

EAST BETHEL CITY COUNCIL MEETING

APRIL 16, 2014

The East Bethel City Council met on April 16, 2014 at 7:30 PM for the regular City Council meeting at City Hall.

MEMBERS PRESENT: Bob DeRoche Ron Koller Tim Harrington
 Tom Ronning

MEMBERS ABSENT: Heidi Moegerle

ALSO PRESENT: Jack Davis, City Administrator
 Mark Vierling, City Attorney
 Craig Jochum, City Engineer
 Fire Chief Mark DuCharme
 Mike Jeziorski

Call to Order The April 16, 2014 City Council meeting was called to order by Mayor DeRoche at 7:30
Pledge of PM. The Pledge of Allegiance was recited.
Allegiance

3.0 **Koller made a motion to adopt the April 16, 2014 City Council agenda, as presented..**

Adopt **Ronning seconded.**
Agenda

Harrington requested that item 4.0 Xcel Gas Franchise be pulled from the agenda and that item 8.0 G.3, hire of temporary clerical assistant be added to the agenda.

Mayor Deroche requested that item 8.0 G.4, termination of the Cable Technician, be added to the agenda.

All voted favor of the amended motion.

All voted in favor of the main motion as amended.

4.0
Presentation Mr. Brad Falteysek, representing the City's audit firm of Abdo, Eick & Meyers, LLP,
4.0A presented the 2013 Annual Financial Report. The conclusion of the report was an opinion
2013 Audit that the financial statements were presented fairly in all material aspects. They also noted
Report that they did not detect any materially weaknesses in the internal controls of the City. They
Presentation summarized that the General Fund had a surplus of \$360,820 in 2013 and ended the year
 with a Fund Balance of \$2,982,714 or 62.1% of 2014 budgeted expenditures. They also
 summarized the operating results from the City's special revenue, debt service and
 enterprise funds.

After the Auditors presentation, it was requested by the City Administrator to move Item D.1, Resolution 2014-13, Accepting the 2013 Audit Report for consideration at this point in the Agenda. Resolution 2014-13 formally accepts and adopts the 2013 Annual Financial Report and directs the submission of the Annual Financial Report to the State Auditor.

Koller motioned to accept the 2013 Audit Report, as presented and direction to submit the report to State Auditor. Harrington seconded; all in favor motion carried unanimously.

4.0B
Xcel Gas
Franchise
Agreement

~~Davis presented the staff report and explained that Xcel's franchise agreement for the purpose of constructing, operating, repairing and maintaining a gas distribution system expired on March 14, 2014. Their proposed franchise agreement is in accordance with our Code with a minor variation in Section 9 Franchise Fee and the addition of new Section that relates to tree trimming. We granted a Natural Gas Franchise agreement with Centerpoint (Ordinance 214) in 2007.~~

~~The City does not collect a franchise fee from Xcel, Centerpoint or Connexus.~~

~~It was noted the following attachments had been provided for the Council's review:
Attachment #1 City Code, Appendix B Franchises, Article III, Sections 1-12, Natural Gas Franchise Agreement
Attachment #2 Proposed Franchise Agreement submitted by Xcel
Attachment #3 Revised Franchise Agreement with City Attorney's Comments~~

~~Staff recommends that Council consider comments by the City Attorney and consider approving the Xcel Gas Franchise Agreement.~~

4.0C
Sheriff's
Report

Commander Shelly Orlando presented the March 2014 Sheriff's Report.

DWI's: There were 3 DWI arrests in March. One arrest involved a suspicious vehicle that was parked at a business after hours. The deputy saw a male standing outside of the vehicle, near the business. The male then got into his vehicle and left. The deputy believed the male may have been attempting to break into the business and began to follow the vehicle. The deputy attempted to pull over the vehicle, after observing a traffic violation, at which time the vehicle fled at a high rate of speed, traveling east on Viking Blvd. The deputy pursued the vehicle and the driver lost control in the city of Wyoming, striking some mailboxes. The driver smelled of alcohol and there were empty containers in the vehicle. The driver refused to submit to testing and had a drivers license status of DAC-IPS. The driver was arrested for felony fleeing, gross misdemeanor dwi, gross misdemeanor refusal to test and gross misdemeanor driving after cancellation, inimical to public safety, and misdemeanor open bottle. The other two arrests were a result of traffic violations.

