUS DEPTH.
 - ⑥ DIMENSIONS SHALL BE VERIFIED BY THE ENGINEER PRIOR TO MILLING AND/OR OVERLAY.
 - ⑦ BITUMINOUS MILLING SHALL BE PAID PER ITEM 2232-MILL BITUMINOUS SURFACE (2.0").
 - ⑧ THE BITUMINOUS PATCH SHALL BE PAID PER ITEM 2360-TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING. TACK COAT UNDER THE PATCH MATERIAL SHALL BE INCIDENTAL.
 - ⑨ ENGINEER WILL MARK AREAS FOR PATCHING PRIOR TO OVERLAY.

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 Chris J. Jochim
 Lic. No. 23461

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 CHECKED BY: CJJ

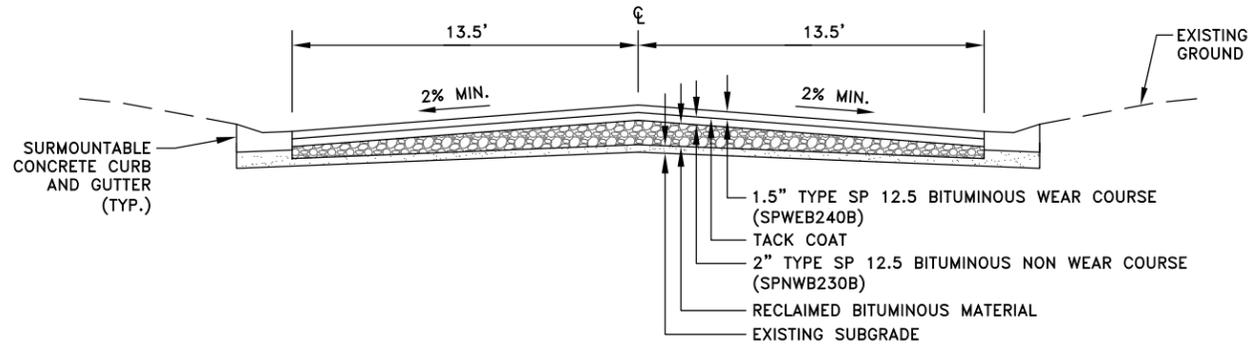


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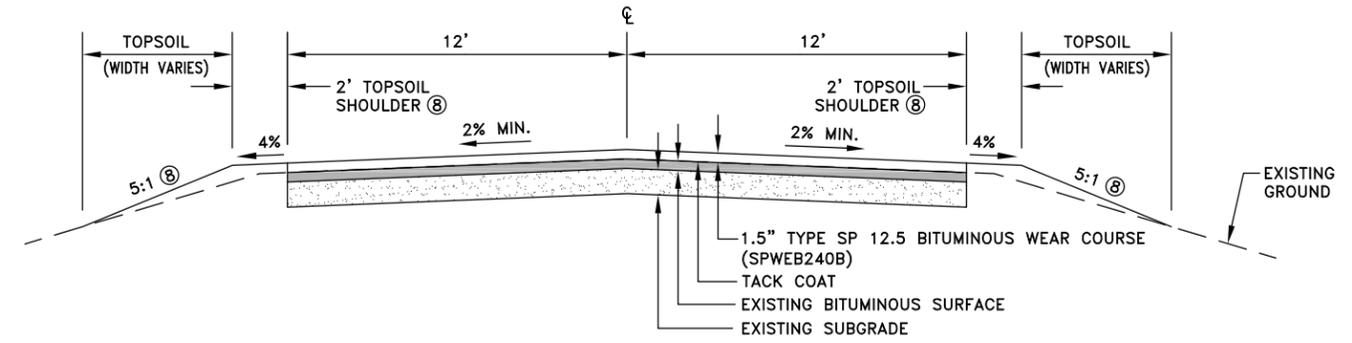
2016 STREET IMPROVEMENT PROJECT

