

# EAST BETHEL CITY COUNCIL MEETING

NOVEMBER 18, 2015

The East Bethel City Council met on November 18, 2015, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Steve Voss Ron Koller Tim Harrington  
Brian Mundle Tom Ronning

ALSO PRESENT: Jack Davis, City Administrator  
Mark Vierling, City Attorney  
Mark DuCharme, Fire Chief

**1.0** The November 18, 2015, City Council meeting was called to order by Mayor Voss at 7:00  
**Call to Order** p.m.

**2.0** The Pledge of Allegiance was recited.

**Pledge of  
Allegiance**

**3.0** **Harrington stated I'll make a motion to adopt tonight's agenda. Under the Consent  
Adopt Agenda, I'd like to add Item G, Supplemental Payment Summary. Koller stated I'll  
second. Voss stated any discussion? All in favor say aye?" All in favor. Voss stated any  
opposed? That motion passes. Motion passes unanimously.**

**4.0** Davis presented the staff report, noting East Bethel Firefighter Troy Lachinski has led other  
**Presentation** firefighters and community members in the goal to achieve the designation of a Heart Safe  
4.0A Community for the City of East Bethel. Requirements for this designation included CPR  
Heart Safe training for over 900 residents; to date, over 1,200 people have been trained; placement of  
Program AEDs throughout the City; and, a dedication of the City, Fire Department, and trainers to  
Report achieve this objective. The goal has been achieved and tonight this coveted designation  
will be recognized.

Troy Lachinski will present a presentation of the program. At the conclusion of this presentation, Charlie Wick, Medical Director for Allina EMS, Bryan Platz and Carol Frazee with Allina Heart Safe Communities will present the award.

Troy Lachinski, firefighter, stated all right, thank you very much. I really appreciate the opportunity to come here again to talk about Heart Safe. I'll give a short presentation about our journey to how we've gotten to where we are today. So, the Heart Safe Program was developed for all of our communities to be safer for our residents, for people that visit our community, and people that work here. The way that we achieve that is by training our citizens and people that work here to do by-stander CPA and how to use an AED, to make sure we get more AEDs in our community, and make sure they are maintained properly. And, we have to have a plan to keep the program going.

Lachinski stated the things we had to achieve to get this designation are many. There are many different 'spokes to the wheel.' One of them is we had to have events that we had to attend so that we could get the awareness out there about sudden cardiac arrest and our Heart Safe Program. It's required to do four events in our community and in the last year, we did 13. Some of the highlights of those events, at the Ice Arena, we were lucky enough to be award the AED donated by the Minnesota NHL Alumni Association, former North Star Brad Maxwell was actually on hand, to deliver that. That was a really great event. We

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helped out, several members of our Heart Safe team helped out at Coon Rapids High School and in one hour, they trained 1,200 students at the same time. It was quite the event. We had five members there helping out and trained about 30 students, or so.

Lachinski stated we also, just last month, were able to take part in the program at St. Francis Middle School where we trained the entire staff of the school, just under 60 people, in the Heart Safe Program in how to do by-stander CPR and how to use the AEDs. And, the following week we went back and were able to train the entire 7<sup>th</sup> grade, which is over 340 students. Since, we did one-hour sessions back-to-back-to-back, it was really an outstanding event. We had a lot of people help make that happen.

Lachinski stated another 'spoke in our wheel' is our training aspect. Our goal was to train 5% of the population of East Bethel. We're actually able to achieve 7.7% of population of East Bethel for 935 people. We did 40 classes so far, trained 935 people that attended. The class size was anywhere from two people up to 340 people so it was a wide range. We enjoyed them all. It was really a great experience to do that. If you include the non-East Bethel events that we attended and trained, one of our members actually trained all of the people at their work. Including all of that, we trained over 1,200 people last year.

Lachinski stated some of the highlights from that, we were actually able to train all the employees of the City of East Bethel and the City Council including the City Attorney. That was a great night. We've gone through a lot of the Commissions. We've done the Parks Commission, Roads Commission, there's still a couple more that we want to get. But, it was really a great feeling that the City Council was so much behind this program, enough to train everybody in the entire City on that.

Lachinski stated another one that we did was St. Francis Youth Hockey Association mandated that all their coaches had to attend at least one Heart Safe session. We did four training classes and we trained close to 100 people and we took exactly one picture, there it is. So, we do need a photographer if anybody's interested in that. We trained the East Bethel Royalty. We did Cub Scout Pack #387 and Boy Scout Troop #733, over 100 people. The young men in the Program, not to also mention all the leaders and many parents attended that as well. So, our training staff wants to continue to offer free training to East Bethel groups and businesses. If you're interested in receiving that free training, call me. My cell phone number is 763-350-9060. My e-mail is [Heart SafeEastBethel@gmail.com](mailto:HeartSafeEastBethel@gmail.com). You can get information on the City's website as well.

Lachinski stated another 'spoke in the wheel' was we had to find AEDs in our community or place them where they don't exist. When we started, this is what the map looked like. There's no AEDs there. Now I knew that there were a few of them out there but we had no idea where they were or if they were being properly maintained. As of right now, this is what the map looks like. So, many of these AEDs were placed during the last year. That's a big improvement from where we started. We found out that a lot of people had AEDs and they weren't being maintained properly. So, we're working with these businesses and places that have these AEDs to make sure that now they are maintained properly. We needed 12 AEDs in our community and 17 AEDs are in our community so far. We're having conversations with a lot more businesses to have them.

Lachinski stated for future plans, we want to continue to offer free training to East Bethel groups and businesses. Our goal is to train an additional 5% of the population, or 600 people each year. We want to get more AEDs in our community and are working with our

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neighboring cities to start their Heart Safe program, specifically we're already working with St. Francis and Bethel on their programs.

Lachinski stated so we needed 450 'heartbeats' overall. We were required to earn our achievement and we've already earned 490 so there's the pie chart Bryan. We have one member that met our goal and we received a letter from Minnesota Heart Safe saying, 'Congratulations. We reviewed the application for the City of East Bethel. It's met all the criteria and become a Minnesota Heart Safe Community.

Lachinski stated one of the things I want to put out here is, it says, 'Dear Troy.' Now a lot of people have told me, 'Congratulations Troy. Nice job Troy.' But, I want to make sure that everybody's very aware that this isn't just me. I was just one member of a very strong dedicated team.

Lachinski stated in tallying up the hours, just training hours alone, just pure classroom training hours, was over 180 hours that were volunteered to this program. That doesn't include the set up, the tear down, the logistics of driving around and getting places. So, I wanted to call out specifically the key people that did ten or more hours: Doug Doebbert had to work tonight so he couldn't be here; Wade Hoffman; Ryan Henry; Jeremy Shierts; Chad Fish. All did ten or more training hours. We also had many people that did 5 to 9 hours. So, Fire Chief Mark DuCharme, Tim Hoffman who's a SCA survivor. He actually died with sudden cardiac arrest and was brought back to life by Bryan Platz. So, anyway, Brian Platz is the one who got me started on this journey. So, he's running the Heart Safe Coon Rapids Program.

Lachinski stated two other East Bethel firefighters Tammy Gimpl and Mike Howe were also people that contributed between 5 and 9 hours. I also want to call out some other folks here too. So, people that did at least one training class: Andrew Dotseth, Zac Lachinski, Bill Hoppenrath, also another SCA survivor who helped out in our City, Mark Prachar, Adam Arenson, and Brian Mundle attended one of our classes and helped us out. And, many other people made this possible. Paul Mendoza's been a key guy in helping us do this. Amy Norling, who works at the City, has been really great with helping us get the website updated and helping me with cards and documentation, things like that. Dan Berry, Mark Duchene, Jim Saenger are part of the installation crew and have helped me find some AEDs in the community and done a lot of great things with that. John Zahn, who's our medical instructor is the guy that taught me CPR in the first place. Coon Lake Beach Community Center's been really great for the program. And, of course City Council and the East Bethel businesses that have been behind us all the way.

Lachinski stated one thing that I want to talk about here too, is in celebration of this event, Heart Safe East Bethel is donating this AED to the City. So, we're actually going to hang this out here in the hallway today. And, we're going to talk about a few more things tonight but I want to say that this is just the beginning of the journey. We've just hit the 'tip of the iceberg.' We've developed these savior coins so these coins are awarded to anybody in the Heart Safe community that actually has an actual save where they are doing the CPR and they put on the AED to personally bring back to life. And, I don't feel that our Program is 100% successful until I'm able to award one of these coins. So, that's the end of my presentation. Jack? Davis stated at this time, we'd like to have some comments from Dr. Charlie Lick.

4.0A

Dr. Lick stated thanks for having me. I'm Charlie Wick, Medical Director for Allina EMS.

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Sudden cardiac arrest is a huge problem in this country. It strikes over 400,000 people out of hospital and the average survival rate in most communities is dismal, only about 5%. Through the work of Troy, Bryan, a lot of other people, I'm happy to say that Minnesota's got some of the highest resuscitation rates in the country, almost triple that national average. So we've done a lot of hard work on that too. We started our Heart Safe Communities Program over a dozen years ago at Allina focusing on getting citizens trained in CPR. The reason that's important is because people who give by-stander CPR, that can double your survivor rate. And then promoting automated external defibrillators (AEDs). For every additional minute that goes by before you shock somebody that needs to be shocked with a defibrillator, the success rate of that shock goes down by about 10%. So that's why it's important we have AEDs out in the community. They can get there very quickly in addition to our police, fire, and EMS response too. So, it's a big problem and we're making huge strides. Congratulations to Troy and your team. This project wouldn't have had the success that's here today without you and your team so I'd like to congratulate you. (*A round of applause was offered by all.*) Thanks for being part of the presentation and congratulations.