Thefts: Twelve reports of theft were made in March. Three were no pay gas drive-offs. Of the three, one was resolved. One license plate that was reported turned out to be stolen. A snowmobile trailer had been stolen from a vehicle while parked at a local business. The business did have surveillance video which showed a newer dark colored Chevy Impala with a sunroof and spoiler taking the trailer. There were three male suspects seen on the video. One theft report involved a financial transaction card fraud report that had occurred in New Mexico. The victim doesn't know how his card number was used, as he still had the card in his possession. There was a report of gas siphoning during daytime hours in the Coon Lake beach community. There was also a report of cash and prescription medication being stolen from a vehicle overnight, that was parked in the driveway. One report involved an acquaintance being named as a suspect in the theft of items from a residence. There was an attempted theft of auto parts where suspects were located and taken into

custody.

Burglaries: There were two reported burglaries. One involved a home that had been entered but had not items taken. There was an amount of used kitty litter left behind. The reported suspect is an acquaintance of the homeowner, who believes the suspect made entry in retaliation for a recent court order. The second burglary involved a foreclosed upon home that had the furnace, water heater and washer/dryer taken.

Damage to Property: There were two reports of damage to property. One report involved several chickens and a turkey being killed by a dog trespassing upon private property. The case is under investigation. The second incident involved damage to a home caused by a renter. That case is under investigation as well.

Arrest Breakdowns:

Felony: 4

- Violate Domestic Abuse Order – 1
- Flee Peace Officer in a Motor Vehicle – 1
- Possession of Burglary Tools – 2 (same incident)

Misdemeanor: 5

- 4 were from the same incident that involved the attempted theft of auto parts – 2 for theft and 2 for trespass
- 1 – possess small amount of marijuana in motor vehicle

**5.0
Public
Forum**

No one signed to speak at the Public Forum.

**6.0
Consent
Agenda**

Item A Bills/Claims

Item B Meeting Minutes, April 2, 2014 Council Meeting
Meeting minutes from the April 2, 2014 City Council Meeting are attached for your review and approval.

Item C Res. 2014-11 Designating 2002 Ford F-550 Light Duty Truck Surplus Property

The 2002 Ford F-550 light duty truck has outlived its useful life as a dependable vehicle for the City’s maintenance needs. With numerous breakdowns and requiring many repairs, the cost to maintain the vehicle has exceeded its value. After 12 years of snow plowing parking lots and cul-de-sacs, pulling trailers, hauling material, and 126,000 miles, it has reached the end of its projected service life. This is a scheduled replacement and budgeted for in the Equipment Replacement Fund.

Staff recommends adoption of Resolution 2014-11, Declaring the 2002 Ford F-550 Surplus Property and directing the vehicle be traded in on a replacement vehicle.

Item D Approve Purchase of Light Duty Truck with Dump Box and Snowplow
As part of the City’s Equipment Replacement Program, the 2002 Ford F-550 light duty truck is scheduled for replacement in 2014. This is a regular replacement for this item. This piece of equipment has reached the stage in its service life where the maintenance costs are

becoming excessive and are approaching the value of the truck. Due to higher maintenance costs, increased down time and lower productivity of this vehicle, City staff recommends that we replace the 2002 Ford F-550 light duty truck.

Staff has checked state contracts for light duty trucks with minimum specifications of a one ton frame, diesel engine, dual rear wheels and the ability to have a dump box and hoist mounted. This is consistent with the vehicle that will be replaced. Staff has reviewed the three options for the cab and chassis on state contract from the three major truck manufactures and has determined that the Ford F-450 provides the best value and the lowest cost. The following information provides pricing data for the cab and chassis portion of the replacement program.

