

EAST BETHEL CITY COUNCIL MEETING

FEBRUARY 18, 2015

The East Bethel City Council met on February 18, 2015, at 7:30 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Steve Voss Ron Koller Tim Harrington
 Brian Mundle Tom Ronning

ALSO PRESENT: Jack Davis, City Administrator
 Mark Vierling, City Attorney
 Mark DuCharme, Fire Chief

1.0 The February 18, 2015, City Council meeting was called to order by Mayor Voss at 7:30
Call to Order p.m.

2.0 The Pledge of Allegiance was recited.

**Pledge of
Allegiance**

3.0 **Harrington stated I'll make a motion to adopt tonight's agenda. Under the Consent
Adopt** **Agenda, I'd like to add line I, Supplement Payment Summary. Koller stated I'll
Agenda** **second.** Voss stated any discussion? All in favor say aye?" **All in favor.** Voss stated
opposed? Hearing none motion passes. **Motion passes unanimously.**

4.0 Davis stated at this time, we will have Sheriff Stuart and Commander Orlando introduce the
Presentation Anoka County Deputies for 2015 and have the January Sheriff's Report.

4.01

Sheriff Stuart Sheriff Stuart stated well, thank you very much. Mr. Mayor, Council, nice to see everybody
Comments again. For the record, my name is James Stuart and it's my privilege to serve as the Sheriff
at Anoka County. If you'll indulge me, I'd like to begin with kind of a quick overview of
what we've been up to the last few months. I don't get to see your faces that often so it's
nice to be able to get back up here and share some of the things that we've been up to as a
Sheriff's office. As you can see, certainly, we have our East Bethel team here tonight and
Commander Orlando will be addressing some of the specifics of your monthly report as
well as introducing the 2015 East Bethel team shortly.

We've had another busy year with the Sheriff's Office, over the past 12 months and through
2014. We'll have our annual report, which I've reinstated recently, completed in the near
future and we'll make sure and get those in your hands as well. Please don't hesitate if you
have any questions upon receiving those. If you have any questions, please just give me a
call or talk to Shelly.

You may or may not have heard, but we're excited about the receiving of an Achievement
Award from the National Association of Counties for our anti-heroin initiatives within
Anoka County, which have included our forums as well as our community outreach and our
efforts and our prescription drug take back programs. We now have six boxes located
throughout Anoka County at various law enforcement facilities. To date, we've taken over
5,000 pounds of prescription medications off the streets of Anoka County. The reason we
have tried to aggressively go after that additional direction with our anti-heroin initiatives is
because of the absolute distinct link between the prescription drug use, then abuse into
heroin. We see this as just another way that we can help teens keep their lives on a
healthier track.

4.01

We've also partnered more aggressively on the human trafficking front. We have not only continued to partner with our regional law enforcement partners but within Anoka County we have developed an ad hoc Anti-Human Trafficking Task Force. A lot of people think, 'Boy, is that really an issue? Is that necessary in Anoka County?' And the tragic reality is yes, it is necessary in Anoka County. What opened my eyes to it was the detective that approached me a few years back, about two-and-a-half years back, and explained to me the depth of the issue and the fact that we have 11- to 14-year-old girls being sold like cans of soup repeatedly, every day, for the enjoyment of some individuals who have no value on them as humans. So, we have collectively come together. We've ramped up our efforts. We're also working with prosecution on our federal partners as well to say, 'Not here and not on our watch.'

We've also partnered with a variety of different youth programs. We're getting heavily engaged at the Sheriff's Office with youth intervention as well as the homeless youth efforts. We're partnering with Hope for Youth and some of those other entities to make sure that, again, if we can play any part in a positive path for the future of these kids to help them understand there is still such a thing as hope. There is still such a thing as an opportunity for your future. It's exciting for me to be able to be a part of that. In fact, over Christmas, I was able to partner with a couple of others and with the support of a lot of donations and volunteers from the community, we hosted a Christmas Remembered. That was open for homeless youth in Anoka and we brought them in and allowed them an opportunity within a gymnasium environment, which they don't typically have. We allowed them an opportunity for a warm meal. We let them hang out for a while and then everybody left with a variety of clothing, blankets, as well as gold bags with gift cards from the local stores that they could walk to. We knew they were staying outdoors, if you can imagine as we all shivered walking from our car here tonight. There are minors that are outdoor sleeping in this weather. So, we're trying to take a very aggressive stance in partnering with whomever we can to help these kids get their lives back.

Mental health is also a large-scale issue that we're seeing undiagnosed and untreated. It challenges across our communities but also in our jails across our nation. Up to 60% to 65% of an average jail population are individuals who have mental health challenges and, typically, undiagnosed issues. So, we're trying to figure out how to better address that as well.

Even on the national level, we've been privileged with going to the National Sheriff's Association level and I'm on the Youth Programs Committee, the Domestic Violence Committee, as well as the International Policing Committee for the National Sheriff's Association. The reason I really enjoy that is that it allows me to be able to stand with Sheriffs all over the nation as we stand shoulder-to-shoulder to make sure that we are all collectively standing together. To make sure we are providing and pursuing the best interest for all of the citizens that we proudly protect and serve.

On a local level, we have been engaged in numerous community outreach efforts. I'm excited to say our staff continues to bring fresh ideas. Some of these I've shared with you in the past and we also have some new faces so I appreciate the opportunity to talk again. We have done everything from hockey games for Cystic Fibrosis to softball games for the food shelf. We do the Feed My Starving Children nights and, of course, we do the Cast Event, which is designed to take under privileged, or it's open to any kid, but we're really focused that we reach out to the under privileged kids from around the County and take

them out for a fun day of fishing and boating and lots of prizes. Things like that. We've also been partners with Special Olympics for many years, as you may or may not know.

Four years ago, I'm proud to say that we began as one of the host sites for the Polar Bear Plunge. For those who might know Sergeant Blummel, when she was a Deputy, she had approached me and said, 'Sheriff, you know we're engaged in a lot of things. We know this is the direction you want to go as far as being ambassadors. What do you think about hosting this Polar Bear Plunge in Anoka County?' And, I said, obviously, 'I need to know a little bit more about it.' And, she came back with a 'laundry list' of things. It was a much bigger undertaking than I originally thought but I said, 'Yeah. You know what, I think it's a great activity and it brings the community together. Let's do this.' So what I said was, 'Yes, we'll host the Polar Bear Plunge.' What she heard was, 'Yes, I will take the plunge.' So, I'm now here to tell you that this will be my fourth plunge on February 28th. I would like to 'throw out the gauntlet' for anybody who cares to join me. Anyone at all. There's always room on the platform for more plungers. So, we would love to have you join our team.

On a more serious note, I wanted to just touch briefly on the fact that these are definitely challenging times for law enforcement and our nation. It concerns me in some of the things we see in the news and we see on tv. Collectively, I mentioned as I've worked with regional folks and even across our nation, I've had opportunity to meet law enforcement officers from all over our country. And, I can tell you that the vast, vast majority of law enforcement officers who step up, raise their hand, and swear an oath to protect and serve, are good people. They're good men and women who do it for the right reasons and it's because they want to work hard and strive to protect and serve.

The reason it concerns me is because when hate mongers strive to create division in our nation or make enemies of our protectors, then I'm concerned about the long-term ramifications. Specifically, as we think and as we're all taught, think that bigger picture long-term effects, I begin thinking about the 2-, 5-, and 10-year ramifications of making enemies of our protectors. It concerns me because I know that the men and women who do this job now, as I said, they have that good heart. Well, when the good-hearted people no longer want the job because it's not necessarily, and I look out to the East Coast and I see a few years ago they were throwing parades for their police officers and now they're literally spitting in their faces on the public streets. I can't imagine who would want that job in the East Coast. So, having said that, I'm very privileged to live in an area, we're all very privileged to be in an area, where law enforcement, I feel, has been an active part of our communities and really working hard to create positive relationships. We're very fortunate to live in this environment.

Tonight you see behind me a team of individuals but they collectively form a team who really are dedicated to the pursuit of excellence and exceeding your expectations both as a Council and as citizens of East Bethel. We will continue to serve. We will continue to strive to serve you and the citizens with pride and honor and never forget the ultimate reason that we're here, which is our mission and that is to protect and serve the community in a manner that preserves the public trust. We recognize that without the public trust, there's no reason for us to be here. And, we see that in other parts of the country right now where the public trust has been affected negatively. Obviously, that's a concern of mine. We collectively, as the Anoka County Sheriff's Office, embrace the role of ambassador. We appreciate your partnership. We appreciate your support and we will continue to do whatever we can do to earn that trust and that respect and that support and your partnership.

On a quick side note, I want to thank all of our Deputies for their service. They work a lot of weird hours. They're out working in this kind of weather. I heard of a bad crash earlier tonight in which I know those Deputies were out there for extended periods of time. Again, I was miserable going from my car to come in here. So, I remember those days and I'm kind of glad on these nights I'm not out there any more. Just as we were preparing to start the meeting tonight, there was also a pursuit that went out along Viking Boulevard and I know that those that are involved in that are going to be tied up for many hours as well. So, the situations they are put in are often times those situations where a lot of us would rather think don't really exist, especially not in little Anoka County. But, unfortunately, we are the fourth largest County in the State and we do encounter everything that everybody else does. So, without further ado, and I know I'm starting to digress a little bit, but I do appreciate your time. I want to open it up if you have any questions of me. Otherwise, I will certainly turn it over to your City Liaison Commander Orlando to introduce your team.

Mundle stated I do have one question. You mentioned the heroin a little earlier and a couple years ago there was a couple big articles that came out from the mishaps that happened over at St. Francis High School with some of the students. Can you address how, or give us an update on has heroin decreased? What's been going on there?

Stuart stated I can tell you that there's good news and there's bad news, and they're both the same sentence. St. Francis got good coverage over that. St. Francis was not unique to the County. For those who hadn't heard, northern Hennepin and throughout Anoka County, we were experiencing a couple years back, the purest heroin in the nation. That was because we were an untapped market. We were seeing heroin levels up to 92% pure, which is why people were trying it the very first time. It was the last stupid mistake they were allowed to make. So, it was an absolute tragic situation. If I asked everybody to close their eyes and picture what a heroin user looks like, everybody gets that mental image in their head, perhaps. But, that's not who we were losing. We were losing a lot of high school kids, college kids, people who had their life going on the right path. But, again, they might have experimented with prescription drugs and that's a whole other side conversation.