Bryan Platz stated thank you for having me Council. This is a big deal. In talking to Troy, I agree with Troy and want to kind of echo some of his sentiments. I apologize I don't have a pie chart for you guys to enjoy so I'll just kind of 'do it from the hip.' Programs like this are rare. For you guys to understand as a City, as a community, as a Council, the significance of what you've got accomplished here, and to give you a little perspective just imagine a pie chart in your head with this one. In the State of Minnesota, there's 855 cities. Currently there's just over 100 that are in the process of being designated. As it stands right now, I checked the Department of Health's website today, there are only 35 cities in this State that have received this designation. So this is a really significant accomplishment.

Platz stated there's two ways you can view this accomplishment is, 'Wow, we're great. This puts us in kind of elite company.' I view it as, 'We've got a lot more work cut out for us.' What really impresses me about what Troy and this community has done is they haven't stopped at their borders. You guys haven't stopped at your borders, you're spilling over your borders. You're moving into St. Francis. You're moving into Bethel. Think of the good things that are coming out of this community. What is this community, the City of East Bethel, providing for your neighbors? And that, to me, is the most impressive thing that's come out of this community.

Platz stated Troy, this Program wouldn't be possible without him. It takes one person, one person with drive, with dedication with a passion and that person's Troy. But he's just one person. He would have never been able to accomplish this feat, first of all, without your guy's support. So, as a Council, you guys should commend yourself, pat yourselves on the back. This is the legacy that you guys are leaving behind for your City and this legacy will be here tomorrow when you guys are out of office. So, this is important.

Platz stated Troy's team, not only did they step up in support of their City, but other cities too including mine. I would never have been able to have that Coon Rapids High School training where we trained 1,200 kids in 60 minutes without the huge participation of your volunteer Fire Department. So, it's really remarkable how you guys have rallied around this. This is exactly what it takes for a community to be successful like this.

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Platz stated with that, it is my absolute honor to formally and officially, Troy come on up

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and Mayor, would you like to be a part of it? I'd like to officially and formally designate the City, on behalf of the State of Minnesota and Department of Health, and Heart Safe Communities, I'd like to officially designate you a Heart Safe Community.

Voss stated thank you. Platz stated you guys should be so proud of this. Understand this, 35 cities. That's not a lot. So you guys are really part of something special. Also, you guys are getting two free street signs out of the deal. Voss asked Mn/DOT approved? Platz stated yeah, Mn/DOT approved and I actually, when we got Coon Rapids this. I also worked out with the County Highway Department, I told them that this would be coming so by these signs, put them up at every entrance to your community. This is how everybody coming into your community understands and knows that they're entering a Heart Safe Community. At Coon Rapids, you'll see them everywhere. Anoka County Highways is on board with this. They understand this and actually put the signs up for us and they will do the same for you. Congratulation you guys, really good achievement, really significant achievement so you should be proud as a community. *(Another round of applause was offered by all and an opportunity taken for a group photograph.)*

Voss stated I recall, pretty much a year ago today, Troy coming before the previous Council and explaining the program. And, it's truly, I want to say amazing because I think all of the confidence was there but it's heartening to see, no pun, that a community can do something like this. And in a relatively short amount of time and to make that kind of impact to the community is something we need to continue with. Again, I think from the Council, thank you. Thank you very much. *(A third round of applause was offered by all.)*

4.0B  
Sheriff's  
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Commander Shelly Orlando presented the October 2015 Sheriff's Report of custodial arrests and significant events.

**DWI's** – There were three DWI arrests in October. All three arrests were the result of traffic violations being witnessed by Deputies. One driver was stopped after being clocked on radar at 89 miles per hour. He stated he was just "trying to get home." The male failed field sobriety and tested at a .16 blood alcohol content, which is a gross misdemeanor.

**2<sup>nd</sup> Degree Assault / Terroristic Threats** – On October 11, 2015, Deputies were called to an assault report where the victim had left the residence and went to a nearby business to call. Deputies met with the victim, who advised his brother had come into the kitchen and punched him five to six times in the back of the head. The suspect then grabbed a knife from the kitchen drawer and threatened him with it. The victim fled the home to contact 911. The victim did have some minor injury to the back of his head from the assault. The victim provided the Deputies with a key to the residence. The Deputies went to the house and the brother refused to answer the door. The key was used to gain entry. The suspect was located in the kitchen and upon being searched, a paring knife was found in his pocket. The suspect was taken to jail on the above charges.

**Possess Stolen Motor Vehicle / Flee in Motor Vehicle** – On October 23, 2015, Deputy O'Connor heard a Coon Rapids Officer advise that there was a stolen vehicle, with an accomplice vehicle at the Holiday Store in Ham Lake on Highway 65. The stolen vehicle had a stolen iPad in it, which the owner was able to ping and give updated locations of the iPad. Several deputies responded and a final location was given of the 1200 block of 229<sup>th</sup> Avenue NE. As Deputies were approaching the residence, one Deputy reported that the truck was fleeing through the back of the yard. A squad was behind the truck with its emergency lights activated. A second male was seen getting into another vehicle, but was

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taken into custody prior to leaving. The vehicle he was in turned out to be stolen from Wright County a few days prior. A short pursuit began with the truck. One of the Deputies attempted a PIT maneuver to stop the truck, which caused the truck to go down into the ditch, but did not disable it. The suspect was attempting to gain access onto Highway 65. A squad car utilized a blocking maneuver to stop the truck. The male suspect was taken into custody. A stolen RV was also found at the location on 229<sup>th</sup> Avenue NE. The homeowner advised a person that he had met a few times had asked to store his "dad's" RV there for a few days. That person was the same male suspect that was driving the stolen truck. The truck had been stolen from Sherburne County. There was drug paraphernalia and drugs located in the stolen vehicles. The stolen iPad was recovered in a nearby field. Both male suspects were taken into custody.

**5<sup>th</sup> Degree Controlled Substance** – On October 19, 2015, Deputy Bayer noticed a vehicle pass him while he was on a traffic stop that had an extremely loud muffler. Deputy Bayer returned to his squad and began to try and catch up to the vehicle. Deputy Bayer saw the vehicle turn left in front of another vehicle, then quickly turn into a driveway. Deputy Bayer did have his lights on. The female driver stated she did not see he had his lights on. She was extremely nervous. The residence that she had turned into was a known drug house. The female stated she lived there. The female was not able to produce any proof of insurance for the vehicle. Deputy Bayer ran the female through records and noted that she had been arrested before with narcotics. Deputy Kvam, who was training Deputy Bayer, advised he had seen a glass pipe in the vehicle. Deputy Bayer noted that the vehicle was quite littered with items, including four or five bags. Deputy Bayer asked the suspect about the pipe and she advised a friend must have left it there. Given the narcotics background and the pipe, Deputy Aker who has a drug detection K9 was called to conduct a sniff of the vehicle. Deputy Aker's K9 partner did alert to the presence of narcotics. The Deputies searched the vehicle and located three small plastic baggies containing a white powdery substance, which tested positive for methamphetamine. Two additional pipes were also located. The female was taken into custody and transported to jail.

**5<sup>th</sup> Degree Controlled Substance** – On October 23, 2015, Deputies were called to a report of a person sleeping in a vehicle. Upon arrival, the Deputies found a male sleeping in the vehicle and there was an opened bottle of vodka on the front seat. The male was awakened and advised he had been working all day and just fell asleep. The male advised he had drank some vodka but that was several hours ago. The male did pass field sobriety tests. The male advised that there was nothing else in the vehicle. A search of the vehicle found a glass pipe with a substance that tested positive for methamphetamine. The male was arrested and transported to jail. Upon arrival at the jail, a small plastic baggie was found which contained .5 grams of methamphetamine.

**Arrest Breakdown:** We had 11 felony arrests – 3 for Possession of Stolen Vehicle, which was from the same incident, 5 for Possession of Controlled Substance, 1 for Fleeing Officer, 1 for 2<sup>nd</sup> Degree Assault, and 1 for Terroristic Threats; 2 Gross Misdemeanors – 1 for Interference with a 911 call and 1 for Obstruct Legal Process; Misdemeanors – 20 – 1 for Property Damage, 2 for Possess Small Amount of Drugs, 7 for Possess Drug Paraphernalia, 4 for Disorderly Conduct, 1 for Theft, 1 for Sale of Tobacco, 1 for Use of Tobacco, 1 for Curfew Violation, 1 for Trespassing, and 1 for Flee Officer on Foot

Orlando stated next month, I'm not really sure what my report is going to look like because we have a new Public Safety Data System and right now, I can't pull any reports. So, hopefully, by the time City Council rolls around next month, I'll have a little more ability to

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do that. But, it's been struggling so far, for us, to try and work with.

Voss asked any questions for Shelly tonight? Mundle asked with Halloween being a Saturday this last October, is there any interesting events come up out of that? Orlando stated we can ask the Mayor that because he did a ride-along on Halloween.

Voss stated it was far quieter. Orlando agreed and stated you would think, since it was nice weather. Voss stated well, it was kind of gray. We didn't see a lot of trick-or-treaters. Orlando stated no, at my house we had nine stop by and it was a couple groups of three.

Voss stated it was a busy night but, some parties. Orlando stated but there was nothing good that I know of. Mundle asked nothing story worthy? Voss stated I'll tell you those later. Orlando stated he probably has a much better idea than I. Because I was waiting to see something like, what happened? And, it was quiet, which was good. Voss stated it was a quiet night, which was good. Voss asked any questions from the audience for the Sheriff's Department tonight? Okay, thank you.

4.0C  
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DuCharme stated good evening. First thing I want to say about Heart Safe is, outreach programs like that, that we operate in the Fire Department, would not be as successful without total support from the Council and from the City. I truly thank all the Council people here. You guys are really troopers. I don't think you realize how big of a 'splash' you made when the Council went through the training. There was quite a bit of chatter about that. I thank you. So, we'll continue that Program. It's just a really, really good Program. Mundle stated come back and retrain us next year. DuCharme stated we will.

