

**City of East Bethel  
Park Commission Agenda**

**7:00 pm**

**Date: April 9, 2014**

**Location: City Hall**

**Meeting Room: Council Chambers**



**Item**

- |         |     |   |
|---------|-----|---|
| 6:00 PM | 1.0 | Call to Order   |
| 6:01 PM | 2.0 | Adopt Agenda  |
| 6:02 PM | 3.0 | Approve Minutes – March 12, 2014                          |
| 6:05 PM | 4.0 | Parks Financial Information & Parks Capital Funds Summary |
| 6:10 PM | 5.0 | Sandhill Crane Natural Area Development Update            |
| 6:35 PM | 6.0 | Proposed Cellular Tower                                   |
| 6:50 PM | 7.0 | Parks Capital Improvement Planning                        |
| 7:05 PM | 8.0 | Council Report and Other Business                         |
| 7:15 PM | 9.0 | Adjourn   |

**EAST BETHEL PARK COMMISSION MEETING**

**March 12, 2014**

The East Bethel Parks Commission met on March 12, 2014 at 7:05 P.M at the East Bethel City Hall for their regular monthly meeting.

MEMBERS PRESENT: Bill Zimmermann Denise Lachinski Kenneth Langmade Bonnie Harvey  
Stacy Voelker Sue Jefferson

MEMBERS EXCUSED: Tim Hoffman

ALSO PRESENT: Jack Davis, City Administrator  
Tim Harrington, City Council

Oath of Office I, Denise Lachinski, do solemnly swear or affirm that I will support the Constitution of the United States of America and the State of Minnesota, and faithfully discharge the duties as a member of the City of East Bethel Park Commission in the County of Anoka and the State of Minnesota, to the best of my ability. So help me God.

Adopt Agenda **Harvey motioned to adopt the agenda as submitted. Lachinski seconded; all in favor, motion carries unanimously.**

Approve – February 12, 2014 Voelker had one change, Snoghosts is Sno.  
**Zimmermann made a motion to approve the February 12, 2014 minutes with the spelling change on Snoghosts Jefferson seconded; all in favor, motion carries unanimously.**

Parks Financial Information & Parks Capital Funds Summary **Harvey motioned to present the parks financial information and parks capital fund summary as presented. Lachinski seconded; all in favor, motion carries unanimously.**

Booster Park Cell Tower The City of East Bethel has been contacted by Verizon Wireless for possible locations of a new cell phone tower at or near Booster Park that would help improve the wireless phone and data service in the area and along the TH 65 corridor. They have asked the City if there were any suggested sites that would provide enough space and have an available power supply within close proximity.

Staff has researched possible locations around both Booster Parks with enough room for the tower and support structures, available power supply, and areas that would have the least impact on surrounding homes and park visitors. Four of the possible locations are included in attachment 6.1.

The City of East Bethel restricts cell tower construction to publicly owned lands and zoned business or industrial. The City would receive annual compensation from the telecommunications companies for the use land where the towers are located.

Staff is seeking input from the Park Commission on the possible locations.

If you will turn in your packet, we have listed four locations in your packet that are in the Booster East site. Area number 1 is next to and on the east side of the public works building. Area number 2 would be in the southwest side of the public works building. Area number 3 would be behind City hall. Area number 4 would be behind the tennis courts. This one is near two homes. That would be the most undesirable site. Staff thinks the other three sites have minimal impacts and would not interfere with City activities. Area 1 and 2 would be the best sites. Area 2 might be hard due to the water tables. But that could be accommodated based on footing site. Staff would recommend areas one, two and three. We would obtain the lease revenues from it. We get \$38,000 per year on the tower that is near the ice arena. We get a 3% increase each year. We have designated those monies to the ice arena in the past. We are going to look at taking the revenues and putting it towards the sewer and water bonds. This tower would be built for Verizon, but we are sure there will be others. The initial revenues would be \$10,000-\$12,000 per year, estimated.

Langmade said isn't area number 3 going to interfere with Booster Day events. Davis said it could be stuck over by the little trail. It wouldn't take up that much room, it would be 60x60, fenced, about 4000 square feet. Area number 3 is probably the least preferable. He would prefer to see it over by the public works building. Langmade said he thinks area number 1 would be best. Harvey asked if there is any ground situation. Davis said that is on high land and we will have to look for fall zones. Jefferson wanted to know how close area number 1 would be off the path. Davis said area number 1 about 20 feet and area number 2 about 60 feet. Jefferson said the first photo is area number 1 and it is the maintenance building. Davis said area number 1 is near the cold storage shed. Jefferson asked if we would have to be concerned about expansion of our building in that area. Davis said no, there are septic there and underground utilities. In the future the cold storage building may have to be moved. Zimmermann asked if this tower would be similar to the one at the ice arena. Davis said it is similar and it will be 199 feet tall. Other locations if we put it in either one of these. Lachinski said the closest house would be her house. Zimmermann asked what is the likelihood that they would put other users on it. Davis said that is up to Verizon. Zimmermann said anything the City can do to prevent the Verizon to turn away others, and then they will want to build their own tower. Davis said the City water tower might be used in the future.

Lachinski said she has a lot of questions because it is directly behind her house. She didn't get the packet until late. She doesn't want Booster park to become the area for all the towers. She said paperwork she got is supposed to be for recreation only. Davis said only two areas are on Booster Park. Location area number one and two are on a separate parcel.

Lachinski said that is one thing that people. There were people from the Village of East Bethel fundraised money to build the park. They set it up for recreational use only. We need to look into that. We are opening for every potential tower to be in the park. There are no environmental issues and there are past lawsuits those sayings they don't affect the environment. There are Blanding turtles in the pond, do we need to consider that. She also looked up the different places people put water towers.

Lachinski asked why aren't we using the super fund garbage site. Davis said we want to put it on City property so we get the revenues on it. The super fund site is PCA owned. They don't allow anything to be done on the property. Lachinski said at 237<sup>th</sup> there is a substation. Davis said that is all zoned residential, there might be a CUP at the substation site. The cell tower can be put on business, industrial or public, not residential land.

Lachinski said she read about how they can hide them inside a silo, so it is hidden but it usable. Davis said we don't have anything like that in our ordinance. We don't have any buildings of that height. Maybe there is a silo that can be explored. We are just looking at possibilities for their services area. We also talked to them about other locations. We talked to Met Council if we could lease some property at 229<sup>th</sup>. But they said no. We also looked at Bonde park, but they felt that was too far west. We look at John Anderson and there is nowhere that wouldn't obstruct the park. Lachinski said what about the site at Whispering Aspen. Davis said that is too far north. They want to be at 221<sup>st</sup> and Hwy 65 and they can go one mile north and south. Davis said they are trying to focus on approximately a mile east and west and a quarter of mile north and south of 221<sup>st</sup>. Lachinski said what are the restrictions on the shoreland. Davis said there would be one small building and also the power supply. There needs to be a power supply close by. Booster West would be too far away. Lachinski asked if it is going to be fenced. Davis said it would be fenced; the one by the ice arena is fenced. Lachinski said that is all she has now and didn't have much time to research it.

