

City of East Bethel

City Council Agenda

Regular Council Meeting – 7:30 p.m.

Date: January 7, 2015



	<u>Item</u>	
7:30 PM	1.0	Call to Order
7:31 PM	2.0	Pledge of Allegiance
7:32 PM	3.0	Adopt Agenda
7:33 PM	4.0	Council Actions
		A. Oath of Office for Mayor Elect Steve Voss, and Councilpersons Elect Brian Mundle and Tim Harrington
7:38 PM	5.0	Presentations
7:39PM	6.0	Public Forum
7:50 PM	7.0	Consent Agenda
		Page 7-10
		<i>Any item on the consent agenda may be removed for consideration by request of any one Council Member and put on the regular agenda for discussion and consideration</i>
		Page 11-16 A. Approve Bills
		Page 17-35 B. Meeting Minutes, December 17, 2014 City Council Meeting
		Page 36-39 C. Resolution 2015-01 Designation of Official Newspaper
		Page 40-41 D. Resolution 2015-02 Setting Meeting Dates for 2015
		Page 42 E. Resolution 2015-03 Establishing Bank Depositories
		Page 43 F. Resolution 2015-04 Check Signatory Approval
		Page 44-45 G. Resolution 2015-05 Setting Local Board of Appeals and Equalization Date
		Page 46-47 H. Approve 2014 Pay Equity Report and 2015 Compensation Plan
		I. East Bethel Fire Relief Association Duties
		Page 48-50 J. Appointment of Applicants for Planning Commission Positions
		Page 51 K. Appointment of Applicants for Roads Commission Positions
		Page 52 L. Appointment of Applicant for Parks Commission Position
		Page 53-54 M. Appointment of Applicants for EDA Positions
		Page 55-59 N. Animal Control Contract Renewal
		O. Confidential Employee Designation
		Page 60 P. Approve 2015 Tobacco License – Route 65 Pub & Grub
		New Business
8:00 PM	8.0	Commission, Association and Task Force Reports
		A. Planning Commission
		B. Economic Development Authority
		C. Park Commission
		D. Road Commission
8:01 PM	9.0	Department Reports
		A. Community Development
		Page 61-64 1. GIS Contract
		B. Engineer
		Page 65-77 1. 185 th Ave., Laurel, Lincoln Road Project Report
		C. City Attorney

- Page 78-79
 - D. Finance
 - E. Public Works
 - 1. 2013 Water Fluoridation Quality Award
 - F. Fire Department
 - G. City Administrator
- Page 80-83
 - 1. Commission/Committee Assignments for 2015
- Page 84-85
 - 2. City Council Meeting Date

- 8:30 PM** **10.0** **Other**
 - A. Staff Report
 - B. Council Reports
 - C. Other

- 8:40 PM** **11.0** **Adjourn**



City of East Bethel City Council Agenda Information

Date:

January 7, 2015

Agenda Item Number:

Item 4.0 A

Agenda Item:

Installation of Mayor and Council Members

Requested Action:

Install re-elected and newly elected City officials

Background Information:

At the November 4, 2014 General Election, Steve Voss was elected Mayor. Tim Harrington and Brian Mundle were elected as members of the City Council.

Statutes require that each re-elected and newly elected official be installed by taking the Oath of Office. A Certificate of Election is provided as evidence of their election to office. A copy of the certificate is included with your agenda materials.

Fiscal Impact:

None

Recommendation(s):

Install elected City officials.

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____



Oath of Office

I, **Steven Voss**, do hereby solemnly swear that I support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will faithfully, justly, and impartially discharge the duties of Mayor for the City of East Bethel, County of Anoka, State of Minnesota, to the best of my knowledge and ability. So help me God.

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator

**Subscribed and sworn before me,
this 7th day of January, 2015.**

Notary Public



Oath of Office

I, **Tim Harrington**, do hereby solemnly swear that I support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will faithfully, justly, and impartially discharge the duties of Council Member for the City of East Bethel, County of Anoka, State of Minnesota, to the best of my knowledge and ability. So help me God.

Tim Harrington, Council Member

ATTEST:

Jack Davis, City Administrator

**Subscribed and sworn before me,
this 7th day of January, 2015.**

Notary Public



Oath of Office

I, **Brian Mundle**, do hereby solemnly swear that I support the Constitution of the United States and the Constitution of the State of Minnesota, and that I will faithfully, justly, and impartially discharge the duties of Council Member for the City of East Bethel, County of Anoka, State of Minnesota, to the best of my knowledge and ability. So help me God.

Brian Mundle, Council Member

ATTEST:

Jack Davis, City Administrator

**Subscribed and sworn before me,
This 7th day of January, 2015.**

Notary Public



City of East Bethel City Council Agenda Information

Date:

January 7, 2015

Agenda Item Number:

Item 7.0 A-P

Agenda Item:

Consent Agenda

Requested Action:

Consider approving Consent Agenda as presented

Background Information:

Item A

Approve Bills

Item B

December 17, 2014 Council Meeting Minutes

Meeting minutes from the December 17, 2014 City Council Meeting are attached for your review.

Item C

Resolution 2015-01 Designation of Official Newspaper

The Anoka County Union and the Anoka Record have requested that they be named as the official newspaper for the City for 2015. The Anoka County Union is a locally owned, weekly community news source. Total paid circulation for the Anoka County Union is 3,550. This does not include counter sales at local businesses. Public notices are also available free online and the public notices often rank in the top 10 most read news items of the paper. The Anoka County Union is published every Friday. The rate for public notices per column inch is \$10.25 (electronically submitted) and has remained unchanged for many years

The Anoka County Record has two rates & options for publication. Option #1 is a flat rate of \$10 per legally required notice, regardless of length. Notices not considered legally required would be published at discounted display rates. Option #2 is \$5.00 per column inch for public notices (electronically submitted). Beginning in 2015, this newspaper is scheduled to be published weekly on Thursdays. The primary distribution of this newspaper is online (available in its entirety at no cost), with printed distribution throughout Anoka County. U.S. Mail subscriptions are available at \$50 per year or \$2 each copy.

Staff recommends that Council consider Resolution 2015-01, designating the Anoka County Union as the official newspaper for 2015. While there would a savings with the designation of the Anoka County Record, the Anoka County Union is known to our residents, associates East Bethel with the other Cities in the coverage area, has a larger circulation than the Anoka County

Record and may be more accessible due to the limited number of households in East Bethel with internet access.

Item D

Resolution 2015-02 Setting Meeting Dates for 2015

City Council adopts a resolution annually setting the meeting dates for City Council, EDA, Planning, Road and Park Commission meetings. Resolution 2015-02 establishes those dates.

Item E

Resolution 2015-03 Establishing Bank Depositories

Resolution 2015-03 identifies official depositories for City funds. These agencies or institutions are the approved depositories for City funds to include checking, money market or investments.

Item F

Resolution 2015-04 Establishing Check Signatory Authority

Resolution 2015-04 provides for the City Administrator, Mayor and one Council Member to be the official check signers for the City. The City Administrator and Mayor will primarily sign checks with the one Council member acting as a backup in case of an absence. Staff requests that the designated Acting Mayor be named as the alternative check signer in addition to the Mayor and the City Administrator.

Item G

Resolution 2015-05 Setting Local Board of Appeals and Equalization Meeting Date

Anoka County has advised the City that the Local Board of Appeals and Equalization (Board of Review) must meet between April 13, 2015 and May 8, 2015 to consider property valuation for taxes payable in 2016. Staff proposes that the Board of Review be scheduled on April 15, 2015 at 6:00 PM. Resolution 2015-05 establishes this date. The County requires an alternate date be submitted and Staff proposes that the alternate date be May 6, 2015 at 6:00 PM.

Item H

2014 Pay Equity Report and 2015 Compensation Plan

Local Government Pay Equity Act, M.S. 471.991-471.999 and Minnesota Rules, Chapter 3920 requires local jurisdictions to submit a pay equity report to the State of Minnesota every three years. The City of East Bethel was in compliance based on the 2012 report and the next report is due January 31, 2015. The appropriate data on employee pay was entered into the software provided by the State of Minnesota and the resulting report was generated. Although the City will not be notified until the spring of 2015 whether it is officially in compliance, preliminary discussions with the states Pay Equity Coordinator indicates the City conforms to the regulations.

The 2015 Compensation Plan is included for your review. Based on Council direction, the Pay Table for 2015 includes an across the board increase of 2% from 2014. Also, the Cafeteria Contributions will increase from \$904.69 to \$917.00. Again, both these items are represented as stated above in the approved 2015 budget.

Item I

East Bethel Fire Relief Association Duties

At their 12/22/14 meeting, the East Bethel Fire Relief Association approved an audit engagement with Abdo Eick and Meyers. Also, in an effort to complete the EBFRA OSA reporting requirements in a more efficient manner, City Staff has agreed to complete various schedules throughout the year to enable a more timely method of reporting. This results in minimal time to the City and reduces accounting costs for the EBFRA.

Item J

Appointment of Planning Commission Members

Glenn Terry and Eldon Holmes, current Planning Commission members whose terms expire on January 31, 2015, have requested to be reappointed to another three year term on the Commission. The Planning Commission at their December 16, 2014 meeting endorsed their reappointment request and recommend that City Council reappoint Glen Terry and Eldon Holmes to the Commission.

The Planning Commission also interviewed two applicants, Sherry Allenspach and Robert DeRoche, for the vacancy created by Brian Mundle's resignation. The Commission by a 5-2 vote recommend that City Council appoint Sherry Allenspach to fill Brian Mundle's term which will expire on January 31, 2017.

Item K

Appointment of Road Commission Member

Denny Murphy and Lori Pierson-Kolodzienski, current Roads Commission members whose term expires on January 31, 2015, have requested to be reappointed to another three year term on the Commission. Approval of the reappointments is requested by City Council.

There is still one vacancy on the Roads Commission.

Item L

Appointment of Parks Commission Member

Stacy Voelker, current Parks Commission Member whose term expires on January 31, 2015, has requested to be reappointed to another three year term on the Commission. Approval of the reappointment is requested by City Council.

Item M

Appointment of EDA Members

Dan Butler and Brian Bezanson, current EDA members whose terms expire on January 31, 2015, have requested to be reappointed to another term on the Authority. Approval of the reappointments is requested by City Council

Item N

Animal Control Contract Renewal

Gratitude Farms proposes to continue their agreement for animal control services for the City in 2015. Their service includes patrol services, pickup and impound of dogs and other agreed upon domestic animals other duties as may be assigned by the City related to the animal control activity.

Services under this agreement will be billed at \$50.00 per hour in one quarter hour increments for call out services and monthly retainer of \$250.00. By contracting for this service, the city has realized a savings by not having to board animals at city facilities, paying city staff on weekends to stand by until the animal was retrieved and any humane liability issues.

Emergency veterinary services will be provided to injured animals only to the extent necessary to keep them from suffering and to provide humane conditions while boarding the animal. These charges are the responsibility of the owner. Should the owner fail to claim the animal within six days, the animal becomes the property of Gratitude Farms.

Gratitude Farms has provided exceptional service to the City and has performed our animal control since 2010. There is no increase in the proposed fees for this service from 2014 to 2015. Staff recommends approval of the attached contract for 2015.

Item O

Confidential Employee Designation

Staff recommends the designation of Jackie Campbell, Finance Coordinator, as a confidential employee. This reclassification is necessary as a result of Wendy Warren’s resignation and the reassignment of her duties. Jackie has access to payroll, benefit, personnel records and closed session recorded media files including those that involve bargaining discussions and decisions. For these reasons that have to do with data sensitive and restricted information, we need to reclassify her position to that of a “confidential employee”. As a result of this classification, Jackie would move from a union to a non-union employee.

The union representing those eligible East Bethel employees, Minnesota Public Employees Association, has been informed of this action but has not responded. There is nothing in our current Labor Agreement that restricts us from this action.

Item P

Approve 2015 Tobacco License – Route 65 Pub & Grub

Owner, Bradley A. Slawson, has applied for a cigarette license for the Route 65 Pub & Grub (a separate license has already been issued for the Route 65 Discount Liquors). All forms have been completed and fees have been paid. A background check has been completed. Staff is recommending approval of the new cigarette license for Route 65 Pub & Grub, 18407 Highway 65 NE, East Bethel, MN 55011.

Fiscal Impact:

As noted above.

Recommendation(s):

Staff recommends approval of the Consent Agenda as presented.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



Payments for Council Approval January 7, 2015

Bills to be approved for payment	\$901,208.21
Electronic payroll payments	\$63,591.24
Payroll - City Staff - December 18, 2014	\$34,436.82
Payroll - City Staff - January 2, 2015	\$33,237.49
Total to be Approved for Payment	\$1,032,473.76

City of East Bethel

January 7, 2015

Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
	Sales Tax Remittance	4thQtr14	Minnesota Revenue	101		\$417.00
2005A Public Safety Bonds	Bond Interest	23844	Bond Trust Services Corp.	301	30100	\$18,750.00
2005A Public Safety Bonds	Debt Srv Bond Principal	23844	Bond Trust Services Corp.	301	30100	\$75,000.00
2005B 207th Serv Rd SA Bonds	Bond Interest	801505200	US Bank	303	30300	\$2,157.50
2005B 207th Serv Rd SA Bonds	Debt Srv Bond Principal	801505200	US Bank	303	30300	\$55,000.00
2008A GO SEWER REV BONDS	Bond Interest	802318100	US Bank	308	30800	\$22,061.25
2008A GO SEWER REV BONDS	Debt Srv Bond Principal	802318100	US Bank	308	30800	\$155,000.00
2010 GO WATER REVENUE NOTE	Bond Interest	MPFA-08-0088	MN Public Facilities Authority	309	30900	\$282.95
2010A GO Water Utility Rev Bnd	Bond Interest	803001700	US Bank	310	31000	\$383,536.25
2010B GO Utility Revenue Bond	Bond Interest	23845	Bond Trust Services Corp.	311	31100	\$93,837.50
2010C GO Bond	Bond Interest	803001900	US Bank	312	31200	\$20,866.25
Arena Operations	Bldg/Facility Repair Supplies	78225	Menards - Forest Lake	615	49851	\$71.10
Arena Operations	Bldg/Facility Repair Supplies	72142	Menards Cambridge	615	49851	\$94.92
Arena Operations	Bldg/Facility Repair Supplies	72349	Menards Cambridge	615	49851	\$109.00
Arena Operations	Bldgs/Facilities Repair/Maint	38026	AIM Electronics, Inc.	615	49851	\$408.54
Arena Operations	Cleaning Supplies	158239-01	Class C Components	615	49851	\$102.07
Arena Operations	Cleaning Supplies	72592	Menards Cambridge	615	49851	\$98.56
Arena Operations	Dues and Subscriptions	10005	Gibson's Management Company	615	49851	(\$380.00)
Arena Operations	Electric Utilities	121814	Connexus Energy	615	49851	\$3,699.66
Arena Operations	Gas Utilities	439020275	Xcel Energy	615	49851	\$2,497.20
Arena Operations	Professional Services Fees	10005	Gibson's Management Company	615	49851	\$9,000.00
Arena Operations	Repairs/Maint Machinery/Equip	11398	Betz Mechanical, Inc.	615	49851	\$147.00
Arena Operations	Small Tools and Minor Equip	100769	Becker Arena Products, Inc	615	49851	\$366.42
Arena Operations	Telephone	332373310-157	Sprint Nextel Communications	615	49851	\$39.02
Assessing	Professional Services Fees	4thQtr 2015/Pay	Kenneth A. Tolzmann	101	41550	\$13,029.63
Building Inspection	Permit Refund	121714	CenterPoint Energy	101		\$300.00
Building Inspection	Telephone	332373310-157	Sprint Nextel Communications	101	42410	\$3.05
Central Services/Supplies	Cleaning Supplies	IN0678183	Innovative Office Solutions	101	48150	\$27.44
Central Services/Supplies	Information Systems	B141208J	Anoka County Treasury Dept	101	48150	\$225.00
Central Services/Supplies	Office Equipment Rental	7217052-DC14	Pitney Bowes	101	48150	\$151.32
Central Services/Supplies	Office Supplies	IN0685145	Innovative Office Solutions	101	48150	\$20.01
Central Services/Supplies	Office Supplies	IN0686016	Innovative Office Solutions	101	48150	\$177.81
Central Services/Supplies	Office Supplies	IN0686017	Innovative Office Solutions	101	48150	\$14.48
Central Services/Supplies	Telephone	12594654	Integra Telecom	101	48150	\$212.92
City Administration	Telephone	332373310-157	Sprint Nextel Communications	101	41320	\$18.02
City Administration	Travel Expenses	123114	Jack Davis	101	41320	\$155.68
City Administration	Travel Expenses	121814	Karen White	101	41320	\$24.89
City Clerk	Professional Services Fees	M20977	TimeSaver Off Site Secretarial	101	41430	\$205.50
Finance	Auditing and Acct g Services	336764	Abdo, Eick & Meyers, LLP	101	41520	\$5,000.00
Fire Department	Clothing & Personal Equipment	74392	Fire Safety USA, Inc.	101	42210	\$59.99
Fire Department	Conferences/Meetings	119048	Viking Trophies	101	42210	\$288.90
Fire Department	Conferences/Meetings	119049	Viking Trophies	101	42210	\$349.90
Fire Department	Conferences/Meetings	119292	Viking Trophies	101	42210	\$48.85
Fire Department	Electric Utilities	121814	Connexus Energy	101	42210	\$471.30
Fire Department	Electric Utilities	121814	Connexus Energy	101	42210	\$222.68
Fire Department	Electric Utilities	121814	Connexus Energy	101	42210	\$9.85

City of East Bethel

January 7, 2015

Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Fire Department	Electric Utilities	121814	Connexus Energy	101	42210	\$106.37
Fire Department	Gas Utilities	439020275	Xcel Energy	101	42210	\$1,606.20
Fire Department	Repairs/Maint Machinery/Equip	11399	Betz Mechanical, Inc.	101	42210	\$181.00
Fire Department	Repairs/Maint Machinery/Equip	AW1208014-3A	Emergency Automotive	101	42210	\$177.80
Fire Department	Repairs/Maint Machinery/Equip	3175	Emergency Response Solutions	101	42210	\$275.63
Fire Department	Repairs/Maint Machinery/Equip	3891	Kirvida Fire, Inc.	101	42210	\$111.25
Fire Department	Repairs/Maint Machinery/Equip	4272	Kirvida Fire, Inc.	101	42210	\$362.41
Fire Department	Repairs/Maint Machinery/Equip	4273	Kirvida Fire, Inc.	101	42210	\$391.91
Fire Department	Repairs/Maint Machinery/Equip	4274	Kirvida Fire, Inc.	101	42210	\$320.53
Fire Department	Safety Supplies	81628502	Bound Tree Medical, LLC	101	42210	\$747.80
Fire Department	Safety Supplies	74427	Fire Safety USA, Inc.	101	42210	\$310.00
Fire Department	Small Tools and Minor Equip	49761	Ancom Communications	101	42210	\$391.45
Fire Department	Small Tools and Minor Equip	81628502	Bound Tree Medical, LLC	101	42210	\$327.38
Fire Department	Small Tools and Minor Equip	3185	Emergency Response Solutions	701	42210	\$926.83
Fire Department	Small Tools and Minor Equip	3223	Emergency Response Solutions	701	42210	\$846.85
Fire Department	Small Tools and Minor Equip	3224	Emergency Response Solutions	101	42210	\$846.85
Fire Department	Small Tools and Minor Equip	74392	Fire Safety USA, Inc.	101	42210	\$289.90
Fire Department	Telephone	12594654	Integra Telecom	101	42210	\$133.09
Fire Department	Telephone	332373310-157	Sprint Nextel Communications	101	42210	\$24.74
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	1	Metro Plus Turnover Cleaning	101	41940	\$485.00
General Govt Buildings/Plant	Bldgs/Facilities Repair/Maint	468521	Nardini	101	41940	\$132.00
General Govt Buildings/Plant	Electric Utilities	121814	Connexus Energy	101	41940	\$14.13
General Govt Buildings/Plant	Electric Utilities	121814	Connexus Energy	101	41940	\$92.23
General Govt Buildings/Plant	Electric Utilities	121814	Connexus Energy	101	41940	\$779.78
General Govt Buildings/Plant	Gas Utilities	439020275	Xcel Energy	101	41940	\$820.85
General Govt Buildings/Plant	General Operating Supplies	78824	Menards - Forest Lake	101	41940	\$144.24
Housing & Redevelopment Author	Conferences/Meetings	2015	Ehlers	230	23000	\$275.00
Park Maintenance	Auto/Misc Licensing Fees/Taxes	2012-0088	MN Dept of Natural Resources	101	43201	\$161.54
Park Maintenance	Auto/Misc Licensing Fees/Taxes	2012-0089	MN Dept of Natural Resources	101	43201	\$155.74
Park Maintenance	Clothing & Personal Equipment	1182655798	G&K Services - St. Paul	101	43201	\$19.00
Park Maintenance	Commissions and Boards	2014	Bill Zimmermann	101	43201	\$140.00
Park Maintenance	Commissions and Boards	2014	Bonnie Harvey	101	43201	\$100.00
Park Maintenance	Commissions and Boards	2014	Denise Lachinski	101	43201	\$120.00
Park Maintenance	Commissions and Boards	2014	Kenneth Langmade	101	43201	\$160.00
Park Maintenance	Commissions and Boards	2014	Stacy Voelker	101	43201	\$100.00
Park Maintenance	Electric Utilities	121814	Connexus Energy	101	43201	\$33.18
Park Maintenance	Electric Utilities	121814	Connexus Energy	101	43201	\$11.50
Park Maintenance	Electric Utilities	121814	Connexus Energy	101	43201	\$18.35
Park Maintenance	Electric Utilities	121814	Connexus Energy	101	43201	\$49.60
Park Maintenance	Electric Utilities	121814	Connexus Energy	101	43201	\$11.50
Park Maintenance	Electric Utilities	121814	Connexus Energy	101	43201	\$43.13
Park Maintenance	General Operating Supplies	4041095873	BlueTarp Financial, Inc.	101	43201	\$41.96
Park Maintenance	General Operating Supplies	502416	Ham Lake Hardware	101	43201	\$14.42
Park Maintenance	Lubricants and Additives	1539-341404	O'Reilly Auto Stores Inc.	101	43201	\$140.38
Park Maintenance	Motor Vehicles Parts	1539-334377	O'Reilly Auto Stores Inc.	101	43201	(\$8.49)
Park Maintenance	Motor Vehicles Parts	1539-340479	O'Reilly Auto Stores Inc.	101	43201	\$84.92