But, we're in a society that tells kids, if you have a headache, take a pill. If you can't sleep take a pill. If you want to wake up, take a pill. If you're 'distracted by butterflies' take a pill, whatever that is. So, they get accustomed to taking pills. And, they'll even go to parties, you know for those who may have ever participated in a wapatoolie, you know everybody would bring your bottle, pour it in, and start taking sips. Well, nowadays, they're doing that. Everybody brings pill bottles, throws them into the bowl, and everybody takes a handful to see where you end up. It is mind-numbing for me to try and wrap my brain around it. Cutting back to the chase, Councilman, we have seen, again, we've done some pretty aggressive approaches on this. We have seen a decline in heroin. To my dismay, we're seeing an increase in meth again, all imported across the border.

Up until a week and a half ago, I was actually, if you can see the top of this, I actually scribbled out a line that was on here. That was because until just a couple of weeks ago, actually, the rest of the nation has been seeing an increase in their heroin and opiate-related deaths. They've been seeing about a 30%, on average. Across the nation they've been seeing a 30% increase. Well, I was prepared to be too proud and say that we've seen a 40% decline in Anoka County. Unfortunately, in the past couple of weeks, we've had several more overdoses occur so I don't know what the updated numbers are and that's why I scribbled it out. I don't want to give you bad information. We were making some solid

strides. I think we're seeing a decline of it on the streets. We had been seeing a solid decline in the deaths as well. We are also prepared much more than we had been in the past to respond to the situations medically and we're much more aggressive in the prosecution pursuits as well. In fact, now if we know somebody supplies anybody who then ends up dying, it's no longer an 'accident.' It's second-degree murder. I don't know if that answered your question completely or not but probably went a little longer than you were hoping.

Ronning stated last year, my recollection anyhow, is that you brought this human trafficking, which was a shock. If I'm representative of anybody out there, we don't know about it. We don't know how bad it is. But if I recall, you were actively engaged at the time and I thought you had some success stories. Have you been able to report that sort of thing again?

Stuart stated we've had, and I don't recall which story or which cases we may have discussed. We have very limited resources, which is why we implored with our local law enforcement agencies to say, 'If you give us some ad hoc Detectives, we'll train them. We'll provide the services.' As the largest-scale cases come up, we're going to go after them. We have had three Detectives that work the human trafficking elements within the Sheriff's Office not exclusively, unfortunately, because we don't have that luxury. But as these cases are identified, as we're still seeing them come through, I would guess on average, once a week. Again, those are just the ones we are getting notified of so I would hazard to say we've barely 'scratched the surface' on what's going on out there.

Unfortunately, sometimes when we get the tip, we respond to the scene and often times it might be a hotel. As an example, we had a report come through, I believe it was Monday morning. We had a report come through, suspicious situation. It definitely sounded like there was trafficking going on in the hotel. Just by the time the officers got there, they were already gone. That's part of the challenge we're seeing is they're using the prepaid credit cards and throwaway phones. Today they're in East Bethel, tomorrow they're in Iowa, the following day they're up in North Dakota, and then they're in Los Vegas.

When we have these cases, the one that comes to my mind, we had two Detectives working a case for ten straight months. And when I say 'working the case' I mean they're working a case and it was long days throughout that entire period and they were dedicated to this one case. Well, the good news is there were over 40 girls that were being trafficked by these two bottom-feeding dirt bags, I'm sorry... 'inside voice.' But, both of those individuals have since been federally indicted so that's good. The girls are hopefully on the path to getting their lives back. But, again, that's ten months we're taking these two Detectives and doing nothing else.

We have a limited number of resources for our collective pool of Detectives who investigate every major crime for Anoka County whether they have a police department or not. So that means, typically, the rapes, the robberies, the homicides, some of these other things are going to get pushed onto other 'plates' while these two Detectives work this exclusively. It becomes a real 'juggling act' to figure out what are today's priorities because obviously, when we've got people being, kids being trafficked, it's a priority. But so are the rapes. So are the robberies. So are the other felony assaults, etc.

teeth in' they've been very successful. They definitely have the 'heart' for it. They understand what's at stake and I'm very proud of our team because they don't take 'no' for an answer. They're going to keep going after these people knowing, again, what's at stake and trying to get these kids their lives back. Two of our Detectives co-received Sex Crime Investigator of the Year Awards last year for one of the human trafficking cases that they had worked.

Voss stated you mentioned the prescription drop off boxes. It just happens that Ridgedale Library, there's a box right there. I was surprised. I hadn't seen these before. How many do we have throughout the County? Stuart answered we have six.

Voss asked can you share with us where they are? Stuart answered yes. We have one at the main Sheriff's Office. That was the first one we established. Then, because from our perspective, knowing what's inside of them and they're going to be prone to tampering and we wanted to make sure they were in a secure environment, lockable at night, and under camera, so typically we've put them in law enforcement agencies. I'll try to get them right, so it's our office, St. Francis, Fridley, Centennial, Blaine, and Columbia Heights. So we've got them kind of smattered around the County trying to make them as accessible as possible. Just, again, to make it convenient for people to get the stuff out of their medicine cabinets. Just about every house has them and it's not who you think it's going to be. It's going to be friends of kids or neighbors stopping in and it will be a theft of opportunity that you might never even miss because you don't use them. So, we're just encouraging everybody, 'Please gather them up. Bag them up. Bring them to us and get them out of the hands of kids.'

Voss stated okay and just for those who are watching, contact the Sheriff's Office and they can get you in touch with the closest box. Stuart stated absolutely, or check our website. Everything is on there as well. Voss asked any other questions? Any questions from the audience for the Sheriff?

Stuart asked any 'plungers' in the audience? Voss stated Sheriff Stuart, thank you for being here tonight. Stuart answered thank you very much.

4.01
ACSO
Deputy
Introductions

Commander Orlando stated on a little bit lighter note, I have your East Bethel Deputy lineup for the year. We'll start out with our day shift Deputies. They work from 6 a.m. until 6 p.m. so they are on 12-hour shifts. Our first Deputy we have here is Eric Denarski. This is his tenth year with the office and his sixth year working the East Bethel contract so, obviously, there's something about East Bethel that he continually likes and wants to bid this shift.

Next to him we have Rollie Sorenson. He is also working the day shift and this is his 12th year with the office and he did have six years of law enforcement experience in one of our cities in Anoka County before we were able to snatch him up. This is Rollie's third year working in East Bethel and he is also a Field Training Officer and an Explorer Advisor so he's kept busy and sometimes has a partner who's 'learning the ropes.'

We next have a power shift, which is 2:30 in the afternoon until 2:30 in the morning. The first Deputy that is working that is Chris Fahey. He has been with the office for nine years and this is his first year in East Bethel so, hopefully, he'll find a home that he's comfortable with here. Chris is an Honor Guard member. He's Armor and also a SWAT Negotiator so he's kind of a good guy to have around in the 'heat of the battle' that might happen during

4.01

ACSO

those hours.

Deputy

Introductions

Following Chris we have Justin Nelson and this is Justin's third year with the office. He was a Mille Lacs County Deputy for five years prior to coming to us. And, this is also his first year in East Bethel. He's learning the 'hot spots' and the problem areas and where to be.

Following him we have Tom Kvam and he's working the night shift, which is 6 at night until 6 in the morning. This is Tom's seventh year with the office. His fourth year working East Bethel. Tom is a Use of Force Instructor, a Firearms and Taser Instructor. He is also a Field Training Officer so there might be times that you have a couple extra Deputies that you're not even paying for.

Then, finally, we have Ryan Rokitz who goes by Rocky. This is his eighth year with the office. His fifth year with the East Bethel contract and I know that he and Jack enjoy a very good relationship where Jack is in early enough before Ryan is done working and is able to catch up on things even with our night shift. So, that's nice to have that connection.

So there are your Deputies for the year and they've been busy. So, I'm going to go into the report.

Voss asked Shelly, could you real briefly explain the different shifts and coverages we have as a City? Orlando stated sure. Obviously, there's 24 hours in a day but our Deputies are working 12-hour shifts so on any given day, you have three Deputies working. So, you have somebody 6 a.m. to 6 p.m., then you have the power shift that comes on at 2:30 p.m. So, from 2:30 in the afternoon to 2:30 in the morning you always have two cars on. Then from 2:30 in the morning until 2:30 in the afternoon you have the one car. So, the night shift comes on at 6 p.m. while the power shift is still there. So, at any given time, you have at least one car that is covering the City and depending on what time of the day, two cars.

We also have a CSO who works five days a week and they kind of do some stuff for the City. The Community Service Officer is not a licensed person. They are typically students who are in school for law enforcement. So, they will do like motorist's assist. If a car's stopped on the roadway, they'll stop and see if everything is okay, if they need help. They'll do some of the animal complaint things that come in and they'll help out with ordinance complaints and follow up on those types of things. Voss stated thank you.

4.01

Sheriff's

Department

Monthly

Report

Commander Shelly Orlando presented the January 2015 Sheriff's Report of custodial arrests and significant events.

DWI's: There were six DWI arrests in January. Two arrests stemmed from driving violations. One stop was due to the Deputy recognizing the driver as having a revoked license. One stop was due to a report of suspicious activity and one stop was the result of a domestic assault report were the driver had been drinking prior to driving. The final arrest came from a head-on collision that occurred. One driver, the one who had crossed into the on-coming traffic lane, was found to be intoxicated and tested at a .23 (which is almost three times the legal limit). Thankfully, the other driver sustained only minor bruising and soreness, which could have obviously been a horrific fatal accident.

4.01

January 9, 2015 – 2nd Degree Assault

Deputies were called to a residence on a family domestic involving a knife. Upon arrival, Deputies learned that a stepfather had been trying to kick his stepson out of the residence as he is a drug user. The stepson was not willing to leave. A scuffle ensued where the stepfather had the stepson in a chokehold. The stepson grabbed a knife and threatened the stepfather with it. Other siblings were able to get in between the two and took the knife away. The stepson claimed he grabbed the knife in self-defense as he had been choked by the stepfather. The stepson was initially arrested at the scene but the County Attorney declined to pursue charges.

January 12, 2015 – Possession of a Stolen Vehicle/ Unauthorized Use of Motor Vehicle

Deputies were called to a theft from vehicle that had just occurred in Ham Lake at a local business. The victim was following the suspect's vehicle. Deputies were able to stop the suspect and found that the vehicle he was driving had been stolen from Route 65. Left at that business was a vehicle that had been stolen in Blaine earlier in the afternoon. The suspect advised the vehicle he was driving was owned by his friend, Darrell, which was incorrect. The male was charged with motor vehicle theft and possession of a stolen vehicle.