DuCharme stated October, 2015, you asked about Halloween. We didn't have any calls on Halloween, which was nice. But, in October, we did have 41 calls that resulted in 28 of them being medical related. Of those 28 medical calls, we actually helped transport 26 of those. So, we had some really sick residents and people that we were able to help out.

DuCharme stated we did have a few things we're starting to see. More fire alarms are coming out as people crank up their heat a little bit and as people get to the end of the life of batteries in their smoke detectors because they start beeping. So, we encourage everybody this time of year to check out their smoke alarms. Replace those batteries even if they're hard wired. A lot of those are battery backup and just replace those.

DuCharme stated we had a couple vehicle fires also, which we haven't seen in a long time. Once again, we're starting to get in the time of the year when it's a little bit cooler. Although, it's been a beautiful fall. It's been a good fall for us. We haven't had any grass fires to speak of. We did have one a couple weeks ago, that was actually a cornfield that caught fire. Other than that, it's been a really nice fall.

DuCharme stated our Inspection Program continues, as you can see. We're out at a number of our businesses making sure that it's safe there and so forth. East Bethel Ice Arena, we have been there four times now and we got things good. We got things cleaned up and we do have cooperation with the management company and, of course, the City also. The Ice Arena's in good shape now.

4.0C

DuCharme asked are there any questions on our calls or anything? I've got a couple other things I'd like to go over if I'm able to Mr. Mayor. There was a question that came up on the Viking and Jackson Street intersection and whether or not there's an issue with that

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intersection being safe or not, especially after the past couple weeks. We had two accidents there within ten days. So, that question came up. I worked with Commander Orlando in pulling some data. She was able to pull five year's worth of data and I was able to go back to July 17 of 2004 with data.

DuCharme stated what we did find out is there's been approximately 13 accidents at that intersection since 2004. I also understand there was a bus accident that happened there but I can't find the report on that and I think that was before 2004. So that's not included. We know that during this period of time we also had, we believe, four fatalities that happened in that intersection. So, the question comes up, 'Is that an unusual number for an intersection on Viking?' And, you've got to remember Jackson is also a very busy street. I guess I can't answer that. Talking with the Commander, she also says you've got to remember a lot of this is people not stopping at the intersection when they're on Jackson going north or going south. A lot of people have blown that stop sign and it's not like you can hire someone to stand there and kind of slap them on top of the head to pay attention. They have to take the responsibility on that. As far as what can be done there, the sightlines look good and like the Commander has said, it's people not paying attention to that stop sign. Any questions on that part?

Koller stated on that part of it, since I live on that part of Jackson, it's usually in the afternoon. People coming home from work will get off 65, take 181<sup>st</sup> to Jackson, and then up to Viking to beat the light. DuCharme stated sure, they don't like the light. Koller stated so they run the stop sign down on 181<sup>st</sup> and then the one up on Viking. DuCharme stated sure, because then they see the car that they were right behind, they want to be sure they beat that car.

Ronning asked was there an airlift accident at 221<sup>st</sup> and 65? DuCharme stated about a week ago? Yes, there was and that will show up on next month's. We did airlift one person out and then we transported two others on ground transportation to the hospital in separate ambulances. I think that incident's still under investigation and I don't think the Sheriff's Department has concluded the entire situation there or entire investigation.

Harrington stated I had a question on the carbon monoxide and smoke detectors. Carbon monoxide, it's ten years and you replace the whole unit? DuCharme stated ten years. Harrington asked how about a smoke detector? DuCharme stated well, they're usually about ten years, seven to ten years. Usually by ten years, they can start getting a little bit yellow. They're white when you put them up on the ceiling. So when you see them start to discolor, take them down and get a new one. But, the CO alarms, a lot of those have the built in box and then ten years from the time when they're first installed, the new ones nowadays, in ten years, they'll flash a warning out that it's time to replace them. We're getting that time of year too, you know, where especially it sounds like November will be here tomorrow so we're getting that time of year where we're running our heating appliances and we're going to have issues with units that maybe need a check up or just aren't operating effectively.

Voss stated back to Jackson, is there a streetlight at Jackson? Davis answered yes. Koller stated yes, it's a big intersection. You can see quite well. Voss stated it is and like these last two were during the day, those two accidents. DuCharme stated especially the last one, they've got the driver going southbound, he just wasn't paying attention, I don't believe. Voss asked are there safety improvements you can think about. Not talking about a stop light there, but the stop sign could be more noticeable? Koller stated I've seen stop signs

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with flashing lights and they ignore them.

DuCharme stated okay, one other thing I'd like to go over. Councilmember Mundle and I attended the Anoka County Fire Protection Council JPA meeting back in October, the last week of October. The purpose of the October meeting is to approve the 2016 budget and to also look at the 2017 budget. The first thing I want everybody on the Council to understand is the Joint Powers Agreement is a new entity. People are, all of us Fire Chiefs are, kind of learning how to operate the Joint Powers Agreement. So, there wasn't terrible news that came out of it but there's news that I think I should report and Brian has also suggest I report it.

DuCharme stated the proposed budget for 2016 is proposed to be amended. What's happened here is that the original budget included dues from Fire Departments and cities of \$210. That was set months ago. After an analysis of what the actual costs were for administrative things, postage, insurances, and things like that, it was discovered on the administrative side that they were looking at running a deficit. So, the proposal was to go to \$410 per member. That's not terrible news but it does come at an interesting time when we're busy trying to finalize in the 2016 budget. So, we had a discussion about that.

DuCharme stated the other thing that we did was table the budget. We're going to have another JPA meeting, I think it's the first week of December that we're going to meet, on the 10<sup>th</sup>, and we'll meet with all the members and try to come to an agreement on the budget. The reason we decided to table it is, number 1, we didn't have enough elected officials there. We didn't have a quorum so there was nothing really to vote on. East Bethel was properly represented but the other cities were not.

DuCharme stated one of the issues we also had, we had a financial statement that didn't make a whole lot of sense because the financial statement we were provided with by the treasurer and president of the JPA showed an ending balance of about \$30,000. Of course, if we've got \$30,000 that you're proposing at the end of your budget cycle, why would you need to increase the cost for dues? So the Chiefs got together about two weeks ago, ten days ago, at the Andover Fire Station and we had a pretty good meeting and a pretty good open discussion where people, Chiefs, were able to offer their views.

DuCharme stated part of the problem with that income statement, balance sheet that we were given is that it also included what we call the Fire Academy. Anoka County Fire Protection has been running our Fire Academy for a number of years. That's where we sent all of our firefighters for initial training. So, they get their Firefighter I and Firefighter II there. That's what we use them for right now. Because of that, we've been able to use grant funds to pay for turnout gear and stuff like that. But, on the Fire Academy side, that's reimbursed by the Minnesota Training Board. Some of that money, the majority of that money, is prepaid. So, they've kind of already paid for the class, for example that's coming up in March.

DuCharme stated we've asked the treasurer to separate the Fire Academy from our administrative expenses. Although it's really all one big fund, I think it will accurately show the members of the JPA that most of that money is related to the Fire Academy as far as expenses and money they need on hand to pay their instructors and things like that. So, that budget will be coming up for them December 10. I have asked the Treasurer to look at, for future years, to look at making, number 1, let's get the numbers out a lot earlier so we can have a discussion.

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DuCharme stated if that's not confusing, one other thing came up. The same Public Safety Data System that Commander Orlando was talking about, of course cities participate in that on the Fire side. Our dues, not dues, our fees for 2016 are roughly about \$3,200-\$3,300. That number hasn't changed much since we took a look at that. The vehicle to pay that is the Joint Powers Agreement and that was really why we needed to get a Joint Powers Agreement together, so we had authority to go and pay that. We also had authority to own part of that system on the Fire side. Well, the County has gone out and sold bonds and those bonds next payment is due in January. So they've asked that the 2016, what we planned on paying in 2016, be paid in December. Okay? So, it's not the 'end of the world.' I talked to Mike on the finance side of it. I'm not comfortable with, you know, doing that. He said for this year we can prepay, he said there are items we prepay anyway from one year to the next so we can do that. But, I do believe that the Joint Powers Agreement for the 2016 budget, they need to put in, you know, if they're going to require us to do this on a yearly basis, is put 2017 number in there so I don't come back and say, 'We want to pay this earlier.'

DuCharme stated one again, I think it's a system where I think the JPA is new, I think we're getting a lot of experience, our treasurer and executive group committee. I think they're learning a lot about finance very rapidly. And, I think this is a small 'hic-up' of issues. I don't anticipate this to be an on-going problem.

Voss stated well, that's a good thing. I don't think anyone anticipated this happening. DuCharme stated I'd like to bring that comment back to the group, that everybody wants this to be a professionally run Joint Powers Agreement and things like this. We've got a lot of resources where we can go and ask questions. If I've got a question, I can go to Mike and say, 'Mike, what do you think of this? What should we do?' And, he gives me ideas. That's what I hope everybody else will do that belongs, is a member of the JPA.

DuCharme stated do we have to amend the City budget for the Fire Department? No, we don't. So that increase in dues; that can be absorbed. We don't have to do that. You will see, probably on the next cycle, you will see that \$3,200 or \$3,300, whatever it is for 2016 dues. Mike has said, and as far as the County, he'll show that as prepaid so it will carry forward into the 2016 budget.

Ronning stated in dealing with a new organization like that, if you're able to answer, do they go with dedicated funds or do they have a general fund they work from? DuCharme stated they work from a general fund but through that general fund, much like we do here at the City, we separate out the Fire Department. We separate out Law Enforcement. We separate out Administration. That's what we should be doing so that when they talk about, 'We don't think we have enough money coming in to pay our liability insurance,' well, that would have been solved. We've encouraged the treasurer to shift gears and take a look at that.

Voss stated I would think all the members would have the same resources that you do. DuCharme stated I would think so. Voss stated I would also think that everyone involved understands the City's budget cycles. Again, I hope we wouldn't have another hic-up again next year.