City of East Bethel

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Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Park Maintenance	Other Equipment Rentals	84854	Jimmy's Johnnys, Inc.	101	43201	\$70.00
Park Maintenance	Repairs/Maint Machinery/Equip	121814	Von Vett Construction	101	43201	\$25.00
Park Maintenance	Safety Supplies	11574	Corporate Connection	101	43201	\$59.32
Park Maintenance	Safety Supplies	9622486984	Grainger	101	43201	\$34.48
Park Maintenance	Small Tools and Minor Equip	104652	Metro Products, Inc.	101	43201	\$148.39
Park Maintenance	Small Tools and Minor Equip	P28685	MN Equipment Solutions	101	43201	\$552.46
Park Maintenance	Small Tools and Minor Equip	P28798	MN Equipment Solutions	101	43201	\$244.53
Park Maintenance	Telephone	12594654	Integra Telecom	101	43201	\$48.79
Park Maintenance	Telephone	332373310-157	Sprint Nextel Communications	101	43201	\$66.08
Park Maintenance	Tires	1-49041	Steve's Tire Inc.	101	43201	\$344.40
Payroll	Insurance Premium	01 2015	Dearborn National Life Ins Co.	101		\$1,200.27
Payroll	Insurance Premium	5798622	Delta Dental	101		\$805.75
Payroll	Insurance Premium	01 2015	NCPERS Minnesota	101		\$144.00
Payroll	Union Dues	12 2014	MN Public Employees Assn	101		\$493.00
Planning and Zoning	Commissions and Boards	2014	Randy Plaisance	101	41910	\$200.00
Planning and Zoning	Escrow Refund	122914	Irene Stern	101		\$1,000.00
Planning and Zoning	Legal Notices	170146	ECM Publishers, Inc.	101	41910	\$213.75
Planning and Zoning	Professional Services Fees	120114	Anoka County	101	41910	\$1,609.80
Recycling Operations	Electric Utilities	121814	Connexus Energy	226	43235	\$124.74
Recycling Operations	Gas Utilities	439020275	Xcel Energy	226	43235	\$192.31
Recycling Operations	Other Equipment Rentals	84854	Jimmy's Johnnys, Inc.	226	43235	\$70.00
Recycling Operations	Professional Services Fees	01 2015	Cedar East Bethel Lions	226	43235	\$1,200.00
Sewer Operations	Electric Utilities	121814	Connexus Energy	602	49451	\$131.20
Sewer Operations	Electric Utilities	121814	Connexus Energy	602	49451	\$66.31
Sewer Operations	Electric Utilities	121814	Connexus Energy	602	49451	\$40.21
Street Maintenance	Auto/Misc Licensing Fees/Taxes	4719CGT	DVS Renewal	101	43220	\$21.00
Street Maintenance	Bldgs/Facilities Repair/Maint	1182655798	G&K Services - St. Paul	101	43220	\$5.33
Street Maintenance	Clothing & Personal Equipment	363099483	BlueTarp Financial, Inc.	101	43220	\$107.43
Street Maintenance	Clothing & Personal Equipment	363099483	BlueTarp Financial, Inc.	101	43220	\$45.53
Street Maintenance	Clothing & Personal Equipment	591401	Chet's Shoes, Inc.	101	43220	\$154.00
Street Maintenance	Clothing & Personal Equipment	591402	Chet's Shoes, Inc.	101	43220	\$154.00
Street Maintenance	Clothing & Personal Equipment	1182655798	G&K Services - St. Paul	101	43220	\$19.40
Street Maintenance	Commissions and Boards	2014	Al Thunberg	101	43220	\$160.00
Street Maintenance	Commissions and Boards	2014	Dennis Murphy	101	43220	\$140.00
Street Maintenance	Commissions and Boards	2014	Jeff Jensen	101	43220	\$140.00
Street Maintenance	Commissions and Boards	2014	Kathy Paavola	101	43220	\$180.00
Street Maintenance	Commissions and Boards	2014	Lori Pierson-Kolodzienski	101	43220	\$180.00
Street Maintenance	Commissions and Boards	2014	Tim Harrington	101	43220	\$40.00
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$5.00
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$16.33
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$159.97
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$102.51
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$143.42
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$425.49
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$124.43
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$5.00

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Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$70.75
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$288.93
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$5.00
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$5.00
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Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$5.00
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$5.00
Street Maintenance	Electric Utilities	121814	Connexus Energy	101	43220	\$5.00
Street Maintenance	Equipment Parts	02-204508	Lano Equipment, Inc.	101	43220	\$89.11
Street Maintenance	Gas Utilities	439020275	Xcel Energy	101	43220	\$1,032.99
Street Maintenance	Motor Vehicle Services (Lic d)	276139	Auto Nation SSC	101	43220	\$467.17
Street Maintenance	Motor Vehicle Services (Lic d)	IEB-1215-22352	North Metro Auto Glass	101	43220	\$220.00
Street Maintenance	Motor Vehicles Parts	10141961	Aspen Equipment	101	43220	\$296.55
Street Maintenance	Motor Vehicles Parts	5463	Hydraulics Plus & Consulting	101	43220	\$174.06
Street Maintenance	Motor Vehicles Parts	1539-340191	O'Reilly Auto Stores Inc.	101	43220	\$108.83
Street Maintenance	Motor Vehicles Parts	1539-340384	O'Reilly Auto Stores Inc.	101	43220	\$361.17
Street Maintenance	Motor Vehicles Parts	1539-340396	O'Reilly Auto Stores Inc.	101	43220	(\$54.00)
Street Maintenance	Motor Vehicles Parts	1539-341847	O'Reilly Auto Stores Inc.	101	43220	\$70.02
Street Maintenance	Office Supplies	IN0685145	Innovative Office Solutions	101	43220	\$35.95
Street Maintenance	Safety Supplies	4042043525	BlueTarp Financial, Inc.	101	43220	\$69.99
Street Maintenance	Shop Supplies	272841	S & S Industrial Supply	101	43220	\$12.43
Street Maintenance	Shop Supplies	272955	S & S Industrial Supply	101	43220	\$25.56
Street Maintenance	Small Tools and Minor Equip	IN0678183	Innovative Office Solutions	101	43220	\$32.45
Street Maintenance	Small Tools and Minor Equip	78824	Menards - Forest Lake	101	43220	\$54.21
Street Maintenance	Street Maint Materials	71268046	Compass Minerals	101	43220	\$7,352.17
Street Maintenance	Telephone	12594654	Integra Telecom	101	43220	\$48.79
Street Maintenance	Telephone	332373310-157	Sprint Nextel Communications	101	43220	\$164.24
Street Maintenance	Tires	75126	Gerdin Auto Service Inc	101	43220	\$49.02
Street Maintenance	Welding Supplies	104454	Metro Products, Inc.	101	43220	\$300.17
Water Utility Operations	Chemicals and Chem Products	3677631 RI	Hawkins, Inc	601	49401	\$410.00
Water Utility Operations	Electric Utilities	121814	Connexus Energy	601	49401	\$177.87
Water Utility Operations	Electric Utilities	121814	Connexus Energy	601	49401	\$121.88
Water Utility Operations	Electric Utilities	121814	Connexus Energy	601	49401	\$789.50
Water Utility Operations	Gas Utilities	121714	CenterPoint Energy	601	49401	\$171.20
Water Utility Operations	Gas Utilities	121714	CenterPoint Energy	601	49401	\$96.21
						\$901,208.21

City of East Bethel

January 7, 2015

Payment Summary

Dept Descr	Object Descr	Invoice	Check Name	Fund	Dept	Amount
Electronic Payroll Payments						
Payroll	PERA					\$11,925.83
Payroll	Federal Withholding					\$11,226.07
Payroll	Medicare Withholding					\$3,056.74
Payroll	FICA Tax Withholding					\$12,429.96
Payroll	State Withholding					\$4,706.01
Payroll	MSRS/HCSP					\$20,246.63
						\$63,591.24

EAST BETHEL CITY COUNCIL MEETING

DECEMBER 17, 2014

The East Bethel City Council met on December 17, 2014, at 7:30 p.m. for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Bob DeRoche Ron Koller Tim Harrington
 Heidi Moegerle Tom Ronning

ALSO PRESENT: Jack Davis, City Administrator
 Mark Vierling, City Attorney
 Mark DuCharme, Fire Chief

1.0 The December 17, 2014, City Council meeting was called to order by Mayor DeRoche at
Call to Order 7:30 p.m.

2.0 The Pledge of Allegiance was recited.
Pledge of
Allegiance

3.0 **Moegerle, "I move we adopt tonight's Agenda. Harrington, "I'll second."** DeRoche,
Adopt "Any discussion? Moeller, "We need to **add supplement payment summary to the**
Agenda **Consent Agenda."** **Moegerle, "I accept that amendment."** DeRoche, "We'll make that
F?" Koller, "Yeah, F is fine." DeRoche, "Any other changes? All in favor?" **All in favor.**
DeRoche, "Opposed? Hearing none, motion passes." **Motion passes unanimously.**

4.0 Commander Shelly Orlando presented the November 2014, Sheriff's Report.
Presentation

4.0 A **DWI's:** This is the first time I think I've ever read this. There were no DWI's in
Sheriff's November, which, I hope is a result of the enforcement and education that goes on about
Department driving sober or having a sober ride. Or, sometimes, it's people get lucky. But, that was a
Report first.

Thefts: There were 11 theft reports. Four reports involved theft from vehicle incidents. Items were taken from unlocked vehicles, which included tools, wallets, cigarettes, and hunting gear. Three of the thefts were in the same vicinity (London Street, Sandy Drive, and 229th Avenue); however, they occurred over a three-week span of time. One report was made from an intoxicated patron of a bar claiming her phone, jacket, debit card, and keys were stolen. She then reported the theft happened at Wild Bills in Blaine, then changed her story back to the theft occurring in East Bethel. One report was of a 12-gauge shotgun missing. The owner believed his girlfriend had taken the shotgun and pawned it. There were two reports of shoplifting thefts. One report involved the theft of beef jerky. The second report involved the theft of energy drinks and sunflower seeds. There were two reports of vehicle thefts. One theft involved a boat and trailer that were found missing. The owner called back to report he had located them. The second vehicle theft report involved the victim loaning a car to her friend. The friend did some work on the car. There was some talk of selling the car and now the friend wouldn't tell the victim where the car was. The victim did not know where her friend lived or have any contact information.

4.0 A
Sheriff's
Department
Report

“So, if you loan a car to a friend of yours, at least have some information to follow up.”

Burglaries: There were two reports for November. One report was an attempted burglary and was made after the homeowner noticed a screen on the lower level of this home was cut. Entry into the home was not made and the homeowner had no suspects. The second report involved entry into a detached garage and items being taken. The items reported stolen are a pressure washer, a mountain bike, a hammer drill, a skill saw, and an angle grinder. There are no suspects.

Damage to Property: There were three reports of damage to property. The first report involved an ex-boyfriend breaking the mirror of a current boyfriend's vehicle. The ex-boyfriend wanted to fight the current boyfriend and the current boyfriend wanted to leave. He began driving and the suspect was hitting the side of the vehicle and broke the mirror. The second report involves snowmobiles causing damage to a lid and pipe of a sewer tank. The final report involved two work trucks that had windows broken out on them during overnight hours. The business yard was locked by a gate, which was found open the next morning. The suspect is an ex-employee of the business.

Arrest Breakdowns: We had one felony arrest for possession of a 5th Degree Controlled Substance and 12 misdemeanor arrests: four for possession of a small amount of marijuana, which were all different incidents; five which were for possession of drug paraphernalia, two which were from the same incident; one 5th Degree Assault; one trespass; and, one disturbing the peace.

Orlando, “That's all that I have for the month.” DeRoche, “It's been pretty quiet.” Orlando, “Quiet.” DeRoche, “Seems December ought to be busier right now.” Orlando, “Well, it was warm and sometimes that does have an effect.” DeRoche, “You guys have any calls about going through the ice?” Orlando, “Not that I'm aware of.” DeRoche, “Good.” Orlando, “But, be careful. Don't drive on the ice. We never recommend to drive on the ice.” DeRoche, “They do anyway, so...well, that's it.”

Orlando, “Well, I would just like to wish you all a happy and safe holiday season.” Moegerle, “You too. Thank you.” DeRoche, “You too. If I don't see you before, it's been a pleasure working with you over the last four years.” Orlando, “It has. I echo that.”

Moegerle, “Great pleasure.” Orlando, “And, good luck in your future endeavors.” Moegerle, “Thank you very much.” DeRoche, “Or whatever they might be.” Orlando, “Whatever they might be.” DeRoche, “Absolutely, thanks Shelly.”

5.0
Public
Forum

No one signed to speak at the Public Forum.

6.0
Consent
Agenda

Item A Bills/Claims

Item B November 20, 2014 Town Hall Meeting
Meeting minutes from the November 20, 2014, Town Hall Meeting are attached for your review.

Item C December 3, 2014 City Council Meeting Minutes

6.0 Meeting minutes from the December 3, 2014, City Council Meeting are attached for your
Consent review.
Agenda

~~Item D — Approve 2015 Garbage Haulers~~

~~Item E — Approve 2015 Tobacco Licenses~~

Item F. Supplemental Bill List

DeRoche, "I want to pull D." Harrington, "I'd like to pull E." DeRoche, "D and E. Any others?"

Koller, "I move to approve A, B, C, and F." Harrington, "I'll second." DeRoche, "Any discussion? All in favor?" DeRoche, Harrington, Koller and Ronning-Aye. DeRoche, "All opposed?" Moegerle-Nay. DeRoche, "Motion passes." Motion passes 4-1 (Moegerle).

6.0 D
2015 Garbage
Haulers

Davis, "I requested that Bob pull Item D. On your list of licensees for garbage haulers that you have in front of you, has been updated. There's one who has not submitted their application nor their proof of insurance. That's Waste Management and they assured us they would have that to us but it would be Friday before we received it. So, if you vote to approve it, I would recommend that we also include Waste Management contingent upon the receipt of their application, their certificate of insurance, and their license fee."

DeRoche, "I don't have any problem with that."

Moegerle, "So moved." Ronning, "Second." DeRoche, "Any discussion? All in favor of approving Item D?" All in favor. DeRoche, "Opposed? Hearing none, that one passes." Motion passes unanimously.

6.0 E
Approve 2015
Tobacco
Licenses

Harrington, "I pulled E for Corner Express. Now it's Viking Express. They have new owners as of last Friday." Davis, "I'll have to check and see if they have applied. Those licenses are not transferrable so if you want to approve that contingent upon their submitting their application. And, it could be that this is just a typo here but we will check that out." Harrington, "Yeah, they just closed last Friday so I'm sure they haven't had a chance to...but I just wanted everybody to know it's Viking Express now."

Ronning, "What's the recommendation? Move to accept with the provisional with the..." Davis, "And, we'll check and see that the name is correct and all the applications have been submitted and the fees have been submitted."

Ronning, "Move to approve E with the understanding that there's requirements to be met to satisfy the City's needs." Harrington, "I'll second." DeRoche, "Any more discussion? All in favor?" All in favor. DeRoche, "Opposed? Hearing none, motion passes." Motion passes unanimously.

7.0
New Business

Commission, Association and Task Force Reports

7.0 A
Planning
Commission

None.

7.0 B None.

Economic
Development
Authority

7.0 C None.

Park
Commission

7.0 D Davis presented the staff report, indicating the Anoka County Highway Department has been awarded a federal grant for safety upgrades to be used on rural county roads. The funding will be used to upgrade the centerline striping with a more reflective material along Viking Boulevard from Trunk Highway 65 to the eastern border of Anoka County and to install 16 street lights at intersections along the same stretch of road.

7.0 D.1
Viking
Boulevard
Lighting
Project

There are 6 street light locations proposed for East Bethel that include Rochester Street, Vickers Street, Breezy Point Drive, the neighborhood of Thielen Boulevard, Sportsmen Road, Tri Oak Circle, and County Road 17. The grant would cover 90% of the construction and installation costs with Anoka County picking up the remaining 10%. The City would be responsible for the operational and maintenance costs of the lights. The proposed completed construction schedule is mid-summer 2015.

The Road Commission and staff have reviewed the proposed project and feel that the lights and pavement markings would provide a safety benefit to East Bethel residents and those traveling along Viking Boulevard. The Road Commission has unanimously recommended approval of the project at their December 9, 2014, meeting. They have also recommended changing the location of the proposed streetlight at County Road 17 and having it placed at 195th Avenue and Viking Boulevard. The Roads Commission and Staff are of the opinion that the intersection at County Road 17 is currently well lit from the two businesses at that intersection and by the existing streetlight at Wild Rice Drive and County Road 22. The intersection at 195th Avenue and County Road 22 has restricted sight lines due to alignment issues, it is difficult to locate at night, and serves a high-density neighborhood, which would benefit from a lighted intersection.

The City would not have any costs associated with the construction and installation of this project. The City would be responsible for the monthly operational and maintenance costs, which would be approximately \$6.76 per light if LED lights are used. The total yearly costs for the 6 lights would be approximately \$487. This cost would include the electricity and maintenance as per our current contract with Connexus.

The Road Commission recommends acceptance and approval of Resolution No. 2014-15 for the proposed project for the locations specified at Rochester, Vickers, Breezy Point, Thielen, and Tri Oaks intersections and requests moving the location of the proposed light at County Road 17 to 195th Avenue.

Moegerle, “I’ll make a motion that we accept the Road Commission’s recommendation for the proposed project for the locations of Rochester, Vickers, Breezy Point, Thielen, and Tri Oaks intersections and the changing of the location from County Road 17 to 195th Avenue.” Ronning, “Second.” DeRoche, “Any discussion?”

Moegerle, “Yes. Has Anoka County been consulted with regard to the proposed change

7.0 D.1
Viking
Boulevard
Lighting
Project

and do we control that or is it something that has to be negotiated?" Davis, "That's to be negotiated. We had a meeting with them and we brought this up and they said they would be open to moving the location once we had approval from Council." Moegerle, "Thank you."

DeRoche, "Any other discussion? Ronning, "Do we need to include that recommendation for moving within the motion?" Moegerle, "I included that in my motion."

DeRoche, "That being said, all in favor?" **All in favor.** DeRoche, "Opposed? Hearing none, motion passes." **Motion passes unanimously.**

Harrington, "I just have one more thing to add. They are going to put six to seven more lights too in Linwood along 22 so they are going to light up 22 to the east a ways. So, just so everybody knows." DeRoche, "Okay." Moegerle, "Thank you."

Davis, "And also part of this, I think there are four to five locations in Ham Lake that they are going to do also. I think these are along Constance."

7.0 D.2.
Anoka
Conservation
District Water
Quality
Improvement
Projects

Davis presented the staff report, indicating the Anoka Conservation District (ACD) is proposing to fund water quality improvement projects around Coon Lake in East Bethel. The projects include shoreline restoration and rain gardens that help increase stormwater infiltration and sediment collection before it enters surface waters. The proposed locations of the rain gardens are included in the Attachment #1 in your package. One would be located at the Coon Lake Community Center and the other in the vicinity of 19262 East Front Boulevard. The rain gardens would be installed with permission and cooperation from the property owners who would be responsible for maintenance for the first then years.

Portions of the sites could be located on City right-of-way. The locations may require that some utilities be relocated with that cost being borne by the utilities. The homeowner agreements are nonbinding and should the property be sold or transferred, the new owner would not be required to continue maintenance. At that time, the City could take over maintenance or the rain gardens could be abandoned.

The construction timeline calls for a completion date of October 2015.

The Road Commission has reviewed the proposed project and recommends the installation and construction of rain gardens at the proposed locations. The ACD has contacted the adjoining property owners and worked out the maintenance agreements before proposing these locations.

The City would not have any costs associated with the construction and installation. Maintenance would be handled by the property owners. Maintenance costs could be incurred after ten years or with a change in property ownership only if the City elects to continue these facilities.

The Road Commission recommends acceptance of the proposed projects and approval of Resolution 2014-51.

Ronning, "Move to accept 2014-15." Moegerle, "Second." DeRoche, "Any discussion?"

Ronning, "Yes. Has the permission been granted? The way it's written, it's kind of in

7.0 D.2. future tense, not current.” Davis, “The permission agreements have been worked out with the property owners and the Conservation District is committed to the projects.” Ronning, Anoka Conservation District Water Quality Improvement Projects “Thank you.”

DeRoche, “Any other discussion? All in favor?” **All in favor.** DeRoche, “Opposed? Hearing none, motion passes.” **Motion passes unanimously.**

8.0 None.

Department Reports

8.0 A
Community Development

8.0 B
Engineer None.

8.0 C
City Attorney None.

8.0 D
Finance None.

8.0 E
Public Works None.

8.0 F
Fire Davis, “At this time our Fire Chief DuCharme will present the monthly report.”

Department 8.0 F.1
Fire Fire Chief DuCharme, “Good evening Council. Warm and happy holidays to everybody here. I have the November report to present to you.”

Department 8.0 F.1
Monthly Report In November, we had 43 calls. More importantly, we had two major structure fires, single-family homes. One which was on the 20th of November was a two-story house on Fawn Lake Drive that suffered about \$300,000 in damage. The second fire was the 29th of November. It actually started as a detached garage fire that spread to the side of the house. We’re still going over the final figures on losses there but it looks like it’s going to be about \$120,000 in total loss there.”

DeRoche, “Now, is that the one that was right by the house? Or, was that the structure that was off to the south?” DuCharme, “No, that was the structure that was right next to the house, probably within ten feet of the house.” DeRoche, “Right.” DuCharme, “We believe the fire started in the north side of the garage and with a little bit of wind it vented very fast. Our first people on the scene of the garage fire, what they reported, was being able to see right through the garage because it had burned so much.”

Moegerle, “In regard to the first one, I see that it rekindled two days later?” DuCharme, “Yes, it did.” Moegerle, “Was that another wind...” DuCharme, “Yes. The first one on Fawn Lake Drive we were not able to do an interior fire fight on that because of the floor being burned through. So, it was very difficult. We monitored it for a couple days when it did smolder and some of the vinyl siding reignited. We had a local contractor that assisted us in actually taking down half of the house.” Moegerle, “Thank you.”

DuCharme, “With that, as you can see, our medicals for the month of November, there were

8.0 F.1
Fire
Department
Monthly
Report

25 total medicals that we answered. In addition to that, not in addition, but of those 25, 24 were transported by our local ambulance service to the hospital. We're starting to see a little bit of the flu now. More in the past couple of weeks than in the month of November by far. So, we encourage everybody, if you haven't gotten your flu shots, try to get that. Wash your hands, cover your mouth, and all of those things. If you're sick, stay away from people.

Our inspection program is winding up for the year. We did have six inspections that we completed. There's one property that's listed there, Hunter's Inn, that has an issue and we're dealing with the owner and tenant, at this point, on getting that fixed. Any questions?"

DeRoche, "Aware of that one Jack?" Davis, "Excuse me Bob?" DeRoche, "Are you aware of that one? Because there's some other things that..." Davis, "Yes, I'm aware of that." DeRoche, "All right." Davis, "Mark briefed me on that last week." DeRoche, "Okay."

DuCharme, "Any other questions? I can tell you this, that year-to-date we're about 8% lower in the number of calls from a year ago. I don't necessarily know why other than, I can give an educated guess. I think that deals with we really didn't have the grass fire season either this fall or in the spring. Our grass fires were very minimal this past year."

Moegerle, "So, that reduction is largely from the fires but not from the medicals?" DuCharme, "That's correct." Moegerle, "Thank you."

8.0 F.2
Anoka
County Fire
Protection
Council
Joint Powers
Agreement

Davis presented the staff report, indicating the issue of participating in a Joint Powers Agreement (JPA) with the Anoka County Fire Protection Council (ACFPC) was discussed at October 15, 2014, City Council Meeting. Fire Chief Mark DuCharme and City Attorney Mark Vierling briefed the Council on this matter and informed Council that the initial reason for this agreement was to serve as a financing arrangement to pay for the Public Safety Data System (PSDS). Under the terms of the Agreement, the City of East Bethel would pay our share of the fees, based on the attached formula, to the Anoka County Fire Protection Council.

However, as the Council discussed at the October 15th meeting, the JPA has the potential to expand its scope including, but not limited to construction of facilities, bonding for financing, hiring staff, and operating training academies. In order to operate any of these activities or commit to major expenses, the JPA Board would have to have 75% approval of the formula based voting schedule. The City of East Bethel would have the opportunity to opt out of the program with a notice that is provided a year in advance for termination of participation.

