

EAST BETHEL CITY COUNCIL MEETING

APRIL 20, 2016

The East Bethel City Council met on April 20, 2016, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Steve Voss Ron Koller Tim Harrington
Brian Mundle Tom Ronning

ALSO PRESENT: Jack Davis, City Administrator
Mark Vierling, City Attorney
Nate Ayshford, Public Works Manager
Mark DuCharme, Fire Chief

1.0 The April 20, 2016, City Council meeting was called to order by Mayor Voss at 7:00 p.m.

Call to Order

2.0 The Pledge of Allegiance was recited.

Pledge of Allegiance

3.0 **Harrington stated I'll make a motion to adopt tonight's agenda. Under the Consent Agenda, I'd like to add Line Item F. Supplemental Payment Summary. Mundle stated I'll second.** Voss asked any discussion? All in favor? **All in favor.** Voss asked any opposed? That motion passes. **Motion passes unanimously.**

4.0 EPA A/V Proposal Davis presented the staff report, indicating at the March 16, 2016 Council meeting, staff was directed to review design options with EPA and schedule the engineering phase for the Council A/V project upgrade. On April 1, 2016, Staff met with Nate Elam and George Walkley from EPA to discuss the concerns related to this project. Options were discussed and the components needed for the final phase of the Council Chambers A/V upgrade were reviewed.

This upgrade would include new projectors and screens, resized for HD, cameras, and a 70-inch audience display mounted at the front of the dais. In addition to the existing microphones, a wireless microphone and an over the ear microphone for presenters would also be installed. There will be a touch panel in Council Chambers for controls for screens, audio, and other components of the system. The Cablecast Broadcast Server and the Cablecast Video Server will also be upgraded to the HD versions. All camera and video recording equipment in the A/V room will be upgraded. The existing equipment rack will be used. This upgrade includes parts, labor, programming, and training.

This equipment upgrade is necessary to maintain and expand our level of meeting recording and playback capabilities. As previously discussed, the cost of this project would be paid from our Building Capital Fund and the PEG fees collected from our Midcontinent Cable Franchise contract in the amount of approximately of \$6,000 per year would be used to recover this cost over the life of the project.

This upgrade is quoted from the State of Minnesota Contract #21681. The final quote for the State Contract amount is \$90,834.47. There would be an additional expense of \$4,040.00 for a processor, hub, and converters and can purchased outside and at less cost than the State Contract price. The final total of \$94,874.47 is within the EPA's original

4.0 EPA A/V

budget amount that was presented to Council at the February 24, 2016, Work Meeting.

Should this request be approved, anticipated completion of the work is projected by June 3, 2016.

Davis stated at this time, Mr. Nate Elam with EPA is here to answer any questions or provide any additional information as to this project quote.

Nate Elam, EPA, stated good evening. Mundle stated so you went through and kind of, did you make changes to what would be seen in here as far as layouts within the room with the equipment that's proposed. Davis stated yes and I'll let Mr. Elam explain that.

Elam stated we looked at moving things around a little bit, if we needed to. With all the sight lines and things here that are in the room, we talked about maybe, possibly, doing a monitor or something of the nature up above the station here. But that really didn't come into play or work real well with camera angles and views. So, realistically, the same layout of what you have now currently is what we would still be using. We would still have three cameras located in the room for recording, two on each side of the dais, and one more towards the rear, more of a wide-shot of the dais as well. Then we would also be adding an additional monitor, which would be up in the main front, which would be a 70-inch monitor for the audience to view as well.

Voss asked so the monitor would be down in front? Elam stated yup, down in front of you and then Jack and I had talked about possibly having this lectern area moved over to that side at that time to be able to allow the audience to be able to view that monitor a little bit better.

Voss asked there would be a lectern in the whole table? Elam stated this whole thing, I believe, would be removed and something else would be put in its place over on that side. Davis stated as we had a discussion, what we would be proposing then would be to have a podium over where the recording secretary station is. In the past, the recording secretary needed to be here for a meeting or a Council meeting, was stationed up here. That could be done. The staff table would be over here so when a person was addressing the Council with the podium over there, they can turn and look at the audience much easier and the Councilmembers much easier. So, they don't have their backs to the audience. This would open up the front for viewing the screen and it would also increase the capacity. We could put some additional chairs in here, if needed, for some of these meetings.

Voss stated but otherwise, do the screens change? Do we need to do hi-def screens? Elam stated the screens are going to change but the only reason they're going to change is because we're going to switch to the newer wider screen format. They're going to come down from the ceiling about the same distance and your viewing will be very similar to the same but it's going to be a little bit wider. They're roughly about two feet wider than what they are now. Voss stated it will be on Mark's shoulder then.

Ronning asked that's the aspect ratio? Elam stated the aspect ratio, correct. So it's going to go from what these are, a 4 by 3 aspect ratio to a 16 by 9.

Mundle stated and with the presenter standing right there, that wouldn't be in the way of the screen? Elam stated I don't believe that we will have any issues with that. We'll have to position that lectern so that the projected image clears the head. It will be a better view from

that camera to be able to get more of a straight on face view instead of more of a side shot like you get with this camera now.

Voss stated the benefit I see is they're partially facing the audience and, at times when we have presenters, it's just as you would, turn around to the audience and now you're away from the microphone and not speaking to the dais. Elam stated correct.

Voss asked what about the microphone changes? Are we changing the microphones? Elam stated in the proposal that we have, we are not changing out the microphones. We have an additional two microphones, wireless. One being an over-the-ear microphone and one being a handheld. The over-the-ear would be for if somebody, and Jack you can correct me, but if somebody comes in to do a presentation and is a little bit more mobile that they can roam around the room with some freedom. The handheld was more for if the audience has questions and they just want to pass that mic around to be able to get picked up on through the recordings.

Voss asked any other features that are improving. Harrington asked the cameras are going to get all seven of us instead of just the five like it does now? It will have all seven people in there? Elam stated yes, that is correct. So we've got it designed. These are a little bit different cameras, a little big, wider, angle field of view so you'll be able to get all seven members from that one camera location back here. Then the side ones will be able to capture three of you that way and the other three this way, and that main one. There's different presets for the operator to be able to run those from. So they're going to be, kind of thumbnail pictures is basically what it is. And, they'll be able to push that preset and that camera will automatically spin and zoom and pan, tilt, and focus right to where that preset is set at. Kind of a neat option. The recording's getting updated so it will be a digital recording and you'll be able to record to a flash drive. Also, a DVD like what you're doing currently. So you'll have multiple ways of recording, a redundant copy, but two different formats of recording.

Voss stated okay, one of the things when we had the last big upgrade is, and the hole in the ceiling's still there, we tried to do projection so we could show visuals. Is there any changes that we can actually present visuals during the meeting? Davis explained that would be done by your laptops and I'll let Nate explain that a little bit more. The hole in the ceiling, which was for an overhead, to my knowledge it hasn't been used in a number of years. I don't even think it's functional now. That seems to be something that's not a traditional practice. Everybody's going with electronic means. If you could explain, how we'd access displaying information from laptops?

Elam stated sure, so as far as the ceiling dot-cam goes, we didn't plan on having anything like that just because from what Jack had said, it doesn't sound like it's been used. Voss stated I don't think we'll be disappointed it's not included. Elam stated so we have discussed new tiles where we need them and that would be one that would get replaced. For the computers, we've actually got it set up for, I believe, three computers in the Chambers here. One would be Jack's. I think we had another input over on that side so it's both of these sides. Then we had a guest access that would be cut into the end of the table over here. That would be able to have both VGA and HDMI signals for that. They would auto switch between the two. So, as soon as somebody plugs into it, it will automatically sense that and it will get projected to both projectors and to that flat screen.

can plug into our system, and be able to present? Elam answered correct. Voss asked does that projection then get recorded with the meeting? Elam answered yes it would.

Voss stated okay. How soon will this start? Elam stated well, that's a good question and it's always, how soon do we get an order and things like that as well to kind of follow that. But, I would really have to check with our installation department to get you a firm answer on that.

Koller asked do you know how long it would take to install? How much downtime? Elam stated to install yes. We are currently set up and have our plan for about a week's time. That would take down the functionality of this room and also the cable feed going out. We would have to take that down for a certain amount of time as well.

Voss asked we can schedule that between Council meetings? Davis stated as we've discussed earlier, what we wanted to try to do, if we want to proceed with this, their busy time starts when school's out. We had originally discussed if we could give them the order, they could order the equipment. It could be here maybe everything in two to three weeks and we could schedule this installation work after our Council meeting on May the 18th.

