

City of East Bethel Road Commission Agenda

6:30 PM

Date: September 9, 2014

Location: City Hall – City Council Chambers



Item

- | | | |
|---------|-----|---|
| 6:30 PM | 1.0 | Call to Order |
| 6:31 PM | 2.0 | Adopt Agenda |
| 6:32 PM | 3.0 | Approve Minutes – June 10, 2014 |
| 6:40 PM | 4.0 | Roads Financial Information & Roads Capital Funds Summary |
| 6:45 PM | 5.0 | Street Light Request for Viking Blvd and Tri Oak Circle |
| 7:00 PM | 6.0 | Drainage Improvements for 181 st LN |
| 7:15 PM | 7.0 | No Parking Signage along Lakeshore Drive |
| 7:25 PM | 8.0 | Council Report and Other Business |
| 7:35 PM | 9.0 | Adjourn |

EAST BETHEL ROAD COMMISSION MEETING

June 10, 2014

The East Bethel Road Commission met on June 10, 2014 at 6:30 P.M at the East Bethel City Hall for their regular monthly meeting.

MEMBERS PRESENT: Lori Pierson-Kolodzienski Deny Murphy Jeff Jensen Kathy Paavola
Roger Virta Al Thunberg

MEMBERS EXCUSED:

ALSO PRESENT: Nate Ayshford, Public Works Director
Tim Harrington, City Council Member

Adopt Agenda Pierson-Kolodzienski motioned to adopt the agenda as submitted. Jensen seconded; all in favor, motion carries unanimously.

Approve – Pierson-Kolodzienski motioned to approve the minutes. Thunberg seconded; all in
May 13th, 2014 favor, motion carries unanimously.
Meeting
Minutes

Road Financial There were issues with the formulas in the spreadsheet and they have been corrected for
Information & this month.
Roads Capital
Funds
Summary

2015-2019 The Roads Commission prepares a Capital Improvement Plan annually which updates
Capital projected projects, evaluates priorities and establishes funding for these works for the
Improvement coming year and for each of the subsequent years for a five year period. This plan is
presented to City Council for their approval and use for preparing the coming year's
budget.

Attached is the updated draft 2015-2019 Roads CIP. We will discuss those projects that are listed for 2015 and determine if they need to stay in their current funding year or be rearranged to reflect any changes in our roads priorities. Other projects can be added and existing ones can be deleted if there is a need for restructuring the schedule.

Staff is seeking input from the Road Commission on which projects to prioritize and add to the MSA Capital Improvement Plan and the Roads Capital Improvement Plan for the next 5 years.

Possible items up for addition to the MSA CIP include;

1. 189th Ave (or other access to Classic/Sauter Commercial Park)
2. East Side Service Road (approx \$2,170,000 with only \$785,160 eligible for MSA funding)

3. Davenport Street from 209th up to and including 213th Ave (3/4 mile approx \$550,000)
4. 181st Ave from TH 65 to Jackson St (3/4 mile with the cooperation of Ham Lake approx \$800,00)
5. University Ave from Sims road to 221st Ave (1 mile with the cooperation of Oak Grove approx \$900,000)
6. Klondike Dr (Gravel 1 ¾ mile approx \$1,500,000-\$2,000,000)

The group discussed the different plans and recognized the need to pull traffic off of Jackson and routing it up 189th straight to Viking would be the best route. They also agreed a second route into the business park is ideal.

Thunberg motioned to pursue additional funding to complete the road in the business park (189th) to Viking Boulevard via Jackson St; and to approve the draft CIP. Jensen seconded; motion carried 5-1 (Virta opposed).

Roads Tour The Roads Commission conducted a tour of current and potential road projects in the City of East Bethel for the June meeting. They visited the following streets and projects:

Whispering Aspen Development (2013/2014 overlay and partial reconstruction)
 2014 Chip seal project locations
 University Ave (future MSA project)
 Davenport (future MSA project)
 Jackson St and 189th AVE/Commercial Park (future MSA project)
 181st Ave (future MSA project)
 Lincoln and Lakeshore Drive (2014 MSA project)
 Coon Lake Beach Neighborhood (2012 overlay)

Council Report None

Adjourn **Pierson-Kolodzienski motioned for adjournment. Thunberg seconded; all in favor, motion carries. Meeting was adjourned at 8:30 p.m.**

Respectfully submitted,
 Jill Anderson
 Recording Secretary

City of East Bethel
Revenue / Expense Statement
Fiscal Year 2014
1/1/14 to 8/31/14