Currently, the Anoka County Fire Protection Council promotes fire safety through the networking of the County Fire Departments, sample standards and procedures for Fire Departments, fire investigation via the FIT Team, Mutual Aid Agreements, specialized response teams and representation on the Joint Law Enforcement Council. These activities would transfer to the proposed JPA.

The proposed JPA would include all the cities of Anoka County and Linwood Township. Mounds View and Champlin are included because they are protected by Anoka County Fire Agencies.

8.0 F.2
Anoka
County Fire
Protection
Council
Joint Powers
Agreement

As of December 10, 2014, the following cities have approved the Joint Powers Agreement including; Hilltop, Oak Grove, Ham Lake, St. Francis, Ramsey, Nowthen, Andover, Champlin, Mounds View, Fridley, Circle Pines, and Columbia Heights.

Our Chief DuCharme and City Attorney Vierling will brief Council on the City concerns relating to this matter.

Davis, "At this time, as we proceed forward, should the Council chose to approve this JPA, it's one that we would highly recommend that we closely monitor and ensure that the Fire Chief present reports monthly on the activities of the Council to keep Council apprised of the current activities of the Council itself. So, at this time, I'll ask Fire Chief DuCharme and City Attorney Vierling to provide any additional comments they wish and to entertain any questions that you may have on the matter."

DuCharme, "Well, Council, since October 15th when we were here to discuss this matter, the Agreement has not substantially changed. The Agreement is not perfect, by all means. Even as Council had indicated in October, we would much prefer to have a proposed JPA Agreement that would be limited in scope and just deal with the cost for the Public Safety Data System. The Agreement that I bring you is not that. It does talk about expansion. It does talk about things that we weren't necessarily interested in. However, I think there are some benefits that the Council should consider about being part of this JPA.

Currently, the East Bethel Fire Department does enjoy some of the privileges of membership in that our fire investigations come from what we call the FIT Team, the Anoka County FIT Team. We also have shared and currently share in some of the grant money for training. Especially on our new recruits where we send our new recruits what we call the Anoka County Training Academy for Fire Fighter I and II and in hazardous materials.

Some of the other things that go along is that there's a great deal of network that happens within that organization. The networking and the exchange of information and ideas is priceless in the sense that we're able to talk among ourselves about problems, or about initiatives and how to handle them. We also consult back and forth about what is the proper level of training. I do believe and think that the opportunity to withdraw from the organization makes this a little bit more attractive in that if we see that the JPA is advancing in directions that we as a City, the City Council, does not want to go, that we can 'pull the trigger' and say, 'I think we'll sit this out.'

The other part is we will be paying a premium on our fees for the Public Safety Data System because that asset is going to be transferred to the JPA from Anoka County. I don't know what that figure is going to be. It could be 10%. It could be 15%. I'm not sure of that at all.

All in all, I do believe that if we do not move forward the JPA, that we will be the only City that's not part of the organization. Now that's, I don't mean to say that because everybody else has done it, we should do it. That's not the point I'm making. But, when we come to fire fighting, you know, there's a pretty good reliance on our Mutual Aid partners, which this Agreement would effect because all of our Mutual Aid Agreements are intertwined with the Anoka County Fire Protection Council. We'll be out re-doing Agreements, hopefully, with our partners.

8.0 F.2
Anoka
County Fire
Protection
Council
Joint Powers
Agreement

The other issue that comes up is our ISO rating could be in jeopardy. That's because we rely on our mutual aid companies and we rely on their responses and their equipment and apparatus and other resources when we go through our assessment by ISO. They take into consideration what our Mutual Aid companies are bringing to us in the way of water, for example, and in other resources. In the future, that could have a bearing on whether or not we are able to improve our ISO or even maintain where we're at now.

You know, the last thing is, I'm torn on this Agreement. I wish I could bring you an Agreement where I could 'jump up and down' and say, 'This is the best thing since peanut butter bread.' Okay? I bring in an Agreement that I think and believe that we should move forward with. It's not perfect, it's far from that. In a perfect world, it would have probably been a different format, a bit different process. For that I say, 'I'm sorry.' I wasn't able to promote our interests enough to change that Agreement."

Moegerle, "What interest is there for others to change along the way you want? I see that there's 22 members total. Twelve have agreed so there's ten that are out there. Is that because they haven't met yet? Or, they are on the 'fence' like you are? Or, is there any information in the fact that 12 have and 10 haven't?" DuCharme, "Actually, I just happen to have the updated. So, as of now, Andover has signed off, Anoka, Bethel and Blaine are signing off tomorrow. Both have indicated that they will. Centerville has adopted. Champlin has adopted. Circle Pines has adopted. Columbia Heights has adopted. Coon Rapids, I think last night, adopted. Fridley has adopted. Ham Lake has adopted. Hilltop has adopted the Agreement. Lexington is tomorrow night. Lino Lakes has adopted it. Mounds View has adopted it. Nowthen has adopted. Oak Grove has adopted. Ramsey has adopted. Spring Lake Park adopted. St. Francis adopted and Linwood is December 23rd."

Moegerle, "So, basically, there's two that haven't? Us and Linwood?" DuCharme, "Yeah. And Linwood will. I think, actually, they adopted the wrong version, the draft version some time ago."

DuCharme, "Isn't it true that most of them are going to wait and see what we did?" DuCharme, "Well, yeah, yeah, I had thought that the other cities, in conversations especially a couple of the neighbors, were kind of in a holding pattern to see what we were going to do."

Moegerle, "Another question I have is, you're saying it looks like there's going to be some expansion of the duties or the services provided and that's going to be some additional costs?" DuCharme, "Well, there could be. There could be expansion and one of the, that's one of the items I know Jack and I have had pretty good discussion about. And, the Fire Chief, myself, and the Council representative, elected official from East Bethel, are going to have to be very diligent to make sure we know exactly which way that organization is going to go and bring that back to the full Council for discussion. Much like we've done in October and then tonight again to decide if that's the way we want to go as a City."

Moegerle, "What I didn't see in here was that any of those changes that come in don't take effect for another year. So, that gives us time for people to opt out before they take effect. Any possibility that's going to happen? Or, is that going to happen relatively, three months time period?" DuCharme, "Well, there's a couple things also that are built in here. First of all, there's two levels of directors. You've got the Fire Chiefs as directors. Basically what we do as directors and on the board is we just chart the day-to-day operations. Any major financial considerations are done at the elected official level. Throughout the formula, 75%

8.0 F.2
Anoka
County Fire
Protection
Council
Joint Powers
Agreement

of the vote total has to be in favor of something. So, it's a weighted formula. As you can see by the spreadsheet. For example, East Bethel, and I'm not quite sure how we're going to do this, but we have 3.17% of the vote. So, if, say there's 100 votes, we get 3.17 votes. Now we had a conversation about the larger cities. How many of the larger cities would that take? Actually, if there's a major decision that has to be made, the bigger cities are going to rely on some of the smaller cities to make up that 75%. If I'm not mistaken, the highest percentage is Coon Rapids and without looking, it's like 20%, I think."

Davis, "The big five cities constitute 56% of the votes with the remaining 16 then making up the balance. Mark uses an accurate statement that as far as this opt out provision, when the budget for the new JPA is passed each year, that's what binds us to that cost for that year." DuCharme, "That would be right." Davis, "So, at that time, we would have the opportunity to decide whether or not we wish to participate or withdraw." DuCharme, "Correct."

Vierling, "Understand, however, that there's a one-year waiting period on your right to withdraw."

Ronning, "Any expenses with that organization incurs is the same percentage breakdown? If they spent \$100 we have \$3.17?" DuCharme, "Correct. For example, our share for the Public Safety Data System (PSDS) in 2015 is \$550 and it's because it's new. But, in 2016, our 3.1% share would be about \$3,200. That's because that's what all the costs had."

DeRoche, "Can I get a legal opinion?" Vierling, "Well, we'll certainly work with Fire Chief and City Administrator. I think the Chief summarized it well. The services that you've had are still in place. They're going to be provided. The issue that we confronted going into the Agreement was the opportunity for this organization to go on a capital improvement program over a period of time that could significantly change the financial level of contribution of its members. The other member communities either are in sync with that, it is what it is, and the Agreement's fairly straightforward. You know that if you go into it, your risk is for at least a year; that you can't pull out for that year. And, beyond that it comes down to the initiative of the members in terms of whether or not they really want to engage in a significant capital improvement program."

DeRoche, "Well, for the point of discussion, we at least have to make a motion and second." **Ronning, "I'll move to approve the Joint Powers Agreement as written and discussed. Harrington, "I'll second."** DeRoche, "Now discussion."

Ronning, "Is this a, there's one thing I noticed that I haven't read before...I've read it but I didn't see it, fire fighter recruitment? Is that a concern?" DuCharme, "Yes it is. In fact, fire fighter recruitment, right now, that's one of those activities that we partner with the other cities in Anoka County, and the Fire Protection Council. That's one of those grant items. The County, the Fire Protection Council, is just finishing up a grant that pays for training and all the entry stuff for the recruit fire fighters."

DeRoche, "I know, I have had a couple conversations with Jack and the Fire Chief. I think one of the conversations, 'empire building' was the term used, which is a legitimate concern because when this was first brought out to us, it was strictly for the communications aspect of it. It 'grew legs' and got bigger and it almost places us, with all the other cities agreeing to it, we're kind of between a 'rock and a hard place' here. Now, is it a threat that, 'Well if you don't do this we're going to bill you on all this other stuff,' or whatever? Who knows?"

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I mean, but as was said earlier, due diligence is going to have to be done and it's not just a matter of this Council passes it, the next Council's going to have to be on top of it and any Council after that along with the Fire Chief to make sure. Anything that's being changed or discussed has got to come back to the City Council and be brought into discussion because it's one of those things, we just can't 'kick back' and allow something to happen and then all of a sudden, 'Well, what the heck is this?' Because then it's usually too late, I think."

DuCharme, "Yeah, I would agree Mr. Mayor that we have to stay on top of this. I don't anticipate any type of major growth through the first year or the second year but after that, I have no idea. Certainly we did discuss 'empire building' and I think I've been adamant that I'm not looking for a 'kingdom.'"

Moegerle, "'A kingdom for a horse.' Under Article I, Paragraph 8, it says, defines, major financial decisions as 'an expenditure of \$50,000 or more, which is approved by elected officials' decision making body.' So, right out of the gate, that limits us to \$1,500...less than \$1,700 for the first, for one. So, it's pretty benign if they're looking at \$50,000 investments. But, if they're looking at a million dollars..." DuCharme, "That's right." Moegerle, "That's where it really becomes quite serious. We're, They're not anticipating those kinds of 'empires' any time soon?" DuCharme, "I don't see that on the 'radar' but, you know, there again, I don't know what are in other people's dreams." Moegerle, "That's a nice thing to be able to say."

DeRoche, "Yeah, I think I compared it, in one conversation, to when we first came into office. People were looking at community policing. I think it was ourselves, Ham Lake, Oak Grove. Well, then the question becomes, 'Well, who's going to become king?' One of the questions that I posed to myself was, you know, if it started out as just a communication thing, was there plans prior to that to expand this? Or, is this something that's just coming about now? Saying, 'Well, we've got the communication part now we see where we're going to need something?' Are they trying to make something before it's even here?"

DuCharme, "I think some of these members are looking very, very long term and in a way that's good. They're looking long term in thinking, you know, what might be needed in 10, 15, 20 years. If we're going to do an Agreement because we know it's going to be painful to do the Agreement, let's just do one Agreement and get it done. You know, originally I had thought they were going to kind of follow the Joint Law Enforcement Council ways. But, with the weighted formula that changed the way the votes were distributed."

DeRoche, "Could you cover, just so people out in the audience or wherever understand, because we've already had this conversation, but about the properties? Our trucks, our equipment?" DuCharme, "Yeah, and I want to make our, and that's an excellent point, we're not committing any of our apparatus, any of our equipment, any of our buildings. We're not committing any of our assets. They belong to the City of East Bethel. They are not going to be part of the Joint Powers Agreement. The Joint Powers Agreement does talk about inventory and some of that inventory, I think, is listed on the very last couple of pages. Real quickly, it deals with equipment that the Fire Protection Council has bought over the years. You know, such as a luggage cart for the fire investigative team. They own a trailer that they keep all the equipment in. They value that at \$3,000. So they've listed a number of assets, you know like hardhats for the fire investigators, masks and filters, computers, a flash drive. So, that's the assets that the Fire Protection Council has now. Those items are kind of used on a day-to-day basis in the tools for the specialized teams. In no way are they going to have control on our personnel. No way are they going to have

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control on our assets, our buildings, equipment, or other resources. We're still going to decide this, the Council's still going to decide what direction East Bethel Fire Department's going to go."

Ronning, "Any property or capital of East Bethel belongs to East Bethel." DuCharme, "Correct." Ronning, "It's not subject to confiscate or anything. How many cities did it take to make the 56%?" Davis, "Five." Ronning, "Five? So, I'm a vote counter. So if we jumped in with them, they'd be up to 59?" DuCharme, "Right." Ronning, "And they'd only have, what, 16 to go?" DuCharme, "Yeah." Ronning, "So you'd need five, six more of us." DuCharme, "Right. Ham Lake is 4, Oak Gove is 2, and so that's another 6."

Ronning, "That was one of my concerns, we won't even be a 'flea on a dog's tail.' But, as it turns out, there's a little more..." DuCharme, "There's a little bit more to it with the 75%. Now, in that formula, also works at the Fire Chief level also. So if there's a decision that's going to be made of policy or whatever that they want to have for the Council that's no-financial, it would use the same formula."

Moegerle, "I have a question and this comes from paragraph 7.4, Effective Termination or Withdrawal, and it says, 'Termination or withdrawal shall not discharge any liability incurred prior to the date of termination.' So, say there's going to be an 'empire' built and we say, 'We want out before you take a vote on that 'empire.'" It seems to me from what I understand that even though we've filed our termination before the vote, we still have to hang in there for a year. So, we have to pay our 3.17% of the first year's investment into the 'empire?'" Vierling, "Yes." Moegerle, "Okay."

Vierling, "But since everything at least tentatively or conceptually is being funded by their general operations budget, you'd end up paying for the year that you wanted to escape. But, after the year is done you would not contribute, obviously, to other budgets."

Ronning, "One thing, I'm not sure whether I read it or just think this way. They're committed to the Open Meeting Laws too, aren't they?" Vierling, "They are. There was a discussion within the group that several members weren't quite sure they were but they've been informed that they are. The discussion proceeded to the point where, relative to vote getting, there were some e-mail exchanges back and forth indicating, 'Well, we can certainly vote by way of Skype' or something else of that nature. And, the answer is, quite frankly, you can't. There are certain opportunities for public bodies to use interactive television but the requirements to meet those are so onerous that it's almost impossible to do. So, everybody's going to have to be present. It's going to have to be an open meeting. Everybody's going to have to vote on the record in public. There shouldn't be or should not have the opportunity for serialized polling of people before they get there in terms of preparing for a vote."

DeRoche, "What do you think Ron?" Koller, "Well, it sounds a little risky at the beginning but I think it might be worth a try as long as we have an escape clause to opt out should we decide it's going to go too far. But, I'm still a little leery about it. It's kind of like signing up with the Met Council." Moegerle, "In that case, no." Ronning, "Well, the difference there is there's vote control where in the Met Council the vote is antonymous."

DeRoche, "What do you think Tim?" Harrington, "I'm a little leery too. Like you said, the only thing I'm kind of worried about is if we don't get into this and mutual aid. Wouldn't that change a little bit? We wouldn't get the mutual aid or it would be different?"

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DuCharme, "There'll be different procedures now."

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Harrington, "And like you said with the bonding thing. When they first come out, if there was a bonding thing, would they have the power to issue bonds for equipment and that?"

DuCharme, "The only thing is, the JPA, the Fire Protection Council really doesn't have a credit rating. We kind of talked a little bit about that the other day Jack."

Vierling, "It would be difficult for them to bond. They are not rated currently. Theoretically, they could pledge a bond on future revenues off the JPA but it would be very difficult to place it. It would be a very expensive bond to place."

Ronning, "And, the majority of 22 is 12." Vierling, "Well, remember a majority is 75% of the vote. I suspect if you add up the 10 most populous cities together, you've got that 75% there. That's the risk that you have, is that the larger communities could favor something that the rest of the smaller communities may not. But, you could find that less than a majority of the members could comprise the 75%."

Ronning, "My turn?" DeRoche, "Your turn." Ronning, "All right. I was really skeptical of this and like anybody else, it's unknown. You're doing something that you're not, you haven't seen it, you haven't done it, and you don't know anybody that has. But with some of the discussion, some of the 59.17% with us included in the top vote counts, there's an awful lot of protection there too. And, it's just a matter of reasonable consideration before people let things happen."

DeRoche, "Well, any more discussion?" Moegerle, "I just think that Mark's going to be on top of that and we'll get monthly fire reports and I just think that, you know, it's not going to be too difficult to stay on top of this. But, I do think we also need to kind of look on our 'crystal balls' as we go along to see if there's trends coming. But, I think that it has to be done. It should be done."

DeRoche, "Anything else? If not, take a vote? All in favor?" **All in favor.** DeRoche, "Opposed? Hearing none, motion passes." **Motion passes unanimously.**

DuCharme, "Thank you. The other thing is this is my last meeting with the Council and it's really been a pleasure to work with this Council. It's been some very good times. I really appreciated the support that the Fire Department has received and all of the fire fighters have also not only felt the support but they also appreciate it. So, thank you. And, once again, I hope everybody has a safe and happy holiday."

DeRoche, "Thanks Mark." Harrington and Ronning, "Thank you."

8.0 G.1

Resolution

2014-52

Davis presented the staff report, indicating on December 3, 2014, City Council conducted an Administrative Hearing that was authorized by Council on November 19th for the appeal of decisions made by the City Administrator as related to zoning issues concerning 553 Lakeshore Drive. The Owners of 553 Lakeshore requested a continuance of the hearing on November 24, 2014, to December 17, 2014, and again at 4:42 p.m. on December 3rd to December 17th or to a later date in January. This request was presented to, discussed, and denied by Council at the December 3, 2014, meeting. The Owners did not attend that meeting.

Resolution
2014-52
Making Finds
of Fact and
Determining
the Appeal
Relative to
553
Lakeshore
Drive

At the conclusion of the discussion of the matter at the meeting on December 3rd, Council formally motioned to close the proceedings on the matter relative to 553 Lakeshore Drive and include in the record the City staff file as of December 3, 2014, the City's Ordinances, Minnesota State Statutes, and the Anoka County property records as part of this file. This motion passed unanimously.

A second motion at the same meeting directed staff to present to Council at the December 17, 2014, meeting a Resolution incorporating finding of facts and directives as they relate to this matter that are consistent with the staff recommendations that have been made within the file and to the Planning Commission. This motion passed unanimously.

Staff has prepared Resolution 2014-52, findings of fact relative to 553 Lakeshore Drive, East Bethel, Minnesota. To summarize the resolution before you, the City Attorney and staff states, determines, and resolves the following:

Resolved: The Staff Recommendation That This Matter Proceed As An Appeal Under Article X, Chapter 2 Section 590 Is Appropriate And Is Approved By The Council.

Resolved: Minnesota Statute 15.99 Has No Application To This Proceeding.

Resolved: Staff Determination That No Building Permit Is Allowed Under City Code For The Property At 553 Lakeshore To Reconstruct A Residential Structure Is Correct And Sustained.

Resolved: City Staff did not issue an unlawful demand to cease use of the deficient and non-compliant Septic System and close it operationally. City Staff directives to remove the retaining wall previously permitted to support the original septic system placement in 1986 are appropriate as the Septic System is no longer functional and has been closed by the Owners. Owners are ordered to remove the retaining wall at 553 Lakeshore Drive.

Resolved: The lots at 179 Forest Road and 553 Lakeshore Drive are deemed combined by operation of law.

Staff recommends approval of Resolution 2014-52.

Harrington, "I'll make a motion for approval of Resolution 2014-52." Koller, "I'll second." DeRoche, "Any discussion? Hearing none, all in favor?" **DeRoche, Harrington, Koller and Ronning-Aye.** DeRoche, "All opposed?" **Moegerle-Nay.**

Vierling, "Councilmember Moegerle, perhaps you want to change that to an abstention because you have a conflict in the matter?" Moegerle, "Only if Mr. DeRoche and Mr. Ronning would abstain as well."

Ronning, "Could you explain why? Well not..." DeRoche, "No." Vierling, "You may stand on your vote as it is. I just caution you that you have a financial conflict in the matter and under the Statute you might be perceived as having committed a misdemeanor by voting on it." **Moegerle, "Well, then I'll abstain** but then I'll also request that Mr. DeRoche and Mr. Ronning also abstain because of their apparent conflicts as well and their inability to be impartial in this matter as demonstrated by their conduct and statements,

Resolution 2014-52 public statements, in 2014 as indicated in the document that I have provided to you prior to this meeting.” Vierling, “So noted.” DeRoche, “Motion passes.” **Motion passes 4-0-1 (Moegerle).**

9.0 Other

9.0 A

Staff Reports

Davis, “I would also like to echo Mark DuCharme’s statements. Staff would like to thank City Council for their supports and efforts in all of our endeavors for the past year, two years, and four years. We appreciate everything that you’ve done. You’ve made our job a lot easier. We thank you for that and wish you all happy holidays and Merry Christmas.

9.0 A.1

Update on Verizon Cell Tower Lease

Davis, “Also, I would request that Mr. Vierling update us today on a conference call we had with Verizon to resolve some issues regarding the cell tower lease.”

Vierling, “Thank you Jack. Not to delay matters, but we want to bring Council up to date. There has been a proposal that has been presented before you, conceptually, to provide for a new cell tower, a monopole, to be located on the City Hall campus, operated by Verizon. That was proposed in the spring. It’s gone back and forth several times. And, in an effort to try and resolve what appeared to be some severe conflict between Verizon’s position and the City as outlined in the lease, we spent the better part of an hour this morning in a conference call between City staff, myself, Verizon counsel, and Verizon staff, as well as the broker involved on behalf of Verizon.

Significant issues in the lease deal with the use such as interference. Every time we have a cell tower that’s located on a property, particularly a municipal property and especially a City campus such as this, we’re concerned about the opportunity for interference in terms of communications. Both your fire, your police, public works, things of that nature. Typically when these things are located, there is an interference study that’s completed initially to make sure that there’s not going to be interference with your frequencies or broadcasting when the thing is put up.

We had disputes with Verizon over who was going to conduct the study. Who was going to pay for it? What the standard would be that the study would test to. We think we worked through a little bit of that, a fair amount of that, but quite frankly, the City’s position echoed during that meeting was, under no circumstances is the City going to have an interference study that doesn’t clearly and identifiably show that there’s going to be absolutely no interference with your operations.

Secondly, your operations, even after the tower is put up have priority so that if there is any other subsequent interference as a result of multiple users locating on the tower or other operations that created interference, your operations take priority so that if in any way your emergency operations, you feel, are compromised, the City retains the power to shut that tower down if for the purposes of emergency communication. That rarely happens. It’s exceedingly unlikely that it’s to happen but we need to reserve those opportunities for the City because of your position in providing emergency services for your citizens.

We’ll go through and we’ll address some of those and with a redraft of those issues with Verizon later on. We think the message was delivered fairly clearly this morning on that and their one officer, at least at Verizon, did acknowledge that emergency communications will have to have a priority. If for any reason there is a reason to shut it down or for any reason we need to relocate them as a result of expansion of your facilities in the future, for any reason, they are asking for the opportunity to locate a temporary station from which

9.0 A.1
Update on
Verizon Cell
Tower Lease

they could broadcast. That's typically not a problem. That's usual to accommodate that, in any number of other communities.