Elam stated and I know that we have been getting some orders in for other projects, of course, and that time slot does fill up fairly quick. So, it's always the sooner the better. Davis asked is that schedule that I just mentioned, is that reasonable? Elam asked was that June 3rd or something like that? Davis answered yeah. Elam stated I don't know for sure. I really don't know but I would have to get back to you on that. I know as soon as we could get in here, we certainly would. I know there were a few things to do before we could come in, just on electrical and maybe cutout over there, and the lectern location and stuff like that. But, not a lot of other things on your part.

Davis stated back to your other question Steve, about what other upgrades, those would be done essentially back in the AV room and be more toward the servers and equipment back there to get it upgraded. As everyone well knows, we have a system that's kind of held together with 'bubblegum and bailing wire' now. This would increase, or it would give us great reliability and, hopefully, address our needs for the next 10 to 12 years.

Voss asked is that system being completely replaced? Or, are we reusing any of the old pieces. Other than the rack? Elam stated there is maybe three or four pieces that we're looking at re-using still. One of them being the DVD recorder since I don't think that was purchased too long ago. So that was one of them that we were going to reutilize. We had done, you had an audio mixer that went out, probably two-three months ago now. So we're kind of planned on using that in this upgrade so that would be one piece that we would definitely reutilize. I don't know if there's much else. Davis stated I think that pretty much covers it. Elam stated yeah. Voss asked any other questions?

Ronning stated for, this is a significant investment as far as most people would be concerned. For clarification and for the record, could you explain what some of our equipment is and how it would be flawed? I know that we have to upgrade our TVs to do the HD and a number of things like that. But, it would be nice to understand more fully what, we've got a bunch of junk. But it means more coming from you than what I said.

A lot of the new systems now are moving from an analog system to a digital system. That's where this big push is to get everything to a digital standard, basically. So once we start looking at digital, we can do digital recordings, we can do high definition for video recording, video playback. We can get digital inputs as far as laptops and computers into the system. At that point, we really need to change out the projectors, change out the screens, and it really kind of gives it a whole new 'facelift' of the products because this whole digital part wasn't available eight to ten years ago when this system was originally put in.

Ronning asked do we have anything that's really worth investing in to repair? Elam answered no, there's not. And, what we were looking at, as well, as far as the Tightrope equipment, the cablecast stuff, to actually do a trade-in on that so there's some trade-in value for those pieces. It's not a lot but I think it was around, somewhere around \$1,200 for a couple of those pieces we'd be saving on the trade-in value towards the purchase of the new equipment as well.

Voss stated the projectors, can they be resold? Elam explained projectors aren't, it's just kind of specific to different companies that will allow that for those upgrades. There are different manufacturers that we work with.

Ronning asked are you able to comment whether we're on 'borrowed time' with this stuff? Or if? Elam stated the way it sounds and looks, yeah, I would say you're a little bit on borrowed time. Davis agreed and stated we're pushing it. Elam stated yeah. Ronning stated like I say, for clarification and for the record as well, we're having thorough discussion to understand what we're trying to do. Elam stated sure, makes sense. Ronning stated thank you. Voss asked any other questions? All right, thank you. Elam stated thank you.

Harrington stated I want to make a motion to authorize the EPA to proceed with this project. Koller stated I'll second. Voss asked any discussion? Hearing none, all in favor say aye? **All in favor.** Voss asked any opposed? That motion passes. **Motion passes unanimously.**

**5.0
Presentation**

5.0A

Sheriff's
Department
Report

Commander Shelly Orlando presented the March 2016, Sheriffs Report of Custodial Arrests/Significant Events.

DWI's – There was one DWI arrest in March. The driver was pulled over as a result of traffic violations. The male suspect failed field sobriety tests and tested at a .16 blood alcohol content.

5th Degree Possession of Controlled Substance – On March 12th, Deputy Nelson conducted a traffic stop on a vehicle after it left a known drug house. The stop was for equipment violations. The driver and passenger both had suspended licenses. During an inventory search of the vehicle, a pipe containing a methamphetamine residue was located next to the passenger's seat. The passenger was arrested for 5th degree controlled substance. The driver was issued a citation for driving after suspension.

Damage to Property / Disorderly Conduct – On March 17th, Deputies were called to an address for a stand-by while a trailer was removed by the owner. The owner of the trailer had borrowed it to the male who lived at this residence several months ago, and was now retrieving it. The male who had borrowed it, arrived home while it was hooked up to the

5.0A

owner's vehicle. The male became very belligerent and got back into his vehicle and rammed the trailer. The male was ordered out of his vehicle and arrested for damage to property and disorderly conduct. The owner was then able to leave the property with her trailer.

5th Degree Possession of Controlled Substance/Driving after Revocation – Deputy Kvam stopped a vehicle for dark window tint and the driver having a revoked license. Deputy Kvam was familiar with the driver continually driving on his revoked license. He had been issued three Driving After Revocation citations so far this year. Deputy Kvam decided to take the male to jail on the Driving After Revocation charge. While conducting an inventory search, a glass pipe containing a substance that NIK tested positive for methamphetamine was located. The male was taken to jail.

5th Degree Possession of Controlled Substance – Deputy Kvam stopped a vehicle for having no license plates and speeding. While he was attempting to run the VIN number from the dashboard, Deputy Nelson observed the male passenger moving around inside the vehicle as if attempting to hide something. As Deputy Kvam was re-approaching the vehicle, he saw the driver and passenger appear to shove something into the center counsel of the vehicle. He had the passenger step out of the vehicle and asked him about his movements. The passenger said he was just putting his wallet into the counsel. The passenger then reached into the vehicle, opened the counsel and took his wallet out. Underneath the wallet was a plastic bag containing a leafy substance. Deputy Kvam asked about the bag and the passenger gave the bag of marijuana to Deputy Kvam. Deputy Kvam searched the vehicle and located seven packages of marijuana wax, 27.5 grams of marijuana, and seven stems of mushrooms. All items appeared to be packaged for sale. The male admitted to all the narcotics being his. The male was transported to jail and the Drug Task Force was notified of the arrest.

Orlando stated we have a couple of events that are going to be coming up and everyone is invited to come and participate. There is a Walk a Mile in Her Shoes event and that actually is to raise awareness about domestic and sexual violence. It's being held on Saturday, May 21st from 10-11 a.m. at the Anoka City Hall Plaza. All proceeds benefit the Alexandra House so it's a real good thing to do if you want to come and walk. I will be there. I'm having my daughter come with me. So if you guys want to show up, they start registration, I believe, that morning. You can register on line at Nystrom & Associates. You can go to that website for further information on Walk a Mile in Her Shoes. But they do have on-site registration as well, if you're not sure what you're going to do that day and you wake up and it's a beautiful day and you want to go walk a mile. And, you don't have to wear high heels if you don't want. But if you want, they will have some there.

Orlando stated and then Anoka County is having an Anoka Law Day, Friday, April 29th. This is something that we actually participate in every year but this year, we're trying to really drum up interest in it. And so they are having a bunch of different free legal clinics. And, the legal clinics involve family law, so divorce, child custody, child support, paternity, driver license reinstatements, adult and juvenile expungements, conservators, power of attorney, guardianship, immigration. There's an outstanding warrant resolution so if you have a misdemeanor or gross misdemeanor warrant that is just kind of hanging out there. You can come down that day and they will get it taken care of. So, real good deal for people who might have something from a couple years ago and just been kind of 'biding their time' wishing for it to go away. This is a good way to get rid of it.

5.0A
Sheriff's
Department
Report

Orlando stated there's also, we'll have our EOD dog doing demonstrations every hour on the half hour starting at 9:30 in the morning and going until 2:30. The Law Day is from 9 a.m. to 3 p.m. I do have just a quick schedule that I'll give to Jack and I don't know if you'll be able to post it on your website or not, but with some information about it. We're just trying to get the word out.

Orlando stated my understanding is the County is offering free parking in the ramp down there so if people can get down there and we can get you parked for free and we can maybe take care of some legal problems or legal issues you have coming up, we'd really like to see a good turnout for it. Or, if you know of anybody who has some stuff that they might want to come and see. And, there will be attorney's down there to help people out and we'll work with people on getting expungements done if they fit the criteria. Okay?