Account Description	Actual - 8/31/14	FY 2014 Budget	YTD as a % of Budget
Public Works - Streets			
E 101-43220-101 Full-Time Employees Regular	164,872.58	261,600.00	63%
E 101-43220-102 Full-Time Employees Overtime	11,616.64	10,000.00	116%
E 101-43220-103 Part-Time Employees	3,961.00	5,900.00	67%
E 101-43220-105 Employee On Call/Standby Pay	-	3,100.00	0%
E 101-43220-107 Commissions and Boards	-	1,700.00	0%
E 101-43220-122 PERA-Coordinated Plan	12,795.21	19,000.00	67%
E 101-43220-125 FICA/Medicare	15,079.45	25,800.00	58%
E 101-43220-126 Deferred Compensation	5,033.18	7,400.00	68%
E 101-43220-131 Cafeteria Contribution	33,674.92	49,500.00	68%
E 101-43220-151 Worker s Comp Insurance Prem	17,989.66	24,500.00	73%
E 101-43220-201 Office Supplies	191.16	150.00	127%
E 101-43220-211 Cleaning Supplies	519.86	400.00	130%
E 101-43220-212 Motor Fuels	23,182.80	33,000.00	70%
E 101-43220-213 Lubricants and Additives	2,166.64	3,200.00	68%
E 101-43220-214 Clothing & Personal Equipment	1,175.38	3,000.00	39%
E 101-43220-215 Shop Supplies	783.02	1,500.00	52%
E 101-43220-216 Chemicals and Chem Products	241.52	200.00	121%
E 101-43220-217 Safety Supplies	666.23	1,800.00	37%
E 101-43220-218 Welding Supplies	582.78	1,200.00	49%
E 101-43220-219 General Operating Supplies	221.82	500.00	44%
E 101-43220-221 Motor Vehicles Parts	5,936.65	7,200.00	82%
E 101-43220-222 Tires	1,541.46	4,500.00	34%
E 101-43220-223 Bldg/Facility Repair Supplies	885.36	500.00	177%
E 101-43220-224 Street Maint Materials	32,420.77	68,400.00	47%
E 101-43220-226 Sign/Striping Repair Materials	2,865.72	8,000.00	36%
E 101-43220-229 Equipment Parts	8,469.78	9,600.00	88%
E 101-43220-231 Small Tools and Minor Equip	2,032.24	2,600.00	78%
E 101-43220-306 Personnel/Labor Relations	138.67	400.00	35%
E 101-43220-307 Professional Services Fees	280.00	600.00	47%
E 101-43220-321 Telephone	1,993.81	2,900.00	69%
E 101-43220-341 Personnel Advertising	-	100.00	0%
E 101-43220-342 Legal Notices	61.50	150.00	41%
E 101-43220-381 Electric Utilities	9,557.90	19,000.00	50%
E 101-43220-382 Gas Utilities	5,837.49	10,000.00	58%
E 101-43220-385 Refuse Removal	976.67	3,200.00	31%
E 101-43220-388 Hazardous Waste Disposal	-	500.00	0%
E 101-43220-401 Motor Vehicle Services (Lic d)	9,906.07	8,200.00	121%
E 101-43220-402 Repairs/Maint Machinery/Equip	1,902.98	6,400.00	30%
E 101-43220-403 Bldgs/Facilities Repair/Maint	5,977.96	4,500.00	133%
E 101-43220-404 Street Maint Services	1,087.50	52,000.00	2%
E 101-43220-408 Information System Services	-	600.00	0%
E 101-43220-422 Auto/Misc Licensing Fees/Taxes	327.00	100.00	327%
E 101-43220-431 Equipment Replacement Chgs	125,000.00	125,000.00	100%
E 101-43220-433 Dues and Subscriptions	-	100.00	0%
E 101-43220-434 Conferences/Meetings	185.00	-	N/A
	512,138.38	788,000.00	65%

**City of East Bethel
Balance Sheet
Fiscal Year 2014
8/31/14**

Fund Name	Street Construction - State Aid (402)	Street Capital Projects (406)
G xxx-10100 Cash	32,545.42	982,827.18
G xxx-10200 Petty Cash		
G xxx-10700 Taxes Receivable-Delinquent		
G xxx-12200 Special Assess Rec - Delinquent		658.38
G xxx-12300 Special Assess Rec-Deferred		
G xxx-13100 Due from Other Funds		
G xxx-13200 Due from Other Governments		
G xxx-13300 Due from Other Entities (Loan Payable)		
G xxx-16100 Land		
G xxx-16200 Building		
G xxx-16210 Depreciation		
G xxx-16300 Improvements		
G xxx-16310 Depreciation		
G xxx-16400 Machinery		
G xxx-16410 Depreciation		
Total Assets	32,545.42	983,485.56
G xxx-20400 Sales Tax Payable		
G xxx-20600 Contract Retainage		10,795.64
G xxx-20700 Due to other funds		
G xxx-20810 State Surcharges		
G xxx-21706 Medical		
G xxx-21707 Dental		
G xxx-21710 Medical Cafeteria Exp		
G xxx-21711 Dependent Care Cafe Exp		
G xxx-21712 Medical Cafe Reimb CY		
G xxx-21714 Dependant Care Reimb		
G xxx-21716 Life / Dis		
G xxx-21719 Union Dues		
G xxx-21721 COBRA		
G xxx-21722 COBRA		
G xxx-21724 COBRA (Warren)		
G xxx-22200 Deferred Revenues		658.38
G xxx-22500 Bonds Payable Current		
G xxx-23110 Bonds Payable Non Current		
G xxx-21500 Accrued Interest Payable		
G xxx-23200 Bond Premium		
G xxx-23900 Compensated Absences Payable		
G xxx-24500 Escrow	11,622.59	
Total Liabilities	11,622.59	11,454.02
Fund Balance		
G xxx-25300 Unreserved Fund Balance at 12/31/13	(400,023.04)	713,818.72
Excess of Revenues over Expenses (1/1/14 to 8/31/14)	420,945.87	258,212.82
Total Fund Balance	20,922.83	972,031.54
Total Liabilities and Fund Balance	32,545.42	983,485.56

City of East Bethel
Revenue / Expense Statement
Fiscal Year 2014
1/1/14 to 8/31/14