4.0C

DuCharme stated right and I think those dates are important for this organization. I think

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I've said that before, that we hit those dates so that next September, we've got pretty accurate figures. I realize there could be some changes. Voss stated but even September is late. DuCharme stated yeah. Voss stated we start our budget in June, everyone does. DuCharme stated yeah, Jack will have us do our 2017 budget in April. Voss stated the Sheriff presents his contract in July.

Jack stated from a City perspective, it would be ideal for us to receive no later than the first of July the request for funding. DuCharme stated right. And I'd be more than happy to bring that back. I'm sure Brian will too. Voss stated okay.

DuCharme stated so that's the reports I've got. Voss asked no more surprises? DuCharme stated no more surprises. Thank you. Voss asked anything more for the Chief? Thanks Mark.

**5.0  
Public  
Forum**

Voss asked is anyone here tonight to speak at the Public Forum on something that's not on the Agenda? Is there anyone signed up? Davis stated no. Voss stated with that, we'll move forward.

**6.0  
Consent  
Agenda**

Item A        Approve Bills

Item B        October 28, 2015, City Council Work Minutes

Meeting minutes from the October 28, 2015, City Council Meeting are attached for your review and approval.

Item C        November 4, 2015, City Council Work Minutes

Meeting minutes from the November 4, 2015, City Council Meeting are attached for your review and approval.

Item D        Flexible Spending Program Plan Revision

The City instituted a flexible spending program for both medical and dependent care expenses in 2006. A flexible benefit plan allows employees to set aside pre-tax dollars for qualified medical expenses and or dependent care expenses they incur during the year. Because the City administers this program they were required to adopt a plan document that identifies the City insurance carriers, frequency of deductions, etc. The attached plan document for this program has been updated to reflect the current medical insurance provider (Preferred One) and frequency in which contributions and or deductions are made. There were no material revisions made to the program or plan. Staff recommends that the Council consider the adoption of the revised flexible spending plan.

Item E        Pay Estimate #3 for the 185th Avenue, Laurel Road and Lincoln Drive Street Reconstruction Project

This item includes Pay Estimate #3 to Peterson Companies for the 185<sup>th</sup> Avenue, Laurel Road and Lincoln Drive Street Reconstruction Project. This pay estimate includes payment for signage, striping, fence construction and restoration. Staff recommends partial payment of \$89,562.10. A summary of the recommended payment is as follows:

Total Work Completed to Date	\$ 903,077.42
Less 5% Retainage	\$ 45,153.87
Less Previous Payments	<u>\$ 768,361.45</u>
Total Payment	\$ 89,562.10

6.0 Payment for this project will be financed from the Municipal State Aid Construction Fund.  
 Consent Funds are available and appropriate for this project. A copy of Pay Estimate #3 is attached.  
 Agenda

Item F Pay Estimate #2 for the 2015 Street Overlay Projects

This item includes Pay Estimate #2 to Peterson Companies for the 2015 Street Overlay Projects. This pay estimate includes payment for mobilization and bituminous milling and paving. Staff recommends partial payment of \$190,727.32. A summary of the recommended payment is as follows:

Total Work Completed to Date	\$ 210,052.90
Less 5% Retainage	\$ 10,502.65
Less Previous Payment	<u>\$ 8,822.93</u>
Total payment	\$ 190,727.32

Payment for this project will be financed from the Street Capital Fund. Funds are available and appropriate for this project. A copy of Pay Estimate #2 is attached.

Item G Supplemental Payment Summary

**Ronning stated move to approve the Consent Agenda as written and amended to include Item G. Mundle stated I'll second. Voss stated any discussion? All in favor say aye?" All in favor. Voss stated any opposed? That motion passes. Motion passes unanimously.**

**7.0 Commission Association and Task Force Reports**  
**New Business**

7.0A Davis presented the staff report, indicating the Council is being asked to consider an  
 Planning Interim use permit to Erryn Magnusen doing business as Loading Dock Specialists at 22050  
 Commission Quincy Street NE, East Bethel, Minnesota, Property PIN #07-33-23-12-0002.

7.0A.1

IUP At the October 27, 2015 Planning Commission meeting, the Commission reviewed an  
 22050 Quincy Interim Use Permit Application for Mr. Erryn Magnusen at 22050 Quincy Street. Mr.  
 Street Magnusen's property is zoned Rural Residential. One resident was present to object to the  
 IUP.

Mr. Magnusen has been in business for over 20 years and has reported he has three full-time employees and one part-time seasonal employee. LDS installs dock equipment for truck terminals throughout Minnesota and a five State area. All of the installation and service work takes place on the construction site and most of the equipment is sent directly to the work site, with the exception of electronic controls and miscellaneous installation hardware.

Mr. Magnusen's employees park on the property and pick up their work trucks and parts in the morning and leave 22050 Quincy Street for the job site around 7:30 a.m. They return in the afternoon to pick up their vehicles, usually between 2-4:30 p.m. Monday-Friday. In addition to the employee parking, there is a roll off dumpster and up to three company vehicles that are permanently quartered on the property.

7.0A.1 Staff inspected this property based on a complaint from a resident and notified Mr. Magnusen that he was required to have an IUP for a Home Occupation based on the

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General Development Guidelines for the Rural Residential Zone. Staff inspected the property on October 27, November 10 and 12, 2015, and noted that there were 12, 12, and 13 vehicles respectively on the property on those dates.

The Planning Commission considered Mr. Magnusen's IUP application and after a lengthy discussion passed a recommendation for approval of the IUP with conditions for one year.

The Planning Commission recommends City Council consider approval of the IUP for Erryn Magnusen/ dba as Loading Dock Specialists at 22050 Quincy Street NE, East Bethel Minnesota, subject to the following standard conditions contained in City Code under Zoning General Development Regulations, Home Occupations, as listed in your packet along with four additional conditions. The additional conditions being that:

1. A fenced privacy enclosure must be placed around any waste containers or containers must be removed from the property.
2. Company vehicles and equipment must be stored, when not in use, in a manner that shields visibility from streets, roads, and adjoining property.
3. No privacy fencing will be permitted around the property that fronts Quincy Street or 221<sup>st</sup> Avenue.
4. The IUP is recommended for a period of one year and must be signed by the applicant by November 30, 2015 to be valid, should this item be approved.

Voss asked do we want to first consider a motion? Ronning stated yeah. **Mundle stated I'll make a motion to approve the IUP for Loading Dock Specialists with the Conditions 1 through 17 as set forth by the City. Koller stated I'll second.**

Voss stated discussion? Mundle stated Condition 16, I was wondering why no privacy fencing that fronts Quincy or 221<sup>st</sup>. Davis stated it was the Planning Commission's feeling that this would essentially separate this lot as a commercial lot because it would be fencing the entire lot and they felt that this was not a condition that was really applicable to a home occupation.

Mundle stated so just curious, how would that differ than just a resident electing to put up privacy fencing around their property? Davis stated in their case, as I understand it, the discussion of privacy fencing was fencing that was similar to the fencing that PVS Auto's employed up here, blocks any view. It wasn't anything of a nature that did permit vision into the property.

Ronning stated I went past there and there's, correct me where I'm wrong, there's a opening at the driveway and otherwise there's practically a privacy tree growth that's lined with trees. You don't really see in there anyhow except for their driveway. Is that correct? Harrington stated that's correct.

Bruce Roles, 21853 Quincy Street NE, asked Mr. Mayor, am I able to address the Council at all? Voss replied no, at least not at this time.

Ronning stated if the same rule applies, cut the trees down. That's certainly not necessary. Davis stated you can look at the submissions in your packet that have an aerial photograph of the property. The property is somewhat screened by existing trees with the exception of the driveway entrance and the southeastern corner of the property. The trees are a little thinner there and they do provide some view although it is somewhat shielded, the parking

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area and the dumpster, the pole building, and the parking of a boom truck. I think what the Planning Commission was essentially referring to as far as no privacy fence on the perimeter of the property was they didn't want it to look like a storage yard. Mundle stated they didn't want it to look like a business in a residential area. Davis stated correct.

Harrington asked so what's the biggest complaint? The complaint is all the vehicles in the yard? When I was there for two times in one day there was no noise and I only saw like four vehicles besides the little boom truck they had on the side. I didn't see 12 or 13. Davis stated if you'll look, there's some photographs there taken on Thursday, November the 12<sup>th</sup>, that show 13 vehicles. The limit to the number of vehicles that can be on a lot in a Residential zone is five. Also, there may be a question of whether or not the number of employees utilized at this site exceeds what's permissible under the General Development Regulations.

Voss asked Mr. Magnusen, are you here tonight? Erryn Magnusen replied yes, I am. Voss asked could you come up? Magnusen stated sure. Voss stated and if you can state your name and address for the record. Voss asked so you've had this business for how long?

Erryn Magnusen, 22050 Quincy Street NE, stated for quite a long time. Since I've been there. I've been here since 97. Voss stated so 18 years. Okay. And obviously you didn't apply for a home occupation. Magnusen replied no. Not at that time. I had not.

Voss stated so the question I have, I think we embrace home occupations usually. The question we generally ask when new applicants came in, what's your intent for your business? Is your intent to be a one-person shop? Is your intent to grow? Magnusen stated our intent is actually pretty much to stay what we are right now.

Voss stated no, I'm asking what was your intent when you started this home business. Magnusen stated you know, that was a while ago. Voss asked you started as a one-person shop? Magnusen stated actually there was two of us. Voss stated so you've grown a bit since then. Magnusen stated yup, yup. Voss stated and business-wise, plan-wise, where do you want to be a few years from now? Magnusen stated I mean, we're doing all right, right now and we would plan on staying the same since it's me, my brother, another brother, family member. It's not like we're out in, we're not trying to grow to 20, 30 people. Not where we're at.