Davis said they might look at the locations and say they aren't what they want. The closest house is 650 feet from area number 2. He understands this is an issue and thinks it is necessary, but we don't want it near us. Lachinski said she doesn't think having a blinking light into her room. Davis said we talked about all the areas with them. But then when they defined their footprint, this was the only City property that incorporated. Lachinski said she could see the lights on the fire station. Jefferson said what about station 1. Davis said that is too far south. He said Verizon will be here next week and you can come to the meeting. Davis said we would hold a public hearing if we decide to move forward with this. Lachinski said she would get feedback from her neighbors. It will affect our property values. Davis said they probably would want to get a feel or flavor for what the residents think.

Harvey said do we need to provide a recommendation. Davis said if you have to give an opinion on one of these sites. His recommendation would be area number 2. It would be the least visually noticed. If you are coming down 221<sup>st</sup>, you will notice it. Harvey said it is the low land, would we do the work. Davis said that cost would be born by Verizon. The current lease we have is 50 years. Generally the lease will start out with ten years. If you are dealing with a reputable known company. This is as close as a guarantee we can get. These towers are not cheap. Some of them are up to a million dollars. So we assume they will be there for a while.

Voelker asked where the dollars would go. Davis said we could use the revenue from the arena fund for financing one of our bonds. Then we won't have to have levy increases. This one could be earmarked for park use, but hasn't been determined by Council. If you feel comfortable making a recommendation, go ahead. Davis said we don't need to make a recommendation right now and we can bring it back to the next Parks meeting.

Langmade said he would recommend going forward with area number 2. Davis said since we have a meeting next week, why don't we get their input and then bring it back. They might say the sites aren't acceptable. We have discussed it and reviewed it.

**Langmade made a motion to table this item until the April meeting. Harvey seconded; all in favor, motion carries unanimously.**

#### Outdoor Ice Rink

The outdoor ice rink at the East Bethel Ice Arena is a regulation size ice rink that is open to the public for skating during the winter months. Organized teams are only allowed to reserve the indoor rink so that the public without reservation can utilize the outdoor rink. During the summer of 2013, a wind event damaged the warming house, fencing and boards, and electrical wiring for the lights. Repairs were made to the boards and fencing but the warming house was not replaced.

Due to the age of the rink, the deteriorating condition of the boards, and the design of asphalt surface, staff is requesting direction from the Park Commission on the future of the outdoor rink. Some concerns about the outdoor rink include the need to replace the boards in the coming years, repairing the outdoor lighting, rerouting the power supply underground, and repairing the fencing around the south end. Another major concern is the unevenness of the asphalt surface and how long it takes to flood the rink to fill in all of the low areas. During preparation flooding, some areas require many inches of ice and hundreds of gallons of water to be built up before the entire rink is flat enough to flood.

Possible plans for the outdoor rink could include:

1. Retrofitting the existing rink
2. Reconstructing the rink with a new asphalt base
3. Maintaining the rink in its current condition
4. Closing the rink or relocating the rink to another park

Staff is seeking input from the Park Commission and residents to gauge the need for the outdoor rink and what resources should be dedicated to maintaining or improving the facility.

Davis said he doesn't know if anyone has looked at the rink. The warming house was just a little construction trailer that had a heater in it. When we had the storm, it was crushed like a tin can. It wasn't a great for a warming house. There were awkward steps. It was also vandalized. One year we moved it off the site. It isn't functional as a warming house. We don't have any statistics to the use of the facility before we commit to a large sum of money. Just judging by the maintenance it doesn't appear the facility is used a lot. It could be misleading. There were a few people that used it quite a bit. We base this on the condition of the ice.

This is a facility to keep open somewhere in the City. One of the advantages to keeping it where it is at, is there is a parking lot, and there is water there. If we had it in any park, we

would have to truck water in. We usually can't flood until the first of November. We looked at having it constructed by Booster pond. You could only put it in the parking lot. Lachinski said what about putting it where the schoolhouse was. Davis said yes that would be ok, but too far from the water supply. Lachinski asked if this is a question we could put on the City website. Davis said yes. Zimmermann said he stopped by there on his way up there and there was a man and his two kids there. He said the man said a warming house would draw more people. Being along Hwy 65 people can see it.

Davis said if there is upgrades maybe people would use it a lot more. Maybe we can do some cost estimates on it. You point on a survey is a good idea. Lachinski said if we ask a specific question like that we would get some feed back. Davis said his recommendation is not to close it. It is the only park activity we offer in the winter, except to ski. That is in the northern park. This year we had to close the cross-country ski trials because the snow had drifted so much. The cross-country ski area has picked up. We had a book for people to sign in and there were 40-50 people that had signed in. It is important to keep this open. Lachinski asked if we have spare parts to build a rink. Davis said we would have to buy parts.

Lachinski said what if we moved the one from here, up to the ice rink. Davis said we have bathrooms in there. So that wouldn't work. Making it a front porch and a view up there over Booster park. Lachinski said it would be a shed. Davis said there would have to be architectural features. Lachinski said it is known we have a facility that people can use, especially being outside. The baseball team takes care of the outside rinks in St. Francis. Zimmermann thinks the warming house would draw people. Security at the arena could tie into it. Would there be staff. Davis said no, not at this time. We could maybe look at the arena management team for managing it. We could have it open for certain hours, they could open it. Lachinski said our parks are open until 10. Would you even consider having a youth hockey association tending to the warming house? Davis said we are in various stages with the St. Francis Youth Hockey Association. Jefferson said could they use the ice arena versus building a warming house. Davis said before it was destroyed, Gibson management would open it up and turn on the lights. The lights need some work on them. If it was lit up and people saw it at night. If you see a lit facility, people might come back and skate.

Lachinski asked if on the website, do we have on there you can use the outdoor rink. Davis said it probably could be promoted. Harvey said it was on the TV channel. Davis said we could promote the availability. Jefferson said is the reason we could afford to build it is because we got the boards from somewhere. The boards were donated from somewhere. Davis said yes there were probably some donations. Do we want to make this part of the capital improvements for the parks? It is one of the better offerings. Lachinski said with all the up trends on boot hockey, hockey and curling. We should try to make money. Davis said Oak Grove has an outdoor rink, which is much nicer than the one we have. It is a good amenity that complements what we have. We need to fix it up and maintain it to a standard attracting users. Voelker it is great for outdoor winter activity. Lachinski said would it be beneficial to have two outdoor hockey rinks. Zimmermann said a lot of areas have two areas, a rink and then a skating area. Davis said in 2009 we flooded two skating areas; we started the grading when the ground started to freeze. The one on the upper end, absorbed sunlight and melted quickly. This is on asphalt. The other problem, the asphalt is uneven.

Harvey said she was part of the hockey deal and we did use that rink for practice and we did use the warming house. It was awkward, but doable. Davis said he would recommend building the next warming house at ground level. He said the warming house was where it was flooding so it got very slippery. Harrington wondered if there are cost estimates. Davis said no, we wanted to bring it here. If you just want to give us direction from you.

**Harvey motioned to look into it further on what the cost is and how we could do it.** Zimmermann wanted to get a website survey. Lachinski said the website went out. Zimmerman we could get the motion. Voelker wanted to know what the dollar threshold is for the CIP. Davis said if it is a maintenance item, less than \$5,000 we wouldn't put it on there. Voelker said she would recommend putting it on the CIP. **Zimmermann seconded; all in favor, motion carries unanimously.**

Other

Zach Scott president of the Snoghosts. He went to the snowmobile club to see what they wanted to do for more trails. He didn't officially talk to the DNR. The chances of us getting more funds, is very slim. They have been cutting the budget the last three or four years. They cut 10% last year and probably will do 10% again this year. It is highly unlikely we will get more grants. We did discuss doing it for free. It costs us a lot of money to run the trails. There were some that would be interested in doing it on our nickel. If it were desired we would sign from County Road 9 to Hwy 65. We would also discuss with Kiwi club if they would do half the mileage, and we would share. It is approximately 6 ½ miles along there. If they would want to swap some of our trail and we would maintain this section. If they wanted to split the cost.