DETAILS
 CITY OF EAST BETHEL, MINNESOTA

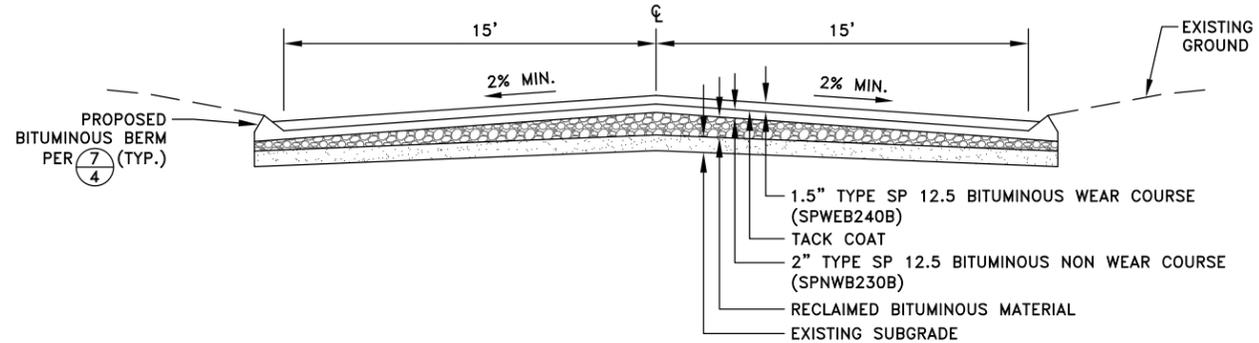
SHEET 3 OF 12 SHEETS
 EB347



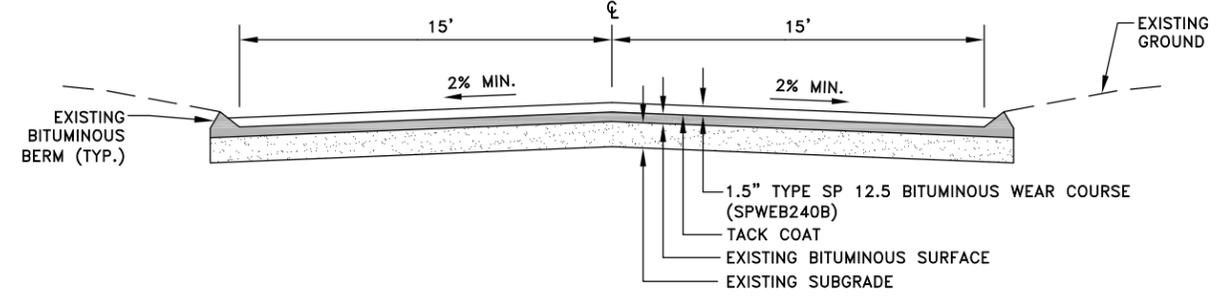
1 TYPICAL AUSTIN STREET RECLAIM SECTION
4 NO SCALE



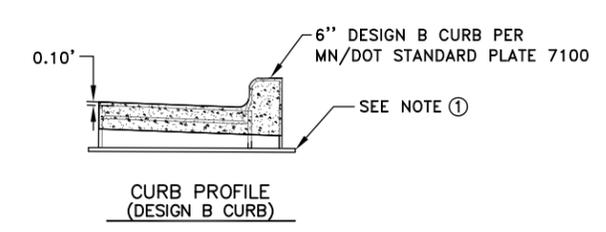
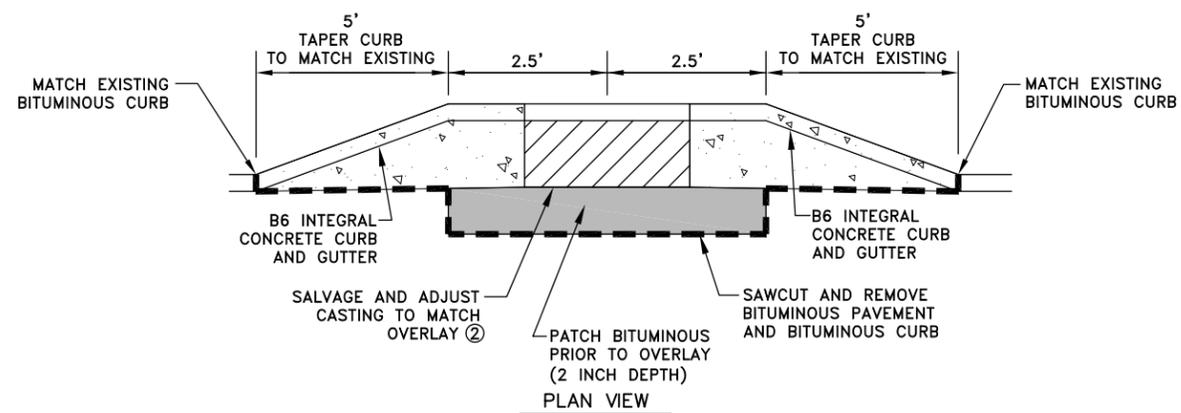
3 TYPICAL RURAL OVERLAY SECTION
4 NO SCALE