Single Axle Dump Trucks – Cab and Chassis

<u>Model</u>	<u>Dealer</u>	<u>Cost</u>
2015 Ford F-450	Midway Ford	\$39,895

Staff researched truck components on the state contract that included a 9’ dump body with hoist and front snow plow. From a review of many different manufacturers, the quote provided by Aspen Equipment best fit the city’s needs at the lowest price. The quote includes a 9 foot Henderson box with fold down sides, corrosion resistant bed material, strobe lights, and a Western snowplow.

Dump Body and Plow

<u>Model</u>	<u>Dealer</u>	<u>Cost</u>
Henderson and Western	Aspen Equipment	\$19,264

Funds for this acquisition are provided for in the Equipment Replacement Fund. Funding was budgeted at \$49,000 for replacement of the Ford F-550. The trade-in value of the 2002 Ford F-550 has been quoted at \$6,500 and would be deducted from the cab and chassis purchase price bringing that cost to \$33,395. The total purchase price of the completed truck after the trade-in would be \$52,659. All prices are directly from the State Contract for 2014-2015.

Staff recommends the purchase of the Ford F-450 from Midway Ford with box and plow equipment from Aspen Equipment for a total cost of \$52,659. This equipment will meet our current needs and provide a reliable snow plow and light duty truck with a projected service life of 12 years.

Item E Ham Lake Chamber of Commerce-Gambling Premise Permit

The Ham Lake Chamber of Commerce is requesting approval of a Premise Permit for Lawful Gambling Activity at The Moonshine Whiskey. The Ham Lake Chamber of Commerce has supported and continues to support the East Bethel community and businesses in many civic endeavors. They have submitted the two required State forms and the City Application which are required for the City approval of the Permit. Staff recommends approval of Resolution 2014-12.

Item F Approve Purchase Fire Department Light Duty Grass Fire Truck with box

As part of the City’s Equipment Replacement Program, the 1989 Chevrolet One Ton light duty truck is scheduled for replacement in 2014. This is a regular replacement for this item. This piece of equipment has reached the stage in its service life where the maintenance

costs are becoming excessive and are approaching the value of the truck. Due to higher maintenance costs, increased down time and lower productivity of this vehicle, City staff recommends that we replace the 1989 Chevrolet One Ton light duty truck.

Staff has checked state contracts for light duty trucks with minimum specifications of a one-ton frame, diesel engine. This is consistent with the vehicle that will be replaced. Staff has reviewed the three options for the cab and chassis on state contract from the three major truck manufacturers and has determined that the Ford F-350 provides the best value and the lowest cost. The attached information provides pricing data for the truck, emergency and safety equipment. The existing pump on the 1989 Chevrolet will be repurposed to the new grass Truck and only the tank will be replaced.

The budgeted amount for this purchase is \$ 65,000. The bid cost for this purchase is \$63,960.96.

Mayor Deroche requested that Item E be pulled.

Harrington requested that Item F be pulled.

Ronning motioned to approve A, B, C and D. Koller seconded; all in favor, motion carried.

Item E-Mayor Deroche thanked the Ham Lake Chamber of Commerce for their support for East Bethel activities and for their donations for fireworks for Booster Day for 2013.

Item F-Harrington requested information on for the inclusion of an extended warranty on the purchase of the Light Duty Grass Fire Truck. Harrington stated that he noticed it wasn't part of the Public Work's purchase request and was interested to know if there was any value in adding this item to the purchase. Chief DuCharme explained that the Fire Department has traditionally purchased the extended warranties and in his opinion were worth the extra expense but could be removed if Council desired.

Mayor Deroche motioned to approve E; Harrington seconded; all in favor, motion carried unanimously.