Lachinski asked if Kiwi club is another snowmobile club or ATV. Scott said yes, they are a snowmobile club. Lachinski asked if companies like Polaris or Artic Cat give funds for this. Scott said the DNR is the one who gives funds. They have 1 of 1/10 of the gas tax for funds and also registration fees. The last four years the registrations went down. But they are probably up this year. It will be two or three years down the road.

Lachinski said you are performing a service for the County and State, why don't you just bill them. Scott said there is some possibility for it to be done. We normally get \$240 a mile for the trail. Lachinski said that isn't a lot. Scott said it is about \$3,000 annually. We put the trail in the spring, which is five Saturday's. We don't pay our guys to run the groomer. Zimmermann said there is a benefit to the City to have the trails.

Lachinski said have a hot dog dinner. Scott said if you had a mechanism for us to raise money at Booster park. Lachinski said you could set up a table at the Booster days; we are going to have a vintage snowmobile show at Booster day. Lachinski said a snowmobile club that wanted to show their items approached us but maybe there will trophies in the future. Scott said we have a permit with the County of Anoka. He will get a hold of Mark with the Kiwi to see if they would be interested in doing a partial swap. We had asked if anyone had some land that would be a good place for the trail. That County Road 22 route was the main route that people discussed. It would connect routes we already have. It would be near the route we have to Crown. This would be a long corridor up to St. Francis. Lachinski asked if there is a snowmobile club in Linwood. Scott said that is Kiwi. Lachinski asked how big the club is. Scott said it is about 150 members; about ten do all the work. We have all summer. We can revisit in the fall. If you want to contact him, we can do fundraising. Active membership would help. If we have people who work hard and contribute. We have six or seven guys who do all the grooming. Lachinski asked

where the people come from. Scott said from all over, Milaca, St. Francis, Wisconsin, East Bethel. One of our fundraising does the Princeton Outlaw Grass Drags. Lachinski said you got here at the right time. Davis said is Booster day the wrong venue. Lachinski said we are bringing in vintage snowmobiles for the 22<sup>nd</sup> of March. We will also have Booster day. Scott said he could get membership brochures and maps.

#### Parks Capital Improvement Planning

The Parks Commission prepares a Capital Improvement Plan annually which updates projected projects, evaluates priorities and establishes funding for these works for the coming year and for each of the subsequent years for a five year period. This plan is presented to City Council for their approval and use for preparing the coming year's budget.

Attached is the 2014-2018 Parks CIP. We will discuss those projects that are listed for 2014 and 2015 to determine if they need to stay in their current funding year or be rearranged to reflect any changes in our park priorities. Other projects can be added and existing ones can be deleted if there is a need for restructuring the schedule. With reductions to the General Fund transfer to the Park Capital Fund, the commission and staff will have to adapt the Parks Capital Improvement Plan to reflect those reductions.

In the packet is the five-year plan. It reflects the two main funding categories. These are park acquisition. This is funded by fees for development. We have had almost no money deposited in this fund for four to five years. We do anticipate there will be funds in this area. We may get funds this year or next. It is safe to assume there won't be funds this year.

Park Capital fund is a transfer. Last year it was reduced to \$75,000. This year the transfer will be \$50,000. It was requested the projects listed for this year be postponed in 2014. It is a perception or image thing. One of things that he would recommend. It consideration moving the ice rink up to 2015. That would be his recommendation. Those repairs are estimated to be \$35,000. We will need to update those estimated.

The other area that has been talked about is moving up the soccer field to a baseball field. The town team was interested in leasing the facility. They are now satisfied where they are at St. Francis High School. This is something that Ayshford has a better handle on. The only one that he totally is aware of is the ice arena. Some of the other things are improvements for soccer lacrosse areas. At your next meeting these can be explored in more detail. Lachinski said she didn't realize we took the baseball field off completely. Davis said there are not the funds to do that. Skateboard equipment for Booster west is a very good project.

Lachinski said she tried to apply for the grant from Tony Hawk, but we didn't have a skate club. Harvey said are we looking at adding on or replacing. A letter came from people at the beach and it was never addressed. Lachinski said that is when we started talking about updating the skate park. When you go to Andover, they have more updated jumps. Harvey said she didn't want that to go away if there was a piece of equipment that could be moved. Davis said some of those pieces of equipment get heavy and hard use. There might be replacement that we have to do. Booster West and Maynard Peterson, we might want to look at what we can do to increase the usefulness. Lachinski said they are building that development, how much are we going to get from that. Davis said depending on what

happens, the developer has proposed to reduce his costs work with the trail. Hopefully some of the park dedication fees could be used to fund a portion of that. Even if that were, it would be \$25,000 in fees. From what we understand, he is probably only going to do grading this year. His final plat won't come until next year. We are up in the air for when will receive those. Davis said it is 5% of a commercial development. On a large development it will be a good chunk of money. That fund will probably be getting deposits next year. Depending on what we do with the City budget, we might be able to restore to the 2012 levels.

Harvey said are we going to be a player in the development. Davis said there is one development, called Viking Preserve. Nothing is certain. The only question now is when. We are still working on some developers on the corner of County Road 22 and Hwy 65. They just did their first market study and they have all come back positive. They have purchased the property and spent close to \$100,000 for the turn lanes turning into the property. It is just a matter of time before some announcement is made there. Jefferson said they use to come into the Park Commission and show us the preliminary plat. Lachinski said we discussed it at one of their meetings. Harvey said the Commission would be a player. Davis said if there were park projects, yes it would come before the Commission. He doesn't know if the trail was presented. Lachinski said Ayshford said Anoka County owns a small segment. We have to figure out how to work with them. Voelker said it just said Anoka County. Davis said he would think they would be agreeable. You were talking about a trail going west to Norseland Park. Most of the property is wet. Lachinski said was it wet? Davis apologizes anything that will include the park facilities. Harvey said we had a blank spot for a while there. Davis said this is the first subdivision plat since 2008. Jefferson said should we make a motion for 2014. Davis said he would recommend tabling until the next meeting. Ayshford will have more information.

**Jefferson motioned to table this until the next meeting. Harvey seconded; all in favor motion carries.**

Voelker said these lists would be better with more information. Like when you are looking at skateboard park, you could see what is safety of the equipment. Lachinski said when we do the bus tour we talk about the equipment and how long it lasts. Davis said we could include that information. Voelker said Booster East is it because it is outdated or safety issue. If it is a safety issue that is a top priority. Harvey said if it is a safety issue we need to address it. Davis said the playground stuff was done in the late 70s or early 80's. Safety is the reason and standards also changed. Cutting edge in the 70s and 80s are now considered to be hazard. Upgrading the equipment makes the park look better. Norseland Manor playground equipment looked like it was from 1940s. It is a combination of those two things. It is also good for the Council. When the question comes up, safety issue, etc. Lachinski said all the parks have been redone with the mulch and edging. Davis said all the treated lumber has been replaced.