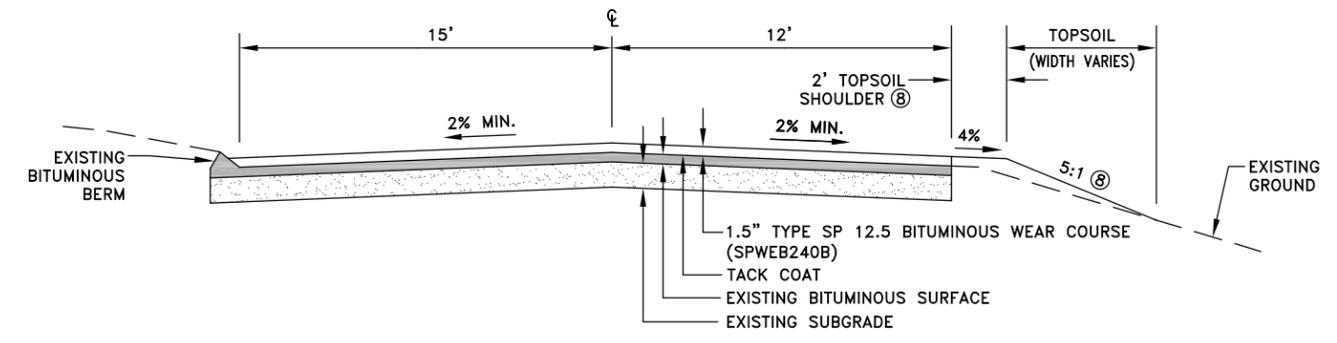
2 TYPICAL RENDOVA STREET RECLAIM SECTION
4 NO SCALE



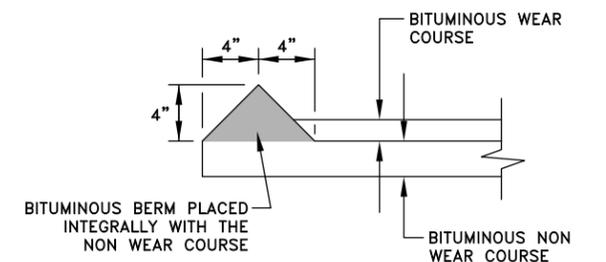
4 TYPICAL URBAN OVERLAY SECTION
4 NO SCALE



6 ADJUST FRAME & RING CASTING (SPECIAL) 3, 7
4 NO SCALE



5 TYPICAL URBAN/RURAL OVERLAY SECTION
4 NO SCALE



7 BITUMINOUS BERM DETAIL
4 NO SCALE

REFERENCE NOTES:

- ① GROUT PERIMETER OF CATCH BASIN AND ADJUSTING RINGS PER MN/DOT STANDARD PLATE 4026.
- ② CONTRACTOR SHALL RAISE CASTING USING NEW CONCRETE ADJUSTING RINGS TO MATCH NEW OVERLAY. AFTER ADJUSTING THE CASTING, RE-GROUT THE NEW AND EXISTING RINGS AND ALL DOGHOUSES.
- ③ PAY ITEM 2506-ADJUST FRAME & RING CASTING (SPECIAL) SHALL INCLUDE ALL LABOR, EQUIPMENT, AND MATERIALS TO SAWCUT AND REMOVE BITUMINOUS, SALVAGE CASTING, ADJUST CASTING, CONSTRUCT INTEGRAL CONCRETE CURB AND GUTTER, GROUT RINGS AND DOGHOUSES, PATCH BITUMINOUS, AND SEED, FERTILIZE AND BLANKET THE DISTURBED AREAS.
- ④ THE BITUMINOUS PATCH SHALL BE PAID PER ITEM 2360-TYPE SP 12.5 BITUMINOUS MIXTURE FOR PATCHING. TACK COAT UNDER THE PATCH MATERIAL SHALL BE INCIDENTAL.
- ⑤ ENGINEER WILL MARK AREAS FOR PATCHING PRIOR TO OVERLAY.
- ⑥ THIS WORK SHALL BE INCIDENTAL.
- ⑦ GRASSY AREAS DISTURBED BY THE CASTING ADJUSTMENT WORK SHALL BE ESTABLISHED WITH MN/DOT SEED MIX 25-131 AND TYPE 3 FERTILIZER AND COVERED WITH CATEGORY 2 EROSION CONTROL BLANKET.
- ⑧ ALL DISTURBED AREAS SHALL BE RESTORED WITH COMMON TOPSOIL BORROW, MN/DOT SEED MIX 25-131, TYPE 3 FERTILIZER AND TYPE 4 MULCH MATERIAL. TOPSOIL, SEED, FERTILIZER AND MULCH SHALL BE INCIDENTAL.