Harrington motioned to approve F; Koller seconded; all in favor motion carries unani mously

7.0 Commission, Association and Task Force Reports

New Business

7.0 A None.
Planning
Commission

7.0 B None.
Economic
Development

7.0 C None.
Park
Commission

7.0 D None.
Road
Commission

8.0 None.

**Department
Reports**

8.0 A
Community
Development

8.0 B Jochum presented the staff report and explained that a Minnesota Department of Natural Resources Water Appropriations Permit is required for all water systems that pump more than 1,000,000 gallons of water per year. Wells No. 3 and No. 4 that service the Phase 1 Project 1 Utility Area will require a permit. As part of the application the City is required to develop a Water Supply Plan. A copy of the draft plan is attached. Staff will presented the plan at the council meeting.

8.0 B.1
Water
Emergency
and
Conservation
Plan

The following attachments were provided for the Council's review:

1. Draft Water Supply Plan
2. Permit Application for Appropriation of Water of the State

Jochum explained that growth projection numbers in the plan were based on the most recent population projections. He also explained that the purpose of the plan was to comply with the DNR requirements.

Harrington motioned to approve the Water Supply Plan, as presented. Koller seconded; all in favor, motion carried unanimously.

8.0 C None.
City Attorney

8.0 D
Finance

8.0 D.2 Davis presented the staff report and requested that Council consider adopting Resolution 2014-14 Revised Fund Balance Policy

2014-14
Revising
Fund Balance
Policy
The City of East Bethel ended fiscal year 2013 with an unassigned fund balance of \$2,982,715, which was 62% of the 2014 General Fund budget of \$4,801,300. The current fund balance policy is to have at a minimum 35% fund balance of expenditures. This is also the recommended minimum prescribed by the State Auditor's Office. In an effort to more

accurately reflect the fund balance needs of the City, Staff is recommending raising the Fund Balance Policy from 35% to 40% to ensure adequate reserves are kept for cash flow purposes to fund City expenditures between the time periods the City receives our property tax revenues from the County.

Mayor DeRoche motioned to adopt Resolution 2014-14 Adopting the City of East Bethel's Adequate General Fund Unassigned Balance Policy as presented. Koller seconded; all in favor, motion carried unanimously.

8.0 D.3
Resolution
2014-15
Permanent
Fund Transfer

Davis presented the staff report and explained the City of East Bethel has a 2010C debt issue fund that currently does not have sufficient cash to pay its 2016 debt service principal and interest payments of \$695,000 and \$30,613, respectively.

Staff is recommending that \$585,000 of the General Fund balance is permanently transferred to the 2010C debt service fund in order to assist in paying the 2016 debt service on this bond. If the transfer is approved, it is projected that the City will end 2014 with a Fund Balance of \$2,377,715, approximately 50% of 2014 budgeted expenditures, which will still meet the proposed fund balance policy threshold of 40%.

Staff is also recommending that the City transfer \$142,000 in excess reserves from the 2005B debt service fund to the 2010C debt service fund. This excess is the result of the difference in interest rates on the assessment for the project and the bond interest rate.

These two transfers will provide sufficient funding to cover our 2016 2010C principal and interest payment. The 2017 2010C payment can be addressed with General Fund and internal fund transfers and connection fees.

Council was requested to consider the adoption of Resolution 2014-15 Permanent Transfer of Funds.

Ronning motioned to approve adopt Resolution 2014-15 Authorizing a Permanent Fund Transfer, as presented. Harrington seconded; all in favor, motion carried unanimously.

8.0 E
Public Works
8.0E.1
OSHA Grant

Davis presented the staff report and request for the Consider to consider approval of an application submittal to the Department of Labor and Industry for a Safety Hazard Abatement Grant

The Minnesota Department of Labor and Industry awards grants for projects or equipment designed to correct or prevent safety hazards. The grants are matching grants up to \$10,000 and are reimbursed to the successful applicants after the project is complete or the equipment is purchased.

After a review of City facilities by the League of Minnesota Cities Loss Control Consultant, a number of recommendations were made to help reduce the chance of injury and improve workplace safety. Two of the recommendations were a tailgate lift for loading heavy items into the back of a truck and providing a safer way to handle asphalt repairs with regards to

how the material is shoveled from the truck. The City has two documented burn accidents as a result of asphalt removal from truck tailgates.