Council  
Report &  
Other Reports

Tim Harrington introduced himself. There are seventeen parks in East Bethel. He will take your recommendation to the Council. At the last Council meeting we designated April 26 as Arbor Day. We will plant a tree. Lachinski wanted to know if there was a proclamation for all the snow to be gone. April 24<sup>th</sup> there is a town hall meeting. Jefferson wanted to know where it would be. Davis said at City hall.

Lachinski at the Ice Arena, we are doing the beach party theme on March 22<sup>nd</sup>. We will have dancing fun and food. The hours are 1-4 p.m. The only cost is the button cost. Food will be an additional cost. The first ever Booster day button.

Adjourn

**Jefferson motioned to adjourn the March 12, 2014 meeting at 8:30 p.m. Lachinski seconded; all in favor, motion carries unanimously.**

Respectfully submitted by:

Jill Anderson  
Recording Secretary

**City of East Bethel**  
**Revenue / Expense Statement**  
**Fiscal Year 2014**  
**1/1/14 to 3/31/14**

Account Description	Actual - 3/31/14	FY 2014 Budget	YTD as a % of Budget
Public Works - Park Maintenance			
E 101-43201-101 Full-Time Employees Regular	41,661.65	197,900.00	21%
E 101-43201-102 Full-Time Employees Overtime	739.03	1,000.00	74%
E 101-43201-103 Part-Time Employees	-	5,900.00	0%
E 101-43201-105 Employee On Call/Standby Pay	-	3,100.00	0%
E 101-43201-107 Commissions and Boards	-	1,700.00	0%
E 101-43201-122 PERA-Coordinated Plan	3,072.28	14,300.00	21%
E 101-43201-125 FICA/Medicare	4,129.75	19,700.00	21%
E 101-43201-126 Deferred Compensation	1,271.32	5,900.00	22%
E 101-43201-131 Cafeteria Contribution	11,525.79	44,000.00	26%
E 101-43201-151 Worker s Comp Insurance Prem	8,506.12	8,450.00	101%
E 101-43201-201 Office Supplies	-	100.00	0%
E 101-43201-211 Cleaning Supplies	-	500.00	0%
E 101-43201-212 Motor Fuels	4,846.19	16,000.00	30%
E 101-43201-213 Lubricants and Additives	-	500.00	0%
E 101-43201-214 Clothing & Personal Equipment	222.27	3,000.00	7%
E 101-43201-215 Shop Supplies	-	400.00	0%
E 101-43201-216 Chemicals and Chem Products	-	3,000.00	0%
E 101-43201-217 Safety Supplies	-	700.00	0%
E 101-43201-218 Welding Supplies	-	100.00	0%
E 101-43201-219 General Operating Supplies	815.19	2,200.00	37%
E 101-43201-221 Motor Vehicles Parts	883.12	2,100.00	42%
E 101-43201-222 Tires	-	1,000.00	0%
E 101-43201-223 Bldg/Facility Repair Supplies	-	2,500.00	0%
E 101-43201-225 Park/Landscaping Materials	-	7,000.00	0%
E 101-43201-226 Sign/Striping Repair Materials	-	1,500.00	0%
E 101-43201-229 Equipment Parts	202.16	2,000.00	10%
E 101-43201-231 Small Tools and Minor Equip	60.07	2,000.00	3%
E 101-43201-306 Personnel/Labor Relations	-	300.00	0%
E 101-43201-307 Professional Services Fees	170.00	600.00	28%
E 101-43201-321 Telephone	267.29	2,500.00	11%
E 101-43201-341 Personnel Advertising	-	200.00	0%
E 101-43201-342 Legal Notices	-	100.00	0%
E 101-43201-381 Electric Utilities	163.90	6,000.00	3%
E 101-43201-384 Sewer Utilities	-	300.00	0%
E 101-43201-385 Refuse Removal	76.59	1,200.00	6%
E 101-43201-387 Heating Fuels/Propane	-	250.00	0%
E 101-43201-401 Motor Vehicle Services (Lic'd)	-	2,200.00	0%
E 101-43201-402 Repairs/Maint Machinery/Equip	-	3,000.00	0%
E 101-43201-403 Bldgs/Facilities Repair/Maint	-	3,000.00	0%
E 101-43201-405 Park & Landscape Services	-	2,200.00	0%
E 101-43201-415 Other Equipment Rentals	104.00	7,000.00	1%
E 101-43201-422 Auto/Misc Licensing Fees/Taxes	338.18	1,200.00	28%
E 101-43201-431 Equipment Replacement Chgs	-	16,700.00	0%
E 101-43201-434 Conferences/Meetings	180.00	400.00	45%
	79,234.90	393,700.00	20%

**PARK CAPITAL FUNDS SUMMARY**

**MARCH 2014**

<b>PARK ACQUISITION AND DEVELOPMENT FUND</b>			
Account #	Description	2014 YTD	Remaining Balance
<b>REVENUES:</b>			
R 404-34791	Park Dedication Fees	-	
R 404-36210	Interest Earnings	3.92	
Total Revenues		<u>3.92</u>	
<b>EXPENSES:</b>			
E 404-40400-201	Office Supplies	-	
E 404-40400-223	Bldg/Facility Repair Supplies	-	
E 404-40400-224	Street Maint Materials	-	
E 404-40400-225	Park/Landscaping Materials	-	
E 404-40400-302	Architect/Engineering Fees	-	
E 404-40400-303	Legal Fees	-	
E 404-40400-307	Professional Services Fees	-	
E 404-40400-322	Postage/Delivery	-	
E 404-40400-342	Legal Notices	-	
E 404-40400-351	Printing and Duplicating	-	
E 404-40400-403	Bldg/Facilities Repair/Maint	-	
E 404-40400-405	Park & Landscape Services	-	
E 404-40400-422	Auto/Misc Licensing Fees/Taxes	-	
E 404-40400-530	Improvements Other Than Bldgs	-	
Total Expenses		<u>-</u>	
December 31, 2013 Balance		26,064.37	
<b>Current Balance</b>			<b>26,068.29</b>

<b>PARK CAPITAL FUND</b>			
<b>REVENUES:</b>			
R 407-36210	Interest Earning	5.61	
R 407-36240	Refunds & Reimbursements	-	
R 407-39201	Transfer from General Fund	-	
Total Revenues		<u>5.61</u>	
<b>EXPENSES:</b>			
E 407-40700-223	Bldg/Facility Repair Supplies	-	
E 407-40700-225	Park/Landscaping Materials	-	
E 407-40700-226	Street & Lot Restriping	-	
E 407-40700-403	Bldgs/Facilities Repair/Maint	-	
E 407-40700-405	Park & Landscape Services	-	
Total Expenses		<u>-</u>	
December 31, 2013 Balance		36,929.30	
<b>Current Balance</b>			<b>36,934.91</b>

<b>PARK TRAILS DEVELOPMENT FUND</b>			
<b>REVENUES:</b>			
R 410-36210	Interest Earnings	21.62	
R 410-34791	Park Dedication Fees	-	
R 410-39201	Transfer from General Fund	-	
Total Revenues		<u>21.62</u>	
<b>EXPENSES:</b>			
E 410-41000-224	Street Maint Materials	-	
E 410-41000-225	Park/Landscaping Materials	-	
E 410-41000-226	Sign/Striping Repair Materials	-	
E 410-41000-231	Small Tools and Minor Equip	-	
E 410-41000-302	Architect/Engineering Fees	-	
E 410-41000-303	Legal Fees	-	
E 410-41000-307	Professional Services Fees	-	
E 410-41000-405	Park & Landscape Services	-	
E 410-41000-415	Other Equipment Rentals	-	
E 410-41000-510	Land	-	
E 410-41000-530	Improvements Other Than Bldgs	-	
Total Expenses		<u>-</u>	
December 31, 2013 Balance		144,088.10	
<b>Current Balance</b>			<b>144,109.72</b>