January 15, 2015 – 2nd Degree Assault / Terroristic Threats.

Deputies were called on an altercation involving an assault with a knife. The victim reported he had been in an altercation with his ex-wife's current boyfriend, whom she had asked her ex-husband to remove from her residence. The boyfriend, who was described as heavily intoxicated, had a knife and stabbed the ex-husband in the back. The victim sustained superficial wounds to his back. The boyfriend was found passed out in a bedroom and taken into custody. The knife was located by an ACSO K9.

January 17, 2015 – 5th Degree Controlled Substance / Warrant Arrest

Deputy Kvam stopped a vehicle where the registered owner showed 'suspended.' He recognized a male in the passenger seat and knew him to have two warrants for his arrest. Upon taking the male into custody, a search was conducted of the suspect. Deputy Kvam located a baggie containing a crystal like substance that field tested positive for methamphetamine. The substance weighed 12.6 grams.

January 18, 2005 - Burglary

Deputies were called to a business regarding an audible alarm. Upon arrival, Deputies found the front door glass to have been shattered and a hammer was lying near the cash register. There were lottery tickets scattered about and it appeared two boxes of lottery tickets were missing. A manager arrived and video surveillance shown a male suspect wearing a ski mask and camouflage jacket kick the glass in the front door, then take a hammer out of his bag, breaking the rest of the glass so he could gain entry. The video showed the male taking two trays of lottery tickets and heading to the back of the store. The male is then seen running to the north. A Deputy went to re-trace the male's escape route and located a wallet containing a driver's license. The manager identified the burglary suspect as an ex-employee of the store. The manager advised that the jacket that the suspect is wearing is one that he wore when he worked at the store a few years prior. She advised he still comes in on a regular basis and wears that jacket. Criminal Investigation Division and Crime Scene Unit were contacted. Deputies responded to the suspect's address and found him as he was leaving. The male denied being involved in any burglary. He advised that an acquaintance of his had stopped over early this morning with a bag of lottery tickets. The suspect further claimed his wallet had been stolen a few weeks prior. A search warrant was executed and lottery tickets were collected, along with a jacket

that appears to be the same one as in the video. Charges are being pursued.

Arrest Breakdown: We had 8 felony arrests: 2 were for 5th Degree Controlled Substance; 1 was Burglary; 2 were for 2nd Degree Assault; 1 was for Terroristic Threats (which was same incident as one of the 2nd Degree Assault arrests); 1 was for Vehicle Theft; and, 1 was for Possession of a Stolen Vehicle (which was the same incident as the Vehicle Theft).

We had 9 Misdemeanor Arrests: 2 for Small Amount of Marijuana in Motor Vehicle; 1 for Possess Drug Paraphernalia (which was the same incident as 1 of the small amount arrests); 2 arrests were for Thefts (which was from the same incident); 1 was a Juvenile Alcohol Offender for Possess/Consumption; 1 was an under 21 Alcohol Consumption; and, 2 were arrests for 5th Degree Assault.

Voss stated thank you. Any questions from Council? Any questions from the audience for our Sheriff's Department? Orlando stated and I'm not plunging either.

4.02
Fire
Department
Officer
Introductions

Davis stated Chief DuCharme will introduce the East Bethel Fire Department Officers for 2015, give a January Fire Department Report, and as part of this agenda item, there will be a CPR/AED demonstration to treat a cardiac arrest situation. This is a demonstration only and is not a life-threatening incident on a real live person.

DuCharme stated thank you Jack. First of all, I'd like to present to you, introduce to you, my officer staff and your Fire Department officer staff for 2015. First up, I'll start with our Station 2 personnel. Dan Berry is our District Chief. Dan's been around for 16 years on the Fire Department. He runs Station 2 and does a remarkable job. His Captain is Rodney Sanow. Rod has been with us for a decade and a half, or 15 years. Tammy Gimpl is our Lieutenant. Her call sign is Lieutenant 21. Tammy's been with the Fire Department for ten years now. Our Station 1 officers, Todd Bennett is our District Chief. He's 18 years. In May he'll be celebrating his 19th anniversary with the Fire Department. Mark Prachar is our Captain. Captain 11. He's been with the Fire Department 13 years. Adam Arneson is not here. He's one of our Lieutenants at Station 1 and he's been with us nine years. Gary Schultz is our Lieutenant 12. He's been with us 15 years and in May that will make it 16. Right Gary? Schultz answered yes.

DuCharme stated we have two other out here that I classify as our general staff. The first one, which all of you know is Ardie Anderson. He's our Deputy Chief. Chief 2. Artie's been around for 33 years and had a remarkable career with our Fire Department. Mark DuChane is our Inspector. His call sign is Inspector 11 and he's been with us 11 years. So, this is your staff for 2015. *Those present responded with a round of applause.*

DuCharme asked any questions for any of them? Look good, don't they? Voss stated thank you. Hope to see all of you here next year too. Thank you. DuCharme stated yes.

4.02
HeartSafe
Program and
Demonstra-
tion

DuCharme stated the next thing I'd like to do is I'd like to have Troy Lachinski come up. Troy is heading up our HeartSafe Community Program and he has a quest to train everybody in East Bethel, in the City of East Bethel. Actually, you know what, he tells me that and I think he might do it because he's, I mean he's, how many have you done so far? A couple hundred? Lachinski responded 130. We've only had eight sessions so far but we're getting started. DuCharme stated with that, I'm going to turn it over to Troy.

4.02

Lachinski stated okay, thanks a lot for having me come in to talk about the HeartSafe

HeartSafe
Program and
Demonstra-
tion

initiative. It's been three months since we started the program. What the program of HeartSafe is, is to increase sudden cardiac arrest awareness, CPR use, and AED use by laypeople in the community and encourage businesses to install AEDs. After we do so many of those activities, we can get the designation of 'HeartSafe' and we don't want it to stop just there. I don't care to start this program just to get a sign that hangs on Highway 65. You know, this is something we want to keep going forever and ever because sudden cardiac arrest is a real issue. In the United States, it's one of the top killers of Americans. One thousand people die per day. It's the number one killer in the home. The number one killer in the workplace. So, if somebody that you know happens to have a sudden cardiac arrest, it's most likely going to be a loved one or a co-worker. Somebody that you know very well. I feel it's very important to bring this knowledge to the people so they feel the confidence to act when one of these situations occurs.

Just last weekend, when we talk about putting AEDs in the community, we were luck enough to receive a free AED from the Minnesota NHL Alumni Association. They came down last Saturday, on February 7th, and we did a nice little presentation at center ice and Brad Maxwell, former Minnesota North Star, was on hand to sign autographs and chat with the hockey players. We installed that AED right at the Ice Arena. It's available to use today. That's one of just a few AEDs that we have to locate in our community. We will be reaching out to the local businesses. I'm already scheduled to meet with the Chamber in May this year.

We want to make sure that everybody in the community knows that we're willing to come out and do training for anybody in the City of East Bethel. If a business wants to come out, we'll come out and do training there. If the business would rather send people to the Fire Station, we'll do it there. We're willing to meet with the groups in our community, with the Boy Scouts, with the Lions, with the Seniors. Whoever would have us come out, we'd love to do the training.

We're also going to be hosting an open house at the Fire Station on the fourth Thursday of every month starting this month. Anybody that wants to come in and learn more about this and actually perform CPR and use an AED in a training session can do that. That's what we're getting geared up to do. We're about 24% complete with our goal for the year but, like I said, I'm not in this just to do it as a one-year deal. I want to make sure that this is a sustainable program that goes on and on forever. Our goal for this year is to train 10% of the population of the City. But, as Mark said, my real goal is to make sure that everybody is trained. So, it's going to take us some time but we will get there.

At this point, I was lucky enough to come in before the meeting. We trained everybody that you see up here in the front of the room. I'm going to put one of the members, Brian, is going to do a live demonstration of CPR and AED right now. Before we start, I'm going to start my stopwatch here. You can see with his training, he's already going to be feeling comfortable enough to perform the CPR and get the AED going. You can see how quick and easy it is. So, go ahead Brian. Let's just say this 'person' right here is suffering from a sudden cardiac arrest. Tim, would you like to get the AED? It's right there.

Mundle approached the 'person' and stated this person has fallen down. You want to okay there is no response. Do a chest rub, see if they're faking perhaps. There isn't, there's no breathing, the chest is not moving, you'd say, 'Somebody go get an AED device' if there is one in the building. Then I start CPR right away with just your chest compressions. About 100 beats per minute. At that point, you'd want someone to call 911. *Mundle demonstrates*

HeartSafe
Program and
Demonstra-
tion

doing CPR as described.) The AED device is here. (The AED gives audible instructions to call for help and remove all clothing from the patient's chest.)

Mundle stated the beauty of the AEDs is there's many different models and makes out there but they all will do the same general job. *(Mundle removes all clothing from the 'patient's' chest as instructed by the AED.)*

Mundle stated they all tell you exactly what to do so all you have to do is listen to the prompts. *(AED states to pull the red handle to open bag.)* Mundle stated actually the 911 operators now are also trained on what to do in these situations and they will actually help walk you through it over the phone as well. *(AED states to peel one pad off the plastic. Apply pad to bare skin exactly and do not touch patient. Evaluating heart rhythm. Stand by. Preparing to shock. Everyone clear. Press flashing button.)* At this point, Mundle pushes the flashing button. *(AED states shock delivered.)*

Lachinski stated awesome job. So, in less than two minutes, we were able to identify that this person was suffering from sudden cardiac arrest. We were able to start chest compressions, get an AED connected, and provide a shock that could save this person's life.

Lachinski stated I think this is something that anybody can do and we really want to train as many people as possible. With sudden cardiac arrest, 95% of the people die today. 95%. Most of those people die while they're waiting for an ambulance to arrive or for help to arrive. If a bystander starts doing CPR within the first two minutes, that person has an 85% chance to live. That's why it's so important for us to get this message out there and get this training completed in our community. So, we can save the lives of our friends, our family, our neighbors, our co-workers. That's why I feel this is so important. So, thanks for your time.

If anybody in the community wants to learn more about this program, if they would like us to come out for training, if they would like to come to the Fire Station for training, or if they'd just like to hear more about the program they can contact the City and Jack will get them in contact with me or they can call me. My cell phone number is (763) 350-9060. My e-mail address is HeartSafeEastBethel@gmail.com. We're willing to do whatever it takes to get the community HeartSafe. Thank you.