Staff has identified a piece of equipment that would meet both of the recommended requirements that is also cost effective and could qualify for the Safety Hazard Abatement Grant. The Hot Patch truck insert is placed in the back of an existing light duty truck with minimal modification and has the ability to keep asphalt hot and provides a lower shoveling height with its hydraulic tailgate. The material is kept hot by using the trucks cooling system and therefore does not require an open flame or fuel source like most other units. Public Works staff must often travel long distances to get asphalt and the ability to keep the material warm would benefit the quality of the repairs and reduce the amount of material becomes unusable once it cools and hardens . The hydraulic tailgate can lift up to 800 pounds and can be used for many other activities when not repairing asphalt. Anoka County currently has two units in service and numerous other cities, including Blaine, are using them as well with no noted concerns.

The cost of the unit is \$10,000. Other trailer units for asphalt repair can cost twice as much and truck mounted units considerably more. If applied for and awarded, the grant would cover half of that amount reducing the City’s cost to around \$5,000. The City would have to fund the entire amount up front but would be reimbursed by the grant amount after the purchase is complete. Funding for the matching amount of this purchase would be provided from the Equipment Replacement Fund.

Staff is seeking approval to apply for the Safety Hazard Abatement Grant to be used to purchase a Hot Patch truck insert for asphalt repairs and assisting the loading of heavy items into trucks.

Koller motioned to authorize staff to apply for the Safety Hazard Abatement Grant for a Hot Patch truck insert for asphalt repairs and assisting the loading of heavy items into trucks. Ronning seconded; all in favor, motion carried unanimously.

8.0 F
Fire
Department
8.0 F.1
March 2014
Report
8.0 F.2
Emergency
Operations
Plan

Fire Chief Mark DuCharme provided reports of Fire Department emergency calls, fire inspections, and emergency medical calls for March 2014.

Fire Chief Mark DuCharme presented the City’s Emergency Management Plan to Council. Previous work meetings with the Council have been held to discuss the Emergency Operations Plan. Recommended changes and edit have been incorporated in the plan.

The Plan provides a chain of command and directed duties of City personnel and elected officials in the event of declared disaster or City emergency situation.

Ronning motioned to approve the Emergency Operations Plan, as presented. Koller seconded; all in favor, motion carried unanimously.

Davis presented the staff report and requested Council consider approving the recommendations of the Finance Committee as direction to prepare the draft 2015 Budget

The City Finance Committee met with Staff on April 1, 2015 and discussed options for the 2015 Budget. A budget with a 0.9% overall increase was proposed as the initial basis for discussion of the levy. This proposal recommended no increase in the General Fund Levy and \$47,500 in additional levies to fund bond indebtedness.

The recommendations of the Committee are:

- Increase our Fund Balance Policy from 35% to 40% of the General Fund for 2015 and incrementally increase this balance to 45% in 2016 and 50% by 2017
- Transfer all fund balances in excess of 50% from the General fund to be used for the debt service for water and sewer utility bonds
- For discussion purposes, the General Fund Levy amount for 2015 would be unchanged from 2014 (\$4,050,450) and an increase in the levy for the 2010 A, 2005A/2013A, the 2010B/2014A and the 2013A Bonds by \$47,500 would be considered. The cumulative effect of this proposal would produce a total City Levy increase of 0.9% for 2015
 - This would include an incremental increase to the debt service levy for the 2010 A Bond by 3.5% per year to cash flow these payments. This is a worst case scenario and assumes that there would be no SAC and WAC fees collected to amortize this debt. Assuming no refinancing, continuation of the 3.5% increase annually for the 2010A Bonds would cash flow this debt through 2040, and
 - This would include an increase for the 2010B/2014A Bond levy from \$300,000 to \$330,000 per year to cash flow this debt. This is a worst case scenario and assumes that there would be no SAC and WAC fees collected to amortize this debt. Continuing to levy \$330,000 annually, would cash flow this debt through 2040.
- Initiate the transfer of General Fund Balances and excess Bond account funds to the payment of the 2010C bond debt due for 2016. Final payment of the 2010C bond in 2017 would be accomplished by General Fund balance transfers in excess of 50%, collection of development fees and if necessary internal transfers of Trails, Equipment Replacement and/or Street Capital Funds to supplement any deficits not covered by other sources
- Continue to monitor opportunities to refinance the 2010 A bond
- Negotiate with the Anoka County Sheriff's Department to maintain an equal level of service in 2015 with no increase in costs over the 2014 contract.
- Continue to work with MCES to seek relief and modifications to the Reserve Capacity Loan Program and minimum flow requirements obligations. The City is also in discussion with MCES concerning a grant for the decommissioning of the Castle Towers WWTP and exploring other possibilities for grant funds for other service extensions or system improvements that could stimulate development.