The second issue we had with them outstanding was the term. They originally came to the City back in the spring looking for a five year initial term and four year options of five years each, which is fairly typical with what you've experienced with other cell tower providers. It's also very typical with what your neighboring communities have experienced with that. Back in November, a month ago, they moved that and asked for a 15-year fixed term with an opportunity to renew. Both the City Administrator and I indicated that would not be politically palatable for the City. You're not about to bind future Councils indefinitely for a 15-year term. They certainly have plenty of opportunity with the successive options if things are going well that they can always extend those but that under no circumstances were we going to be recommending to the City. We didn't think it would be likely for the City to be able to approve such a request. I think they took that for what it was and they're going to go back and discuss issues further.

Under the default and other provisions in the Agreement, there was discussion about removing several of the punitive sections and at least suggesting the opportunity for the parties to have to go to mediation or nonbinding arbitration in the event of a dispute existing over the terms which, in my view, are non-problematical. That's usually pretty typical that we have things of that nature in.

But, in large measure, the issues that we have had with them have been over the whole issue of interference both at the inception of the lease, before they place, and during the time that they are locating additional antennae on the property. I can tell you that the City will maintain an opportunity for control by way of ground leasing. Every new provider that comes in that wants to put their antenna on the pole also needs a ground lease to put their control box and their computer controls and things on the ground that feed up to it. We would absolutely control the interference studies that we need to have conducted incrementally as each one of those antenna locators come in. But, we will have to try to communicate those, or coordinate those, I would say, with Verizon so that between Verizon who would own the pole and also rent space and the City who would control the ground and rent space, we have somewhat the same standards for new people that are going to be locating on there. And, that only makes sense to that degree.

So, what we are about to do at the present time is there'll be a period of redrafting and you can expect, very probably, in January, I'm thinking more than likely at your second meeting, you may see a finalized lease come in front of you at that time. We'll try to work staff-to-staff to iron out those issues. We're not about to bring a lease in front of you that's disputed and then try to get that resolved. But, I wanted to bring you up to date with where we were and where we anticipate things are going so that if there's any concern from the Council or Councilpeople-elect on the matter, that we hear from them before we get too far into January. Thank you."

DeRoche, "Any other staff reports?" Davis, "No, that concludes that."

9.0 B
Council
Report –
Member
Moegerle

Moegerle, "Well, I want to thank the City of East Bethel for the opportunity to serve as your Councilperson for four years. It's been very demanding, very exciting, very intensive of learning grid because there is so much to learn when we first came in, and very difficult to come up with a compromise plan to move the City forward that would work for everyone and to develop our development corridors. So, there's still a lot of work to be done. I'm proud of the work we accomplished in the first three years of our term and I'm very

- Member
Moegerle confident that Mayor-elect Voss is very capable of continuing the progress that we made and I look forward to seeing what the new Council does and proceeds to make East Bethel very successful. So, thank you. Happy holidays and hope to see you again in public service here with East Bethel.”
- Council
Member
Ronning Ronning, “I’m sad to see you all go. There’s some comfort in familiarity. The unknown is less comfortable. But, irregardless of how well we get along, don’t get along, all the time, there are times when we all do get along and we have gotten a number of things done, in my opinion. Heidi’s indicated it as well. It’s been a learning experience for the last two years for me. Thank you Heidi. Thank you Bob. I wish you both well and to everybody out in ‘East Bethel land,’ Merry Christmas, Happy New Year, and be safe.”
- Council
Member
Harrington Harrington, “I’ve got two. I’d like to thank Bob and Heidi. I’ve only been on here a short time. I’ve learned a lot of things about the City from the two of you. I have a lot more to learn. I just want to say, ‘Thank you.’ It was fun working with you. I just want to wish everyone a Merry Christmas and Happy New Year.”
- Council
Member
Koller Koller, “Well, same thing. Thank you for your service Heidi, Bob. I see our new Mayor and our new Councilperson in the audience. I was at the Planning Commission last night and they voted a replacement for Brian now that he’s going to be on the Council and they renewed a couple of the older Planning Commission members. So, things are moving.”
Inaudible comment from the audience. Koller, “Oh, a recommendation, okay. That’s it.”
- Mayor
DeRoche DeRoche, “Well, to begin with, I’d just like to thank the Fire Department, the Fire Relief Association. I’ve been on their Board since January and learned a lot.
- I think if there was some way to make it so everyone could be on the City Council for a year and really get an idea of how City government works, that you may have a bunch of ideas but if you can’t work with the other people, they’re not going to get done. No one person, no matter what they say or promise, can ever do that.
- They can bring their ideas forward. They can do the research. They can put it all out there and it’s up to staff to come up with more research and the other people up here to make that decision. For anyone that thinks that you can get on the City Council and you’re going to ‘change the world’ and you’re going to do it tomorrow, it’s not going to happen. It’s just not possible. There’s a lot of things legally. There’s a lot of history that has to be gone through.
- You know, you have to look to the future and whatever decisions are made up here, and I’ve said it before and I’ll say it again, any decision that comes out of up here, a person has to first and foremost realize it’s not a decision for a person but that decision’s going to effect everybody that lives in the City.
- Are all the decisions fun to make? No. But, you know what, if you’re elected to be up here, people are putting you in a position where they trust you enough to make the right choice. And, I think, if personal agendas are left out and I think enough life experience and good research is done, I think the ideas are done good. In the past four years, this City has made a complete turn around. I know there’s been rhetoric and I’m not even going to go into that. However, if a person were to look at where East Bethel was four years ago financially, kind of in turmoil, to where it is now.

Mayor
DeRoche

I think the City is doing rather well. Our bond rating is up. There's somewhat of a plan to make payments on the sewer/water project. It's going to require a lot of work between the Commissions, staff, and you know, the public.

It's awful easy to sit out and complain or just say, 'Well, I really don't, you know, my opinion doesn't count.' Or, 'Well, why even bother.' And then when a decision is made, to get all upset and say, 'Well, gee whiz, you made the wrong choice.' Well, get involved people. You know, anyone can come into the public forum and speak their mind. People have to understand there's a certain decorum, you can't come in here yell and scream and swearing at people. Or, you can pretty much bank the Council's going to shut it right down, which it should. However, anybody on this City Council works for the City residents. It's not the other way around. And, I think for this City to make it both from a development and a planning standpoint, staff and the City have to work with people. They're going to have to continue to work with the small businesses, keep the small businesses that are here. You know, there's a lot of work to be done.

I guess the last four years, it's been an education. It's something I had never dreamed of in my life that I was going to do. I'm glad I did. We came in, there was some real big decisions that had to be made real fast. There wasn't a whole lot of time for a learning curve but I think when you have a really good staff behind you, it makes the City Council's job a lot easier. That's from the Fire Chief to legal. If you don't have good legal, you can get in a lot of trouble. If you don't have a good person in the office, you don't have a good City Administrator or somebody that can 'steer the ship' and, you know, people need to understand, the City Council can have ideas and a direction they'd like to go. They turn it over to Jack and it's Jack's idea to 'conduct the rest of the orchestra' and make sure things happen. If he's allowed to do that, and I've said it before, I think he came in at a really tough time. He's done some great negotiations whether it be with contractors, with unions, with other employees. It's not a job I would have wanted but, I guess that's Jack.

Tim, you've only been on for a year but boy, you know, you're, you made the comment a few times that it's a little more than you thought. And, it should be. It shouldn't be where you get a packet, you may glance through it, and you come to a meeting and say, 'Yeah, this is great.' If you really, truly want to be up here and represent the people, it takes a lot of passion and a lot of commitment. And, if you're not willing to do it, well, then bad things happen.

As for the Fire Relief Association, they had their great dinner at Hidden Haven on the 6th. If you've never been to one, they're quite entertaining. Troy Lachinski is the emcee who, he has a lot better sense of humor than I ever thought. He gets everyone involved, he does PowerPoints, makes everybody feel comfortable. There were awards and to go through those: the 2014 Fundraiser of the Year was Mark Prachar; Duty Officer of the Year was Mark Prachar; Most Middle of the Night Duty Calls/Rookie of the Year was Jim Rogers.

I don't, you know I listen to people comment sometimes about firemen and, you know, they make all this money and what not. And, I said, 'You know, just imagine you're sitting home on Thanksgiving...same thing with police...you're sitting at home, you're having dinner with your family, pager goes off. Five year old can't breath, a bad accident, somebody's having a heart attack, it doesn't matter. You have to drop everything and go and act and try and save somebody's stuff if it's a fire or try and save their life. And, if you've never done it, when you show up at a scene it's usually pretty chaotic and you're not granted the luxury to be chaotic with it. You have to grab what's going on and do what you

Mayor
DeRoche

can. I've watch East Bethel firefighters many times either at car accidents or medicals. And, I'll tell you what, I have nothing bad to say and any time somebody does, try the Fire Department, put in a time commitment and it's not just when they are on calls, it's the amount of training that they have to do, and constant training. It's hundreds of hours, isn't it Mark?" DuCharme, "Yes, it is."

DeRoche, "And, it's constantly going on and on and on. People say, 'Oh great, they have this great retirement.' Yeah, but you put in that kind of a time commitment. You know, it's always easy to sit back and say something but if you haven't 'walked a mile in their shoes,' you know, people need to think about that. Maybe when you see a deputy on the street or firefighter, say, 'Hey, you know what, thanks guys.' You probably don't always get that but appreciate what you do.

Officer of the Year is Mark Duchene; Firefighter of the Year, Station #1, is Todd Bennett; Firefighter of the Year, Station #2, is Tammy Gimpl. Boy, the only comment I made to Tammy that night was, 'You gotta get a life.' And, the reason for that comment, Tammy Gipple's an exceptionally busy person. She's covered 97% of her calls. She handles, along with help, the Fire Explores of which one of them now joined the Fire Department pretty recently. She does Gratitude Farms, she trains animals, she's our animal control person, she does the breakfasts and dinners for the volunteers and the senior retired guys. I'm sure there are probably a few other 'hats' that she wears. But, you know, that's dedication. I don't know if everybody could do that.

Other than that, good luck to the new guys coming in. Steve's got some background. Brian, there you go. Mark, it's been a pleasure." Vierling, "Thank you sir." DeRoche, "Debbie, thank you. Shelly, Mark, and with that said, I'll entertain a motion to adjourn."

9.0 C
Other

None.

10.0
Adjourn

Moegerle, "I move that we adjourn. Harrington, "I'll second." DeRoche, "All in favor?" **All in favor.** DeRoche, "Opposed? Hearing none, motion passes." **Motion passes unanimously.**

Meeting adjourned at 8:47 p.m.

Submitted by:

Carla Wirth

TimeSaver Off Site Secretarial, Inc.

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2015-01

**RESOLUTION DESIGNATING THE _____ AS
THE OFFICIAL NEWSPAPER FOR 2015**

WHEREAS, State Statute requires that the City publish its official notices in a newspaper that has general distribution throughout the City; and

WHEREAS, Minnesota State Statute requires the City to designate an official newspaper where legal notices will be published; and

WHEREAS, State Statute requires that the official newspaper have a publication at least weekly; and

WHEREAS, the _____ has requested designation as the official newspaper for the City as it meets the publication and circulation requirements.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the City Council hereby designates the _____ as the official newspaper for the City for 2015.

Adopted this 7th day of January, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator

November 18, 2014

Jack Davis
City Administrator
City of East Bethel
2241 221st Avenue NE
Cedar, MN 55011

Dear Jack:

It is with great pleasure that we ask to serve as the official newspaper for the City of East Bethel in 2015. As we continue to implement new changes in the newspaper to improve readership, we feel it's important to provide readers with the city's public notices in addition to news stories, features and photographs of local events we cover each week.

We would like to publish your public notices in the Anoka County UnionHerald. The legal publication rate for the Anoka County UnionHerald as of January 1, 2015, will be \$10.75 per column inch. If any documents need to be manually typeset, a \$20 flat fee will be charged per public notice. We have held our public notice rates steady since 2008, but this year due to increased costs of labor and materials will be taking a small increase from the prior years. As a newspaper published in the County of Anoka, we meet the requirements to qualify as an official legal newspaper.

We have appreciated your business over the past years and hope that we can be of service to you in 2015 as a credible, locally-owned, weekly community news source. If you have any questions, please feel free to call me at (763) 712-3532 or email me at jill.donahue@ecm-inc.com. Thank you for your consideration.

Sincerely,



Jill Donahue
Business Manager

Anoka County RECORD

PO Box 21014 • Columbia Heights MN 55421-0014 • (763) 220-0411
E-Mail: editor@anokacountyrecord.com Website: www.anokacountyrecord.com

December 26, 2014

City of East Bethel Mayor & Council,

Some of the largest counties, cities, and school districts in Minnesota **DO NOT** publish their legal notices in newspapers that are considered household names, like the *Minneapolis Star-Tribune* or the *Saint Paul Pioneer Press*.

Hennepin County, City of Minneapolis, and Minneapolis Public Schools publish with *Finance & Commerce*. Ramsey County publishes with the *Ramsey County Review*. City of Saint Paul and Saint Paul Public Schools publish with the *Saint Paul Legal Ledger*.

Finance & Commerce, *Ramsey County Review*, and *Saint Paul Legal Ledger* are all qualified legal newspapers that serve Hennepin and Ramsey counties.

Why do they publish with these legal newspapers? Because their rates are up to **90% LESS!**

Instead of paying ten times more to publish a legal notice, they have chosen to publish with these lower cost alternatives. Then they invest the savings into other communication tools such as better websites, more newsletters, etc.

In Anoka County, *Anoka County Record* serves the entire county in the same manner that *Finance & Commerce*, *Ramsey County Review*, and *Saint Paul Legal Ledger* serve their respective counties.

Legal publication rates with *Anoka County Record* are up to **90% LESS** than the *Anoka County UnionHerald*, *Blaine-Spring Lake Park Life*, *Quad Community Press*, *Forest Lake Times*, or the *Columbia Heights-Fridley Sun Focus*.

2015 Anoka County Record - Rates & Options

In 2015, *Anoka County Record* will publish **WEEKLY** government legal notices for cities and school districts for up to **90% LESS** than other newspapers in the county and state.

In 2015, *Anoka County Record* will offer two **WEEKLY** publication options.

Option #1 (flat rate): Best Value with up to 90% savings

- **\$10 flat rate per legally required publication notice***
Anoka County Record price = \$10 per notice, regardless of length. Other publications charge \$50 - \$750 per notice.
- **e-Affidavit of Publication provided to clients and archived online**
Affidavit of Publication is emailed and archived online. Print and US Mail available.
- **Complimentary newspapers delivered to city or town hall + website access**
- **Quarterly e-Billing with detailed publication information**
Anoka County Record bills quarterly with easy to read descriptive billing. Other publications bill multiple times per month with cryptic invoices making it difficult to spot check for accounting purposes.

**(Legally required notices include public hearings, ordinances, charter commission, elections, bids, job postings, plus any other legally required notices. Publication of community events for example would not be considered legally required and would be published at discounted display rates.)*

	Anoka County Record	Other papers
Typical 36-line hearing notice:	\$10	\$40
Typical 72-line ordinance notice:	\$10	\$80
Typical 135-line ordinance notice:	\$10	\$150

Option #2 (per column inch rate):

Anoka County Record will also continue to offer the traditional billing method for those who wish to be billed "per column inch" for legal notice publications.

- \$5 per column inch
- Affidavit of Publication through US Mail
- Billing through US Mail

Anoka County Record's goal is to provide legal notice publication services for the lowest price, best value, and with the best customer service. Let us know how we can serve you.

Sincerely,



John M. Kysylyczyn
Owner & Publisher
Anoka County Record

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2015-02

RESOLUTION SETTING CITY MEETING DATES FOR 2015

WHEREAS, the City Council meets on the 1st and 3rd Wednesdays of the month at 7:30 P.M.; and

WHEREAS, the Road Commission meets on the 2nd Tuesday of the month at 6:30 P.M.; and

WHEREAS, the Park Commission meets on the 2nd Wednesday of the month at 7:00 P.M.; and

WHEREAS, the Planning Commission meets on the 4th Tuesday of the month at 7:00 P.M.; and

WHEREAS, the EDA Commission meets on the 3rd Monday of the month at 7:00 P.M.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the 2015 Meeting Schedule for regular and special City Council, Road Commission, Park Commission and Planning Commission meetings to be held at City Hall at 2241 221st Ave. NE is as follows:

City Council

January 7	July 1
January 21	July 15
February 4	August 5
February 18	August 19
March 4	September 2
March 18	September 16
April 1	October 7
April 15	October 21
May 6	November 4
May 20	November 18
June 3	December 2
June 17	December 16

Road Commission

January 13	July 14
February 10	August 11
March 10	September 8
April 14	October 13
May 12	November 10
June 9	December 8

Park Commission

January 14	July 8
February 11	August 12
March 11	September 9
April 8	October 14
May 13	November 11
June 10	December 9

Planning Commission

January 27	July 28
February 24	August 25
March 24	September 22
April 28	October 27
May 19	November 17
June 23	December 15

EDA Commission

January 26	July 20
February 23	August 17
March 16	September 21
April 20	October 19
May 18	November 16
June 15	December 21

Adopted this 7th day of January, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2015-03

RESOLUTION DESIGNATING OFFICIAL BANK DEPOSITORIES FOR 2015

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the following entities are designated official depositories for the City of East Bethel for 2015.

- Peoples Bank of Commerce
- 4M Fund
- Village Bank

Adopted this 7th day of January, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2015-04

WHEREAS, the City of East Bethel must approve those City officials designated to sign checks for the City's Peoples Bank of Commerce Checking Account;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the following persons are designated official signatories for the City of East Bethel's Peoples Bank of Commerce Checking Account:

Mayor:	Steven R. Voss
Council Member:	2015 Acting Mayor
City Administrator:	Charles Davis

Adopted this 7th day of January, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator

**CITY OF EAST BETHEL
EAST BETHEL, MINNESOTA**

RESOLUTION NO. 2015-05

**RESOLUTION SETTING THE DATE FOR THE MEETING OF THE LOCAL BOARD
OF APPEAL AND EQUALIZATION**

WHEREAS, the integrity of an ad valorem system rests upon an equitable and reliable process for establishing values and a formal mechanism for taxpayers to engage in an appeals process if they disagree with values established; and

WHEREAS, the Local Board of Appeal and Equalization provides a forum for taxpayers who do not concur with the City Assessor as to the valuation of their property; and

WHEREAS, Anoka County has established April 13 through May 8, 2015 as the time-frame in which the Local Board of Appeal and Equalization must meet.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF EAST BETHEL, MINNESOTA THAT: the 2015 Local Board of Appeal and Equalization meeting for the City of East Bethel is hereby scheduled for 6:00 p.m. on Wednesday, April 15, 2015.

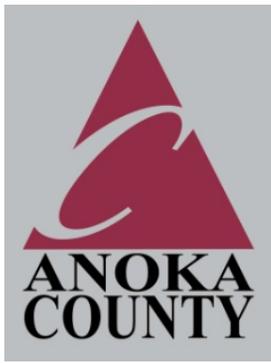
Adopted this 7th day of January, 2015 by the City Council of the City of East Bethel.

CITY OF EAST BETHEL

Steven R. Voss, Mayor

ATTEST:

Jack Davis, City Administrator



2015

Board of Appeal and Equalization

Date Request Form

City or Town:

City of East Bethel

Proposed Date, Time, and Location of Local Board of Appeals and Equalization Meeting:

Date:	April 15, 2015
Time:	6:00 PM
Location: (Please provide name and address)	City of East Bethel City Hall 2241 221 st Ave NE East Bethel, MN 55011

Proposed Date, Time, and Location of Local Board of Appeals and Equalization Meeting:

Date:	May 6, 2015
Time:	6:00 PM
Location: (Please provide name and address)	City of East Bethel City Hall 2241 221 st Ave NE East Bethel, MN 55011

Name of person completing this form:

Mike Jeziorski

Title:

Finance Director

Phone Number:

763-367-7852

Email:

Mike.jeziorski@ci.east-bethel.mn.us

PLEASE SEND COMPLETED FORMS BY EMAIL TO:

kelsey.jorissen@co.anoka.mn.us

BY MONDAY, JANUARY 12, 2015

back							
2015 Pay Plan (Hourly)							
Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G
1	14.20	14.72	15.23	15.75	16.27	16.79	17.31
2	15.29	15.85	16.41	16.97	17.53	18.08	18.64
3	16.82	17.43	18.05	18.66	19.28	19.89	20.51
4	18.50	19.17	19.85	20.53	21.20	21.88	22.56
5	20.35	21.09	21.84	22.58	23.32	24.07	24.81
6	22.39	23.21	24.03	24.85	25.67	26.49	27.31
7	24.63	25.53	26.43	27.33	28.23	29.14	30.04
8	27.08	28.07	29.06	30.05	31.04	32.03	33.02
9	29.45	30.53	31.60	32.68	33.76	34.84	35.91
10	33.61	34.84	36.07	37.30	38.53	39.76	40.99
11	35.69	37.00	38.31	39.61	40.92	42.22	43.53
12	37.84	39.22	40.60	41.99	43.37	44.76	46.14
13	41.04	42.54	44.04	45.54	47.04	48.54	50.04
14	43.50	45.09	46.68	48.28	49.87	51.46	53.05
15	46.12	47.81	49.49	51.18	52.87	54.56	56.24
16	49.12	50.92	52.72	54.51	56.31	58.11	59.91
2015 Pay Plan (Annually)							
Grade	Step A	Step B	Step C	Step D	Step E	Step F	Step G
1	29,527.78	30,608.07	31,688.35	32,768.64	33,848.92	34,929.21	36,009.49
2	31,799.15	32,962.54	34,125.92	35,289.30	36,452.69	37,616.07	38,779.45
3	34,975.52	36,255.11	37,534.70	38,814.29	40,093.89	41,373.48	42,653.07
4	38,471.30	39,878.78	41,286.27	42,693.75	44,101.24	45,508.73	46,916.21
5	42,321.97	43,870.34	45,418.70	46,967.07	48,515.43	50,063.80	51,612.16
6	46,580.79	48,284.96	49,989.14	51,693.31	53,397.49	55,101.66	56,805.84
7	51,230.00	53,104.26	54,978.53	56,852.80	58,727.07	60,601.34	62,475.60
8	56,322.83	58,383.42	60,444.01	62,504.60	64,565.19	66,625.78	68,686.38
9	61,255.96	63,497.03	65,738.10	67,979.17	70,220.24	72,461.31	74,702.38
10	69,915.55	72,473.43	75,031.32	77,589.20	80,147.09	82,704.97	85,262.86
11	74,245.34	76,961.63	79,677.93	82,394.22	85,110.51	87,826.81	90,543.10
12	78,699.35	81,578.60	84,457.84	87,337.09	90,216.33	93,095.57	95,974.82
13	85,353.75	88,476.45	91,599.15	94,721.84	97,844.54	100,967.24	104,089.94
14	90,482.07	93,792.39	97,102.71	100,413.03	103,723.35	107,033.67	110,343.99
15	95,929.81	99,439.43	102,949.06	106,458.69	109,968.32	113,477.94	116,987.57
16	102,176.07	105,914.22	109,652.37	113,390.52	117,128.66	120,866.81	124,604.96
Cafeteria Contribution for 2015							
Monthly						917.00	
STD/LTD and Life Monthly						0.00	
						917.00	
Seasonal/Part Time							
Seasonal and Part Time					\$10.00-\$12.00 per hour		
2015 Fire Fighter and Officer Pay Plan							
Position		# of Posiitons		Monthly Salary Rate			
Deputy Fire Chief		1		499.50			
District Fire Chief		2		268.23			
Captain		2		134.12			
Lieutenant		3		107.71			
Training Officer		1		107.71			
Training/Drill/Fire Call/Duty Officer/Fire Inspector							
Probationary Firefighter				\$8.57 per hour			
Firefighter I				\$9.66 per hour			
Firefighter II/Officer				\$10.72 per hour			
Firefighter III/Officer				\$11.80 per hour			
Fire Inspector				\$18.23 per hour			
Duty Officer				\$133.99 per week			

Compliance Report

Jurisdiction: East Bethel
2241- 221st Avenue N.E.

