

City of East Bethel

City Council Agenda

Regular Council Meeting – 7:00 p.m.
Date: March 18, 2015



	<u>Item</u>	
7:00 PM	1.0	Call to Order
7:01 PM	2.0	Pledge of Allegiance
7:02 PM	3.0	Adopt Agenda
7:03 PM	4.0	Presentations
	Page 3	A. MidContinent Annual Report
	Page 4-8	B. Sheriff's Report
7:25 PM	5.0	Public Forum
7:35 PM	6.0	Consent Agenda

Any item on the consent agenda may be removed for consideration by request of any one Council Member and put on the regular agenda for discussion and consideration

- | | | |
|------------|----|---|
| Page 11-14 | A. | Approve Bills |
| Page 15-27 | B. | Meeting Minutes, March 4, 2015, City Council Meeting |
| Page 28 | C. | Approve Resolution 2015-16 Permanent Fund Transfer |
| Page 29 | D. | Firefighter Resignation |
| Page 30 | E. | Resolution 2015-17 Adopt-A-Park: Hidden Creek Park |
| | F. | City Insurance Brokerage Services—Property / Liability |
| Page 31-35 | G. | Resolution 2015-18 Approving Application for Raffle Permit for Cedar Creek Community School |

New Business

7:40 PM	7.0	Commission, Association and Task Force Reports
		A. Planning Commission
		B. Economic Development Authority
		C. Parks Commission
		D. Road Commission
	Page 36-39	1. Resolution 2015-19 Supporting Dedicated Funding for City Streets
7:45 PM	8.0	Department Reports
		A. Community Development
		B. Engineer
		C. City Attorney
	Page 40-70	1. Nuisance Property Declaration - 24054 Johnson Street NE, PID # 29-34-23-31-0003
		D. Finance
		E. Public Works
	Page 71-73	1. Street Maintenance JPA Bids
	Page 74-75	2. Class V Road Projects
		F. Fire Department
	Page 76-78	1. February Fire Department Report

- G. City Administrator
 - Page 79-81 1. Resolution 2015-20, Early Voting
 - Page 82 2. Assessor Services Contract
 - Page 83-84 3. March 25, 2015 Work Meeting Agenda

8:30PM

9.0

Other

- A. Staff Report
- B. Council Reports
- C. Other
- D. Closed Session
 - 1. Property Acquisition Minn. Statute § 13D.05 subd. 3 (c).
 - 2. Union Contract, Minn. Stat.13 D. 03 subd. 1 (b)

9:00 PM

10.0

Adjourn



City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 4.0 A

Agenda Item:

MidContinent Report

Requested Action:

Information Only

Background Information:

Dan Nelson, Director of Governmental Affairs, with MidContinent will address the current cable service area and future plans for expansion within the City.

Fiscal Impact:

None

Recommendation(s):

Information Only

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: X



City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 4.0 B

Agenda Item:

Sheriff's Report

Requested Action:

Information Only

Background Information:

Commander Orlando will present her report for February 2015.

Fiscal Impact:

None

Recommendation(s):

Information Only

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: X

Anoka County Sheriff's Office Report
February 2015

Custodial Arrests / Significant Events

DWI's: There were 3 DWI arrests in February. One arrest was a wrong way driver on Hwy 65. This occurred at 2:40 a.m. The suspect's bac was .26. The two other arrests were for traffic violations.

Burglary / Possession of Stolen Property:

On February 3rd a deputy was approached by a male wanting to make a theft report. He advised that he had a jar of change taken from his bedroom while he was gone from his residence. There was a suspect based on him paying a debt back in coins. One of the residents went to the suspects house and confronted him. He denied taking the jar, but it was visible to the resident. She pointed it out to him at which time he threw the jar at her, breaking it. Deputies were not notified until four days later of the incident. The suspect had been known to the victim and witness and was known to walk into their residence uninvited. A deputy spoke with the suspect who denied stealing the change jar and made up an excuse for why he had paid his debt in change. The male was charged with possession of stolen property.

3rd Degree Controlled Substance:

On February 4th, a deputy conducted a traffic stop on a vehicle leaving a known drug house. The deputy smelled marijuana upon speaking with the driver. The driver and three passengers all had licenses that were either suspended or revoked. In searching the vehicle, the deputy located four bags stuffed into a seat located in front of one of the rear seat passengers. The substance appeared to be methamphetamine. Hypodermic needles were located on the driver and one passenger. Both were charged by citation. The rear seat passenger suspect was taken to jail. Charges were dismissed by the County Attorney's Office after a report from the Regional Forensic Lab finding the substance in the baggies was not a controlled substance.

2nd Degree Assault / Terroristic Threats:

On February 5th deputies were called to a residence on an ex-husband who had just threatened his ex-wife with a knife. The victim had locked herself into a vehicle in the driveway and the suspect was in the residence. Upon deputies arrival, they were able to take the suspect into custody. The victim

reported the suspect had been drinking and was angry with her after she confronted him about it and threw his drink away. The victim reported the suspect grabbed a butchers knife from the kitchen and threatened to kill her, while holding the knife over her chest area. The victim was very afraid and pleaded with him not to kill her. The suspect did back away at which time the victim called 911 and ran outside to lock herself in a car.

5th Degree Controlled Substance:

On February 20th, a deputy stopped a vehicle for having expired tabs. Upon approaching the vehicle, the deputy could smell marijuana. The deputy asked about the marijuana and the passenger handed him a small baggie. The driver advised he had a bottle of Percocet that did not belong to him. He advised he had been given the pills in return for work he did on someone's vehicle. The deputy confiscated a bottle of 13 Oxycodone tablets. The deputy in searching the vehicle also found 31 grams of marijuana in the passenger's purse. The driver went to jail, the passenger was issued a citation.

Arrest Breakdowns:

Felony – 5

5th Degree Controlled Substance – 1
2nd Degree Assault & Terroristic Threats – 1
Burglary - 1
3rd Degree Controlled Substance – 1

Gross Misdemeanor – 1

Sell alcohol to a minor - 1

Misdemeanor – 8

Barking Dog – 1
Small Amount of Marijuana in Motor Vehicle – 2
Ordinance Violation – Failure to Hook Up to Sewer System – 1
5th Degree Assault -1
Possession of Hypodermic Needles – 2 (same incident)
Possess Stolen Property - 1

CITY OF EAST BETHEL

FEBRUARY 2015

ITEM	February-15	January-14	YTD 2015	YTD 2014
Radio Calls *	NA**	NA**	NA**	518
Incident Reports	294	354	648	574
Burglaries	4	2	6	5
Thefts	9	16	25	21
Crim Sex Conduct	0	2	2	3
Assault	2	4	6	4
Damage to Property	2	5	7	2
Harass Comm	2	4	6	4
Felony Arrests	5	8	13	6
Gross Misd Arrests	0	0	0	2
Misd Arrests	9	9	18	19
DUI Arrests	3	6	9	10
Domestic Arrests	3	2	5	5
Warrant Arrests	3	5	8	11
Traffic Arrests	59	74	133	204

* Total Radio Calls for the month and YTD are the sum from City of East Bethel and Community Service Officer pages.

** Calls for Service not available at this time.

CITY OF EAST BETHEL – COMMUNITY SERVICE OFFICERS

FEBRUARY 2015

ITEM	February-15	January-14	YTD 2015	YTD 2014
Radio Calls	25	34	59	73
Incident Reports	17	34	51	68
Accident Assist	1	3	4	14
Vehicle Lock Out	4	5	9	8
Extra Patrol	12	19	31	46
House Check	0	0	0	0
Business Check	0	1	1	2
Animal Complaints	3	1	4	4
Traffic Assist	2	4	6	10
Aids: Agency	25	25	50	66
Aids: Public	8	18	26	44
Paper Service	0	0	0	0
Inspections	0	0	0	0
Ordinance Violations	1	2	3	1



City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 6.0 A-G

Agenda Item:

Consent Agenda

Requested Action:

Consider approval of the Consent Agenda

Background Information:

Item A

Approve Bills

Item B

March 4, 2015 City Council Minutes

Meeting minutes from the March 4, 2015 City Council Meeting are attached for your review.

Item C

Approve Resolution 2015-16 Permanent Fund Transfer

Fund 408 was set up to collect fees from the home owners in the Whispering Aspen development to pay for the debt incurred to finance the construction of their new well. The City collects these fees on a monthly basis and records them in fund 408 and then annually transfers \$5,000 to Fund 309 to pay the MN Public Facilities Authority debt for the well project. In order to streamline this process, staff is recommending closing fund 408 and recording the revenue directly to fund 309.

Item D

Accept Resignation of Fire Fighter

Kalli Haapoja has submitted her resignation as Fire Fighter for the City of East Bethel. Due to other commitments, Kalli is currently unable to dedicate the time and effort needed to be part of the Fire Department. Kalli has been a great asset to the City of East Bethel and the East Bethel Fire Department.

Item E

Resolution 2015-17 Adopt-A-Park: Hidden Creek Park

The City has received an application for the Adopt-A-Park Program to adopt Hidden Creek Park from Doug, Megan and Cole Johansen.

Staff recommends adoption of Resolution 2015-17 recognizing the Johansen Family's commitment to help maintain Hidden Creek Park as part of the Adopt-A-Park program.

Item F

Insurance Agency Services

The City's existing insurance agency agreement with Bearence Management Group expires at the end of 2015. Professional services should be advertised periodically to solicit quotes to ensure that the City is receiving the best value for its investment. Staff requests approval to issue an RFP for insurance agency services.

Item G

Resolution 2015-18 Approving Application for Raffle Permit for Cedar Creek

Community School

Approval of this resolution and application allows a no waiting period for an exempt permit for Cedar Creek Community School PTO to hold a raffle on Saturday, April 18, 2015 at the Cedar Creek Community School.

Fiscal Impact:

As noted above.

Recommendation(s):

Staff recommends approval of the Consent Agenda as presented.



Payments for Council Approval March 18, 2015

Bills to be approved for payment	\$82,582.92
Electronic payroll payments	\$28,556.52
Payroll - City Staff - March 12, 2015	\$33,730.52
Payroll - City Council - March 15, 2015	\$1,775.99
Payroll - Fire Dept - March 15, 2015	\$7,409.26
Total to be Approved for Payment	\$154,055.21

City of East Bethel

March 18, 2015

Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
2005B 207th Serv Rd SA Bonds	Fiscal Agent s Fees	3908848	US Bank	303	30300	\$425.00
2008A GO SEWER REV BONDS	Fiscal Agent s Fees	3909950	US Bank	308	30800	\$450.00
Arena Operations	Bldgs/Facilities Repair/Maint	102121	Rogers Electric	615	49851	\$119.90
Arena Operations	Bldgs/Facilities Repair/Maint	102122	Rogers Electric	615	49851	\$350.95
Arena Operations	Bldgs/Facilities Repair/Maint	022515	Wright-Hennepin Coop Electric	615	49851	\$194.95
Arena Operations	General Operating Supplies	9676232680	Grainger	615	49851	\$284.90
Arena Operations	Motor Fuels	1086048709	Ferrellgas	615	49851	\$265.26
Arena Operations	Motor Fuels	RNT5865643	Ferrellgas	615	49851	\$12.00
Arena Operations	Refuse Removal	622998	Ace Solid Waste, Inc.	615	49851	\$204.75
Arena Operations	Repairs/Maint Machinery/Equip	56972-IN	R & R Specialities, Inc.	615	49851	\$950.00
Central Services/Supplies	Information Systems	b150306j	Anoka County Treasury Dept	101	48150	\$225.00
Central Services/Supplies	Information Systems	219986	City of Roseville	101	48150	\$2,388.67
Central Services/Supplies	Legal Notices	187773	ECM Publishers, Inc.	101	48150	\$86.00
Central Services/Supplies	Office Equipment Rental	208162	Metro Sales Inc.	101	48150	\$520.06
Central Services/Supplies	Office Equipment Rental	273959049	US Bank Equipment Finance	101	48150	\$269.50
Central Services/Supplies	Office Supplies	IN0740426	Innovative Office Solutions	101	48150	\$112.75
Central Services/Supplies	Postage/Delivery	7370-01	Do-Good.Biz	101	48150	\$987.98
Central Services/Supplies	Printing and Duplicating	11214	Catalyst Graphics, Inc.	101	48150	\$520.83
Central Services/Supplies	Professional Services Fees	849	Safe Assure Consultants Inc.	101	48150	\$3,164.00
Central Services/Supplies	Professional Services Fees	850	Safe Assure Consultants Inc.	101	48150	\$3,164.00
Central Services/Supplies	Telephone		CenturyLink	101	48150	\$0.00
Central Services/Supplies	Telephone	022815	CenturyLink	101	48150	\$92.93
City Administration	Professional Services Fees	M21160	TimeSaver Off Site Secretarial	101	41320	\$486.25
Economic Development Authority	Professional Services Fees	106	Susan Irons	232	23200	\$48.00
Finance	Auditing and Acct g Services	340656	Abdo, Eick & Meyers, LLP	101	41520	\$10,000.00
Fire Department	Bldgs/Facilities Repair/Maint	27102	Alex Air Apparatus, Inc.	101	42210	\$1,200.00
Fire Department	Bldgs/Facilities Repair/Maint	11468	Betz Mechanical, Inc.	101	42210	\$1,303.99
Fire Department	Bldgs/Facilities Repair/Maint	123359	Summit Companies	101	42210	\$117.00
Fire Department	Clothing & Personal Equipment	3537	Emergency Response Solutions	101	42210	\$913.49
Fire Department	Conferences/Meetings	572129	Century College	101	42210	\$1,387.00
Fire Department	Conferences/Meetings	3164918	Jones & Bartlett Learning, LLC	101	42210	\$501.54
Fire Department	General Operating Supplies	685028	Tierney Brothers Inc.	101	42210	\$275.00
Fire Department	Motor Vehicles	5230	NELSON AUTO CENTER	701	42210	\$31,583.95
Fire Department	Refuse Removal	622998	Ace Solid Waste, Inc.	101	42210	\$43.82
Fire Department	Repairs/Maint Machinery/Equip	4547	Kirvida Fire, Inc.	101	42210	\$551.35
Fire Department	Repairs/Maint Machinery/Equip	4548	Kirvida Fire, Inc.	101	42210	\$1,043.97
Fire Department	Shop Supplies	52953	Aker Doors, Inc.	101	42210	\$147.49
Fire Department	Shop Supplies	1769	Chief's Choice Fire & Rescue	101	42210	\$276.16
Fire Department	Software Licensing	204235	Swissphone	101	42210	\$840.00
Fire Department	Telephone		CenturyLink	101	42210	\$0.00
Fire Department	Telephone		CenturyLink	101	42210	\$58.94
Fire Department	Telephone		CenturyLink	101	42210	\$0.00
Fire Department	Telephone		CenturyLink	101	42210	\$0.00
Fire Department	Telephone	022815	CenturyLink	101	42210	\$114.47
Fire Department	Telephone	022815	CenturyLink	101	42210	\$56.13
Fire Department	Telephone	022815	CenturyLink	101	42210	\$0.00

