

**City of East Bethel**  
**Housing and Redevelopment Authority**

January 18, 2012

The Housing and Redevelopment Authority (HRA) met on January 18, 2012 for a regular meeting at City Hall at 7:00 PM.

MEMBERS PRESENT:        Bob DeRoche                Richard Lawrence        Heidi Moegerle  
   Steve Voss

MEMBERS EXCUSED:        Bill Boyer

ALSO PRESENT:             Jack Davis, City Administrator

Call to Order    Moegerle called the meeting to order at 7:05 PM.

Adopt                **Voss made a motion to adopt the January 18, 2012 Housing and Redevelopment Authority (HRA) meeting agenda. DeRoche seconded; all in favor, motion carries.**  
Agenda

Approve            **Moegerle made a approve the October 5, 2011 HRA minutes. DeRoche seconded. Voss**  
Minutes            **abstained. DeRoche, Lawrence and Moegerle, aye; motion carries.**

Appoint            Davis explained according to the HRA By-Laws, the Board is required to elect HRA Officers at  
2012                its annual meeting. **Section 2.2 Officers.** The officers of the Authority shall consist of a  
Officers            Chairperson, Vice Chairperson, a Secretary and an Executive Director. The Chairperson, Vice  
                                 Chairperson and Secretary shall be members of the Board and shall be elected annually, and no  
                                 Commissioner may serve as Chair and Vice-Chair at the same time.

Current HRA Officers are as follows:

Bill Boyer, Chair  
Heidi Moegerle, Vice-Chair  
Steve Voss, Secretary

Staff is recommending the Housing and Redevelopment Authority Board adopt Resolution 2012-01 electing the 2012 HRA officers.

Moegerle asked, "What is the HRA going to do that we need the leadership on?" Davis explained the only thing that might come up is some projects Coon Lake Beach. Voss asked, "Don't we have the Housing Action Plan? That has been adopted." Davis said, "Yes and yes."

**DeRoche made a motion to nominate Steve Voss as Chair, Boyer as Secretary and himself as Vice Chair and to adopt Resolution 2012-01 Appointing 2012 HRA Officers. Lawrence seconded; all in favor, motion carries.**

Res. 2012-        Davis explained that State Statute requires that the East Bethel Housing and Redevelopment  
02 Designate    Authority publish its official notices in a newspaper that has general distribution throughout the  
Official         City. The Housing and Redevelopment Authority is required to designate an official newspaper  
Newspaper      where legal notices will be published.

The Anoka County Union meets the publication and circulation requirements and it is also the City of East Bethel's official newspaper.

Resolution 2012-02 designates the Anoka Union as the official newspaper for 2012.

Staff is recommending the Housing and Redevelopment Authority Board adopt Resolution 2012-02 designating the Anoka County Union as the Official Newspaper for 2012.

**DeRoche made a motion to adopt Resolution 2012-02 Designating the Anoka County Union as the Official Newspaper of the HRA. Voss seconded; all in favor, motion carries.**

Res. 2012-03 Designating Bank Depositories  
 Davis explained that Resolution 2012-03 identifies official depositories for East Bethel Housing and Redevelopment Authority funds. These agencies or institutions are the approved depositories for East Bethel Housing and Redevelopment funds to include checking, money market or investments.

Staff is recommending the Housing and Redevelopment Authority Board adopt Resolution 2012-03 designating the official depositories for 2012.

DeRoche asked "Why are there two depositories listed?" Davis explained because we use both those accounts.

**Moegerle made a motion to adopt Resolution 2012-03 Designating Bank Depositories. DeRoche seconded.** Voss asked, "What is the 4M fund?" Davis explained the 4M fund is a cash management and investment program for Minnesota public funds sponsored and governed by the League of Minnesota Cities. **All in favor, motion carries.**

Res. 2012-04 Setting Meeting Dates  
 Davis explained that the Housing and Redevelopment Authority By-Laws require the HRA Board to hold an annual meeting preceding the second regular City Council meeting at 6:30 P.M. of the month of January in each year. The HRA must also hold regular meetings at least once the first month of each quarter preceding the second regularly scheduled City Council meeting, or at such other time as the Board may determine.

Attached is Resolution 2012-04 setting the HRA meeting dates for 2012.

Staff recommends adoption of Resolution 2012-04 Setting the Meeting Dates for Housing and Redevelopment Authority meetings.

**DeRoche made a motion to adopt Resolution 2012-04 Setting Meeting Dates for 2012. Lawrence seconded.** Moegerle said "This makes a liar out of us time and again, because like tonight our meeting was supposed to be held at 6:30 p.m. She asked do we have to designate a time for these meetings in our resolution?" Voss asked, "Can we say preceding the Council meeting?" **DeRoche amended his motion to amend the Resolution, deleting the time and adding preceding the Council meeting. All in favor, motion carries.**

Adjourn  
**DeRoche made a motion to adjourn the HRA meeting at 7:15 PM. Moegerle seconded; all in favor, motion carries.**

Attest:

Wendy Warren  
 Deputy City Clerk