Staff will present the completed draft 2015 Budget to City Council at a proposed Work Meeting that will be requested to be scheduled for July 9, 2014 or other date as suitable for review and discussion.

It was noted by Council that this outline provides a framework to address the debt service through the life of the water and sewer bonds and create an opportunity to keep the General Levy from any dramatic increases.

Mayor DeRoche motioned to approve the Finance Committee's recommendation to proceed with the preparation of a draft 2015 Budget. Harrington seconded.; all in favor, motion carried unanimously.

8.0 G.2
Coon Lake
Aquatic
Invasive
Species
Control
Program

Davis presented the staff report and request that the Council to provide direction to participate in the AIS or approval to opt out of the program

At the Annual Meetings of the Coon Lake Improvement District in July of each year, members at the meeting vote to approve and fund the districts activities for the coming year. An annual fee is determined and will be charged to eligible district properties via collection of fees by the county on the following year tax statements. These fees are currently used to fund the cost of herbicide treatments in areas identified as moderate to heavily infested with Curly Leaf Pondweed (CLP) or Eurasian Water Milfoil (EWM). This is determined by means of a delineation to locate and document sites to be re-inspected and/or approved by the MN DNR for treatment by a state licensed applicator contracted by the CLID. The chemicals normally used to control these are Endothall, Triclopyr and 2,4-D.

Sec. 78. Minnesota Statutes 2010, section 103G.615, has been recently amended by adding a subdivision to read: (in part)

Subd. 3a. Invasive aquatic plant management permits.

- a) "Invasive aquatic plant management permit" means an aquatic plant management permit as defined in rules of the Department of Natural Resources that authorizes the selective control of invasive aquatic plants at a scale to cause a significant lake wide or bay wide reduction in the abundance of the invasive aquatic plant.
- b) The commissioner may waive the dated signature of approval requirement in rules of the Department of Natural Resources for invasive aquatic plant management permits if obtaining signatures would create an undue burden on the permittee or if the commissioner determines that aquatic plant control is necessary to protect natural resources.
- c) If the signature requirement is waived under paragraph (b) because obtaining signatures would create an undue burden on the permittee, the commissioner shall require an alternate form of landowner notification, including news releases or public notices in a local newspaper, a public meeting, or a mailing to the most recent permanent address of affected landowners. The notification must be given annually and must include: the proposed date of treatment, the target species, the method of control or product being used, and instructions on how the owner may request that control not occur adjacent to the landowner's property.

Signatures for herbicide control of invasive species are not currently needed for Coon Lake as the MN DNR has waived the signature requirement as allowed by state statute. This is documented as an amendment to the Lake Vegetation Management Plan through April of 2015. The following, with the distribution of this letter, fulfills the requirement as stated in Subd.3c. (above);

Early season herbicide treatment for CLP is expected to take place from mid to late April (depending on variables such as ice-out date, water temperature, approval of permit and herbicide applicator availability) and will be done by using the chemical Aquathol K, at dosage rates of .75 – 2 ppm. Nuisance control of EWM should follow in mid-May to mid-late June and areas would be treated with a 2,4-D or Triclopyr herbicide and be applied at the rate of .75 – 2.5 ppm depending on the applicators recommendation. All of the rate variables listed above have a direct correlation to the size of the weed bed and requirement

for satisfactory results.