May 05, 2016 - 1:17pm K:\oad_eng\PROJECTS\MUNICIPAL\EB347.dwg\EB347DETAILS.dwg

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DRAFT
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DESIGNED BY: TAE
DRAWN BY: TAE
CHECKED BY: CJJ



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2016 STREET IMPROVEMENT PROJECT

DETAILS
CITY OF EAST BETHEL, MINNESOTA

SHEET 4 OF 12 SHEETS
EB347



LEGEND

EXISTING BITUMINOUS PAVEMENT
 PROPOSED FULL DEPTH RECLAMATION

DATE	REVISION	DESIGNED BY:	DRAWN BY:	CHECKED BY:
		TAE	TAE	CJJ

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2016 STREET IMPROVEMENT PROJECT

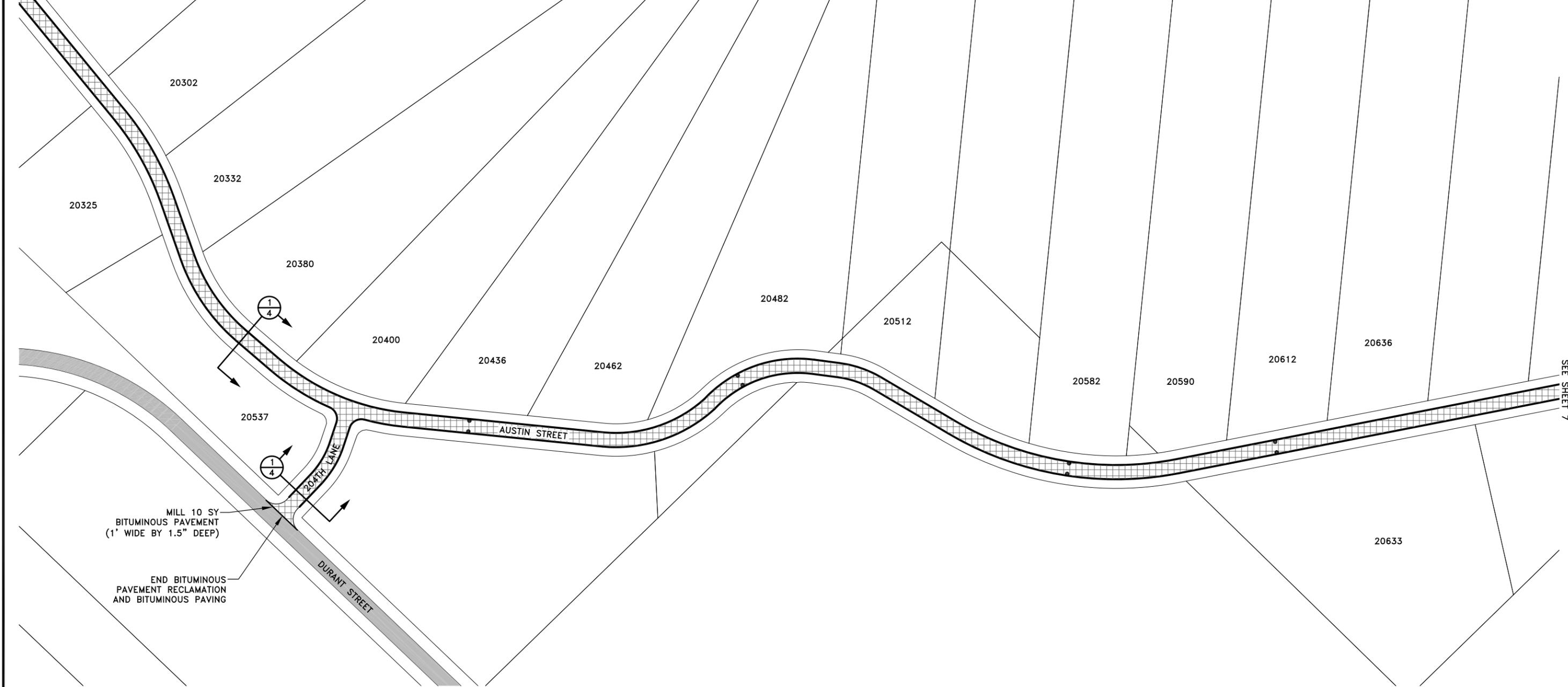
CONSTRUCTION PLAN
AUSTIN STREET
CITY OF EAST BETHEL, MINNESOTA

SHEET
5
 OF
12
 SHEETS

May 05, 2016 - 1:13pm
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SEE SHEET 5

SEE SHEET 7



LEGEND

- EXISTING BITUMINOUS PAVEMENT
- PROPOSED FULL DEPTH RECLAMATION

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SCALE IN FEET

May 05, 2016 - 1:13pm
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2016 STREET IMPROVEMENT PROJECT