City of East Bethel

March 18, 2015

Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Fire Department	Telephone	022815	CenturyLink	101	42210	\$169.86
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	14116	Blaine Lock & Safe, Inc.	101	41940	\$430.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	455408-02-15	Premium Waters, Inc.	101	41940	\$28.35
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	125460	Robert B. Hill Company	101	41940	\$18.00
General Govt Buildings/Plant	Refuse Removal	622998	Ace Solid Waste, Inc.	101	41940	\$51.10
Legal	Legal Fees	02 2015	Eckberg, Lammers, Briggs,	101	41610	\$8,308.68
Legal	Legal Fees	141037	Eckberg, Lammers, Briggs,	101	41610	\$2,516.00
Park Maintenance	Clothing & Personal Equipment	1182781386	G&K Services - St. Paul	101	43201	\$19.00
Park Maintenance	Equipment Parts	02-264162	Lano Equipment, Inc.	101	43201	\$49.98
Park Maintenance	Equipment Parts	9539	Plow World, Inc.	101	43201	\$5.51
Park Maintenance	Lubricants and Additives	20C164627	Ziegler Inc.	101	43201	\$89.11
Park Maintenance	Motor Vehicles Parts	1539-354108	O'Reilly Auto Stores Inc.	101	43201	\$115.88
Park Maintenance	Repairs/Maint Machinery/Equip	02-264919	Lano Equipment, Inc.	101	43201	\$996.87
Planning and Zoning	Dues and Subscriptions	030215	Amy Norling	101	41910	\$20.00
Planning and Zoning	Professional Services Fees	106	Susan Irons	101	41910	\$16.00
Police	Professional Services Fees	b150306j	Anoka County Treasury Dept	101	42110	\$0.00
Police	Professional Services Fees	132333	Gopher State One-Call	101	42110	\$4.35
Police	Professional Services Fees	02 2015	Gratitude Farms	101	42110	\$250.00
Recycling Operations	Postage/Delivery	7370-01	Do-Good.Biz	226	43235	\$197.60
Recycling Operations	Printing and Duplicating	11214	Catalyst Graphics, Inc.	226	43235	\$104.17
Recycling Operations	Refuse Removal	622998	Ace Solid Waste, Inc.	226	43235	\$290.52
Sewer Operations	Auto/Misc Licensing Fees/Taxes	4400126720	MPCA	602	49451	\$1,450.00
Sewer Operations	Bldgs/Facilities Repair/Maint	022515	Wright-Hennepin Coop Electric	602	49451	\$22.95
Street Maintenance	Bldgs/Facilities Repair/Maint	1182781386	G&K Services - St. Paul	101	43220	\$9.17
Street Maintenance	Bldgs/Facilities Repair/Maint	455408-02-15	Premium Waters, Inc.	101	43220	\$28.35
Street Maintenance	Clothing & Personal Equipment	1182781386	G&K Services - St. Paul	101	43220	\$19.40
Street Maintenance	General Operating Supplies	78465	Menards Cambridge	101	43220	\$41.85
Street Maintenance	Lubricants and Additives	1539-352578	O'Reilly Auto Stores Inc.	101	43220	\$70.19
Street Maintenance	Lubricants and Additives	1539-354931	O'Reilly Auto Stores Inc.	101	43220	\$59.95
Street Maintenance	Motor Vehicles Parts	F36424	Crysteel Truck Equipment	101	43220	\$134.76
Street Maintenance	Personnel/Labor Relations	2542631502	First Advantage LNS	101	43220	\$15.45
Street Maintenance	Professional Services Fees	106	Susan Irons	101	43220	\$48.00
Street Maintenance	Refuse Removal	622998	Ace Solid Waste, Inc.	101	43220	\$102.38
Street Maintenance	Shop Supplies	206168-IN	Zahl Petroleum Maintenance Co.	101	43220	\$26.56
Street Maintenance	Small Tools and Minor Equip	274328	S & S Industrial Supply	101	43220	\$34.62
Street Maintenance	Telephone	022815	CenturyLink	101	43220	\$69.34
Street Maintenance	Welding Supplies	9036809613	Airgas USA, LLC	101	43220	\$272.13
Street Maintenance	Welding Supplies	9925325154	Airgas USA, LLC	101	43220	\$157.50
Water Utility Operations	Bldgs/Facilities Repair/Maint	022515	Wright-Hennepin Coop Electric	601	49401	\$26.67
Water Utility Operations	Chemicals and Chem Products	3697142 RI	Hawkins, Inc	601	49401	\$55.00
Water Utility Operations	Professional Services Fees	2014-1049	MN DNR Eco-Water-Res	601	49401	\$149.28
Water Utility Operations	Telephone		CenturyLink	601	49401	\$71.94
Water Utility Operations	Telephone		CenturyLink	601	49401	\$176.86
Water Utility Operations	Telephone	022815	CenturyLink	601	49401	\$121.61
						\$82,582.92

City of East Bethel

March 18, 2015

Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Electronic Payroll Payments						
Payroll	PERA					\$6,179.54
Payroll	Federal Withholding					\$5,508.99
Payroll	Medicare Withholding					\$1,852.02
Payroll	FICA Tax Withholding					\$7,918.82
Payroll	State Withholding					\$2,294.90
Payroll	MSRS/HCSP					\$4,802.25
						\$28,556.52

EAST BETHEL CITY COUNCIL MEETING

MARCH 4, 2015

The East Bethel City Council met on March 4, 2015, at 7:00 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Steve Voss Ron Koller Tim Harrington
Brian Mundle Tom Ronning

ALSO PRESENT: Jack Davis, City Administrator
Mark Vierling, City Attorney

- 1.0 Call to Order** The March 4, 2015, City Council meeting was called to order by Mayor Voss at 7:00 p.m.
- 2.0 Pledge of Allegiance** The Pledge of Allegiance was recited.
- 3.0 Adopt Agenda** **Harrington stated I'll make a motion to adopt tonight's agenda and on the Consent Agenda, I'd like to add Item G, Supplemental Payment Summary. Koller stated I'll second.** Voss stated any discussion? All in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**
- 4.0 Presentation** Davis presented the staff report, indicating the Council is requested to consider approving the proposed 2010A Bond Refinance request as presented by Ehlers.
- 4.0A. 2010A Bond Refinance Pre-Sale Res. 2015-14** City Staff and Ehlers continually look for refinancing opportunities for the City's seven debt issues. The City currently has only one bond issue that is eligible for refinancing, the \$11,465,000 2010A RZED Bond. Ehlers has submitted a refinance prospectus for this bond that could potentially save \$996,483 with no City equity contribution.
- In addition to the savings, that could be potentially realized, a refinancing would pay off the 2010A RZED bond and release the City from the uncertainty of the Federal Tax Credit associated with this issuance and eliminate the administrative and IRS compliance concerns that accompany this program. Also note that the potential exposure to the fluctuating rebate rates from this program could result in additional levy increases should the credits be further reduced.
- Ehlers will provide a pre-sale report as the next step for the potential bond refinance opportunity for Council consideration. The process takes approximately six to eight weeks. Keep in mind that due to the volatility of the bond market, the information contained in the attachment as to savings is only valid if the bond sale occurred on the date the forecast was presented and there were no changes in the assumptions of the analyst's projection.
- Davis stated at this time, Stacie Kvilvang, our financial advisor with Ehlers, will present the presale report.
- Stacie Kvilvang, Ehlers & Associates, stated before you, as Mr. Davis has stated, is the refunding of the 2015A that's an \$11.815 million bond. This is your 2010A Recovery Zone Economic Development bonds that you had issued primarily for your water treatment facility and other ancillary utility improvements. Essentially, we are refunding it for the

interest savings. As you know, this was under the special Federal legislation that was out there that you got a taxable bond. But with the rebate you're supposed to get from the Federal government, it was supposed to be better than a tax exempt issue. Due to all the budget issues we've seen at the Federal level and the sequestration issue we went through, now we're seeing a reduction in those interest payments, or rebates, that they're providing cities. So you, along with many other communities have been refunding these as the opportunities have been available.

As you recall, for those of you who were on Council last year, we did refund the Build America Bonds, which were under this similar program. We are waiting for the opportunity that seemed right that we could see the interest savings with regard to these bonds. So, that is what is before you tonight.

We are not extending the term, so it's the same exact term that you had before on these bonds. The one thing that we are doing is we are moving up the principal payments. On the prior bonds, your principal payments weren't due until 2020. We are moving those now up to the first one in 2016 as you guys are already levying for that, or planning for it as part of your budgetary process that you have out there.

Because of that, as Mr. Davis outlined, you'll have a savings of nearly \$1 million in interest cost savings over the term of these bonds. When we look at that really in a present value determination, it's a little over a half a million dollars, or around 5% of your refunded principal that you'll have in savings.

Really, what it shows in the bond runs is that in the first four years, you're going to have some negative savings because we moved the principal up from 2016 to 2020 so you're going to have some negative savings there. But, your positive savings then come in after that and those are going to average around \$5,500 a year.

With all your bonds, these will be rated as well. So, these will be rated by Standards & Poors. You currently have an AA rating. With the stable outlook, we do anticipate that there shouldn't be any changes with regard to that. The sale is going to be held on April 1st, not fooling, but that's the date of the sale and we anticipate closing to happen on or about April 23rd. So with that, I'll be happy to stand for any questions.

Voss asked does anyone have any questions for Stacie? Ronning stated this is early for questions, you'll be bringing a number of things back to us.

Davis stated one thing that I would like to point out. If you go to the page on the attachment for the bond runs that says 'Debt Service Comparison,' Stacie relates there will be negative savings in the first four years. With the scenario that we have set up for levying for the bond funds, we are levying \$487,000 this year. That's set to increase, a 3.4% annual increase, so in 2016, it would go to \$504,000. The new debt service with principal and interest would be \$507,000 so there'd actually only be a \$3,000 difference there. Then when you go to 2017, our projected levy increase would go to \$521,000 under the scenario we have now. With the new debt service, it would be \$499,000. So, even though there are negative savings shown, in reality these wouldn't be negative if we go with our current schedule for increasing the bond levy, on the 3.4% annual increase.

Ronning stated this is almost, in my thinking, this is almost cheap to get away from this thing for this cost because there were a lot of 'strings' on that bond. Davis stated it is and,

again, this would pay off the RZED bond so we would no longer have an RZED bond, we would have a 2015A bond, which is not subject to those variations or fluctuations in those tax credit rebates. The original rebate on this one was 45% and it was reduced to 42% two years ago. There hasn't been a change since then but every year you're going to be subject to the potential for a change in that rate. We wouldn't expect it to go back up. I think the expectations would be for it to probably be further reduced if there is any change.

Voss asked, any other questions? Ronning asked what's the rate at this time? Kvilvang answered Mayor and members of the Council, the true interest cost that is anticipated for this one is approximately, it got cut off of my sheet so I'm going to best estimate it, I'm guessing it will be probably around 3%. Ronning stated approximately. Kvilvang stated yes but I will verify that and get it to Mr. Davis so he can forward that to you.

Ronning asked what was the other one? The other one was like 7 with a 45%? Kvilvang stated that's correct. It was much higher because it was taxable. That's correct. Davis stated I think it had like a 4.5% to 7% range. Ronning asked overall? Davis answered yes. Ronning stated after the rebates/refunds you might not get. Thank you.