Voss asked when you first started the business there, you've got a pretty big footprint. Magnusen stated yup. Voss stated for the business. It's in an open area next to the pole building. Is this pole building part of your business too? Magnusen stated I do some storage there but mostly that's for my vehicles, older cars, and motorcycles, things like that.

Voss asked so when you started, was it that big? Magnusen stated yeah, the pole shed and everything, the house, we bought it just that way. Voss stated okay, the open area, the graveled area, it was gravel? Magnusen stated we've added some to it but that was all dirt and everything. There were some trees that we did cut that were dead. It's nothing that we graveled just for parking there. If you went back.

Ronning stated I'm just curious. To be there for 18 years and not have a problem until now. Is there something different you do? Did you generate smells, or? Magnusen stated no. Ronning asked dust, dirt, noise? Magnusen stated nope and actually where we're at, there's a stretch of about six houses and three people on that stretch right by us run businesses out

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Street

of their homes. And, we don't get any complaint from anybody else down the road. We just have one issue.

Voss asked so how many employees do you operate now? Magnusen stated right now there's, with the busy season and that, we've got three full-time and two seasonals now.

Voss asked so why do you have so many vehicles on the property? Magnusen stated well, because on the upper part of the property I have a van that's a personal vehicle. I also have a pick-up truck that's a personal vehicle. And, I have a little economy car that's a personal vehicle. So there's three right there. For the company there is five vehicles right now and actually one of them is waiting to be sold. So, there's seven or eight right there. I think when, I'm sorry, you don't have a name there, when you said you were at the house last week or the week prior, yeah, we did have a couple of extra vehicles there. We just purchased two new vans to get rid of the two eyesores that we had. So we've got the double vehicles while we swapped everything over. As of right now, more of the evenings when you come by there, you're going to see the three personal vehicles, probably up top, maybe my motorcycle, but the rest of it's down by the pole shed.

Voss stated every aerial photo I've looked at has a lot of vehicles. Magnusen stated yeah, and we've been cleaning them out.

Voss stated the reason why I asked about your intent and plans, one of the reasons we embrace home occupations, this is future businesses. A lot of people start and until they get big enough and grow, just like any other business, they move into a Commercial District. That's not applicable to all home businesses, obviously, but the ones where I think historically the City's had issues with over the years is construction-type businesses because that always seems to have more impact to residential neighborhoods. First and foremost, it's a residential neighborhood. So, I think as a City we try to find that balance. Kind of the way I look at it now, if you were to come in with a brand new business, to me that's how we need to look at this. But, it's still a residential neighborhood even if there are other businesses. Every neighbor's got home businesses, they really do.

Voss stated so, the question is, to me it's, is what you're doing impactful on the neighborhood? Are there other ways to be doing it? And, if your business is so outdoor intensive, like it appears to be as all the vehicles aren't parked inside that pole shed. Magnusen stated I wish I had enough room to store them all in there. Voss stated the fact of the matter is, you're asking to be a business in a residential neighborhood. So, there are some kind of higher standards.

Ronning stated look, when we went past there, across the street and along 221<sup>st</sup>, there was a house that had a number of snowmobiles and cars and trailers and stuff in the back yard. Is there a complaint about that? Magnusen stated not yet. Voss stated that's not a business. Ronning stated I know it's not a business. Voss stated and there's plenty of places like that around the City. Ronning stated he didn't say where the businesses were, but said there were six.

Magnusen stated actually since our last meeting here on the 27<sup>th</sup>, so a little over two weeks ago, we were a little unclear because they said we were going to be coming back and having this meeting tonight so we weren't sure exactly what we were supposed to be doing. So, like I said, we got rid of some of the vehicles already, that throw-away dumpster, that's already gone, so we're trying to eliminate the issues.

IUP

22050 Quincy Street Voss stated on those two things, and I did notice that the area is more clear than it was a month or so ago. Is the roll-off box coming back? Magnusen stated if it does, it's going to have to be behind a fence, like they said, but we're going to do what we have to do to keep moving forward.

Voss asked why do you need a roll-off box there? Magnusen stated there's times when the trucks come back and there's stuff on there that we can't get to the dump to get rid of or there's no place to put it. So it's either bring it to the dump in a little box and pay a ton of money for a full load when you really don't have one. That was the main purpose of it, actually to save money.

Voss asked and the number of vehicles? You're going to reduce? Magnusen stated yes, yup. Voss stated again, with the roll-off, to come back to the home business, not impact the neighborhood. When you see a roll-off, you know, granted people do tear off some roofs but that's temporary. In order to operate your business and need a roll-off, that's large-scale disposal on your residential property. Again, where do you draw the line between, that's what I'm getting at, is there's a lot of businesses like you that are in business to perhaps get bigger but where is that line of perhaps it's time not to have a business like this in a home but rather look at the commercial districts.

Magnusen stated that's actually part of the reason why we removed it. We weren't sure, when we were talking about a fence, if they said we could do this type of fence around it or that around it to hide it. Because, we tucked it in next to our pole shed so you pretty much have to be on the property or watching down the road to know it's there. I guess we're cleaning things up. We're trying to make things.

Ronning asked did you have any thoughts about the perimeter, you mentioned Brian? Mundle stated no, I was just curious on why, with the fencing. But, I think if the trees weren't there that there may be some issues but the trees being right there it acts as screening. Voss stated it's fortunate there are trees. Mundle agreed stating yes.

Voss stated I would definitely agree with the Planning Commission of not putting a privacy fence on the front of your yard to block the business view. That's even more impactful to the neighborhood. And, to me, if what you're doing there is so bad that it needs an eight-foot privacy fence, well, again, perhaps you shouldn't be doing that in a residential neighborhood.

Ronning asked what kind of material do you generate for this dumpster? Magnusen stated it's usually stuff that, I don't know if you've been at truck terminal before, we back in, it's old stuff that we tear off that can't be reused.

Harrington stated now after one year, he'll have to come back, have it renewed? Or, would there be an option? Voss stated that's part of the option now. Harrington stated yeah, it's one year right now. Voss stated yup. Davis stated it would have to come back in one year for review when the expiration date expires.

Harrington asked and you're okay with these conditional recommendations that the Planning Commission put in there? Magnusen replied yes.

7.0A.1 Magnusen stated and, actually, I'd like to ask if this is also an option. Six, eight years ago,

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Street

we had a lot of trees removed on the 221<sup>st</sup> side of the property. Then we also had to remove some of them that were actually on Quincy Street. What we were thinking is that instead of putting a fence up there, is to replant some of those trees. I know we've got enough trees right now but it would be nice to grow the population back to what it was. Davis stated as long as you stay on your property and stay off City right-of-way, you can plant the trees wherever you please. Voss stated (*inaudible*) trees are not on the property. Is there any other discussion?

Bruce Roles, 21853 Quincy Street NE, stated Mr. Mayor, Councilmembers were asking questions about what the issues are. And, I could address some of those, answer some of those questions. Otherwise, I feel like the Council is asking questions and not getting answers. Voss stated well, we've reviewed the minutes of the Planning & Zoning, we've watched the Planning & Zoning. Is there anything that wasn't presented at Planning & Zoning?

Bruce Roles, 21853 Quincy Street NE, stated there's a couple issues that have come up tonight that I'd like to address. Voss asked that were not discussed at Planning & Zoning? Mr. Roles answered yes.

Ronning stated just for whatever sake, what we're talking about tonight doesn't have a whole lot to do with the, the recommendation that was written up is what we're acting on. Nothing over and above that. I'm not sure if you know what's in there.

Voss stated I'll give you a couple minutes, how's that. State your name and address.

Bruce Roles, 21853 Quincy Street NE, stated I've lived there since 1986. I saw the previous owners that owned the property. I'll talk fast. I've got a lot of things, real quick. They're right about a lot of things that they said. When they moved in though, it's continued to expand and grow. We've talked to Jack about it two, three years ago, when we first started having conversations about it because it's grown to the point it's becoming a lot more than something that I would call acceptable. It's clearly a business with industrial equipment. There's a truck stored alongside the building that I never see move. They did move the dumpster. It's not little boxes of stuff, it's great big chunks of junk in there that sticks above it when the dumpster used to be there. I'm not sure how they're going to get rid of that. I guess I don't need to worry about that.

Roles stated there are trees along the road, they addressed that correctly there. They exceed off of their property. You can actually, my truck will hit the tree branches when you drive by the property. The pine trees are maturing to the state that you can go underneath there and you can clearly see in there when you drive by. As well as there are some deciduous trees in there, right now the leaves are down so it's easier to see. So, there's more than ample view.

Roles stated it's a business that clearly tries to 'fly under the radar.' They've been there 18 years and they haven't been here to do the right thing. I don't know why we'd think they'd do something like that going forward. Their trucks are labeled with the business ID on it. They're off the job sites. You can't even recognize they're, that they're a business. This is a residential area.

7.0A.1  
IUP  
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Street

Roles stated there was a couple comments made in the minutes. One was by Mr. Magnusen. He said they moved to East Bethel. It's not like they're on a quarter acre lot with houses on top of each other. We're pretty close together there. This goes back to the days of old. Move out to East Bethel and do whatever you want. This is a legacy item from it. Mr. Terry asked what was located south. Mr. Magnusen stated people to the south own a nursery. That's correct. You have no idea that business is there. It's well back behind their house. It's behind the trees. You have no idea that business is there. This is clearly commercialized, heavy equipment. Sunday afternoon I came by there, more trucks parked there (*inaudible*) with some trailers, other equipments there. It needs to move. It's had 18 years. It needs to move. Thank you.

Voss asked other discussion? Magnusen stated first off, it's not that we're trying to 'fly under the radar' and if you want to drive by there any time you want, every one of the vehicles is logoed. So, it's not like we're hiding anything.

Ronning asked what kind of heavy equipment might be in there? Magnusen stated we have, well we have a van, we have a pick-up truck, and we've got two flatbed trailers, flatbed trucks. One's a F550 so you see a lot of those around. The other one, actually, has the big sides on it for holding tools and everything else in it. It clearly moves all the time. It's not like it's a permanent fixture. I guess it does not really matter if it moves or not. That's just one of the vehicles.