CONSTRUCTION PLAN
AUSTIN STREET AND 204TH LANE
CITY OF EAST BETHEL, MINNESOTA

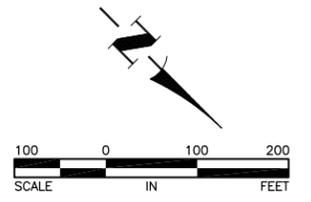
SHEET 6 OF 12 SHEETS

EB347



LEGEND

	EXISTING BITUMINOUS PAVEMENT
	PROPOSED FULL DEPTH RECLAMATION
	PROPOSED BITUMINOUS OVERLAY



May 05, 2016 - 1:13pm
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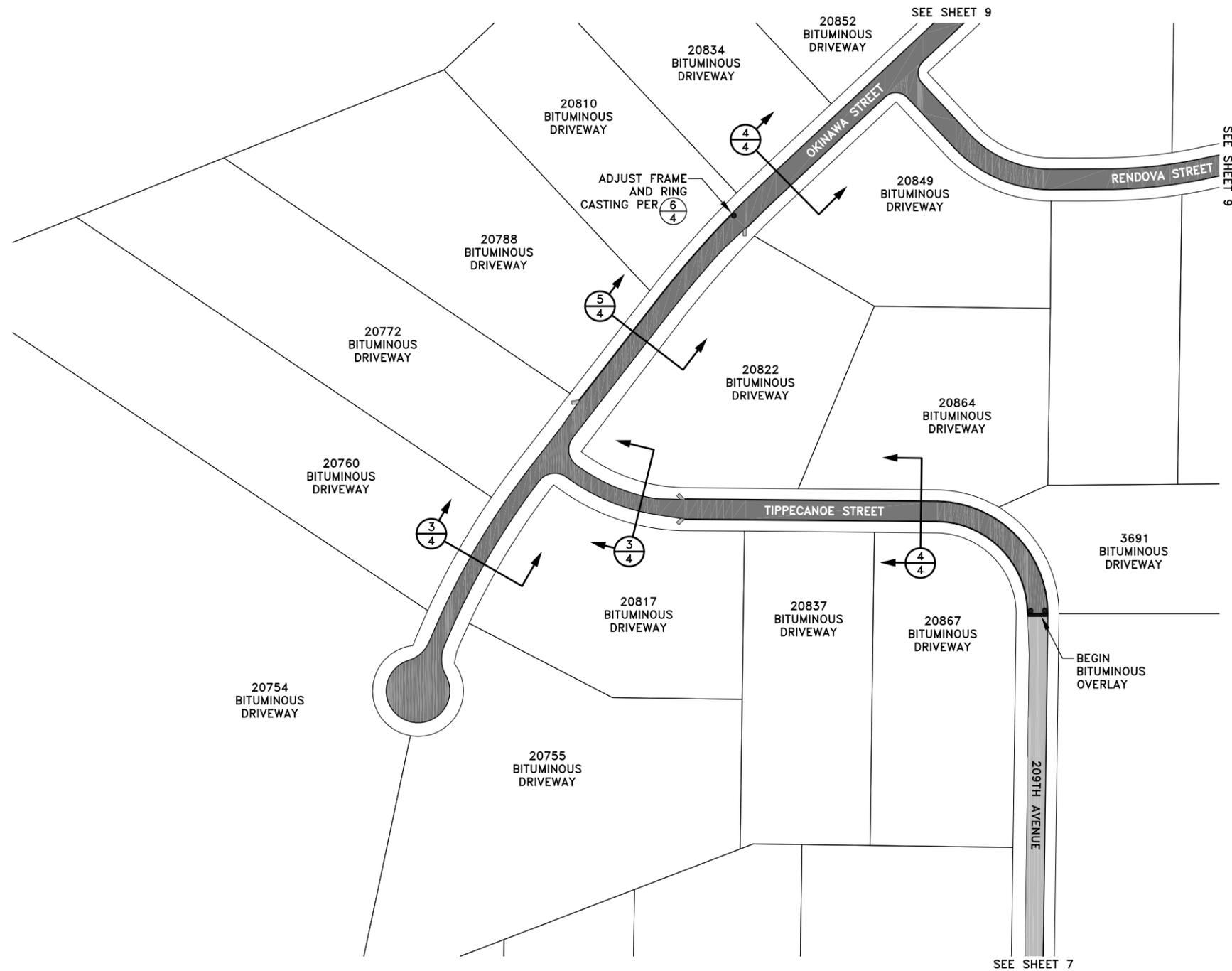


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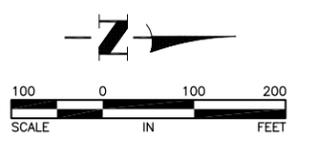
CONSTRUCTION PLAN
AUSTIN STREET AND TIPPECANOE STREET
CITY OF EAST BETHEL, MINNESOTA

SHEET 7 OF 12 SHEETS
55



LEGEND

- EXISTING BITUMINOUS PAVEMENT
- PROPOSED FULL DEPTH RECLAMATION
- PROPOSED BITUMINOUS OVERLAY



May 05, 2016 1:14pm K:\card_eng\PROJECTS\MUNICIPAL\EB347.dwg\EB347BA.dwg

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2016 STREET IMPROVEMENT PROJECT