Report Year: 2015
Case: 1 - 2015 DATA (Shared (Jur and MMB))

East Bethel MN 55011

Contact: Jack Davis

Phone: (763) 367-7850

E-Mail: jack.davis@ci.east-bethel.mn.us

The statistical analysis, salary range and exceptional service pay test results are shown below. Part I is general information from your pay equity report data. Parts II, III and IV give you the test results.

For more detail on each test, refer to the Guide to Pay Equity Compliance and Computer Reports.

I. GENERAL JOB CLASS INFORMATION

	Male Classes	Female Classes	Balanced Classes	All Job Classes
# Job Classes	7	5	0	12
# Employees	14	5	0	19
Avg. Max Monthly Pay per employee	5,695.11	5,190.29		5,562.27

II. STATISTICAL ANALYSIS TEST

A. Underpayment Ratio = 71.43 *

	Male Classes	Female Classes
a. # At or above Predicted Pay	4	2
b. # Below Predicted Pay	3	3
c. TOTAL	7	5
d. % Below Predicted Pay (b divided by c = d)	42.86	60.00

*(Result is % of male classes below predicted pay divided by % of female classes below predicted pay.)

B. T-test Results

Degrees of Freedom (DF) = 17	Value of T = 0.047
------------------------------	--------------------

a. Avg. diff. in pay from predicted pay for male jobs = \$3

b. Avg. diff. in pay from predicted pay for female jobs = (\$2)

III. SALARY RANGE TEST = 100.00 (Result is A divided by B)

A. Avg. # of years to max salary for male jobs = 5.00

B. Avg. # of years to max salary for female jobs = 5.00

IV. EXCEPTIONAL SERVICE PAY TEST = 0.00 (Result is B divided by A)

A. % of male classes receiving ESP 0.00 *

B. % of female classes receiving ESP 0.00

*(If 20% or less, test result will be 0.00)

October 2, 2014

Eldon Holmes
2773 222nd Lane NE
East Bethel, MN 55011-4779

RE: Planning and Zoning Application

Dear Sirs;

I would appreciate the consideration for the Planning and Zoning position when my term is ended on 1/31/15. I believe that I have served the City of East Bethel with the respect and dignity of that being a Planning And Zoning member for the previous years that I have served. I will look forward to providing the same quality of leadership that the East Bethel residents demand.

Thank you,

A handwritten signature in blue ink, appearing to read "Eldon Holmes", with a long horizontal flourish extending to the right.

Eldon Holmes

Colleen Winter

From: Glenn Terry [greatart@skypoint.com]
Sent: Thursday, December 11, 2014 2:58 PM
To: Colleen Winter
Subject: Re: Planning and Zoning

From: [Glenn Terry](#)
Sent: Thursday, October 02, 2014 12:44 PM
To: [Colleen Winter](#)
Subject: Planning and Zoning

Hi Colleen,

Yes I would like to continue serving on the Planning and Zoning commission.

Thanks and regards,

Glenn Terry

Letter of Interest - Planning Commission
Sherry Allenspach

My background includes previous experience on the Planning Commission in Maplewood, MN from 1991 - 1993. Elected City council member from 1994-2001.

After moving to East Bethel in September, 2003, I was appointed to the Park Commission in April, 2004 and served 4 years before joining the EDA.

Thanks much,

Sherry Allenspach

December 2, 2014

Nate Ayshford
Public Works Manager
City of East Bethel

I would like to continue serving on the Roads Commission for the city.

Thank You,



Lori Pierson-Kolodzienski

612-801-4233

22707 London St NE

East Bethel, MN 55005

Stacy Voelker
1938 183rd Lane NE, East Bethel, Minnesota 55011
(763) 413-4954 dsvoelker@q.com

December 30, 2014

Mr. Nate Ayshford
City of East Bethel
2241 221st Avenue Northeast
East Bethel, MN 55011

Dear Mr. Ayshford,

I have enjoyed my time as a member of the Parks Commission for the City of East Bethel since January of 2012 and would like to continue on the Commission for another term. The first team taught me a great deal about East Bethel and the opportunities posed to our community. It is time to give back. If appointed for another term, I look forward to be involved in the progress of the trail system through the City, the discussions on attracting businesses to our area and the continual monitoring of the parks in our City. East Bethel has wonderful amenities for use and I'd like to ensure the needs of the community are being met.

I look forward to continuing on the Parks Commission and giving back to my community.

Sincerely,

Stacy M. Voelker



Butler & Associates
Insurance Agency, Inc.

12/22/2014

City of East Bethel
Attn: Jack Davis
2241 221st Ave NE
East Bethel, MN 55011

Re: EDA Position

Jack,

Please use this letter as my formal application to apply for an additional term on East Bethel's Economic Development Authority Commission. I believe my continued participation will be of additional value to the commission and the community as a whole. I have previously served on the Parks Commission, I have been President of one of the local chambers of commerce, I am the Vice-President elect of the East Bethel Chamber of Commerce, I have served on the Board of Directors of Beaverbrook Tri-County Gun Club and I am the outgoing President of the current EDA.

I am an active member of the business community through my association with the East Bethel Chamber of Commerce. Through my efforts and the efforts of many others we have furthered the visibility of businesses in the community. I hope that I will be able to continue to serve on he EDA.

Thank you for your consideration.

All the best for a safe holiday!

Dan Butler CIC
President
Butler & Associates Insurance

AUTO

HOME

BUSINESS

HEALTH

LIFE

PO Box 240326 • Apple Valley, MN 55124
Phone 952.953.3838 • Fax 888.234.4608

www.insurewithbutler.com

12-26-2014

Mayor Voss, Councilmembers

Ronnie, Kohler, Harrington & Mundle;

It has been brought to my attention that the end of my appointment will soon be expiring.

I would like to continue my service and ask to be reappointed.

Thank you

A handwritten signature in cursive script, appearing to read "Brian Bezanson". The signature is fluid and extends across the width of the page.

Brian Bezanson

ANIMAL CONTROL CONTRACT

THIS AGREEMENT made this _____ day of _____, 2015, by and between Gratitude Farms (hereinafter referred to as the "Contractor") and the CITY OF EAST BETHEL, a municipal corporation, located within the County of Anoka and State of Minnesota (hereinafter referred to as the "City").

WITNESSETH: In consideration of the covenants and agreements hereinafter set forth, it is mutually agreed by and between the parties hereto as follows:

1. This Agreement shall be effective as of January 1, 2015, and shall continue in effect until December 31, 2015 unless otherwise cancelled pursuant to paragraph 14 hereof.

2. **Patrol.** Contractor agrees to patrol the public streets of the City in a vehicle designated for transportation of animals in accordance with the schedule agreed to by both parties. The Contractor shall provide services in accordance with the attached schedule (Animal Control Proposal) and shall be directly responsible to the City. The vehicle operated by the Contractor shall have proper identification displayed on two sides and the back including the words "animal control", and Contractor further agrees to ensure service and maintain said equipment in good working order. There will also be available leashes and a snarem at all times in the vehicle. Gratitude Farms agrees to insure service and maintain said equipment at its own expense.

3. (a). **Place of Impoundment.** All animals collected and impounded shall be kept at 22359 Bataan St, East Bethel, MN 55011. Contractor agrees and warrants that all animals impounded shall be kept in a comfortable and humane manner for the period required by City Ordinance or state statute as appropriate. Contractor may temporarily board at an emergency facility if access and/or treatment are not immediately available at our facility.

The vehicle used will have at least one kennel designed for animal transportation along with being equipped with leather leashes and a snarem.

(b). **Callout.** Contractor shall respond immediately to any callout if directed by an authorized City representative. Acknowledgment of the call will be made within 15 minutes of the time of the call and will provide an estimated time of arrival at the location of the problem. Response to the site will not exceed two (2) hours from the initial call for service. Gratitude Farms will provide the City with current contact information, including but not limited to office, cell and pager numbers.

4. **Insurance.** The Contractor shall provide liability insurance on her automobile and shall provide her own automobile for purposes of supplying the services provided under the terms of this contract. The Contractor shall also provide comprehensive general liability insurance for herself to perform the services of animal control for the City as provided for within this Agreement. That a true and correct copy of the Certificate of Insurance for both automobile and general liability coverage will be filed of record with

the City offices by the Contractor as of the date of execution of this contract.

5. The City authorizes the Contractor to apprehend and retain dogs and other animals and/or issue citation tags for violations of the City ordinances related thereto. However, the Contractor shall not invade private property contrary to the wishes of an owner of said property nor forcibly take an animal from any person without the approval and assistance of a peace officer of the City.

6. **Impoundment, Boarding and Related Charges.** Animal Control Services to the City of East Bethel: \$250 per month, in addition to call out, patrol and boarding fees. Issuance of city dog license shall be done by appointment by the contractor at no additional cost to the city. Daily boarding fees are charged for any and all portions of a calendar day that an animal is boarded. Any and all other fees charged must be approved by the City. The attached fee schedule is incorporated by reference herein as **Exhibit A**.

7. **Reporting.** The Contractor shall provide periodic reports to the City at intervals requested which indicates the hours patrolled, the number of animals impounded, warning tags and violation notices issued, and other such information as requested by the Animal Control Commissioner for the City.

8. Prior to the release of any dog impounded by Contractor at the City's request, Contractor will request that the owner provides a valid City animal license (if applicable), owners' driver's license and/or a state issued identification card, and will obtain a copy of the current rabies vaccination certificate. Copies of drivers' licenses and rabies certificate along with animal license information can be requested by the City.

9. In the event an animal is impounded and boarded by order of the City, a court of competent jurisdiction or the City Council, or is placed under quarantine by statute or ruling of the State Department of Health, Contractor shall board such animal as required by this order or ruling plus an additional six days. At the end of such period, the City shall release all of its interest, right and control over the animal that may then be disposed of at the discretion of Contractor. In the event that any dogs, cats or other impounded animals are unclaimed after five (5) days, they shall become the property of Contractor and shall be surrendered to Contractor to be disposed of or sold at their discretion. All proceeds from the disposition of such animals may be retained by Contractor including any proceeds from any animals disposed of in accordance with Minnesota Statutes 35.71 as an offset to costs incurred.

10. The City shall furnish to Contractor any special forms or receipts specified in City Ordinances or by the City's record keeping/accounting procedures and Contractor shall keep records of all animals impounded together with description of the same.

11. The Contractor shall assume all liability for all harmed animals due to her negligence, or that of her employees, in not properly caring for same and agrees to defend all lawsuits arising therefrom. The Contractor agrees to defend and indemnify and hold

the City harmless, including its officers, employees or agents, from any and all claims, suits, losses, damages or expenses on account of bodily injury, sickness, disease or death and of property damage including injury to animals as a result of, or alleged to be as a result of, the Contractor's animal control operation.

12. The Contractor agrees that during the period of time of this contract it will not, within the State of Minnesota or elsewhere, discriminate against any employee, or applicant for employment, because of race, color, creed, sex, national origin or ancestry and will include a similar provision in all subcontracts entered into for the performance hereof. This paragraph is inserted into the contract to comply with the provisions of Minnesota Statute 181.59.

13. Notices pursuant to this Contract shall be addressed as follows:

a. To Contractor: Tammy Gimpl
Gratitude Farms
22359 Bataan St NE
East Bethel, MN 55011

b. To City: City Administrator
City of East Bethel
2241 221st Ave NE
East Bethel, MN 55011

14. **Independent Contractor.** It is understood and agreed that the Contractor is not an employee of the City but is an independent contractor solely responsible for her own payment of federal, state and social security withholding taxes. Further, the Contractor provides her own equipment with the exception for some equipment that may be made available for her use by the City in its discretion. The Contractor at no time shall hold herself out as an employee of the City, but will always identify herself as an independent contractor. No tenure or any rights or benefits, including Workers' Compensation, Unemployment Insurance, medical care, sick leave, vacation leave, severance pay, PERA, or other benefits available to City employees, shall accrue to the Contractor or employees of the Contractor performing services under this Agreement.

15. **Default and Cancellation.**

A. If the Contractor fails to perform any of the provisions of this Agreement or so fails to administer the work as to endanger the performance of the Agreement, this shall constitute default.

Unless the Contractor's default is executed, the City may, upon written notice,

immediately cancel this Agreement in its entirety.

B. This Agreement may be cancelled with or without cause by either party upon thirty (30) days written notice.

16. **Subcontracting and Assignment.** Contractor shall not enter into any subcontract for performance of any services contemplated under this Contract without the prior written approval of the City and subject to such conditions and provisions as the City may deem necessary. The Contractor shall be responsible for the performance of all subcontractors.

17. **Records – Availability and Retention.** The Contractor agrees that the City or any of their duly authorized representatives at any time during normal business hours and as often as they may reasonably deem necessary, shall have access to and the right to examine, audit, excerpt, and transcribe any books, documents, papers, records, etc., which are pertinent to the accounting practices and procedures of the Contractor and invoice transactions relating to this Agreement.

Contractor agrees to maintain these records for a period of three (3) years from the date of termination of this Agreement.

IN WITNESS WHEREOF, the parties have hereunto set their hands the day and year first above written.

CITY OF EAST BETHEL

CONTRACTOR

By: _____
Mayor

By: _____
Tammy Gimpl
Gratitude Farms

By: _____
City Administrator

EXHIBIT A
SCHEDULE OF ADDITIONAL FEES

The following fee schedule is in addition to the \$250.00 fixed monthly rate for services.

Animal Owner Charges if Animal is claimed:

\$50.00 one time administrative handling fee per animal
\$25.00 daily board fee, statutory veterinary services at cost

City Charges if Animal is unclaimed:

\$50.00 one time administrative handling fee per animal
\$25.00 daily board fee, statutory veterinary services at cost

Call out and Patrol service fee:

\$60.00/hr. for call out or patrol services between the hours of 8 am. – 6 pm.

\$80.00/hr. for call out or patrol services between the hours of 6 pm. - 8 am.

(Call out and patrol services shall be billed in quarter hour increments.)

Contractor Consulting Services:

\$75.00/hr.

APPLICATIONS COMPLETED FOR CIGARETTE LICENSING -- 2015

License #	Company	Address	MN Tax ID	
2015-01	MN Corp/Go For It Liquor Store	3255 Viking Blvd NE, East Bethel, MN 55092	2342452	
2015-02	Coon Lake Market	515 Lincoln Drive NE, East Bethel, MN 55092	1603118	
2015-03	Cooper's Corner Store	23705 Hwy. 65 NE, East Bethel, MN 55005	8122925	
2015-04	Cooper's Corner Liquor	23733 Hwy. 65 NE, East Bethel, MN 55005	8122925	
2015-05	Corner Express	4825 Viking Blvd. NE, East Bethel, MN 55092	5705605	
2015-06	Hidden Haven Country Club	20520 Polk St. NE, East Bethel, MN 55011	6094451	
2015-07	MN Corp/Go For It Convenience Store	3255 Viking Blvd NE, East Bethel, MN 55092	2342452	
2015-08	Marathon/River Country Coop	1341 187th Lane NE, East Bethel, MN 55011	8075165	
2015-09	Wayne's Liquor	21340 Aberdeen Street NE, East Bethel, MN 55011	1615862	
2015-10	Route 65 Discount Liquor	18453 Highway 65 NE, East Bethel, MN 55011	2836883	
2015-11	Route 65 Pub & Grub	18407 Highway 65 NE, East Bethel, MN 55011	2836883	



City of East Bethel City Council Agenda Information

Date:

January 7, 2015

Agenda Item Number:

Item 9.0 A.1

Agenda Item:

Geographic Information Systems (GIS) Services for 2015

Requested Action:

Consider approving a contract to provide GIS services

Background Information:

The City of East Bethel has contracted with Flat Rock Geographics to provide our Geographic Information Systems (GIS) services since 2005. Staff requested that interested providers submit Request for Proposals (RFP) to update our GIS services and on November 20, 2014 Staff reviewed proposals from three firms:

- Flat Rock Geographics *
- Hakanson Anderson
- WSB

*Flat Rock Geographics withdrew their proposal on December 31, 2014

Staff evaluated each proposal and WSB received the highest rating both in terms of their product and cost.

By notice of Flat Rock Geographics, effective January 31, 2015, they will no longer be providing the City of East Bethel with GIS services and have withdrawn their proposal from consideration.

In addition to improving our GIS system, this is an opportunity to update and link PermitWorks to the system. PermitWorks is the software used for our Building Department's records of permits and property files. Updating PermitWorks would enable us to integrate these two systems at lower cost and provide a significant enhancement in the tracking of septic system compliance and code enforcement activities.

Our existing GIS is hosted by a dedicated computer in City Hall and does not have the capacity to service multiple users other than Staff. WSB's GIS product is hosted off site,

web based and can be linked to our website. Although residents have access to the County's GIS, this site is limited essentially to aerial photos and property information. Having the ability to link our GIS to the City's website would provide additional tools and layers of information that are not available on the County site.

The need to address this matter after the 2015 budget discussion was precipitated by issues that weren't addressed to our satisfaction by our current contractor. Both parties attempted to work through the differences but in the end it was in best interests of both parties to terminate the relationship.

Attachments:

Cost breakdown for proposed GIS and PermitWorks services

Fiscal Impact:

The first year of a contract with WSB for GIS for 2015, would be \$11,600. The projected second and third year cost for this service would be \$6,600 for each year, or a potential savings of \$10,000 for a three year contract. The 2015 Budget includes \$11,510 for these costs.

The addition of the PermitWorks upgrade would cost \$12,445 for the first year and \$2,990 for the second and third year of the contract. The difference in these costs is reflected in the one-time training and module cost of \$9,455. In addition there is a 10% contingency cost included in the event there is a need to convert and merge the codes for the existing files.

The total cost for this consideration is \$26,499.50. \$11,510 is budgeted for this service for 2015 and the balance of the cost, \$14,039.50, could be covered from the EDA 2015 Project Budget. Going forward to 2016 and 2017, the costs for the service would be reduced to \$10,190 for each year.

Recommendation(s):

Staff recommends that Council consider contracting with WSB for GIS services and PermitWorks for a cost not to exceed \$26,499.50.

City Council Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



Because *where* matters.

December 31, 2014

Colleen Winter
2241 221st Ave Ne
East Bethel, MN 55011

Dear Colleen,

This is to notify you that we have elected to terminate the GIS contract with the City of East Bethel effective January 30th, 2015 in accordance with the terms and provisions of our contract.

Sincerely,

A handwritten signature in blue ink, appearing to read "Blaine Hackett", is written over the typed name.

Blaine Hackett
President
Flat Rock Geographics

Proposed Fees to update our GIS

WSB (GIS) Proposed Fee				
		Year 1	Year 2	Year 3
WSB (GIS)	A. Review of Existing System	\$ 1,800.00		
	B. Data Merge and Implementation	\$ 2,600.00		
	C. Training	\$ 600.00		
	E. Public Works Module	\$ 1,800.00	\$ 1,800.00	\$ 1,800.00
	F. Ongoing Annual Services	\$ 4,800.00	\$ 4,800.00	\$ 4,800.00
	Total	\$ 11,600.00	\$ 6,600.00	\$ 6,600.00

Permit Works Proposal					
Software Modules					
		Software License (Year 1)	2015 Annual SSP		
Permit Works	A. Septic Tracking	\$ 500.00			
	B. Code Enforcement Module	\$ 4,995.00	\$ 1,495.00		
	Software Totals	\$ 5,495.00	\$ 1,495.00		
	Implementation & Training Services				
A.	Septic: Implementation & Training (including custom letters)		\$ 960.00		
B.	Code Enforcement Implementation & Training		\$ 3,000.00		
	Implementation & Training Total (Not to exceed)		\$ 3,960.00		
Cost Summary					
A.	Software License Fees		\$ 5,495.00		
B.	2015 Software Support Fees (prorated according to month of purchase)		\$ 1,495.00		
C.	Implementation & Training Services		\$ 3,960.00		
	Total Estimate		\$ 10,950.00		
	Annual Recurring Costs		\$ 1,495.00		

WSB (GIS) & Permit Works Summary				
		Year 1	Year 2	Year 3
Summary	WSB	\$ 11,600.00	\$ 6,600.00	\$ 6,600.00
	Permit Works*	\$ 12,445.00	\$ 2,990.00	\$ 2,990.00
	Plus %10 contingency	\$ 2,404.50		
	Total	\$ 26,449.50	\$ 9,590.00	\$ 9,590.00

*This cost includes both our current Permit Works license and the annual license for the

What we currently have	
2015 Budget	
A. Professional Services	\$ 11,000.00
B. Permit Works	\$ 600.00
Total	\$ 11,600.00



City of East Bethel City Council Agenda Information

Date:

January 7, 2015

Agenda Item Number:

Item 9.0 B.1

Agenda Item:

Project Update for 185th Avenue, Laurel Road and Lincoln Drive Reconstruction Projects

Requested Action:

For Information purposes only.

Background Information:

This project includes reconstructing 185th Avenue, Laurel Road and Lincoln Drive to State Aid Standards. The limits of the project are shown on attached Sheet 1 of the plan set. The new road will include one 12 foot wide travel lane in each direction along with a 6 foot paved shoulder on each side of the road. The proposed construction is shown on Sheets 23-30.

In order to meet current storm water standards 2 new ponds will be constructed and one existing pond will be expanded. The pond construction is shown on attached Sheets 33 & 34.

Right of Way for 8 parcels needs to be secured for this project. With the exception of two parcels the City's offers have been agreed upon. The owner of one of the parcels has not responded to the City's offer or requests for a meeting. The owner of another parcel is in the process of obtaining an independent appraisal. As of to date this property owner has not provided any counter offers. Staff will continue to work with the City Attorney to secure the Right of Way.

Attachments

- 1. Sheet 1 of the Plan Set
- 2. Sheets 23-30 of the Plan Set
- 3. Sheets 33 & 34 of the Plan Set

Fiscal Impact:

This project will be financed with Municipal State Aid Construction Funds. Funds are available and appropriate for this project.

Recommendation(s):

For Information purposes only.