Voss asked anything else? Harrington stated the only other question I have is they talk about raising interest rates. Is April, if things happen before that, I'm sure it's going to change a lot on this bond. Kvilvang stated Mayor and members of the Council, that's a very good question. So what we'll do is if all of a sudden something happens drastically in the market and we think the savings thresholds aren't going to be there, we'll be contacting staff and then likely what we would do is end up postponing the sale until another date certain. Harrington stated okay.

Ronning stated, just for information's sake and for anybody who might be watching, we went through this last year, maybe not quite this early, and when it came down to time to do something, she was able to tell us, 'It's not a good deal.' So, it's not like we're going to get 'led down the road' someplace. We have somebody watching out for us quite well, I think. So, we didn't do anything but later that year we were able to. We kept our credit rating and stuff so we were able to save about \$1.5 million, I think, on the 2010C. Davis answered the 2010B. Ronning stated so it's more than worth looking into. Thank you.

Davis stated at this time, staff recommends Council consider proceeding with the refinance option, as presented, and approve Resolution 2015-14 Providing for the Sale of \$11,815,000 in General Obligation Refunding Bonds, Series 2015A. Voss asked is there a motion to do this Resolution?

Koller stated I'll make a motion to approve Resolution 2015-14. Mundle stated I'll second. Voss stated any discussion? All in favor say aye?" All in favor. Voss stated opposed? None opposed, that motion passes. Motion passes unanimously.

**5.0
Public
Forum**

No one signed to speak at the Public Forum.

**6.0
Consent
Agenda**

Item A Approve Bills

Item B ~~February 18, 2015 City Council Minutes~~

6.0
Consent
Agenda

Item C February 10, 2015 City Council Special Meeting Minutes
Meeting minutes from the February 10, 2015 City Council Special Meeting are attached for your review.

Item D Surplus Property Declaration

The City of East Bethel Fire Department owns an older mobile home that has been used minimally for Fire Training. This structure is 16 feet by 70 feet and has been installed professionally with anchors, blocks and steps. The mobile home was donated, and accepted by the City Council, September 5, 2007. The mobile home is located in the back lot of the Recycle Center on Viking Boulevard. The value at the time of the donation was less than \$2,000 and, most likely, is less than \$ 2,000 now.

Staff proposes the City Council declare the mobile home as “Surplus Property” and direct the Fire Chief to offer for sale the mobile home on MinnBid. If there are no bidders, Council is requested to direct staff to dispose of the trailer in the most economical way possible.

Item E Pay Estimate No. 10 for Castle Towers/Whispering Aspen 2013 Forcemain Project

This item includes Pay Estimate No. 10 to LaTour Construction, Inc. for the Castle Towers/Whispering Aspen 2013 Forcemain Project. This pay estimate includes payment for all work completed to date less a 3 percent retainage. This project is substantially complete and is fully operational and in use by the City. All outstanding punch list items will be addressed this spring. It is anticipated that this project will be recommended for final payment in May. Staff recommends partial payment of \$54,965.50. A summary of the recommended payment is as follows:

Total Work Completed to Date	\$ 1,942,496.90
Less Previous Payments	\$ 1,829,256.48
Less Retainage	<u>\$ 58,274.92</u>
Total payment	\$ 54,965.50

Payment for this project will be financed from the bond proceeds. Funds, as noted above, are available and appropriate for this project. A copy of Pay Estimate No. 10 is attached.

Item F Authorize the Advertisement for an Intern Position

Amy Norling, Administrative Assistant for the Community Development and Building Department, will be on approved unpaid leave beginning approximately June through August 2015. In order to address this staffing issue, Council is requested to authorize the advertisement for an intern position to cover Ms. Norling’s absence. The rate of pay would be \$12 per hour and there would be no benefits provided. It is anticipated that applications for this position would be received, evaluated and submitted to Council, no later than May 6, 2015, for approval. Funds are available for this position from the unpaid portion of the personnel budget line item for this position.

Item G Supplemental Payment Schedule

Ronning stated move to approve the Consent Agenda as presented. Koller stated I’ll second. Voss stated any discussion? Harrington stated I’d like to pull Item B. Voss stated all right, anything else? **Ronning and Koller accepted Harrington’s friendly amendment to remove Item B.** Voss stated hearing none all in favor say aye?” **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

6.0B
February 18,
2015, City
Council
Meeting
Minutes

Harrington stated for the Council Meeting of February 18, Page 12 of 30, a little over half way down, change to: ‘Harrington stated I’ve got a question Mark. With that Joint Powers Agreement, I had a ~~little~~ conversation a couple weeks ago with Mark about them wanting to take money away from the East Bethel Fire Department.’

Voss asked, do you want to make that in the form of a motion? **Harrington stated I’ll make a motion to approve the minutes for the Council meeting with those corrections. Ronning stated second. Voss stated any discussion? All in favor say aye?” All in favor. Voss stated opposed? Hearing none motion passes. Motion passes unanimously.**

**7.0
New Business**

Commission Association and Task Force Reports

7.0A
Planning
Commission

None.

7.0B
Economic
Development
Authority
7.0B.1
February
EDA Report

Davis presented the staff report indicating that staff presented Anoka County’s Open to Business Program to the EDA at their February 23, 2015, meeting. There is no cost to participate in this program for 2015 but continuation into 2016 will require a contribution yet to be determined. The EDA and Staff will determine costs, evaluate the benefits of the program, and make a recommendation to City Council prior to passage of the preliminary budget for 2016.

A presentation of the City Service Road Plan in the Municipal Utilities District was also presented to the EDA. This plan is part of the infrastructure improvements designed to address traffic issues and enhance the development potential of this area.

Davis asked does anyone have further questions concerning the February 23rd EDA meeting? Ronning asked is it just for informational purposes? Davis answered that’s correct.

Informational; no action required.

7.0B.2
January EDA
Minutes

Informational; no action required.

7.0C
Park
Commission

Informational; no action required.

7.0C.1
Feb. Meeting
Cancelled

7.0D
Road
Commission
7.0D.1
Feb. Roads
Commission
Report

Davis presented the staff report indicating on February 10, 2015, Roads Commission met and in addition to approving the Taylor Street alignment for the service road project the Roads Commission was updated on the interagency meeting with Mn/DOT, Met Council, Anoka County, City of Ham Lake, and the City on January 29, 2015. Among the items that discussed were service road projects on both the east and west side of Highway 65, traffic lights, the need for the upgrade of the intersection of Viking Boulevard and Highway 65, and an updated study for Highway 65.

7.0D.1

The Roads Commission was also provided an update on the status of the Reconstruction

March 4, 2015
Feb. Roads
Commission
Report

Project for Lincoln Drive, Laurel Road, and 185th Avenue. Residents from the Coon Lake Beach area were in attendance and provided comments on the project. Currently, the City is still in the right-of-way acquisition process and as of this date, there are two property owners who have not come to terms on agreement for their property. We have reasonable assurance, at this time, that one of the property owners will probably execute that agreement next week. Staff will continue to work with the City Attorney to secure the final piece of right-of-way required before the project can be released for bid.

Viking
Preserve
MOU

Davis stated that concludes the summary of the Roads and EDA Commission meetings. The Planning Commission meeting, you were presented with the MOU for the Viking Preserve project at the last City Council meeting and that was the business that they conducted.

Informational; no action required.

7.0D.2
January
Roads
Commission
Minutes

Informational; no action required.

8.0
Department
Reports
8.0A
Community
Development

None.

8.0B
Engineer

None.

8.0C
City Attorney
8.0C.1
Verizon Cell
Tower Lease

Davis presented the staff report indicating the Council will be requested to consider direction to staff relating to negotiation with Verizon Wireless for a Cell Tower Lease. The City of East Bethel was contacted by Verizon Wireless in February 2014, requesting a cellular tower site lease adjacent to our Public Works Building and an IUP for this location. Staff presented this proposal to the Parks Commission on March 12, 2014, for discussion. The Parks Commission evaluated several site options and recommended this site as having the least impact on Booster Park and the surrounding residential areas. On June 4, 2014, City Council approved the location and provided direction to the Planning Commission to hold hearings for an IUP for this site.

On June 24, 2014, the Planning Commission reviewed the Verizon Wireless request and endorsed Staff's recommendation of an IUP. The IUP request, as approved by the Planning Commission, was presented to City Council on July 2, 2014, and approved subject to terms and conditions as set forth in the recommendations.

The City Attorney commenced direct negotiations on the lease agreement with Verizon Wireless on or about July 12, 2014. At this time and after numerous exchanges of draft agreements and conference calls, an acceptable agreement with Verizon Wireless that addresses the City's concerns has not been concluded. Staff concurs with the City Attorney's position as indicated in the comments on Attachment 2, on this matter. The City Attorney, along with staff, cannot support or recommend proceeding further with

negotiations with Verizon unless acceptable compromise positions on co-location and interference studies can be considered. The provisions within the agreement critical to the City's interests were fully discussed and made clear to Verizon. As proposed by Verizon, the City's risk exposure is not minimized and critical needs to secure public services on our site are impaired if Verizon's proposed agreement were accepted.

These negotiations have been ongoing for seven months and we are seemingly at an impasse in this discussion. Items 5 and 7 in the most recent draft proposal contained in Attachment 2 are the principal issues of contention. At this time, the City Attorney will provide some additional comments on his recommendations on the matter.

Vierling stated thank you Jack. Members of Council and Mayor, I see we have a last minute letter that was sent into the City from the counsel located in the State of Wisconsin for Verizon. We have an individual from Verizon here tonight?

A gentleman in the audience answered yes, I'm just here to answer any questions you have. I'm aware of this situation.

Vierling stated my comments are this Council, as the City Administrator noted, we've been engaged in negotiations on this matter, certainly since July. They have been on and off. They have been sometimes, I think, a little bit contentious. We thought we were going to bring things to a head and we had a conference call, which by my recollection, Jack, was on the 17th of December and took well over an hour. Davis stated that's correct.

Vierling stated which Jack was on, I was on, Colleen Winter was on, Verizon attorneys, a couple of attorneys were on, and some other staff there. I thought we had worked through with that a couple items and had agreed to some changes. We were going to reformat the lease. They made it very clear to us that they really wanted to have this in front of the Council, for you, at your January 3rd meeting. It was absolutely critical to them that they get this in front of you at the January 3rd meeting. So, throughout the Christmas holiday we worked. We got the lease redone. We got that over to them on the 29th. We didn't hear anything back from them until eight weeks later, well back into the end of February on this matter. It is disappointing because some of the provisions that the City staff and I had indicated were very critical to the City with regard to your City Hall campus and potential interference with broadcasting that this Council might do with regard to your police, fire, ambulance, other services in the future, keeping in mind that this is a 20-year lease in effect with options that go forward, were very critical to you and that those were important to have in there. The revised version that we got back from them, my version redlined, again struck those and other provisions out.

I see tonight that we have a letter from their attorneys to the City asking you not to take any action on the matter and I note the last paragraph. The short of the last paragraph says that Verizon Wireless would ask for the opportunity to escalate certain outstanding items in the proposed lease within the Verizon Wireless organization in order to receive determination as to whether the items are acceptable items of risk to Verizon Wireless.

I think staff and I have felt that what we got back from them was unacceptable. If Verizon wants to take this matter back and bring to staff, I would suggest no later than March 13th, their last, best, and final offer on lease, I think the Council can certainly consider that. I think that wouldn't be inappropriate. But if anybody at Verizon or legal counsel seems to think they're going to come in here on your meeting on the 18th and try to negotiate with

you a 30-page lease, I presume the answer to that is, 'That's not going to happen.' Voss stated you presume right.

Vierling stated from my perspective, I mean I know what would happen to me as an attorney if I slip a letter directly over, past the other attorney's head, to his client. I'd have a big issue ethically on this. But, you're a public body and I guess some other attorneys don't mind about that. In any event, if the message wants to go back to Verizon to have their last, final, best offer to the City in by the 13th of March, I'm sure I and City staff will review it and bring it back to you with our recommendation either for or against it. Then the Council can deal with it at your next meeting.

Ronning asked that's a week from Friday? Vierling stated that would be correct. Voss asked if that's enough time for you to prepare before our meeting. Vierling stated it's certainly not going to take me eight weeks. I think if we get that on Friday, I think between Jack and I and Colleen, we can certainly have a staff report out to you by Monday or Tuesday. It will be sent out to you in advance of that meeting on Wednesday or if you want to delay it another two weeks beyond that. Quite frankly, this matter is going to go on a year in April anyway. I'm not sure there is any crisis mode that's there on that one. Voss stated I bring it up because their letter requests that action not happen until the first meeting in April. I don't disagree with next Friday as a deadline. But that way, our staff is not as rushed to get something after the packet goes out, which is what will happen.

Ronning stated it starts making it an 11th hour. Mundle stated we could require that it's in by the 13th and you take whatever time that's required to review it. Vierling stated that's certainly fine by me. Voss stated I just don't want to have to cram for this right before the meeting, you know. Vierling stated I appreciate that.