Voss asked any questions for Commander Orlando? Mundle stated in one of your reports it mentioned marijuana wax. I assume that's not a candle? Orlando stated no, it's not a candle. Mundle asked what is that? Orlando explained that is actually a substance that is made out of marijuana and it's kind of like the newest thing to do. Well, the newest kind of drug that is out there right now. I'm not sure how they make it but it's almost like a beeswax-like substance when they're done and then they smoke it. Voss asked so it looks like a clump of wax? Orlando stated yeah. So it's essentially a very intense concentration of the THC. Voss stated so just another thing, yeah? Orlando stated another thing, yes.

Voss stated okay and asked anyone else? Anyone from the public have any questions for our Sheriff's Department tonight? None? Thank you. Orlando stated thank you.

5.0B
Fire
Department
Report

Fire Chief DuCharme stated good evening Council. Before I get into my report, I want to make a couple introductions here. In your Consent Agenda, staff is recommending that two firefighters be allowed to come off of probation. I'd like to introduce them but before I do, I just want everybody to understand what it takes to be a fire fighter. These gentlemen have put in over 300 hours of training this past year. They completed the Fire Fighter I certification, the Fire Fighter II certification, completed their emergency responder designation, and also completed getting their commercial driver's license. In addition to that, I made them come to the Monday night trainings and they responded to fire calls. And, because they live over in the Coon Lake Beach community, they had to drive that whole way over to the station on Viking until they're off probation. So, it's quite a commitment that we ask out of our people and I'm really proud of them.

DuCharme stated so I'd like to introduce Justin Szamada. Come on up Justin. Also, Jim Saenger. DuCharme stated I'm confident that these gentlemen will be the backbone of the Coon Lake Beach Fire Station. So, take that into consideration when you get to the Consent Agenda. Voss stated absolutely, welcome. The Council welcomed Fire Fighters Szamada and Saenger. *(Those present responded with a round of applause.)*

DuCharme stated we'll talk about March fire calls. In March, we ran 47 calls and as usual, most of those, 70-75% were medical. Ran 31 medical calls. Out of the medical calls, the 31, 29 were transported by Allina EMS to hospitals. So, once again, these medicals that we do go on we assist Allina in 'packaging' the patient so that they can get them efficiently to the hospitals and treatment.

5.0B

DuCharme stated of the fire calls that happened in March, we had a number, as you can

look at your list, of unauthorized burning and burning complaints and things like that. I ask the public, once again, if you're going to have a recreational fire, please let the neighbors know so that they can prepare themselves. If they don't want the smoke, they can close their windows and also remember a recreational fire is three feet wide, not more than three feet high, and you cannot burn leaves and grasses. And, you cannot burn other debris. So, just keep that in mind. Currently, we do have burning restrictions in place. I anticipate they will be in place for at least two more weeks, until we get a full, what we all a 'green up.' And, that's put in place by the DNR and when the DNR is confident that the green up is good enough so that it decreases the fire danger, we'll let everybody know. They'll let us know.

DuCharme stated other things that happened, yesterday we, as East Bethel Fire, were over at St. Francis High School and 900 kids we put through bystander CPR. I want to thank Tim Harrington for being there and also Brian Mundle. They were also part of the crew that was there. So, it took over the whole gym and let me tell you, these kids were great. They came in, 900 kids, I don't have a complaint about one kid. They all did what we asked them to do and it was really terrific. So thanks again Councilmembers.

DuCharme stated today a number of our fire fighters were at Coon Rapids High School doing the same thing where they went and assisted and they put 1,200 kids through bystander CPR. So in two days, we participated in putting over 2,000 people. Voss stated that's absolutely amazing. DuCharme agreed and stated it's unbelievable. So when you see them, let them know that we really appreciate their efforts. DuCharme asked are there any other questions that I could answer, Fire Department related?

Harrington asked was there a control burn today Mark? That you know of? I'm south of here and there was smoke and there was ash in the air. DuCharme stated you know Councilmember Harrington, I did see smoke to the east and I'm not quite sure what that was. So, it must have been some type of controlled burn. You know when you bring up 'controlled burns,' the other day, I think it was Monday, we had heavy smoke in the air and the day before, Sunday, the University of Minnesota at Cedar Creek, they do their research burns and they did 100-200 acre burn on that Sunday. Now we don't have jurisdiction over the University of Minnesota, as the Councilmembers know, but they do notify us when they burn. And so they did have a burn but that smoke on Sunday was not the remnants from their fire. That smoke came in from Wisconsin where they were doing a large burn and for some reason, it decided East Bethel was a good place to be until the front moved through. So we did have the DNR out here during that heavy smoke and myself and several other fire departments were looking for the cause, and looking for the cause, and they did trace it back to Wisconsin.

Ronning stated I think I saw Troy go by for probably a different meeting but the 2,100, do you know what, there's thousands of these. Do you know roughly how many thousand? DuCharme stated I'll get that report to you. Usually we ask the Heart Safe organization, in other words Troy, to give us the information at least twice a year for report to Council. So, I'll make sure to do that and in the May meeting, we'll have that in the package and give you accurate numbers that have been put through this training.

Ronning stated it's certainly worth noting that these Fire Department volunteers go out and do this training and a number of them take time off work to go do it. DuCharme stated absolutely. Ronning stated that's quite a commitment. DuCharme stated absolutely, right.

Mundle stated on 3/10 here, it looks like you responded to a motor vehicle accident with injuries on 65 and 237th. Are you able to tell us anything about that? It would be call #88. DuCharme stated it looks like it was an afternoon call, is what that was. That's one of the numerous accidents that we have. I can tell you that was not the most severe accident that we had during the month. I think that mainly involved a car going into the ditch and us coming out to do EMS checks. As you know, Councilor, we've had some major accidents at that scene where we've had to airlift people out and so forth. Mundle stated yup.

Harrington stated Mark, how about that one on 209th last Thursday. That was a bad one too, wasn't it? Nobody got killed but I heard they had to extract the woman from that. DuCharme stated you're right, we did have that, I think that happened, I think I left from here and went right to the accident Thursday. That was a two-car accident. You know I want to tell you, I want to compliment the crew that was there, the fire crew. One of those cars was pretty, took a pretty hard side impact and when I looked at that car, I didn't think we were going to get the door popped open. I was just about ready to suggest to one of the fire officers that maybe they just cut the door off, and those guys and gals were able to pop that door and get that driver out of there and get her on the way to the hospital. And, there was one of them was brought in hospital red lights and siren. The other one was more routine to be checked. But you know, that was a serious accident. So, doesn't look like anybody's phone was in use at the time, but that was a serious accident. Voss asked any thing more for the Chief? Any questions from the audience for our Fire Chief?

An audience member asked where was that last accident that you were talking about? DuCharme stated that was on 209th and 65. The cars were northbound. One car had two people in it, one car had I think just one in it. So, Sheriff's Department was there, as usual, and they're really good to work with us. It's kind of interesting on these scenes because everybody kind of knows what their job is and it's almost like a ballet. Everybody just gets out there and does what they're supposed to do. The Deputies almost always show up first and, you know, they check for injuries. And from there, as we get there, they kind of turn it over to us, to Fire. Then they continue their investigation and make sure we're protected by blocking traffic and things. You don't understand how dangerous it is to stand on Highway 65. I mean, that is one of the most dangerous things we do.

DuCharme stated okay, so we're going to burn a house this weekend. So, we're going to make smoke. I've got a training burn going and it will be around Coon Lake Beach, so just a warning. The Council thanked Chief DuCharme.

**6.0
Public
Forum**

Voss asked do we have anyone for Forum? Davis stated unfortunately, we didn't have a form for anyone to sign. So, we'll just have to call it. Voss stated this is the portion of the meeting, the Public Forum, if you have questions for Council. Anything you want to bring up on items not on the agenda. This is your time to come forward and speak to Council. State your name and address please.

Tom Eich, 18510 Jackson Street, asked are the minutes for the Town Hall Meeting from last night, are they accessible for some of us that weren't able to make it? Davis stated they will be in approximately six days but they'll be submitted to the next Council meeting for approval so they'll be on our website after the May 4th meeting.

Mundle asked would the video come up before that? Davis stated the video will be available, hopefully, within the next day. Mr. Carlson, our video recorder, is going to give me the DVDs so we can put that on the website, hopefully tomorrow if you want to look at

it on the website. Mr. Eich stated perfect.