City Council Action

Motion by:_____

Second by:_____

Vote Yes: _____

Vote No: _____

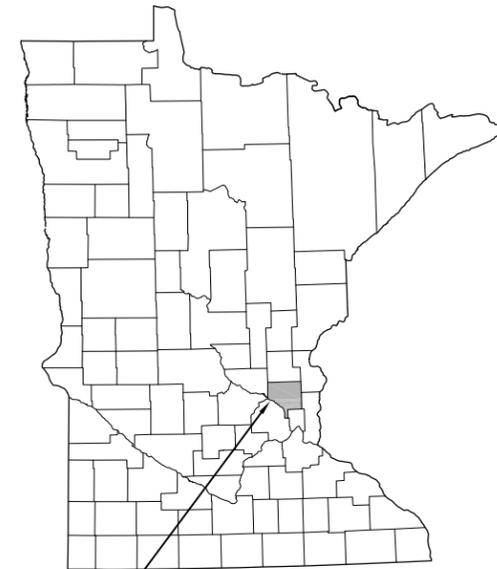
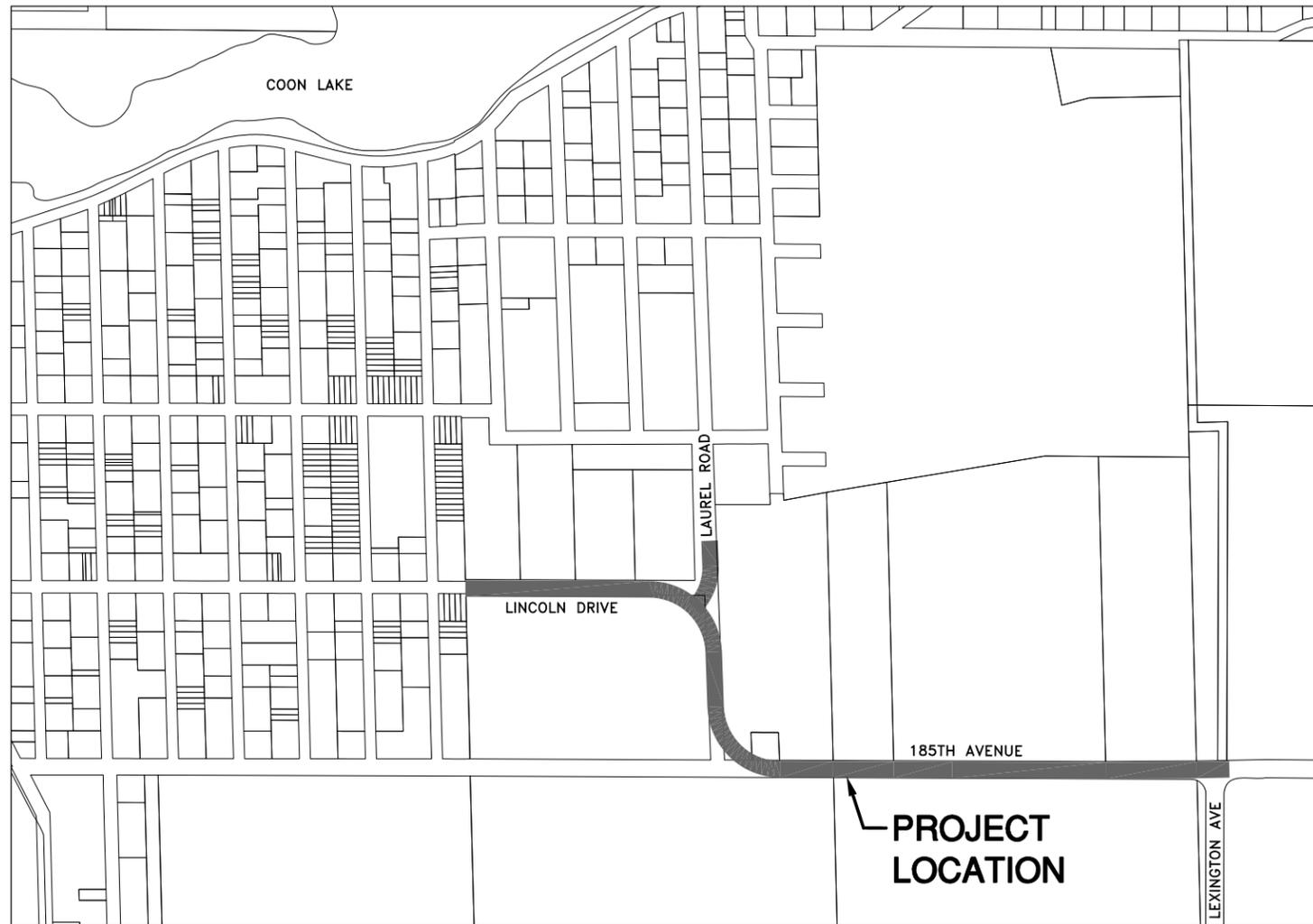
No Action Required: _____

MINNESOTA DEPARTMENT OF TRANSPORTATION

CONSTRUCTION PLAN FOR AGGREGATE BASE, BITUMINOUS SURFACING, CURB & GUTTER, GRADING AND STORM SEWER

CITY OF EAST BETHEL

S.A.P. 203-122-001 LOCATED ON 185TH AVENUE FROM LEXINGTON AVENUE TO LAUREL ROAD
 AND S.A.P. 203-123-001 LOCATED ON LAUREL ROAD FROM 185TH AVENUE TO LINCOLN DRIVE
 AND S.A.P. 203-125-001 LOCATED ON LINCOLN DRIVE FROM LAUREL ROAD TO 850 FEET WEST OF LAUREL ROAD
 SECTION 36, TOWNSHIP 33, RANGE 23



CITY OF EAST BETHEL
 ANOKA COUNTY, MINNESOTA
 DISTRICT: METRO

THE SUBSURFACE UTILITY INFORMATION IN THIS PLAN IS UTILITY QUALITY LEVEL D. THIS QUALITY LEVEL WAS DETERMINED ACCORDING TO THE GUIDELINES OF CI/ASCE 38-02, ENTITLED "STANDARD GUIDELINES FOR THE COLLECTION AND DEPICTION OF EXISTING SUBSURFACE UTILITY DATA."

GOVERNING SPECIFICATIONS

THE 2014 EDITION OF THE MINNESOTA DEPARTMENT OF TRANSPORTATION "STANDARD SPECIFICATIONS FOR CONSTRUCTION" SHALL GOVERN.

ALL FEDERAL, STATE AND LOCAL LAWS, REGULATIONS, AND ORDINANCES SHALL BE COMPLIED WITH IN THE CONSTRUCTION OF THIS PROJECT.

ALL TRAFFIC CONTROL DEVICES AND SIGNING SHALL CONFORM TO THE LATEST EDITION OF THE MINNESOTA MANUAL ON UNIFORM TRAFFIC CONTROL DEVICES, INCLUDING THE LATEST FIELD MANUAL FOR TEMPORARY TRAFFIC CONTROL ZONE LAYOUTS.

ALL REQUIREMENTS OF THE PROJECT MANUAL FOR THE 185TH AVENUE, LAUREL ROAD AND LINCOLN DRIVE STREET RECONSTRUCTION PROJECT.

SHEET INDEX

THIS PLAN CONTAINS 56 SHEETS

SHEET NO.	DESCRIPTION
1	TITLE SHEET
2	ESTIMATED QUANTITIES AND PROJECT LEGEND
3	EARTHWORK SUMMARY
4	STORM SEWER SCHEDULE AND CONSTRUCTION NOTES
5	TABULATIONS
6	TYPICAL SECTIONS
7	EARTHWORK DETAILS
8	DETAILS
9	EROSION AND SEDIMENT CONTROL NOTES AND DETAILS
10-12	TRAFFIC CONTROL PLAN
13-17	EXISTING TOPOGRAPHY AND REMOVALS PLAN
18-22	EROSION AND SEDIMENT CONTROL PLAN
23-30	STREET CONSTRUCTION AND DRAINAGE PLAN
31-32	SUPERELEVATION PLAN
33-34	GRADING PLAN
35-39	SIGNAGE AND STRIPING PLAN
40	STRIPING NOTES, TYPICAL SECTIONS AND LEGEND
41	SIGNAGE NOTES, DETAILS AND TABULATION
42-44	SIGN DETAILS
X1-X12	CROSS SECTIONS

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

 43362 DATE 11/1/14
 TIMOTHY A. EGGERICHS, P.E. LIC. NO.
 HAKANSON ANDERSON
 DESIGN ENGINEER

APPROVED

 23461 DATE 11/1/14
 CRAIG J. JOCHUM, P.E. LIC. NO.
 HAKANSON ANDERSON
 CITY ENGINEER

APPROVED

 DATE _____
 ANOKA COUNTY ENGINEER

 DATE _____
 DISTRICT STATE AID ENGINEER: REVIEWED FOR COMPLIANCE WITH STATE AID RULES/POLICY

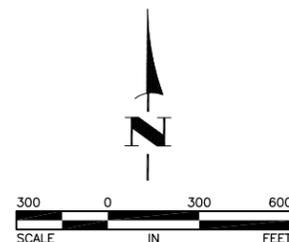
 DATE _____
 STATE AID ENGINEER: APPROVED FOR STATE AID FUNDING

DATE	REVISION

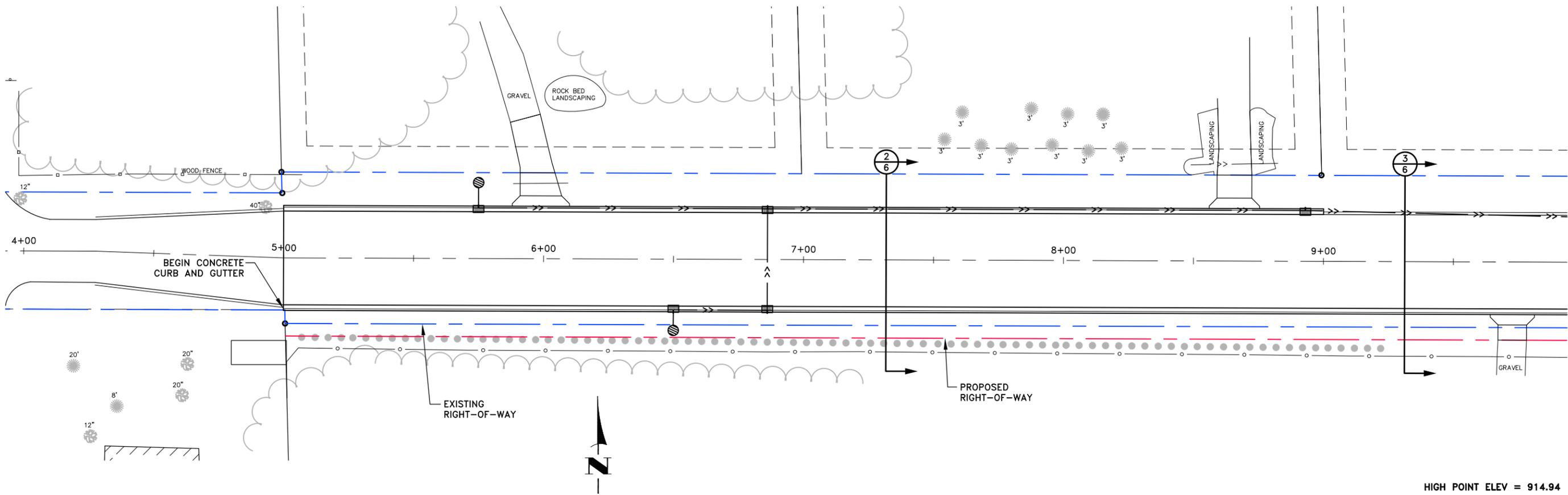
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 S.A.P. 203-123-001
 S.A.P. 203-125-001

SHEET 1 OF 44 SHEETS

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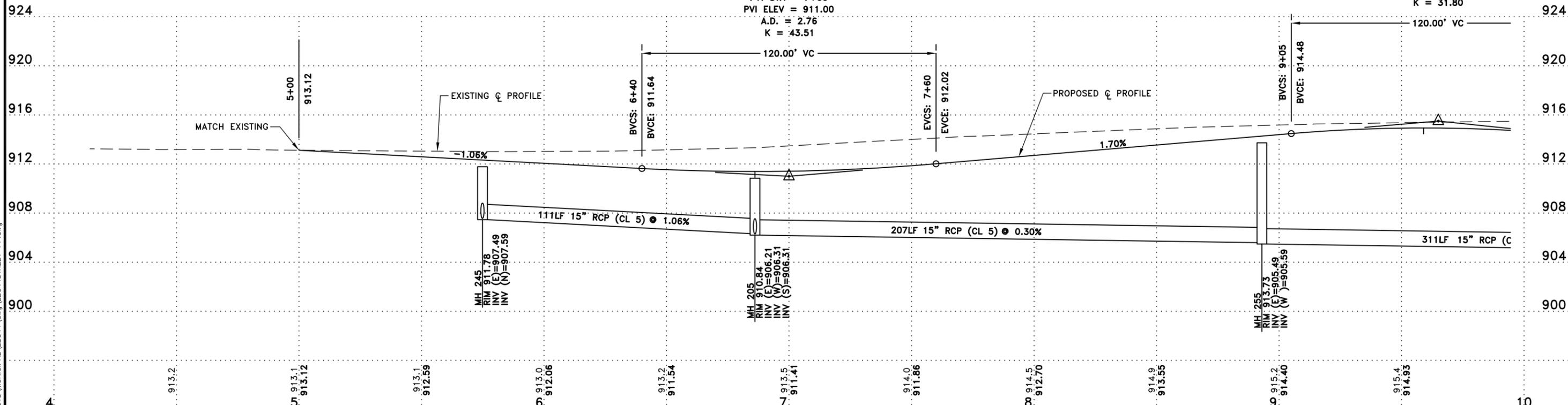
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SEE SHEET 24

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K = 31.80

LOW POINT ELEV = 911.39
LOW POINT STA = 6+86.12
PVI STA = 7+00
PVI ELEV = 911.00
A.D. = 2.76
K = 43.51



DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
Date 11/1/14 CRAIG J. JOCHUM, P.E. Lic. No. 23461

DESIGNED BY: TAE
DRAWN BY: TAE
CHECKED BY: CJJ

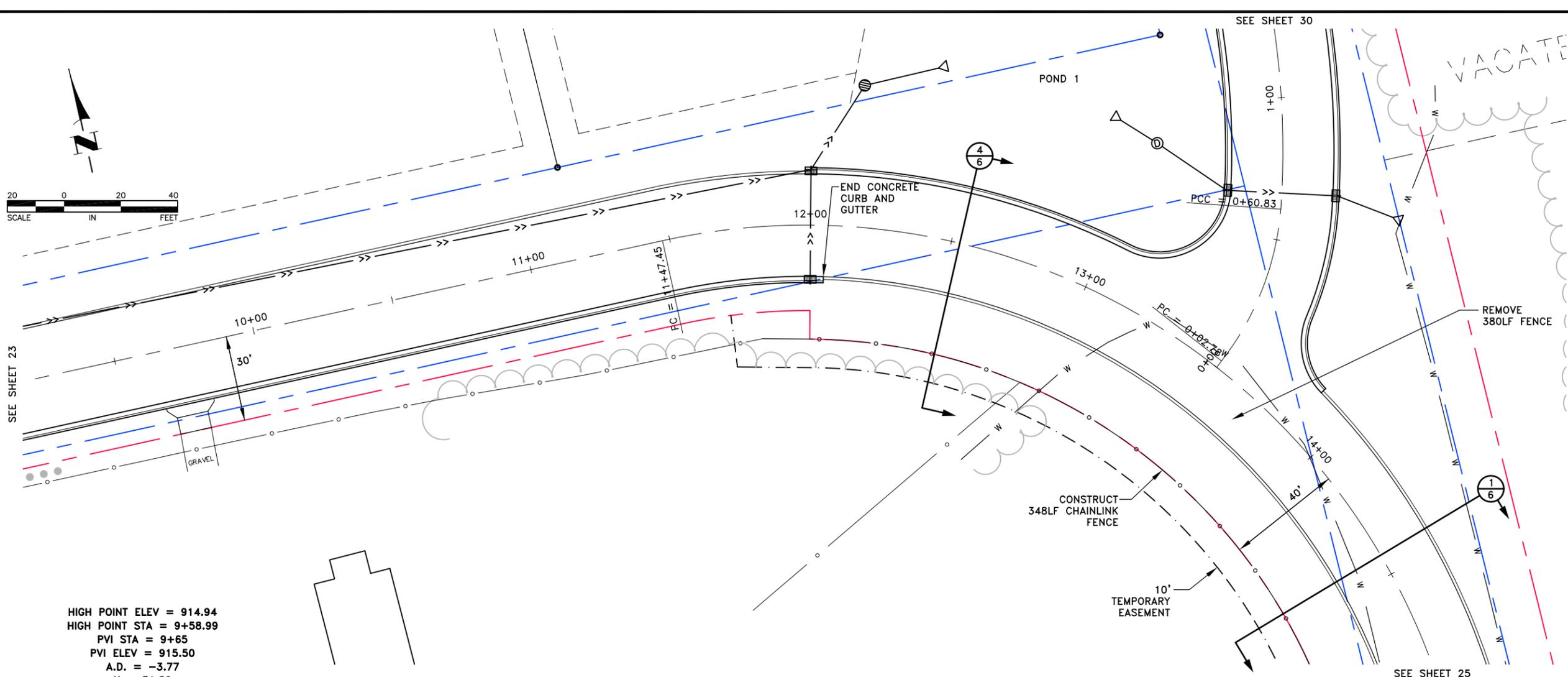
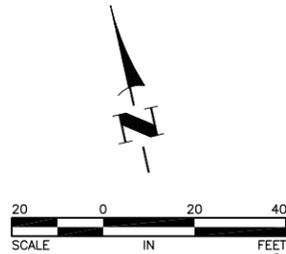


Hakanson Anderson
Civil Engineers and Land Surveyors
3601 Thurston Ave., Anoka, Minnesota 55303
763-427-5860 FAX 763-427-0520
www.hakanson-anderson.com

S.A.P. 203-122-001
S.A.P. 203-123-001
S.A.P. 203-125-001

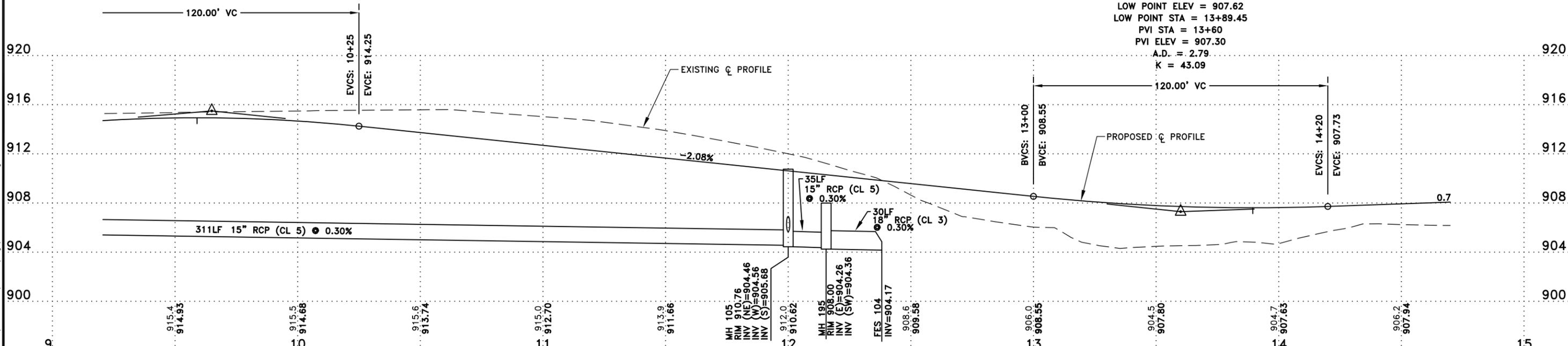
STREET CONSTRUCTION
AND DRAINAGE PLAN
LINCOLN DRIVE NE
CITY OF EAST BETHEL, MINNESOTA

SHEET 23 OF 44 SHEETS
EB344



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LOW POINT ELEV = 907.62
 LOW POINT STA = 13+89.45
 PVI STA = 13+60
 PVI ELEV = 907.30
 A.D. = 2.79
 K = 43.09



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DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date 11/1/14 CRAIG J. JOCHUM, P.E. Lic. No. 23461

DESIGNED BY: TAE
 DRAWN BY: TAE
 CHECKED BY: CJJ

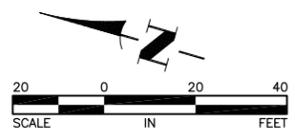
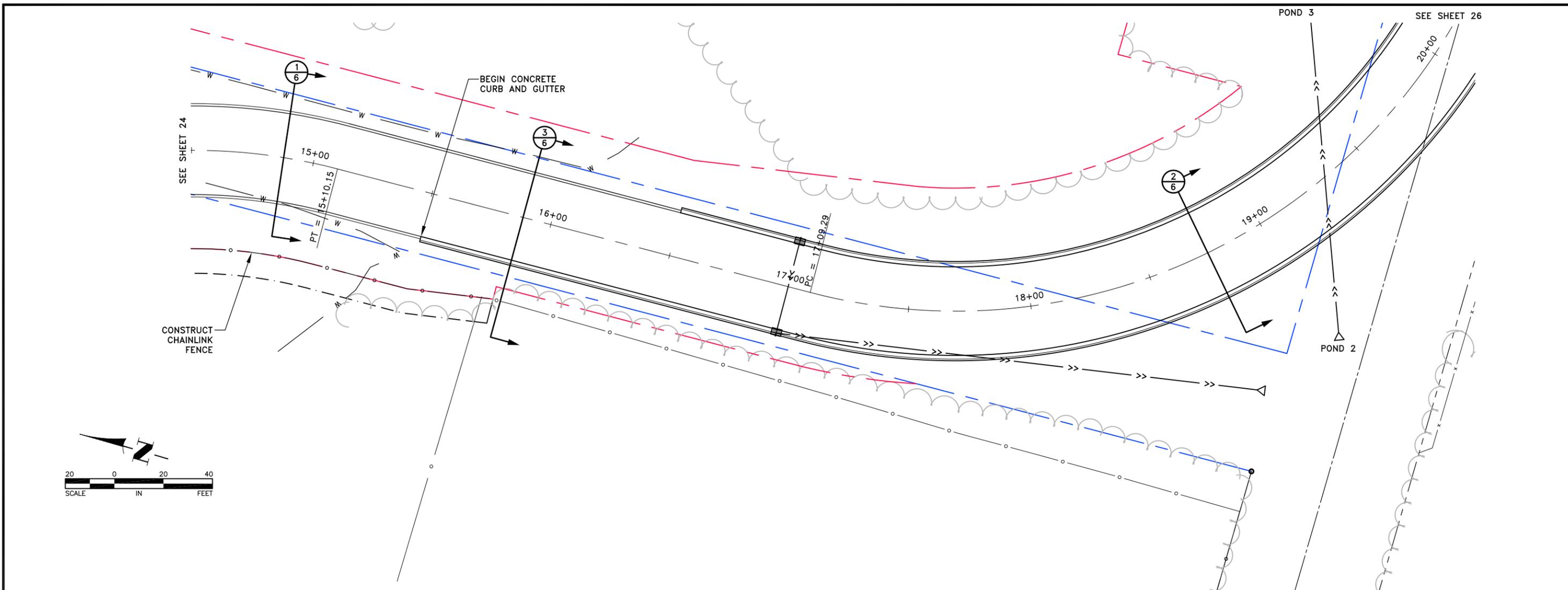


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 S.A.P. 203-125-001

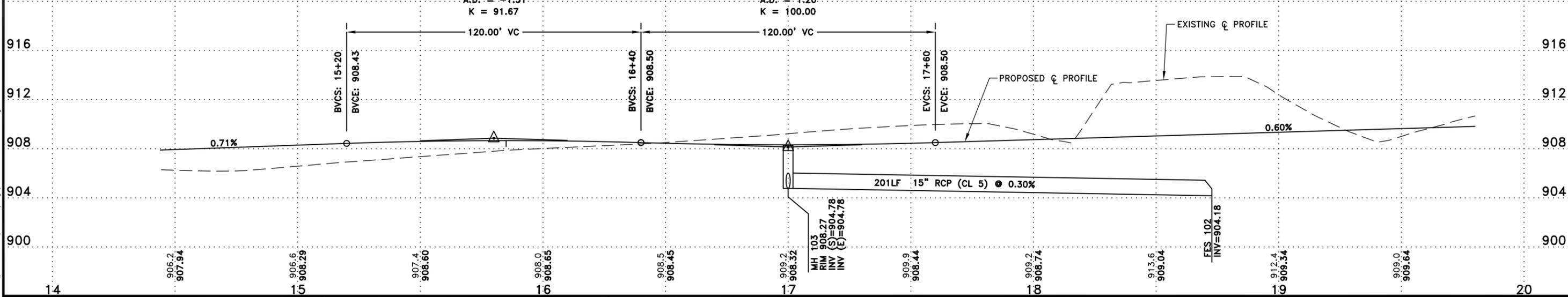
STREET CONSTRUCTION
 AND DRAINAGE PLAN
 LAUREL ROAD/LINCOLN DRIVE
 CITY OF EAST BETHEL, MINNESOTA