Ronning stated I will move for response by March 13th as explained by the City Attorney and just for clarification note these minutes are being recorded and that will reflect what his explanation was. I don't recall how to explain the whole thing. Voss stated I think just to extend it to the 13th is clear enough. **Harrington stated I'll second.** Voss stated any discussion? All in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

Voss stated thanks for attending. Honestly, thanks for being here. Ronning asked what role do you have? An unidentified gentleman stated I work on the real estate side for Verizon. I'm representing, on behalf of one of my colleagues who's actually in charge of this project because he's located out of Illinois and not Minneapolis. Ronning stated well thanks for coming out and being available. The unidentified gentleman stated absolutely and just so I'm clear, their last, best, absolute deadline is the 13th. Vierling answered of March. Ronning stated final, final. The unidentified gentleman stated trust me, I understand. Voss stated communicate with our attorney. The unidentified gentleman stated absolutely and thank you very much for your time. Good evening.

Davis presented the staff report indicating the 2014 Financial Activity for the City of East Bethel is attached in your packet for your review. The 2014 audit field day was conducted on February 26th and 27th by Abdo, Eick and Meyers. The auditors plan on presenting the audited 2014 financial report and analysis at our April 1, 2015, City Council meeting. A general summary of the City's fund balance position at the fiscal year end 2014 is as follows for your reference and is also included in your review:

2014 Beginning Fund Balance

\$ 2,982,715.34

During 2014, our revenue exceeded our expenses by \$328,385.73.
We made two major fund transfers for the 2010C bond during
this period:

<u>2014 Operation Surplus</u>	328,385.73
Resolution 2014-15 – Transfer to fund 2010C 2016 Bond Payment	(585,000.00)
Resolution 2015-13 – Transfer to fund 2010C 2017 Bond Payment	<u>(431,000.00)</u>

2014 Ending Fund Balance

\$ 2,295,101.07

Davis stated this represents 47% of our General Fund balance. We've also included a narrative discussion of the budget year, some bank reconciliation statements, a General Fund summary, and some other tables in there just for your review. If you have any questions, I'll be glad to answer those. If not, our auditors will present the official audited update of our 2014 budget summary in April of this year.

Voss asked any questions for Jack? Ronning stated we're in good shape. Davis responded we finished the year strong and expect an outstanding audit report. Voss agreed these numbers look good. Voss stated I met with the auditor Wednesday and he echos, basically, what's in the report. He's very pleased.

Ronning stated there were some changes made during the year I'm aware of that Mike is seeing things that haven't really been seen before, my impression. And, making corrections whenever that comes around. Davis stated as we go through it there's all kinds of little accounts that we've cleaned up and consolidated to make everything simpler and easier to follow and understand. Just for your information, there's one I believe on the last page of your, actually it's on the first page after your narrative description. We have an account called Gopher Account, which we have eliminated and just rolled that into the General Fund. It's a self-funded account and it's used to pay for people who bring gopher feet in for collections. So, we had a separate check book for that, which we eliminated because that separate check book presented an opportunity, not that it would ever happen, but someone could actually write a check on that and sign it. So now, if somebody brings these in for collection, what we'll do, we'll just present it as a bill on our bill list and have it approved that way. But, these are minor things that Mike's been able to accomplish through the year. This is just one example.

Voss stated but you took away one of the nuances of the City. Davis agreed, yeah, we did. Voss stated the Gopher Account. Anything else Jack? Davis answered no, that's all I have for that unless anyone has any specific questions. Voss asked anything else under Department Reports? Davis responded that's it.

Informational; no action required.

8.0G

None.

City

Administrator

9.0 Other

9.0A

Staff Reports

Pet Clinic

Davis stated I just want to mention that our Pet Clinic is going to be held on March 21st this year. It will run from 9 a.m. to noon. It had to be moved up approximately two weeks because the weekend we generally have it, the first weekend in April, is Easter weekend so we didn't want to have a conflict there. And, the vet had already been booked for the last weekend of March and the second weekend of April. So, we'll be having it March 21st, 9 a.m. to noon, at the Ice Arena.

Voss asked we'll have that on the reader board? Davis answered that's correct. That will go up on the reader board, the website, and on Channel 10 tomorrow.

American Red
Cross Blood
Drive

Davis stated the other thing I want to mention is that there's going to be a blood drive that's conducted by the American Red Cross that will be held on March 10th at the Senior Center from 1 p.m. to 7 p.m. The seniors will help put this on but the American Red Cross will actually be performing the work. So, March 10th, 1 p.m. to 7 p.m., blood drive.

Harrington stated I have one question on that. I went on their website and there's no sign up. You just show up over here? Davis stated that's correct. Ronning asked for the what? Harrington answered for the blood drive. Ronning stated they typically make phone calls and solicit people that they have on their records but I've always been able to just come as a walk-in, whatever time you want, and they accommodate. Voss stated I doubt they'll turn anyone away. Davis agreed and stated I don't think so.

9.0B

Council
Report –
Member

Ronning

Council

Member

Harrington

Ronning stated I don't have anything significant to report.

Harrington stated I've just got a couple things. March 19th they've got the Empty Bowl fundraiser for the Food Shelf at St. Pat's Church in Oak Grove. That's from 5 p.m. to 7:30 p.m. The same night, the East Bethel Scholarship Program has their fund raiser spaghetti dinner at the Senior Center, next door, from 5:30 p.m. to 8 p.m. Both are on the 19th of March. That's all I've got.

Council
Member
Koller

Koller stated I attended the Upper Rum River Watershed meeting last night and we're working on next year's budget. BWSR (Board of Water and Soil Resources) who are in control of them, wants all the watersheds to do an annual audit, starting pretty soon. Since we've never done one, it's going to cost a couple thousand dollars. So, we're working on that but on the other side of it, we write out, maybe, ten checks a year so it shouldn't be a whole lot of balancing. But, they are going to require it so we'll have to set money aside for that.

Davis asked will they require that be done by a CPA? Koller answered yes. Ronning asked who's requiring that? Koller answered the Board of Water and Soil Resources, the State. Ronning commented a title.

Davis asked did they take any action on the request by Ham Lake to join the Coon Creek Watershed District? Koller stated I believe they're going to side with the Sunrise River on

saying, 'No.' The only ones so far who has agreed to it is Ham Lake.

Ronning stated just for information, I apologize, how would that process go? You say that just one has signed up for it? Koller explained Ham Lake wants to kind of annex part of the Sunrise River and the Upper Rum River into their territory and since they have a Watershed District, they can tax the people that live there for the money. Where we're a watershed organization, we don't tax. We're funded by the cities. So, it would be bad for the people who live in that area.

Voss explained the watersheds are set up based on science, not on geographic or political borders. Koller stated yeah, there are no City lines. Voss stated the percentage of Ham Lake is really small.

Davis stated the other thing that would do, it would also increase our costs. Not significantly, but it increases our costs for the Upper Rum River and the Sunrise River if we lost Ham Lake's participation.

Koller stated so it sounds like it's all pretty much unanimous against Ham Lake. Voss stated even that's an advisory vote. Koller stated yes.

Mundle stated the EDA meeting, Jack pretty much went over it. He did a great presentation of not just the backage road for Classic Commercial Park and going to Viking but also future potential roads on both sides. So, going back behind on the east side. That was a really great discussion of what could be opened up by doing all that.

Booster meeting last night, was a short meeting. One thing that was brought up was, would the Council want to be involved at all with Booster Days by having a presence there or helping with doing an activity. I know past Councils have. We've done a dunk pool and been in the parade. So, that's an item that we can have on our next Work Meeting. Koller stated I'm against a dunk pool.

Mundle stated on Monday night I went to fireman's training. They're doing building site and review. We went down and toured Aggressive Hydraulics to see what fire systems that they have in there, sprinkler systems. Just to review all that and where the well houses are. Part of the Fire Department also went over and went through Another Man's Treasure. When we got back to the station, they gave us a little test and I managed to get a couple extra copies so if you'll take one and pass it down.

The first one is: How many businesses are sprinkled in the City of East Bethel? There's 3, 7 or 11. The actual answer is 9, or right around there. It was supposed to be 7. Voss stated the Fire Department had to put this together then. Ronning asked is that a B- or a B and a half? Trick question, none of the above.

Mundle stated the second question is: How many businesses are registered in the City of East Bethel? 52, 67, or 233. It is 233.

What NFPA 220 Classification would Aggressive Hydraulics be considered? And, that was all new to me but I guess it would be a Type 2. Koller stated that's a trick question because they mis-spelled 'Hydraulic.'

Mundle stated what roof type does Another Man's Treasure have? Pitched, Arched, Metal, or none of the above. It is none of the above. It is actually a flat roof but it has a fake pitch

on it. Voss stated another trick question then. Mundle stated kind of, sort of, yeah. It's for situational awareness of what are you getting into as a fire person. If you're going to be getting onto the roof, be aware of what kind of roof it is.

Is there a business at 2530 224th Street, East Bethel? Answer is yes but it is a residence so that's to accentuate that sometimes when we get fire calls, be aware that there could be business-like situations at a resident's home.

Is there a business at 18661 Highway 65? And, yes, that's a commercial business. So, that's my report. Voss stated that's Village Green, right? Mundle stated they're saying that's the trailer shop on the east side. Voss stated oh, 181, yeah, okay. Mundle stated that's all I got.

Mayor Voss

Voss stated last week we had another meeting with Mn/DOT and Met Council and Doug Fischer from the County Highway Department was there, Commissioner Braastad was there, as a follow up to our meeting the previous month. Jack, you can maybe summarize it better but I think it was just a continuation and confirmation on pretty much everything we asked about at that meeting before in terms of funding and what the City's intentions were.

Davis stated that's correct and all this relates to the service roads in the Sewer District. We got some further confirmation on a couple of the grant programs. One of them was the Safety Program that Mn/DOT has that they say that we can get potentially up to \$1 million for both the south and the north service road projects on the west side of Highway 65. There's one caveat though. These funds technically now are not available until 2020 but there's a possibility that if somebody drops off the list, we can be advanced and move up. Or, if we can find a way fund those internally or by other means, we can get advanced funding and get it paid back at some point in the future by no later than 2020.

Davis stated we also discussed some issues too with the Cooperative Agreement Grant Program, what would have to be done so we could qualify for the majority or the most amount of funding, which is somewhere around \$700,000. We agreed too that if we did apply for a project, that we would go down to Mn/DOT and make sure that everything was approvable by not only their Metro Office but by their Central Office so we didn't run into the same situation we did previously. We had a lot of good input and support from Commissioner Braastad. Doug Fischer provided some very valuable information so I think we do have some potential for getting this service road project really kicked off and started. If we can get some support from Mn/DOT, hopefully, we can have both sides done. It may be ambitious, but I would set a six- to eight-year timeline and hope to have both sides of the road completed.

Voss stated the other thing that Mn/DOT brought to that meeting was news that they're planning to do a traffic study. Is that the best way to frame it? Was it from Bunker all the way to the County line north? And, they're looking at a mill and overlay in 2020. Is that when they said they were? Davis answered yeah, that was the projection.

Voss stated so they were going to do a traffic study ahead of time to see what improvements to make, basically, in the corridor. It's not a concrete overlay, it's just an asphalt overlay but there's culverts and intersections, and things like that. We did have, I pushed the discussion on Viking and 65 to make sure it's definitely part of that study. It was good to hear Doug Fischer definitely agree with us that there're some issues at that intersection that are way behind getting fixed. I think his quote was something like it was one of the worst

intersections he's seen on 65. So, it was another really good, productive meeting. The timeline, I think, was April when Craig was going to have something pulled together.

Davis stated we'll have some discussion on that in our next session but we hope to have something back to Council, at least on the first part of this plan, in April. Some, I think, positive things to report on but that will be discussed in the Closed Session.

Voss stated on Friday, Jack and I attended a meeting with Met Council Chairman Duininck, by invitation, at our new Waste Water Treatment Plant. The Chairman has been in that position for about, not even two months, I think. He's making tours of the various counties in the Met Council region. Last week was Anoka County's turn. So, it was basically a tour and a chance to meet him and talk about the system. They tried to keep it non-technical but it was interesting to see inside the Plant, particular if you've ever seen our old Plant up at the north side of the City. It's, I don't even want to say it's a 'night and day' difference. It's so far different. So, it was a good meeting. We had a little bit of opportunity to talk about this frontage road and just kind of development of our City. It was a Chairman's meeting and we were thankful to be invited to that. That's all I have.

9.0C None.

Other

9.0D

Closed
Session

Vierling stated for the benefit of the Mayor and the public and for the minutes, we'll note that at the present time, the Council is about to go into Closed Session authorized under Minnesota Statute 13D.05 with regard to matters of real estate acquisition. The property to be considered and discussed as part of that Closed Session would be Lots 1-8 of right-of-way Plat #3 and Parcel #29-33-23-33-0002 as per the Anoka County tax records. With that being said Mr. Mayor, I recommend that a motion be made to go into Closed Session for the purposes I've indicated.

Move to
Closed
Session

Koller stated I'll make a motion to go into Closed Session at 7:45 p.m. for the purposes Mark explained. Ronning stated second. Voss stated any discussion? All in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

Reconvene
Open Session

Vierling stated thank you Mr. Mayor. For the benefit of the record and, again, for the public, we'd note the Council is back in Open Session having concluded the Closed Session with regard to matters of property acquisition for the properties I previously identified when I read the notice to close. The Council met with all members of the Council present including the Mayor, City Administrator Jack Davis, and myself as City Attorney, were present. The Council reviewed the issues presented by staff relative to the properties at issue. No votes were taken nor motions made at that time but staff did review with Council issues of strategy and potential communication. There was no need for specific motions or action to be taken beyond that. With that being said, Mr. Mayor, a motion to adjourn would be appropriate.