Eich stated I know one of the topics was the Mn/DOT with 22 and 65. What was discussed at that? Was anything passed? Voss stated no. The purpose of the Town Hall Meeting was just to present, the City staff to present information and then interaction with the public. There's no action that's taken by Councilmembers. Mundle added other than opening the meeting and closing the meeting. Voss stated yeah, opening the meeting and closing the meeting. That's our only action.

Eich stated okay, when action does take effect? Voss asked with regard to the Mn/DOT presentation? Eich stated with that and other topics. How do I find out what's going on in the City? I've been a resident here for 45 years and I want to know what's going on in my City. My kids are done with school, I'm on my own with my wife. I have time to invest and I want to know where my taxpayer dollars are going. I'm really frustrated with the grocery store issue. I'm frustrated with lack of businesses in the City. I would like to know, this ATV project that was just approved, correct? Ronning stated yes.

Eich asked what was the total dollar amount to the taxpayers over, what was it, ten years did I hear? Was that \$90,000 that I heard? Davis stated the total cost was \$94,000 and that money we get, \$6,000 a year, from the cable company. That money can only be spent for improvements to rebroadcast our meetings on our cable channel. So, that was an appropriate expenditure of that fund and over the life of the project, it won't involve any taxpayer funds. Eich stated okay.

Eich stated my questions are because I'm in sales and I question things. Did we get three estimates? Davis responded we did. Eich stated we did okay. Do we all agree that we need a 70-inch TV down in the front? Davis explained in order to see it, that's what's required. Eich stated okay, well I've been sitting in the back row and this is only my second meeting that I've attended and I plan on making every one from now on, but if we're sitting in the back row, and you've got a 70-inch TV down there, how are we going to see it? My point is waste. I'm tired of waste and I'm tired of, if we need cameras and microphones, we need to get to the 2016 standards. I'm all for that. But I want to pick apart the things that we do not need because we need other things in this community.

Eich stated I think one of you guys said last week, you know, tar is on a decline. I was impressed. That's a beautiful idea, okay. But if we're spending more money on a TV that really you can't see sitting in the back of the room, why aren't we investing in paving more roads? I live on Jackson. We just resurfaced that probably three years ago. I think that construction company ought to come back out and do a reassessment of it. It's got big holes in it, it's got cracks. I just want to be a part of this. So, where else do I get information? Koller stated Tom, if you go on the East Bethel website and click on 'City Council,' you can look at all the packets that we have here before the meetings. They're put out like the Friday before the Wednesday meeting. So, you have like four days to look at the packets and find out what we're talking about at this meeting. Voss stated we also have e-mail notification system. That's a good way of knowing what's going on.

Eich asked those topics you're deciding on, they're already, they've already been reviewed? Discussed? Voss stated you would get the packet the same time we get the packet, basically. Eich stated and at that time, I come in and address my opinion? Voss stated just like tonight, yes.

Eich asked are there any other meetings that involve decisions that are being made? Koller stated well, there's lots of Committees but they usually put out recommendations for this Council. So, this Council has to make all the final decisions. Ronning stated and they're looking for help.

Eich stated well I'm here and if you want my number, I'll give you my phone number because I intend to, well, we're either going to work together or we're going to work against each other. So don't take it as a threat. Take it as a promise. I want East Bethel to grow and succeed where, as far as I'm concerned, we're going backwards. I've heard complaints of, I don't even know how you pronounce it, is it CST? Have we looked at every opportunity? I'm not saying it's a good thing. I'm not saying it's a bad thing. But I live south of here and I see Rivard's Lumber, whatever they do there, woodchips and mulch. Have we suggested maybe that they build down there? Behind a sod field where there's no homes?

Davis stated absolutely, every option has been explored on this. Trust me. I've been working on it now for two and a half months and we have looked and encouraged them to look at other options, other sites in the City. According to them, this is the only one that met their specifications as far as size and having access to a signalized intersection. Eich stated okay.

Davis stated one other point too, about the website when you want to know about meetings. If you go to the front page of the website, there's a little calendar there and it's got all the meetings. All you've got to do is click on the date and it will bring up what meeting is on that date. So that's another good way. If you ever want to know too, don't hesitate to call City Hall. Everything's going to be posted on our reader board too. We do put out a newsletter but it's four times a year. But check the reader board, call City Hall, check the website, you'll have all the information.

Voss stated sign up for e-mail updates. Eich stated yeah, I've been getting those for about a week now, week and a half, and they're interesting. But I'll state again, I don't want to hear about it afterwards. I want to be part of it up front. I want to be the nosy person that's opening his 'yap' just picking at you because we've got to do something here. Voss stated Tom, you're definitely welcome to any meeting, absolutely. Ronning stated yeah. Voss stated we like the fact that our Council Chambers are full now.

Ronning stated bring your awareness. You seem interested in participating in this. Everything that happens here is government law. There's certain requirements that we have to, could our Attorney explain what some of the requirements of the process are?

Vierling stated certainly all these meetings are public and open. The City documents that come in are maintained by the City Administrator's office. They're all open and available for view, most often than not. And, again, the website is probably the best portal for getting access to information immediately because the City staff puts things on there almost immediately when they come in.

Eich stated so if I wanted information about the construction project that took place on 65 and 22, probably two years ago, where would I go to find out the statistical data? How much money was spent on that project? Ronning stated Anoka County probably? Voss stated probably Mn/DOT. It's a State highway if it was a State project. Eich stated Mn/DOT has a website and I would go there? Voss stated that I don't know if we can tell

you.

Eich stated I'm looking for an easy route. I work 55 hours a week, I don't have time during the day to call the City Council so when I'm at home at night, I'll research it. I'll look it up that way. So, I'm looking for a site where I can go and I don't want to dig through pages and pages of insufficient data. I want to come here and ask some questions. We just approved \$90,000. Okay, so it's not really taxpayer dollars, that's fine. Okay, I want to know true statistical data because that's what we're here to talk about is where our money is going.

Ronning stated Jack, so there's minimal mistakes anyhow, 22 is a County road. Did we have any involvement really in there? The eastbound, or the east side, we didn't, that's strictly County. And the west side is as well? Davis stated the only thing we would have information on would be City streets. As you well know, there's approximately 24 miles of County road in the City and there's 8 miles of State highway in the City. So, anything that involves Mn/DOT, it would be on their website. The County would be on their website. Where it is and how much detail they contain, I don't know as particularly as it relates to Mn/DOT. You can also sign up from the County standpoint. They issue construction schedules and details on projects that are going on each year too. You can get that on their website for the Anoka County Highway Department. Or, you can even receive that by e-mail also.

Koller stated one thing you might like is when you go on the website, the City Council packets, the monthly bills, everything we pay out is listed on that packet. Eich stated so that sewer project that was discussed at the last meeting, that was on there? Koller stated that will be a total one. Davis asked are you talking about the one that was done in 2011 through 2013? Eich stated I'm talking about the one that we just addressed here at the last meeting two weeks ago about hauling across the highway. Davis stated the Decommissioning Project. Eich asked that information's on there as far as where it was hauled from, what it was, how much the total dollars were? Davis stated that won't be on the website but if you request that information, we can provide it. Eich asked who do I request it from? Davis stated you can call the receptionist or you can tell me. You do have to fill out a form there because we want to document every request that we have so we can get that information for you. If you'll just leave me your number, I'll fill the form out for you.

Koller stated our monthly bills, everything from the light bill, phone bill, every expense is on the website in our packets. Eich stated correct. You know, I dug through the fiscal spend for last year and, you know, at first I thought, 'Really? I mean, holy cow.' But, it cost money to run lights, it cost money to maintain, and I get that. I'm looking for the loophole because there is everywhere there's a loophole. There's a waste of money everywhere and until we go to the next level, I got to find it.

Davis stated well, if you want to sit down and talk about budgets, we'll be more than happy to if you can find it, we'd love to find it too. We welcome your input. Eich stated perfect, thank you.

Voss asked anyone else tonight for Public Forum? If not, we'll move on.

Tony Vincent, 24150 Whispering Circle, stated I've been a resident of East Bethel now for about two years. We first moved out here in October of 2013 and loved it. Happy day. All

of a sudden, we get the flyer that there's a mulch company being put in five miles from our house that debris, dust, I mean that's, you know, like that gentleman said, how are you going to develop our business area when we put in structures like this that are not going to build, provide more income to our community via stores, grocery stores, hobby shops, what have you, when they're going to be discouraged by having a large manufacturing facility right there? There's a lot of younger generations like myself that have been here, want to stay here, but having this and building a family with that right there? Why not sell and move? Will it increase our property values? No. In fact, to me it will probably decrease because people are less likely to move up here having that right across a newly developed development on the west side of 237. I'm probably not the only one that's come up here and voiced my opinion but... Voss stated no, I'll guarantee you're not the only one.