Ronning asked anything that grosses over 1 ton? Magnusen asked what's that? Ronning asked anything that grosses over 1 ton, like an F150 Dodge, what 3500. Same thing with GM, I think. Magnusen stated I'm not sure what the classifications are. I'm pretty sure the flatbeds are because they're 550. Ronning stated but the towing vehicles, there's no vehicle there that exceeds the 1-ton driveway vehicle? Magnusen stated I guess I'd have to look at our pick-up trucks to know. The pick-up is a Chevy 3500 so that's got to be a three ton or a one ton right there. Ronning stated a one ton if that's the biggest one. There can't be anything as long as that. Magnusen stated yeah, the two flatbeds are bigger. I mean, they're on a 550 chassis.

Magnusen stated but, I guess we're cleaning things up. We're doing what we're supposed to. We're having some issues and yup, we're cleaning them up and taking care of those issues. We're only hearing it from one person. Voss stated okay, thanks.

Voss stated my struggle with this is, you know, we don't want the business to be an impact on the neighborhood. It's encouraging to see that the lot's been cleaned up a bit in the last month and if it stays that way, that could be a good improvement. I don't know if I want to wait for years (*inaudible*).

Mundle stated for the entire year, this has to stay in compliance. Correct? Voss stated it should. That's the idea. Mundle stated if at any point this next year, City staff can go out and view this property and if there's violations it can be (*inaudible*) at that point. Voss stated yeah, I can see probably needing more and more, it just comes back to the Council.

Ronning asked have you considered, I thought I heard you say the fencing in the, I call it a dumpster, the roll-off? Magnusen asked have we considered it? Ronning stated yes. Magnusen stated yes, that was part of what the last meeting and we agreed to do. Ronning asked are you considering closing off, not the perimeter, but around the buildings somewhat? Magnusen stated not up tight to the building but up somewhat where it's less

7.0A.1

IUP  
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Street

noticeable. That actually came up at a meeting and that's what we thought we were here to discuss tonight, what you wanted us to do. We were always thinking that right at the front of where our pole shed is sitting right now, because that's where the dumpster had been sitting, and we park the vehicles there in the evening, that if we were able to put up some sort of fencing or something that would comply with the City there to cover up everything there but still look like it's by the country.

Ronning asked with an Interim Permit, that is a 365-day document. It's not to be changed during that 365 days, is that correct? Davis stated that's correct. The way this is presented and recommended by the Planning Commission, it would be effective for a year. At that time that it would expire, that would have to be renewed. But, during that period of year, these conditions would still apply.

Ronning stated and that gives him, he's not bound by any time limit/time constraints. It gives you a year effectively, to make some of the changes. Davis replied correct. Voss stated that's my point. Why do we have a year on this? Ronning stated that's what the recommendation is. Voss stated it's what the motion is. Ronning agreed and stated it's what the motion is too.

Magnusen stated the thing is, yeah, you're right there with the motion, but like you said, we want to continue working there. So, we're not going to wait a year to do the improvements. We've already been working on it. If you want a fence up there, we're not going to wait until 300 days and do it then. Ronning stated no, I'm not saying you're going to be a last minute guy or something because you're already taking actions. It's just that I also don't think you should feel that you're bound by 20, 30 days, or something. Just reasonable.

Voss asked any other discussion? Hearing none, all in favor of the motion say aye?" **Harrington, Koller, Mundle, and Ronning-Aye; Voss-Nay.** That motion passes. **Motion passes.**

7.0B  
Economic  
Development  
Authority

None.

7.0C  
Park  
Commission

None.

7.0D  
Road  
Commission

None.

**8.0  
Department  
Reports**

Davis presented the staff report indicating per Chapter 66, Article V of the City of East Bethel Code of Ordinances, Ms. Karen Elwood is requesting an Administrative Subdivision for the purpose of adding 0.4 acres to her existing property, 22330 Highway 65. Acquisition of this acreage would allow her to secure an existing turn around that is at the end, but not part of, a dedicated easement driveway to her property. Currently, Ms. Elwood has easement to the driveway but not the turn around.

8.0A  
Community  
Development

Richard Gourley, 22350 Highway 65 NE, owns the property on which the turn around is located. The property owner is agreeable to the sale and the separation of 0.4 of acre from his 22350 Highway 65 lot. The subtraction from one lot and the addition to 22330 Highway 65 lot meets the requirements of an Administrative Subdivision and the City's Zoning

8.0A.1

Admin Regulations.

Subd.  
22350  
Hwy. 65

Both 22350 and 22330 Highway 65 are non-conforming lots of record and it could be argued from a density perspective that the non-conformity would be reduced for the 22330 lot and increased on the 22350 lot. However, these are existing, not newly created lots, and there is no change in overall density per acre and in staff's interpretation, the 1 per 10 acre requirement for newly created lots within the Corridor remains unchanged and unaffected. While there may be a minor increase in the non-conformity of 22350 Highway 65 lot, staff feels that the effect of subdivision is negligible and over ridden by the solution to the access matter for Ms. Elwood.

Staff encouraged Ms. Elwood to seek an easement for the turn around from Mr. Gourley. Ms. Elwood would prefer to have the addition to her property as proposed be in the form of a purchase.

Staff requests Council consider approval of the Administrative Subdivision request for Karen Elwood, 22330 Highway 65, Property Identification #05-33-23-31-0004 as presented in the Certificate of Survey in your packet.

Voss asked is there a motion to staff's recommendation? **Harrington stated I'll make a motion for approval of the Administrative Subdivision request for Karen Elwood, 22330 Highway 65, PID #05-33-23-31-0004 as presented in the Certificate of Survey. Ronning stated I'll second.** Voss stated any discussion?

Koller stated this looks pretty straight forward. Ronning asked is it for sale? Davis answered yes. Koller stated they've already agreed. Ronning stated oh, why are we here? Voss stated it could have been an administrative split. We have to say 'yes' or 'no.' There's no net difference.

Voss stated any other discussion? Hearing none, all in favor say aye?" **All in favor.** Voss stated any opposed? That motion passes. **Motion passes unanimously.**

8.0B  
Engineer None.

8.0C  
City Attorney None.

8.0D  
Finance None.

8.0E  
Public Works None.

8.0F  
Fire  
Department None.

8.0G  
City Admin. Davis presented the staff report indicating the City Council recently reviewed choices for video agenda indexing of City Council meetings. Currently the City uses the Civic Plus Media Center for video playback; however, there are no options to search for specific agenda topics within the recording. The video indexing feature on playbacks is a useful option for DVD review and enables the user to seamlessly scroll between different agenda  
8.0G.1  
City Council  
Video Index

8.0G.1  
City Council  
Video Index

items. The last ten City Council Meetings from October 27 through June 3, 2015, have averaged 184 views. The last four Planning Commission Meetings have from August 25 to May 26, 2015, have averaged 128 views.

Staff presented the available options and costs for this service to the Council at the October 28, 2015, Work Meeting. Of the three proposals that were presented, the Council preferred the program offered by Leightronix due to the larger screen display and an agenda link contained on the same page with the video screen. Their service would be \$2,388 annually for 600 hours of HD or 1200 Hours of SD video storage. Local vendors have been contacted for installation and support of this option. We have received one quote from AVI Systems for \$2,388 plus an optional annual support package of \$250. The City of Fridley uses this system and reported that they've had no issues and are satisfied with this service.

Another option would be to contract this service with North Suburban Access Corporation. The North Suburban Access Corporation, CTV, is a nonprofit organization that provides community media and is located in Roseville. We have used their service in the past and they have proven to be very reliable. They have the most cost effective option available and they are the vendor used by the City of Roseville, which currently provides our IT services and support should technical issues arise.

This option currently requires the user to drop down a page on the screen to scroll the agenda items and the display screen is smaller than the product offered by Leightronix.

CTV is working on an update for future release, which would move the agenda links to a more convenient area of the screen, comparable to Leightronix. An estimated timeline for this program upgrade projects to be in three to four months. The cost of the service would be \$150 per month for three meetings and a one-time charge of \$30 for the software. There would be unlimited storage space for meetings and they would be stored for at least 18 months.

The final option reviewed by Council was from Granicus. Their system requires the purchase of equipment at a cost of \$2,500 to \$4,900 dependent on compatibility with our system. The monthly fees for the service would be in the range of \$300 to \$600. Due to costs, this system does not appear to be a viable option.

Costs for each of the three are noted in Attachment 3 of your packet. If we elect to use this service we would no longer need to continue the Media Center on our web page and could save \$1,000 annually by discontinuing this feature with Civic Plus. The balance of the cost for the Video Indexing is proposed to be paid from the EDA 2016 Projects Budget.

If CTV can offer a comparable product to Leightronix within a three to four month time frame, staff recommends postponing action on this matter until the new CTV product can be compared with the Leightronix proposal. Should Council wish to proceed with the Leightronix proposal, the contract would be for one year, and could be reviewed in 2016 for renewal or change to another service if desired at that time.

Staff seeks Council direction on the proposals for Video Indexing Service.

Voss stated the question I'd ask first, perhaps is, what's going on with our microphone system in here? And, are there going to be expenditures to repair that, which we hadn't planned for? Davis stated there will be, as I explained earlier individually and to people

8.0G.1  
City Council  
Video Index

who will be watching this tomorrow on the playback. We've had a malfunction in the audio mixer of our recording equipment. We received just a preliminary cost to replace that one element would be about \$3,000. We will have someone in here, again, on Friday to look and see what the fix is. It may be at that time too that we want to consider, maybe some other upgrades or even some potential replacement of our existing system. The existing system was put in, in 2007 at a cost of \$10,000 and with anything electronic, this is an antiquated obsolete system. This is like comparing the tube TV to LED flat screens now. There are some components back there that probably could still be used but we're going to get some more information on what we need to do there. We don't want to do a 'band-aid' fix and be patching this thing from now into perpetuity. So, yes, there will be some additional cost for repair of our existing system and then we can analyze what our options are as far as upgrades, hopefully by the next Council meeting.