Reconvene
Open Session

**10.0
Adjourn**

Koller stated I'll make a motion to adjourn. Mundle stated I'll second. Voss stated any discussion? All in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

Meeting adjourned at 8:00 p.m.

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2015-16

RESOLUTION AUTHORIZING A PERMANENT FUND TRANSFER

BE IT RESOLVED by the City Council (the "Council") of the City of East Bethel, Minnesota (the "City"), as follows:

WHEREAS the City of East Bethel utilizes fund 408 to record revenue from fees billed to the residents of Whispering Aspens in order to recoup funds used to pay for the construction of a new well

WHEREAS \$5,000 of this revenue is then transferred over to fund 309 on an annual basis in order to pay the debt service associated with the construction of the new well

WHEREAS this creates redundancy and in an effort to simplify this process the City would like to close fund 408 and code the revenue directly to fund 309

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: The City hereby authorizes the Finance Director to make a one time permanent fund transfer of \$24,418.84 from fund 408 to fund 309. These funds will then be available to pay the 2010 Minnesota Public Facilities debt service principal and interest. The City also authorizes the Finance Director to close fund 408 and begin recording these revenues directly into fund 309 moving forward.

Effective Date. This resolution is effective as of 3/1/15.

Adopted this 18th day of March, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator

February 27, 2015

Chief DuCharme,

I would like to thank you for allowing me to be part of your team, as a firefighter with the City of East Bethel, for the last four years.

As we discussed last week, I am in my fourth year of college toward my RN degree. I will graduate in one more quarter and I will be then taking the state boards. I have found my medical studies and college schedule have given me no time to concentrate on fire activities at this time. Therefore, I must resign my position as a firefighter.

Thank you,

Kalli Haapoja

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2015-17

**RESOLUTION ACKNOWLEDGING DOUG, MEGAN AND COLE JOHANSEN
FOR THEIR ADOPTION OF HIDDEN CREEK PARK**

WHEREAS, the City of East Bethel is responsible for the overall maintenance of the East Bethel Park System; and

WHEREAS, the Adopt-A-Park Program provides an opportunity for community organizations, residents, and businesses to become involved in a commitment to their City park system; and

WHEREAS, the City of East Bethel recognizes the extraordinary efforts required from the community organizations, residents, and businesses and the potential economic savings to the City based on these efforts.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the City Council of the City of East Bethel expresses its thanks and appreciation to Doug, Megan and Cole Johansen for their commitment to help maintain Hidden Creek Park as part of the Adopt-A-Park Program.

Adopted this 18th day of March, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven Voss, Mayor

ATTEST:

Jack Davis, City Administrator

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that: <ul style="list-style-type: none"> • conducts lawful gambling on five or fewer days, and • awards less than \$50,000 in prizes during a calendar year. If total prize value for the year will be \$1,500 or less, contact the Licensing Specialist assigned to your county.	<p style="text-align: center;">Application fee (nonrefundable)</p> If the application is postmarked or received 30 days or more before the event, the application fee is \$50 ; otherwise the fee is \$100 .
--	---

Organization Information

Organization Name: Cedar Creek PTO	Previous Gambling Permit Number: x-35490-11-001
Minnesota Tax ID Number, if any: [REDACTED]	Federal Employer ID Number (FEIN), if any:

Type of Nonprofit Organization (check one):

Fraternal
 Religious
 Veterans
 Other Nonprofit Organization

Mailing Address: 21108 Polk St NE	City: Cedar	State and Zip: MN 55011	County: Anoka
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Name of Chief Executive Officer (CEO): Sara Stream	Daytime Phone: [REDACTED]	Email: [REDACTED]
--	------------------------------	----------------------

Nonprofit Status

Attach a copy of ONE of the following for proof of nonprofit status:

- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.**
 Don't have a copy? This certificate must be obtained each year from:
 Minnesota Secretary of State
 Business Services Division
 60 Empire Drive, Suite 100
 St. Paul, MN 55103
 Phone: 651-296-2803
- IRS income tax exemption (501(c)) letter in your organization's name.**
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter).**
 If your organization falls under a parent organization, attach copies of both of the following:
 - a. an IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 - b. the charter or letter from your parent organization recognizing your organization as a subordinate.

Gambling Premises Information

Name of premises where the gambling event will be conducted (for raffles, list the site where the drawing will take place):
Cedar Creek Community School

Address (do not use PO box): 21108 Polk St Ne	City or Township: Cedar	Zip Code: 55011	County: Anoka
---	-----------------------------------	---------------------------	-------------------------

Date(s) of activity (for raffles, indicate the date of the drawing):
April 18th, 2015

Check each type of gambling activity that your organization will conduct:

Bingo*
 Paddlewheels*
 Pull-Tabs*
 Tipboards*

Raffle (total value of raffle prizes awarded for the year: \$5745)

***Gambling equipment** for bingo paper, paddlewheels, pull-tabs, and tipboards must be obtained from a distributor licensed by the Minnesota Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.mn.gov/gcb and click on **Distributors** under the **LIST OF LICENSEES**, or call 651-539-1900.

LG220 Application for Exempt Permit

Local Unit of Government Acknowledgment

CITY APPROVAL for a gambling premises located within city limits

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print City Name: _____

Signature of City Personnel: _____

Title: _____ Date: _____

Local unit of government must sign.

COUNTY APPROVAL for a gambling premises located in a township

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30-day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print County Name: _____

Signature of County Personnel: _____

Title: _____ Date: _____

TOWNSHIP (if required by the county).

On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. (A township has no statutory authority to approve or deny an application, per Minn. Statutes, section 349.166.)

Print Township Name: _____

Signature of Township Officer: _____

Title: _____ Date: _____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the event date.

Chief Executive Officer's Signature: *Sara Stream* Date: 2/22/15

Print Name: Sara Stream

Requirements

Complete a separate application for:

- all gambling conducted on two or more consecutive days, or
- all gambling conducted on one day.

Only one application is required if one or more raffle drawings are conducted on the same day.

Send application with:

- a copy of your proof of nonprofit status, and
- application fee (nonrefundable). If the application is postmarked or received 30 days or more before the event, the application fee is \$50; otherwise the fee is \$100. Make check payable to **State of Minnesota**.

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required.

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.mn.gov/gcb.

Within 30 days of the event date, complete and return the financial report form to the Gambling Control Board. Your organization must keep all exempt raffle records and reports for 3-1/2 years (Minn. Statutes, section 349.166, subd. 7(f)).

Questions?

Call the Licensing Section of the Gambling Control Board at 651-539-1900.

This form will be made available in alternative format (i.e. large print, Braille) upon request.

Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If your organization supplies the information requested, the Board will be able to process the

application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data about your organization until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data about your organization are available to Board members, Board staff whose work requires access to the information; Minnesota's Depart-

ment of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this notice was given; and anyone with your written consent.

MINNESOTA · REVENUE

Certificate of Exemption

ST3

Purchaser: Complete this certificate and **give it to the seller.**

Seller: If this certificate is not fully completed, you must charge sales tax. Keep this certificate as part of your records.

This is a blanket certificate, unless one of the boxes below is checked, and remains in force as long as the purchaser continues making purchases, or until otherwise cancelled by the purchaser.

Check if this certificate is for a single purchase and enter the related invoice/purchase order # _____

If you are a contractor and have a purchasing agent agreement with an exempt organization, check the box to make multiple purchases for a specific job. Enter the exempt entity name and specific project:

Exempt entity name _____ Project description _____

Name of purchaser
Cedar Creek Community School

Business address
21108 Polk St NE

Purchaser's tax ID number

If no tax ID number, enter one of the following: FEIN _____

Name of seller from whom you are purchasing, leasing or renting _____

Seller's address _____

City _____ State _____ Zip code _____

Type of business. Circle the number that describes your business.

- | | |
|---|---------------------------------------|
| 01 Accommodation and food services | 11 Transportation and warehousing |
| 02 Agricultural, forestry, fishing, hunting | 12 Utilities |
| 03 Construction | 13 Wholesale trade |
| 04 Finance and insurance | 14 Business services |
| 05 Information, publishing and communications | 15 Professional services |
| 06 Manufacturing | 16 Education and health-care services |
| 07 Mining | 17 Nonprofit organization |
| 08 Real estate | 18 Government |
| 09 Rental and leasing | 19 Not a business (explain) _____ |
| 10 Retail trade | 20 Other (explain) _____ |

Reason for exemption. Circle the letter that identifies the reason for the exemption.

- | | |
|---|---|
| A Federal government (department) _____ | I Agricultural production |
| B Specific government exemption (from list on back) _____ | J Industrial production/manufacturing |
| C Tribal government (name) _____ | K Direct pay authorization |
| D Foreign diplomat # _____ | L Multiple points of use (services, digital goods, or computer software delivered electronically) |
| E Charitable organization # _____ | M Direct mail |
| F Educational organization # _____ | N Other (enter number from back page) _____ |
| G Religious organization # _____ | O Percentage exemption |
| H Resale | <input type="checkbox"/> Advertising (enter percentage) _____% |
| | <input type="checkbox"/> Utilities (enter percentage) _____% |
| | <input type="checkbox"/> Electricity (enter percentage) _____% |

I declare that the information on this certificate is correct and complete to the best of my knowledge and belief. (PENALTY: If you try to evade paying sales tax by using an exemption certificate for items or services that will be used for purposes other than those being claimed, you may be fined \$100 under Minnesota law for each transaction for which the certificate is used.)

Signature of authorized purchaser: Sara Stream Print name here: Sara Stream Title: PTD President Date: 2/22/15



CLOSE WINDOW

Cedar Creek Community School PTO East Bethel, MN 55011

= IRS provided data
 = User submitted data

- Overview
- Programs
- Form 990 Filings
- Officials
- Events
-

Organization Overview

Organization Details

EIN: [REDACTED]
Name: CedarCreek Community School PTO - [Google](#)
Location: 21108 Polk St NE
 East Bethel, MN 55011
[Report Address Change](#)

County: Anoka County
Ruling Date: 2008 (Approximate year when founded)

IRS Type: 501(c)(3) - Public charity; Religious, educational, charitable, scientific, and literary organizations...

Legal basis for public charity or private foundation status (RDNCD): 15 - Organization with a substantial portion of support from a governmental unit or the general public

NTEE: B94 - Parent & Teacher Groups

Most recently completed fiscal year (TAXPER): 06/2013

Total Revenue: \$35,764

Total Assets: \$47,694

Organization Mission Statement and Purpose

No mission statement(s) found.

Close This Window

If you are part of this organization or are an authorized NCCS Community Research Partner, you can edit its information. NCCS account required. Already registered? [Login here.](#) Not yet a registered user? [Click here.](#)

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION 2015-18

**RESOLUTION APPROVING APPLICATION FOR A RAFFLE PERMIT FOR
CEDAR CREEK COMMUNITY SCHOOL PTO WITH NO WAITING PERIOD**

WHEREAS, Cedar Creek Community School PTO has made application for a gambling permit for a raffle to be held on Saturday, April 18, 2015 at the Cedar Creek Community School, 21108 Polk Street NE, East Bethel, MN 55011.

NOW, THEREFORE, BE IT RESOLVED, BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA that the gambling permit application for the Cedar Creek Community School PTO for a raffle to be held on Saturday, April 18, 2015 at the Cedar Creek Community School, 21108 Polk Street NE, East Bethel, MN 55011 is approved with no waiting period.

Adopted this 18th day of March, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator



City of East Bethel Road Commission Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 7.0 D.1

Agenda Item:

Resolution 2015-19 Supporting Dedicated Funding for Non-MSA City Streets

Requested Action:

Consider Resolution 2015-19 Supporting Dedicated Funding for Non-MSA City Streets,
as proposed and recommended by the League of Minnesota Cities

Background:

The League of Minnesota Cities Board of Directors voted on January 15, 2015 to support a 2015 transportation funding bill that would include a *new* state funding source for city streets. Their directive is a change in the League’s transportation advocacy strategy and directs that the League will support and advocate only for transportation funding bills that contain a *new* funding source for city streets *outside* the constitutional formula for these roads.

Counties have secured additional wheelage tax authority, as well as local option sales taxes for transportation improvements. The Legislature has increased the gas tax and other revenues distributed by a constitutional formula through the Highway User Tax Distribution Fund (HUTDF), but those revenues provide discretionary funds to only 147 of Minnesota’s 852 cities (those over 5,000 in population). State bonding investments have helped, but have very limited applications. Currently, 84 percent of city streets are funded with property taxes and special assessments. Further, when state and county highway investments occur, cities may have the added burden of cost participation, which diverts dollars from city streets.