Mundle asked is there open training every month, I believe? Lachinski answered every month, the fourth Thursday there will be an open house at East Bethel Fire Station 1 at East Bethel Boulevard and Viking Boulevard starting at 7 p.m.

Voss asked does that require any kind of pre-registration? Lachinski answered no. Voss asked if folks can just show up. Lachinski stated we'll let people show up. Voss stated Troy, thanks again. Harrington stated thanks Troy. Ronning added yes. DuCharme stated thank you Troy. Pretty remarkable, isn't it.

4.02
Fire
Department
Monthly
Report

DuCharme stated what I'd like to do now is I'd like to go over the January Fire Report. In January 2015, the Fire Department responded to 53 calls, a significant increase from the month before. Of those calls, 40 of them were EMS, or medical related. As far as the calls go, a couple I'd like to point out.

4.02

On January 28th on Klondike Drive, I list a passenger car fire, a vehicle fire. That vehicle fire was unattended and the person, the occupants of the property that live right off of

Fire
Department
Monthly
Report

Klondike there, actually called it in. It was not their car. It was right on Klondike unattended. We put the fire out. The car was a total loss. We did work with the Sheriff's Department, which we have a very good relationship, and the Anoka County FIT Team just to take a look and make sure that we get all the information we could. Turns out the car was stolen. The case is still under investigation. It was stolen from Ham Lake, a car lot up in that area. They do have a possible person of interest that they're taking a look at.

Another fire call I'd like to point out was also on the 28th. It's listed as a building fire and it was up in the old Castle Towers, as we call it, Greystone. The building fire was actually an old fish house on a trailer. The fish house was handmade, so to speak, with parts that were found off the highway and things like that. That burnt up pretty good.

We did have one other building fire on the 18th of January, I'll point out. That was an unattached garage fire that, it's listed as a garage fire. Actually, it was a very small fire inside. No damage to the building, just a few contents caught fire. The residents caught the situation very early and, obviously, it was a very good outcome.

As I said in January 2015, of those 53 calls, 40 were medical calls from what I could tell in trying to track everything. Every one of those medical calls, those patients were transported to hospitals. You can take a look at the list.

Once again, the flu, we've been talking about this for a couple months now. The flu season continues and we have seen our share of flu in East Bethel, I'll guarantee you that. Any questions on the call reports?

Ronning asked, on the medical transfers, did, I always ask this, did we lose anyone? DuCharme answered no, it was a good month. Ronning stated okay, thank you.

Harrington stated I've got a question, Mark. With that Joint Powers Agreement, I had a conversation a couple weeks ago with Mark about them wanting to take money away from the East Bethel Fire Department. Should we be concerned about that?

DuCharme stated well, that's the next part of my report so this fits in real well. Brian and I did attend the Joint Powers Agreement annual meeting, which was at the end of January, the last Thursday of the month. That was the first meeting, kind of the organizational meeting. At that meeting, there were two budgets that were approved. The first one was the 2015 budget, which East Bethel's share is exactly what's in the budget. About \$550 is what we'll owe on the Records Management System plus the dues that we pay that has been budgeted. The 2016 budget was also discussed and approved. The reason why is because we need that figure once the cities start working on the 2016 budget, which is actually in April and May. That's coming up very quick. That budget was approved and East Bethel's share of that was almost exactly what we had talked about, \$3,100 for the Records Management System plus the dues.

Brian and I have had meetings, one-on-one meetings, to talk about it. I think the consensus is that, you know, so far I think it's going to work okay. We just have to keep our 'eye' on what type of programs are being proposed and what those costs are to East Bethel. Then we can talk about it.

Fire
Department
Monthly
Report

his Council Report, it looks like to me that through 2016, there are no major items out there of concern. I feel comfortable on that.

Mundle stated they did state they might bring back an addendum to the budget. They broached that at the meeting. DuCharme stated right, and I think our, we would rather have had a whole budget, not that we might have to come back if there's some added costs there.

DuCharme stated there were a couple other things, if I could just mention them, in my papers here. That deals with a couple things that we have on going with the Fire Department and it also deals with the Joint Powers Agreement. We do have six of our newest recruits in the Anoka County Fire Academy. Nathan Fish, Kyle Howard, Ron Lammert, Harley Lot, Jim Sager, and Justin Samata are our newest people that were approved by the Council and their moving along very well. They are very committed to the job at hand and so far, they're working out real good. They're about a third of the way through their Fire Fighter 1 Training.

I do want to mention that we did sell two of our old trucks that had been declared surplus. The 2003 Ford 250 was a four-door pick-up truck and that sold for \$9,100. That was sold on MnBid on line through the State of Minnesota. Then also on MnBid, we sold a 1989 Chevrolet 2500 pick-up truck that Council declared surplus some months ago. That sold for about \$8,200 on MnBid. Voss stated for a 26-year-old truck, that's a pretty good price. DuCharme stated yeah.

DuCharme stated the last thing I'll report is we did have our group of Fire Fighters finish up an EMT refresher course. We have about 16 EMTs on the Fire Department and it's about half-and-half each year that have to go through the refresher. The reason why I bring up this group is because they're the first ones to go through the new approved DOT curriculum. Although the EMT class itself, the refresher part of it is 24 hours plus every month we do training. I talked to a couple of them. They said literally they had to put in 50 hours extra of study. It's a concern on my part that, you know, we don't want to stress out our people too much. I'm hoping for the opportunity to speak with what we call the EMSRB, which is the State Board that controls and licenses EMTs. Just to express my opinion.

Every one of them, Tammy Gimpl, Mark DuChane, Ryan Henry, Wade Hoffman, Jeremy Shierts, Dan Meinen, Chad Fish, Bill Fluroskey, and Doug Dolbert all passed on their first time through. They did a great job. Any questions? Voss stated hearing none, thank you. DuCharme stated thank you.

**5.0
Public
Hearing**

5.0A
On Sale/
Sunday Liq.
License and
Off Sale
Intoxicating
Liq. License
for Double H
Entertainment

Davis presented the staff report, indicating staff is recommending the Council conduct a public hearing to take comments from the public regarding an On Sale/Sunday Liquor License and an Off Sale Intoxicating Liquor License for Double H Entertainment, LLC, doing business as Hunter's Inn located at 20454 Highway 65 NE, East Bethel, Minnesota, as required by East Bethel City Code, Article III, Intoxicating Liquors, Section 6-55. This notice was published in the *Anoka County Union Herald*, as required by law.

Once the hearing is closed, staff is recommending Council consider approval of an On Sale/Sunday Liquor License and Off Sale Intoxicating Liquor License for Double H Entertainment, provided no reasons for denial come forth at the public hearing. All application materials and fees have been submitted for the On Sale/Sunday Liquor License and Off Sale Intoxicating Liquor License.

Approval of the License shall be contingent on the following:

1. Approval of State Commissioner of Public Safety;
2. Approval of completion of all Open City Building Permits; and,
3. Certificate of Liquor Liability be provided prior to issuance of an On Sale/Sunday Liquor License.

Voss stated I'll open the public hearing for the On Sale Sunday Liquor License and Off Sale Intoxicating Liquor License for Double H Entertainment, also known as Hunter's Inn at 8:21 p.m. Is there anyone here tonight that would like to speak before the Council on this matter? Voss stated seeing none, we will close the public hearing at 8:22 p.m.

Davis stated at this time staff would recommend Council consider approval of an On Sale/Sunday Liquor License and an Off Sale Intoxicating Liquor License for Double H Entertainment, LLC, doing business as Hunter's Inn located at 20454 Highway 65 NE, East Bethel, Minnesota subject to and approval of the State Commissioner of Public Safety, submission of a Certificate of Liquor Liability Insurance and completion of all open City Building Permits.

Ronning stated I'll move to approve an On Sale Sunday Liquor License and an Off Sale Intoxicating Liquor License for Double H Entertainment. Koller stated I'll second. Voss stated any discussion?

Voss asked Jack, we receive any written comment from the public at all? Davis answered none at all. Voss stated okay. All in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

**6.0
Public
Forum**

Voss asked is anyone here tonight to speak before Council? If not, we will close Public Forum.

**7.0
Consent
Agenda**

Item A Approve Bills

Item B ~~February 4, 2015 Council Work Meeting Minutes~~

Item C January 28, 2015 Council Work Meeting Minutes

Meeting minutes from the January 28, 2015 City Council Work Meeting are attached for your review.

Item D Approve Advertisement for Seasonal Public Works Positions

These positions are limited to 67 days for each seasonal employee. Funding for one position in the amount of \$6,000 is provided for in the 2015 General Fund under the Parks Department budget. The other seasonal position is the amount of \$6,000 is provided for in the 2015 General Fund under the Street Department. First year seasonal employees are proposed to be paid \$10.00/hr. and seasonal employees with previous employment with the City would be paid \$11.00/hr. There will be no benefits paid for these positions.

Staff is recommending approval to advertise for two seasonal employees for the period of mid-May to the end of August, 2015 with each position not to exceed 536 hours per employee.

7.0

Item E Approve Application to Conduct Excluded Bingo for St. Francis High School

Dance Team – March 22, 2015

The Parent Booster Club for the St. Francis High School Dance Team has applied for a one-day permit to conduct excluded bingo on March 22, 2015 at Hidden Haven Golf Club. The application form has been submitted and is complete. Staff is recommending Council approve the one day permit for the SFHS Dance Team to conduct excluded bingo on March 22, 2015 at Hidden Haven Golf Club.

Item F North Metro JPA Amendment

The Coon Rapids City Council approved the Sixth Amendment to the Joint Powers Agreement for the North Metro Street Maintenance Program at their meeting on February 3, 2015. The amended JPA provides for a 30-day opting out period instead of the 60-day period as in the original agreement. Staff has no objections to this change and recommends approval of Amendment Six to the North Metro Street Maintenance Program JPA.

Item G Roads Commission Member Appointment

At the February 10, 2015 Roads Commission meeting, two applicants for the Roads Commission vacancy, Daniel Nowack and David Behm, were interviewed. As a result of the interviews, the Roads Commission recommends that Daniel Nowack be appointed to serve out the remainder of the open position vacated by Tim Harrington. The term of this appointment runs until January 31, 2016.