Vincent stated I just wanted to voice our opinion. There's a lot of older individuals here within this room that probably feel the same way that I do. Like this gentleman said, have we investigated ever avenue? Every outlet? Everything that could be done with this? And, no matter what's said and done, it's going to happen? Davis stated well, if somebody could give me some other options, other than what's been discussed, we've heard nothing new for six weeks. We've been on this for 12 weeks. We're willing to look at anything but I haven't heard anything that we haven't already looked at. So, that's why you're here. We welcome any comments. We'll be glad to look at anything. But everything that's been brought up has been addressed and I'm confident that we've looked at this thing from 'A to Z.'

Voss stated I think to clarify what Jack's saying, staff has been doing that. Nothing's been presented formally yet to our Planning Commission or this Council. That will happen in due time, we expect. Vincent asked when do they plan to break ground and start building? Voss stated we are so far away from knowing what that date is. We haven't, again we haven't been formally presented with what they're going to be doing or want to be doing. And, nor has anything been approved. So, it's, I think I can say with a great deal of confidence there's going to be quite a bit of discussion that's going to happen at Planning, discussion that's going to happen at Council before any decisions are made. And, as Jack's alluded to, there's many different issues. Many that have been brought up by the public that we are following up on. Actually, everything we're following up on. So, we're in the midst of the process is probably the best way to put it.

Davis stated one other thing I'd like to add is the property has not been purchased by CST. There's nothing that's been approved, so it's still in the process of going through all the steps that are required with this. And you know, I'd like to think a couple members of the audience here, especially Pete Creswell who supplied us with a variety of information, we're looking at all that. And, everybody that's given us stuff. We're grateful for it. We encourage it and want it. But, as we stated, this is still in the review process. There's nothing been approved. The land still is owned by Mr. Wyatt. So until all these 'I's are dotted and T's are crossed,' there won't be any consideration by the Planning Commission and City Council. And, this process could take another month, it could take three or four months before anything final is brought for consideration.

Ronning stated I think it's also worth mentioning, I'm certainly not aware of any authority or legal right that any city has to tell people when they can sell their property, who they can sell it to, or for how much, or anything. And, we can't tell them who can buy it. So then with that understood, they have, what is there, the DNR, MPCA, there's a number of State agencies that they have to interact with and satisfy before we, I think it's before we even really 'open the book on it' almost.

6.0

Public Forum

Davis stated everybody's going to have to weigh in and their application for the review process is still, it hasn't been submitted. It's incomplete. If they don't have it in to us by 8 o'clock in the morning, this pushes the process back another month. So everything is still in the review process at this time. Vincent stated all right, well thank you very much.

Bill Lappin, 22706 Sandy Drive, stated I guess I'm about ten steps behind everybody. I don't know too much about this. All I know is (*inaudible*) said it was zoned for Light Industry. Is that correct? Voss answered yes.

Lappin stated I guess my concerns are I used to live on Long Island, back in New York, and they had a car salvage yard that was Light Industry when I moved there. And then they started crushing cars, then they went to trucks, then they went to busses. Then the busses would explode because no numbskull took the gas out of them. And we had fires, and the Fire Department couldn't get in because they thought they had their own fire department, which tells me that they knew that there was going to be problems. And we use to get smoke. We used to get all kinds of smells. And, I'm about two miles from this in the City right now as the 'crow flies.' I've been retired a long time and I don't want to be on my deck and smell that stuff. You know. You said there's a lot of things they have to go through.

Lappin asked do they have to pass some legislation? Do they have to prove the water's going to be safe after that? Or, the smoke? I mean, what's to prevent them from going from a light stage to a more heavy contaminating stage? I mean, you just can't. Once they own it and you give them permission to do something, I imagine it's twice as hard to get them to take it out. Ronning stated probably what would stop them is penalties and fines and citations from the County, from the City.

Lappin stated that's what I thought we were going to have where I used to live and it didn't work. They wouldn't even let the fire department in. Ronning stated I have a brother that lived in Manhattan and he had some projects and to listen to the stories they went through when, his was part of a historical part of the city, so he had to really pay for building permits. He had to go through the societies and stuff. He had to pay for them. He had to pay the contract, well the contractor does the work but he had to pay the Union that did the work. I'm a union guy but you shouldn't, you don't pay the organization, you pay the workers. There's a whole litany of things he had to pay. Those things don't happen here.

Lappin stated yeah, I'd just hate to see that. You know, I'm not as close as some of these people. Do you people live there, right across the street? And, I'm sure they're worried about their kids going out there. I don't know if you got the paper said it's like 27 trucks going in there during the day. Ronning asked what paper's that? Lappin asked I wish had, did anybody bring that? Harrington stated they had a flyer. Did you see that flyer last night? They had a flyer out. I've seen it.

Lappin stated I don't have little kids but I have 12 grandchildren. I don't know who wants to look at what. Voss stated yeah, we've seen it. Lappin stated the quality of life. You're going to get tax money from these people but, I mean, you just had people complain about their taxes. These people are going to complain about their taxes when their home value decreases. If any of this stuff is true, they will decrease. That's how I feel about this and I'm not as affected as much as these people. I don't have young kids any more. My kids aren't going to try to ride a bike down that road, you know. And the worst part for me is if

6.0

my house decreases a little bit and if I try to have a barbeque with my family coming over and I smell this stuff. And maybe there won't be any smells. But, I don't know. I think, really, I don't know, I think every precaution should be taken. That's all I have to say. Voss stated thank you.

Jerry Johnson, Waconia Circle, stated just for clarification purposes, would they actually purchase the property before they found out if they can do it? Or, are they going to have to get the okay from... Voss stated that would be their risk. Just because they own the property doesn't really mean anything to us. Johnson stated I can't imagine that they would buy that big plot of land unless they have the approval to put what they want in there. Voss stated I would agree with you too, yeah. Johnson asked so are they going to be requesting some sort of answer from you guys before they purchase the property? Voss stated that's totally their decision. Anyone can own any property, correct? I would think it would be their foolish risk to purchase a property before they get approved.

Voss asked anyone else tonight for Public Forum? Hearing none, we will move on.

**7.0
Consent
Agenda**

Item A Bills/Claims

Item A Approve Bills

Item B April 6, 2016 Council Meeting Minutes

Meeting minutes from the April 6, 2016 City Council Meeting are attached for your review.

Item C Approving Firefighter Completion of Probation Term

The following Fire Fighters have completed their one-year probation and met all qualifications for active status: Justin Szamada and Jim Saenger. The Fire Chief recommends that these Fire Fighters be appointed as active Fire Fighter Status as of April 1, 2016.

Item D Resolution 2016-20, Adopt-A-Park – Bonde Park

The City has received an application for the Adopt-A-Park Program to adopt Bonde Park from the Drake Family. Staff recommends adoption of Resolution 2016-20 recognizing the Drake family's commitment to help maintain Bonde Park as part of the Adopt-A-Park program.

Item E Purchase of Public Works Trailer

As part of the City's Equipment Replacement Program, the City has budgeted \$12,000 in 2016 for the purchase of trailer for hauling public works equipment. The department is in need of a 14,000 lb. GVWR trailer with a low fender height for hauling various pieces of equipment including the mini-excavator and lawn maintenance equipment. Staff has checked State contracts for trailers with minimum specifications of a 14,000 lb. GVWR, wide ramps, and low clearance wheel fenders. Staff has reviewed the three options and has determined that the PJ trailer from Central Trailer Sales in East Bethel provides the best value and the lowest cost. The following information provides pricing data for the trailers.

14,000 lb. GVWR Trailer with Low Clearance Fender

Model	Dealer	Cost
PJ 6" Channel Super-Wide	Central Trailer Sales	\$6,100
Felling 14 –WD	Lano Equipment	\$8,388
Felling 12—FT (Used, fenders too tall, only 12,000 lbs)	Minnesota Equipment	\$6,000

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Consent
Agenda

Funds for this acquisition are provided for in the Equipment Replacement Fund. Funding was budgeted at \$12,000. Staff recommends the purchase of the 22-foot PJ trailer from Central Trailer Sales in East Bethel for \$6,100. This equipment will meet our current needs and has a projected service life of 12 years.