	Account Description	Actual - 8/31/14	FY 2014 Budget	YTD as a % of Budget
Street Project State Aid				
	E 402-40200-302 Architect/Engineering Fees	20,500.24	-	N/A
	E 402-40200-404 Street Maint Services	-	-	N/A
	E 402-40326-302 Architect/Engineering Fees	-	-	N/A
	E 402-40326-307 Professional Services Fees	-	-	N/A
	E 402-40326-530 Improvements Other Than Bldgs	-	-	N/A
	E 402-43121-302 Architect/Engineering Fees	-	-	N/A
	E 402-43125-302 Architect/Engineering Fees	1,938.17	-	N/A
	E 402-43125-510 Land	-	-	N/A
		22,438.41	-	N/A
Street Project Non-State Aid				
	E 406-40600-302 Architect/Engineering Fees	-	-	N/A
	E 406-40600-307 Professional Services Fees	-	-	N/A
	E 406-40600-342 Legal Notices	-	-	N/A
	E 406-40600-404 Street Maint Services	167,964.33	-	N/A
	E 406-40600-530 Improvements Other Than Bldgs	-	-	N/A
		167,964.33	-	N/A



City of East Bethel Road Commission Agenda Information

Date:

September 9, 2014

Agenda Item Number:

Item 5.0

Agenda Item:

Street Light Request for Viking Blvd and Tri Oak Circle

Requested Action:

Determine if a street light is warranted at the intersection of Tri Oak Circle and Viking Blvd

Background:

Ken Johnson and the residents of Tri Oak Circle are requesting the installation of a street light at the intersection of Tri Oak Circle and Viking Blvd. Tri Oak Circle is one of two access points to the neighborhood of approximately 78 homes and is located on a curve of Viking Blvd. A petition has been signed by numerous residents of the development. Ken Johnson will be available to answer any questions as well.

After the initial street light installation program, the Road Commission and city staff have elected to review new street light locations on a case-by-case basis.

Connexus provided two cost estimates for the street light. The first would include placing a cobra-style LED light on the existing pole on the NW corner of the intersection for \$1,250. The second would include adding a new pole and cobra-style LED light on the SW corner of the intersection for \$2,300. The City has not budgeted any monies for street light installation over the past five years and has removed the line item from the current budget. Funding for this project would have to come from another line item.

Attachments:

5.1) Map of Project Location

5.2) Petition from Residents

Fiscal Impact: As noted

Recommendation(s):

Road Commission Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



Street Light Request Location



Scale 1:4800



Petition – Viking Blvd Street Light

We the undersigned property owners on Tri Oak Circle do hereby petition the City of East Bethel to install a street light at the intersection of Viking Blvd and Tri Oak Circle.

Viking Blvd has a speed limit of 55 miles per hour and has one of the most difficult sight lines approaching from the West. There is a reflective post on both sides of Tri Oak Circle at the intersection. They cannot be seen until a driver is within 300 feet of the intersection which makes it difficult to see the intersection.

Signatures are of owners of property on Tri Oak Circle the exit or enter at the intersection of Tri Oak Circle and Viking Blvd.

<u>Address</u>	<u>Name (please print)</u>	<u>Signature</u>
<u>19520 W Tri Oak Cir NE</u>	<u>Ken Johnson</u>	<u>[Signature]</u>
<u>19520 W Tri Oak Cir NE</u>	<u>Elouise Johnson</u>	<u>[Signature]</u>
<u>19515 E Tri Oak Cir NE</u>	<u>Denise Berry</u>	<u>[Signature]</u>
<u>19556 W Tri Oak Cir NE</u>	<u>KEITH TRYGGESIA</u>	<u>[Signature]</u>
<u>19552 W. TRI OAK CIRCLE</u>	<u>RON PETRIEKA</u>	<u>[Signature]</u>
<u>19548 W. TRI OAK CIR NE</u>	<u>CAAD EVANS</u>	<u>[Signature]</u>
<u>19452 W Tri oak cir NE</u>	<u>Tim Waldold</u>	<u>[Signature]</u>
<u>19448 W Tri Oak Cir</u>	<u>Gail McGuire</u>	<u>[Signature]</u>
<u>19448 W Tri oak Cir</u>	<u>Marty McGuire</u>	<u>[Signature]</u>
<u>19444 W TRI OAK CIR</u>	<u>Steve Windisch</u>	<u>[Signature]</u>
<u>19438 W Tri Oak C</u>	<u>SANDRA JONES</u>	<u>[Signature]</u>
<u>19449 W Tri Oak C</u>	<u>Al Hopman</u>	<u>[Signature]</u>
<u>19422 W. Tri Oak Cir</u>	<u>Michele Hagel</u>	<u>[Signature]</u>
<u>19420 W. Tri Oak Cir</u>	<u>Paul Jaeger</u>	<u>[Signature]</u>
<u>19418 W Tri Oak Cir</u>	<u>Sharon Freytag</u>	<u>[Signature]</u>