# City of East Bethel Park Commission Agenda Information

\*\*\*\*\*

**Date:**

April 9, 2014

\*\*\*\*\*

**Agenda Item Number:**

Item 5.0

\*\*\*\*\*

**Agenda Item:**

Sandhill Crane Natural Area Development Update

\*\*\*\*\*

**Requested Action:**

Review and provide comments on proposed upgrades to the SCNA and provide recommendation for a letter of support

\*\*\*\*\*

**Background Information:**

On March 26, 2013, staff met with members of the DNR, MPCA, and Anoka County Parks to discuss management activities for the Sandhill Crane Natural Area. The management group is planning to apply for grant monies available from the MPCA's Natural Resource Damages Assessment and Landfill Cleanup Act Insurance Recovery Effort to help fund development of the SCNA.

The proposed improvements to the SCNA are designed to make the area easier to access and provide more trails for users to travel throughout the area. The improvements would include parking areas, observation decks, informational trailhead kiosks, and board walks through the wetlands.

The proposal will need to be submitted by October 2014 and would require letters of support from the different organizations including the City of East Bethel.

**Attachments:**

- 5.1) South Area Project
- 5.2) Central Area Project
- 5.3) North Area Project
- 5.4) Project Budget

\*\*\*\*\*

**Fiscal Impact:** None at this time

\*\*\*\*\*

**Recommendation(s):** Staff recommends approval of the proposed project and submittal of letter of support from the City of East Bethel

\*\*\*\*\*

**Park Commission Action**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

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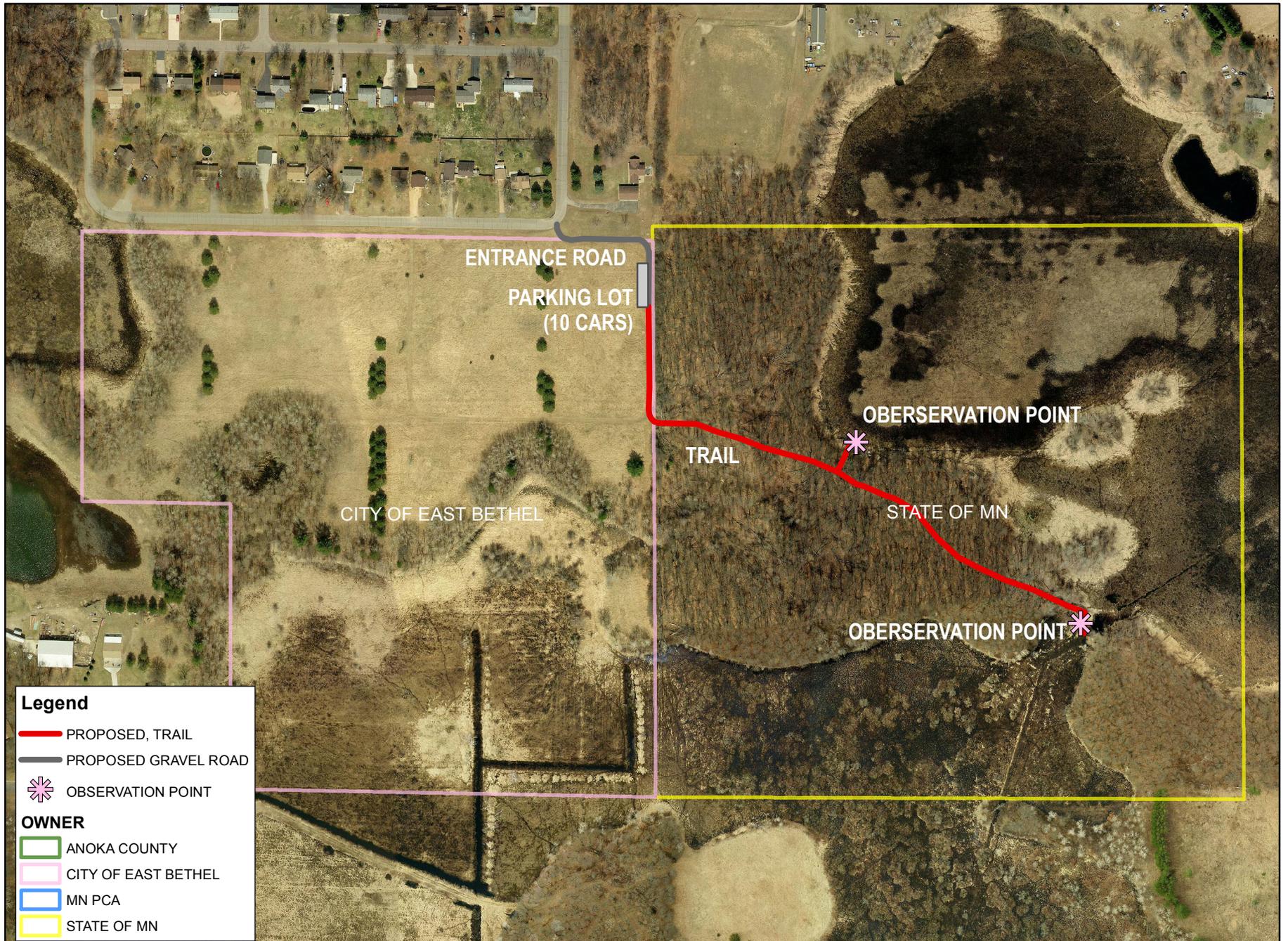
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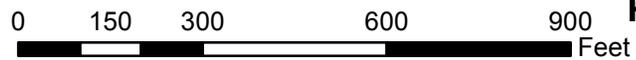
Vote Yes: \_\_\_\_\_