Item F Supplemental Payment Summary

Harrington stated I'll make a motion to adopt tonight's Consent Agenda. Koller stated I'll second. Voss asked any discussion? All in favor? **All in favor.** Voss asked opposed? That motion passes. **Motion passes unanimously.**

**8.0
New Business**

Commission, Association and Task Force Reports

8.0A
Planning
Commission

None.

8.0B
Economic
Development
Authority

None.

8.0C
Park
Commission
8.0C.1
Shade Tree
Ordinance

Davis presented the staff report, indicating as part of the need to maintain trees on City property and requirements for applying for the annual Tree City USA award, the DNR and Arbor Day Council recommend that the City update our Tree Preservation Ordinance. They recommend that a key component of a qualifying Ordinance is one that establishes the Tree Board or Forestry Department that provides for the responsibility of public tree care.

The Ordinance will also provide clear guidance for planting, maintaining and removing trees from streets, parks and other public spaces as well as activities that are required or prohibited.

Attached is a proposed draft for the Shade Tree Ordinance. The Park Commission has reviewed this matter at their February 10th Park Commission meeting and unanimously recommend the addition of the Shade Tree Ordinance to the City Code.

Staff and the Park Commission request that City Council consider the adoption of the Shade Tree Ordinance to the City Code under Chapter 26, Environment as Article IX, Sections 26-316 through 26-329.

Davis stated one thing that I'd like to point out is that the previous City Council actually appointed Mr. Nate Ayshford, our Public Works Manager, as the City Forester a couple years ago. This would be established in Ordinance and the Parks Board would be the Tree Commission. So with that, if you have any questions, Mr. Ayshford is here to answer anything and I'll try to fill in any other areas.

Harrington stated this is just trees on like the easements and right-of-ways. Nobody's trees in their yard are going to be affected by this right? It was brought up last night. Ayshford stated one of the residents brought it up last night. There was a little confusion on it that I want to clarify. Under Section 26-335, Abuse or Mutilation, it's only public trees that

they're referring to. So, this would be, the intent was to be for parks and City property, not including right-of-way. We might want to clarify that in our definitions for that part. We encourage homeowners to take care of trees on their property. It reduces the burden on the City to do pruning and removal if the trees die. We don't want to have any, there's nothing on here that's specific to private property. Everybody, this is just kind of a 'boiler plate' as basic as we could keep it in general that meets the requirements of the DNR and the League of Minnesota Cities.

Mundle asked can we enter in some language to that? Specifying it's not on a person's private, but a person's right-of-way of their residence? Ashland stated yeah. Voss asked couldn't we say 'publicly owned?' This would cover in our parks too. Ayshford stated the title is 'Abuse or Mutilation of Public Trees,' so maybe want to have it say 'Abuse or Mutilation of Trees located in Parks and City property, not including the public road right-of-way,' something along those lines.

Vierling advised for the purpose of the Ordinance, my thought as I looked through it coming in tonight, it really I think would be helpful to have a definition of what is a 'public tree.' Ayshford stated we looked at it. That might be a better way to do it. Vierling stated I think that's a good way to do it. Another thing I would suggest, for my purposes, is I'm sure everybody knew what their intent was but when I looked at the language of 26-336, it seems like that language in there is kind of vague and circuitous and really isn't clearly targeting what you want it to in terms if it comes down to enforcement. So, that language might want to be reworked. Mundle stated yeah.

Ayshford asked is there a specific thing you'd like to see changed in there? Vierling stated probably but I don't have the benefit of having been on the Committee to know what the intent was when that section came in. So I guess I'd almost encourage the Committee to take a look at that and see if it really is directed to what they intended. But I think a definition of what is a public tree, probably, would be very helpful to the Ordinance.

Mundle stated because in 334 it does say, 'including street right-of-way.' Ayshford stated correct. Mundle stated so that could be where some confusion came from. Ayshford stated yup and that section authorizes the City to do the tree removal on the right-of-way, which we already have that under other ordinances. But, that just clarifies it for purposes too.

Voss stated back on 336, the way the first sentence, what I read is trees that are on private property that overhang and interfere with the sidewalks and with streets, we as a City have a right to trim. Ayshford stated correct. Vierling advised that's absolute even under current law so there's no issue there. My problem was in the next sentence that followed. 'Section shall not apply to any tree to which pruning and trimming would endanger the tree's health as determined by a City Forester unless a public nuisance exists.' That's a very subjective call.

Mundle asked do we need to approve this by any certain date? Davis answered no, if there's some questions I would recommend we table it and then bring back the changes for approval at the next meeting.

Ayshford stated that statement there about what would endanger the tree's health, a lot of that is focused on cutting oak trees during the high-risk period for oak wilt, from April 1st through July 15th. So our Department as well as Utilities are not allowed to prune oak trees during that time in the City.

8.0C.1
Shade Tree
Ordinance

Ronning asked this was discussed at the Park Commission? Ayshford stated correct, yeah. Ronning stated but I, do I recall there was some kind of requirement to update or do something with the language that we do have and this is what? Ayshford stated this is the updated, what their recommendations is. Ronning stated yeah, it was mandated.

Davis stated actually, we do, in our City Code under Subdivisions, have a Tree Preservation Ordinance but that relates to tree plans for removal and replanting in developments for private issues. The distinction here is that this addresses trees and tree care and maintenance on public properties. Voss stated okay.

Ayshford stated and the last section goes into Item 337, if we ever had a disease outbreak. Typically they refer to oak wilt, Dutch elm disease, and now it's going to be emerald ash borer as well. If the Council needs to take action, this gives them some guidance on how to go about doing that. That also falls under Minnesota State Statute 89.

Voss stated so if there's a property that's got a serious oak wilt issue, you're saying State Statute allows the City to go in and address it? Ayshford stated if the Council adopts that program, correct, yeah. Voss stated okay.

Ronning asked does this do anything about addressing the season for cutting oak? The way it's not, April through October or something is a no, no? Ayshford stated it does not address that specifically in here, in this part, no. We put that in our City newsletter as it's more of an educational thing. If people want to prune their oaks in their yard, they certainly can at any time but they're doing it at their own risk. And, once you get oak wilt on your property, it's a nightmare.

Voss stated I want to go back to this clause. Where does this put us building wise? I mean if we were to pass this and had a property? I actually had a call a few weeks ago, that was from a resident whose neighbor's is full of oak wilt and she's wondering what, and the neighbor wouldn't do anything about it. So this sounds like, if this section's passed that we would have the ability to go in and address that oak wilt on a private property? Ayshford stated not under this ordinance. This is the most general, basic portion. The League of Minnesota Cities has a whole specific ordinance that cities have passed, many of the cities south of here have that ordinance where they can go in.

Voss stated okay, I misunderstood. I thought you said that this would enable us to do that. Ayshford stated it provides a very general opening for that if we want to adjust it in the future. But right now, it does not give the power for the City to do that, no.

Vierling stated but to answer your question, Mr. Mayor, I agree with staff. This ordinance wouldn't address that but under your Nuisance Ordinance, if you have infected trees on private property, they, as a nuisance could be enjoined by a court action and that property owner ordered to take them out. That's the action you'd probably go with.

Voss asked does that happen? Do you know? Vierling advised not often. It depends on the nature of the infestation and where it is and how the City wishes to deal with it. Voss stated this resident was really concerned because she had a ton of oaks on her property and oak wilt is slowly getting to her property. The neighbor wouldn't do anything about it. I'd be concerned too because it's only going to spread unless something's done. I'd hate to have a property full of oaks and then full of dead oaks.

8.0C.1
Shade Tree
Ordinance

Voss asked any other questions? So, do we want to send this back to staff and refine some of the language and give Mark a chance to go through it? Vierling stated it's a small matter but if there's no rush, I'd almost appreciate an opportunity to give them a definition for a public tree that could fit in here and just rework that language on the one paragraphs a little bit.