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<u>Address</u>	<u>Name (please print)</u>	<u>Signature</u>
<u>19402 W. Tri Oak Cir NE</u>	<u>Jan Voss</u>	<u>Jan Voss</u>
<u>4838 S. TRI OAK CIR N.E</u>	<u>MARK & CONNY RIME</u>	<u>Mark Rime</u>
<u>4842 So Tri OAK Cir NE.</u>	<u>Tom Murphy</u>	<u>Tom Murphy</u>
<u>19409 E. Tri OAK Cir NE.</u>	<u>Constance P. Schus</u>	<u>Constance P. Schus</u>
<u>4848 S. TRI OAK CLR, NE</u>	<u>DAVE BELDEN</u>	<u>Dave Belden</u>
<u>4856 S. Tri Oak Circle NE</u>	<u>Angie Nechart</u>	<u>Angie Nechart</u>
<u>4860 S. Tri - Oak Cir NE</u>	<u>Sherri Bahr</u>	<u>Sherri Bahr</u>
<u>4860 S TRI OAK CIR NE</u>	<u>Maul Bahr</u>	<u>Maul Bahr</u>
<u>4906 S</u>	<u>Ken Olson</u>	<u>KEN OLSON</u>
<u>4910 S Tri oak circle</u>	<u>Tim Hammack</u>	<u>Tim Hammack</u>
<u>4914 S Tri Oak Cir NE</u>	<u>Amanda Hanson</u>	<u>Amanda Hanson</u>
<u>4918 Tri OAK Cir</u>	<u>Tom Dotseth</u>	<u>Tom Dotseth</u>
<u>4922 Tri OAK Cir</u>	<u>Roger Toussaint</u>	<u>Roger Toussaint</u>
<u>19503 E Tri. Oak Cir</u>	<u>Louise E. Fierfield</u>	<u>Louise E. Fierfield</u>
<u>19439 E. TRI OAK CIR</u>	<u>BARB BOULJON</u>	<u>Barb Bouljon</u>

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Signatures are of owners of property on Tri Oak Circle the exit or enter at the intersection of Tri Oak Circle and Viking Blvd.

<u>Address</u>	<u>Name (please print)</u>	<u>Signature</u>
<u>19534 West Tri Oak Circle</u>	<u>John Czrowsky</u>	
<u>19414 19414 W Tri Oak Circle NE</u>	<u>Mary Ellen Vaight</u>	<u>Mary Ellen Vaight</u>
<u>4935 S Tri Oak NE</u>	<u>Wendy Mickman</u>	<u>Wendy Mickman</u>
<u>19363 E Tri Oak Circle NE</u>	<u>Allen Mueller</u>	<u>Allen Mueller</u>
<u>19403 E Tri Oak Circle</u>	<u>Sandy + Din Mayer</u>	<u>Sandra J. Mayer</u>
<u>19411 E Tri Oak Cir</u>	<u>Karen Weist</u>	<u>Karen Weist</u>
<u>19449 E Tri Oak Cir</u>	<u>Lori Kratz</u>	<u>Lori Kratz</u>
<u>19431 E Tri Oak Cir</u>	<u>Leo R Moellerman</u>	<u>Leo R Moellerman</u>
<u>19426 E Tri Oak Cir</u>	<u>Barb McGlade</u>	<u>Barb McGlade</u>
<u>4877 N. Tri Oak Cir</u>	<u>Lori Bean</u>	<u>Lori Bean</u>
<u>4972 N Tri Oak Cir</u>	<u>Rod Breivick</u>	<u>Rodney Breivick</u>
<u>19435 E Tri Oak Cir</u>	<u>Will Bauer</u>	<u>Will Bauer</u>
<u>19507 E Tri Oak Cir</u>	<u>Carl Ege</u>	<u>Carl Ege</u>
<u>19515 E Tri Oak Cir</u>	<u>Denise Berry</u>	<u>Denise Berry</u>
<u>19519 E Tri Oak Cir</u>	<u>Craig Wendt</u>	<u>Craig Wendt</u>



VIKING BLVD
50 feet east of Tri Oak Circle



VIKING BLVD
300 feet east of Tri Oak Circle



City of East Bethel Road Commission Agenda Information

Date:

September 9, 2014

Agenda Item Number:

Item 6.0

Agenda Item:

Drainage Improvements for 181st LN

Requested Action:

Discuss options for drainage improvements for Nordin Estates

Background:

The Nordin Estates Development was constructed in 1972. Lots 13 & 14, Block 4, have experienced ponding concerns since their homes were constructed in 1980. With the recent high water levels from heavy rains the issue has returned. The City pumped water for four days this spring/summer to help alleviate the problem, but pumping is only a temporary fix.

The design of the drainage does not allow for any storm water to flow out of the area until it has reached a level where it is over the elevation of the drain fields and approaching basement levels. The construction met city design standards at that time but would not meet current engineering standards. The storm water was designed to flow south from the development across private property and into Ham Lake where a large wetland is located and eventually into Coon Lake. In order for the storm water to flow properly and reach the wetland, excavation would be required in both East Bethel and Ham Lake.

Attached are the City Council Minutes from October 15, 1997 as well as a letter to the City Council in October of 2002. These items help outline the issue. Residents from the neighborhood have indicated that they will be available at the meeting to answer any questions and provide input.

Attachments:

- 6.1) Map of Project Location
- 6.2) Letter to City Council October 2002
- 6.3) City Council Minutes October 15, 1997

Fiscal Impact: To be determined

Recommendation(s):