CONSTRUCTION PLAN
TIPPECANOE STREET AND OKINAWA STREET
CITY OF EAST BETHEL, MINNESOTA

SHEET 8 OF 12 SHEETS



LEGEND

- EXISTING BITUMINOUS PAVEMENT
- PROPOSED FULL DEPTH RECLAMATION
- PROPOSED BITUMINOUS OVERLAY

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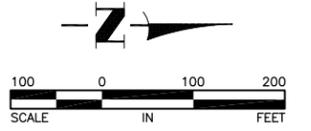


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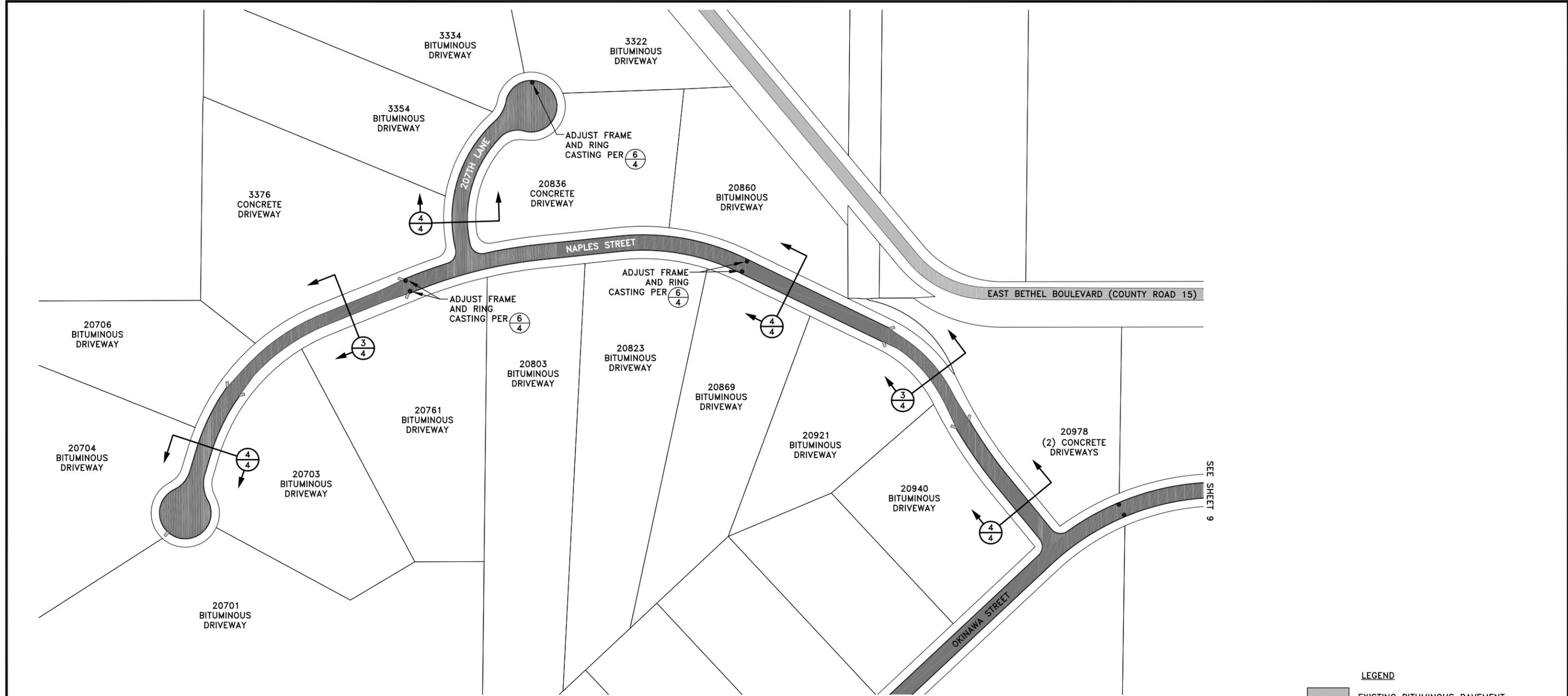
2016 STREET IMPROVEMENT PROJECT

CONSTRUCTION PLAN
OKINAWA STREET AND RENDOVA STREET
CITY OF EAST BETHEL, MINNESOTA

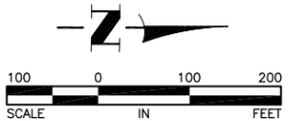
SHEET 9 OF 12 SHEETS



May 05, 2016 - 1:14pm
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LEGEND
 [Grey Box] EXISTING BITUMINOUS PAVEMENT
 [Dark Grey Box] PROPOSED BITUMINOUS OVERLAY