The League of Minnesota Cities (LMC) Board of Directors adopted a resolution on February 19, 2015 demonstrating support for *new* dedicated state funding source for city streets. The resolution, which is aimed at formalizing the directive enacted by their Board in January, supports “an omnibus transportation funding bill that would provide *additional* dedicated state funding for city streets including funding that can be used for non-MSA (municipal state aid) city street maintenance, construction and reconstruction.” The resolution recommended for adoption by Cities will be presented to legislators and Governor Dayton. This legislation is a top priority for the LMC for this legislative session.

Attachments:

1.) Resolution 2015-19 Supporting Dedicated Funding for Non-MSA City Streets

Fiscal Impact:

To be determined

Recommendation(s):

The Roads Commission discussed the proposed Resolution at their March 10, 2015 Meeting and recommended that City Council consider approving Resolution 2015-19.

Road Commission Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION 2015-19

**RESOLUTION SUPPORTING DEDICATED STATE FUNDING
FOR CITY STREETS**

WHEREAS, Minnesota contains over 141,000 miles of roadway, and over 22,500 miles or 16 percent are owned and maintained by Minnesota's 852 Cities; and

WHEREAS, almost 85 percent of municipal streets are ineligible for dedicated Highway User Tax Distribution Fund dollars; and

WHEREAS, the more than 700 Minnesota Cities with populations below 5,000 are ineligible for dedicated Highway User Tax Distribution Fund dollars; and

WHEREAS, City streets are a separate but integral piece of the network of roads supporting movement of people and goods; and

WHEREAS, existing funding mechanisms, such as Municipal State Aid (MSA), property taxes and special assessments, have limited applications, leaving Cities under-equipped to address growing needs; and

WHEREAS, City cost participation in State and County highway projects diverts resources from City owned streets; and

WHEREAS, maintenance costs increase as road systems age, and no city--large or small—is spending enough on roadway capital improvements to maintain a 50-year lifecycle; and

WHEREAS, for every one dollar spent on maintenance, a City saves seven dollars in repairs; and

WHEREAS, Cities need greater resources, including an additional dedicated state funding source for transportation, and flexible policies in order to meet growing demands for street improvements and maintenance.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA that the City of East Bethel supports an omnibus transportation funding bill that provides additional dedicated state funding for city streets including funding that can be used for non-MSA city street maintenance, construction and reconstruction.

Adopted this 18th day of March, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator



City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 8.0 C.1

Agenda Item:

24054 Johnson Street

Requested Action:

Consider Declaration of Nuisance Designation for 24054 Johnson Street

Background Information:

A 24054 Johnson Street on April 27, 2013 resulted in a total loss of the home. The property, at the time of the fire, was owned by Bradley and Joanna Bartell.

Nick Schmitz, City Building Official, met with the Bartell's on site in October 2013 to discuss their intentions with the house and the property. At that time Mr. Schmitz was informed that they were working with their insurance company but were having difficulty reaching a settlement. This was the last conversation the City had with the Bartell's. Staff received several complaints regarding the condition of the structure and began to initiate the process of addressing this matter.

Staff found that the Law Office of Thomas W. Rutledge, APC of Poway, California represents Select Portfolio Servicing, Inc. ("SPS"), a national mortgage services headquartered in Salt Lake City, Utah, in respect to the hazard insurance claim on this property. Staff found that 24054 Johnson Street was in foreclosure and SPS is the lien holder for the property.

After e-mail exchanges between Staff and the attorney representing SPS between October 2014 and February 2015 that attempted to resolve the ownership status of this property, we were informed that SPS does not take measures regarding the repair or demolition of a property until the property becomes real estate owned. The property referenced above is in foreclosure, but there is no set foreclosure sale date as of now. SPS will not be taking any measures regarding the repair or demolition of this property until the property becomes real estate owned and sells back to SPS.

As this matter has not been resolved, Staff considers this property a nuisance and a hazard under Section 26-309 of the City Code. The City Attorney has been requested to prepare an order declaring the property a nuisance and will present his findings to Council.

Attachments

- 1.) Section 26-309 City Code
- 2.) Property Photos
- 3.) Nuisance Order

Fiscal Impact:

To be determined

Recommendation(s):

The City Attorney will advise Council on the procedures for declaring 24054 Johnson Street a nuisance and request approval of the Order of Substandard and Hazardous Building.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

Sec. 26-309. - Notice of public health nuisance to concerned parties.

Upon notification by law enforcement or fire department authorities, the building official or fire marshal shall promptly issue a declaration of public health nuisance for the affected property and post a copy of the declaration at all entrances to the dwelling, property or site. The building official or fire marshal issuing said declaration shall also notify the owner of the property by mail and notify the following parties:

- (1) Occupants of the property;
- (2) Neighbors at potential risk;
- (3) The county sheriff's department, city fire department, county community health and environmental services;
- (4) Other state and local authorities, such as the state pollution control agency (MPCA) and the state department of health, which are known to have public and environmental protection responsibilities that are applicable to the situation;
- (5) The building official or fire marshal issuing said declaration may notify any financial institution with an interest of record in the property of the declaration of public health nuisance;
- (6) The building official or fire marshal issuing said declaration may notify the insurance company with a policy known to be applicable to the subject property; and
- (7) The building official or fire marshal issuing said declaration may cause a certified copy of the declaration of public health nuisance to be filed with the office of the county recorder or registrar of titles. Upon abatement of the nuisance, to the satisfaction of all appropriate agencies, as required herein, the building official issuing said declaration shall cause a notice of successful abatement or removal of declaration of public health nuisance to be so recorded.

(Ord. No. 180, § 3, 10-20-2004)



Exhibit F

07/09/2014 09:40



Exhibit J

07/09/2014 09:42



ap

USA

COM

of science

DUPONT

The science of science

Fers Tyvek

WWW.TYVEK.COM

Exhibit O

07/09/2014 09:48



Exhibit R

07/09/2014 09:50



Exhibit T



Exhibit U



East Bethel Fire Department

2241 221st Avenue NE
East Bethel, Minnesota 55011

Fire Chief Mark DuCharme
763-367-7886
mark.ducharme@ci.east-bethel.mn.us

Date: March 11, 2015

To: Nick Schmitz
Building Official
City of East Bethel

From: Chief Mark DuCharme
Fire Chief
City of East Bethel

RE: 24054 Johnson Street
East Bethel, MN 55011

Nick,

Today, March 11, 2015, I again did an inspection of the above property from its exterior. The property is not inhabitable and is completely destroyed by the fire, smoke, water and mold damage.

This property was damaged by fire in April, 2013 and has not been repaired and has no evidence that any repairs were started. I have inspected the structure several times, since the fire, in 2013. I have also received several anonymous complaints about the current condition of the property.

I am very concerned about this property being left in this condition. The structure is not safe to enter and has not been properly secured. The current condition of the property and structure is a public safety hazard.

**ORDER OF THE CITY OF EAST BETHEL REGARDING HAZARDOUS AND
SUBSTANDARD BUILDING LOCATED 24054 JOHNSON STREET, EAST BETHEL,
MINNESOTA 55005**

WHEREAS, this Order is made relative to the property located at 24054 Johnson Street., East Bethel, Minnesota, being legally described as identified on “**Exhibit A**” annexed hereto and incorporated by reference herein, hereinafter referred to as “the Property”, and,

WHEREAS, the Property under tax statement is currently listed to owners Bradley A. and Joanna M. Bartell. Others having or claiming a record interest in and to the property as ascertained from the records of the Anoka County Recorder’s office are identified in “ **Exhibit B**”, annexed hereto and incorporated by reference herein; and,

WHEREAS, is vacant and unoccupied; and,

WHEREAS, the home and buildings on the property were damaged by fire occurring on or about April 27, 2013, with fire consuming portions of the principal structure and damage resulting as follows:

- a. Front façade damage-open and exposed to weather and elements.
- b. Sides of home damaged and open to weather and elements.
- c. Rear of home siding extensively damaged, open to weather and elements, debris in yard, deck and roof damage due to fire, roof open and exposed to elements.
- d. Yard is unmowed, high grass over 10 inches. Trash, Debris and construction materials in yard. Windows burnt and broken, Siding damaged and charred. Sheathing and insulation exposed and water damaged.
- e. The roof rafter system shows signs of fire damage or over spanned rafters and has been structurally compromised; and
- f. The report of the East Bethel fire department relative to the fire provides;

“At 11:17 am on 4/27/13 we were dispatched to a building fire at 24054 Johnson St NE East Bethel, MN 55005. Mutual Aids was requested by Bethel, Linwood, St Francis, and Oak Grove fire depts. First arriving unit reported smoke showing from the Charlie side (Back side) of residence. Entry was made through the front door of the residence, fire was reported in first bedroom to the right at the top of the stairs. Fire extended into attic and then through the roof.”

Fire was extinguished and fire damage was contained to the upper level with water damage to the lower level. House is a split level built in 2004 approx. 2300 sqft."

WHEREAS, MN Statute 463.15 DEFINITIONS.

Subd. 3. Hazardous building or hazardous property. "Hazardous building or hazardous property" means any building or property, which because of inadequate maintenance, dilapidation, physical damage, unsanitary condition, or abandonment, constitutes a fire hazard or a hazard to public safety or health.

The building in its current condition is a hazardous building as defined by MN Statute 463.15 due to the physical damage to the building, dilapidation, inadequate maintenance, and because it constitutes a fire hazard and a hazard to public safety.

WHEREAS, The dwelling received extensive damage and photographs are attached as **Exhibit C**, additionally, the Building is open, unprotected and susceptible to being occupied by vermin and wild animals, and,

WHEREAS, the City Council of East Bethel has received a report of the Building Official for the City of East Bethel identifying that as a result of the fire damage that has occurred on the property and the failure of the property owner(s) to secure the Property, remove the damaged and unsafe portions of the structure damaged by fire the Property is a risk to the public health and safety, and a hazard and blight upon the neighborhood with the recommended course of action needed to alleviate the hazardous condition and threat to public and neighborhood safety being:

The building remains, including the foundation and garage (and outbuilding) should be removed. The lot should be mowed, filled and graded to provide drainage so it does not create a nuisance for the neighborhood, and,

WHEREAS, the Property is in the state of severe damage, dilapidation, incomplete construction, with the existing conditions constituting an attractive nuisance, a fire hazard and hazard to the public safety and health, and,

WHEREAS, the property owners or others having a real estate interest in the property have not responded to secure their property and remove the risk of injury or damage to neighboring properties and the public.

NOW, THEREFORE BE IT RESOLVED by the City Council for the city of East Bethel that the City finds that the Property is in a dilapidated, substandard, hazardous and incomplete state, providing a risk of a fire hazard or hazard to the public safety and health to the neighborhood in which it is located, and hereby orders, pursuant to and without limitation of Minn. Stat. §§ 463.15 and et. seq., 412.221, 429.021, 429.11, the following:

1. The building and outbuildings shall be razed and removed entirely;
2. The lot shall be moved graded to provide drainage so it does not create a nuisance for the neighborhood;
3. Exterior debris, trash, construction materials, ice shed and other personal property shall be removed and disposed of.
3. A copy of this Order shall be personally served upon the Owner and upon the existing mortgage lenders or lien holders secured upon the property;
4. A copy of this Order shall be appended to a Lis Pendens, and recorded against the record title of the property;
5. A Motion for Summary Enforcement of this Order will be made to the District Court of Anoka County, unless corrective action is taken or an Answer is filed as required by law, but such action shall not preclude the institution of enforcement actions for the performance

of this Order and the removal of the hazardous conditions thereof by the City of East Bethel, before that time and all such enforcement actions are hereby authorized by directive of the City Council.

Passed by the City Council for the City of East Bethel this _____ day of March, 2015.