Road Commission Action

Motion by: _____

Second by: _____

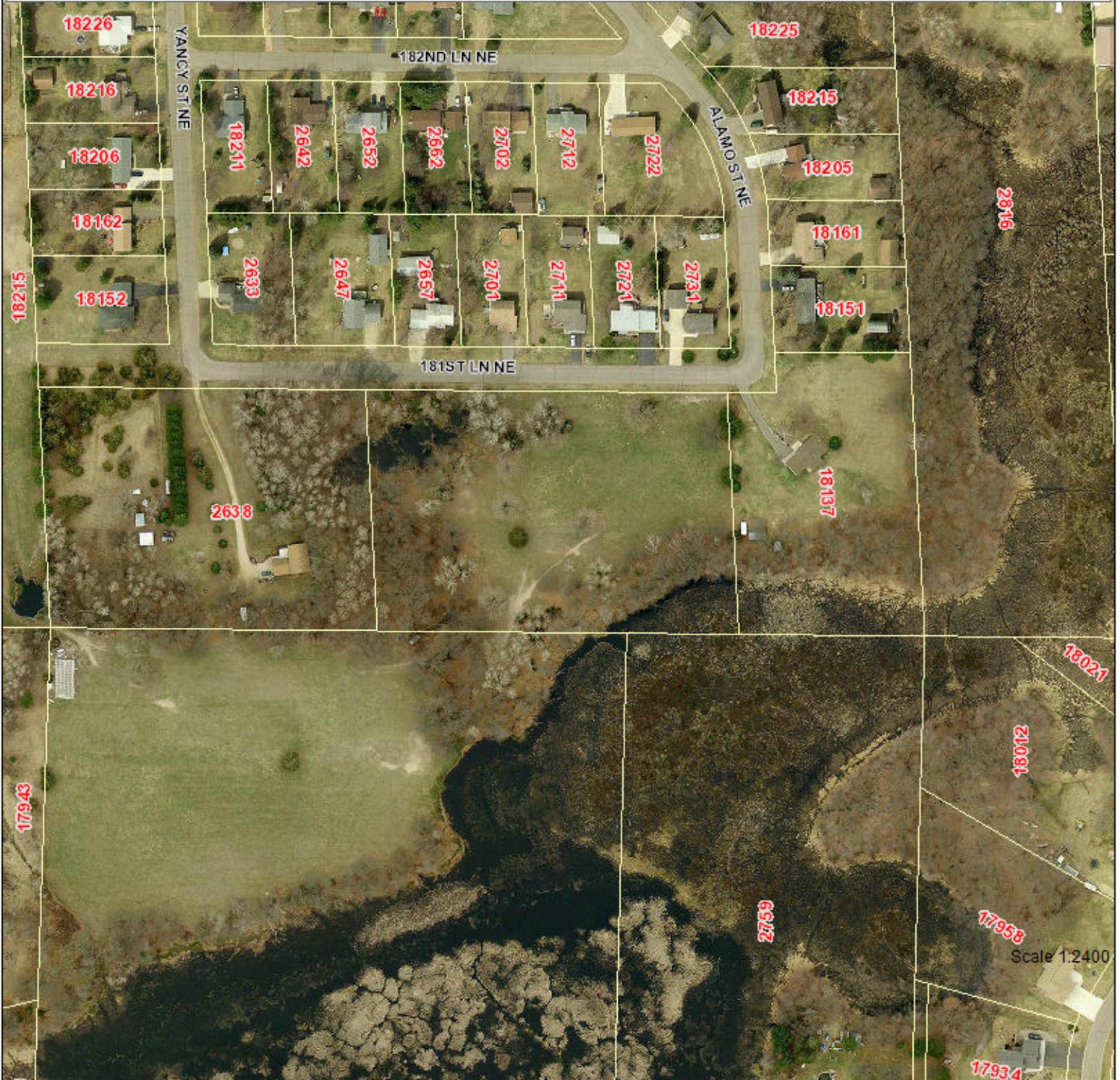
Vote Yes: _____

Vote No: _____

No Action Required: _____



181st LN Drainage Improvements



Scale 1:2400



Stanley L. and Virginia D. Conwell
2633 181st Lane N.E.
Wyoming, MN 55092

Rec'd 10.28.02
Council Agenda

October 21, 2002

Honorable Mayor and City Council
City of East Bethel
2241 – 221st Avenue NE
Cedar, MN 55011-9631

Subject: Rain-water/Storm-water Run-off –
Along 181st Lane Nordin Estates, City of East Bethel, Anoka County, MN

Dear Mayor and Council,

Nearly 10 years ago my wife and I, along with several of our affected neighbors, approached the East Bethel City Council to help resolve water run-off problems reoccurring over the course of several years. We were told that the problem would be addressed and a proposal would be presented. No correct action to remedy this ongoing and reoccurring problem has ever been done by the City of East Bethel even though it is registered as a known problem area for several years and is recorded as such in the Water Management Plan.

In 1982 when the proposed street improvement plan was being implemented some assumptions and recommendations were made to the city engineer by Comstock and Davis, Inc. about the drainage of storm water run-off. It turns out that these assumptions and recommendations were incorrect because the plan as outlined assumed that the water run-off from storm events and snow melt would be handled by ditches and 14" culvert placed under 181st Lane. The collection of water would then flow south through the drainage easement ditch and into the Coon Lake Water Shed area located in Ham Lake Township. Simple and easy, the thing is that water does not flow uphill. The so-called water run-off plan was corrupt before it was implemented. The water run-off intended Coon Lake Water Shed collection area level is 3'-5' above the ditches that run along 181st Lane.

The street improvement plan shows a bituminous swale for 181st Lane on both sides of the road with a 10' wide drainage easement that runs 364' along the east boundary of property of Lot 11 Block 3 of Nordin Estates and was supposed to take care of large rain and water run-off problems. Unfortunately the existing drainage easement ditch was never cleared out properly and in fact even if the easement ditch were cleaned out the water would still be required to run uphill. As you can see, this is counter to the intended flow for water that accumulates on the property that includes Lots 14, 13, 12, 11, and sometimes 10 of Block 4 along with Lots 10 and 11 of Block 3.

Since the bituminous roads were established in the late 1980's, flooding of property along 181st Lane has occurred regularly for Lots 14, 13, 12, of Block 4 along with Lots 10 and 11 of Block 3. This year has been particularly bad with continued standing water beginning in April 2002 and still present as of the writing of this letter.