May 05, 2016 - 1:15pm
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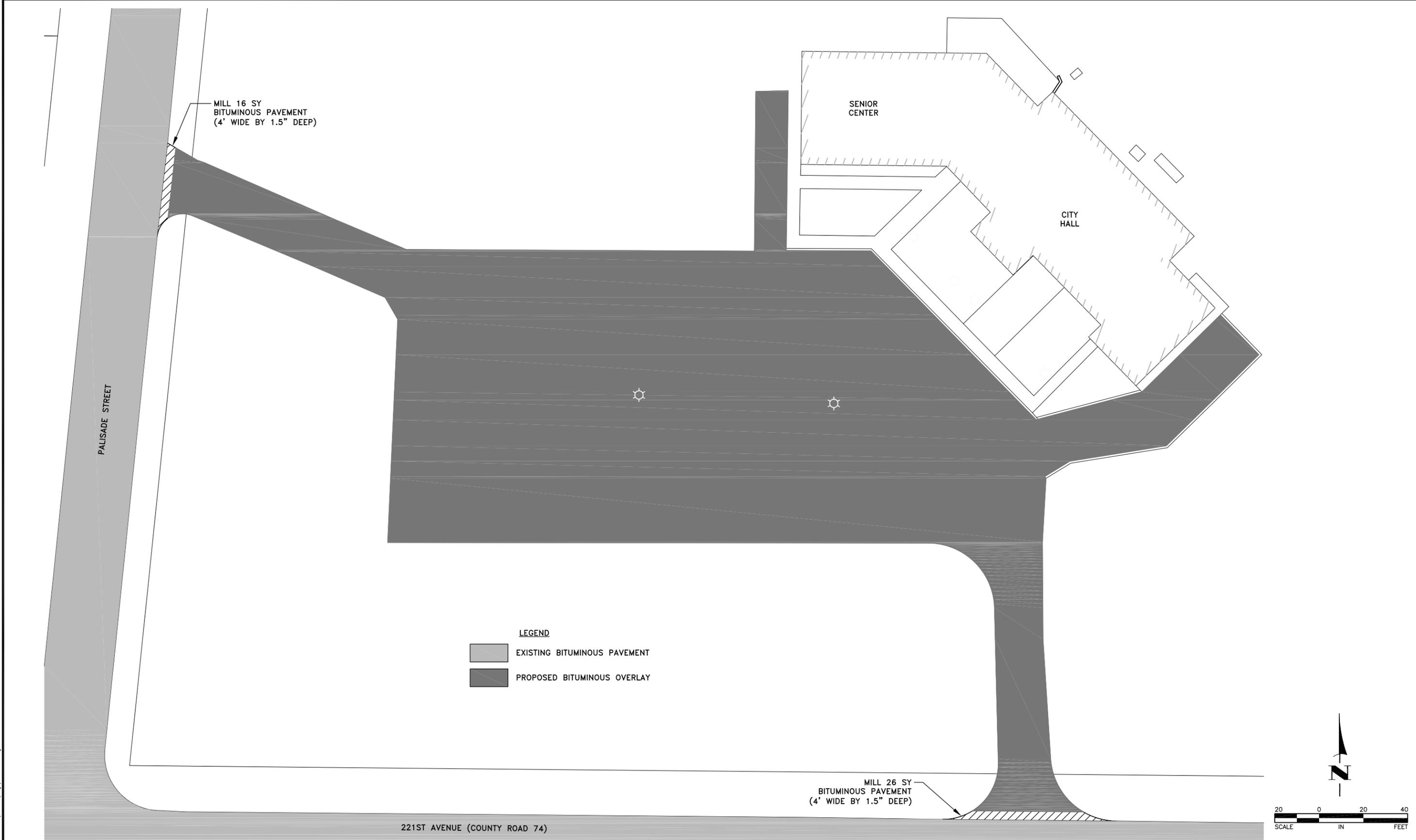


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2016 STREET IMPROVEMENT PROJECT

CONSTRUCTION PLAN
 NAPLES STREET AND 207TH LANE
 CITY OF EAST BETHEL, MINNESOTA

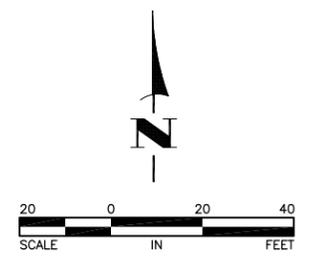
SHEET 10 OF 12 SHEETS



LEGEND

EXISTING BITUMINOUS PAVEMENT

PROPOSED BITUMINOUS OVERLAY



May 05, 2016 - 1:15pm
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2016 STREET IMPROVEMENT PROJECT