Mundle stated I would suggest putting this off at least the three to four months. This is more of a 'want' than a 'need.' We don't have to act on it right now and if CTV comes out with something comparable at a much lower cost, then all the better. Voss stated I don't think we're going to lose anything that way.

Koller stated I think staff should get some estimates on re-doing our audio system. Davis stated we are and will have. The current vendor that supports the system now had someone out yesterday but they were not really familiar with what we needed. So, we sent them home. We inquired about someone else with a little more technical expertise could come and look at the problem. Their only other employee that could do this is currently in New York and can't be here until a week from Friday so we contacted another support service. They'll have somebody out here on Friday to look at the problem. We will take a look and see what's necessary to, at the minimum, make the repair to what we have and perhaps get an idea of upgrading our whole audio/video recording system.

Ronning asked when we consider going forward with this thing, would you be able to put together the previous costs that we have invested into it? At some point, if you're putting dollar, dollar, hundred dollar bills 'down the drain,' it's worth something to update/upgrade. But, if it's not the case, then get the 'bailing wire' out.

Voss stated one thing, I think this is the third system that I remember. This system that's lying on the table right now, was a big improvement over the one before. So, I remember that being a big step. That's when we got video.

Davis stated yeah, and there have been quantum upgrades in equipment and service since then. We say the system's eight years old, well, we all probably drive vehicles that are older than that and say, 'What's wrong with that?' But, in this field, it means everything. And, part of the issue back there, there are some components that are hardwired and essentially have power running to them all the time. So, there's a little more wear and tear. Well, you'll say, 'They're only used three or four times a month.' But there's other uses that cause them to age more quickly than you'd normally expect. Voss stated yeah, technology is better now. Davis stated correct. Ronning stated yeah, and it's cheaper.

Voss asked is there a motion on this? Mundle asked do you need a motion? Or, just direction? Ronning stated nobody disagrees. Davis stated I think we should just table this. **Mundle stated I'll make a motion to table the Video Agenda Indexing. Ronning stated support.** Voss stated any discussion? All in favor say aye?" **All in favor.** Voss stated any opposed? That matter is tabled. **Motion passes unanimously.**

8.0G.2  
Gambling  
Contribution  
Ordinance  
Change

Davis presented the staff report indicating the City Council discussed a formula change for charitable gambling proceeds at their October 28, 2015, Work Meeting. Current City Ordinance, Chapter 42, Article V, Section 42-196, provides for a local gambling tax of 3% on gross receipts of each gambling organizations operating lawful gambling in the City from proceeds less prizes paid out by the organizations. The Ordinance adopting the gambling tax was approved on February 15, 2006. These proceeds are by Statute required to be used for no other purpose than the regulation of lawful gambling within the City.

State Statutes also allow the adoption by an ordinance requirement that such organizations conducting charitable gambling activities must contribute 10% per year of their net profits derived from lawful gambling conducted at premises within the City's jurisdiction to a fund administered and regulated by the responsible local unit of government without cost to such fund. The funds must be disbursed by the local unit of government for (i) charitable contributions as defined in Section 349.12, Subdivision 7a of State Statutes; or, (ii) police, fire, and other emergency or public safety-related services, equipment, and training, excluding pension obligations. Staff has been informed that by officials at the Minnesota Gambling Control Board that required contributions can be up to 10%.

Staff was directed by City Council to verify that the Ordinance could be changed to repeal the gambling tax and a 3% required contribution be substituted in its place. The Ordinance can be amended to reflect Council's concerns. And at the conclusion of staff's presentation, the City Attorney will provide recommendations as to modifications required to amend the Ordinance.

In addition, Staff was requested to contact the permit holders to determine if they had any issues with this proposed change. Currently, there are four organizations that operate charitable gambling activities within the City. These are the Coon Lake Beach Community Center, Ham Lakes Lions Club, Chops, Inc., and the Andover Youth Hockey Association. Staff contacted all four permit holders to determine if they had any comments or objections to repealing the 3% City gambling tax and replacing the tax with a 3% contribution. All the organizations stated that as long as they were required to pay no higher fees, they had no issue with the change

We currently receive \$22,000 in charitable gambling proceeds. This is the amount collected in 2014 and to date, in 2015, we have received \$19,500. Repealing the gambling tax and changing the Ordinance to a required contribution allows the City additional flexibility in the assignment of these funds.

Staff is seeking direction as to the amendment of City Ordinance, Chapter 42, Article V, repeal of the 3% gambling tax with the addition of a 3% mandatory contribution from permit holders.

Davis stated at this time, I'd like to ask the City Attorney to provide comments on possible ways that the Ordinance could be amended.

Vierling stated the amendments that are being discussed in front of you tonight are actually rather easy to implement within the City Ordinance. You'll recall that your current Ordinance aligns with the Statute in that you do require a 3% tax that you collect for administration and supervision of the licensed activities. Secondly, you also require the gambling organizations to expend 90% of their funds within your trade area that are defined, and that is allowed by State Statute as well.

8.0G.2  
Gambling  
Contribution  
Ordinance  
Change

Vierling stated currently, you have not set up a fund from which you can require them to pay into up to 10% for which you then control where those funds go to, charitable organizations within the community. In terms of tax, you can reduce or eliminate it. If you want to set up a requirement that they pay into a fund from which you will determine where those funds go for charitable activities within the community, you can do so. Both of those can be relatively easy amendments to put into place.

Voss stated I think there is one kind of important point. To make sure I understand this right, last time we were talking about substituting the 3% contribution for the 3% tax. In our mind, was that it was a wash, no effect. But, correct me if I'm wrong, but the tax is 3% of gross receipts but the contribution approach is up to 10% on the net profits. Vierling answered correct.

Voss asked if we went 3% net profits, would we not have less revenue? Vierling stated that's an issue. Voss stated I still like the idea of taking the route so we have flexibility as to how those funds are spent but how do we find the right number because it's up to 10% so we can set it up to 10%. Vierling stated correct.

Voss asked so what's the right number so we don't lose revenue and the gambling organization? Our intent is not to have a tax any more than they are contributing right now. Vierling stated the only way to do that is to get their annual reports, which outline their gross and overhead derived, which they have to supply to the State. Then interpolate and recalculate from there to see if you can get an equivalent amount of money, assuming that they'll do approximately the same business from year to year.

Voss asked can we do that by organization? Or, is it just by a blanket? Vierling advised it is a blanket. Voss stated we have to look at it to see. Vierling stated yeah, it doesn't allow you to pick and choose.

Ronning asked would it be appropriate to amend the Resolution to have 3% of all proceeds to a contribution. Vierling advised you can't because Statute says that the only thing for creating a fund over which you control, to make donations back out to the community, by Statute you can only do 10% of net. So, it does not allow you to go to proceeds.

Voss stated well, with where we set forward right now, do we necessarily have to set the percentage? Is this something that's done by Ordinance? Can it be done by fee schedule? Vierling stated what I would suggest that you do, or consider if you're in favor of this, what we could do between now and your next meeting, perhaps, is we could get from the State of Minnesota, from the organizations that operate here, let's say in the past three years, their annual report. Run the computations on those on an average basis to see if up to 10% gets close to 3% of the gross. Then apply that, whatever figure we feel is closest to that, to a percentage that we come back to you in an Ordinance amendment that would implement that.

Voss stated the worse that could happen is the 10% of net profits is less than the 3% gross. Vierling stated it's not going to cover it, you're right. Voss stated I can't imagine it would be. The net profits, what's defined in 'net profit?' Their administrative costs come out? Vierling stated their administrative costs that are paid out to someone and so forth. Voss asked not their contributions spent in the trade area? Vierling advised not their

8.0G.2  
Gambling  
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Change

contributions but in terms of what it costs them to operate. Certainly the overhead we all understand but what they end up taking in and what they pay out for winnings is also part of that, which goes with that. Voss stated but that's a set number. That should be a set number. Vierling stated well, depending upon the type of activity that they're in, yes it is.

Ronning stated to accommodate this, somebody verify the numbers. 3% of 100 is obviously 3%. 97% left, 3% of 97 is 2.91 or aggregate 5.91% should equal. Voss stated they have more costs than just the 3% tax though. Somewhere they should have staff.

Vierling stated what you don't know is the ratio between their overhead and their net. Voss stated yeah, that's what you don't know. Davis stated and what their payout is on prizes because those are taken out of that cost. Voss stated I think that's set. Most of the payouts are set. Vierling advised depending on the activity. If it's bingo, if it's tip boards, and if it's something else, then it's a different ratio.

Voss asked are we all in agreement of taking that route to give us flexibility to expend these funds? Mundle stated if it works out, yeah. Voss stated if we can work out the mechanics of it. I'm sure we want to go at least that far. Mundle stated I don't want to fully commit yet but I want to see how it would work out.

Koller stated it would be nice to see some numbers. Voss stated yeah, and what it would take. Mundle stated I believe Mark's suggestion would be the next level to look at the last three years.

**Ronning stated move to table this until such time that Jack can bring additional information from other cities regarding the economic impact.** Mundle asked did you mean to say from these groups? Ronning stated somebody said to survey the other cities and see how? Voss stated no, we'll look at the gambling organizations now that they have the report, we'll look at the last three years of the reports, figure out what their net profits were and if we could make that 3%. Then if you can, say there's a 7%, or whatever number gets us close to equal. **Ronning stated the short way to say it is table it until we get more information.**

Voss stated so the percentage, when we do this, would be in the Ordinance then? Vierling advised yes, it is. Voss asked then we'd have the ability to change the Ordinance? Vierling advised at any time you wish. Voss stated so we can assess this every year because we should be able to figure out what that 3% would have been, that's pretty easy because they're going to show the gross on their reports. So we can assess whether we need to adjust that.