It is a property owner’s right to request treatment not be done in front of their property in the case it is identified as an area that needs to be treated, but please be mindful that this is a collective effort and non-treated areas may diminish the quality of control and affect the goal to reduce the quantity of control of AIS with each year’s successful results. **Should the City desire to Opt Out, please entirely fill out the “Request to be Excluded From Herbicide Treatments” form, copy it and mail one copy to each of the recipients listed on the form.** A decision to opt out would only include non-treatment of City frontage property and not that of the entire lake. The City has participated in this program in the past.

Mayor DeRoche motioned to approve participation in the Aquatic Invasive Species Control Program. Ronning seconded; all in favor, motion carried unanimously.

8.0 G.3
Hiring of
Temporary
Clerical
Worker

The Deputy City Clerk will be out of work until at least June 6, 2014 and additional clerical assistance is needed to compensate for her absence. The Deputy City Clerk’s primary responsibilities have been divided and have assigned among staff. However, in order to efficiently accomplish this division of duties, Staff recommends the hire a temporary employee to relieve several staff of some of the clerical functions of these current job functions and the additional assignments.

This is a job that should be contracted through a temporary employment agency. The normal procedure of selecting an employee for a City position generally takes a minimum of 4 to 5 weeks and we need this assistance as soon as possible. We can fill this position within 7 days by utilizing a temp agency.

The cost of utilizing a temp agency employee to cover our immediate needs would not exceed \$15/hr. Estimated cost for this service would be \$3,600. Funds from the Deputy City Clerk’s Budget are available to cover this expense and will result in no increases in the 2014 Budget.

Koller motioned to approve the employment of a temporary clerical assistant through June 6, 2014 at a cost not to exceed \$15/hr. Harrington seconded; all in favor, motion carried unanimously.

8.0 G.4
Cable
Technician

The City Administrator recommended the dismissal of the Cable Technician. Councilperson Koller requested additional information on the request. The City Administrator explained that there had been a failure to meet job expectations.

Ronning motioned to approve the dismissal of the City Cable Technician. Mayor DeRoche seconded; all in favor, motion carried unanimously.

9.0 Other
9.0A
Staff Reports

Davis advised Council that any member intending to attend the April 39th LGO meeting should advise him by April 23rd for reservations.

9.0B
Council
Report –
Member
Harrington

Councilperson Harrington reported that the East Bethel Chamber of Commerce is sponsoring a ribbon cutting for Tin Man on Saturday April 19th. There will be an Arbor Day celebration in Booster Park on April 26, 2014 at 10:00. The local scout group that has adopted Booster Park will attend and help with a tree planting to replace trees that have been lost to disease and wind within the park.

Plow World will hold an open house on Saturday, April 26th from 11 AM to 2 PM. Food and drinks will be served.

Council Member Moegerle Absent

Council Member Ronning No Report

Council Member Koller No Report

Mayor DeRoche provided an update on the Pet Clinic that was held on April 5, 2014 and thanked Dr. Fagerness and his staff for their work at the Clinic over the past ten years; Mayor Deroche provided a schedule of upcoming events that include:

- 1.) Spring Recycle Day on Saturday, April 26th from 8 AM to 1 PM at the Ice Arena;
- 2.) A Public Hearing to discuss the Traffic and Motor Vehicle Ordinance, Section 70 at 7 PM on Wednesday, April 23rd at City Hall; and
- 3.) The Spring Town Hall Meeting scheduled for April 24th from 6-9 PM at City Hall.

Mayor Deroche reported on road work activities within the City.

10.0 Adjourn **Koller made a motion to adjourn at 9:20 p.m. Harrington seconded; all in favor, motion carried unanimously.**