Item H Fire Department Medical Direction Contract

Allina Health currently provides Medical Direction to the East Bethel Fire Department as well as most of the communities in Anoka County. The proposed contract is a two-year term, 2015 and 2016. Although Allina Health has provided these services in the past, they have not asked for a contract since 2008. Although the cost is approximately \$ 1,000 more than 2014, items are included for additional education and medical supplies. The overall effect on the 2015 budget will be neutral since these items have been included in the budget. Medical Direction Contract has been budgeted for in the 2015 Fire Operating Budget Staff recommends approval of Contract.

Item I Supplemental Payment Summary

Voss asked if there's a motion on tonight's Consent Agenda? **Koller stated I'll make a motion to approve the Consent Agenda.** Mundle stated I'd like to pull Item B. Ronning asked which one? Pardon? Mundle stated Item B, the meeting minutes from the last meeting. Voss asked is there a second to the motion? **Mundle stated I'll second.** Voss stated any other discussion? All in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

February 4,
2015 Council
Work
Meeting
Minutes

Mundle stated the meeting minutes for February 4, the City Council meeting, Page 17 of 19, the sixth paragraph down, 'Mundle stated Tuesday, Wednesday, and Thursday, was the first meeting.' It should read: 'Mundle stated Thursday was the first meeting.' So, striking Tuesday and Wednesday. There was only one meeting. Voss asked that it? Mundle answered that's it. Voss asked would you like to make a motion?

Mundle stated I'll make a motion to approve Item B as amended. Harrington stated I'll second. Voss stated any other discussion? All in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

8.0

Commission Association and Task Force Reports

New Business

8.0A
 Planning
 Commission
 8.0A.1
 IUP Major
 Mining
 Permit for
 Martin
 Johnson and
 Classic
 Construction
 Company

Davis presented the staff report indicating the area proposed for the IUP/Mining Permit is located at 1965 Briarwood Lane and create a pond approximately two acres in size. Total excavation would be approximately 11,000 cubic yards. The proposed excavation would commence as soon as possible and be completed in twelve months.

Excavated soils and sand will be removed from the site. Classic Construction will be the only company transporting the material and their proposed route would follow Briarwood Lane west to the Highway 65 service road and then north to 187th Lane where they would deliver the fill to a vacant lot owned by Classic Construction in the Classic Commercial Park. All hauling activities on City streets will be subject to Spring road restrictions or other restrictions and routes as directed by Council.

Erosion control both at the excavation site and stockpile site is a condition of the permit and is included in their plan. The applicant has completed their Joint Application Form for Activities Affecting Water Resources in Minnesota and has received a Notice of Decision from the City and the Army Corps of Engineers and have been permitted through that process. The City Engineer has also reviewed the projects and provided comments. The applicant has responded to those comments.

The Planning Commission met on Tuesday, February 10, 2015, to review and consider the IUP/Major Mining Permit for Classic Commercial, Inc. and Martin Johnson to permit the excavation and transport of materials under Section V – Excavation, East Bethel City Code of Ordinances at 1965 Briarwood Lane subject to the following conditions:

1. All permits from jurisdictions under the Joint Application Form are required before any work can begin.
2. All comments of the City Engineer shall be addressed.
3. Property Owner and Applicant shall meet City, State, and Federal regulations for the protection of air quality, erosion control, dust control, and noise.
4. Hours of operation shall be 7 a.m. to 5 p.m., Monday through Friday, and Saturday 8 a.m. to 1 p.m. only.
5. Truck Hauling signs shall be posted on the site.
6. An NPDES permit is required.
7. Erosion control shall be required at the stockpile site.
8. Stockpile site is allowed on Outlot A, Commercial Park 3rd Addition, for a period of one year.
9. Property Owner or Applicant shall provide a Letter of Credit or an escrow in an amount determined by the City Engineer.
10. There will be a Mining Performance Agreement with the City of East Bethel executed with the Applicant.
11. The Applicant shall comply with all road restrictions and transport routes imposed by either Mn/DOT and/or the City of East Bethel.

The Planning Commission recommends the City Council consider the approval of the IUP/Major Mining Permit for Classic Construction with the conditions noted above.

8.0A.1
IUP Major
Mining
Permit for
Martin
Johnson and
Classic
Construction
Company

Ronning stated move to approve the IUP for Major Mining Permit for Classic Construction, Inc. with the conditions noted. Harrington stated I'll second. Voss stated any discussion?

Voss stated Jack, you handed out tonight the construction route, the hauling route. I see Curt's in the audience. Would you mind coming up to the mic? Thanks. I'm going to ask a question and I'm sure you're going to have a response. If you could state your name and address first? Curt Strandlund, Classic Construction, 18542 Ulysses Street NE.

Voss stated thanks Curt. The route that you have, the concern I have is you're going north off Briarwood, up basically along our service road, and going out on the stub onto Highway 65 at 184th. Strandlund stated 187th. Voss stated 184th at the bottom here, right in front of the car dealership. Right? And, Pub & Grub? Davis stated no, they'll be going north on the service road to 187th Lane and then west across Highway 65. Voss stated oh, there's a jog in here. It looks like that's where you're entering 65 and then going across. So, you're looking at going straight across? Strandlund answered yes, I think it would be kind of tough to get up to speed and change lanes to do that. So, I think it would be safer for us to go right to 187th and straight across. Voss stated okay, that makes more sense now. I was going to suggest you go down to 181st so you at least have more time to switch lanes.

Voss stated the only other question I have then is, when you are hauling, how many trucks a day do you think you'll be hauling? Strandlund stated you know, there will probably only be three trucks in rotation. I guess I've never really figured out how many a day that would be. We'd probably have upwards of 100 loads a day between the three trucks.

Voss stated okay, and in the motion and staff's recommendations, are the hours of operation of 7 to 5. Is that your hauling hours too? 7 to 5? Strandlund answered yes. I believe, didn't Planning and Zoning recommend that to go to 7 because of the City ordinance? I might be wrong. We had told, we had said 7 to 5 and I think they recommended to go with whatever the City ordinance was. Davis stated the City does permit 7 to 7. Strandlund stated that was a recommendation of theirs.

Voss stated I'm only thinking, I understand what you're doing and don't have any issues at all, it's just getting across 65 in the morning and then at night. Strandlund stated I think we would stop probably by 3:30 just because it wouldn't be productive on our end to try to wait to cross. The bulk of the hauling would be in the middle part of the day. Voss stated okay and going up the service road satisfies my concern on that. Strandlund said all right, thank you.

Voss asked any other questions for Curt? Ronning stated I don't know if we should know this or be advised of this. This is a lot of work. Thank you guys for going through all these 'hoops of fire.' Strandlund agreed it has been a bit of a project. Voss stated well we appreciate it.

Harrington asked are you going to start right away? Strandlund answered yes, you know, I got the letter of credit to bring in tomorrow morning and sign that stuff. We'll probably start Friday because we need to do it during the cold temperatures also to make it productive. Hopefully, it does warm up here soon.

Voss stated one of my 'pet peeves' on these types of project is tracking onto the roads. Strandlund stated that's what the cold temperatures will help there too. Once it gets too

- 8.0A.1 warm we'll be done for a while so we're going to try to really make some time right away.
IUP Major Voss stated okay because I'm sure that's where the neighborhood complaints will come
Mining from too, especially on Briarwood. Davis stated that's addressed in the Erosion Control
Permit for Plan also. Voss stated all right, thanks Curt.
Martin
- Johnson and **Ronning stated I'd like to amend my motion to include hours until 7 p.m. as
Classic communicated by Mr. Strandlund at the recommendation of the Planning and Zoning.
Construction Harrington stated I'll second.** Voss stated any other discussion? All in favor say aye?"
Company **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes
unanimously.**
- 8.0B None.
Economic
Development
Authority
- 8.0C None.
Park
Commission
- 8.0D Davis presented the staff report indicating the Council, Roads Commission, and staff have
Road been exploring options for the development of frontage/backage road in the area served by
Commission water and sewer service along Highway 65 between Viking Boulevard and 185th Avenue.
8.0D.1 Staff and the Roads Commission began this process in February 2014 and identified several
Service Road proposals for these roads on the west side of Highway 65. The provision of a secondary
Project access route to the Classic Commercial Park was the priority that resulted from these
discussions. This access and additional street connections are necessary to address safety
issues, increased and increasing traffic flow, access, and as a tool for the stimulation for
growth and development of the area.
- Staff presented several options for potential routes to access the Classic Commercial Park
and surrounding area to the Roads Commission at their May 13 and June 10, 2014
meetings. The Roads Commission recommended that the 189th Street alignment as the
location for the secondary access. This recommendation is based on the lower costs and
minimal impact of right-of-way acquisition of this alternative as means to provide the
access.
- Roger Virta, Roads Commission Member along with Council Members Mr. Koller, Mr.
Ronning, and Mayor DeRoche expressed reservations relating to this recommendation at a
City Council Work Meeting on July 23, 2014. Their concerns were the potential for the
increase of truck traffic on Jackson Street and related safety matters. Even though Jackson
Street is an MSA street and a 9-ton design street, land use along this route is Rural
Residential and Institutional. The Commission Member and Councilpersons were of the
opinion that the potential for this street as a truck route would be disruptive to the
neighborhood and increase the possibility of vehicular and pedestrian conflict.
- As a result, staff re-evaluated the proposals and considered as an additional criteria, not
only the secondary access to the Classic Commercial Park area, but the value that the
options would provide as part of a frontage/backage road system for the water and sewer
district. Based on this additional standard, staff presented the options to the Roads
Commission at their February 10, 2015, meeting. The Roads Commission, after
deliberation of the matter, voted 3-1 to recommend that an alignment that would begin at

8.0D.1
Service Road
Project

the intersection of Buchanan Street and 187th Avenue, follow Buchanan Street north to 189th Avenue, then follow 189th Avenue west to Taylor Street, then follow the approximated grid location of Taylor Street north to Viking Boulevard, as the proposed location of the service road. The recommendation of this location was based on its enhancement of the overall frontage/backage road plan and its value to foster economic development and commercial and residential growth within this area.

Based on this recommendation by the Roads Commission, staff is requesting that Council approve this alignment concept and authorize staff to prepare preliminary plans, engage in right-of-way discussions with affected property owners, identify funding sources, and upon completion of these activities, present findings to Council for consideration of approval of this project to bid.

Ronning asked, before we do this, can you clarify what the reference to Taylor Street is here? Does it mean what it says? Davis answered Taylor Street is the route that would go north from 189th. Taylor Street is only a grid on the map at this point. It's not an existing street. Ronning stated oh, I've got the wrong 'ballgame, right string, wrong yoyo.'