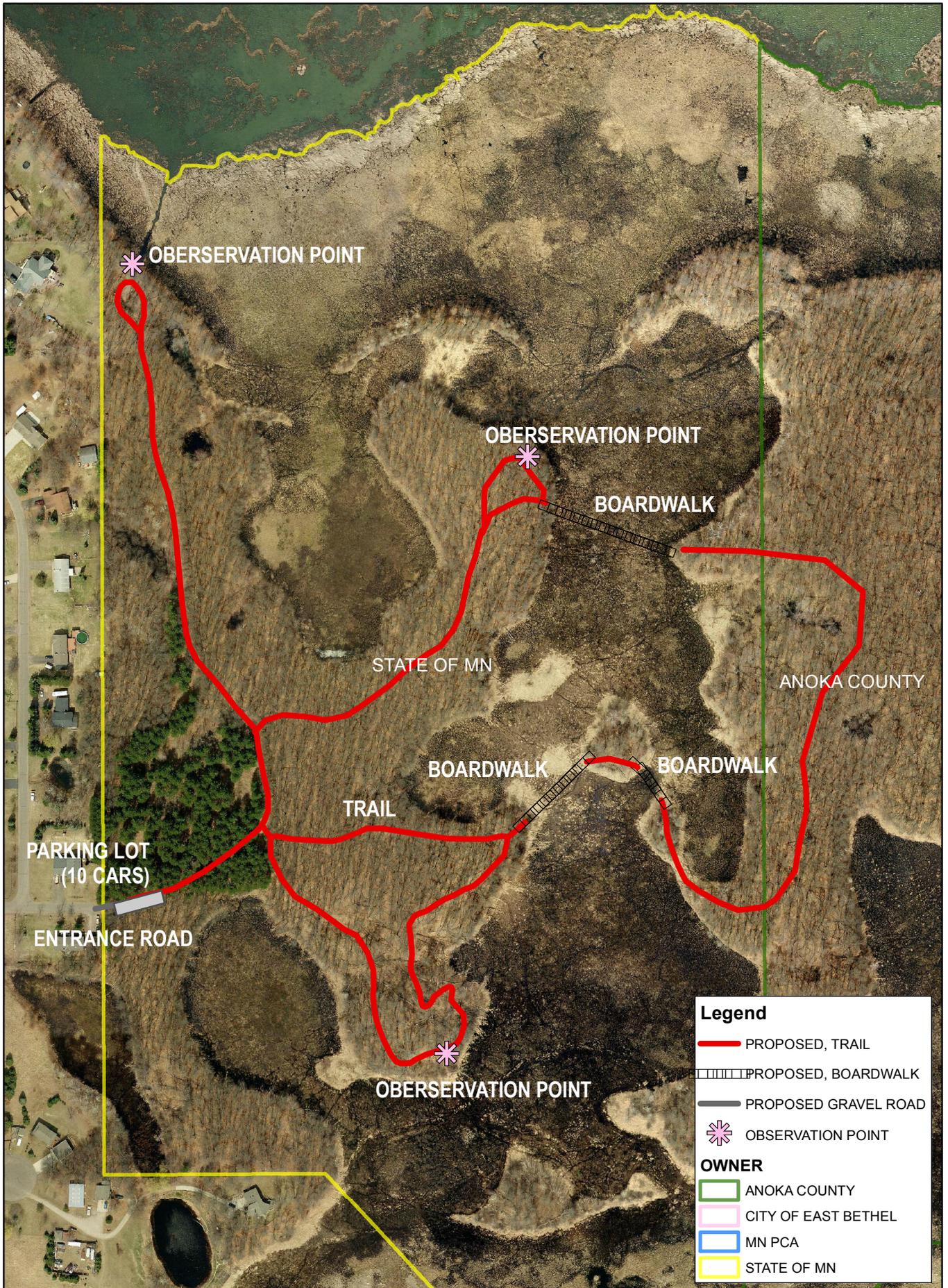
Vote No: \_\_\_\_\_

No Action Required: \_\_\_\_\_



**SANDHILL CRANE NATURAL AREA  
PROPOSED DEVELOPMENT - SOUTH**





**Legend**

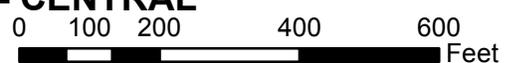
- PROPOSED, TRAIL
- PROPOSED, BOARDWALK
- PROPOSED GRAVEL ROAD
- OBSERVATION POINT

**OWNER**

- ANOKA COUNTY
- CITY OF EAST BETHEL
- MN PCA
- STATE OF MN

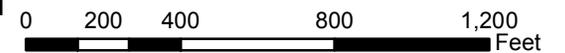


**SANDHILL CRANE NATURAL AREA  
PROPOSED DEVELOPMENT - CENTRAL**





**SANDHILL CRANE NATURAL AREA  
PROPOSED DEVELOPMENT - NORTH**



Sandhill Crane Natural Area Project Budget	
Design/Engineering	\$70,000
Topographic Survey	\$5,000
Geotechnical Analysis	\$5,000
Archaeological Study	\$10,000
Wetland Delineation	\$10,000
Permits	\$10,000
Construction: Trail/Boardwalk/Parking Lots	\$750,000
Construction/Materials Testing	\$5,000
Signs/site furnishings	\$5,000
	Sub-total
	\$870,000
Contingency (10%)	\$90,000
<b>Total</b>	<b>\$960,000</b>



# City of East Bethel Park Commission Agenda Information

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**Date:**

April 9, 2014

\*\*\*\*\*

**Agenda Item Number:**

Item 6.0

\*\*\*\*\*

**Agenda Item:**

Proposed Cellular Tower

\*\*\*\*\*

**Requested Action:**

Recommend possible locations for cell tower site in Booster Park

\*\*\*\*\*

**Background Information:**

The City of East Bethel has been contacted by Verizon Wireless for possible locations of a new cell phone tower at or near Booster Park that would help improve the wireless phone and data service in the area and along the TH 65 corridor. Staff has researched possible locations around both Booster Parks with enough room for the tower and support structures, available power supply, and areas that would have the least impact on surrounding homes and park visitors. Four of the possible locations are included in attachment 6.1.

Staff met with representatives from the tower company and Verizon Wireless to tour the possible locations and discuss the proposed tower. Site 3 was the location that the representatives preferred followed by site 1 and site 2. The initial discussions indicated that the tower would be similar to the one located behind the East Bethel Arena and stand approximately 20 feet taller. Because it is below 200 feet, the FAA does not require any flashing warning lights.

Depending on weather conditions, the Park Commission may wish to visit the locations during the meeting.

Staff is seeking a recommendation from the Park Commission on a possible location.

**Attachments:**

6.1) Possible Project Locations

\*\*\*\*\*

**Fiscal Impact:** None at this time

\*\*\*\*\*

**Recommendation(s):** Discussion item

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**Park Commission Action**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

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Vote Yes: \_\_\_\_\_

Vote No: \_\_\_\_\_

No Action Required: \_\_\_\_\_



# GeoMoose Map



## Parcel Information

PIN: 043323430001

Acres: 43.79642

Owner Name: E BETHEL CITY OF

Address 1: 2241 221ST AVE NE

Address 2: BETHEL, MN 55011-0000

Site Address 1: 22155 PALISADE ST NE

Site Address 2: EAST BETHEL, MN 55011-9790

Zoning: NATURAL AREA

Shoreland: Y



Legal: UNPLATTED CITY OF EAST BETHEL THE SW1/4 OF SE1/4(EX 1 ACRE MORE OR LESS IN SE COR THEREOF WHICH HAS HERETOFORE BEEN EXCLUDED) & THE S 12 RODS OF NW1/4 OF SE1/4 SEC 4-33-23(SUBJ TO RD RT OF WAY) S EC 4-33-23





# City of East Bethel Park Commission Agenda Information

\*\*\*\*\*

**Date:**

April 9, 2014

\*\*\*\*\*

**Agenda Item Number:**

Item 7.0

\*\*\*\*\*

**Agenda Item:**

Parks Capital Improvement Planning

\*\*\*\*\*

**Requested Action:**

Develop the 2015-2019 Parks Capital Improvement Plan (CIP)

\*\*\*\*\*

**Background Information:**

The Parks Commission prepares a Capital Improvement Plan annually which updates projected projects, evaluates priorities and establishes funding for these works for the coming year and for each of the subsequent years for a five year period. This plan is presented to City Council for their approval and use for preparing the coming year's budget.

Attached is the 2014-2018 Parks CIP and a draft 2015-2019 Parks CIP. We will discuss those projects that are listed for 2015 and determine if they need to stay in their current funding year or be rearranged to reflect any changes in our park priorities. Other projects can be added and existing ones can be deleted if there is a need for restructuring the schedule.

With changes to the General Fund transfer amount that the previous CIP's have used, we will need to reevaluate which projects are financially feasible.