Davis stated in terms of their reporting requirements to the City, though, are there different forms that they use for the gambling tax as opposed to the required contribution? I wouldn't want to have these organizations have to go through filing different forms every year. Vierling advised no, they're not going to have to change forms but we may have to get the form that they file with Minnesota Charitable Gambling Department as opposed to what they send to us. That would be a more complete breakdown. Voss asked but that's just a request, right? Vierling advised that's a data request.

Davis stated the only other consideration is currently we use this 3% tax now as payment on our Sheriff's Department contract so if we go back to the required contribution so we can

8.0G.2  
Gambling  
Contribution  
Ordinance  
Change

have more flexibility on the use of these funds and we don't apply it to the Sheriff's contract, then in next year and subsequent years, we'll have to come up with an additional \$22,000 to cover that cost.

Mundle stated why don't we just apply, say 75% of this towards the Sheriff's contract and take the other 25%. Voss asked we'd still have the flexibility, right? Davis replied yes. Vierling advised you would have flexibility within the dedicated fund that you'd be creating to fund Sheriff, Fire, or other charitable organizations within the community you desire.

Ronning asked can you give an opinion on what the reasonableness would be to go how many years? Three years, five years, or something back on that, whatever that document is they file? Vierling advised it is a 'rule of thumb,' no more, no less. Certainly you'd get more with five years but I think three years is a decent average that shows you a running total of what they've been producing within the community.

Voss stated you definitely don't want to go more than five years because that's when Charitable Gambling took a dive. It was like six, seven years ago. Ronning stated when you're computing those numbers, typically you throw out the high and the low and average in the middle. Vierling explained with a three year, we'll just average all three. Voss stated we were talking four, a pretty small group. And it's the ones that do gambling, not every group. Okay, so we've got a motion to table. Is there a second?

**Voss stated I'll second.** Voss stated any discussion? All to the motion say aye?" **All in favor.** Voss stated any opposed? That motion passes. **Motion passes unanimously.**

Voss asked perhaps by the next meeting? Vierling stated well it depends on how fast the State can turn around the request.

**9.0 Other**  
9.0A  
Staff Reports  
Generator  
Update

Voss asked Jack, on the agenda, there was an item for the generator? Davis stated we had to pull that, it wasn't on the official agenda. It was on the preliminary one. We are waiting for one more quote on that. The last contractor to quote on it had to convert his quote. His original quote didn't provide for a gas fuel generator with a propane backup. So, that's the one standard that we wanted to achieve. That will be on the next Council agenda.

Work  
Meeting  
Canceled

Davis stated we have a standing Work Meeting scheduled for the fourth Wednesday of each month, which is November 25<sup>th</sup>. Staff has no items for consideration for the meeting. I'm just checking to make sure that there's nothing that you wish to bring up or have that meeting scheduled, as indicated in our report.

EDA Report

Voss asked any Council have agenda items for a Work Meeting? No? Ronning stated it's more of a comment than a report, I was going to suggest and ask that we get some kind of feedback/breakdown of what economic projects we've been involved with and what the results are for the last. Voss stated before you go on, though, this is not part of the Work Meeting, right? I'm just asking, is there desire to have a Work Meeting on the 25<sup>th</sup>? No? Okay, just want to make sure.

Davis stated we will have an EDA report on the next Council agenda and I'll make sure that's included in that. Ronning asked is there more than what's before the EDA? Davis stated generally all of our economic development activities, have been reported at the EDA level. Periodically, they've been brought before Council, perhaps quarterly, and given a

summation of the year's activities.

Ronning stated I'm curious what the investment in economic development is and what the return, and if there's a way to suggest any recommendations. Davis stated we'll have those too. It's something the EDA has been focusing on the last couple of months. We had some pretty good discussion at the last meeting so I think there's some fundamental recommendations that they're going to make as to strategies for business recruitment and retention. Hopefully, that will 'bear some fruit' as we go forward. Ronning stated thank you. Voss asked anything else Jack?

Recognition  
of  
Terry Allen

Davis stated I would like to recognize one of our Public Works employees, Mr. Terry Allen. Mr. Terry Allen was one of the first people on the scene at the accident on 221<sup>st</sup> and 65 last week and because of his swift and decisive reaction to the incident, he was able assist two of the people to free the female occupant who was trapped underneath the vehicle to run clear. He responded with quick judgment and no hesitation and I just wanted to give him some credit for that action and recognize his service on that.

Committee  
Recording  
Secretary

Davis stated the only other thing that I have is that now our Recording Secretary for the Planning Commission, EDA, and Parks & Roads Commission resigned in October, her resignation was effective in October. We did advertise for that position and received nine applications. Of the nine applications, we picked out three for interviews. Of those three, we selected for interviews, one took another job and two didn't respond to the invitation for interview. So, we went back and selected two others for interviews. Both of them were interviewed but at the interview they said they didn't have the qualifications for the job. So, currently staff is doing minutes from that. Davis stated I'd like to get some direction as to how you'd wish to proceed to fill that position. We could re-interview and I wouldn't mind even if anybody's listening to this, we could have them come by here, pick up an application, and we'll certainly consider what they have.

Voss stated short term, are there options with temp agencies? Davis stated temp agencies, and we can also use some staff in the short-term too. We've had a couple of our staff members volunteer to be minute takers for these Commissions. So, that's another way we can do it. I would like, long-term though, to have somebody that we can have permanently come and take the minutes for these meetings. So, again, if there's anybody that you know locally that you feel has some qualifications, please encourage them to come and get an application.

Voss stated I'd just hate to see staff taken away from other duties. Davis stated that's the real issue, yeah. And, of course too, when staff does the minutes, they're going to be very brief.

Voss asked any thoughts? Koller stated run another ad. Davis stated that would be something. Again, I say if anyone knows anybody that feels like they may be interested and have the qualifications, encourage them to come here and pick up an application. If we don't receive any we'll kind of let it play round for a month and we'll put it back out on at least our website. We won't advertise in the paper yet, and we'll see if we can get another round of applicants. Voss stated okay.

Mundle asked would there be any specialty websites that you could advertise this on? Voss stated, well, it's not a full-time job. Mundle stated it's not a full-time job but there's certain websites you can go to that, for IT work, those websites are just exclusive for IT work want

Committee  
Recording  
Secretary

ads. Would there be something like that for City employees? Davis stated there may be. The one I'm hoping to find, though, is somebody that's at least somewhat local and somebody that we can have around for a while. We don't want to go through this process, you know, I'd thought about somebody that's going to some of the community colleges, or something like that, and maybe get some part-time help. But, you know, they're going to be part-time and will be here for a year or two and then they'll be gone. Be nice if we could find somebody who's just looking for some part-time work and we could have them for the long term. So, we'll investigate every possibility there is out there.

Voss asked we can talk about it again at the next meeting? Davis replied yes.

9.0B  
Council  
Report –  
Member  
Harrington

Harrington stated I've got a couple things. There's some issues with standing water on Lincoln and Laurel. I know, when it's going to get cold, people will be concerned about ice over there. Is everything, is it going to be drained off so there'll be no problems over there? Davis stated I think the issue there is the fact that they've just put the base course down so there's a lip on the curb that the water collects. There will be some drainage, slow off there, if there are any ice issues we'll go over there and take care of it. Harrington stated okay.

Harrington stated I'd just like to wish everybody a happy a safe Thanksgiving.

Council  
Member  
Ronning

Ronning stated I'm thinking about making a motion to put him on the record commending his, so he's part of the minutes recognizing his swift thinking and swift action and assist in removing the injured from the damaged vehicles, or some such thing. What's the name? Davis replied Terry Allen. If you'd like, we might want to do that through a Resolution or something at the next meeting. Ronning stated okay, sure.

Council  
Member  
Koller

Koller stated I attended the Planning Commission. We had two public hearings, one for a home occupation and one for the Flood Plain Ordinance. Both of them we'll have at our next Council meeting. Koller stated the Watershed meeting I went to, Board of Soil and Water Resources made a presentation about our future projects. Then we should probably by now be receiving the answers from our audit that was done. That's about it.

Council  
Member  
Mundle

Mundle stated the EDA meeting, we had a large discussion about marketing. Essentially about who we should be marketing to as far as business, residential developers, developers in general, and what should we have to market them with to inform them of East Bethel. So, had a fairly long discussion about that and a lot of different ideas came out; that was pretty good.

Mundle stated firefighter staff meeting last week, they went over training schedules for 2016 and the first staff meeting of next year is right away, on January 11<sup>th</sup>. So, usually that's February, I believe. But, it's going to be right away, January 11<sup>th</sup>. The Fire Open House, which is usually on a Saturday, they will be holding it on a Thursday evening in October, 2016. So, that's a little different.

Mundle stated on December 7<sup>th</sup>, they'll have Respectful Work Place training, that would be this December 7<sup>th</sup>, and they went over the different accident scenes and what happened. That was about it there.

Mundle stated happy Thanksgiving and Town Hall Meeting tomorrow.

Mayor Voss Voss stated same time, same place. Ronning asked 6:30? Voss stated 6 o'clock. Hope to see a lot of folks here tomorrow night and a good discussion tomorrow night.

Davis asked did you want to mention about the Viking lighting project? Voss stated I'll mention it tomorrow night. Got to save something for the Town Hall Meeting. So, now they know they have to come tomorrow. Davis stated there you go.

9.0C None.  
Other

**10.0** **Harrington stated make a motion to adjourn. Koller stated I'll second.** Voss stated any discussion? All in favor say aye?" **All in favor.** Voss stated any opposed? That motion passes. **Motion passes unanimously.**

Meeting adjourned at 8:55 p.m.

Submitted by:

Carla Wirth

*TimeSaver Off Site Secretarial Inc.*