In 1997 again a few of the homeowners petitioned the city council to try and remedy the problem of long term standing water that had caused property damage. Once again the findings from the city engineer was that there was nothing he or his team could do since the water run-off from the property north of 181st Lane, between Lots 13 and 14 of Block 4 in the Nordin Estates was being hindered by a property owner (Lowell Friday) south of 181st Lane, Lots 10 and 11 who has since blocked the culvert and bituminous swale adjacent to the easement ditch which prevents any drainage of water from property Lots 12, 13, and 14 of Block 4. The homeowners were told that the city would not help, so the matter was dropped because the full financial burden was being placed in the laps of the 3-5 homeowners that couldn't afford to fund such a costly project as costs projections were in the \$100K range.

This area has been listed as a problem area in the East Bethel Water Management Plan Documents (Section 3.4.6) for several years and most recently up-dated November 1999. The EBWMP also states that it is the cities responsibility to maintain drainage ditches and drainage easements. Neither has been done which demonstrates negligence in water management of this known problem area.

A proper water drainage action plan of property for Lots 12, 13, and 14 of Block 4 of Nordin Estates needs to be adopted. The current plan and measures implemented since the late 1980's for this area has been nil. Since the intended water run-off area into Coon Lake Water Shed will not occur, doing nothing is not an acceptable plan either. It has been suggested that a transfer lift station be built so that water will be collected between Lots 13 and 14 and pumped into the storm drains located north of the problem area on 182nd Avenue of Nordin Estates. That water would then empty into the designated collection pond just south of 183rd Avenue and east of Lot 1 Block 3 of Nordin Estates.

Anoka County Commissioner Dick Lang observed the flooded property between Lots 13 and 14 first hand on September 9th of this year. He told me that he would get back to me by the end of the week; but as of today has not replied or acted on this problem. Our concern grows as this area has been flooded since late April 2002. The water is stagnating and the mosquitoes this year have been unbelievable. The West Nile Virus is becoming a national issue and a state issue. Having stagnate water 1'-2' deep on our property over the past 7 months is very unsettling. Especially since the city or county still has made no effort to do anything to remedy this problem over these many years.

I have looked over the water management plan and no where in this plan does it show or state that property between Lot 13 and Lot 14 just north of 181st Lane has been designated as a water collection area or swale. Since this is true, our question is this. – By what authority is the storm water allowed to flow from several homes (at least 11) along Yancy Street Lots 1 through 8 of Block 1 and Lots 1 and 9 of Block 2 and Lot 1 of Block 4 from 183rd and 182nd lanes down into our property and flood our yard and wooded area along with our neighbor's property which also remains flooded today and has for several months at a time? The neighbors north and west of us

remain nice and dry while we've shouldered the entire burden and suffered the problems associated with months of stagnating water on our property.

Looking at the situation today, you can clearly see that the city council chose the easiest and simplest route to try and remedy the water drainage problem. They made some decisions without carefully and completely understanding the impact of their decisions on the residence of Lots 12, 13, and 14 of Block 4 in the southwest part of the neighborhood in Nordin Estates.

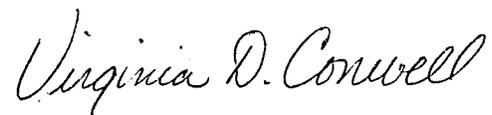
We are requesting written documentation for authorizing and implementing the Water Management Plan for the problem area listed in Section 3.4.6. Please provide in writing the legal documents that gives the city of East Bethel City Council or other representative of the city the authorization to use property of Lots 13 and 14 in Nordin Estates as a designated water collection area or ponding area for storm events. Also, who gave the city engineer the authorization to use my property and my neighbor's property between Lots 13 and 14 just north of 181st Lane as a designated water collection area or ponding area for storm events?

As part of the cities water management plan there needs to be action steps to be acted upon in order to correct problems as they surface. A plan or methodology with no action steps is merely words in a book. There needs to be provisions or methods to show who and how the plan will be implemented.

Due to the continued flooding on property of Lots 13 and 14 in Nordin Estates, we (the homeowners of said property) may need to be able to purchase flood insurance to help alleviate some of the risk of additional flooding and protect our homes from the risk of increased property damage caused by in adequate drainage. Please look into this matter and reply in writing before the first city council meeting in November 2002.

Sincerely,


Stanley L. Conwell


Virginia D. Conwell

fire treated) allowed to remain for storage at 2 ½ feet from the new lot line. Pin numbers to be combined into the two lots so they cannot be split in the future. Roll call taken in favor: Jacobson, Gjemse, Hunter, Hintz; motion carried.

Steve Strandlund Council did not discuss Steve Strandlund's sketch for Dirt Works, Inc., as Strandlund was not at the P & Z meeting to present it.

Weiss Economy Canvas Paul Weiss was present at the P & Z meeting to propose his new business, **Economy Canvas** at 18531 Highway 65 NE (PIN 32 33 23 13 0014). P & Z asked them to come back with their site plan and Doug Nord's comments for review. Council will also review this in the future following P & Z's recommendation.

P & Z Mtg P & Z meeting for November has been changed to November 6, 1997.

Glenn Terry New P & Z member P & Z Members Voss and Boyer believe Terry would be a helpful member addition to the P & Z Committee. Motion by Jacobson, seconded by Gjemse to **accept Glenn Terry as a new member of the P & Z committee**. All in favor; motion carried. He was present at the last P & Z meeting and supplied his resume for review. City Council appreciates the quick turn around and quality of Latvala's P & Z minutes, but if it happens in the future where P & Z is scheduled the night before Council, the P & Z items should be addressed at the following meeting to give Council members an opportunity to review the minutes and time to consider recommendations.