Voss asked Jack, with this proposed alignment, are we also looking at closing off the connection? Davis asked on 189th? Voss stated yeah. Davis stated that's something that would be considered. In all probability, we probably wouldn't close it off. The reason to consider closing it off would be it would still offer a link back to Jackson Street for other traffic. There is one property on there that is served, the driveway off there, where he does have access to Jackson Street. It would be one of the things we'd have to evaluate and then come to Council for recommendations.

Voss asked do we have the ability to label that road as 'Not a Truck Route' to eliminate truck traffic on it? Davis stated we can put signage up, 'This is Not a Truck Route' or trucks larger than certain sizes could be prohibited. Whether or not that would be followed, I don't know. But, we could do that, with signage. It's just a matter of how effective it is. Voss stated right.

Davis stated as I've stated before, this has been quite a lengthy process. There were actually six alternatives considered along with using 189th to Jackson. There were routes to the south. There was a proposal to extend 185th Avenue directly to Highway 65, which would have been the shortest extension. This would involve a right-in/right-out only. Mn/DOT would not permit us an entrance at that point. Also, too, this would be more of a 'band-aid' solution to the problem, that route. We also looked to going north, extending Buchanan Street to Viking Boulevard. This would be through some rather difficult soils to construct a road and increased the cost quite a bit. Also, too, as part of this proposal we'll be looking at utility costs on this. All the streets that we build in the Water and Sewer District in the future, utilities will have to be a part of it. So, we'll be coming up with some plan in the proposal for servicing the area with utilities and a source of funds and a cost for that also.

Ronning stated move to approve this alignment concept, authorize staff to prepare preliminary plans and necessary related plans for the proposed service road alignment. Harrington stated I'll second.

Harrington stated I have a couple questions. That cul-de-sac coming up, would it be safe to say that probably would have to be blacktopped too as long as we're going to blacktop that?

8.0D.1
Service Road
Project

Davis stated that's correct. We've had that discussion. It's Fillmore Street. It serves six houses in there. It's a dirt road. It's about 500 feet in length to the cul-de-sac, maybe 600, so we would propose to blacktop that. And, also, we'd probably propose some consideration of just the utility extension up that street to make it available. It wouldn't be required for connection but it's something we'll take a look at and make part of our cost estimate.

Harrington stated I don't know about the rest here but on 22, about a stoplight or stop sign of some kind from getting on to 22. Because you're going to have Viking Preserve right across the road and I would imagine once that gets going, that's going to be a busy intersection. Davis agreed it will be. It still wouldn't meet the requirements of Anoka County for a traffic light at this point. Their basic standard is based on an eight-hour count and by their standards, we're probably going to have to approach something like about 4,000 crossing that intersection in an eight-hour time period. We did talk with the Highway Department and they said there would be no requirement for a light at that intersection at this time. If there is ever a requirement for lights, the funding formula for that is the City is responsible for all the costs of their 'legs,' which would be Taylor Street north and south. Then the County pays 50% of the cost of their 'legs,' which would be Viking Boulevard east and west. So, that comes up to 75% City share, 25% County share.

Ronning stated the 4,000 vehicles, there's four directions on that, north/south, east/west. Do they all count? Davis stated this would be more the north/south on Viking Boulevard. In that section right now, there's about 7,000 vehicles per day.

Voss stated any other discussion? Just a quick question. On Fillmore, if we pursue paving Fillmore, that probably wouldn't be eligible under MSA funds then right? Davis answered no, it wouldn't be. It doesn't satisfy their requirements. Number 1, it's not an MSA street designate. We could designate it an MSA street, but the cost of doing Fillmore is not going to be much. I went down there again and looked the other day. It's pretty well graded now.

Voss stated their looking to shape and pave that? Davis stated there's good ditches. That's correct. There wouldn't be a lot of work to prepare it to pave. Voss stated right.

Voss stated hearing no more discussion, all in favor of the motion say aye?" **All in favor.** Voss stated any opposed? Hearing none motion passes. **Motion passes unanimously.**

Voss asked Jack, what timing do you think we'll see it again? Davis answered we'll probably bring this back to you some time in April. Voss asked April? Davis answered yes. Voss stated thanks Jack.

9.0
Department
Reports

9.0A
Community
Development

9.0B
Engineer

9.0C
City Attorney

None.

None.

None.

9.0D Davis presented the staff report indicating the Council is asked to consider approving
Finance Resolution 2015-13 – Permanent Fund Transfer.

9.0D.1

Fund Balance The City of East Bethel adopted their current Fund Balance Policy on April 16, 2014. This
Policy stipulates a minimum fund balance of 40% of the following year's budgeted
Policy expenditures be maintained as a carryover to the General Fund for the subsequent year and
Permanent that the City Administrator report on the condition of General Fund balance annually. The
Fund Transfer previous fund balance had been set at 35% and our ultimate goal is to establish a fund
balance of 50%.

The City is projecting to have \$2,725,901 in the General Fund balance at fiscal year-end 2014, which is 56% of the 2015 General Fund budget of \$4,848,700. The State Auditor recommends a minimum balance of 35% as a partial means to provide for the first six months of expenditures of the new budget year. If no other revenues are available, a 50% balance is needed to cover the City's cash flow needs as the first property tax settlement payment isn't received until July.

Staff is recommending that the current Fund Balance Policy remain unchanged at this time and be reevaluated in 2016, at which time it can be considered to increase the balance minimum to 45%. This recommendation is based on our obligations to satisfy the 2010C 2017 bond payment.

The \$1.2 million 2010C Bond is non-callable and was structured with interest only payments for 2012-2015 and principle and interest payments due in 2016 and 2017. The 2010C Bond was secured to provide interest payments for the 2010A and B Bonds, which financed the City's costs for the Municipal Utilities Project.

In April 2014, City Council approved Resolution 2014-15 authorizing a General Fund Transfer in the amount of \$585,000 and a transfer of \$142,000 surplus from the 2005B Debt Service Fund to apply to the 2010C 2016 payment. Currently, the City has not been able to generate the necessary revenue from the Municipal Utility Project to pay its 2017 2010C debt service principal and interest payments of \$565,000 and \$9,746, respectively. Staff is, therefore, recommending that \$431,000 of the 2014 General Fund balance is permanently transferred to the 2010C Debt Service Fund in order to assist in making the final payment on this bond. If the \$431,000 transfer is approved, it is projected that the City will end 2015 with a fund balance of \$2,294,901, or approximately 47% of 2015 budgeted expenditures, which will still meet the existing Fund Balance Policy threshold of 40%.

Staff is also recommending that the City transfer \$144,186 from the Trail Capital Fund to the 2010C Debt Service Fund. The Trail Capital Fund balance was created by transfers from the City General Fund and not from fees generated by development.

These two transfers will provide sufficient funding to cover our 2017 2010C principal and interest payment. The 2010C debt commitment would have sufficient funds with approval of this transfer request to completely satisfy the debt. Approving the General Fund transfer from the 2014 balance would also assist with our audit as we would not need to create and prepare a separate entry from the 2015 General Fund to account for this transfer. Approval of Resolution 2015-13 would allow us to close the 2014 Budget with a simple transfer, provide the final amount of funding for the 2010C Bond payment, and still meet the requirements of our Fund Balance Policy.

9.0D.1
Fund Balance
Policy
Permanent
Fund Transfer

Staff is recommending that Council consider approving Resolution 2015-13 authorizing a one-time permanent fund transfer of \$431,000 from the 2014 General Fund to the 2010C Debt Service Fund and authorizing a one-time permanent fund transfer of \$144,186 from the Trails Capital Fund to fund the 2010C Debt Service Fund. These funds will then be available for the final payment of the 2017 2010C debt service principal and interest. These fund transfers would be entered and recorded against the 2014 Budget.

Davis stated one other item that we don't have an answer to yet but that we're trying to get some information on, if we could pay this off if these transfers would be approved, we could possibly save a year and a half interest on this. The chances of this are a little on the slim side because this is a non-callable bond with principle payments scheduled at the very end of it. But, Ehlers is checking this out to see if that's going to be a consideration that we could apply for. But if we approve this transfer, we can take care of the 2010C bond and it will be totally off the books.

Voss stated okay, anybody willing to make a motion on this? **Koller stated I'll make a motion to approve Resolution 2015-13, permanent fund transfer. Harrington stated I'll second.** Voss stated any discussion?

Ronning stated yes. The Trail Capital Fund, what does the expenses of that Fund look like? What's the available money? What's the total now? What's the recent activity? Davis answered the total is the \$144,000. The recent activity is zero. That Fund was created either in 2008 or 2009. It was funded by transfers from the General Fund for two years. One year was at \$62,000 and I think it was reduced another year down to about \$48,000. And, there were three subsequent transfers in following years that give us that balance. There is a development fee cost for new projects, I think, of \$500 per lot for trails fees. Since we enacted the Trails Fund, though, there have been no plats that have been filed. The Viking Preserve Plat, which has not been finalized, is going to do a trail so we let that apply for his Trails Fund requirement. There have been no expenditures for trails out of that Fund. There actually, even though no plans for it, the City did a plan in 2007 called a Trails and Open Space Plan, which probably needs to go back and be revisited to make sure everything is current. But, we have no Capital Improvements Plan like we do with the rest of our parks projects. So, there are no plans for any trails projects currently at this time.

Ronning asked how does the Parks Capital Funds dovetail into this thing? Or, how does that work? Davis explained they are totally separate. We have two Parks Funds. We have a Parks Capital Fund and a Parks Development and Acquisition Fund. The Capital Fund is funded by transfers from City Council from the General Fund. The Development and Acquisition Fund is funded by developer's fees for projects. Due to the lack of development in the past four or five years, that Fund probably has a balance of about \$20,000 in it. We currently do a transfer of \$50,000 to the other Fund. We have identified some parks projects to do this year. That's the first ones we've done, probably, in about three or four years. With the anticipation of new development, we hope to be able to increase the Development and Acquisition Fund to address our other park needs.

Ronning asked what was the purpose of this Capital Fund? Davis explained the purpose at the time was to address some of the proposals in that Trails and Open Space Plan, which may be a little bit ambitious. That's why we've had some discussion at the Parks Commission level about going back and taking a look at that and making sure they meet our current goals. Again, that was done eight years ago so it's time to kind of look at and revise that to make sure it's up to date.