CONSTRUCTION PLAN
CITY HALL PARKING LOT
CITY OF EAST BETHEL, MINNESOTA

SHEET **11** OF **12**
SHEETS

EB347

221ST AVENUE (COUNTY ROAD 74)

MILL 28 SY
BITUMINOUS PAVEMENT
(4' WIDE BY 1.5" DEEP)

CITY
MAINTENANCE
GARAGE

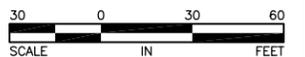
FIRE
STATION 2

SALT
STORAGE
BUILDING

COLD
STORAGE
BUILDING

LEGEND

-  EXISTING BITUMINOUS PAVEMENT
-  PROPOSED FULL DEPTH RECLAMATION
-  PROPOSED BITUMINOUS OVERLAY



May 12, 2016 - 10:53am
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2016 STREET IMPROVEMENT PROJECT

CONSTRUCTION PLAN
FIRE STATION 2 PARKING LOT
CITY OF EAST BETHEL, MINNESOTA

SHEET
12
OF
12
SHEETS

EB347



City of East Bethel City Council Agenda Information

Date:

May 18, 2016

Agenda Item Number:

Item 8.0 G.1

Agenda Item:

City Administrator Performance Evaluation and Employment Agreement

Requested Action:

Consider Scheduling a Performance Review and a Date for Consideration of the Extension of the City Administrator's Employment Agreement

Background Information:

As provided in the City Administrator's Employment Agreement, the City shall conduct a review of the Employee's performance on or before August 1st of each year or at another date as may be agreed upon by the employee and the City Council.

The City Attorney prepared the evaluation questions, collected and collated the Council responses and facilitated the previous performance review which was conducted on June 23, 2014.

As an additional item, the employment agreement for the City Administrator will expire on December 31, 2016. There was discussion during the previous contract extension that this process should be scheduled for review six months into the term of a new City Council. There would be no objections to that time frame should that be the preference of this Council. Should Council desire to pursue this time line, the current agreement would need to be extended for a time that would accommodate the review process. However, from a budgetary preparation standpoint, the preference would be a consideration of a contract decision prior to the approval of the preliminary 2017 Budget on September 7, 2016.

A new agreement, assuming that is the choice of the Council, would be proposed to commence on January 1, 2017 and continue until December 31, 2018 or until otherwise terminated pursuant to the provisions of the contract.

Fiscal Impact:

Funds for this position have been recommended in a 2017 budget draft.

Recommendation(s):

It is requested that a date be scheduled for the employee review with authorization to the City Attorney to facilitate the performance evaluation and, upon a satisfactory finding, a time be set for the discussion of the employment extension agreement for another two-year term.

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



City of East Bethel City Council Agenda Information

Date:

May 18, 2016

Agenda Item Number:

Item 8.0 G.2

Agenda Item:

Update for the Castle Towers Wastewater Treatment Plant Decommissioning Project

Requested Action:

No Action Required

Background Information:

As discussed at the May 4, 2016 Council Meeting Dirtworks, Inc completed the removal and disposal of approximately 2,200 cubic yards of biosolids from the lagoon, drying beds, and storage bunker.

The removal the liner cover soils and disposal the PVC liners that are in the sand filters, drying beds, and polishing pond are currently in process. Dirtworks is separating the cover soils from the liner and stockpiling the liner which will then be loaded into dumpsters and disposed at a Veit demolition landfill. All disposal approvals for the liner have been issued. It is anticipated that the liner removal and disposal work will be completed May 20, 2016. It is estimated that the liner removal and disposal costs will be approximately \$30,000.

Fiscal Impact:

To date removal of the biosolids has cost \$33,000 and it is estimated that the liner removal and disposal will cost approximately \$30,000. The low bid costs for these two items was \$246,499. To date removal of the bio solids and the liner has cost \$63,000 which has resulted in a comparable savings of \$183,499 to the bid price for these phases of the work.

The remaining work required to comply with the MPCA requirements includes the removal and disposal of all underground piping and structures, the bunker, the chlorine contact chamber and site grading and restoration. Removal of the treatment building is optional but the City will demolish this structure to complete the site restoration and eliminate a potential attractive nuisance on the site.

City staff is in the process of obtaining bids for this work. Staff will evaluate these costs and determine the most cost effective means to finish the final phase of the project. Once this project is completed, this 10 acre site can be sold for redevelopment use. It is anticipated that a sale of the property will far exceed the reclamation costs of the site.

The total low bid for this project was \$505,527. We estimate that the total costs of the entirety of decommissioning will not exceed \$120,000.

Recommendation(s):

Provided for informational purposes only.

City Council Action:

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: X