Mundle stated I'll make a motion to table this until the next meeting to allow staff to go over it along with the City Attorney. Harrington stated I'll second. Voss asked any discussion? I'd just add if you could **redline the changes** so we could see the changes. Voss asked any other discussion? Hearing none, all in favor? **All in favor.** Voss asked any opposed? That motion passes. **Motion passes unanimously.**

8.0C.2
2017-2021
Parks Capital
Improvement
Plan

Davis presented the staff report, indicating the City of East Bethel Parks Commission approved a Parks Capital Improvements Plan for 2017-2021 at their April 13, 2016, meeting. This Plan identified a number of capital projects that are recommended for City parks. From this draft of projects, funding recommendation were developed to produce a prioritized schedule for improvements for the planning period.

A significant portion of the funding required to complete a number of these projects are generated by the Park and Trail Dedication Fees generated from new development. Minimal funds from these fees are anticipated through the remainder of 2016 and into 2017.

Projected revenues are based on the assumption that the City of East Bethel will provide a transfer of \$60,000 per year to the Parks Capital Fund and that contribution will increase by \$5,000 annually through 2021 and that the City will continue to collect Park Dedication Fees for new home construction and commercial development. The Parks Commission is also requesting a \$5,000 annual increase for 2017 in the General Fund transfer to bring the total City contribution to \$60,000.

The Parks Commission has identified the projects as in your attachment. Commitment to this Plan requires the dedication of resources only for 2017. Projects beyond 2017 are identified and prioritized by the Parks Commission to provide Council with recommendations for improvements in 2018 through 2021. Commitment to the 2017 projects is required as part of the 2017 budget process, which will be finalized in 2016. Projects beyond 2017 will be addressed in future budget years. This provides the necessary lead time to prepare final plans, specifications and presentations before Council for the following years improvements.

Adoption of this Plan for improvements would result in expenditures estimated at \$150,000 for 2017. The cost of these improvements would be funded with the beginning Park Capital Fund balance and the projected revenues from General Fund transfers and Park Dedication Fees estimated at \$235,268. Should these projections fall below projections, only amounts equal to fund balances would be expended.

The Park Commission and staff are recommending the approval of the 2017-2021 Parks Capital Improvement Plan and the projects as listed for 2017 implementation.

Mundle stated make a motion to approve the 2017-2021 Parks Capital Improvement Plan and the projects as listed for 2017. Ronning stated second. Voss asked discussion?

Harrington asked Nate, I see here in next year the skate boarding equipment you're going to replace in Booster West. Is that going to be taken out of there? Or, you're just going to add onto that? Ayshford stated that is planned to be funded through Park Dedication Fees and at this time, we're not anticipating those for this year and looking into next year.

Harrington stated but I mean you're going to do something with this old equipment? Or, is it just going to? Ayshford explained that's a way to kind of itemizing priorities. If we do have money come in, then that one would be one we'd look at. We had it on our last year's Plan as well and with the skateboard equipment, \$25,000 does not buy hardly anything. Any park equipment's really expensive just because of all the safety and liability that goes along with it. But, \$25,000 wouldn't be enough to replace what we already have out there.

Harrington stated I'm just saying if you're going to get rid of it, over at the Beach that stuff they have over there is junk. If you're going to take something out of here, at least for the five years until you do something in 2021, maybe put it over there. Because, they said the kids do use it a lot in the summer over at the Beach. Ayshford stated yeah. I think part of the Park Commission's recommendation for this Park over here is, if it's still viable, leave it in this Park and then just add onto it. It is a piece of equipment that gets a lot of use from an age group that does not have a lot of other things in the Parks to use.

Voss stated the ballfields, obviously, the bigger expense, Plan expenditure, for next year. Do we know what kind of utilization we expect out of that? What organizations are going to use it? Ayshford stated at our last Park Commission meeting, we invited the local youth organizations to come and talk to our Park Commission and let us know what they thought of our fields, where they saw needs we had. Right now the two fields we have out there are for soccer and they have not been used for a long time. North Metro Soccer has built some big facilities in Andover and Oak Grove. And, even though there's quite a bit of participation from East Bethel residents, they're kind of focused in that area with their fields right now. So, they were going to get back to us but it didn't sound like they needed East Bethel for soccer fields.

Ayshford stated SBAA has been before our Park Commission for quite a few years now on their serious need of regulation-sized baseball fields as well as our East Bethel Town Team. It's a segment of the youth baseball that they don't have enough fields for. They said they could have that thing filled full every night. They also offered to go 50/50 participation on any fixed hard costs like the fencing, dugouts, and things like that. So, we'll have more information as we get it, next year when we start getting quotes and things like that for the Council to review. Right now, it sounds like it is well needed and will get a lot of use.

Voss stated and that's from someone who came out of that organization and others, that's the hardest fields to come by for the older kids. Ayshford stated yeah. Voss stated okay, any other questions? Any other discussion? To the motion, all in favor say aye? **All in favor.** Voss asked any opposed? That motion passes. **Motion passes unanimously.**

8.0D
Road
Commission

None.

9.0
Department
Reports

None.

9.0A

Community
Development

9.0B

None.

Engineer

9.0C

None.

City Attorney

9.0D

None.

Finance

9.0E

None.

Public Works

9.0F

None.

Fire

Department

9.0G

City

Administrator

9.0G.1

BR&E

Special

Meeting

Davis presented the staff report, indicating the culmination of the Business Retention & Expansion (BR&E) Program is a community commencement meeting. This meeting provides the opportunity for the City to recognize the completion of the BR&E Visitation Program and the beginning of the implementation stage of this program.

The proposed meeting agenda is outlined as follows:

1. Program Introduction
2. Review of the purpose and history of the program
3. Testimonials from business representatives and program accomplishments
4. Presentation of Strategies and Survey Results and Survey Remarks

Attendees at the meeting will include local businesses that participated in the interview process, Program Leadership, Task Force and Interview Members, and local elected officials. Due to the anticipated length of the meeting and importance of this presentation, this was approved as a Special Meeting by City Council on January 20, 2016. The meeting is scheduled for April 27, 2016, at 7 p.m. at City Hall, which is next Wednesday.

Davis stated hopefully all the people that were participants in this, which was over 40, will be present here along with members of the EDA. I think it will be a very interesting meeting. They're going to also outline what some of their programs and goals are. So I think it would be one of the first steps in some of the economic development activities that we're undertaking. And, it's one of the more important ones and that's addressing the needs of our existing businesses. So, I encourage everyone that's interested to attend that meeting. Again, when that meeting occurs, that will be the only item on the agenda. There will be no other items discussed except the BR&E Program.

Voss asked and that meeting's convened by Council? Davis stated correct.

Informational, no action required at this time.

9.0G.2

URRWMO

2017 Draft

Budget

9.0G.2

Davis presented the staff report, indicating the Upper Rum River Watershed Management Organization (URRWMO) is a joint powers special purpose unit of government composed of East Bethel, Bethel, St. Francis, Nowthen, Oak Grove, and Ham Lake whose function is to manage water resources within the boundaries of the Watershed. This Joint Powers Agreement is based upon hydrological boundaries of the drainage area within each

respective City. Watershed Management Organizations (WMO's) were created by the Legislature in 1982. As a result of this legislation, all municipalities in the seven county metro area were required to be part of this program.

The Upper Rum River WMO is in the process of developing their 2017 budget and are seeking member comments related to this request prior to May 3, 2016. East Bethel's share of their proposed 2017 budget is \$5,298.31 and the total budget of the WMO will be \$23,300. East Bethel's 2016 Upper Rum River WMO budget is currently \$7,111.

The Upper Rum River WMO is in the process of developing a revised Ten Year Plan. This Plan is required by the Bureau of Water and Soil Resources. It was previously anticipated that the cost for this Plan would be \$35,000.00, but the Plan was completed at a cost of under \$25,000.00. Half of the anticipated \$35,000 cost was included in the total WMO budget in 2016. The savings realized will reduce the cost of this budget item from an expected cost of \$17,500 in 2016 to \$6,500 for 2017.

Operating costs to the City's within the Upper Rum River WMO watershed are split evenly and project costs are allocated by formula based on population and market value of each city.

The draft budget attached is for discussion purposes and review. Revisions are anticipated by the Upper Rum River WMO after comments from member cities are received. The final budget will be provided in early May for member approval and consideration.

Staff recommends that Council review the proposed 2017 Upper Rum River WMO budget and direct staff to forward any Council comments to the Upper Rum River WMO Board.

Voss stated okay, thanks Jack. To the proposed budget for the WMO, do we need a motion? Ronning asked are they looking for a specific action or comment? Davis stated they're looking for comments on this, any recommendations as to increases, decreases, or whatever we feel is necessary. As you can see, their budget request for 2017 for East Bethel's share will be less than 2016. So, that's a nice reduction. And, this is due to the fact that their Ten Year Plan was completed at a significant less cost than they originally projected.