SHEET 24 OF 44 SHEETS



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 A.D. = 1.20
 K = 100.00



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DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date 11/1/14
 CRAIG J. JOCHUM, P.E.
 Lic. No. 23461

DESIGNED BY: TAE
 DRAWN BY: TAE
 CHECKED BY: CJJ



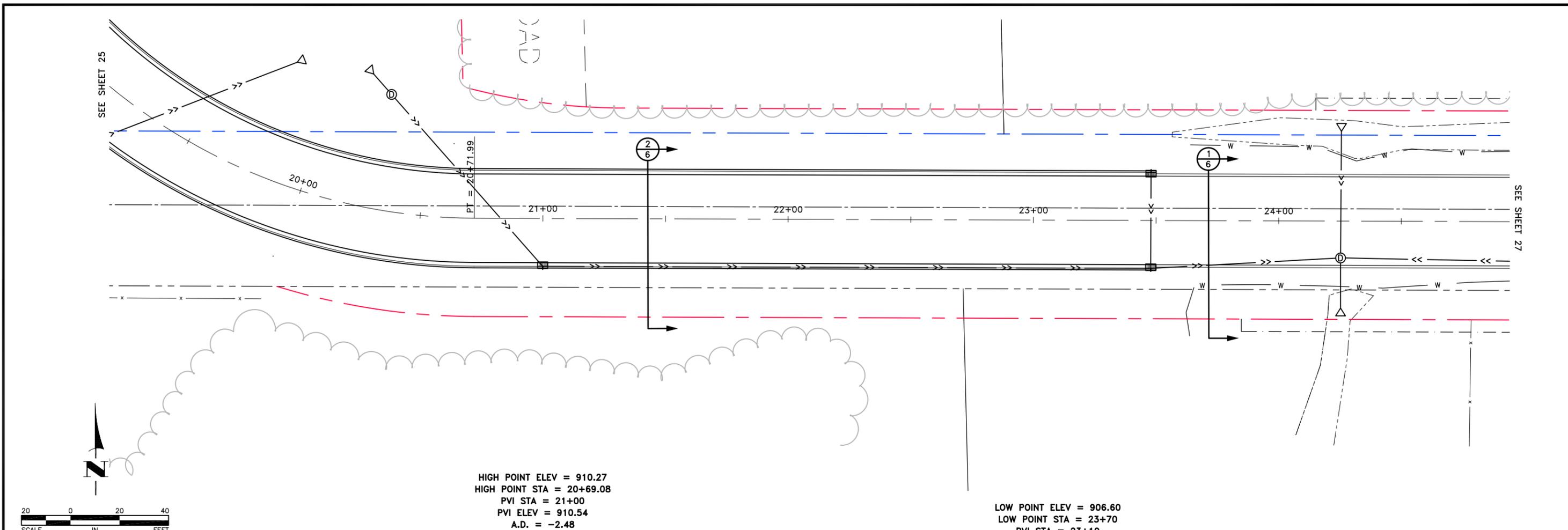
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S.A.P. 203-122-001
 S.A.P. 203-123-001
 S.A.P. 203-125-001

**STREET CONSTRUCTION
 AND DRAINAGE PLAN**
 LAUREL ROAD AND 185TH AVENUE NE
 CITY OF EAST BETHEL, MINNESOTA

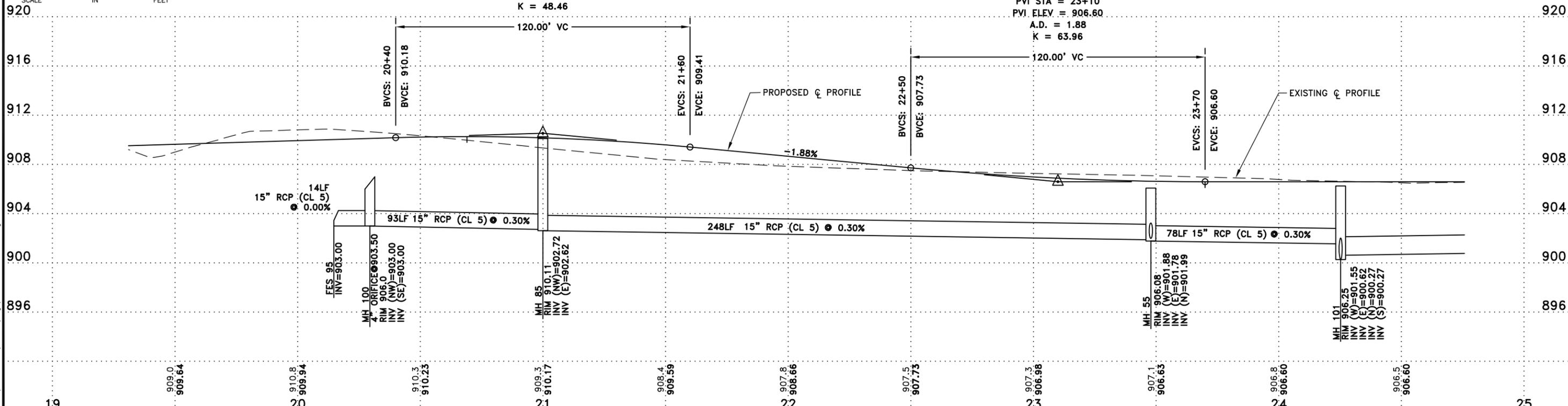
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LOW POINT ELEV = 906.60
 LOW POINT STA = 23+70
 PVI STA = 23+10
 PVI ELEV = 906.60
 A.D. = 1.88
 K = 63.96



DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.
 Date 11/1/14 CRAIG J. JOCHUM, P.E. Lic. No. 23461

DESIGNED BY: TAE
 DRAWN BY: TAE
 CHECKED BY: CJJ



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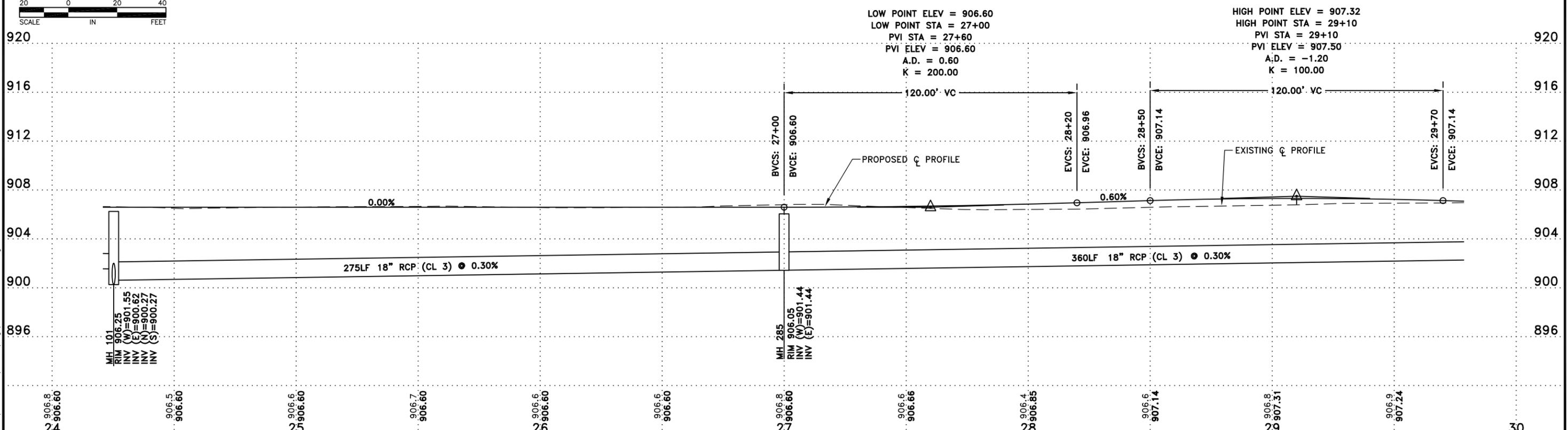
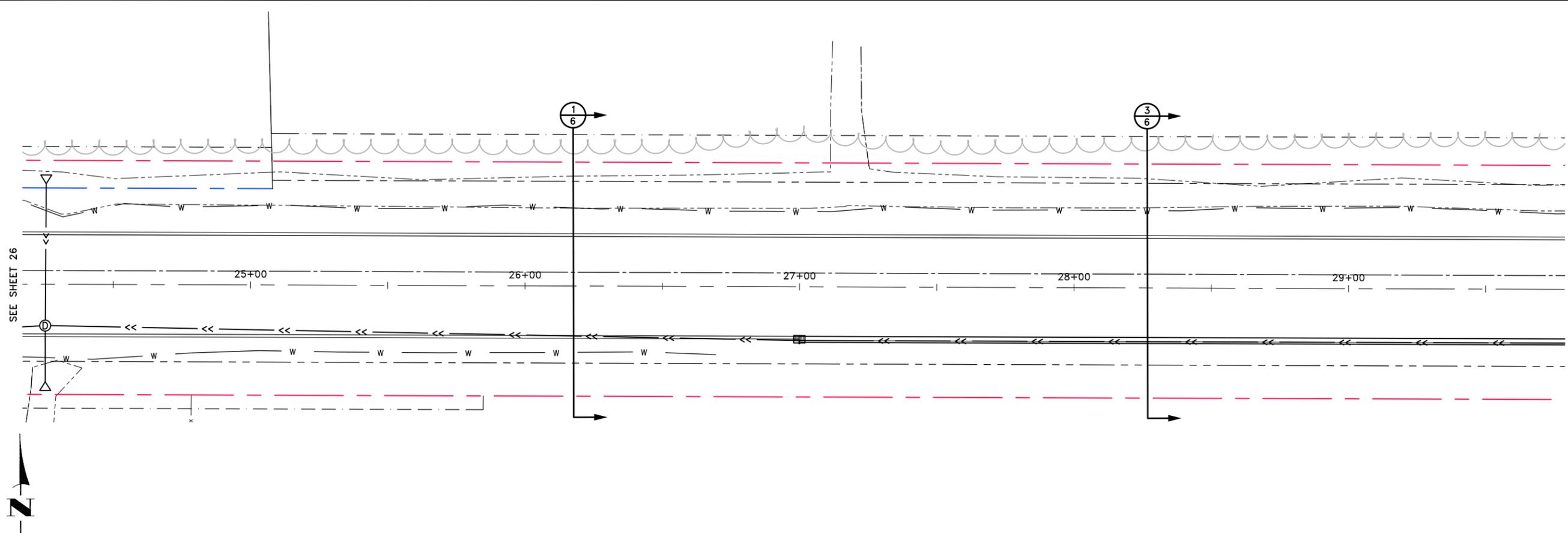
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 S.A.P. 203-123-001
 S.A.P. 203-125-001

STREET CONSTRUCTION
 AND DRAINAGE PLAN
 185TH AVENUE NE
 CITY OF EAST BETHEL, MINNESOTA

SHEET 26 OF 44 SHEETS

EB344

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2-6	906.6 906.60
2-7	906.6 906.60
2-9	906.8 907.31
2-9	906.9 907.24

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

DESIGNED BY: TAE
DRAWN BY: TAE
CHECKED BY: CJJ

Date 11/1/14
CRAIG J. JOCHUM, P.E.
Lic. No. 23461



Hakanson Anderson
Civil Engineers and Land Surveyors
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763-427-5860 FAX 763-427-0520
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S.A.P. 203-122-001
S.A.P. 203-123-001
S.A.P. 203-125-001

STREET CONSTRUCTION
AND DRAINAGE PLAN
185TH AVENUE NE
CITY OF EAST BETHEL, MINNESOTA

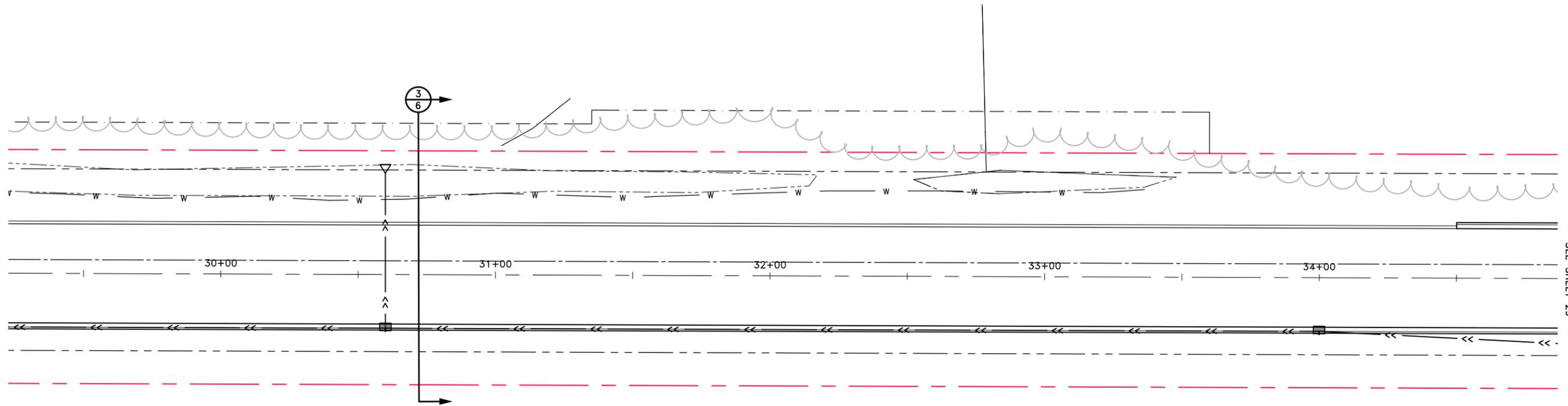
SHEET 27 OF 44 SHEETS

Dec 24, 2014 - 11:42am
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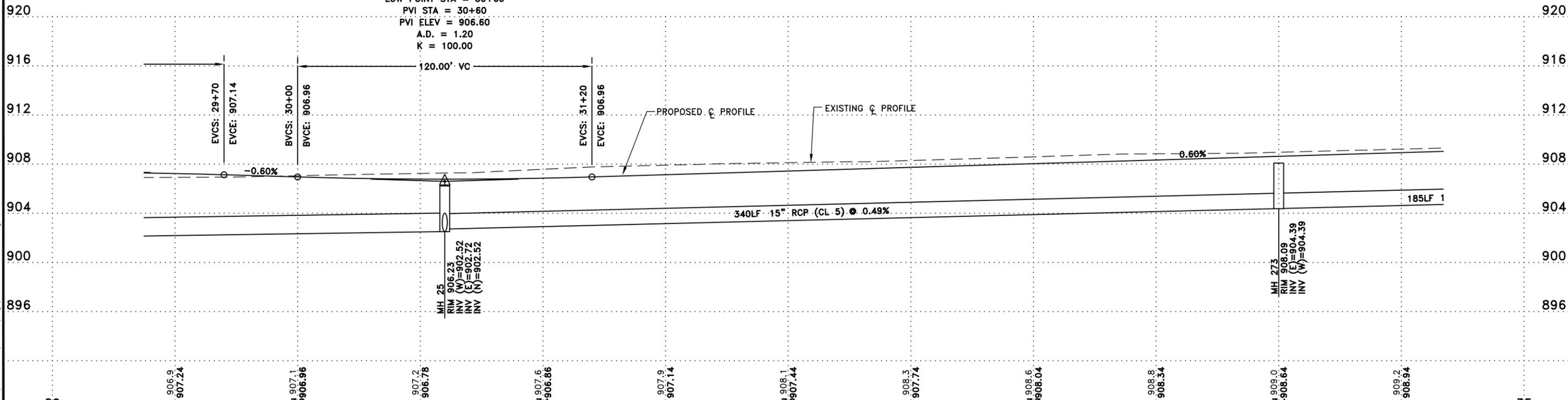


SEE SHEET 27

SEE SHEET 29



LOW POINT ELEV = 906.78
 LOW POINT STA = 30+60
 PVI STA = 30+60
 PVI ELEV = 906.60
 A.D. = 1.20
 K = 100.00



29 906.9
907.24 907.1
906.96 907.2
906.78 907.6
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907.14 908.1
907.44 908.3
907.74 908.6
908.04 908.8
908.34 909.0
908.64 909.2
908.94 35

DATE	REVISION

I hereby certify that this plan, specification, or report was prepared by me or under my direct supervision and that I am a duly Licensed Professional Engineer under the laws of the State of Minnesota.

CRAIG J. JOCHUM, P.E.
 Date 11/1/14 Lic. No. 23461

DESIGNED BY: TAE
 DRAWN BY: TAE
 CHECKED BY: CJJ



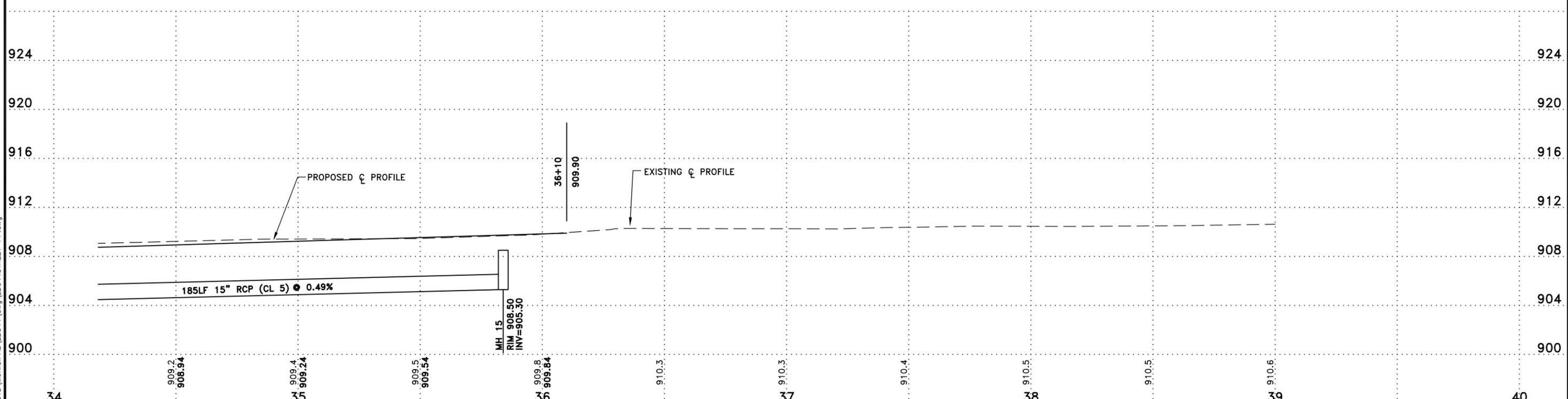
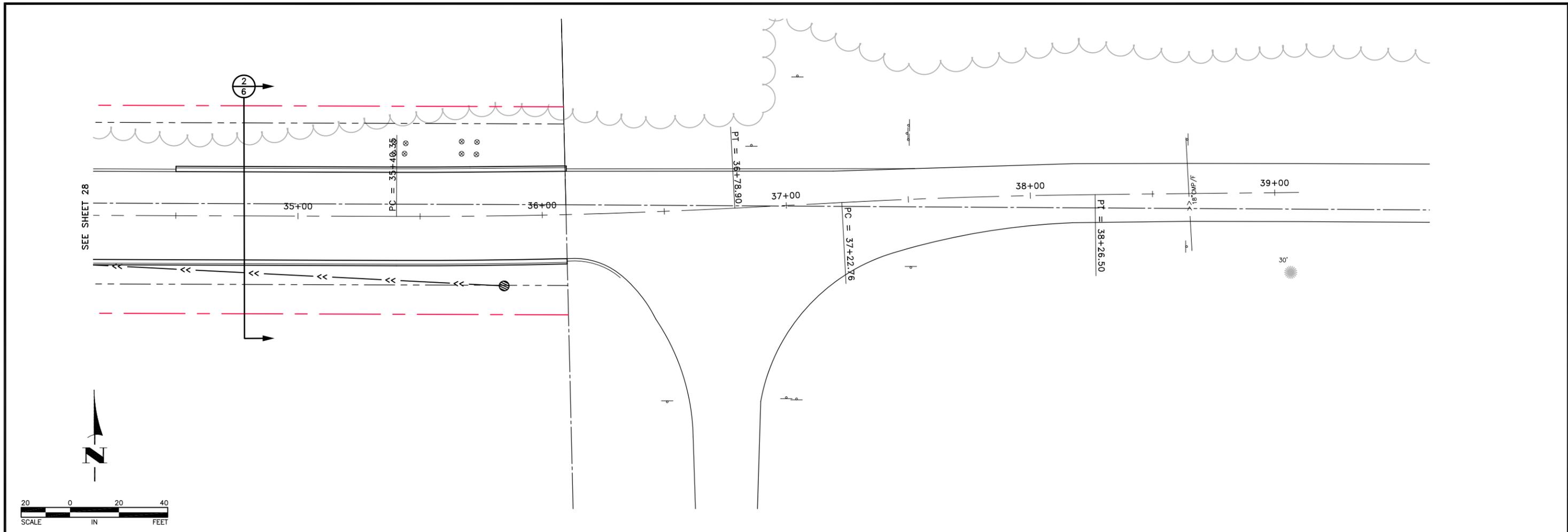
Hakanson Anderson
 Civil Engineers and Land Surveyors
 3601 Thurston Ave., Anoka, Minnesota 55303
 763-427-5860 FAX 763-427-0520
 www.hakanson-anderson.com

S.A.P. 203-122-001
 S.A.P. 203-123-001
 S.A.P. 203-125-001

STREET CONSTRUCTION
 AND DRAINAGE PLAN
 185TH AVENUE NE
 CITY OF EAST BETHEL, MINNESOTA

SHEET 28 OF 44 SHEETS

Dec 24, 2014 - 11:43am
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DATE	REVISION

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 Date 11/1/14 **CRAIG J. JOCHUM, P.E.** Lic. No. 23461

DESIGNED BY: TAE
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 CHECKED BY: CJJ