Some projects that have been discussed include:

- 1) Construction of a regulation baseball field in Booster West Park
- 2) Construction of soccer fields at Bonde Park
- 3) Adding additional skate board park equipment to existing parks and new parks
- 4) Improvements to the outdoor ice rink
- 5) Playground upgrades to Booster Park, Anderson Lakes Park, Rod and Norma Smith Park

**Attachments:**

7.1) 2014-2018 Parks CIP

7.2) Draft 2015-2018 Parks CIP

\*\*\*\*\*

**Fiscal Impact:** None at this time

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**Recommendation(s):** Discussion item

\*\*\*\*\*

**Park Commission Action**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

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Vote Yes: \_\_\_\_\_

Vote No: \_\_\_\_\_

No Action Required: \_\_\_\_\_

**Parks CIP  
2014-2018  
Funding Analysis**

<b>PARK ACQUISITION AND DEVELOPMENT FUND</b>	<b>Beginning Balance</b>	<b>Sources (Revenues)</b>	<b>Uses (Project Costs)</b>	<b>Ending Balance</b>
<b>2014 Beginning Balance</b>	\$0			\$0
Park Dedication Fees-0 @ \$2,500		\$0		\$0
<b>2014 Ending Balance</b>				\$0
<b>2015 Beginning Balance</b>	\$0			\$0
Park Dedication Fees-50 @ \$2,500		\$125,000		\$125,000
Parking Lot and entrance road at Bonde Park			\$35,000	\$90,000
Install irrigation at Bonde Park Soccer Fields			\$60,000	\$30,000
<b>2015 Ending Balance</b>				\$30,000
<b>2016 Beginning Balance</b>	\$30,000			\$30,000
Park Dedication Fees-50 @ \$2,500		\$125,000		\$155,000
Irrigation system and field improvements Anderson Lake Park			\$45,000	\$110,000
Install fence baseball field Anderson Lake Park			\$12,000	\$98,000
Install fence baseball field Norseland Park			\$15,000	\$83,000
Carlisle Park Improvements and Parking Lot			\$18,000	\$65,000
<b>2016 Ending Balance</b>				\$65,000
<b>2017 Beginning Balance</b>	\$65,000			\$65,000
Park Dedication Fees-80 @ \$2,500		\$200,000		\$265,000
Irrigation system at Whispering Aspen			\$25,000	\$240,000
Pavilion at Norseland Manor Park			\$40,000	\$200,000
Irrigation system at Norseland Park			\$35,000	\$165,000
Irrigation system at Carlisle Park			\$25,000	\$140,000
Anderson Lakes and Northern Boundaries Playground Equipment			\$75,000	\$65,000
<b>2017 Ending Balance</b>				\$65,000
<b>2018 Beginning Balance</b>	\$65,000			\$0
Park Dedication fees - 80 @ \$2,500		\$200,000		\$265,000
Walking Trail at Norseland Park			\$80,000	\$185,000
Walking Trail at Eveleth Park			\$30,000	\$155,000
Pavilion at Eveleth Park			\$40,000	\$115,000
Parking Lot at Eveleth Park			\$10,000	\$105,000
Cedar Creek Park Additions			\$40,000	\$65,000
<b>2018 Ending Balance</b>				\$65,000
<b>TOTAL PARK ACQUISITION AND DEVELOPMENT</b>				
<b>FUND SOURCES AND USES</b>		<b>\$650,000</b>	<b>\$585,000</b>	

**Parks CIP  
2014-2018  
Funding Analysis**

<b>PARK CAPITAL FUND</b>	<b>Beginning Balance</b>	<b>Sources (Revenues)</b>	<b>Uses (Project Costs)</b>	<b>Ending Balance</b>
<b>2014 Beginning Balance</b>	\$25,000			\$25,000
Transfer From General Fund		\$100,000		\$125,000
Convert Booster West Soccer Field into Regulation Baseball Field			\$110,000	\$15,000
Skateboard equipment for Booster West			\$15,000	\$0
<b>2014 Ending Balance</b>				\$0
<b>2015 Beginning Balance</b>	\$0			\$0
Transfer From General Fund		\$100,000		\$100,000
Playground Equipment Booster East			\$50,000	\$50,000
Irrigation and Soccer Fields Bonde Park			\$40,000	\$10,000
Tree Planting			\$10,000	\$0
<b>2015 Ending Balance</b>				\$0
<b>2016 Beginning Balance</b>	\$0			
Transfer From General Fund		\$100,000		\$100,000
Playground Equipment Anderson Lakes			\$40,000	\$60,000
Tree Planting			\$10,000	\$50,000
Playground Equipment Rod and Norma Smith Park			\$40,000	\$10,000
<b>2016 Ending Balance</b>				\$10,000
<b>2017 Beginning Balance</b>	\$10,000			
Transfer From General Fund		\$100,000		\$110,000
Ice Rink Repairs			35000	\$75,000
Parking Lot Anderson Lakes Park			\$15,000	\$60,000
<b>2017 Ending Balance</b>				\$60,000
<b>2018 Ending Balance</b>	\$60,000			
Transfer From General Fund		\$100,000		\$160,000
Park Fencing and Landscape Projects *			\$60,000	\$100,000
<b>2018 Ending Balance</b>				\$100,000
* Includes turf renovation, tree planting, split rail fencing, and site amenities for Booster West & East, John Anderson, Whispering Oaks, Norseland, Maynard Peterson				
<b>TOTAL PARK CAPITAL FUND SOURCES AND USES</b>		<b>\$500,000</b>	<b>\$425,000</b>	

**Parks CIP  
2014-2018  
Funding Analysis**

TRAILS CAPITAL FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
<b>2014 Beginning Balance</b>	\$140,000			\$140,000
Transfer From General Fund		\$0		\$140,000
Trail Dedication fees 0 @ \$500		\$0		\$140,000
John Anderson Trail Segment			\$40,000	\$100,000
<b>2014 Ending Balance</b>				\$100,000
<b>2015 Beginning Balance</b>	\$100,000			\$100,000
Transfer From General Fund		\$5,000		\$105,000
Trail Dedication fees 50 @ \$500		\$25,000		\$130,000
Trail Segments TBD			\$0	\$130,000
<b>2015 Ending Balance</b>				\$130,000
<b>2016 Beginning Balance</b>	\$130,000			\$130,000
Transfer From General Fund		\$5,000		\$135,000
Trail Dedication fees 50 @ \$500		\$25,000		\$160,000
Trail Segments TBD			\$0	\$160,000
<b>2016 Ending Balance</b>				\$160,000
<b>2017 Beginning Balance</b>	\$160,000			\$160,000
Transfer From General Fund		\$5,000		\$165,000
Trail Dedication fees 80 @ \$500		\$40,000		\$205,000
Trail Segments TBD			\$0	\$205,000
<b>2017 Ending Balance</b>				\$205,000
<b>2018 Beginning Balance</b>	\$205,000			\$205,000
Transfer From General Fund		\$5,000		\$210,000
Trail Dedication fees 80 @ \$500		\$40,000		\$250,000
Trail Segments TBD			\$0	\$250,000
<b>2018 Ending Balance</b>				\$250,000
<b>TOTAL TRAILS FUND SOURCES AND USES</b>		\$150,000	\$40,000	