Engineer's Report Nordin Estates Drainage Problem City Engineer, Larry Koshak reported on the Nordin Estates drainage problems being experienced by the Conwells at 2633 181st Ave. NE. He supplied a visual exhibit of the area that will be left for the city files. Koshak then reviewed all of the elevations of the bodies of water around Nordin Estates and added that the water appears to be flowing in the direction of the lake. There is less than a three foot difference between this development and the lake. Coon Lake is at 903.43, and according to records, that seems to be a normal level. The first pond going west from the lake on 183rd Ave., the elevation is 905.89, and across the road, it was 905.74. Further down 183rd to the west, that pond is 906.49 on the north, and 905.99 on the south so it's about 1/2 foot higher on the north side than on the south. It tells them that the ground water is flowing in the direction towards the lake. The pond located in the SW corner of the map is located in Ham Lake and flows to the Coon Creek watershed district and was at 906.87, almost 3 ½ feet higher than Coon Lake in the Sunrise River Watershed district. A pond just south of the plat is 905.47. The general groundwater level, or average, in the area is approximately 906 or a little less.

The main problem is on Lots 13 & 14, Block 4, Nordin Estates which is an area that was a wetland and the natural drainage went to that ponding area which was partially filled in 1972 prior to criteria not allowing filling in a wetland. There was a wetland there and the natural drainage went to that ponding area. Koshak's map showed the drainage area that pertains to the problem with a dotted line. The drainage for the rest of this plat goes to the pond on the northeast corner.

The two homes on Lots 13 & 14 are split levels and Koshak assumes their basement level is approximately 910 elevation. There is a pipe under the road at 908.88 so the water does not flow across that until it hits that elevation and the water ponds between the lots. If the water level goes up that high, then their septic tanks or drainfields are in the water table and will take on water. The lowest elevation in the pond south of the street is about 907 so there is not a lot of storage on the south side. Now the groundwater is down to 904.82 in a hole dug by the surveyors in the ponding south of the road. An estimate of three or four acre feet of storage would be needed to drain the plat; the current ponds will carry about 1 ½ acre feet. On that condition, there is potentially a problem.

Conwells were present and stated that sewer experts have told them that a mound septic system will only be a temporary fix. They would still need a drainfield which would still be under water. The water table is lower than the pond they are to drain it to (pond is at 906).

Koshak said that from these numbers, it appears that the drainage system has some problems, and although he does not see evidence that there were any easements acquired over the property to the south for a pond, suggests that possibly the Maintenance Dept. might attempt to help alleviate some of the problem by digging it out where they can but leaving the pipe. Hunter asked about other possible outlets for this drainage. Koshak stated that the pond to the southwest is in Ham Lake and in the Coon Creek watershed district, and it is not likely feasible to pipe, lift and pump to Coon Lake through two different watersheds, two cities, etc. Koshak continued by saying the primary problem is the water table; these are the lower lots of the area, and even if the city dug out the ditch a little and/or constructed ponds to store a little more water, in a large storm, water would feed back to this property.

Hunter asked if there is an area the City can dig out to outlet this drainage? Jacobson said it basically drains back into the swamp part of the lake in the back. Other suggestions and options were discussed; however it appears there really is no solution for the drainage problem. The property is in a low section and the natural flow of water is to that area where it has always been.

Conwell discussed the water run off coming from Yancy, 181st and 182nd dumping into their property, flowing over their septic tank. It is also killing off many of their trees. They feel it is due to the poor layout and construction of these roads' drainage system and asked if that is allowed? Response was that the water would have run there regardless of the road being there or not. Gjemse believes that bituminous improvements of the roads accelerate the flow of the water. Koshak said it is a very short duration watershed and the flow pattern hasn't been changed. The Conwells may want to try creating an artificial water table by creating a pond between them and Olsons may provide a little more storage for some of the water. Gjemse said apparently this development had lots approved that are not up to code for today's

standards. However, in 1972 the standards were not so stringent and it was buyer beware.

Conwell asked why there are no storm drains on 181st? Koshak said the road and drainage were too low. There is not much more you can do in that circumstance. A resident asked if there is any way to get the flow of water changed? Koshak said the run off is greater than that. He discussed where the water flows and offered an option that a foot and a half storage area could be obtained, but a very large storage area would be needed to keep that water. An open pond can hold more.

The Conwells asked for some help or direction. They have looked at costs involved in moving their septic to the back yard. They are willing to put in a mound system to help alleviate the problem; however they state they have been told that this is only a temporary fix. Conwell said that water in their back yard is at one foot below the surface, and a mound system (or any septic system) must be 3' above water table. Koshak said that apparently there is no instant solution to this problem, and they should work with the building inspector and sewer designer on their septic system.

The Conwells went on to discuss their frustration with this problem and some hearsay regarding the original development. They were told by Lowell Friday that drain pipes would be installed and they never were. Koshak has reviewed the construction plans and everything has been built per plans. The developer has followed the drainage pattern developed when platted in 1972. The 1982 construction improvement plans did not change what was already there. Conwell then asked if in Koshak's opinion if it was done properly; Koshak said it was for that time period.