9.0D.1 Ronning asked does this close that Fund out? Davis stated it would close the money out.
Fund Balance We'd still have, the Fund would be available because any future development we have,
Policy there would be a Trails Development Fee that would be paid into that. Now when we get to
Permanent that portion of it, then those funds can actually only be used for trails construction. We
Fund Transfer wouldn't have the ability to transfer those out. Since these were just General Fund
transfers, they are not subject to those restrictions.

Voss asked anything else? Ronning asked how far this goes towards, the goal was the 2010C. We have four something, whatever it is, towards the bond. Do we know we can use these funds yet for that purpose? Davis answered yes, we can use these for those purposes. Ronning asked but just pay all the way through the end and then be done, not an early pay off? Davis stated we're going to see. If Ehlers comes back and says yes, we can pay off early and achieve an interest savings, then that will be our recommendation to do. If they don't what we've done, we've done a permanent transfer into another account. So, we have these funds available to satisfy the 16 debt and now the 17 debt. If we don't get any advantage for an early payoff, we'll keep that money and earn a mere pittance of interest on it ourselves. Or, have it available for something else that could possibly come up for an emergency situation. Ronning stated thank you.

Voss stated Jack, or Tim, the fact that we're using essentially Park Funds, was that brought up to Parks at all so that they're aware of it. Davis stated it was discussed with the Parks Commission on several occasions. As you would probably expect, the Parks Commission has reservations about this. I think they feel that they've kind of been the subject of several 'hits' in budget cuts, which is true. They have been but it's kind of been across-the-board. Public Works and the Fire Department went through the same thing. We had a transfer of \$200,000 from the Equipment Replacement Fund. So, a lot of it's been spread around and I certainly appreciate the Parks concern over this. I am going to the next Parks Commission meeting to explain this. But, they have had discussions on this issue in several past meetings.

Voss stated so this is, if I understand this correctly, the funds came from fund transfers. The funds have been in the account for quite a while. Davis stated correct. Voss stated and Parks hasn't pushed forward any trails projects to expend those funds so the money's just sitting in the Fund. Davis stated that's correct. Voss stated so, the way I look at it, we'd be putting that money to use and if Parks did come forward with projects, the Council then has the decision, or could decide then at the next budget level to make a fund transfer into Trails to do a project. Davis stated that's correct. With any new development, we'll be receiving funds into that account. There was one trails project they looked at that was a short connection from John Anderson Park to 235th Avenue, I believe. The City has an easement between two lots. There's a little crossing of a stream. This way you can walk from John Anderson Park onto 235th and then out to Jackson Street down to Bonde Park. Currently, that easement is still there. There's access. It's just not developed, it's just not paved. We looked at the cost of that and it was about \$30,000. Voss stated I was going to say, that wouldn't deplete the Trails Fund if they want to push that. Davis stated no, that's correct and if that is a priority and something that needs to be done, then there's other ways that we can look at funding that. Voss stated okay.

Voss stated is there any other discussion? Then to Resolution 2015-13, all in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

9.0D.1 Davis stated thank you and we'll report back to you as soon as we hear word from Ehlers.
Fund Balance So, if that's possible to achieve any interest savings on this with an early payout, we'll
Policy come to you for approval on that.

Permanent
Fund Transfer
9.0D.2
2010 A Bond
Refinance

Davis presented the staff report indicating staff is asking Council to consider moving forward with a Pre-Sale Review conducted by Ehlers for March 4, 2015 Meeting

City staff and Ehlers continually look for refinancing opportunities for the City's seven debt issues. The City currently has only one bond issue that is eligible for refinancing and that's the \$11,465,000 2010A RZED, which is Recovery Zone Economic Development Bond. Ehlers has submitted a refinance opportunity for this bond that could potentially save \$875,419 with no City equity contribution.

Ehlers previously provided a refinance opportunity that could potentially save \$1.6 million, but this would require a City contribution of \$750,000 as a buy down on the bonds to make them more attractive. If that opportunity were pursued, the most likely source of the City contribution would require the disbandment of the City HRA or the transfer of those funds to the EDA to be used for debt buy down.

Should Council desire to proceed on this matter, there are multiple steps the City would need to complete in order to refinance the bond. The sequence and approximate timeline of the bond refinance process would be as follows:

1. Pre-Sale Review with the City Council by Ehlers
2. Distribution of Official Statement
3. Bond Rating Determination
4. Ehlers have the Taking and Award of Sale to Successful Bidder
5. The City Council would ask to Close on the Bonds and Approve Sale

The process takes approximately six to eight weeks. Keep in mind that due to the volatility of the bond market, the information contained in the attachments as to savings is only valid if the bond sale occurred on the date the forecast was presented and there were no changes in the assumptions of the analyst's projection.

Both of the attached proposals provide for principal payments to begin in 2016. The current situation on this bond is the principle payments don't begin until 2020. The interest savings available through a bond refinancing, creates the opportunity for a reduction of the projected annual levy increase for the 2010A Bond payment from 3.4% per year to 3.0% for refinancing with no debt pay down or 2.4% for a \$750,000 debt pay down.

In addition, a refinancing would pay off the 2010A RZED bond and release the City from the Federal Tax Credit associated with this bond and the exposure of its fluctuating rebates which could result in additional levy increase should the credits be further reduced.

The option of refinancing and continue the postponement of principal payments until 2020 is available but would result in less savings than a plan that advances the principle to 2016.

Staff is seeking direction from Council regarding this new refinance option presented and any direction as to a timeline to initiate this process should a decision be made to proceed with bond refinancing.

9.0D.2
2010 A Bond
Refinance

Voss stated Jack, jump into your summary page, which I think is the last page of our packet. On the far right, in the box, you've got listed savings, the net of interest, and the finance fees. Now if I'm looking at that right, if you really want to do 'apples-to-apples' comparison for Option 1, which would require the City contribution of \$750,000. Shouldn't that be deducted from the \$1.6 million of savings? Davis stated it can be. There's two ways to look at it. It's either a buy down to make it more attractive or you just take it off there.

Voss stated well, it's like, with Option 1 if we put in \$750,000 and we save \$1.6 million. Davis stated you have to spend \$750,000 to save \$1.6 million, that's correct. Voss stated yeah, so it's a net/net then would be actually less than the Option 2 savings. Davis stated a net/net would but we're still spending \$750,000 to reduce the bond payments. So, it just depends on how you want to characterize it. If you're talking about total savings, it would be \$900,000-some dollars. It's a savings but we're still reducing the bond debt by the \$1.6 million. From what we're looking at, my recommendation if you want to consider this, would be Option 2 because it still leaves us with that \$770,000 in hand to use that for projects or other things that we need to use it for.

Voss stated well, I think we had that discussion too that we wanted to preserve the HRA funding. Ronning stated yup, a couple of times.

Harrington stated and we can back out on this if the interest rates go up? Or, you know, when they come back with the report if things are 'sour?' We're just going to pay for a credit check? Davis explained what we would do, we would authorize this process to go forward and then at the time of the sale then Ehlers would come to us to approve the sale. The only cost we would be out would be for the credit rating, which would cost probably around \$15,000.

Voss stated we would owe Ehlers for advertising? Davis stated no. Voss stated really? So they get a commission off the bond sale, basically? Davis stated that's correct. So, we would be 'on the hook' for approximately \$15,000 for the credit rating. And, as you recall, we had a real attractive offer about three years ago. We were looking at a refinancing thing where we could save almost \$2.5 million. And, this was done in like the first of May. When they came back to us with the approval for the bond sale around mid-June, it was going to cost us something like \$300,000. That's when the bond market just 'went in the tank' for about two or three months.

Voss stated then your question, I think, is timely too because according to my financial advisor, the bond market's going to change real soon. Davis stated yeah, we've heard that interest rates are probably going to go up so if we're looking at doing this, now's the time to proceed with it. I was told that, for whatever it's worth, that we could probably get this through and still maybe be able to achieve these types of savings. But, if we wait very long, things are going to change and these opportunities won't present themselves to us for a while.

Ronning stated we're having discussion without really having a 'vehicle.' For discussion purpose at least, follow with the recommendation on the refinancing option with regular updating of any progress including interest rates, etc. and a final approval down, this is not a final approval. Davis stated if you're authorizing to do this, the first step at the next meeting, we would have Ehlers here to outline the process and they will further be able to

advise us as to what they foresee as the condition of the bond market on March 4th. We may get them here and say, you know, let's not proceed with it now. But, if we could and you do approve it, we'll have Stacie Kvilvang from Ehlers at the March 4th meeting to outline the process and give us a projection on where we stand at that time.

Voss asked Jack, at this time you're asking if Council wants staff to pursue this action? Davis stated that's correct. Ronning stated they're looking for a 'green light.' Voss asked is anyone willing to make that motion? Mundle stated I think Tom started that motion. **Ronning stated to approve the recommendation from staff providing regular updates as they occur to the Council and any final disposition or action as subject to future Council direction. Koller stated I'll second.**

Voss asked Jack, did you say at the next meeting that Ehlers would be here for that? Davis stated correct. Voss stated so there's no action until after she presents the package to us? Davis stated that's correct and also at the next meeting, too, we will have a complete financial report for 2014 and this will be the kick-off for some of our budget sessions we'll have after that. Voss stated okay.

Ronning stated there's some different, on the Ehler's page, on savings, interest savings. They show \$875,419.97 and we have listed as, well Option 1 would be \$1.60 million. The numbers don't mix, put it that way. The one with no City contribution is a savings of \$875,419.97. Davis stated the reason for the difference in the numbers is the summary sheet is our calculations. So, whatever little fine-tune assumptions are made, there's some differences in there. That's within \$13,000 and on the larger savings, Ehlers projects \$1.606 million. We're at \$1.616 million. So, that's the difference, the source and the way the computations were made. Ronning stated okay, ballpark anyway. On that first one, \$800,000 sounds like a lot of money. I sure wouldn't mind it. \$875,420, using their estimate for 25 years equals \$35,016.80 per year. We have roughly 4,400, 4,500 homes in the City? Davis stated yeah, that would be somewhere around in there.

Ronning stated using conservative numbers, I used 4,225 with no business contributions, that's \$8.29 a year per house. Just to kind of put it into perspective, if there's another use for the money, we might get more out of it than, that's not even a pizza. Davis stated on that one, there's no City contribution. We don't have to do anything to buy the bonds down to make them more attractive. And, the other thing we discussed, too, it creates a new bond, which gets us out of the RZED business, which eliminates the tax credit. It was originally set at 45% on this bond. Three years ago, they reduced it to 42%. So, it's held steady but it's always like 'the Sword of Damocles' that's held over your head all the time and you never know from year-to-year what the rates on that may be. Or, even that the program can be eliminated.