Steven Voss, Mayor

ATTEST:

Jack Davis, City Administrator

**EXHIBIT A
LEGAL DESCRIPTION**

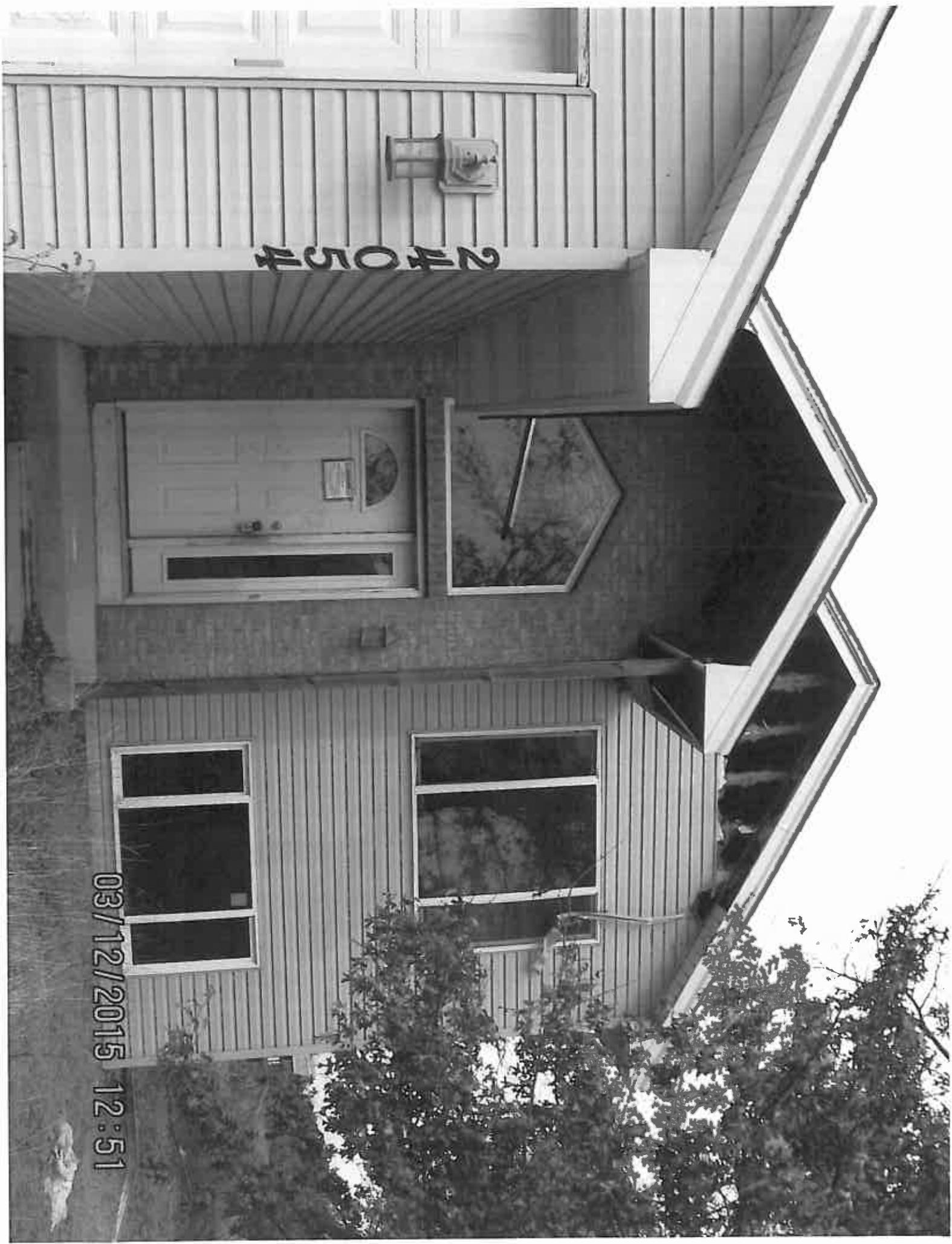
**LOT 3, BLOCK 1, WARGO POND
As platted and of record in the office of the County Recorded
in and for Anoka County, Minnesota**

{PID#29-34-23-31-0003}

EXHIBIT B
PARTIES HOLDING OWNERSHIP
OR REALESTATE INTERESTS

1. Apparent Fee Owners: **Bradley A. Bartell and Joanna M. Bartell**, husband and wife.
2. Lienholders:
 - a. Mortgage- Chase Bank USA, NA; Document #1989362.010 dated October 11, 2006 filed November 29, 2006 Amount \$260,950.00
 - b. Mortgage- Chase Bank USA, NA; Document #1989362.011 dated October 11, 2006 and recorded November 29, 2006 Amount \$46,050.00; assigned to JP Morgan Chase bank national Association Document No. 205416.001 dated march 20, 2013; Filed March 27, 2013
3. Real Estate taxes 2014-paid; 1st ½ 2015 due
4. County Assessors market value \$190,500.00

EXHIBIT C
PHOTOGRAPHS



24054

03/12/2015 12:51

Exhibit H

07/09/2014 09:41



Exhibit R

07/09/2014 09:50





Exhibit U



Exhibit O

07/09/2014 09:48

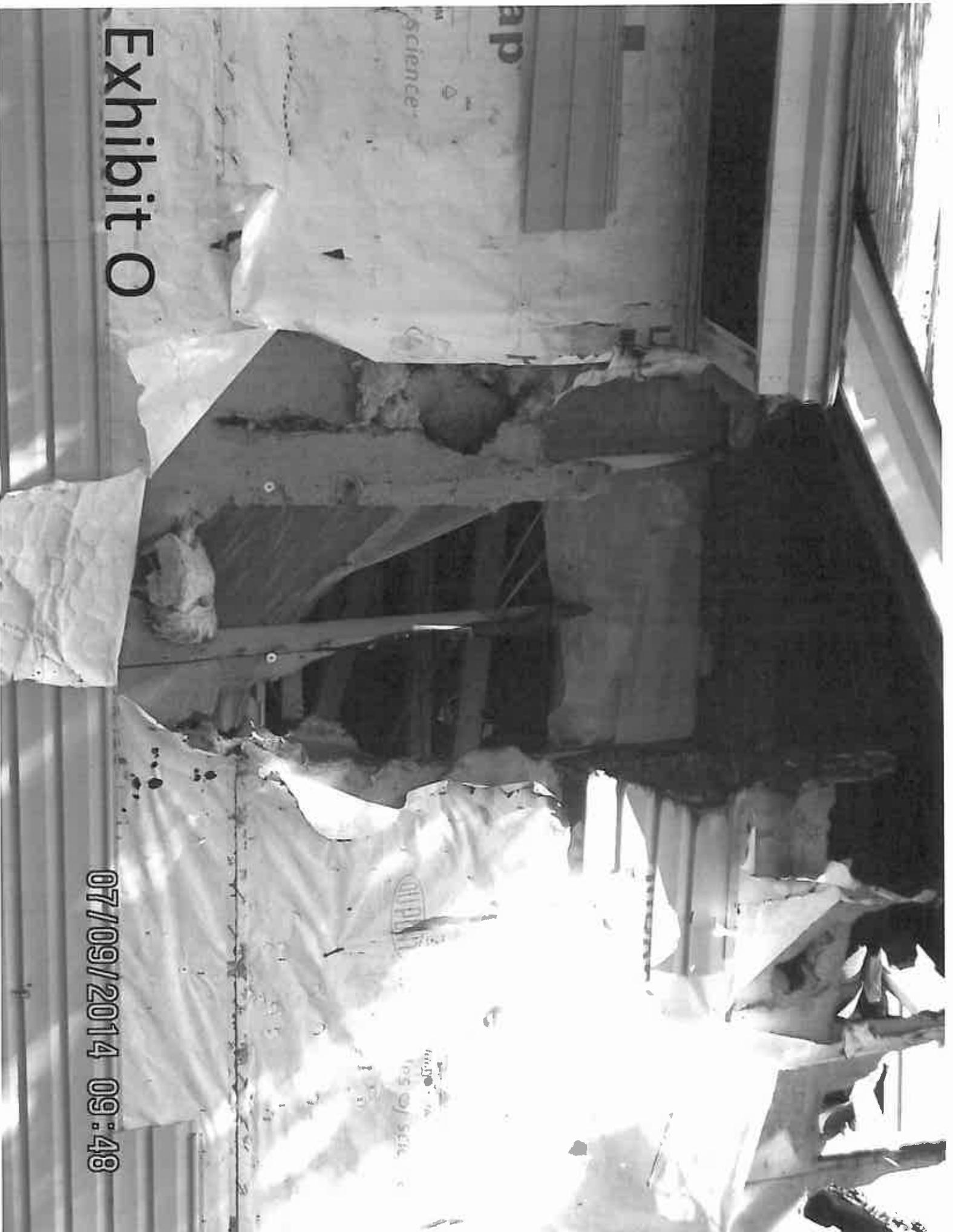


Exhibit 1

07/09/2014 09:41



Exhibit 6

07/09/2014 09:40



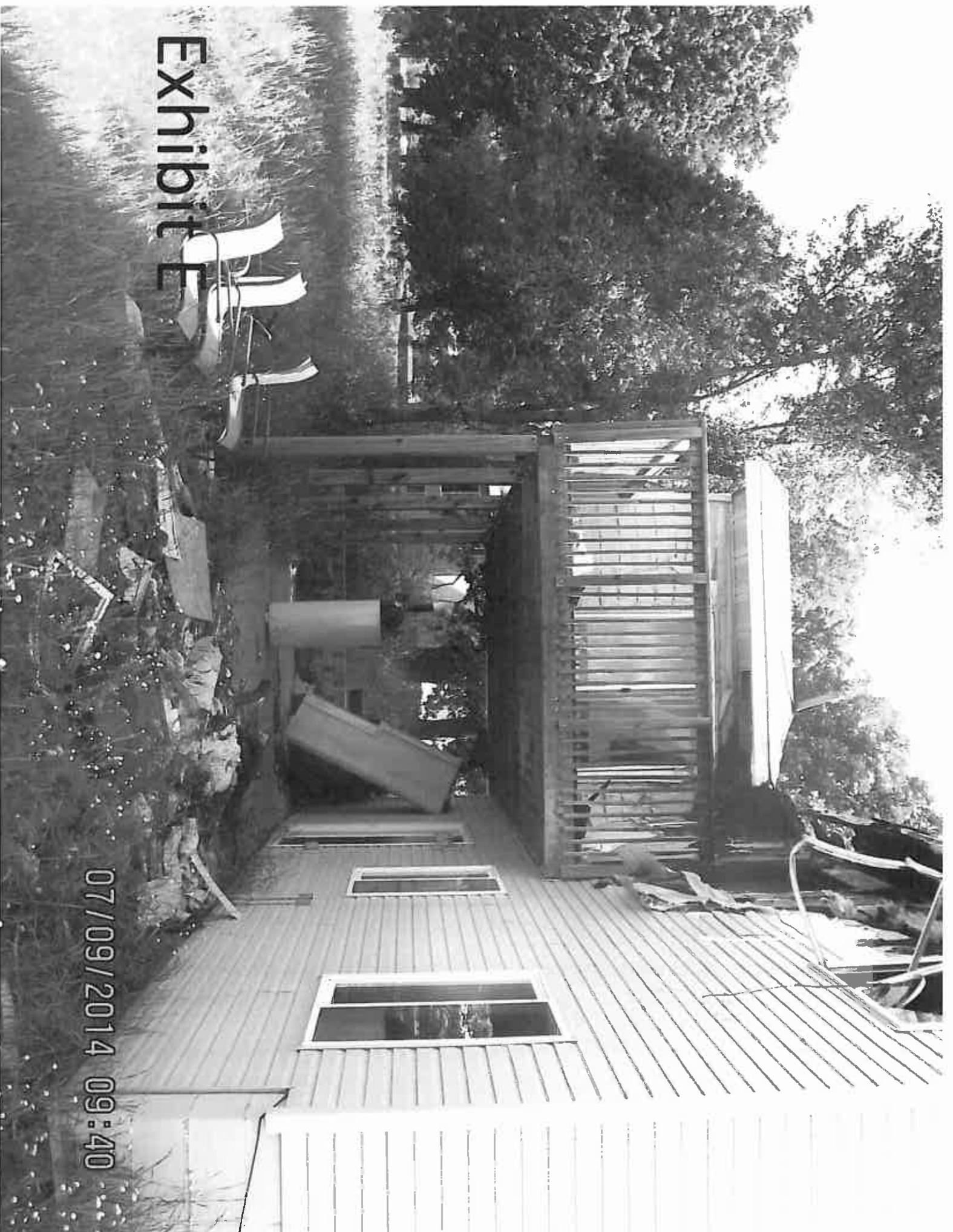


Exhibit F

07/09/2014 09:40

Exhibit E

07/09/2014 09:40





03/12/2015 12:49



03/12/2015 12:50



03/12/2015 12:49

03/12/2015 12:47





City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 8.0 E.1

Agenda Item:

2015 JPA Bid Results and Final Quantities

Requested Action:

Consider approving the 2015 JPA Street Maintenance Project Bids

Background Information:

The following projects were recommended to bid as part of the 2015 JPA Street Maintenance program by City Council approval on January 21, 2015. These projects have been identified in the 2015-2019 Street Capital Improvement Plan (CIP) and include:

1. Seal coat 50,000 sq yds of City streets including 225th Ave, 226th LN, London St, Staples St, Jenkins St, 223rd Ave, 221st Ave, Wake St, and 219th Ave.
2. Crack-seal 100,000 LF as part of the annual street maintenance program. Crack sealing will be performed prior to any seal coating applications.
3. 125,000 LF of striping to be determined.

Bidding these items does not obligate the City to accept the bid. The bid for individual items can be rejected or amended as to quantities to accommodate the project budget should bid costs exceed the estimates.

The estimated budget for seal coating, crack sealing and striping the above listed streets was \$235,000. These projects will be funded from the Street Capital Fund as identified in the 2015-2019 Capital Improvement Plan and the 2015 Street Maintenance Budget.

The bid costs for our portion of the JPA project were not available as of Friday, March 13, 2015. We will forward these on Monday as separate addendum to this agenda item.

As additional item, Staff recommends the contracting of inspection services for the seal coat portion of the contract. The estimated cost of this service is \$3,000.

Attachments:

1. Project Location Map

Fiscal Impact:

As noted above

Recommendation(s):

Staff will review the bids and provide a recommendation to Council.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 8.0 E.2

Agenda Item

2015 Class 5 Projects

Requested Action:

Consider approving the recommended 2015 Class 5 projects and advertising for bids

Background Information:

The 2015 Street Maintenance Budget calls for \$35,000 to be used on gravel road maintenance. The City has been rotating improvements to the City's sixteen miles of gravel roads over a seven year cycle. For 2015, staff is recommending the Class 5 improvements be used on the 1¾ mile gravel road portion of Klondike Drive. Before the Class 5 is placed, the Public Works Department will shape and grade the road surface to allow for better drainage and begin the process of returning the road to its original width. Klondike Drive is the only unpaved MSA Street in the City system.