The Conwells asked if the City can change the flow of water? Koshak said that is where it drains and there is no where else for it to go. Conwells feel the city should help them and believe it is an injustice to them as homeowners to have these drainage problems. Mrs. Conwell said she was the original owner in 1980 and that is when their septic system was put in. Hintz said the septic system is their responsibility; it is 17 years old. Septic system codes have been upgraded since then. Their home is on one of the lowest lots where water drains to naturally. Koshak added that when the drainage pattern was developed for the plat and although the water levels go up and down in cycles, they are at an average and it has not changed much in 15 years. The Conwells said that the problems have been bad for the last 6 years and they have been into the City previous times to address these issues. Koshak stated that the water level is still at an average and he does not foresee it changing much.

Hunter asked if the Sunrise River Watershed can come up with some type of solution; Jacobson stated that it comes back to the City and City Engineer for solutions. Hunter believes there should be some point or area to receive this run off water and that water issues should be dealt with through the DNR, the Army Corp., etc. even if pumping to Coon Lake. Koshak said it would require approvals from several jurisdictions to attempt to pump to Coon Lake and it would be a very expensive process and a lot of

time and would not be beneficial to all parties. Fees would likely be the responsibility of the benefiting property owners of Lots 13 & 14 and possibly 12, Nordin Estates. In 1980, we were in a drought cycle when these two lots (13 & 14) were purchased and built on. The original sketch for the plat showed the low areas. Digging out a new pond to catch more of the water is an option which may help some. The Conwells would be responsible for that. Hintz summarized the 17 year old septic system is their responsibility, and acknowledged the city has put in further studies here again, and although the council is concerned, this was the low area of the plat and water has always run there and will continue to do so.

Palisade Pine Final Plat Koshak did not want to make recommendations this evening regarding the Final Plat and acceptance of the improvements for Palisade Pine. The paving was done today but they have not gotten the test results for bituminous nor core samples; the utilities and shoulder gravel are not in yet. Randall stated that the title work is fine.

Roger Kolstad, representing the developer, was present to request conditional final plat approval subject to Koshak's letter recommending approval. He said due to weather conditions and snowballs soon coming, it will save new home builders about a week to get started immediately following the engineer's approval. He stated that the blacktop was done today, with the utilities scheduled for Monday and seeding to follow. Kolstad added that continued work on the property helps deter vandalism.

Randall stated that conditional approval should not be given without security. Koshak's letter of recommendations will include the letter of credit amount required for work that needs to be completed. Motion by Hintz to approve execution of the final plat and acceptance of the improvements of Palisade Pine effective when Koshak approves the construction of improvements, letter of credit received with executed development agreement for any unfinished items and two year maintenance security, park dedication and all other fees paid. Motion seconded by Hunter. All in favor; motion carried.

Larson's Oak Hills Letter of Credit Exp As per Koshak's report that all items were taken care of and recommendation for release of letter of credit, motion by Hunter, seconded by Gjemse to release Larson's Oak Hills 2nd Addition Letter of Credit for 2 year warranty which expires 10-26-97. All in favor; motion carried.

Pine Crest Estates Letter of Credit Koshak noted that about 10% of the turf establishment in Pine Crest Estates doesn't look that good, but the rest looks fine. The two year warranty is sufficient to cover any reseeded if needed and recommended release of the \$1500. Motion by Hintz, seconded by Jacobson to approve release of the \$1500 Pine Crest Estates letter of credit with any additional turf establishment required to be covered under the two year security. All in favor; motion carried. Hintz recommends that non-controversial releases for the letters of credit items be added to the consent agenda for approval.

Pine View As per recommendations of the city engineer and maintenance supervisor, motion by



City of East Bethel Road Commission Agenda Information

Date:

September 9, 2014

Agenda Item Number:

Item 7.0

Agenda Item:

No Parking Signage along Lakeshore Drive

Requested Action:

Recommend if No Parking signs are required along Lakeshore Drive

Background:

The City of East Bethel has received complaints that vehicle and boat trailer parking along Lakeshore Drive in the Coon Lake Beach development is interfering with traffic sight lines and the right of way areas adjacent to private property. The areas in questions are near the two boat launches located at Forest Rd and Dogwood Rd. Currently the entire lake side of Lakeshore Drive is posted as no parking. Staff is seeking direction to see if the inland side of Lakeshore also requires any type of parking restrictions.

Per City Code, Section 70-1 (a), Minnesota Statute Chapter 169 has been adopted to regulate the uses of highways, streets, and alleys within the city and have been hereby incorporated in and made a part of this section as completely as if set out here in full. 169.34 (a) specifies that no person shall stop, stand or **park** a vehicle, except when necessary to avoid conflict with other traffic or in compliance with the directions of a police officer or other traffic-control device, in any of the following places as listed in this statute, particularly:

- (7) Within 30' upon the approach to any flashing beacon, **stop sign**, or traffic control signal located at the side of a roadway.

Attachments:

7.1) Photos of intersections

Fiscal Impact: To be determined

Recommendation(s):

Staff recommends that unless there are additional safety concerns only those areas affected by the above statute be designated as no parking areas on the inland side of Lakeshore Drive.

Road Commission Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____



Forest Rd and Lakeshore Dr (Looking West)



Forest Rd and Lakeshore Dr (Looking East)



City of East Bethel Road Commission Agenda Information

Date:

September 9, 2014

Agenda Item Number:

Item 8.0

Agenda Item:

Council Report and Other Business

Requested Action:

Informational Item

Background:

Staff and the Roads Commission will discuss current issues facing the City Council with the City Council liaison, Tim Harrington.

Attachments:

Fiscal Impact:

Recommendation(s):

Road Commission Action

Motion by: _____

Second by: _____

Vote Yes: _____

Vote No: _____

No Action Required: _____