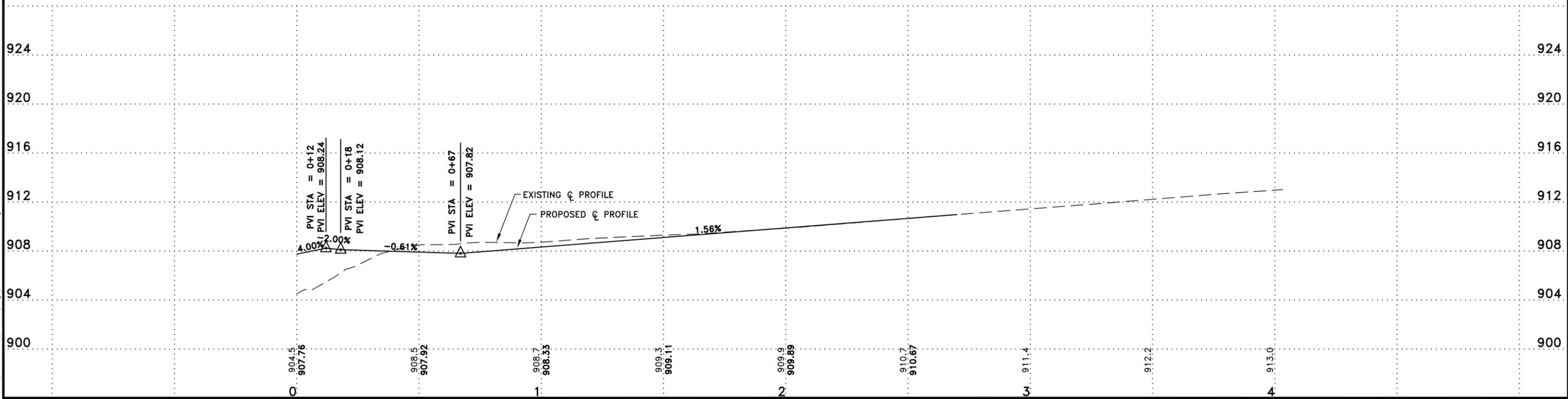
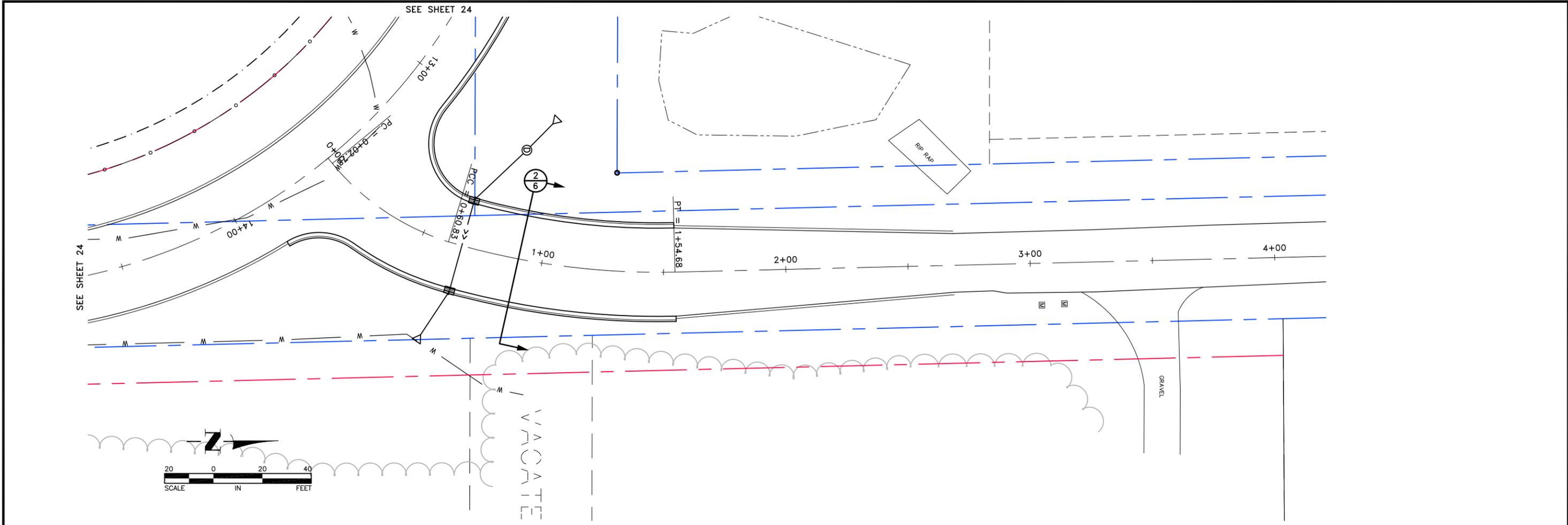
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 S.A.P. 203-125-001

**STREET CONSTRUCTION
 AND DRAINAGE PLAN
 185TH AVENUE NE
 CITY OF EAST BETHEL, MINNESOTA**

SHEET **29** OF **44**
 SHEETS

Dec 24, 2014 - 11:43am
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Date 11/1/14 CRAIG J. JOCHUM, P.E.
Lic. No. 23461

DESIGNED BY: TAE
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CHECKED BY: CJJ



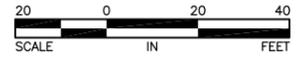
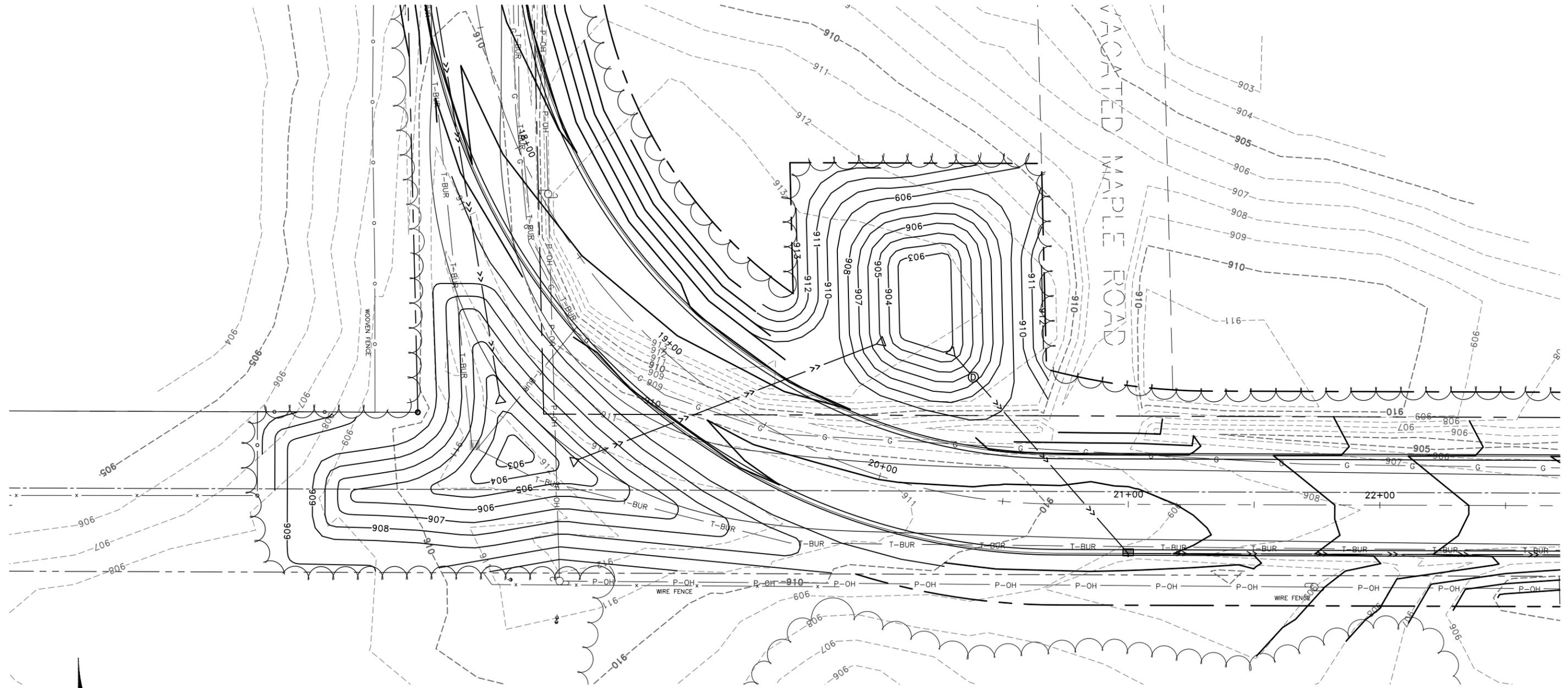
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S.A.P. 203-123-001
S.A.P. 203-125-001

STREET CONSTRUCTION
AND DRAINAGE PLAN
LAUREL ROAD NE
CITY OF EAST BETHEL, MINNESOTA

SHEET 30 OF 44 SHEETS

Dec 24, 2014 - 11:47am
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DATE	REVISION

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Date 11/1/14 CRAIG J. JOCHUM, P.E. Lic. No. 23461

DESIGNED BY:
TAE
DRAWN BY:
TAE
CHECKED BY:
CJJ



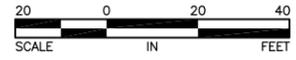
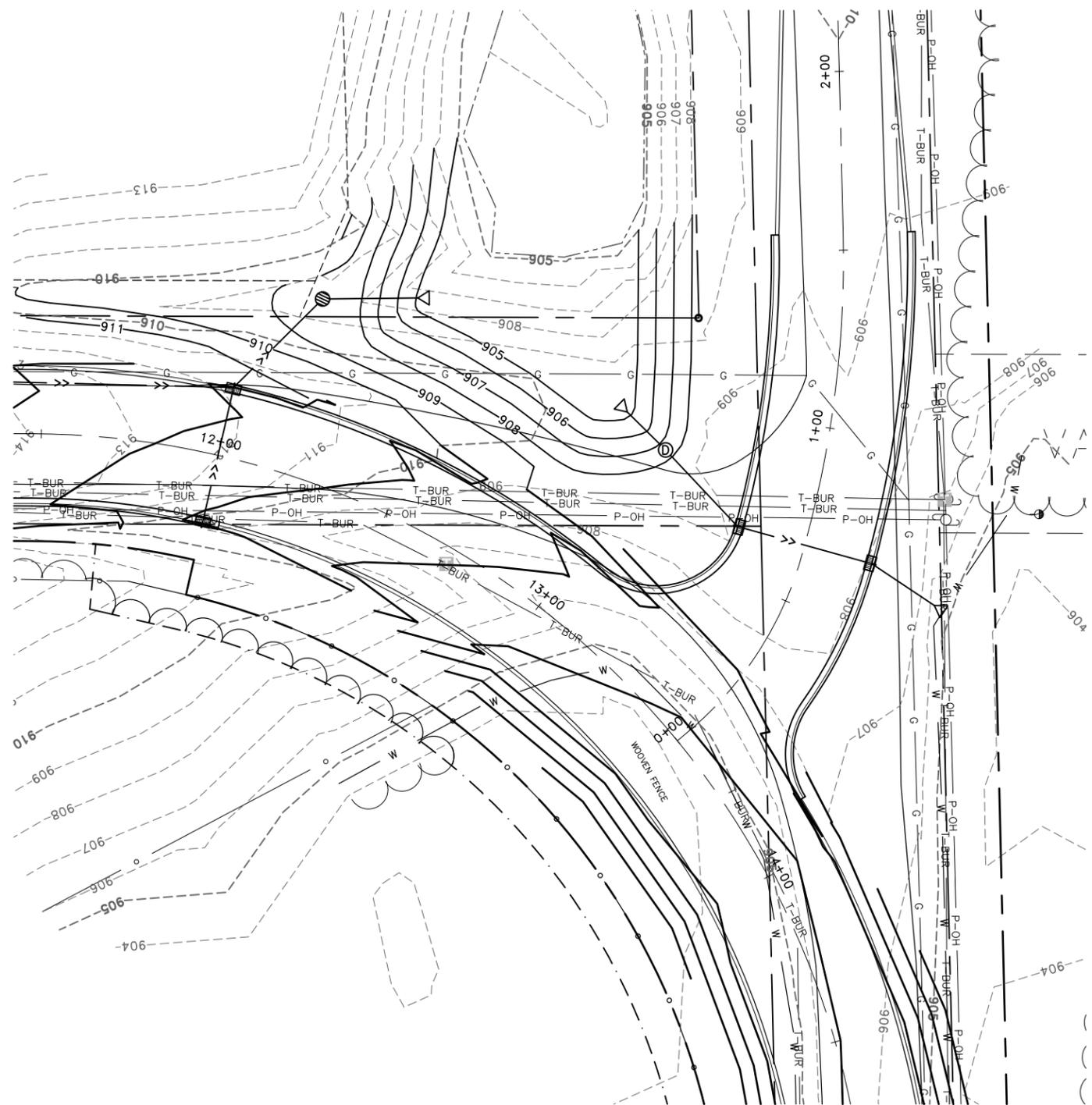
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S.A.P. 203-123-001
S.A.P. 203-125-001

GRADING PLAN
CITY OF EAST BETHEL, MINNESOTA

SHEET **33** OF **44**
SHEETS
EB344

Dec 24, 2014 - 11:47am
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DATE	REVISION

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Date 11/1/14 CRAIG J. JOCHUM, P.E. Lic. No. 23461

DESIGNED BY:
TAE
DRAWN BY:
TAE
CHECKED BY:
CJJ



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S.A.P. 203-125-001

GRADING PLAN
CITY OF EAST BETHEL, MINNESOTA

SHEET **34** OF **44** SHEETS
EB344



City of East Bethel City Council Agenda Information

Date:

January 07, 2015

Agenda Item Number:

Item 9.0 E.1

Agenda Item:

2013 Water Fluoridation Quality Award

Requested Action:

Information Only

Background Information:

The Minnesota Department of Oral Health and Drinking Water Protection Section have awarded the City, for the second consecutive year, the Center of Disease Control (CDC) and Prevention's 2013 Water Fluoridation Quality Award. The CDC initiated this award in 2002 to recognize outstanding performance in fluoridation management by public water systems.

In 2013 only 119 out of 960 systems in Minnesota received this award.

Attachment(s):

- 1. Certificate of Award

Fiscal Impact:

Recommendation(s):

City Council Action

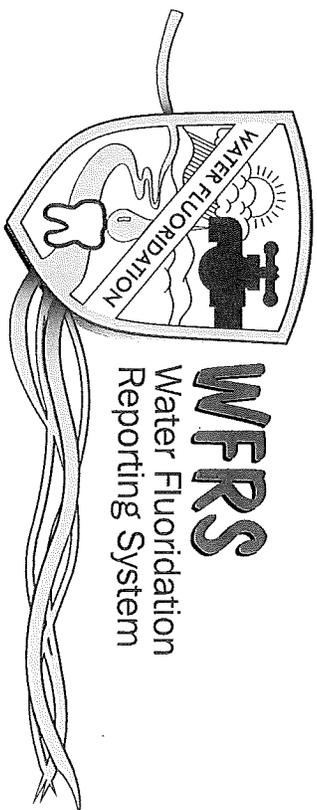
Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



2013

Water Fluoridation Quality Award

East Bethel

State of Minnesota

The Centers for Disease Control and Prevention commends this water system for its consistent and professional adjustment of the water fluoride content to the optimum level for oral health for 12 consistent months. Consistent, high-quality water fluoridation practice, as demonstrated by this water system, is a safe and effective method to prevent tooth decay, improving the oral health of community residents of all ages.

Presented by the
Centers for Disease Control and Prevention
United States Department of Health & Human Services

National Fluoridation Engineer, Division of Oral Health
National Center for Chronic Disease Prevention
and Health Promotion



Centers for Disease
Control and Prevention
National Center for Chronic
Disease Prevention and
Health Promotion



City of East Bethel City Council Agenda Information

Date:

January 07, 2015

Agenda Item Number:

Item 9.0 G.1

Agenda Item:

Commission/Committee Assignments 2015

Requested Action:

Appointments by the Mayor with the approval of City Council for Council Liaison
Commission/Committee assignments for 2015

Background Information:

The following are the Commission, Authority, Committee and appointed positions for consideration: The Mayor recommends the appointments and they are approved by the City Council.

Acting Mayor

The Acting Mayor performs the duties of the Mayor in his absence.

Commission Assignments

The Planning, Parks and Roads Commissions have traditionally had a Council Member assigned as a liaison non-voting member. The purpose is to provide guidance and historical perspective to issues and items that come before these Commissions.

Fire Department: Traditionally, a member of the City Council is assigned as the liaison to the Fire Department and attends at a minimum the quarterly informational meetings.

Police Department: Traditionally, a Council Member is assigned as the liaison to the Anoka County Sheriff's Department.

Economic Development Authority: Per EDA By-Laws, two Council members are appointed to this Commission. Council Member Moegerle was appointed to a two year term on January 9, 2013. Her appointments to the EDA will expire on December 31, 2014. Bob DeRoche's term also expired on December 31, 2014.

Water Management Organizations (WMO's)

Sunrise River and Upper Rum River WMO: The City is statutorily required to participate in the watershed management organizations (WMO's) to review, develop and approve water management plans and budgets for the basin area. These organizations have authority to review surface water discharge plans as proposed by developers to ensure they comply with WMO plans. These organizations are contractually managed by the

Anoka Conservation District (ACD). The City belongs to both the Upper Rum River WMO and the Sunrise River WMO.

The WMO's meet quarterly with notices provided in advance of the meeting with agenda materials.

Committee Assignments

Cedar Creek Joint Advisory Committee: This is a committee of City and University of Minnesota representatives that meet periodically to discuss uses of Cedar Creek Ecosystem and Scientific Reserve (CCESR) Property as part of the Memorandum of Understanding between the City and the University. The City and University appoint three members each to serve as representatives on this Committee. Of these three appointees, a Council person has traditionally been appointed as a member. The Council has only appointed one of its own members with the other two appointments remaining vacant since at least 2006. Due to a change in CCESR directorship and the renegotiation of the Memorandum of Understanding (MOU) that created the Committee, no appoint should be made until the new MOU is finalized.

Sandhill Crane Committee: This is a Joint Powers Organization composed of the City of East Bethel, Anoka County, DNR and the MPCA. The group collectively plans for public uses within this area. Traditionally, one City Council Member is appointed to this Committee.

Finance Committee: This committee meets in April or as is necessary to provide recommendations for budget development. From the guidelines set by this Committee, the preliminary budget is developed for presentation to City Council by the first Council meeting in July of each year. In the past two Council Members have been appointed to this Committee but Council may desire to have the full Council comprise this Committee.

Booster Day Committee: Traditionally, two Council members have been assigned as the liaisons to the Booster Day Committee to assist with coordination of the annual event. The full committee consists of members of several organizations and residents interested this event.

Anoka County-Blaine Airport Advisory Commission

The City is a member of the Anoka County-Blaine Airport Advisory Commission. Membership on the Commission enables the City to keep abreast of developments at the airport as they relate to economic development through access to general aviation facilities and as part of the overall transportation element. The Commission is advisory only and there are no dues or costs to the City to belong. Current municipal members on the Commission include Circle Pines, Blaine, Mounds View, Lexington, Lino Lakes and Anoka County. This Commission meets quarterly.

City Council appointed Ed Fiore as the official City member with a term of two years and Jack Davis as an alternate member. Mr. Fiore's appointment is set to expire on January 18, 2015 and he is willing to continue serving in this capacity.

The Mayor recommends the appointments to the Commissions, Committees and Authorities for Council approval.

Attachment(s):

1. Worksheet-Commission/Committee Assignments 2010-2014

Fiscal Impact:

Payments to Commission members approved for reimbursement are included in the 2015 Budget. Council members receive no additional compensation for liaison or committee appointments.

Recommendation(s):

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____

Commission/Committee Assignments for 2014

Commission/Committee	2010	2011	2012	2013	2014
Acting Mayor	Council Member Voss	Council Member Moegerle	Council Member Moegerle	Council Member Moegerle	Ronning
Road Commission	Council Member Paavola	Council Member DeRoche	Council Member DeRoche	Council Member DeRoche	Harrington
Park Commission	Council Member Boyer	Mayor Lawrence	Council Member Voss	Council Member Moegerle	Harrington
Planning Commission	Council Member Voss	Council Member Moegerle	Council Member Moegerle	Council Member Ronning	Koller
Watershed Mgmt Organizations	Mayor Hunter	Council Member Voss	Mayor Lawrence	Council Member Koller	Koller and Moegerle
Cedar Creek Committee	Council Member Boyer	Council Member Boyer	Council Member Boyer	Council Member Moegerle	Moegerle
Sandhill Crane Committee	Mayor Hunter	Council Member Boyer	Council Member Moegerle	Council Member Moegerle	Moegerle
Fire Department	Council Member Channer	Council Member DeRoche	Council Member DeRoche	Council Member Koller	Koller
Police Liaison	Council Member Paavola	Council Member Voss	Council Member Voss	Council Member DeRoche	Moegerle
Booster Day Committee	Mayor Hunter	Mayor Lawrence	Mayor Lawrence	Council Member Koller	Koller
Booster Day Committee	Council Member Channer	Council Member Voss	Council Member Voss	Council Member Ronning	Ronning
Finance Committee	Mayor Hunter	Council Member DeRoche	Council Member DeRoche	Mayor Lawrence	DeRoche
Finance Committee	Council Member Boyer	Council Member Boyer	Council Member Boyer	Council Member DeRoche	Ronning
EDA Commission		Council Member Boyer	Mayor Lawrence	Mayor Lawrence	DeRoche
EDA Commission		Council Member Moegerle	Council Member Moegerle	Council Member Moegerle	Moegerle
Ordinance Committee				Council Member Moegerle	no appointment
Ordinance Committee				Council Member Ronning	no appointment
Website Committee			Council Member Moegerle	Council Member Moegerle	disbanded
Website Committee			Council Member Voss	Council Vacancy*	disbanded
			EDA Member-Conner	EDA Member- Mike Conner	disbanded
			Planning Comm. Member-Balfany	Planning Comm. Member-Balfany	disbanded
			Citizen Member-Mundle	Citizen Member- Mundle	disbanded
			Citizen Member-Plaisance	Citizen Member-Plaisance	disbanded
Anoka County-Blaine Airport Comm				Citizen Member- Ed Fiore	Fiori
		Attachment #1			



City of East Bethel City Council Agenda Information

Date:

January 07, 2015

Agenda Item Number:

Item 9.0 G.2

Agenda Item:

Council Meeting Day-Discussion Item

Requested Action:

Consider changing the City Council Meeting Day from the 1st and 3rd Wednesday's of the month to the 1st and 3rd Monday's of the month

Background Information:

Mayor Steve Voss has proposed for discussion changing the City Council meeting date from the 1st and 3rd Wednesday's of the month to the 1st and 3rd Monday's of the month. Staff has no objection to the change and from our standpoint favor the move. Changing the meeting date to Monday's would allow staff more time during the week to respond to matters that originate at Council meetings and would allow more flexibility in preparation of the Council packet and Council update reports.

It is also proposed that we schedule a standing work meeting for the 2nd Monday of each month. If there are no items for discussion then the meeting could be cancelled. The scheduled work meeting would allow Council members to further define their itineraries for their personal planning use. Additional work meetings at other dates could be scheduled as needed.

Staff has checked with the City Engineer, City Attorney and ACSO liaison, Michele Orlando, and the East Bethel Fire Department as to compatibility of schedules if this change of date were to occur. There would be no conflicts of any consequence with these entities. There would be a conflict with EDA which has its regular meeting on the 3rd Monday of the month. Staff will poll EDA members to see if an alternate date for their meeting would be acceptable. The East Bethel Fire Department would arrange its schedule to move training dates from Mondays to Tuesdays.

If you wish to consider changing the meeting date, we might add changing the time of the meeting from 7:30 to 7:00 PM to the discussion. The earlier start would not appear to be a hardship to residents who desire to attend the meetings and would allow Council members, who attend approximately 50-60 meetings a year, the opportunity to finish a meeting a half hour early.

Should approval of this item eventually take place, the new Council meeting schedule would not occur until we had ample time to advertise the meeting change in the City Newsletter, Senior Newsletter, designated City newspaper, Courier, Channel 10, City Website, Reader Board and notices at Council meetings.

Attachment(s):

Fiscal Impact:

None at this time

Recommendation(s):

Staff is seeking direction from Council on this proposal

City Council Action

Motion by:_____

Second by:_____

Vote Yes:_____

Vote No:_____

No Action Required:_____