Because of the traffic volume and vehicle speeds on Klondike Drive, the road surface dries out rapidly creating washboard and severe dust conditions. The City applied magnesium chloride in 2012 during the construction of Viking Blvd when traffic levels increased on Klondike Drive from 300 to 1,500 VPD. The road held up well and required little or no grading. The cost for the application at that time was approximately \$4,500.

Currently the Public Works Department grades Klondike Drive twice a week for a total of 5 hours. Using the current rate of \$95.00 an hour for the motor grader, the weekly equipment costs are approximately \$500 without the cost of labor factored in. The total estimated grading costs projected for 2015 is 120 hours or \$6,000.

The Road Commission has reviewed the Class 5 projects and recommends Klondike Drive be resurfaced in 2015 with approximately 2,500 tons of Class V material. They also recommend the application of chloride to improve the road surface, reduce maintenance costs and reduce the amount of dust generated. The Road Commission recommends funding this project through the 2015 Street Maintenance Budget.

Attachment(s):

Fiscal Impact:

\$35,000 was budgeted for Class 5 gravel road resurfacing projects in the 2015 Street Maintenance Budget.

Recommendation(s): The Road Commission and staff recommend Klondike Drive for Class 5 resurfacing in 2015 and request authorization to advertise for bids.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 8.0 F.1

Agenda Item:

Fire Department Report

Requested Action:

Informational only

Background Information:

The Fire Chief has provided reports of Fire Department emergency calls and emergency medical calls from the previous month.

Fiscal Impact:

None

Recommendation(s):

Informational only.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

East Bethel Fire Department February 2015 Response Calls

Incident Number	Incident Date	Alarm Time	Location	Incident Type
099	02/28/2015	09:22	21853 Quincy ST NE	Fire Alarm
098	02/27/2015	20:08	22936 Gopher DR	EMS call
097	02/26/2015	16:45	Bataan ST and 225 th	Smell of gaseous material
096	02/26/2015	16:10	Viking and Hwy 65	EMS call
095	02/26/2015	10:52	24355 Highway 65 NE	EMS call
094	02/25/2015	19:38	23116 Sunset ST NE	EMS call
093	02/25/2015	16:47	22435 Palisade ST NE	EMS call
092	02/25/2015	03:04	1045 229 AVE	EMS call
091	02/24/2015	15:01	914 207th AVE NE	EMS call
090	02/23/2015	22:30	4461 229 AVE NE	CO detector activation due to malfunction
089	02/23/2015	10:51	23611 Davenport ST NE	EMS call
088	02/22/2015	02:04	18531 3rd ST	EMS call
087	02/21/2015	15:11	199th AVE	Passenger vehicle fire
086	02/21/2015	15:06	23024 Sunset RD	EMS call
085	02/21/2015	14:36	435 Birch RD	EMS call
083	02/19/2015	21:36	18920 Vickers ST NE	EMS call
084	02/19/2015	17:34	8015 Pine wood DR	Mutual Aid; Mobile Home Fire
082	02/19/2015	14:51	Viking Blvd. and Hwy 65	EMS call
081	02/18/2015	22:25	245 Forest RD NE	EMS call
080	02/18/2015	07:17	24142 Dogwood ST	Mutual Aid
079	02/18/2015	02:33	2415 225 AVE	EMS call
078	02/17/2015	22:16	2415 225 AVE	EMS call
077	02/17/2015	19:05	552 Lincoln DR NE	EMS call
076	02/17/2015	08:29	18333 Yancy ST NE	EMS call
075	02/16/2015	15:49	19663 W Tri Oak CIR	Electrical wiring/equipment problem
074	02/14/2015	11:44	19825 Polk ST NE	EMS call
073	02/14/2015	09:56	3700 Edmar LN NE	EMS call
072	02/12/2015	17:21	4848 S Tri Oak Circle NE	Fire Alarm
071	02/11/2015	18:45	18425 Lakeview Point DR NE	EMS call
070	02/11/2015	13:31	4356 Crosstown BLVD	Mutual Aid
069	02/09/2015	23:56	3536 Edmar LN NE	Fuel burner/boiler malfunction
068	02/09/2015	16:34	237 AVE NE	Unauthorized burning
067	02/08/2015	15:53	19339 East Front BLVD	EMS call
066	02/08/2015	12:25	18164 Hwy 65	Carbon monoxide detector activation, no CO
065	02/07/2015	21:21	22435 Palisade ST	EMS call
063	02/07/2015	15:52	18627 Buchanan ST	Fire Alarm
064	02/07/2015	07:56	3833 Edmar LN NE	EMS call
062	02/05/2015	21:38	1552 229TH LN NE	Chimney fire, confined to chimney
061	02/05/2015	19:39	3833 Edmar LN	EMS call
060	02/04/2015	16:54	233rd AVE NE	Authorized controlled burning
059	02/04/2015	13:46	1562 Viking BLVD	Fire Alarm
058	02/03/2015	04:47	23555 Monroe ST	EMS call
057	02/02/2015	07:33	24355 65 HWY NE	Gas leak (natural gas or LPG)
056	02/01/2015	23:59	3933 191 st AVE	EMS call
055	02/01/2015	09:12	18905 Vickers ST NE	EMS call
054	02/01/2015	01:45	4356 200th LN NE	EMS call
Total				46

**East Bethel Fire Department
Type of Medical Calls**

February, 2015

Number of Medical Calls 34

Type	Number	Transport by Ambulance
Medical Complications	8	8
Short of Breath	2	2
Cardiac	7	7
Bleeding	0	0
Illness	2	2
Trauma	3	2
Assist	6	1
Other	<u>6</u>	<u>4</u>
Totals	34	26



City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 8.0 G.1

Agenda Item:

Early Voting

Requested Action:

Consider Resolution 2015-20 Supporting Legislation Establishing an Early Voting Process for Voters in Minnesota as proposed and recommended by the League of Minnesota Cities

Background Information:

Minnesota now allows no-excuse absentee voting by mail and in-person. Many Minnesotans consider the current in-person absentee voting system "early voting" though there are significant administrative differences between the two voting systems. In absentee voting, after the voter has completed their ballot, it is placed in a sealed envelope to be processed by elections administrators after the voter has left. Early voting allows the in-person voter the same experience as voting in their polling place on Election Day, by inserting their ballot into a ballot tabulator. If necessary, the voter is then able to correct mistakes made by the voter when marking the ballot such as party cross-over voting in a primary election or over-voting. These mistakes can be discovered by the ballot tabulator, the same as on Election Day. Election results are not known until the polls close on Election Day.

If this legislation were approved, East Bethel residents using the Early Voting system would have the benefit of a faster processing time for each ballot issued (compared to the processing time required for each Absentee ballot issued), and the availability or access to the voting process due to the additional service hours that each polling place would be open.

However, the Early Voting System would increase our Election costs and create serious election judge staffing issues. The problems we foresee with this process are as follows:

- **Additional Staff Time.** At least 17.5 hours of election staff time at City Hall would be required beyond additional time already required for Absentee ballot voting.
- **Additional Election Judge Time.** Additional time/wages will be required for election judges. Up to 102.5 hours total per judge for Early Voting activities would be required, not including any necessary training and assuming only one polling place would be open. This estimate of time for election judges would be for only one judge. Balancing party affiliations would require two judges or requiring either Carrie Frost or Karen White of City Staff to serve as a judge and register as a member of the opposite party of the person serving as the other election judge.

- **Additional Election Judge Service Requirements.** Precinct Election Judges have been difficult to enlist when the obligation is only for 2 days (1 training, 1 service). Finding available judges for a 15-day period (plus training) will be even less likely.
- **Interruption of Other Services at City Hall.** Designated registration and voting areas would need to be set up in the building. If a line of waiting voters were to form anywhere within City Hall, it may disrupt access to other departments/services. (e.g. – burning permits, building permits, dog licenses, etc.).

The League of Minnesota Cities supports the establishment of the early voting system and is requesting the approval of the attached resolution. The League’s Board of Director’s adopted this issue as one of its 2015 legislative priorities. A proposed bill would establish early voting 15 days prior to Election Day through 5 p.m. on the third day before the election. Pending certification of statewide systems and voting equipment to administer early voting by the Secretary of State, the law would be effective for elections held on or after Aug. 1, 2015. Co-authors of the bill include: Sens. Jeff Hayden (DFL-Minneapolis), Kent Eken (DFL-Twin Valley), John Hoffman (DFL-Champlin), and Jim Carlson (DFL-Eagan).

Early voting would be an addition to and not an elimination or replacement of absentee balloting.

Attachment(s):

1.) Resolution 2015-20 Supporting Legislation Establishing an Early Voting Process for Voters in Minnesota

Fiscal Impact:

Approval of this bill could result in an increase of our Election costs of up to an additional \$4,000 for the 2016 Election.

Recommendation(s):

Due to the additional costs to the City and Staffing issues, Staff does not recommend endorsing or supporting the League’s request and is seeking direction from Council for consideration of Resolution 2015-20.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2015-20

**A RESOLUTION IN SUPPORT OF LEGISLATION ESTABLISHING
AN EARLY VOTING PROCESS FOR VOTERS IN MINNESOTA**

WHEREAS, Minnesota law currently provides for no-excuse absentee voting by mail and in-person; and

WHEREAS, with in-person absentee voting, the voter must place their voted ballot in a series of envelopes that is processed at a later date by election officials; and

WHEREAS, early voting would allow a voter to place their voted ballot directly into the ballot tabulator, thereby reducing the risk of voter errors and reducing the administrative costs involved with in-person absentee voting; and

WHEREAS, a process will still be provided for voters to request and submit an absentee ballot by mail;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: The City hereby supports legislation establishing an early voting process for the voters in the State of Minnesota;

BE IT FURTHER RESOLVED that by establishing an early voting process, taxpayer dollars will be saved and a better service will be provided to Minnesota voters.

Adopted this 18th day of March, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator



City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 8.0 G.2

Agenda Item:

Assessors Contract

Requested Action:

Consider direction as to contracting for City Assessing Services

Background Information:

The City Assessors contract expires on January 2, 2016. In order to prepare the 2016 Budget, Staff is in need of the cost of this service by no later than June 30, 2015. In 2012 the City advertised for Request for Proposals (RFP's) for this service but received only one proposal with that coming from our current Assessor, Ken Tolzmann. Mr. Tolzmann's proposal was approximately \$20,000 per year less than the cost of contracting with Anoka County for assessments for that period.

Mr. Tolzmann has indicated that he is interested in extending his contract with the City and would offer the same price per parcel for 2016-2018 as was provided in his 2013-2015 contract. Should the number of parcels remain unchanged Mr. Tolzmann's proposal for 2016 would be \$52,119. The County's cost for providing this service for 2016 is estimated to be a minimum of \$68,000 with an additional one time charge to review and establish a basis for the assessments.

Fiscal Impact:

Noted above.

Recommendation(s):

Staff is seeking direction as to accepting Mr. Tolzmann's proposal or requesting RFP's for this service.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



City of East Bethel City Council Agenda Information

Date:

March 18, 2015

Agenda Item Number:

Item 8.0 G.3

Agenda Item:

March 25, 2015 Work Meeting Agenda

Requested Action:

Consider items to be discussed at the March 25, 2015 Work Meeting

Background Information:

Items that have been scheduled or proposed for discussion at the March 25, 2015 City Council Work Meeting are as follows:

1. Receive Ice Arena Management Services Proposals (Scheduled as part of the RFP Presentation)
2. Review Draft Rental Ordinance
3. Discuss City Goals for 2015
4. Discuss Council and Commission Roles and Duties
5. Discuss Upper Rum River WMO audit and water management plan
6. Discuss the City role for Booster Day
7. Discuss a proposed modification to our MCES Wastewater Services Agreement

The question for Council is which items are to be placed on the agenda for the Work Meeting. The Ice Arena Management Service Proposal Presentation was scheduled for this meeting as part of the RFP requirement and should not be changed. Staff requests that the discussions with MCES regarding a modification to our Wastewater Services Agreement be reviewed as part of the agenda. The remaining items are at the discretion of Council and can be scheduled in whole or part for the meeting on March 25th or discussed at a date to be arranged.

Attachments:

Fiscal Impact:

Recommendation(s):

Staff is seeking direction as to items to schedule for the agenda for the March 25, 2015 Work Meeting.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

City of East Bethel
March 18, 2015
Supplemental Payment Summary

This is a supplemental listing of invoices that were received after the creation of the Council packet. Due to the invoice deadline and the timing of the next Council meeting, they could be deemed as late payments which could possibly accrue late fees and/or finance charges if not paid by the due date.

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Central Services/Supplies	Information Systems	2015	Watchfire Signs	101	48150	\$250.00
Central Services/Supplies	Professional Services Fees	264113	Frankensigns Incorporated	101	48150	\$90.00
Payroll	Insurance Premiums	5925023	Delta Dental	101		\$805.75
Payroll	Insurance Premiums	150760002038	PreferredOne	101		\$7,636.93

\$8,782.68