Ronning stated yeah, I know my earlier position was if we can get out of it just by breaking even, we're money ahead because the gamble is. Davis stated and again, too, this bond will be callable in ten years. So, you know, if you want to look at that savings on the ten-year basis rather than the 25-year basis, you could make some assumptions that there could be some potential further savings after ten years and it brightens that picture a little bit more.

Ronning asked have they indicated what the City contribution is built into the note of the bond? Davis stated that's correct. Ronning asked how much that is? Davis stated that would be the bond cost and what you see, this reflects whatever our costs are to do the refinancing. That's already included in that. It's going to cost us about \$160,000 either

9.0D.2 way to do the refinancing. But, the figures you see in that block are net of that so they include all of that already being accounted for.

2010 A Bond
Refinance

Ronning stated this is more or less a curiosity look. Davis stated this is just to give you some basic information and, hopefully, we can go ahead and get Stacie here. This will start the process and she will make the presentation next month and then you can really decide what the call is.

Ronning stated we have a motion. Voss stated yeah, you made it. Ronning stated right. Voss stated is there any other discussion to the motion? Hearing none, all in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

9.0E None.
Public Works

9.0F None.
Fire
Department

9.0G None.
City
Administrator

10.0 Other
10.0A Davis stated remember that the new time for City Council meetings changes to 7 p.m. for the March 4th meeting. Voss stated tonight was kind of a test to make sure we got here. Staff Report Davis stated yeah, we often show up at 7.

Voss stated also, too, I'd just like to reiterate what Troy said. If there's anybody that's interested in the HeartSafe training, if you didn't get Troy's information, just contact City Hall and we'll put you in contact with him.

Voss stated and there's an article in the newsletter on the first page, I think. Davis stated that's correct. Voss stated that came out today. I got mine today so, hopefully, everyone has the information right in front of them. Davis stated we'll be glad to put you in contact with Troy whether it's an individual or a group. Just let us know. That's it.

10.0B Mundle stated I went to the first meeting of the Fire Fighters, their staff meeting, last Council Report – Monday. Not a whole lot was brought up. It was just kind of housekeeping things and it Member Mundle was a year in review so they went over some of the call times and some particular calls. Just kind of housekeeping items. And, afterwards I did get a chance to talk with Troy and get some training in with the AED device. I do want to say that City Hall does have an AED device here. I believe it's in the Senior Center in the coatroom. If you ever have to go get it while the Senior Center is closed, you can go into the Senior Center but the door locks behind you. So, be careful of that.

Ronning stated you'd have to go out the front door and go around. Mundle stated yeah. Davis stated you can go through the back hallway here and if you unlock the door, it will open in both directions then. Mundle stated okay. But, there is one here at City Hall.

10.0B
Council
Report –
Member
Mundle

Mundle stated just questioning, is there, or would we be getting a map of where the AED devices are located? Whether on the website or? Davis stated that's going to be part of their program and all that information too, if anybody calls in to 911, once this data system that they're working on is completed, it will tell you the location of the nearest one also. Mundle stated okay, that's all I have.

Council
Member
Koller

Koller stated I was at the Planning Commission and we had the public hearing for Classic Construction's excavating. That was covered tonight. That's about it.

Council
Member
Harrington

Harrington stated Nate, Jack, and myself, last week met with the new director of the Cedar Creek Ecosystem Science Reserve. Nate and Forrest Isbell are working on some changes in the Memorandum of Understanding. Hope to have those changes done in the near future.

Harrington stated Booster Days Beach Party for March 21st has been cancelled for this year. Denise is busy so no Beach Party.

Mundle asked what the name of the new director was. Harrington answered Forrest Isbell.

Ronning stated Annette will be disappointed.

Council
Member
Ronning

Ronning stated I didn't know you were so valuable Tim. His opening has been almost a year, they filled it at this last meeting, and I don't really recall the guy's name. They had a discussion on the service road exit, egress means from the Classic Park and that's what we looked at this afternoon.

Ronning stated there's some unknown peripherals, maybe. The church owns five acres that would be cut off through there. They are in talks with Presbyterian for that senior center. I'm not sure if you're aware of that or not. I think Jack is. But, those five acres would be an ideal location for senior townhousing, less than assisted living type thing. That might turn out, the opportunity's there. Whatever happens with results. That's it.

Mayor Voss

Voss stated when the Sheriff was here talking about the prescription drop off, like I said earlier today, at the Ridgedale Library I saw one of the boxes and it was very clear. They said it's alarmed, there's cameras on it, and so I can appreciate that. That is something that I have actually had in the past year two instances where I had to basically clean out someone's house and it's like, 'What do I do with this stuff?' For my business, I know you don't flush it, you don't want to flush it. Don't flush your prescription drugs, really, because we're going to end up drinking it sooner or later. But, it is an important service for really a couple different aspects. I'm just wondering if we couldn't, maybe it's there already, I didn't notice, but on our website. It would have been nice to have it in our newsletter, to have a notice like that so people know that they have an option for this. I think as the Sheriff is mentioning it, it's the awareness of the importance of prescription drugs on youth, is amazing. I got two kids in school and I've learned a lot over the past few years about it. Us, as adults and older adults, we wouldn't think about that but that's just the way youth is these days. So, I think it would be good if we could do what we can to help educate our public on that.

Voss stated the other item and it's something that comes up every once in a while from year-to-year, is our microphones. Jack, if you can convey that to the Commissions too? The two Commission meetings I was at in the past month, it was difficult at times in the

Mayor Voss audience to hear people up here. And, it's really easy to step back and all of a sudden, we can't hear. Even with these big signs in front of us, I think, don't notice that. Because I think when people watch on tv, it's going to be hard for them to hear that. Voss stated that's really all I have.

10.0C Davis stated I've got one other question. We have our standing Work Meeting scheduled for next Wednesday. Are there any items that we need to address on there? I did send out a bit of information today regarding the Work Meeting schedule for March. At that time, I'd like to have the presentations made by the firms or persons that will be presenting proposals for the Ice Arena contract. But, do we want to go ahead and schedule one for this next Wednesday?

February
Work
Meeting

Voss asked next Wednesday or next month? Davis answered the 25th of February. We have a standing Work Meeting scheduled for the fourth Wednesday. As of now, we have nothing on that agenda and I'm just checking to see if there's anything we want to add to an agenda to have that Work Meeting.

Voss stated I'm confused. The Ice Arena? Davis answered the Ice Arena will be in March. Voss stated in March, okay, I thought that's what you said. Davis stated but for February, we haven't discussed any specific items to have on the Work Meeting so I'm just requesting to see if there's anything we wish to add and have the meeting? Or, if we want to go ahead and cancel it at this point?

Goal
Setting

Voss stated hearing none, there's nothing pressing right now. Mundle stated no, nothing pressing. Whenever we do have the next scheduled one that has more than just this item, I would like to discuss possibly having, deciding, some goals for our Council. But, I don't think we need to have a Work Meeting just for that.

Ronning asked, could you repeat that? To have what for the Council? Mundle answered setting some goals. I brought it up in my last Council report. So, it was just, well coming up with one or two goals that we would all be in agreement of working together on.

Conduct
Policy

Davis stated as part of that we'd also discussed a Conduct Policy and reviewed Woodbury's policy and requested that if you had any comments on that, to get those to me. We could make that also part of the discussion. I've received one so far. I'm assuming that everybody's still working on theirs or there are no comments on it.

Rental
Ordinance

Voss stated honestly, I don't have any comments on it. I think we could go right to, for me at least, we could go right to the discussion on it. One thing I did want to ask about. With the previous Council, there was discussion on a rental ordinance. Is there any movement on staff about bringing anything to Council on that yet? Davis stated we're just waiting for direction from Council on whether or not they want us to proceed. We looked at several options back in the fall. At that time, we basically just reviewed it and there was no direction given as to how they wanted to proceed on it. So, if it's something that you want to bring back up to reintroduce that to Council, we'll put that on the next agenda or whenever you want to see it.

Voss asked should we do it on the agenda? Davis stated it would probably be better as a Work Meeting the first time. Voss stated yeah, does it make sense to put it on the March Work Meeting? Davis stated we could add that to the March one.

Rental

Voss asked is there a desire to do it next week? Mundle stated March sounds fine to me.

Ordinance

Voss stated I'm fine with March. Koller stated March will be okay. Davis stated okay.

Harrington stated if you're going to do that, could you get that information from the different cities? Brian might want that because he wasn't on the Council, so he can see what the different cities have for rental. Davis stated yeah, we'll send that out early, a couple weeks. We'll have plenty of time to work on it so I'll send you some of those examples that we'd looked at previously and then we'll make that part of the agenda.

Voss asked with the last Council, was there any direction or preference for any of the examples? Ronning stated there was some discussion about the 'horror stories' is what my recollection is. Voss stated I could add a few. Harrington stated they wanted some feedback too if there were things we wanted in there.

Voss stated I'm just wondering if it makes sense, because it is a little over a month before we have that Work Meeting, for staff to try to maybe draft a framework. Not necessarily an ordinance, but a framework of what staff would like to see in it. Because, ultimately, it's going to be up to staff to enforce and we can still have discussion about what we want to add to it. But, from an enforcement standpoint, I'd be interested in hearing what staff would like to see in it.

Davis stated we'll have a draft ordinance prepared based on the samples that we looked at before and we can use that as a base to go from.

Ronning stated my recollection of the last discussion on these is that we're not looking to 'handcuff' and encumber every rental owner but look at some minimum standards to protect people. Davis stated I think that from our standpoint, we want to start out with something that fits our situation. We looked at four different ordinances, one that was just like two pages, which basically required people with rental property to register and state they would comply with all the Building Codes, is essentially what it stated. Maybe too simple and we may want to add a few more things. I think that's where we'll start looking at it and see what we need to add to make it fit our situation.

Voss stated okay and maybe, perhaps, when we have that meeting for Nick to be here because I'm assuming that Nick will be the one that will be the most involved with that. It might be worthwhile.

11.0 Adjourn

Harrington stated I'll make a motion to adjourn. Koller stated I'll second. Voss stated any discussion? All in favor say aye?" **All in favor.** Voss stated opposed? Hearing none motion passes. **Motion passes unanimously.**

Meeting adjourned at 9:25 p.m.

Submitted by:

Carla Wirth

TimeSaver Off Site Secretarial Inc.