

EAST BETHEL ROAD COMMISSION MEETING

February 9, 2016

The Road Commission met at 6:30 pm at the East Bethel City Hall for its monthly meeting.

MEMBERS PRESENT: Al Thunberg, Chair Kathy Paavola Lori Pierson-Kolodzienski
Daniel Nowack Dennis Murphy

ALSO PRESENT: Nate Ayshford, Public Works Manager
Ron Koller, City Council Member/Road Commission Liaison
Jack Davis, City Administrator

- 2.0 Adopt Agenda **Ms. Paavola moved and Ms. Pierson-Kolodzienski seconded to approve the agenda as presented. Motion carried.**
- 3.0 Oath of Office Mr. Nowack took the Oath of Office.
- 4.0 Elections of Chair and Co-chair **Mr. Nowack moved and Ms. Paavola seconded to elect Al Thunberg as Chair. Motion carried.**
Mr. Nowack moved and Ms. Paavola seconded to elect Lori Pierson-Kolodzienski as Co-chair. Motion carried.
- 5.0 Approve 1/12/16 Minutes **Ms. Pierson-Kolodzienski moved and Mr. Nowack seconded to approve the January 12, 2016 minutes as written. Motion carried.**
- 6.0 Roads Financial Information Mr. Ayshford reported that the 2015 budget ended at 90%, with the extra funds going back into the general fund. The Revenue/Expense statement as of 1/31/16 shows \$154,044.47 in activity; \$125,000 is equipment replacement charges. The Capital budget is at \$1,216,313.54.
- 7.0 Interviews for Open Road Commission Seats The City of East Bethel received two applications for the two open Road Commission seats. The two candidates were interviewed at the meeting: Bob DeRoche, 158 Colleen St., East Bethel, and John Witkowski, 23540 Monroe St, East Bethel. **Ms. Pierson-Kolodzienski moved and Mr. Thunberg seconded to recommend to the City Council appointment of both Bob DeRoche and John Witkowski to the Road Commission. Motion carried.**
- 8.0 2016 Class 5 Projects Four sites have been identified for resurfacing in 2016. \$35,000 is budgeted for gravel road maintenance. The costs for these projects are for material and delivery. The City conducts the grading, compaction and finishing of the material. Prior to the placement of any new Class 5 material, staff will reclaim the shoulders and reshape the existing road service. **Ms. Pierson-Kolodzienski moved and Ms. Paavola seconded to recommend the City Council approve four Class 5 resurfacing projects 1) 199th Ave. & Buchanan St., 2) Durant St., 3) Xylite St. & 216th Ave., and 4) Zumbrota St. & 219th Ave. Mr. Murphy abstained, motion carried.**

- 9.0 Service Road Update Classic Commercial Park service road from 187th to Viking Blvd - Mr. Ayshford reported that the last property is being purchased, and that all other easements have been secured. Mr. Ayshford reviewed the location of the service road. There will be a right turn lane and a left by-pass lane onto Viking Blvd. More information will be presented as received. The hope is to have this project bid this year.
- Aberdeen St. service road that will run south from 221st and will eventually connect with Aberdeen St near the Cedar Post Office. New property owners will be building an event venue by the old lumber yard. They have dedicated the road easement and will have a gravel driveway meeting MSA standards, which will then be in place for a future road. The building is to begin in the spring of 2016. This site will be on well and septic. The only concern was that it could cause increased traffic on 221st when the venue is being used.
- 10.0 CST Access Plan and Service Road The City of East Bethel is working with CST Companies, a wholesaler of outdoor products, bulk and bagged mulch, and contract packager. They have acquired the Mike Wyatt property located at 23805 Hwy 65 NW and will be submitting a formal site plan. The commissioners are asked to be aware of and discuss:
- 1) Access – The access for CST would be off of County Road 24 or 237th Ave. NE. CST would like to utilize the existing access off of Baltimore St. NE and keep that driveway as close to the east property line as possible. Anoka County Highway Department will be reviewing the site plan and will be granting access to CST based on their standards, however, the City will have input. In preliminary discussions with the Anoka Co. Hwy Dept. at a minimum there will need to be another access point into the property. That access could come off of Davenport St. NE, and
 - 2) Service Road – According to the 2030 Comprehensive Plan there is a proposed service road to be built north off of 237th that will eventually be connected to 245th. While the alignment of that service road appears to be Baltimore St. that alignment appears to be too close to Hwy 65, and a future service road may need to be constructed further to the west.
- The City will be asking for road dedication when the site plan is submitted. There will be a lot of truck traffic with this business. Currently, there are 30 trucks in use. Concern was voiced that if even two trucks are waiting to enter onto Hwy 65 it would probably cause traffic flow problems into the businesses and quite possibly block traffic. One key item would be to make sure building placements will not interfere with the proposed draft driveway and access road. Mr. Nowack would recommend that the trucks not interact with the service station traffic and that the service road not be so close to the businesses. The business will need to build some type of screening or fencing for aesthetic reasons. Also, the commissioners ask that it be verified that the dye used is environmentally safe for the aquifers.
- 11.0 Sketch Plan for Sauter Commercial Tom Sauter is requesting to move forward with platting his property into nine lots in a Light Industrial area. The Concept Plan is the first step of that process. Mr. Sauter has completed the wetland delineation, and has agreed to dedicate

Park 2nd
Addition

the necessary right of way to the City for the extension of the service road. It should be noted that the City of East Bethel is intending to begin construction on the service road in 2016. Mr. Sauter will be platting the property in phases beginning on the south side. He currently has an interested buyer for Lot 9 and will plat as demanded by the market. When the road is built, there will be water and sewer connections stubbed in all the parcels for future development. City staff asked that the Road Commission review the Concept Plan and forward discussion items to the Planning Commission.

The commissioners thought that the Concept Plan looked good and that all of the lots appear to have access to the new service road, plus they will be using city utilities.

12.0 Council
Report and
Other Business

City Council liaison, Ron Koller, reported that the ice arena showed a profit due to more use. Also, some nice improvements have been made.

A public forum was held for snowmobile rules. There are different rules for platted and unplatted roads and properties, however, it wasn't clear which roads are platted or unplatted. Looking into why the ordinance was put in place in 2005.

There were closed sessions for union negotiations and a pending lawsuit.

13.0 Adjourn

Ms. Paavola moved and Ms. Pierson-Kolodzienski seconded to adjourn at 7:30 pm. Motion carried.

Respectfully submitted,

Gail Gessner, Recording Secretary
Submitted 2/13/16