**Parks CIP  
2015-2019  
Funding Analysis**

<b>PARK ACQUISITION AND DEVELOPMENT FUND</b>	<b>Beginning Balance</b>	<b>Sources (Revenues)</b>	<b>Uses (Project Costs)</b>	<b>Ending Balance</b>
<b>2015 Beginning Balance</b>	\$26,028			\$26,028
Park Dedication Fees-42 units		\$25,000		\$51,028
Parking Lot and entrance road at Bonde Park			\$35,000	\$16,028
Install irrigation at Bonde Park Soccer Fields			\$60,000	-\$43,972
<b>2015 Ending Balance</b>				-\$43,972
<b>2016 Beginning Balance</b>	-\$43,972			-\$43,972
Park Dedication Fees		\$125,000		\$81,028
Irrigation system and field improvements Anderson Lake Park			\$45,000	\$36,028
Install fence baseball field Anderson Lake Park			\$12,000	\$24,028
Install fence baseball field Norseland Park			\$15,000	\$9,028
Carlisle Park Improvements and Parking Lot			\$18,000	-\$8,972
<b>2016 Ending Balance</b>				-\$8,972
<b>2017 Beginning Balance</b>	-\$8,972			-\$8,972
Park Dedication Fees		\$200,000		\$191,028
Irrigation system at Whispering Aspen			\$25,000	\$166,028
Pavilion at Norseland Manor Park			\$40,000	\$126,028
Irrigation system at Norseland Park			\$35,000	\$91,028
Irrigation system at Carlisle Park			\$25,000	\$66,028
Anderson Lakes and Northern Boundaries Playground Equipment			\$75,000	-\$8,972
<b>2017 Ending Balance</b>				-\$8,972
<b>2018 Beginning Balance</b>	-\$8,972			\$0
Park Dedication fees		\$200,000		\$191,028
Walking Trail at Norseland Park			\$80,000	\$111,028
Walking Trail at Eveleth Park			\$30,000	\$81,028
Pavilion at Eveleth Park			\$40,000	\$41,028
Parking Lot at Eveleth Park			\$10,000	\$31,028
Cedar Creek Park Additions			\$40,000	-\$8,972
<b>2018 Ending Balance</b>				-\$8,972
<b>2019 Beginning Balance</b>	\$0			\$0
Park Dedication Fees		\$0		\$0
<b>2019 Ending Balance</b>				\$0
<b>TOTAL PARK ACQUISITION AND DEVELOPMENT</b>				
<b>FUND SOURCES AND USES</b>		\$550,000	\$585,000	
<b>Park Dedication Fees- Residential</b> = up to 6 units/acre: 10% of land or cash equal to market value of land; 6 or more units/acre: 10% of land +1 % for each unit above 6 units/acre or cash equal to market value of land.				
<b>Commercial</b> = 5% of land or cash equal to market value of land				

**Parks CIP  
2015-2019  
Funding Analysis**

<b>PARK CAPITAL FUND</b>	<b>Beginning Balance</b>	<b>Sources (Revenues)</b>	<b>Uses (Project Costs)</b>	<b>Ending Balance</b>
<b>2015 Beginning Balance</b>	\$86,934			\$86,934
Transfer From General Fund		\$50,000		\$136,934
Playground Equipment Booster East			\$50,000	\$86,934
Irrigation and Soccer Fields Bonde Park			\$40,000	\$46,934
Tree Planting			\$10,000	\$36,934
<b>2015 Ending Balance</b>				\$36,934
<b>2016 Beginning Balance</b>	\$36,934			\$36,934
Transfer From General Fund		\$50,000		\$86,934
Playground Equipment Anderson Lakes			\$40,000	\$46,934
Tree Planting			\$10,000	\$36,934
Playground Equipment Rod and Norma Smith Park			\$40,000	-\$3,066
<b>2016 Ending Balance</b>				-\$3,066
<b>2017 Beginning Balance</b>	-\$3,066			-\$3,066
Transfer From General Fund		\$50,000		\$46,934
Ice Rink Repairs			\$35,000	\$11,934
Parking Lot Anderson Lakes Park			\$15,000	-\$3,066
<b>2017 Ending Balance</b>				-\$3,066
<b>2018 Ending Balance</b>	-\$3,066			-\$3,066
Transfer From General Fund		\$50,000		\$46,934
Park Fencing and Landscape Projects *			\$60,000	-\$13,066
<b>2018 Ending Balance</b>				-\$13,066
<b>2019 Beginning Balance</b>	-\$13,066			-\$13,066
Transfer From General Fund		\$50,000		\$36,934
Convert Booster West Soccer Field into Regulation Baseball Field			\$110,000	-\$73,066
Skateboard equipment for Booster West			\$15,000	-\$88,066
<b>2019 Ending Balance</b>				-\$88,066
* Includes turf renovation, tree planting, split rail fencing, and site amenities for Booster West & East, John Anderson, Whispering Oaks, Norseland, Maynard Peterson				
<b>TOTAL PARK CAPITAL FUND SOURCES AND USES</b>		\$250,000	\$425,000	

**Parks CIP  
2015-2019  
Funding Analysis**

TRAILS CAPITAL FUND	Beginning Balance	Sources (Revenues)	Uses (Project Costs)	Ending Balance
<b>2015 Beginning Balance</b>	\$140,000			\$140,000
Transfer From General Fund		\$0		\$140,000
Trail Dedication fees		\$0		\$140,000
John Anderson Trail Segment			\$40,000	\$100,000
<b>2015 Ending Balance</b>				\$100,000
<b>2016 Beginning Balance</b>	\$100,000			\$100,000
Transfer From General Fund		\$0		\$100,000
Trail Dedication fees		\$0		\$100,000
Trail Segments TBD			\$0	\$100,000
<b>2016 Ending Balance</b>				\$100,000
<b>2017 Beginning Balance</b>	\$100,000			\$100,000
Transfer From General Fund		\$0		\$100,000
Trail Dedication fees		\$0		\$100,000
Trail Segments TBD			\$0	\$100,000
<b>2017 Ending Balance</b>				\$100,000
<b>2018 Beginning Balance</b>	\$100,000			\$100,000
Transfer From General Fund		\$0		\$100,000
Trail Dedication fees		\$0		\$100,000
Trail Segments TBD			\$0	\$100,000
<b>2018 Ending Balance</b>				\$100,000
<b>2019 Beginning Balance</b>	\$100,000			\$100,000
Transfer From General Fund		\$0		\$100,000
Trail Dedication fees		\$0		\$100,000
Trail Segments TBD			\$0	\$100,000
<b>2019 Ending Balance</b>				\$100,000
<b>TOTAL TRAILS FUND SOURCES AND USES</b>		\$0	\$40,000	



# City of East Bethel Park Commission Agenda Information

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**Date:**

April 9, 2014

\*\*\*\*\*

**Agenda Item Number:**

Item 8.0

\*\*\*\*\*

**Agenda Item:**

City Council Report

\*\*\*\*\*

**Requested Action:**

Information Item

\*\*\*\*\*

**Background Information:**

Staff and the Parks Commission will continue discussions on the future direction of the City's Parks and projects with the City Council liaison Tim Harrington. The purpose of this discussion will be to formulate goals and objectives for the park development program and to update the commission on issues currently before the City Council.

**Attachments:**

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**Fiscal Impact:**

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**Recommendation(s):**

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**Park Commission Action**

Motion by: \_\_\_\_\_

Second by: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Vote Yes: \_\_\_\_\_

Vote No: \_\_\_\_\_

No Action Required: \_\_\_\_\_