Ronning stated I move to adopt the proposed 2017 Upper Rum River Water Management budget and direct staff accordingly. Mundle asked do we need a motion on approving this? Or, are they just looking for comments? Davis stated they're looking for comments. We'll actually get their final budget, probably in about another month. If you have any comments that you want us to provide, please give me direction and I'll see they get those. If none are offered, we'll just say there are no comments based on their presentation of this draft budget as reviewed by City Council and, we are accepting what they are proposing. **Ronning stated I'll withdraw.**

Voss asked any comments you want to pass on? None were offered. Voss stated it's nice that the budget went down. Davis agreed and stated it certainly is. And, you know, I commend their efforts too. That group is working very diligently on trying to keep the costs down. All the members, I think they did a great job with that Plan requirement. They had originally allocated \$35,000, as you recall, that was quite an issue to get that approved. Then once it was approved, they have completed that study at a significantly less cost than was projected. So, they've done an outstanding job on that.

9.0G.2 Ronning stated just for general information's sake, they're a big part of what has helped
URRWMO clean Coon Lake and that whole, no that's the wrong one. Davis stated yeah, that's the
2017 Draft Sunrise. Ronning stated yeah, the Sunrise. They do a lot towards cleaning the water.
Budget Davis stated they certainly do and most of the Upper Rum's projects are for the Rum River,
Lake George, and the tributaries to the Upper Rum, which in our case are Cedar Creek and
Crooked Brook within the City.

Informational, no action required at this time.

9.0G.3 Davis presented the staff report, indicating as discussed at the April 6, 2016, City Council
Castle Towers meeting, staff has acquired permits for lands adjacent to 241st Avenue for disposal of the
Decommission biosolids that must be removed from the Castle Towers Wastewater Treatment Facility.
Report This cropland is available for land application until April the 22nd and not again until
November 1, 2016. Staff requested approval to select and authorize a local contractor to
assist with starting the removal and disposal process. Staff received hourly quotes from
three contractors. Quotes were received for the three main pieces of equipment needed for
the disposal, which include a backhoe, dozer, and dump truck.

Quotes were received from Dirtworks, A+ Outdoor Services, and Arnes Excavating. Quotes ranged from \$389 to \$440 per hour with Dirtworks providing the low quote. Dirtworks was also the only contractor that had immediate access to the spreading equipment required for application of the material. Staff also acquired a Consent to Enter, Release and Waiver of Trespass from the property owners.

Staff has authorized Dirtworks to begin removing the biosolids and Dirtworks began preparing the site on April the 14th and begin their spreading operation last Monday. They will continue this work through Friday.

Davis stated from what we've seen, they've made a lot of progress, removed a lot of material. The weather's been cooperative and the spreading process is going, so far, without any issues. Voss stated I believe the spreading process was shown on TV last night. Davis stated it certainly was. Voss stated I wondered about that when I saw that. Davis stated that's what it was.

Mundle stated if I can make a comment on that when they are done hauling to send the street sweeper through again. Davis stated absolutely and if it needs to come there before, let us know. Mundle stated I think it will be fine if they're just going to be there through Friday. Let them get done and then send it through. It will be fine.

Voss asked is it tracking onto the street? Mundle stated there's some. It's not a big mess but it should be cleaned up. If we're going to wait for rainfall to clean it, I'd rather have the street sweeper before. Voss stated yeah, have the street sweeper before it rains.

Ayshford stated just to quick clarify, we swept it yesterday, we swept it today, and we left the sweeper up there. We're going to sweep it at the end of each day. Mundle stated okay, that's fantastic then.

Informational; no action required at this time.

10.0 Other
 10.0A
 Staff Reports
 Recycle Day
 Arbor Day

Davis stated Spring Recycle Day, Saturday, April 23rd. Also, as was mentioned, the Arbor Day tree planting is also scheduled for Saturday at Booster East Park, I believe at 10 a.m. That's always a nice little ceremony. The Cub Scouts will be there to assist in the planting of a tree as is the tradition we began two years ago and hope to continue to help reforest Booster East Park. Voss stated that's a good event to be to. Anything else? Davis replied that's it.

10.0B
 Council
 Report –
 Member
 Mundle
 EDA

Mundle stated I had an EDA meeting on Monday evening and we interviewed applicants for the open position. I believe we had five applicants and that's a pretty impressive number for applicants to commission. We had some really, really good people that applied for it. I'd like to commend all of them for applying for that and of those that weren't selected, keep applying to positions. They open from time to time and I think some of these people were very good fits for a lot of other Commissions. But, EDA did make a recommendation, a vote was had, and EDA did make a recommendation for one candidate that I'm sure will come before Council, probably next meeting.

Heart Safe

Mundle stated of course Tim and I were in St. Francis yesterday. That was a great experience. All too happy to help out with them. If anyone else ever wants to, I'm sure they'd be open to any other volunteers from Council. That's all.

Council
 Member
 Koller

Koller stated I don't have anything.

Council
 Member
 Ronning

Ronning stated the Park Commission was discussed earlier. I don't have anything.

Council
 Member
 Harrington
 Fire Dept.

Harrington stated I attended the Fire Department training Monday the 11th. They did a simulated confined space rescue over at that Wastewater Treatment Plant with Coon Rapids. That was very educational. I mean, send somebody down and bring somebody out. It was very interesting.

CLB Recycle
 Day

Harrington stated I'd just like to add onto Jack's Recycling Day is the 30th for Coon Lake Beach from 8 to 12. That's all I've got.

Mayor Voss
 Town Hall

Voss stated last night was Town Hall. Some of you were there, a lot of our residents were there. It was a good turnout and I think a good event.

Chamber
 Sunrise
 Breakfast

This past week, the East Bethel Chamber of Commerce sponsored a Sunrise breakfast meeting where Mn/DOT also presented the proposal for, not proposal, but the concept of looking at Highway 65 and Viking. It was interesting and they got some good questions.

Teddy Bear
 Day Care

Then right after that, I was invited to go to Teddy Bear Day Care and read some books to toddlers. I think I got tougher questions there than I've gotten anywhere. Two of the kids wanted to know where we kept our rhinoceroses. I really struggled to find a good answer for that. But, that was enjoyable. It's actually, I think it was Day Care Week was the designation they had. That's why they asked me there. Other than that, it's been a busy week. And, no more meetings this week as far as I know. Davis stated this is the last one of the week. Voss stated okay, good.

None.

10.0D
Closed
Session
Union
Negotiations
& Attorney
Client
Privilege

Vierling stated thank you Mr. Mayor. For the benefit of the record and for the members of the public, we'd note that the Council is about to go into Closed Session, authorized under Minnesota Statute 13D to review two matters. The first deals with matters of union negotiations. That matter will be recorded as is required by law with the digital recording maintained for a period of two years. The second item is with regard to aspects of land acquisition and negotiation for land acquisition affecting Parcel ID Nos. 29-33-23-34-0001 and 29-33-23-33-0002. That item will also be tape recorded. With that being said, I'd ask for a motion from Council to go into Closed Session for the purposes I've indicated.

Move to
Closed
Session

Mundle stated make a motion to go into Closed Session at 8:33 p.m. for the purposes that City Attorney's indicated. Harrington stated I'll second. Voss asked any discussion? All in favor say aye? **All in favor.** Voss asked any opposed? That motion passes. **Motion passes unanimously.** Voss stated we shall return at t time to be determined.

Reconvene
Open Session

Vierling stated thank you Mr. Mayor. For the benefit of the public and for the record, we note that Council is coming back from Closed Session where they reviewed matters relative to union negotiation and some real estate acquisitions. They received a report from City staff with regard to the union negotiation with the members of the public employees that are represented by that union. They also received an update from the City Administrator on a possible acquisition and negotiations over acquisition of real estate, gave staff input, and some direction with regard to strategies but no formal motions were made. With that being said, that concludes the report of the Closed Session

**11.0
Adjourn**

Mundle stated I'll make a motion to adjourn. Harrington stated I'll second. Voss asked any discussion? All in favor say? **All in favor.** Voss asked any opposed? Meeting is adjourned. **Motion passes unanimously.**

Meeting adjourned at 9:44 p.m.

Submitted by:
Carla Wirth
TimeSaver Off Site Secretarial, Inc.